City of Carroll

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MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager MSP-W

DATE: July 19, 2018

SUBJECT: Carroll Public Library
Public Hearing on Plans, Specifications and Form of Contract

Carroll City Hall
Public Hearing on Plans, Specifications and Form of Contract

Joe Feldmann at OPN Architects notified the City on Tuesday, July 17th that Stecker-Harmsen has not completed their work on the cost estimate for the Library/City Hall project. Since the cost estimate is a required element for the public hearing on the plans, specifications, and contracts for a public improvement project, we need to table the public hearing to a future date.

Since the City has advertised the public hearing for Monday, July 23rd, the Council should open the two public hearings and table them until the next meeting, which is being set for Monday, August 6, 2018 at 5:15 PM. The City will advertise the new Public Hearing dates as required by law.

RECOMMENDATIONS:

1) Mayor and City Council consider tabling the public hearing on the Plans, Specifications and Form of Contract for the Carroll Public Library.
2) Mayor and City Council consider tabling the public hearing on the Plans, Specifications and Form of Contract for the Carroll City Hall.