City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MPW

DATE: October 10, 2019

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) – **September 16, 2019**
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **October 8, 2019**
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

PARKS, RECREATION AND CULTURAL BOARD MEETING MINUTES
September 16, 2019 @ 5:15 P.M.
Council Chambers – City Hall

The Parks, Recreation and Cultural Board met on this date at 5:15 p.m. at Carroll City Hall. Members Present: Jeff Aden, Matt Hodges, Brook Mikkelsen Ryan Milligan, Clay Netusil and Lois Neu. Absent: Summer Boes and Christine Dirkx. Staff Present: Jack Wardell, Director of Parks and Recreation.

The meeting was called to order at 5:15 P.M.

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It was moved by Milligan and seconded by Neu to approve the September 16, 2019 agenda as presented. All present voted Aye.

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It was moved by Aden and seconded by Hodges to approve the July 15, 2019 minutes. All present voted Aye.

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Wardell reviewed the Parks and Recreation Director Report. No action required.

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Pat Tigges updated the board on the status of the Northeast Park Playground and their ideas of the Miracle Field. No action taken,

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Board recommended to staff to look at a trail connection on E. Pleasant Ridge to Grant Road then proceed north along city property to 1st Street as the next phase of the trail project. All present voted Aye.

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Wardell mentioned the City Council will be talking about a possible new location for the Pickleball Complex. More information will be brought forward in the near future. No action taken.

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Wardell talked about the current Carroll Recreation Center Building Improvements project. No action taken.

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Wardell reviewed the summer outdoor pool season. No action taken.

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It was moved by Mikkelsen seconded by Hodges to adjourn at 6:42 pm. All present voted Aye.

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

October 8, 2019

1. The meeting was called to order at 7:00 a.m. by Vice Chairman Dr. Eric Jensen, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Rich Ruggles, Carroll County Supervisor. Also attending were Mary Wittry, Director; Dan Halbur, Office Manager; and Karen Monical, Education Coordinator.

2. Agenda: Dales made the motion to approve the agenda and Ruggles seconded. Motion carried, all voting aye.

3. Dales made the motion and Ruggles seconded to approve the minutes of the Executive Board meeting on September 10, 2019. Motion carried, all voting aye.

4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Bomgaars--$1883—air compressor and supplies; Carroll Glass--$2900—automatic door; Foth--$21625—cell construction, general, survey, and groundwater; Iowa Communities Assurance Pool--$25076—liability and property insurance; J.B. Holland Construction--$56667—cell construction pay app.# 6; Metro Waste Authority--$4787—hazardous waste program; Midwest Wholesale--$6685—fence poles; Websites to Impress--$12922—social media and website maintenance. Schwabe made the motion and Ruggles seconded to approve the bills as presented. Motion carried, all voting aye.

5. Halbur presented the financial report --see attached. Dales made the motion and Schwabe seconded to approve the financial report as presented. Motion carried, all voting aye.

6. Wittry discussed long range planning and the benefits of a Facility Strategic Plan. Dales made the motion and Ruggles seconded to approve Foth's proposal not to exceed $110400.00 for a Facility Strategic Plan. Motion carried, all voting aye.

7. Wittry updated the board on the progress of the recycling modification, cell construction, solar, and conveyor belts replacement projects.

8. Recycling update: Wittry reported on low prices and that all products continue to move.

9. Composting workshops: Wittry reported that over 80 participants attended 2 composting workshops held at the Recycling Center.

10. Landfill update: Wittry reported on landfill conditions and the 963 track loader is for sale.

11. Yard waste update. Additional information will be brought forward at the next board meeting.

12. Next meeting date: Tuesday, November12, 2019 at 7:00 a.m.

13. Other: None

14. Ruggles made the motion and Schwabe seconded to adjourn the meeting at 7:44 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur