City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager

DATE: August 5, 2020

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) – **August 3, 2020**
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 1st Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **July 16, 2020**
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

BOARD OF ADJUSTMENT

MINUTES OF AUGUST 3, 2020

The Board of Adjustment met in regular session on this date at 5:15 PM in the Council Chambers, City Hall, 627 N Adams Street. Members present: Jonathan Campbell, Aaron Juergens (via telephone), Ruth Nellesen, Mark O'Leary, and John Wessling. Absent: Donna Pudenz and Nick Topf. Also present: Greg Schreck, Building/Fire Safety Official and Perry Johnson, Building Official.

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MOTION by Nellesen, second by O'Leary, to approve the minutes of the July 6, 2020 meeting as mailed with one correction. All present voted aye. Absent: Pudenz and Topf. Motion carried.

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Case 08-20-01, a request for a variance from Ryan L. and Cindy M. Heuton, 822 W 20th Street, legally described as Lot 8, Block 2, Thomas Addition to Carroll, Carroll County, Iowa, was presented for consideration by the Board. Ryan is requesting a variance of five (5) feet from the required twenty (20) foot rear yard setback to add on to their sunroom and covered deck. All adjacent property owners were provided written notice via USPS. Ryan appeared to support the request. No other persons appeared to support or oppose the request. MOTION by O'Leary, second by Campbell, to deny the request as presented for a variance. All present voted aye. Absent: Pudenz and Topf. Motion carried.

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MOTION by Wessling, second by Nellesen, to adjourn at 5:40 PM. All present voted aye. Absent: Pudenz and Topf. Motion carried.

DRAFT

Mark O'Leary, Chairperson

Greg Schreck, Building/Fire Safety Official

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

July 16, 2020

1. The meeting was called to order at 4:30 p.m. by Chairman Jeff Anthofer at the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; (By Phone -Rich Ruggles, County Supervisor); Harvey Dales, City of Manning, Mary Wittry, Director and Karen Monical, Education Coordinator.
2. Dr. Jensen moved and Dales seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Dr. Jensen moved and Dales seconded to approve the minutes of the June 11, 2020. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable-see attached. Wittry discussed the following bills: Central States Wire, $5753.50 wire; Foth Infrastructure and Environments, $32,439.06 - general consulting, plan development, and groundwater; Grossman & Sons, $1800.00- waterway; and Klocke Electric, $647.00 -ceiling fans and installation. Dales moved and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report—see attached. Dales moved and Dr. Jensen seconded to accept the financial report as presented. Motion carried, all voting aye.
6. Brian Harthun and Gina Wilming, Foth Infrastructure and Environment, Inc. virtually presented information on the proposed leachate conditioning system. Anthofer left the meeting at 5:30 p.m. Dr. Jensen moved and Ruggles seconded to enter into an agreement of services with Foth for services related to the project. Motion carried, all voting aye.
7. Wittry presented information on the request for proposal for out of county waste. Ruggles moved and Dales seconded to accept the information and to submit the proposal as presented. Motion carried, all voting aye.
8. Staff have been very dedicated throughout the pandemic. Dales moved and Dr. Jensen moved to use excess deposit money to purchase chamber bucks for 11 employees. The office remains closed until further notice.
9. Wittry provided information on landfill tonnage and on operations.
10. Wittry provided information on recycling tonnage and current market prices.
11. Next meeting will be Tuesday, August 11, 2020 at 7:00 a.m.
12. Dr. Jensen moved and Ruggles seconded to adjourn the meeting at 6:30 p.m.

Respectfully submitted:

Mary Wittry