City of Carroll

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MEMO TO: Mike Pogge-Weaver, City Manager MPW

FROM: Laura A. Schaefer, Finance Director/City Clerk

DATE: August 19, 2020

SUBJECT: Iowa COVID-19 Local Government Relief Fund Resolution

Governor Kim Reynolds has allocated $125 million for reimbursements to local governments for direct expenses incurred in response to the COVID-19 emergency. $100 million for reimbursement will be divided between eligible cities and counties by 2019 estimated population. $25 million will be used to cover the local government portion of the FEMA match through the Iowa Department of Homeland Security and Emergency Management.

Consistent with the U.S. Treasury Department Guidance, funds may only be used to cover costs that:

A. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);

B. Were not accounted for in the government entity's budget most recently approved as of March 27, 2020;

C. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

D. Have not been reimbursed or where reimbursement has not been requested from another source of funds including, but not limited to, other federal programs.

Examples of items that may be submitted for reimbursement include personal protective equipment (face coverings), sanitizing products, 25% of payroll costs for public safety employees for services dedicated to mitigating or responding to the COVID-19 public health emergency, and equipment used to conduct meetings by telephonic or electronic means.

City staff is in the process of gathering all the required information needed to submit for reimbursement. Also, to be eligible Council must pass a resolution stating that all the reimbursements submitted follow the Federal and State of Iowa guidance on how the funds should be spent, and that if funds are misrepresented, the local government will be liable for repayment and any applicable penalty and interest. The attached resolution was drafted by the Iowa League of Cities. The amount of the reimbursement listed in the resolution is the maximum amount eligible to be reimbursed based on the funds allocated and the City's 2019 estimated population. At this time, total amount that will be submitted is not known.

There are still many questions that need clarified and City staff will continue to work with the Iowa League of Cities and the State of Iowa to get that clarification.

The first submittal for expenses incurred March 1, 2020 through July 31, 2020 is due September 15, 2020.

RECOMMENDATION: Council review and approval of the attached resolution requesting reimbursement from the Iowa COVID-19 Government Relief Fund.

RESOLUTION NO. _____

RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND

A resolution by the City of Carroll to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund.

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic.

WHEREAS, Governor Kim Reynolds allocated $125 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency.

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year city budget, were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

NOW, THEREFORE BE IT RESOLVED, the City of Carroll requests reimbursement of $233,696.63 in eligible expenditures in response to the COVID-19 public health emergency.

BE IT FURTHER RESOLVED, the City of Carroll affirms that the above requests for reimbursement follow all formal published Federal and State of Iowa guidance on how the funds should be spent, and understand if the reimbursements are misrepresented, the local government will be liable for any applicable penalty and interest.

HEREBY RESOLVED but the City Council for the City of Carroll on this__ day of___, 2020.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By_____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk