City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager MPW

DATE: August 8, 2019

SUBJECT: Carroll Public Library/Carroll City Hall Audiovisual Package
Change Order No. 1

During work to finalize the audiovisual equipment at City Hall, it was discovered a few items were omitted from the original bid package that needed to be added and the monitors for the council dais were changed out to improve visibility. The changes are as follows:

Replace monitors at Council dais	$440.00
Add a BIAMP TesriaSERVER I/O Dante interface card	$2,475.00
Add Custom Extron Cable Cubby 1202 to conference room	$2,745.00
Total Change Order No. 1	$5,660.00

The audiovisual portion of the project was included in the miscellaneous line item of the overall Library/City Hall budget which is currently below what was budgeted and unless an unforeseen item is encountered it is expected this area will be under what was budgeted.

RECOMMENDATION: Mayor and City Council consideration and approval of Change Order No. 1 to the Carroll Public Library/Carroll City Hall Audiovisual Package in the amount of $5,660.00.