City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager

DATE: August 19, 2020

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **August 17, 2020**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 1st Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **August 11, 2020**
7. Carroll Historic Preservation Commission (no regular meeting dates) – **July 16, 2020**
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

Library Board Minutes

August 17, 2020

The Carroll Board of Trustees met via tele-conference. Trustees present: Lisa Auen, Brenda Hogue, Thomas Parrish, Summer Parrott, Paul Reicks, Dale Schmidt, Kyle Ulveling, Ralph von Qualen, and Director Rachel Van Erdewyk. Trustee absent: Carol Shields.

Reicks called the meeting to order at 5:15. It was moved by Parrott and seconded by Ulveling to approve the agenda. All voted aye. Shields absent. It was moved by Auen and seconded by Schmidt to approve the minutes of the June 15th and June 24th meetings. All voted aye. Shields absent. It was moved by Hogue and seconded by Ulveling to reapprove the corrected bills from June 24, 2020. All voted aye. Shields absent. It was moved by von Qualen and seconded by Schmidt to approve the bills for July 2020. All voted aye. Shields absent. It was moved by Auen and seconded by Schmidt to approve the bills for August 2020. All voted aye. Shields absent.

Director's Report: Miss Diane has continued her daily Facebook live story telling. At the end of July, she started inviting daycares to visit for special story times on Tuesdays and Thursdays when the library is closed to the public. All other in-person programs are still suspended. The Summer Reading Program this year is all online. A new library feature, Gabbie, allows two-way texting with patrons and library staff, for renewals and reference questions. With a possible need in the coming school year for more online live tutoring and meeting virtually, Van Erdewyk referenced a library resource, Brainfuse, as a possible helpful resource for patrons. Total program attendance—7,681. Monthly door count—2,313. Total resources utilized—26,553.

Board Education: Library funding--how and why we receive funding from those sources.

Old Business: None.

New Business: COVID-19 library reopening plan update. Election of officers. After discussion, it was moved by Hogue and seconded by Parrish to re-elect current officers for the coming year. Reicks—President, Parrott—Vice President, Shields—Treasurer. All voted aye. Shields absent.

It was moved by Ulveling and seconded by Parrott to adjourn. All voted aye. Shields absent. Meeting adjourned at 5:56. Next regular meeting is September 21, 2020.

Paul Reicks—President

Judy Behm—Recording Secretary

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

August 11, 2020

1. The meeting was called to order at 7:00 a.m. by Chairman Jeff Anthofer at the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; Rich Ruggles, County Supervisor; Harvey Dales, City of Manning; Dan Snyder, City of Breda; Mary Wittry, Director and Karen Monical, Education Coordinator.
2. Dales moved and Snyder seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Dales moved and Ruggles seconded to approve the minutes of the July 16, 2020. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable-see attached. Wittry discussed the following bills: Carroll Impact Educational Association, $1000 – radio advertising; EB Solutions-$3258, monitoring well; Foth Infrastructure and Environments, $47592.88- general consulting, plan development, leachate lagoon, and groundwater; Stones, $5942.12 -printing and postage. Dales moved and Ruggles seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report. A Certificate of Deposit for $150,000 was added to the expansion accounts for last fiscal year. Ruggles moved and Snyder seconded to approve the financial report as presented.
6. The proposal for out of county waste disposal was submitted on July 17, 2020. Two proposals were submitted and the contract will be awarded in September. No action taken.
7. Monical presented an education update. Many projects have been completed including signage, website images, recycling survey, and different power-point presentations.
8. The office remains closed to the general public with customers placing fees in the deposit box near the speaker system.
9. Landfill operations have been going well with staff beginning to prepare for winter conditions. The budget includes funds to update the GPS on the compactor and Wittry will start the process for the update.
10. Market price for newsprint in August is $180 per ton with cardboard at $57.50. All other processed recyclable materials price per ton remain very low.
11. The next meeting will be Tuesday, September 15 at 4:30 p.m. at the Recycling Center.
12. Snyder moved and Dr. Jensen seconded to adjourn the meeting at 7:40 a.m.

Respectfully submitted:

Mary Wittry

Carroll Historic Preservation Commission
City of Carroll
Meeting Minutes
Thursday, July 16, 2020

Venue: City Hall Council Meeting Room
Members of the City of Carroll Historic Preservation Commission met in Carroll City Hall on Thursday, July 16, 2020 at 10:00 am. Members present were: Barbara Hackfort, Vicki Gach, and Mary Baumhover. Absent were Joni Rutten and Carolyn Siemann. The meeting was called to order at 10:00 am. by Chairperson Barbara Hackfort.

The agenda was approved by consensus. The minutes of the February 20, 2020 meeting were approved unanimously on motion by Vicki Gach, seconded by Mary Baumhover.

President Barbara Hackfort reported on contacts she had made regarding filling open positions on the Commission and other suggestions were offered.

The main purpose of the meeting was to complete in draft form the Iowa Site Inventory which is focused on the Carroll City Cemetery.

President Barbara Hackfort reported that she has placed two copies of the National Park Service US Department of the Interior, one with City Hall and one with the City Library.

The next meeting will be subject to the call of the president.

The meeting was adjourned on motion by Vicki Gach, seconded by Mary Baumhover.

Respectfully submitted,
Mary Baumhover, Secretary

Note: These minutes have not been officially approved.