

# City of Carroll

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112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

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**GOVERNMENTAL BODY:** Carroll City Council

**DATE OF MEETING:** July 27, 2020

**TIME OF MEETING:** 5:15 P.M.

**LOCATION OF MEETING:** City Hall Council Chambers

**[www.cityofcarroll.com](http://www.cityofcarroll.com)**

## NOTICE

In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. Due to this the Carroll City Hall will remain closed to the public for the July 27, 2020 City Council meeting. However, the meeting will be made available telephonically. The public will be able to hear and participate in the Council meeting by calling:

United States: 1 (312) 757-3129

United States (Toll Free): 1 (877) 568-4106

Then when prompted, enter the following Access Code: 636 298 469 #

Individuals may start calling in at 5:00 PM for the meeting.

Individuals may also join the meeting from your computer, tablet or smartphone by using the following link:

<https://global.gotomeeting.com/join/636298469>

While the phones will be muted through most of the meeting, the phones will be unmuted at various points to receive feedback from the community, similar to a regular City Council meeting.

The public can watch the meeting live from the City's YouTube channel by going to: <https://tinyurl.com/t64juzk> To ensure you can access the meeting when we go live we suggest that you subscribe to the City's YouTube channel. The YouTube meeting is a view only option and you will not be able to participate in the meeting via YouTube.

We thank you for your understanding of this change during the current situation.

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**AGENDA**

- I. Pledge of Allegiance
- II. Roll Call
- III. Consent Agenda
  - A. Approval of Minutes of the July 13 Meeting
  - B. Approval of Bills and Claims
  - C. Licenses and Permits:
    - 1. Renewal of Class "B" Beer Permit (includes Wine Coolers) with Class "B" Native Wine Permit and Sunday Sales – *Full Swing Golf*
  - D. Asbestos Containing Materials Abatement at 224 N Main Street - Change Order No. 1
  - E. Appointment to Committees, Commissions and Boards
    - Appointment by Mayor with Council Approval
      - 1. John Steffes – Historical Preservation Commission (3-year unexpired term to expire 12-31-20)
- IV. Oral Requests and Communications from the Audience
- V. Ordinances
  - A. Carroll City Ordinance Chapter 69.08(17)(B) Amendment – Parking Amendment
- VI. Resolutions
  - A. Water Distribution Main Replacements – 2020
    - 1. Watermain Easement
    - 2. Temporary Easement for Watermain Construction
- VII. Reports
  - None
- VIII. Committee Reports
  - IX. Monthly Activity Reports
  - X. Comments from the Mayor
  - XI. Comments from the City Council
  - XII. Comments from the City Manager
- XIII. Adjourn

August/September Meetings:

Board of Adjustment – August 3, 2020 – City Hall – 627 N Adams Street

City Council – August 10, 2020 – City Hall – 627 N Adams Street

Airport Commission – August 10, 2020 – 21177 Quail Avenue

Planning and Zoning Commission – August 12, 2020 – City Hall - 627 N Adams Street

Library Board of Trustees – August 17, 2020 – Carroll Public Library – 118 E 5<sup>th</sup> Street

City Council – August 24, 2020 – City Hall – 627 N Adams Street

Board of Adjustment – September 8, 2020 – City Hall – 627 N Adams Street

Parks, Recreation and Cultural Advisory Board – September 8, 2020 – City Hall - 627 N Adams Street

Planning and Zoning Commission – September 9, 2020 – City Hall - 627 N Adams Street

City Council – September 14, 2020 – City Hall – 627 N Adams Street

Airport Commission – September 14, 2020 – 21177 Quail Avenue

Library Board of Trustees – September 21, 2020 – Carroll Public Library – 118 E 5<sup>th</sup> Street

City Council – September 28, 2020 – City Hall – 627 N Adams Street

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*The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.*

## COUNCIL MEETING

JULY 13, 2020

(Please note these are draft minutes and may be amended by Council before final approval.)

In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation made it "impossible and impractical" to meet in one location. Due to this the Carroll City Hall was closed to the public for the July 13, 2020 City Council meeting. However, the meeting was held telephonically. The public was able to hear and participate in the Council meeting by calling into a publicly posted toll-free phone number.

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Members present: Misty Boes, LaVern Dirx, Jerry Fleshner, Clay Haley, Mike Kots and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance via telephone.

\* \* \* \* \*

The Pledge of Allegiance was led by the City Council. No Council action taken.

\* \* \* \* \*

It was moved by Haley, seconded by Kots, to approve the following items on the consent agenda: a) minutes of the June 22, 2020 Council meeting, as written; b) bills and claims in the amount of \$1,099,222.98; and c) the following licenses and permits: Renewal of Class "B" Beer Permit including Wine Coolers with Sunday Sales – *Pizza Hut* and New Class "C" Liquor License with Outdoor Service – *Hour Glass*. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

During the oral requests and communications from the audience, CADC Executive Director Shannon Landauer updated Council on the activities of the Carroll Area Development Corporation. No Council action taken.

\* \* \* \* \*

Mayor Jensen read a proclamation declaring July as Park and Recreation Month in the City of Carroll. No Council action taken.

\* \* \* \* \*

An ordinance amending the code of ordinances by removing angle parking on First Street between East Street and Clark Street, as requested by Kuemper Catholic Schools, was introduced by Council Member Fleshner.

It was moved by Fleshner, seconded by Haley, to approve the first reading and waive the second and third readings of said ordinance. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Haley, seconded by Siemann, to adopt said Ordinance No. 2009. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Kots, to approve Resolution No. 20-56, FY 2019/2020 Year End Transfers. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

At 5:56 p.m. Mayor Jensen opened a public hearing on the Plans, Specification, Form of Contract and Opinion of Cost for the Graham Park Pickleball Court Complex – 2020 Project. Rick Hartley, Carroll citizen, addressed Council on this issue. Mayor Jensen closed said hearing at 6:07 p.m.

It was moved by Dirkx, seconded by Fleshner, to approve Resolution No. 20-57, Adopting Plans, Specification, Form of Contract and Opinion of Cost for the Graham Park Pickleball Court Complex – 2020 Project. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Haley, seconded by Kots, to approve Resolution No. 20-58, Making Award of Project to Templeton Family Farms at their bid amount of \$71,250.00 for Site Demolition and Disposal of property at 224 N Main Street. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Haley, seconded by Fleshner, to award the Fire Station EIFS Repair and Repainting Project to K & D Painting of Carroll, IA, at their bid price of \$22,200.00. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Fleshner, seconded by Kots, to authorize Work Change Directive No. 1 in the amount of \$33,786.00 for the Water Distribution Main Replacements – 2020 Project. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Haley, seconded by Kots, to authorize Work Change Directive No. 2 which changes watermain installation from open cut to directional boring for the Water

Distribution Main Replacements – 2020 Project. On roll call, all present voted aye. Absent: None. Motion carried.

The effect of Work Directive Nos. 1 and 2 on the Contract price is as follows:

Original Contract Price	\$797,071.00
Work Change Directive No. 1	33,786.00
Work Change Directive No. 2	<u>0.00</u>
Revised Contract Price	<u>\$830,857.00</u>

\* \* \* \* \*

It was moved by Boes, seconded by Haley, to approve Change Order No. 1 to the Street Resurfacing – 2020 Contract in the amount of \$5,992.00. The effect of the change order on the contract price is as follows:

Original Contract Price	\$963,633.17
Change Order No. 1	<u>5,992.00</u>
Revised Contract Amount	<u>\$969,625.17</u>

On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Kots, seconded by Haley, to approve the purchase of a front mount mower for the cemetery from Rueters, Carroll, IA, at their bid price of \$20,500 less trade-in of \$8,500.00 for a net price of \$12,000.00. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Haley, seconded by Fleshner, to approve the purchase of a triplex tee mower for the Golf Course from TurfWerks, Johnston, IA, at their bid price of \$27,340.00 less trade-in of \$5,505.00 for a net price of \$21,835.00. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Kots, seconded by Haley, to approve the purchase of a pull behind debris blower for the Golf Course from VanWall Equipment, Urbandale, IA, at their bid price of \$6,449.00. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Fleshner, seconded by Haley, to adjourn at 6:40 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

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Eric P. Jensen, Mayor

ATTEST:

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Laura A. Schaefer, City Clerk

07-23-2020 11:46 AM  
 VENDOR SET: 01 City of Carroll  
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E  
 O P E N I T E M R E P O R T  
 S U M M A R Y

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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020
PARTIALLY ITEMS DATES:	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020
UNPAID ITEMS DATES :		7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-001704	ACCO	POOL CHEMICALS	1,243.00	0.00	000000	0/00/00	1,243.00
01-001704	ACCO	PUMP REPAIRS	139.72	0.00	000000	0/00/00	139.72
01-001704	ACCO	POOL CHEMICALS	1,082.40	0.00	000000	0/00/00	1,082.40
		** TOTALS **	2,465.12	0.00			2,465.12
01-001698	ADVANCED LASER TECHNOLOGI	TONER CARTRIDGE - PW SECRETARY	59.95	0.00	000000	0/00/00	59.95
		** TOTALS **	59.95	0.00			59.95
01-001910	AHLERS & COONEY P.C.	MID AMERICAN FRANCHISE AGMT	96.00	0.00	000000	0/00/00	96.00
		** TOTALS **	96.00	0.00			96.00
01-012650	ALLIANT ENERGY-IES UTILIT	GAS BILLS	3,012.10	3,012.10-	118531	7/17/20	0.00
		** TOTALS **	3,012.10	3,012.10-			0.00
01-003502	ALONSO GUAJARDO	MEMBERSHIP REFUND	122.33	122.33-	118547	7/23/20	0.00
		** TOTALS **	122.33	122.33-			0.00
01-002080	AMAZON/SYNCHRONY BANK	BOOKS AND VIDEOS	341.59	341.59-	118539	7/23/20	0.00
		** TOTALS **	341.59	341.59-			0.00
01-002370	ARNOLD MOTOR SUPPLY	SHOP SUPPLIES	29.98	0.00	000000	0/00/00	29.98
01-002370	ARNOLD MOTOR SUPPLY	RUBBER GLOVES	17.79	0.00	000000	0/00/00	17.79
01-002370	ARNOLD MOTOR SUPPLY	RUBBER GLOVES	196.90	0.00	000000	0/00/00	196.90
		** TOTALS **	244.67	0.00			244.67
01-002818	BAKER AND TAYLOR INC.	BOOKS	399.48	399.48-	118542	7/23/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	268.17	268.17-	118542	7/23/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	5.00	5.00-	118542	7/23/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	12.25	12.25-	118542	7/23/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	6.00	6.00-	118542	7/23/20	0.00
		** TOTALS **	690.90	690.90-			0.00
01-002826	BARCO MUNICIPAL PRODUCTS	L.O.S.T. SIGNS	1,088.56	0.00	000000	0/00/00	1,088.56
		** TOTALS **	1,088.56	0.00			1,088.56
01-001943	BAUER BUILT TIRE CENTER	EQUIPMENT REPAIRS	216.88	0.00	000000	0/00/00	216.88
		** TOTALS **	216.88	0.00			216.88
01-003043	BERNHOLTZ MASONRY	RPR DESERT SHIELD MONUMENT	1,111.45	0.00	000000	0/00/00	1,111.45
		** TOTALS **	1,111.45	0.00			1,111.45
01-000609	BIERSCHBACH EQUIP & SUPPL	STREET MAINT SUPPLIES	954.20	0.00	000000	0/00/00	954.20
		** TOTALS **	954.20	0.00			954.20



07-23-2020 11:46 AM  
 VENDOR SET: 01 City of Carroll  
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UNPAID ITEMS DATES :		7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-003515	BOMGAARS	BATTERY	50.99	0.00	000000	0/00/00	50.99
01-003515	BOMGAARS	PUMP REPAIRS	8.50	0.00	000000	0/00/00	8.50
01-003515	BOMGAARS	PUMP REPAIRS	7.98	0.00	000000	0/00/00	7.98
01-003515	BOMGAARS	HAND SANITIZER	98.97	0.00	000000	0/00/00	98.97
01-003515	BOMGAARS	SPRAYER AND GLOVES	61.96	0.00	000000	0/00/00	61.96
01-003515	BOMGAARS	SUPPLIES	451.02	0.00	000000	0/00/00	451.02
01-003515	BOMGAARS	SUPPLIES	64.24	0.00	000000	0/00/00	64.24
01-003515	BOMGAARS	SHOVELS AND CORD	110.96	0.00	000000	0/00/00	110.96
01-003515	BOMGAARS	SUPPLIES	19.98	0.00	000000	0/00/00	19.98
01-003515	BOMGAARS	ANTIFREEZE AND OIL	60.94	0.00	000000	0/00/00	60.94
01-003515	BOMGAARS	REPAIR PARTS	39.98	0.00	000000	0/00/00	39.98
01-003515	BOMGAARS	SUPPLIES	15.70	0.00	000000	0/00/00	15.70
01-003515	BOMGAARS	LILY PAD REPAIRS	7.88	0.00	000000	0/00/00	7.88
		** TOTALS **	999.10	0.00			999.10
01-002311	BOOK FARM INC.	BOOKS	81.75	81.75-	118540	7/23/20	0.00
		** TOTALS **	81.75	81.75-			0.00
01-003693	BRUNER & BRUNER	GENERAL WORK	648.00	0.00	000000	0/00/00	648.00
01-003693	BRUNER & BRUNER	POLICE/MAGISTRATE	823.50	0.00	000000	0/00/00	823.50
01-003693	BRUNER & BRUNER	PARKS AND RECREATION	40.50	0.00	000000	0/00/00	40.50
01-003693	BRUNER & BRUNER	BOARD OF ADJUSTMENT	27.00	0.00	000000	0/00/00	27.00
01-003693	BRUNER & BRUNER	PUBLIC WORKS/ENGINEER	27.00	0.00	000000	0/00/00	27.00
		** TOTALS **	1,566.00	0.00			1,566.00
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	14.00	14.00-	118549	7/23/20	0.00
01-004138	CAPITAL SANITARY SUPPLY	RESTROOM SUPPLIES	24.00	0.00	000000	0/00/00	24.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	55.00	0.00	000000	0/00/00	55.00
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	204.60	0.00	000000	0/00/00	204.60
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	54.00	0.00	000000	0/00/00	54.00
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	46.65	46.65-	118549	7/23/20	0.00
		** TOTALS **	398.25	60.65-			337.60
01-025028	CAROL SCHOEPPNER	SECRETARY CONTRACT	350.00	350.00-	118535	7/17/20	0.00
		** TOTALS **	350.00	350.00-			0.00
01-004123	CARROLL AREA DEVELOPMENT	1/2 FY 21 FUNDING REQUEST	38,625.00	0.00	000000	0/00/00	38,625.00
		** TOTALS **	38,625.00	0.00			38,625.00
01-000747	CARROLL AUTO SUPPLY	OIL FILTER #14	14.14	0.00	000000	0/00/00	14.14
		** TOTALS **	14.14	0.00			14.14
01-004132	CARROLL AVIATION INC.	CONTRACT	6,800.00	6,800.00-	118523	7/17/20	0.00
		** TOTALS **	6,800.00	6,800.00-			0.00

07-23-2020 11:46 AM  
 VENDOR SET: 01 City of Carroll  
 REPORTING: PAID, UNPAID, PARTIAL

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VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-004146	CARROLL CONTROL SYSTEMS	BOILER INSPECTION	360.00	0.00	000000	0/00/00	360.00
01-004146	CARROLL CONTROL SYSTEMS	BOILER MOTOR	1,517.00	0.00	000000	0/00/00	1,517.00
		** TOTALS **	1,877.00	0.00			1,877.00
01-004158	CARROLL COUNTY AMBULANCE	CPR TRAINING - 14 OFFICERS	308.00	0.00	000000	0/00/00	308.00
		** TOTALS **	308.00	0.00			308.00
01-004183	CARROLL COUNTY TREASURER	LIEN FILING FEE 320 N WHITNEY	5.00	5.00-	118524	7/17/20	0.00
01-004183	CARROLL COUNTY TREASURER	LIEN FILING FEE 1003 SALINGER	5.00	5.00-	118525	7/17/20	0.00
01-004183	CARROLL COUNTY TREASURER	LIEN FILING FEE 320 W 11TH ST	5.00	5.00-	118526	7/17/20	0.00
01-004183	CARROLL COUNTY TREASURER	LIEN FILING FEE 1204 N COURT	5.00	5.00-	118527	7/17/20	0.00
		** TOTALS **	20.00	20.00-			0.00
01-024005	CARROLL EYE CARE ASSOC.	SAFETY GLASSES - HOFFMAN	156.75	0.00	000000	0/00/00	156.75
		** TOTALS **	156.75	0.00			156.75
01-004195	CARROLL GLASS CO.	REPAIR PARTS	30.00	0.00	000000	0/00/00	30.00
		** TOTALS **	30.00	0.00			30.00
01-004196	CARROLL HYDRAULICS	#31 SKID LOADER HOSE	106.12	0.00	000000	0/00/00	106.12
		** TOTALS **	106.12	0.00			106.12
01-004200	CARROLL LUMBER	REPAIR PARTS	49.26	0.00	000000	0/00/00	49.26
		** TOTALS **	49.26	0.00			49.26
01-002977	CARROLL REFUSE SERVICE	MAY GARBAGE PICKUP	72.00	72.00-	118519	7/17/20	0.00
01-002977	CARROLL REFUSE SERVICE	JUNE GARBAGE PICKUP	72.00	72.00-	118519	7/17/20	0.00
		** TOTALS **	144.00	144.00-			0.00
01-000991	CARUS PHOSPHATE INC.	WATER TREATMENT SUPPLIES	3,254.58	0.00	000000	0/00/00	3,254.58
		** TOTALS **	3,254.58	0.00			3,254.58
01-003632	CCI TECHNOLOGIES LLC	IT MAINTENANCE	415.00	415.00-	118548	7/23/20	0.00
01-003632	CCI TECHNOLOGIES LLC	IT MAINTENANCE	45.00	45.00-	118548	7/23/20	0.00
01-003632	CCI TECHNOLOGIES LLC	IT MAINTENANCE	200.00	200.00-	118548	7/23/20	0.00
		** TOTALS **	660.00	660.00-			0.00
01-002998	CENTURYLINK	BACKUP PHONE LINE	152.16	152.16-	118543	7/23/20	0.00
01-002998	CENTURYLINK	BACKUP PHONE LINE	61.15	61.15-	118544	7/23/20	0.00
		** TOTALS **	213.31	213.31-			0.00
01-002867	CINTAS FIRST AID & SAFETY	SAFETY SUPPLIES	48.07	0.00	000000	0/00/00	48.07
01-002867	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	73.93	0.00	000000	0/00/00	73.93

07-23-2020 11:46 AM  
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PARTIALLY ITEMS DATES:	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020
UNPAID ITEMS DATES :		7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
** TOTALS **			122.00	0.00			122.00
01-004835	COMMERCIAL SAVINGS BANK	JULY ACH PROCESSING FEES	122.88	122.88-	000000	7/15/20	0.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	13,857.90	13,857.90-	000831	7/16/20	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	16,666.20	16,666.20-	000831	7/16/20	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	4,919.76	4,919.76-	000831	7/16/20	0.00
** TOTALS **			35,566.74	35,566.74-			0.00
01-000366	COMPUTER & NETWORK SPEC	MISC COMPUTER ISSUES	30.00	0.00	000000	0/00/00	30.00
01-000366	COMPUTER & NETWORK SPEC	COMPUTER ISSUES	30.00	0.00	000000	0/00/00	30.00
01-000366	COMPUTER & NETWORK SPEC	COMPUTER ISSUES	30.00	0.00	000000	0/00/00	30.00
01-000366	COMPUTER & NETWORK SPEC	WWTP OFFICE REINSTALL	30.00	0.00	000000	0/00/00	30.00
** TOTALS **			120.00	0.00			120.00
01-002071	COMPUTER REPAIR & SERVICE	EVIDENCE SOFTWARE	245.50	0.00	000000	0/00/00	245.50
01-002071	COMPUTER REPAIR & SERVICE	ROUTER AND SETUP	193.75	0.00	000000	0/00/00	193.75
** TOTALS **			439.25	0.00			439.25
01-004862	CONTINENTAL RESEARCH CORP	SUPPLIES	261.13	0.00	000000	0/00/00	261.13
** TOTALS **			261.13	0.00			261.13
01-001595	COUNSEL OFFICE & DOCUMENT	COPIER CONTRACT	84.94	0.00	000000	0/00/00	84.94
** TOTALS **			84.94	0.00			84.94
01-005395	D & K PRODUCTS	TURF SUPPLIES	1,173.75	0.00	000000	0/00/00	1,173.75
01-005395	D & K PRODUCTS	TURF SUPPLIES	1,065.00	0.00	000000	0/00/00	1,065.00
** TOTALS **			2,238.75	0.00			2,238.75
01-002648	D/R ELECTRIC INC.	FRONT/REAR SIDEWALK LIGHTS	893.52	0.00	000000	0/00/00	893.52
** TOTALS **			893.52	0.00			893.52
01-001606	DAKTRONICS INC.	SCOREBOARD REPAIRS	580.00	0.00	000000	0/00/00	580.00
** TOTALS **			580.00	0.00			580.00
01-005617	DEPARTMENT OF INSPECTIONS	FOOD HANDLING LICENSES	150.00	0.00	000000	0/00/00	150.00
** TOTALS **			150.00	0.00			150.00
01-001965	DIANE TRACY	BOOK DROPS	10.06	10.06-	118538	7/23/20	0.00
** TOTALS **			10.06	10.06-			0.00
01-006150	DPC INDUSTRIES INC	WATER TREATMENT SUPPLIES	3,630.00	0.00	000000	0/00/00	3,630.00
** TOTALS **			3,630.00	0.00			3,630.00
01-006270	DREES HEATING & PLUMBING	BACKFLOW PREVENTOR REPAIRS	511.34	0.00	000000	0/00/00	511.34

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UNPAID ITEMS DATES :	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
** TOTALS **			511.34	0.00			511.34
01-006275	DREES OIL CO. INC.	PROPANE AGREEMENT	400.00	0.00	000000	0/00/00	400.00
** TOTALS **			400.00	0.00			400.00
01-003692	ECCO MIDWEST INC	ASBESTOS REMOVAL - 224 N MAIN	60,769.00	0.00	000000	0/00/00	60,769.00
** TOTALS **			60,769.00	0.00			60,769.00
01-006810	ECOWATER SYSTEMS	COOLER RENT/WATER	174.90	174.90-	118528	7/17/20	0.00
** TOTALS **			174.90	174.90-			0.00
01-008050	FASTENAL COMPANY	LAB GLOVES	21.08	0.00	000000	0/00/00	21.08
** TOTALS **			21.08	0.00			21.08
01-006860	FELD FIRE EQUIPMENT CO.	NOZZLE ENGINE #9	558.90	0.00	000000	0/00/00	558.90
** TOTALS **			558.90	0.00			558.90
01-000633	FILTER CARE	FILTERS - CLEANING	89.40	0.00	000000	0/00/00	89.40
** TOTALS **			89.40	0.00			89.40
01-003689	FINEST IRRIGATION CONSULT	ADULT SB FIELD IRRIGATION	281.85	0.00	000000	0/00/00	281.85
** TOTALS **			281.85	0.00			281.85
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	189.90	0.00	000000	0/00/00	189.90
** TOTALS **			189.90	0.00			189.90
01-009500	GEHLING WELDING & REPAIR	SNOW REMOVAL SUPPLIES	1,053.17	0.00	000000	0/00/00	1,053.17
** TOTALS **			1,053.17	0.00			1,053.17
01-010150	GRAINGER PARTS	SENSOR AND FILTER	306.30	0.00	000000	0/00/00	306.30
** TOTALS **			306.30	0.00			306.30
01-010156	GRAPHIC EDGE, THE	BB SHIRT	4.75	0.00	000000	0/00/00	4.75
01-010156	GRAPHIC EDGE, THE	T-BALL T-SHIRT	4.75	0.00	000000	0/00/00	4.75
** TOTALS **			9.50	0.00			9.50
01-003688	GUTE FAMILY TRUST	WATERMAIN REPL - EASEMENT	3,000.00	0.00	000000	0/00/00	3,000.00
01-003688	GUTE FAMILY TRUST	WATERMAIN REPL - EASEMENT	1,000.00	0.00	000000	0/00/00	1,000.00
** TOTALS **			4,000.00	0.00			4,000.00
01-010680	HAWKINS WATER TREATMENT	WATER TREATMENT SUPPLIES	552.00	0.00	000000	0/00/00	552.00
** TOTALS **			552.00	0.00			552.00
01-005410	HERALD PUBLISHING COMPANY	PUBLICITY	75.00	75.00-	118550	7/23/20	0.00

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UNPAID ITEMS DATES :		7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
		** TOTALS **	75.00	75.00-			0.00
01-011831	HY-VEE INC.	REC BIRTHDAY PARTY SUPPLIES	41.04	41.04-	118530	7/17/20	0.00
		** TOTALS **	41.04	41.04-			0.00
01-003295	IMPACT7G INC	ABATEMENT - 224 N MAIN ST	13,080.00	0.00	000000	0/00/00	13,080.00
		** TOTALS **	13,080.00	0.00			13,080.00
01-012552	INDUSTRIAL BEARING SUPP.	SUPPLIES	16.91	0.00	000000	0/00/00	16.91
		** TOTALS **	16.91	0.00			16.91
01-012625	IOWA DEPT OF NATURAL RESO	NPDES AMENDMENT FEE	85.00	0.00	000000	0/00/00	85.00
01-012625	IOWA DEPT OF NATURAL RESO	ANNUAL WATER SUPPLY FEE	1,156.66	0.00	000000	0/00/00	1,156.66
		** TOTALS **	1,241.66	0.00			1,241.66
01-012666	IOWA ONE CALL	JUNE 2020 LOCATES	234.00	0.00	000000	0/00/00	234.00
		** TOTALS **	234.00	0.00			234.00
01-012670	IOWA PARK & RECREATION	MEMBERSHIP DUES - WARDELL	170.00	0.00	000000	0/00/00	170.00
		** TOTALS **	170.00	0.00			170.00
01-012685	IOWA SMALL ENGINE CENTER	WEEDEATER REPAIRS	56.67	0.00	000000	0/00/00	56.67
		** TOTALS **	56.67	0.00			56.67
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	960.00	0.00	000000	0/00/00	960.00
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	870.00	0.00	000000	0/00/00	870.00
		** TOTALS **	1,830.00	0.00			1,830.00
01-013917	JEO CONSULTING GROUP INC.	2020 STREET RESURFACING	6,567.50	0.00	000000	0/00/00	6,567.50
		** TOTALS **	6,567.50	0.00			6,567.50
01-013429	JERICO SERVICES INC.	CALCIUM CHLORIDE - KNOBBE	107.00	0.00	000000	0/00/00	107.00
		** TOTALS **	107.00	0.00			107.00
01-025020	JOHN DEERE FINANCIAL	REPAIR PARTS	277.11	277.11-	118534	7/17/20	0.00
01-025020	JOHN DEERE FINANCIAL	CYCLE MOWER REPAIRS	17.16	17.16-	118534	7/17/20	0.00
01-025020	JOHN DEERE FINANCIAL	A/C MOWER REPAIRS	262.40	262.40-	118534	7/17/20	0.00
01-025020	JOHN DEERE FINANCIAL	REPAIR PARTS	116.82	116.82-	118534	7/17/20	0.00
01-025020	JOHN DEERE FINANCIAL	OIL AND FILTERS	93.86	93.86-	118534	7/17/20	0.00
		** TOTALS **	767.35	767.35-			0.00
01-000994	KABEL BUSINESS SERVICES -	JUNE HRA CHECKS	5,420.42	5,420.42-	000000	7/15/20	0.00
		** TOTALS **	5,420.42	5,420.42-			0.00

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01-014520	KASPERBAUER CLEANING SER	LAUNDER RUGS	96.64	0.00	000000	0/00/00	96.64
		** TOTALS **	96.64	0.00			96.64
01-003628	KATHY SCHILTZ	SHELTERHOUSE REFUND	40.00	40.00-	118521	7/17/20	0.00
		** TOTALS **	40.00	40.00-			0.00
01-014815	KEYSTONE LABORATORIES	BACTERIA/LEAD COPPER TESTS	274.90	0.00	000000	0/00/00	274.90
		** TOTALS **	274.90	0.00			274.90
01-014940	KITT PLBG. AND HTG. INC.	PLUMBING REPAIRS	38.50	38.50-	118532	7/17/20	0.00
01-014940	KITT PLBG. AND HTG. INC.	WATERLINE FITTINGS - TOWER	7.00	0.00	000000	0/00/00	7.00
		** TOTALS **	45.50	38.50-			7.00
01-002440	LIBRARY IDEAS LLC	DATABASE RENEWAL	4,138.00	4,138.00-	118541	7/23/20	0.00
		** TOTALS **	4,138.00	4,138.00-			0.00
01-003682	LOIS WARME	SHELTERHOUSE REFUND	25.00	25.00-	118522	7/17/20	0.00
		** TOTALS **	25.00	25.00-			0.00
01-017123	MANGOLD ENVIRONMENTAL	FLUORIDE SAMPLE ANALYSIS	16.50	0.00	000000	0/00/00	16.50
		** TOTALS **	16.50	0.00			16.50
01-017133	MASTERCARD	SECURE EMAIL/SOFTWARE/TRAINING	231.99	231.99-	118551	7/23/20	0.00
01-017133	MASTERCARD	SUPPLIES AND DUES	806.25	806.25-	118552	7/23/20	0.00
01-017133	MASTERCARD	IPAD	849.00	849.00-	118553	7/23/20	0.00
		** TOTALS **	1,887.24	1,887.24-			0.00
01-003461	MERCHANT SERVICES	CC PROCESSING FEES	568.99	568.99-	000000	7/15/20	0.00
		** TOTALS **	568.99	568.99-			0.00
01-000208	MIKE HEITHOFF	STEEL TOED SHOES	200.00	200.00-	118537	7/23/20	0.00
		** TOTALS **	200.00	200.00-			0.00
01-001202	MOBILE BLASTING SERVICES	SODA BLASTING POOL AREA	4,475.00	0.00	000000	0/00/00	4,475.00
01-001202	MOBILE BLASTING SERVICES	BLAST GRAFFITI AT SKATE PARK	150.00	0.00	000000	0/00/00	150.00
		** TOTALS **	4,625.00	0.00			4,625.00
01-017730	MOORHOUSE READY MIX CO.	ROW - 204 PLEASANT RIDGE	335.00	0.00	000000	0/00/00	335.00
01-017730	MOORHOUSE READY MIX CO.	ROW 262 PEEBLE LANE	569.50	0.00	000000	0/00/00	569.50
01-017730	MOORHOUSE READY MIX CO.	12TH AND GRANT	1,249.25	0.00	000000	0/00/00	1,249.25
01-017730	MOORHOUSE READY MIX CO.	12TH & GRANT	920.50	0.00	000000	0/00/00	920.50
01-017730	MOORHOUSE READY MIX CO.	12TH & GRANT	920.50	0.00	000000	0/00/00	920.50
01-017730	MOORHOUSE READY MIX CO.	WWTP - CONCRETE REPAIRS	526.00	0.00	000000	0/00/00	526.00
01-017730	MOORHOUSE READY MIX CO.	17TH & SIMON	1,315.00	0.00	000000	0/00/00	1,315.00

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01-017730	MOORHOUSE READY MIX CO.	17TH AND SIMON	1,315.00	0.00	000000	0/00/00	1,315.00
01-017730	MOORHOUSE READY MIX CO.	WEST VALLEY AT TIMBERLINE	986.25	0.00	000000	0/00/00	986.25
01-017730	MOORHOUSE READY MIX CO.	ROW - 17TH & QUINT	263.00	0.00	000000	0/00/00	263.00
01-017730	MOORHOUSE READY MIX CO.	CONCRETE	108.25	0.00	000000	0/00/00	108.25
01-017730	MOORHOUSE READY MIX CO.	VALLEY & MEADOW LANE	854.75	0.00	000000	0/00/00	854.75
01-017730	MOORHOUSE READY MIX CO.	PRAIRIE VIEW & TIMBERLINE	591.75	0.00	000000	0/00/00	591.75
01-017730	MOORHOUSE READY MIX CO.	FILL SAND	44.23	44.23-	118533	7/17/20	0.00
		** TOTALS **	9,998.98	44.23-			9,954.75
01-018408	NAPA AUTO PARTS	SUPPLIES	35.08	0.00	000000	0/00/00	35.08
01-018408	NAPA AUTO PARTS	12 VOLT BULBS, OIL FILTER	24.17	0.00	000000	0/00/00	24.17
01-018408	NAPA AUTO PARTS	CASTER WHEELS	59.97	0.00	000000	0/00/00	59.97
		** TOTALS **	119.22	0.00			119.22
01-003263	NETBANK	JUNE EFT PROCESSING FEES	99.18	99.18-	000000	7/20/20	0.00
		** TOTALS **	99.18	99.18-			0.00
01-001301	NEW COOPERATIVE INC	FARM CHEMICALS	410.97	410.97-	118517	7/17/20	0.00
		** TOTALS **	410.97	410.97-			0.00
01-001792	NEW OPPORTUNITIES	FY 21 FUNDING REQUEST	10,920.00	0.00	000000	0/00/00	10,920.00
		** TOTALS **	10,920.00	0.00			10,920.00
01-019124	NORTH CENTRAL LABORATORIE	LAB SUPPLIES	466.39	0.00	000000	0/00/00	466.39
01-019124	NORTH CENTRAL LABORATORIE	LAB SUPPLIES	185.04	0.00	000000	0/00/00	185.04
		** TOTALS **	651.43	0.00			651.43
01-003298	NUTRIEN AD SOLUTIONS INC	FARM CHEMICALS	275.00	275.00-	118520	7/17/20	0.00
01-003298	NUTRIEN AD SOLUTIONS INC	FARM CHEMICALS	1,149.26	1,149.26-	118520	7/17/20	0.00
		** TOTALS **	1,424.26	1,424.26-			0.00
01-020326	OPTIONS INK	COPY PAPER	36.00	0.00	000000	0/00/00	36.00
		** TOTALS **	36.00	0.00			36.00
01-021050	P & H WHOLESALE INC.	PVC FITTINGS	12.61	0.00	000000	0/00/00	12.61
01-021050	P & H WHOLESALE INC.	WATERLINE FITTINGS - PIPE	124.33	0.00	000000	0/00/00	124.33
01-021050	P & H WHOLESALE INC.	WATERLINE FITTINGS	12.44	0.00	000000	0/00/00	12.44
		** TOTALS **	149.38	0.00			149.38
01-021220	PEPSI BEVERAGES COMPANY	CONCESSIONS	217.44	0.00	000000	0/00/00	217.44
01-021220	PEPSI BEVERAGES COMPANY	AQUATIC CONCESSIONS	303.36	0.00	000000	0/00/00	303.36
01-021220	PEPSI BEVERAGES COMPANY	AQUATIC CONCESSIONS	330.48	0.00	000000	0/00/00	330.48
		** TOTALS **	851.28	0.00			851.28

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VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
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01-002911	PERFECT MIND INC.	MAINTENANCE CONTRACT - 5 YR	19,040.00	0.00	000000	0/00/00	19,040.00
		** TOTALS **	19,040.00	0.00			19,040.00
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01-001949	PERFORMANCE TIRE & SERVIC	VAC TRUCK - TOWING	225.00	0.00	000000	0/00/00	225.00
		** TOTALS **	225.00	0.00			225.00
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01-021860	PRESTO-X-COMPANY	PEST CONTROL 112 E 5TH ST	51.00	0.00	000000	0/00/00	51.00
		** TOTALS **	51.00	0.00			51.00
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01-009870	RACCOON VALLEY ELECTRIC C	AM - JUNE ELECTRIC SERVICE	240.23	240.23-	118529	7/17/20	0.00
01-009870	RACCOON VALLEY ELECTRIC C	JUNE ELECTRIC SERVICE	1,111.98	1,111.98-	118529	7/17/20	0.00
		** TOTALS **	1,352.21	1,352.21-			0.00
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01-003094	RACHEL VAN ERDEWYK	MAKERSPACE SUPPLIES	153.09	153.09-	118545	7/23/20	0.00
		** TOTALS **	153.09	153.09-			0.00
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01-023815	REGION XII COG	FY 21 FUNDING REQUEST	16,025.00	0.00	000000	0/00/00	16,025.00
		** TOTALS **	16,025.00	0.00			16,025.00
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01-024905	SAFETY-KLEEN CORP.	OIL	276.56	0.00	000000	0/00/00	276.56
		** TOTALS **	276.56	0.00			276.56
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01-003528	SCHAEFFER MANUFACTURING C	VLR GEAR OIL	608.00	0.00	000000	0/00/00	608.00
		** TOTALS **	608.00	0.00			608.00
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01-025250	SHERWIN WILLIAMS CO.	PAINT FILTERS	58.48	0.00	000000	0/00/00	58.48
		** TOTALS **	58.48	0.00			58.48
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01-000155	SHIVE HATTERY INC	TRAILS SEGMENT III - 4	4,900.50	0.00	000000	0/00/00	4,900.50
		** TOTALS **	4,900.50	0.00			4,900.50
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01-025606	SOPPE CHIROPRACTIC CLINIC	PRE-EMPLOY BRINCKS/LLOYD	160.00	0.00	000000	0/00/00	160.00
		** TOTALS **	160.00	0.00			160.00
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01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	125.25	0.00	000000	0/00/00	125.25
01-025880	STONE PRINTING CO.	SUPPLIES	67.50	0.00	000000	0/00/00	67.50
		** TOTALS **	192.75	0.00			192.75
<hr/>							
01-027060	TREASURER OF IOWA	SALES TAX	8,010.00	8,010.00-	000000	7/17/20	0.00
01-027060	TREASURER OF IOWA	6/16-6/30-2020 SALES TAX	2,811.00	2,811.00-	000000	7/16/20	0.00
		** TOTALS **	10,821.00	10,821.00-			0.00
<hr/>							
01-027085	TROPHIES PLUS INC.	TROPHIES - JR GOLF	69.90	0.00	000000	0/00/00	69.90
		** TOTALS **	69.90	0.00			69.90



07-23-2020 11:46 AM  
 VENDOR SET: 01 City of Carroll  
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E  
 O P E N I T E M R E P O R T  
 S U M M A R Y

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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020
PARTIALLY ITEMS DATES:	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020
UNPAID ITEMS DATES :		7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
<hr/>							
01-003220	TURFWERKS	CYCLINDER	152.66	0.00	000000	0/00/00	152.66
01-003220	TURFWERKS	IRRIGATION PARTS	1,219.53	0.00	000000	0/00/00	1,219.53
		** TOTALS **	1,372.19	0.00			1,372.19
01-001088	TYLER TECHNOLOGIES	ONLINE BILLING ACCESS	2,160.00	0.00	000000	0/00/00	2,160.00
01-001088	TYLER TECHNOLOGIES	WEB CC FEES - COVID	843.75	0.00	000000	0/00/00	843.75
		** TOTALS **	3,003.75	0.00			3,003.75
01-002437	UNIFIED CONTRACTING SERVI	FUEL DELIVERY SYSTEM REPAIR	277.50	277.50-	118518	7/17/20	0.00
		** TOTALS **	277.50	277.50-			0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 7/4/2020	14.45	14.45-	118536	7/17/20	0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 7/11/2020	77.81	77.81-	118554	7/23/20	0.00
		** TOTALS **	92.26	92.26-			0.00
01-002666	VAN WALL EQUIPMENT INC.	MOWER REPAIRS	168.53	0.00	000000	0/00/00	168.53
		** TOTALS **	168.53	0.00			168.53
01-030120	WAL-MART STORE #01-1787	SUPPLIES	68.53	0.00	000000	0/00/00	68.53
01-030120	WAL-MART STORE #01-1787	CAR CLEANING SUPPLIES	13.28	0.00	000000	0/00/00	13.28
01-030120	WAL-MART STORE #01-1787	SUPPLIES	24.97	0.00	000000	0/00/00	24.97
01-030120	WAL-MART STORE #01-1787	MEDICAL SUPPLIES	5.94	0.00	000000	0/00/00	5.94
		** TOTALS **	112.72	0.00			112.72
01-003377	WELLMARK BLUE CROSS/BLUE	AUG HEALTH INS PREMIUMS	40,455.99	40,455.99-	118546	7/23/20	0.00
		** TOTALS **	40,455.99	40,455.99-			0.00
01-002238	WORK4ORCE SYSTEMS GROUP	TIME CLOCK MAINTENANCE	4,320.00	0.00	000000	0/00/00	4,320.00
01-002238	WORK4ORCE SYSTEMS GROUP	TIME CLOCK CONVERSION	2,655.00	0.00	000000	0/00/00	2,655.00
		** TOTALS **	6,975.00	0.00			6,975.00
01-003291	WORLDPAY INTEGRATED PAYME	CC PROCESSING FEES	868.90	868.90-	000000	7/20/20	0.00
		** TOTALS **	868.90	868.90-			0.00
01-000386	ZIMCO SUPPLY CO	CHEMICALS	31.00	0.00	000000	0/00/00	31.00
		** TOTALS **	31.00	0.00			31.00

\* Payroll Expense 176,634.32

07-23-2020 11:46 AM  
VENDOR SET: 01 City of Carroll  
REPORTING: PAID, UNPAID, PARTIAL

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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020
PARTIALLY ITEMS DATES:	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020
UNPAID ITEMS DATES :		7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020

R E P O R T   T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	294,083.78	294,083.78CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	235,098.63	0.00	235,098.63
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	529,182.41	294,083.78CR	235,098.63

U N P A I D   R E C A P

UNPAID INVOICE TOTALS	235,098.63
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	0.00
** UNPAID TOTALS **	235,098.63

07-23-2020 11:46 AM  
VENDOR SET: 01 City of Carroll  
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020
PARTIALLY ITEMS DATES:	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020
UNPAID ITEMS DATES :		7/10/2020 THRU 7/23/2020	7/10/2020 THRU 7/23/2020

FUND TOTALS

001	GENERAL FUND	163,780.78
010	HOTEL/MOTEL TAX	15.41
110	ROAD USE TAX FUND	14,046.93
125	U.R. DOWNTOWN S.R.	73,849.00
301	C.P. - EQUIPMENT PURCHASE	182.36
304	C.P. STREETS	7,656.06
311	C.P.-PARKS & RECREATION	4,900.50
600	WATER UTILITY FUND	26,702.27
602	WATER UTILITY CAP. IMP.	4,000.00
610	SEWER UTILITY FUND	10,973.37
620	STORM WATER UTILITY	565.00
850	MEDICAL INSURANCE FUND	45,876.41
	* PAYROLL EXPENSE	176,634.32

GRAND TOTAL	529,182.41
-------------	------------

# City of Carroll

**Brad Burke, Chief of Police**

**Police Department**

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

**TO:** Mike Pogge-Weaver, City Manager

*MSP-W*

**FROM:** Brad Burke, Chief of Police

**DATE:** July 23, 2020

**RE:** Renewal of License

The following establishment has applied for renewal of license:

Full Swing Golf

515 North Adams Street

Class "B" Beer Permit including Wine Coolers with Class "B" Native Wine Permit and  
Sunday Sales

**RECOMMENDATION:** Council consideration and approval of this application.

# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members  
**FROM:** Mike Pogge-Weaver, City Manager *MPW*  
**DATE:** July 23, 2020  
**SUBJECT:** Asbestos Containing Materials Abatement at 224 N Main Street  
Change Order No. 1

During the abatement of asbestos containing materials at 224 N Main St, additional asbestos was encountered which was unknown until other asbestos was removed. The cost to remove the additional asbestos was \$2,992.00. Kimberly Crosser of Impact 7G who was overseeing the asbestos abatement removal and testing for the City on this project found that the proposed change order amount is appropriate and is recommending approval of it.

The work has now been completed including the removal of the additional asbestos that was encountered.

The effect of the proposed Change Order No. 1 on the contract is as follows:

## Cost

Original Contract	\$ 57,777.00
Change Order No. 1 (Proposed)	\$ 2,992.00
Contract with Change Order #1	\$ 60,769.00

**RECOMMENDATION:** Mayor and City Council consideration and approval of Change Order No. 1 to the Asbestos Containing Materials Abatement project at 224 N Main Street in the amount of \$2,992.00.



**~ Time & Material Charge Detail ~**

**JOB LOCATION:**  
 Commercial Building  
 224 N Main Street  
 Carroll, Iowa 51401

**WORK DATES:**  
 FROM: 06/01/20 TO: 06/01/20

**Contractor Project #**  
**ECCO Project #:** 19226

**DESCRIPTION OF WORK:**  
 Removal of "underlayment" - 544 SF not on scope of work.

DATE	LABOR EMPLOYEE NAME	LICENSE NUMBER	CLASSIFICATION	REGULAR HOURS	HOURLY RATE	OVERTIME HOURS	HOURLY RATE	TOTAL LABOR
06/01/20	Stephen Hamlin	3518	Supervisor		\$94.50		\$141.75	\$0.00
06/01/20	Jacob Hamlin	2350	Laborer		\$89.50		\$134.25	\$0.00
06/01/20	Mason Poole	2705	Laborer		\$89.50		\$134.25	\$0.00
06/01/20	Connor Molnar	4237	Laborer		\$89.50		\$134.25	\$0.00
06/01/20	Oscar Flores	3377	Laborer		\$89.50		\$134.25	\$0.00
06/01/20	Rigoberto Armendariz	5489	Laborer		\$89.50		\$134.25	\$0.00
<b>TOTAL LABOR</b>				<b>0.00</b>		<b>0.00</b>		<b>\$0.00</b>

Day	UNIT PRICE COST	QTY	VALUE	PRICE	\$
06/01/20	Underlayment	544	Sq Ft	\$5.50	\$2,992.00
<b>TOTAL Per Diem</b>					<b>\$2,992.00</b>

DISPOSAL	DESCRIPTION	QTY	UNIT VALUE	UNIT PRICE	TOTAL \$
	BAGS		EA	\$8.00	\$0.00
	BARRELS		EA	\$25.00	\$0.00
	DUMPSTER		EA	\$750.00	\$0.00
<b>TOTAL DISPOSAL</b>					<b>\$0.00</b>

AIR MONITORING	DESCRIPTION	QTY	UNIT VALUE	UNIT PRICE	TOTAL \$
	OSHA / AREA SAMPLES & ANALYSIS		EA	\$18.00	\$0.00
	3RD PARTY / ON-SITE CONSULTANT		HR	\$90.00	\$0.00
<b>TOTAL AIR MONITORING</b>					<b>\$0.00</b>

EQUIPMENT USED	DESCRIPTION	QTY	UNIT VALUE	UNIT PRICE	TOTAL \$
	2000 CFM HEPA MACHINE		DAY	\$25.00	\$0.00
	MANOMETER		DAY	\$15.00	\$0.00
	ULTI-HEPA VACUUM		DAY	\$8.00	\$0.00
	18 GAL. HEPA VACUUM		DAY	\$12.50	\$0.00
	ALUMINUM SHOWER/DECON CUBES		DAY	\$9.00	\$0.00
	HIGH VOLUME PUMP		DAY	\$8.50	\$0.00
	ELECTRIC BUFFER		DAY	\$25.00	\$0.00
	POWER PANEL		DAY	\$25.00	\$0.00
	AIRLESS SPRAYER		DAY	\$20.00	\$0.00
	MISC. SMALL TOOLS AND EQUIPMENT		LABOR HR	\$1.00	\$0.00
	MISC. RENTAL EQUIPMENT		DAY		\$0.00
	Mobilize/Demobilize Equipment and Supplies		Mile	\$2.00	\$0.00
<b>TOTAL EQUIPMENT</b>					<b>\$0.00</b>

	CONSUMABLES ITEM DESCRIPTION	QTY	UNIT VALUE	UNIT PRICE	QTY	UNIT VALUE EACH	UNIT PRICE EACH	TOTAL \$
06/01/20	3" DUCT TAPE- 16 ROLLS/CASE	0.00	CASE	\$158.88	3.00	ROLL		0.00
06/01/20	16 GAL. HEPA VAC BAGS- 5/PACK	0.00	PACK	\$23.57	1.00	EACH		0.00
06/01/20	RESPIRATOR WIPES- 100/BOX	0.00	BOX	\$15.18	10.00	EACH		0.00
06/01/20	P-100 1/2 MASK FILTERS- REG.; FOR RESPIRATOR	0.00	EACH	\$3.48	12.00	EACH		0.00
06/01/20	SAFETY GLASSES	0.00	PAIR	\$4.88	6.00	PAIR		0.00
06/01/20	EAR PLUGS- 200pr/BOX	0.00	BOX	\$30.00	6.00	PAIR		0.00
06/01/20	PVD DOT GLOVES	0.00	DOZEN	\$9.00	6.00	PAIR		0.00
06/01/20	FIBER DRUMS FOR DISPOSAL	0.00	EACH	\$10.50	15.00	EACH		\$0.00
06/01/20	ASBESTOS #9 STICKERS- 500/ROLL	0.00	ROLL	\$26.46	15.00	EACH		\$0.00
06/01/20	AAA-CELL BATTERY	0.00	EACH	\$1.09	36.00	EACH		\$0.00
<b>TOTAL CONSUMABLES</b>								<b>\$0.00</b>

**~ Recap for Time & Material Charges ~**

Unit Price Cost	CONSUMABLES	AIR MONITORING	DISPOSAL	EQUIPMENT
\$2,992.00	\$0.00	\$0.00	\$0.00	\$0.00

**TOTAL INVOICE AMOUNT:** \$2,992.00


# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and Members of the City Council  
**FROM:** Mike Pogge-Weaver, City Manager   
**DATE:** July 23, 2020  
**SUBJECT:** Appointment to Committees, Commissions and Boards

Jacob Fiscus resigned from the Historical Preservation Commission in February of this year. John Steffes has submitted his application for this vacant position. John would complete the unexpired term set to expire December 31, 2020.

**Members to be appointed by Mayor with Council approval:**

<b>Historical Preservation Commission</b>	John Steffes	3-year unexpired term expiring December 31, 2020
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# City of Carroll

**Brad Burke, Chief of Police**

**Police Department**

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

**MEMO TO:** Mike Pogge-Weaver, City Manager

**FROM:** Brad Burke, Chief of Police

**DATE:** July 22, 2020

**SUBJECT:** Carroll City Ordinance Chapter 69.08(17)(B) amendment

Chapter 69 of the Carroll City Codes deals with Parking Regulations. When getting signage ready for the ordinance change that was approved at the July 13, 2020 meeting, a discrepancy was located with the current signage and the City code. Attached is the ordinance change which will correct the signage while meeting the request received from Kuemper Catholic Schools for 1<sup>st</sup> Street near East Street.

**RECOMMENDATION:** Council consideration of the ordinance change to Chapter 69.08, subsection 1 of the City of Carroll Code of Ordinances.



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY  
OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO  
NO PARKING ZONES

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 69, Section 08, Subsection 17, of the Code of Ordinances of the  
City of Carroll, Iowa, 2011, is amended by adding the following provisions:

69.08(17)(B)

“No Parking Here to Corner:”

1. From 30 feet east of East Street right-of-way to 32 feet west of East Street  
right-of-way.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the  
provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this  
ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the  
validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid  
or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its  
final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

\_\_\_\_\_  
Eric P Jensen., Mayor

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of  
\_\_\_\_\_, 2020.

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MSP-W*

**FROM:** Randall M. Krauel, Director of Public Works *RMK*

**DATE:** July 22, 2020

**SUBJECT:** Water Distribution Main Replacements - 2020

- Watermain Easement
- Temporary Easement for Watermain Construction

Plans for the Water Distribution Main Replacement project include the elimination of a dead-end watermain on S. Whitney Street. Elimination of the dead-end is proposed by connection of the watermain to an existing watermain at S. Crawford Street and W. Bluff Street. The connection requires watermain construction across privately-owned property.

The Gute Family Trust, owner of the property, has consented to providing a permanent Watermain Easement and a Temporary Easement for Watermain Construction for the construction and maintenance of the watermain. The conditions of the Easements, along with plats, are detailed in the attached Easements and summarized as follows:

## WATERMAIN EASEMENT

The permanent Watermain Easement is 30 feet wide extending from S. Whitney Street east to the alley along the north line of property located at S. Whitney Street and W. Bluff Street. The consideration included in the Easement is \$3,000.00.

## TEMPORARY EASEMENT FOR WATERMAIN CONSTRUCTION

The Temporary Easement is 20 feet wide along the south line of the permanent Watermain Easement from S. Whitney Street east to the alley. The Temporary Easement terminates 90 days after completion of construction or 18 months from the date of acceptance, whichever occurs first. Consideration included in the Easement is \$1,000.00.

**RECOMMENDATION:** Mayor and City Council consideration of passage and approval of the Resolutions approving and accepting the Watermain Easement and the Temporary Easement for Watermain Construction from the Gute Family Trust for the Water Distribution Main Replacements – 2020 project.

RMK:ds

attachments (5)

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING AND ACCEPTING A WATERMAIN EASEMENT FOR THE WATER DISTRIBUTION MAIN REPLACEMENTS – 2020 PROJECT FROM THE GUTE FAMILY TRUST.

WHEREAS, the City's Water Distribution Main Replacements – 2020 project, previously adopted by the City Council, includes construction of watermain across privately-owned property; and,

WHEREAS, the Gute Family Trust has offered to the City a Watermain Easement across property described as:

The South 10 Feet of Lot 7 and the North 20 Feet of Lot 6, Block 3, Whitney's Second Addition to Carroll, Carroll County, Iowa.

The Easement is for the purpose of the City constructing, reconstructing, repairing, enlarging and maintaining a watermain across the property; and,

WHEREAS, the City Council has determined that the Easement is in the best interests of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the Watermain Easement across the above-stated property granted by the Gute Family Trust is approved and accepted.

Passed and approved by the Carroll City Council this 27<sup>th</sup> day of July, 2020.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Eric P. Jensen, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING AND ACCEPTING A TEMPORARY EASEMENT FOR WATERMAIN CONSTRUCTION FOR THE WATER DISTRIBUTION MAIN REPLACEMENTS – 2020 PROJECT FROM THE GUTE FAMILY TRUST.

WHEREAS, the City's Water Distribution Main Replacements – 2020 project, previously adopted by the City Council, includes construction of watermain across privately-owned property; and,

WHEREAS, the Gute Family Trust has offered to the City a Temporary Easement for Watermain Construction across property described as:

The South 20 Feet of the North 40 feet of Lot 6, Block 3, Whitney's Second Addition to Carroll, Carroll County, Iowa.

The Easement is for the purpose of the City constructing a watermain across the property; and,

WHEREAS, the City Council has determined that the Easement is in the best interests of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the Temporary Easement for Watermain Construction across the above-stated property granted by the Gute Family Trust is approved and accepted.

Passed and approved by the Carroll City Council this 27<sup>th</sup> day of July, 2020.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

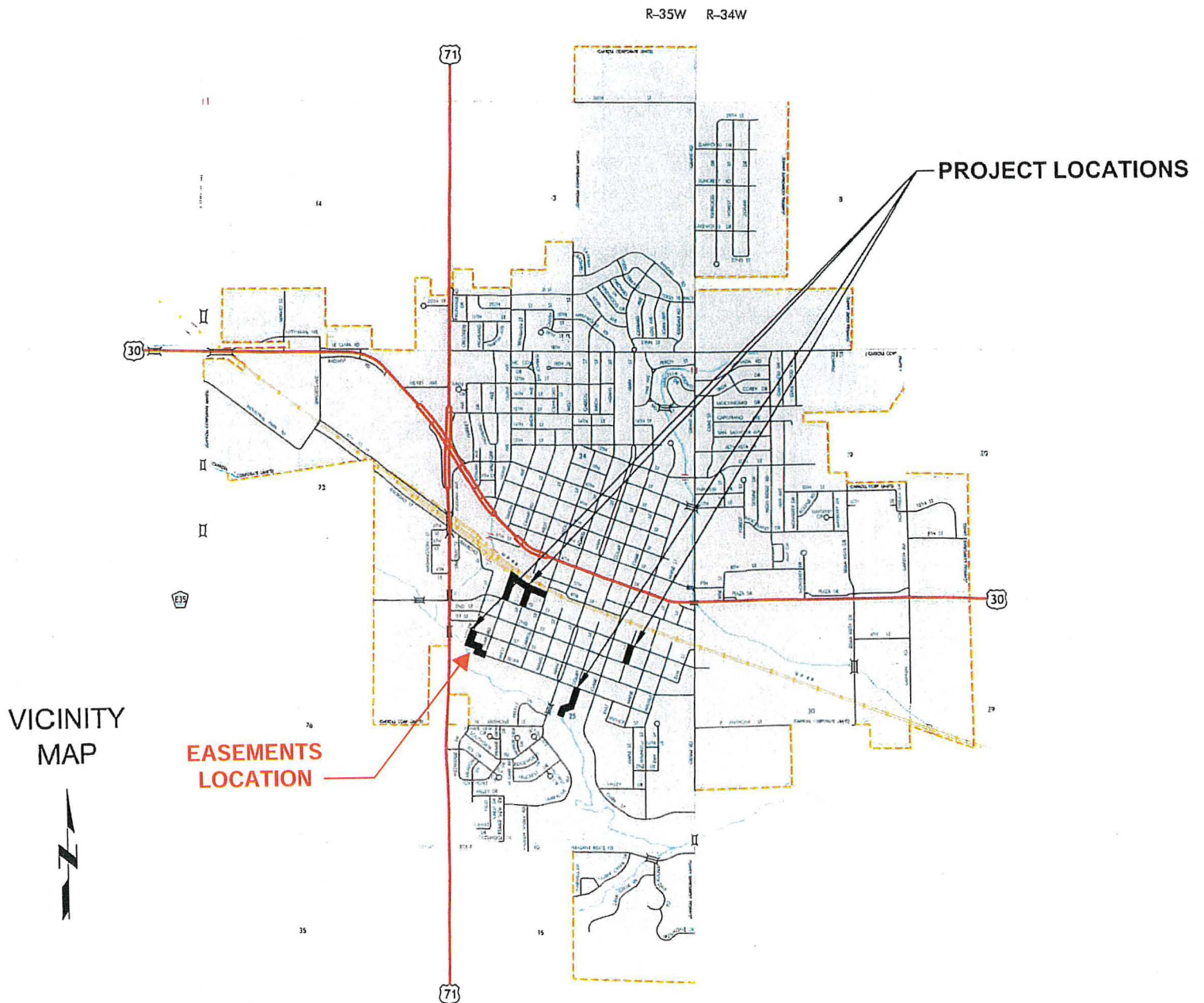
By: \_\_\_\_\_  
Eric P. Jensen, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

# WATER DISTRIBUTION MAIN REPLACEMENTS 2020

CARROLL, IOWA





Prepared by and Return to: City of Carroll, 627 N. Adams Street, Carroll, Iowa 51401

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## **WATERMAIN EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS:

That Gute Family Trust (hereinafter called "Grantor") in consideration of the sum of Three Thousand dollars (\$3,000.00) to be paid by the City of Carroll, Iowa, upon final approval and acceptance of this Easement by the City of Carroll, Iowa, does hereby convey unto the City of Carroll, Iowa, a municipal corporation, (hereinafter called "Jurisdiction") a perpetual Easement for Watermain Right-of-Way under, over, through and across the following described real estate:

THE SOUTH 10 FEET OF LOT 7 AND THE NORTH 20 FEET OF LOT 6, BLOCK 3, WHITNEY'S SECOND ADDITION TO CARROLL, CARROLL COUNTY, IOWA.

(hereinafter called "Easement Area") for the purpose of the Jurisdiction constructing, reconstructing, repairing, enlarging and maintaining a watermain, together with necessary appurtenances thereto, under, over, through and across said Easement Area.

This Easement shall be subject to the following terms and conditions:

1. **ERECTION OF STRUCTURES PROHIBITED.** Grantor shall not erect any structure over or within the Easement Area without obtaining the prior written approval of the Jurisdiction.
2. **CHANGE OF GRADE PROHIBITED.** Grantor shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the Jurisdiction.
3. **USE OF EASEMENT AREA.** Grantor shall have the right to use the Easement Area for any purpose that is not prohibited or restricted by this Watermain Easement or any other legal prohibition or restriction.

4. RIGHT OF ACCESS. The Jurisdiction shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area as herein described, including but not limited to, the right to remove any unauthorized obstructions or structures placed or erected on the Easement Area.
5. EASEMENT RUNS WITH LAND. This Easement shall be deemed to run with the land and shall be binding on Grantor and on Grantor's successors and assigns.
6. LIABILITY. Except as may be caused by the negligent acts or omissions of the Jurisdiction, its employees, agents or its representatives, the Jurisdiction shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the Jurisdiction's exercise of this Easement. Grantor agrees to indemnify and hold Jurisdiction, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
7. APPROVAL BY THE JURISDICTION. This Easement shall not be binding until it has received the final approval and acceptance by the Jurisdiction.

Grantor does HEREBY COVENANT with the Jurisdiction that Grantor holds said real estate described in this Easement by title in fee simple; that Grantor has good and lawful authority to convey the same; and said Grantor covenant to WARRANT AND DEFEND the said premises against the lawful claims of all persons whomsoever.

Words and phrases herein including acknowledgment hereof shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 21 day of July, 2020.

Gute Family Trust

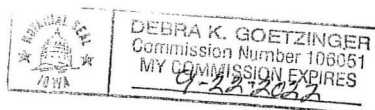
By: Lawrence Gute

Title: Trustee

STATE OF IOWA  
CARROLL COUNTY, ss

This instrument was acknowledged before me on July 21, 2020, by Lawrence Gute as Trustee of the above entitled trust.

Debra K. Goetzinger  
Notary Public



APPROVAL BY JURISDICTION

I, Eric P. Jensen, Mayor, do hereby certify that the within and foregoing Easement was duly approved and accepted by the Carroll City Council by Resolution No. \_\_\_\_\_, passed on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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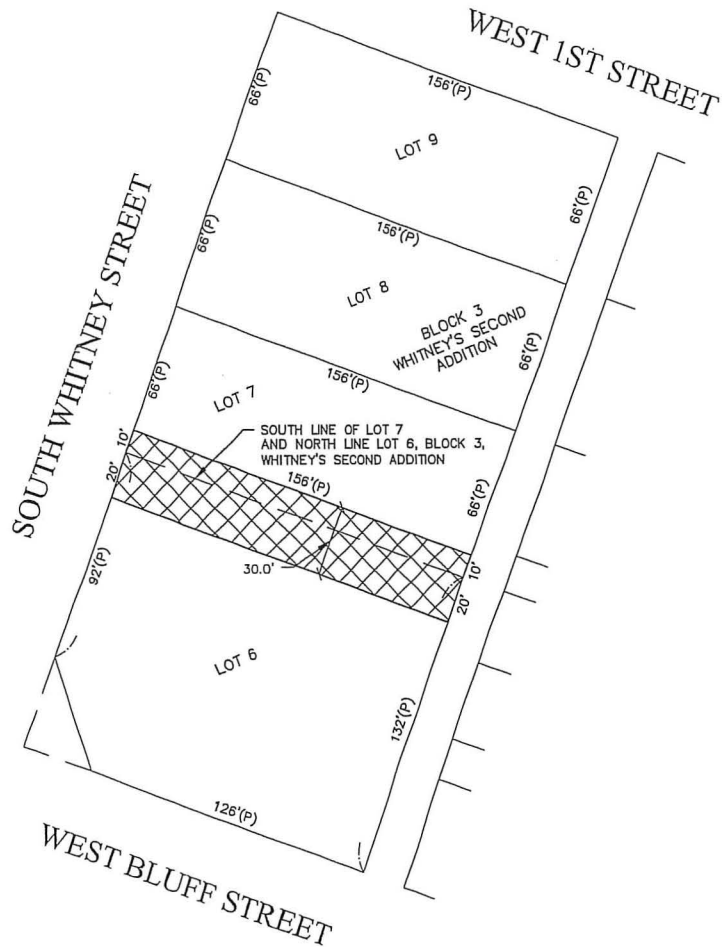
Eric P. Jensen, Mayor



Index Legend	
Location:	Lots 6 AND 7, Block 3, WHITNEY'S SECOND ADDITION
	CITY OF CARROLL, CARROLL COUNTY, IOWA
Requestor:	CITY OF CARROLL
Proprietor:	GUTE FAMILY TRUST
Surveyor:	MATTHEW A. FOUTS
Surveyor Company:	JEO CONSULTING GROUP
Return To:	724 SIMON AVE., CARROLL, IA 51401

FOR RECORDER'S USE ONLY

## PERMANENT EASEMENT



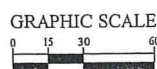
### LEGAL DESCRIPTION:

THE SOUTH 10 FEET OF LOT 7 AND THE NORTH 20 FEET OF LOT 6, BLOCK 3, WHITNEY'S SECOND ADDITION TO CARROLL, CARROLL COUNTY, IOWA.

- LEGEND**
- MONUMENT FOUND
  - MONUMENT SET
  - CALCULATED POINT
  - D DEEDED DISTANCE
  - G GOVERNMENT DISTANCE
  - M MEASURED DISTANCE
  - P PLATTED DISTANCE
  - R RECORDED DISTANCE

NOTE: ALL BEARINGS ARE ASSUMED.

DATE  
3/10/2020  
SCALE  
1" = 60'  
DRAWN  
RMO  
JOB NO.  
R191586.00  
FIELD BOOK  
CARROLL #10  
FIELD WORK  
DJ  
SHEET 1 OF 1  
FILE NO.



	I hereby certify that this land surveying document was prepared and the related survey was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.	
	<i>Matthew A. Fouts</i> (signature)	3-10-20 (date)
	Printed or typed name: Matthew A. Fouts	
	License Number: 23586	
My license renewal date is December 31, 2021		
Pages or sheets covered by this seal: SHEET 1 OF 1		

# **TEMPORARY EASEMENT FOR WATERMAIN CONSTRUCTION**

KNOW ALL PERSONS BY THESE PRESENTS:

That Gute Family Trust (hereinafter called "Grantor") in consideration of the sum of One Thousand dollars (\$1,000.00) to be paid by the City of Carroll, Iowa, upon final approval and acceptance of this Easement by the City of Carroll, Iowa, does hereby Convey Unto the City of Carroll, Iowa, a municipal corporation, (hereinafter called "Jurisdiction") a TEMPORARY EASEMENT in connection with the construction of a watermain, which easement shall be over, through and across the following described real estate:

THE SOUTH 20 FEET OF THE NORTH 40 FEET OF LOT 6, BLOCK 3, WHITNEY'S SECOND ADDITION TO CARROLL, CARROLL COUNTY, IOWA

(hereinafter called "Easement Area").

This Easement shall be subject to the following terms and conditions:

1. PURPOSE OF EASEMENT. A watermain shall not be installed over or under the Easement Area. This easement is granted only for the purpose of allowing the Jurisdiction, its agents, employees, and contractors a right of temporary entry over the Easement Area to facilitate the hauling, transporting and storage of material and equipment during construction of a watermain on other property which is the subject of a separate permanent watermain easement.
2. PROPERTY TO BE RESTORED. The Jurisdiction, upon completion of the project shall restore the easement area in a good and workmanlike manner to its original condition as nearly as possible, including but not limited to the restoration of lawns by seeding, complete restoration of any driveways, fences or other structures damaged by the Jurisdiction during the course of construction, except those items listed in paragraph 3 below for which the Jurisdiction shall instead compensate Grantor.
3. COMPENSATION TO GRANTOR. Grantor and Jurisdiction agree that the following items shall not be restored by Jurisdiction but are instead compensated for as indicated by the consideration set forth in this easement: None

It is understood and agreed that the consideration set forth in this Easement constitutes full and adequate compensation for damages to the items listed in this paragraph.

4. TERMS OF EASEMENT. The rights granted to the Jurisdiction under this easement shall terminate 90 days after the above described watermain project has been completed or 18 months from the date of acceptance of this easement by the Jurisdiction, whichever occurs first.

Signed this 21 day of July, 2020.

Gute Family Trust

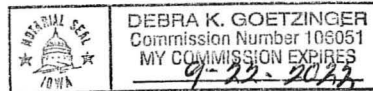
By: Laurence Gute

Title: Trustee

STATE OF IOWA  
CARROLL COUNTY, ss

This instrument was acknowledged before me on July 21, 2020, by  
Laurence Gute as Trustee of the above entitled trust.

Debra K. Goetzinger  
Notary Public



APPROVAL BY JURISDICTION

I, Eric P. Jensen, Mayor, do hereby certify that the within and foregoing Temporary Easement was duly approved and accepted by the Carroll City Council by Resolution No. \_\_\_\_, passed on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Signed this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

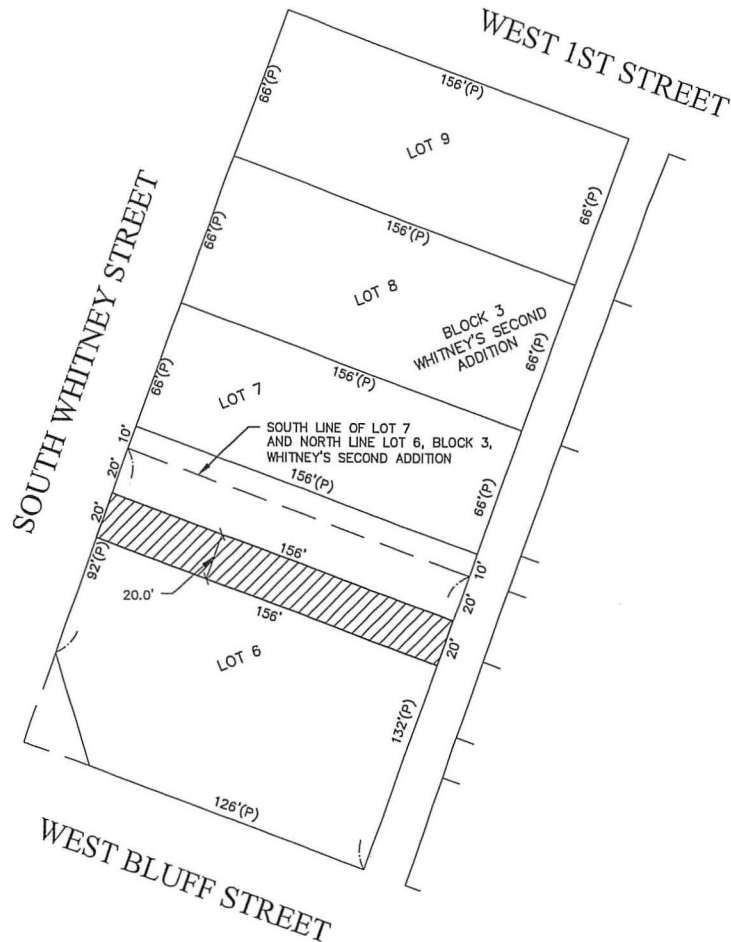
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Eric P. Jensen, Mayor

Index Legend	
Location:	LOT 6, BLOCK 3, WHITNEY'S SECOND ADDITION
	CITY OF CARROLL, CARROLL COUNTY, IOWA
Requestor:	CITY OF CARROLL
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Return To:	724 SIMON AVE., CARROLL, IA 51401

FOR RECORDER'S USE ONLY

## TEMPORARY EASEMENT



### LEGAL DESCRIPTION:

THE SOUTH 20 FEET OF THE NORTH 40 FEET OF LOT 6, BLOCK 3, WHITNEY'S SECOND ADDITION TO CARROLL, CARROLL COUNTY, IOWA.

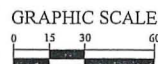
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**NOTE:** ALL BEARINGS ARE ASSUMED.

DATE	3/10/2020
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DRAWN	RMO
JOB NO.	R191586.00
FIELD BOOK	CARROLL #10
FIELD WORK	DJ
SHEET	1 OF 1
FILE NO.	



800.723.8567  
Carroll, IA 712.792.9711  
www.jeo.com



	I hereby certify that this land surveying document was prepared and the related survey was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.	
		3/10/20 (date)
	Printed or typed name: Matthew A. Fouts	
	License Number: 23586	
	My license renewal date is December 31, 2021	
Pages or sheets covered by this seal: SHEET 1 OF 1		



# City of Carroll

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112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and Members of the City Council

**FROM:** Mike Pogge-Weaver, City Manager

**DATE:** July 23, 2020

**SUBJECT:** Committee Reports

1. Library Board (meets 3<sup>rd</sup> or 4<sup>th</sup> Monday of month) –
2. Board of Adjustment (meets 1<sup>st</sup> Monday of month) – **July 6, 2020**
3. Planning and Zoning Commission (meets 2<sup>nd</sup> Wednesday of month) –
4. Carroll Airport Commission (meets 2<sup>nd</sup> Monday of month) – **July 13, 2020**
5. Parks, Recreation & Cultural Advisory Board (meets 3<sup>rd</sup> Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2<sup>nd</sup> Tuesday of month) –
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

BOARD OF ADJUSTMENT  
MINUTES OF JULY 6, 2020

The Board of Adjustment met in regular session on this date at 5:15 PM in the Council Chambers, City Hall, 627 N Adams Street. Members present: Jonathan Campbell, Aaron Juergens, Ruth Nellesen, Mark O'Leary, Donna Pudenz and Nick Topf. Absent: John Wessling. Also present: David Bruner, City Attorney, Mike Pogge-Weaver, City Manager and Perry Johnson, Building Official.

\* \* \* \* \*

O'Leary served as interim chairperson to elect a chairperson. MOTION by Pudenz second by Juergens to elect O'Leary as chairperson. All present voted aye. Absent: Wessling. Motion carried. O'Leary assumed the chair. MOTION by Nellesen, second by Topf to elect Pudenz as vice-chairperson. All present voted aye. Absent: Wessling. Motion carried.

\* \* \* \* \*

MOTION by Juergens, second by Pudenz, to approve the minutes of the May 6, 2019 meeting as mailed. All present voted aye. Absent: Wessling. Motion carried.

\* \* \* \* \*

Case 07-20-01, a request for a special use permit, home occupation, from Christopher B. Nelsen and Ashley L. Noland, 1315 Salinger Avenue, legally described as Lot 7, Block 2, Neu Addition to Carroll, Carroll County, Iowa, was presented for consideration by the Board. Christopher Nelsen proposes to operate a part time massage therapy and personal training business at this residence. All adjacent property owners were provided written notice via USPS. Christopher Nelsen appeared to support the request. No other persons appeared to support or oppose the request. MOTION by Pudenz, second by Juergens, to approve the request as presented for a special use permit, home occupation. All present voted aye. Absent: Wessling. Motion carried.

\* \* \* \* \*

Case 07-20-02, a request for a special use permit, home occupation, from Casie M. Forke-Burke, 1508 N Carroll Street, legally described as Lots 41-48 Meyers' Addition to Carroll, Carroll County, Iowa, was presented for consideration by the Board. Casie proposes to operate a dog grooming business at this residence. All adjacent property owners were provided written notice via USPS. Brad Burke and Casie Forke-Burke appeared to support the request. No other

persons appeared to support or oppose the request. MOTION by Juergens, second by Pudenz, to approve the request as presented for a special use permit, home occupation. All present voted aye. Absent: Wessling. Motion carried.

\* \* \* \* \*

MOTION by Pudenz, second by O'Leary, to adjourn at 5:26 PM. All present voted aye. Absent: Wessling. Motion carried.

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Mark O'Leary, Chairperson

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Michel J. Pogge-Weaver, City Manger



## CARROLL AIRPORT COMMISSION

### Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, July 13, 2020, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

#### MINUTES

The minutes of the previous meeting and special meeting were reviewed by the Commission. A motion by Comm. Vincent and seconded by Comm. Siemann was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

#### 3/21 RE-HAB PROJECT

Comm. Siemann reported the FAA has not released the funds for the 3/21 re-hab project. As soon as the grant becomes available the Commission will approve the grant and award the contract to Fahrner Asphalt Sealers, LLC in the amount of \$286,330.96.

#### EQUIPMENT REVIEW

Don discussed the age of the equipment on the field. A broom that would mount on the tractor or a used tractor to mount the broom on was discussed. There are times when a broom would do a better job of cleaning the runway.

#### FLIGHT BREAKFAST

Comm. Fulton reported the Lodge would do the Flight Breakfast but the final decision to go forward with the plans would be made in August.

#### TOPICS DISCUSSED:

Comm. Siemann will check on the requirements to access the CARES grant.

July 13, 2020

Page 2

Don reported the fuel delivery system tests are satisfactory with the insurance company.

Don suggested upgrades in the terminal.

Comm. Vincent responded to the USDA/Farm Service Agency that all payments issued to the Arthur N. Neu Airport Commission are used solely for the support of public schools education in the Carroll Community School District of Carroll, Iowa.

The airport sign is almost completed and Comm. Vincent had a photo of the airport that will go on the back side of the sign.

#### **BILLS**

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 6,800.00
Kitt Plumbing	plumbing repair	38.50
New Cooperative	farm chemicals	410.97
Nutrien Ag Solutions	farm chemicals	1,424.26
Echo Group	electrical repair	54.00
Unified Contracting	fuel delivery repair	277.50
Moorhouse Ready Mix	fill sand	44.23
Raccoon Valley Elec	June electric service	1,111.98
Raccoon Vally Elec	(AM) June electric	240.23
Ecowater	cooler rent/water	174.90
Carroll Refuse	2 months garbage	144.00
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Siemann and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Siemann and seconded by Comm. Fulton was made to adjourn at 6:12 P.M..

The next regular meeting of the Carroll Airport Commission will be August 10, 2020, at the Arthur Neu Airport.

July 13, 2020

Page 3

Chairman/Vice-Chairman

ATTEST:

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CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, August 10, 2020

Arthur Neu Airport

5:30 P.M.

Agenda

Approve minutes from previous meeting

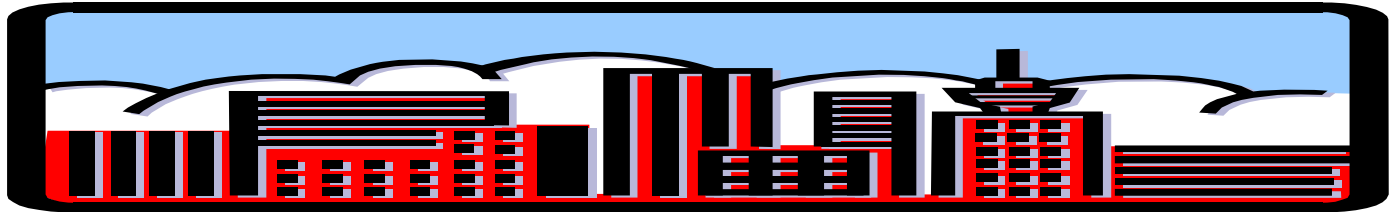
3/21 Re-Hab Project

Airport Sign

Flight Breakfast

New Business

Approve monthly bills



# **City Manager's Monthly Activity Report**

**Mike Pogge-Weaver, City Manager**

**June 2020**

**City of** *Carroll*

This is a report of the various departments and divisions of the City of Carroll.

# Finance Department

**As reported by Laura Schaefer, City Clerk/Finance Director**

Routine Activities for the month:

- Dealt with water issues/collections
- Continued cross training in utility billing process/payroll
- Attended MFPRSI Board Meeting – June 24 & 25 (phone conference call)
- Continued to learn about COVID 19 and new laws/regulations
- Continued to review of city financials during COVID-19 pandemic
- Held annual health insurance open enrollment and employee meeting
- Continued to promote wellness initiatives (Carroll County Wellness Coalition and City wellness program)
  - Wellness Coalition Meeting – June 18 (Zoom Meeting)

Activities planned for next month and other comments:

- Continue to work on delinquent water accounts/water issues
- Continue to work on draft financial policies
- Continue to learn about COVID 19 and new laws/regulations
- Continue to review city financials during COVID-19 pandemic
- Prepare year end reporting for fiscal year 2019/2020
- Attend Iowa Municipal Professional Academy (virtual training)
- Continue to promote wellness program with employees
  - Wellness Coalition Meeting – July 16 (Zoom Meeting)

Accomplishments of particular note:

- 480 utility bills were emailed June 2020

# Fire Department

## As reported by Greg Schreck, Fire Chief

### Routine Activities for the month:

The Department responded to five calls for service and held two training sessions in June.

Department members focused on basic truck and equipment operations in June. During these training sessions, we maintained a separation of odd and even numbered firefighters in an effort to limit the potential spread of COVID-19 within the Department.

The new Engine 9 was placed into service June 1<sup>st</sup>. Engine 9 has worked very well on it's initial runs and is a welcome addition to our emergency response vehicle fleet.

### Run Report for June:

Alarm Date	Alarm Location	Incident Type
06/06/2020	1911 Kittyhawk Ave	Landfill fire
06/07/2020	1911 Kittyhawk Ave	Landfill fire
06/16/2020	604 E 18 <sup>th</sup> Apt E-7	Apartment fire
06/21/2020	127 N Maple St	Oven fire
06/22/2020	105 E 6 <sup>th</sup>	Smoke smell – no fire

# Police Department

## **As reported by Brad Burke, Police Chief**

Routine Activities for the month:

Officer Jason Kirsch was recertified as an instructor in Standardized Field Sobriety Testing through the Iowa Law Enforcement Academy (ILEA). Officer Kirsch is trained as an instructor to assist with training of our officers in field sobriety testing of impaired drivers.

On June 12, we completed new hire testing. This test consists of a fitness test, written test, and oral interviews. Upon completion of this testing two candidates continued on to the Civil Service Commission for interviews. On June 22, the commission met and interviewed the two candidates. After the Civil Service Commission interviews, the two candidates were certified for hiring by the police department. They are Nicholas Johnson and Walter Pacheco Belen.

On June 25, Officers completed quarterly fitness testing. The testing is mandatory to attend and officers are tasked with running a timed mile and a half, timed push up and sit ups, sit and reach, max bench press, and max leg press. Those who meet the minimum standards are given comp time up to 8 hours in total.

Captain Ethan Kathol was recertified as a firearms and rifle instructor through ILEA. He is responsible for training and qualifications of all officers on CPD with firearms. He also is the department armorer and repairs and maintains all CPD firearms which are Glock 17 9mm handguns, Rock River .223 rifles, and Remington 870 12-gauge shotguns.



# Offense Summary

## CARROLL POLICE DEPARTMENT OFFENSE SUMMARY

Offenses	Incidents		
	June 2020	June 2019	June 2018
Statutory Rape	1	1	
Forcible Fondling	1	2	
Aggravated Assault			2
Simple Assault	2	2	4
Intimidation			
Domestic Abuse	3	1	2
Burglary/B&E	2	4	5
Shoplifting	4	4	2
Theft from Vehicle	3	5	3
Theft Vehicle Part		1	
Theft from Building	10	5	1
Theft from Vending			
Other Larceny		1	2
Motor Vehicle Theft	2		3
090Z			
Counterfeit/Forgery	1		2
Credit/ATM Fraud	2		1
Identify Theft	1		
Wire Fraud			
Bad Checks		1	
Vandalism: Business	1		
Vandalism: Residence	1	2	3
Vandalism: Vehicle	1	1	5
Vandalism: Other		2	1
Vandalism: School			
Weapon Law Violation	1	1	
Drug/Narc Violations	1	3	6
Drug Equipment Viol			2
Drive Under Influence		2	
OWI 2 <sup>nd</sup>	2	1	
OWI 3 <sup>rd</sup>			
Liquor Law Violation			
Under 21 BAC .02	1		
Drunkenness		5	3
Disorderly Conduct	1	2	6
Harassment			
All Other Offenses	2	3	3
False Information		1	
Missing Person			
Trespassing	1	1	8
Runaway		1	
Found Property	1	2	6

Firearms Accident			
Unattended Death		1	1
Animal Bite	2	1	
Dispose of Animal			
Warrant Outside	2	6	2
Restraining Order		1	
10-50 PI Personal Injury	1	1	2
10-50 PI MV Pedestrian			
10-50 PI Car & Bike			
10-50 PD Prop.	9	22	7
10-50 PD: Hit and Run	2	2	1
10-50 PD: Police Vehicle			
10-50 PD Under 1000			
10-50 PD Under 1500	1	1	2
Assist Other Agency			
Moving Violations			
Op After Revocation		4	3
Operate After Suspen	8	13	5
Miscellaneous Public	4	11	3
<b>Total</b>	<b>75</b>	<b>117</b>	<b>96</b>

**June 1 – 30, 2020**

<b>Citations</b>	
Animal	0
Dark Windows	1
License Violation	19
Other	3
Parking Violation	0
Registration	2
Seatbelt	2
Tobacco	0
Traffic	31
Warning Notices	159
Loud Stereo	0
<b>TOTAL</b>	<b>217</b>

Salvage Vehicle Inspections: 19

# Building Department

As reported by Perry Johnson, Building Official

## Permits - By Class - By Type - June 2020

Class	Permit Type	Date Issued	Valuation		Permit #	Fee
Agricultural						
	Building					
		NONE	\$0.00			\$0.00
Agricultural Building Valuation Total:			\$0.00	Agricultural Building Fee Total:		\$0.00
Agricultural Valuation Total:			\$0.00	Agricultural Fee Total:		\$0.00
Commercial						
	Building					
		6/16/2020	\$40,000.00		200215	\$0.00
		6/19/2020	\$300,000.00		200222	\$941.00
		6/19/2020	\$5,000.00		200223	\$47.00
		6/25/2020	\$3,970,000.00		200232	\$6,604.50
Commercial Building Valuation Total:			\$4,315,000.00	Commercial Building Fee Total:		\$7,592.50
	Electrical					
		6/3/2020			200199	\$159.34
			Commercial Electrical Fee Total:		\$159.34	
	Mechanical					
		6/3/2020			200197	\$129.83
			Commercial Mechanical Fee Total:		\$129.83	
	Plumbing					
		6/3/2020			200198	\$111.00
			Commercial Plumbing Fee Total:		\$111.00	
	Right of Way					
		6/12/2020			200208	\$25.00
		6/12/2020			200212	\$0.00
			Commercial Right of Way Fee Total:		\$25.00	
	Sign					
		6/12/2020			200209	\$5.00
			Commercial Sign Fee Total:		\$5.00	
Commercial Valuation Total:			\$4,315,000.00	Commercial Fee Total:		\$8,022.67

<b>Residential</b>					
Building					
	6/3/2020	\$70,000.00		200193	\$347.00
	6/3/2020	\$140,000.00		200194	\$543.00
	6/3/2020	\$6,000.00		200195	\$54.00
	6/3/2020	\$20,000.00		200196	\$141.00
	6/4/2020	\$100,000.00		200204	\$441.00
	6/12/2020	\$25,000.00		200205	\$172.00
	6/12/2020	\$25,000.00		200206	\$172.00
	6/12/2020	\$40,000.00		200210	\$244.00
	6/12/2020	\$25,000.00		200211	\$172.00
	6/12/2020	\$2,000.00		200213	\$28.25
	6/16/2020	\$3,500.00		200218	\$34.50
	6/24/2020	\$50,000.00		200224	\$284.50
	6/24/2020	\$300,000.00		200231	\$941.00
<b>Residential Building Valuation Total:</b>		<b>\$806,500.00</b>	<b>Residential Building Fee Total:</b>		<b>\$3,574.25</b>
Electrical					
	6/3/2020			200201	\$57.08
	6/12/2020			200207	\$35.88
	6/12/2020			200214	\$40.00
	6/16/2020			200216	\$43.40
	6/16/2020			200217	\$35.88
	6/19/2020			200220	\$50.13
	6/24/2020			200225	\$49.33
	6/24/2020			200230	\$35.88
<b>Residential Electrical Fee Total:</b>				<b>\$347.58</b>	
Mechanical					
	NONE				\$0.00
<b>Residential Mechanical Fee Total:</b>				<b>\$0.00</b>	
Plumbing					
	6/24/2020			200226	\$27.00
<b>Residential Plumbing Fee Total:</b>				<b>\$27.00</b>	
Right of Way					
	6/3/2020			200200	\$25.00
	6/3/2020			200202	\$45.00
	6/16/2020			200219	\$25.00
	6/19/2020			200221	\$25.00
	6/24/2020			200227	\$25.00
	6/24/2020			200228	\$25.00
	6/24/2020			200229	\$25.00
	6/26/2020			200234	\$25.00
<b>Residential Right of Way Fee Total:</b>				<b>\$220.00</b>	
Sign					
	NONE				\$0.00
<b>Residential Sign Fee Total:</b>				<b>\$0.00</b>	
<b>Residential Valuation Total:</b>		<b>\$806,500.00</b>	<b>Residential Fee Total:</b>		<b>\$4,168.83</b>
<b>Valuation Grand Total:</b>		<b>\$5,121,500.00</b>	<b>Fee Grand Total:</b>		<b>\$12,191.50</b>

## Permits - YTD - through June 2020

Class	Permit Type	Valuation		Fee
<b><i>Agricultural</i></b>				
	Building	\$0.00		\$0.00
	<b>Agricultural Valuation Total:</b>	<b>\$0.00</b>	<b>Agricultural Fee Total:</b>	<b>\$0.00</b>
<b><i>Commercial</i></b>				
	Building	\$16,382,906.00		\$31,222.29
	Electrical			\$2,092.02
	Mechanical			\$499.49
	Plumbing			\$719.00
	Right of Way			\$551.50
	Sign			\$20.00
	<b>Commercial Valuation Total:</b>	<b>\$16,382,906.00</b>	<b>Commercial Fee Total:</b>	<b>\$35,104.30</b>
<b><i>Residential</i></b>				
	Building	\$1,853,500.00		\$8,269.50
	Electrical			\$1,532.56
	Mechanical			\$395.20
	Plumbing			\$674.00
	Right of Way			\$3,690.35
	Sign			\$0.00
	<b>Residential Valuation Total:</b>	<b>\$1,853,500.00</b>	<b>Residential Fee Total:</b>	<b>\$14,561.61</b>
<b>Valuation Grand Total:    \$18,236,406.00    Fee Grand Total:    \$49,665.91</b>				

# Public Works

## As reported by Randy Krauel, Public Works Director/City Engineer

Routine Activities for the month:

### **Division:** Streets; Dale Pottebaum, Street Superintendent

- Maintained signs and signals.
- Maintained gravel roads.
- Placed 74.75 cu. yds. of concrete.
- Repaired CBD lights.
- Painted traffic control markings.
- Mowed ditches
- Swept streets.
- Graded alleys.
- Patched potholes.
- Division Safety Meeting: "Concrete Safety, June 18, 2020.

### **Division:** Water; Terry Kluver, Water Superintendent

- Water production:
  - Monthly Total: 47.096 million gallons
  - Daily Average: 1.570 million gallons
  - Daily Maximum: 2.041 million gallons
- Completed 260 Iowa One Call locate requests.
- Meter Department
  - 38 service orders.
  - 20 delinquents.
  - 1 reread.
  - 0 stuck meters.
- Division Safety Meeting: N/A

### **Division:** Sean Kleespies, Wastewater Superintendent

- Wastewater treatment:
  - Monthly Total: 34.204 million gallons
  - Daily Average: 1.140 million gallons
  - Daily Maximum: 1.317 million gallons
- Performed laboratory analysis.
- Completed DNR Monthly Operating Report.
- Daily plant sampling and operations.
- Division Safety Meeting: "Heat Stress", June 17, 2020; June 24, 2020.

Special Activities/Accomplishments of particular note:

**Division:** Streets; Dale Pottebaum, Street Superintendent

- Repaired turn lane traffic light at Hwy. 71 & 30 on June 21, 2020.
- Provided Road Closed Signs for U.P.R.R.
- Received Salt for summer fill.

**Division:** Water; Terry Kluver, Water Superintendent

- Operated Water Division with reduced staff due to Isolation of Essential Service Personnel.
- Continued operating Water Tower on bypass for Water Storage Tower Rehabilitation project.
- Submitted twelve (12) samples of the thirty (30) permit-required Lead and Copper samples from home service lines due June 1, 2020 through September 30, 2020.

**Division:** Sean Kleespies, Wastewater Superintendent

- Routine Plant maintenance.
- Sanitary sewer maintenance.
- Ultraviolet disinfection water testing.
- Repaired methane gas valve on the boiler.
- Replaced algae brushes on Final Clarifier #2.
- Carroll Controls repaired the blower motor for the boiler.
- Woodruff repaired the exhaust louver in the Disinfection Building.
- Woodruff rewired the a/c unit for the Disinfection Building.
- Began hardness testing on Drainage Ditch #77.

Activities planned for next month and other comments:

**Division:** Streets; Dale Pottebaum, Street Superintendent

- Street repairs and ROW permits.
- Street sweeping.
- Maintain signs and signals.
- Paint traffic control markings.
- Spray mosquitoes, as needed.

**Division:** Water; Terry Kluver, Water Superintendent

- Fill tower and submit samples for bacteria, zinc and volatile organic contaminants (VOCs).
- Place tower back on line after water samples results are received.
- Work with contractor on 2020 Water Distribution Main Replacement project.
- Work with contractor on 2020 Water Supply Well Replacement project.
- Obtain permit-required samples for Total Trihalomethanes (TTHM) and Haloacetic Acids (HHA5) at two locations.
- Obtain remaining permit-required samples for Lead and Copper.

**Division:** Sean Kleespies, Wastewater Superintendent

- Laboratory Analysis.
- Sanitary sewer maintenance.
- Routine plant maintenance.
- Stream testing for Total Nitrogen and Total Phosphorus.
- Complete Lab Proficiency testing.
- Dewater Sludge Lagoon.
- Repair water line on the Grit Removal System.
- Receive proposals on CCTV for sanitary sewer inspections.



### CAPITAL PROJECT STATUS SUMMARY – 07-15-2020

PROJECT				ANTICIPATED		CONTRACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Street Resurfacing 2013	2015 On-going		FY16			JEO Consulting Group, Inc.	\$60,800.00+	09-24-12	\$143,848.36	95%	11-15-13	Plus Hourly Construction Service
						Godbersen-Smith Construction Co.	\$555,808.75		\$563,827.37		11-15-13	
Street Maintenance Building	2017 On-going	FY16	FY14	\$4,977,500	2019	FEH	\$22,500.00	01-25-16	\$22,500.00		05-01-16	Space Needs/ Prelim. Design
						FEH DESIGN	\$349,050.00	12-10-18	\$256,289.58		Fall, 2019	
Downtown Streetscape Phase 10	On-going	FY19	FY19	\$1,300,000	2019	Confluence	\$103,475.00	10-22-18	\$96,622.93		04-19	
Downtown Streetscape Phase 11	On-going	FY20		\$1,700,000	2020	Confluence	\$118,775.00	03-19	\$24,083.95		03-20	
Street Resurfacing 2020	On-going	FY20	FY20	\$1,575,000	2020	JEO Consulting Group	\$210,650.00	0-23-19	\$132,475.00		60 Working Days	
						Ten Point Const. Co., Inc.	\$969,625.17	07-20-20				
Well and Transmission Main	2014	FY16	FY16			JEO Consulting Group, Inc.	\$383,312.50	07-28-14	\$335,899.36	95%		Contract Completion 11-30-15
Transmission Main – Group A	2014	FY16	FY16			Drake Construction, L.C.	\$790,134.07	03-23-14	\$751,752.95			

PROJECT				ANTICIPATED		CONTACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Water Storage Tower		FY20	FY19	\$575,000	2019	JEO Consulting Group, Inc.	\$29,400.00	02-11-19	\$124,852.50	45%	07-01-19	Design
						Utility Service Co., Inc.	\$596,900.00	06-04-19	\$263,767.50		06-30-20 07-31-20	Substantial Final
Watermain Improvement 2020		FY20	FY20	\$500,000	2020	JEO Consulting Group	\$136,500.00	10-14-19	\$118,2162.49		210 Days	
						King Construction	\$797,071.00	04-27-20				
Water Well 2020		FY20	FY20	\$725,000	2020	JEO Consulting Group	\$125,800.00	10-14-19	\$52,408.61		210 Days	
						Sargent Drilling	\$568,790.00	04-27-20				
Leachate Forcemain & Gravity Sewer						King Construction	\$661,257.50 Total \$370,434.53 City	07-18-16	CCSWMC \$325,605.01		08-31-16	CCSWMC Contract

# Parks and Recreation

**As reported by Jack Wardell, Parks and Recreation Director**

Routine Activities for the month:

**Parks:** Tom Weber, Parks Superintendent

- Clean and disinfect bathrooms daily
- Empty garbage daily at parks
- Mowed weekly
- Weed eat all parks and other city owned property
- Trim bushes in Central Business District
- Watered trees
- Watered plants and flowers
- Sprayed weeds
- Repair bathrooms as needed
- Trim trees

**Golf:** Scott Haakenson, Golf Superintendent

- Mowed tees 13 times
- Mowed fairways 13 times
- Mowed collars 12 times
- Mowed greens 25 times
- Rolled greens 4 times
- Verticut greens 2 times
- Mowed rough daily
- Cut cups 8 times
- Trimmed as needed
- Sprayed greens and tees as needed
- Irrigated greens, tees, fairways as needed
- Serviced mowers as needed

**Cemetery:** Jake Bruggeman, Cemetery Sexton

- Completed the duties of four funerals. One cremation burial and three traditional burials. One burial was after normal working hours.
- Dug four graves
- Sold 11 grave spaces and turned in all revenue from sales to city hall
- Hired an additional guy for part time help
- Trimmed around monuments daily
- Mowed daily
- Picked up sticks and branches from strong winds
- Seeded new graves
- Trimmed low hanging branches on trees
- Trimmed bushes
- Emptied trash cans as needed
- Pulled weeds and tended to flower beds

- Performed maintenance on mowers: sharpened blades, cleaned decks, greased, and changed oil when needed
- Cleaned office, shop, and bathrooms
- Watered newly seeded graves from lack of rain
- Filled ruts along roadways

Special Activities/Accomplishments of particular note:

**Parks:** Tom Weber, Parks Superintendent

- Power washed and opened all bathrooms
- Groom fields and chalk for ball games
- Mowed all tall grass areas

**Golf:** Scott Haakenson, Golf Superintendent

- Took out old broken bench pad on 13 white tee and repositioned it, formed it and poured new concrete for new bench

**Cemetery:** Jake Bruggeman, Cemetery Sexton

- Picked up decorations the 2<sup>nd</sup> Monday after Memorial Day
- Sprayed weeds along fences surrounding the cemetery
- Leveled off settling graves

Activities planned for next month and other comments:

**Parks:** Tom Weber, Parks Superintendent

- Mow
- Maintain ball fields
- Maintain bathrooms
- Water plants and trees
- Paint shelter houses and bathrooms
- Trim trees

**Golf:** Scott Haakenson, Golf Superintendent

- Spread grub control plus fertilizer on tees and fairways

**Cemetery:** Jake Bruggeman, Cemetery Sexton

- Continue mowing and trimming
- Take care of funerals and plot sales

**Safety Topic:**

- Covid-19 awareness
- Tree cutting

# CITY OF CARROLL MONTHLY ACTIVITY REPORT



Department/Division Carroll Public Library

Month June Year 2020

Person preparing report Rachel Van Erdewyk

## Routine activities for the month/statistics:

### Program Attendance:

Tech Help Fridays (canceled)	0
Children's Library Programs (canceled)	0
Children's Programs Outreach (canceled)	0
Diane's Read Aloud—Facebook Live	7,862
Crafty Library Ladies (canceled)	0
SRP 2020 Show—Brent Allan	605
SRP 2020 Show—Jason Kollum	308
Curbside Pickup	216

### Monthly Statistics:

Total Print Circulation	7,292
BRIDGES Circulation	1,312
Consumer Reports	96
Public Computer Use	56
Wi-Fi Use	61
Website Visits	4,753
Gale Databases	0
Global Road Warrior	0
Learning Express	29
Freegal	1,006
Transparent Language	2
Chilton Auto Manual	2
eMagazine Circulation	77
Daily Times Herald Archives Views	9,620
Lynda.com	0
RBDigital eAudiobooks	16
Brainfuse	1

**Total Program Attendance** 8,991  
**Monthly Door Count** 1,795

**Total Resources Utilized** 24,323

## Special activities/accomplishments:

- 1) Children's Programs:** Even though the library opened to the public on Wednesday, June 3, 2020, Miss Diane continued her daily Facebook live video of reading stories to children. June kicked off the library's Summer Reading Program of 2020: Imagine Your Story. Patrons can register and watch the shows all online this summer! Performer Brent Allan engaged kids from their home with some magic and comedy and performer Jason Kollum entertained kids with juggling and stunts. Jason even showed kids on how to use household items to make juggling props and the basics of juggling!
- 2) Summer Reading Program 2020:** This year looks a little different for summer reading, which can be done all online from the safety of home. Check out the link to see how to register and participate: <http://www.carroll-library.org/summer-reading-program-2020>

- 3) **Chat with Librarians via Text:** The library has implemented a new feature called Gabbie, which allows two-way texting between the library staff and patrons. Text the library at 712-221-8461 to easily renew your books, check the status of your account, or ask a reference question!

## Library Statistics from June 2019-June 2020

