City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager

DATE: July 18, 2019

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **July 8, 2019**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) – **July 15, 2019**
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, July 8, 2019, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Mr. Pete Crawford, engineer, Mr. Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes from the previous meeting were reviewed by the Commission. A motion by Comm. Siemann and seconded by Comm. Vincent was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

TALL STRUCTURE ISSUE

The Iowa Supreme Court ruled that since the court had rejected Mr. Danner's appeal to keep the tower, it also would reject a separate appeal. The $200.00 per day penalty from May 2018 has been vacated. The justices gave Danner nine months to take the tower down.

AIR METHODS

The Commission will coordinate the installation of the concrete for the modular house, electrical and septic system. The septic system at the shop hanger is in need of repair and Comm. Vincent has inquired about a slope filtering system as opposed to a leech field system. He was advised because of the water table that a filtering system would work best. Part of the septic cost will be paid by the Commission as part of normal repair. The filtering system was approved by the DNR. Concrete, electrical and part of the septic system will be paid by Air Methods.

DRIVEWAY CLOSE OUT

Mr. Crawford had the close out papers and grant application for the driveway project. A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the close

out papers, the $45,000.00 grant application and have Chairman Hutcheson sign said papers. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

DOT GRANT

A motion by Comm. Siemann and seconded by Comm. Vincent was made to have Comm. Siemann inform the Iowa DOT, by letter, that the Carroll Airport would not be building a corporate hanger in the fiscal year of 2020 and would not be needing the $150,000.00 grant. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

TOPICS DISCUSSED:

Air Methods personnel will be on site to move forward with the plans.

Don said a spraying company inquired about a hanger.

Fiber will be installed this fall.

Rain water coming off the shop hanger has always been a problem. A motion by Comm. Fulton and seconded by Comm. Vincent was made to have Schroeder Siding install rain gutters on the north and south and tie into the new drainage tile. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	$ 6,700.00
R&R Septic Systems	septic system repair	1,252.73
Wittrock Motor	June car rental	349.00
Bomgaars	chemicals	49.98
New Cooperative	farm fertilizer	267.66
Nutrien Ag Solutions	weed killer	61.00
Chad Steinkamp	fertilizer & seed	5,926.00
Vosberg Enterprises	locate/repair tile	450.00
Carroll Refuse	June garbage	57.00
Earl May	flowers	65.93
Ecowater	June cooler rent/water	110.42
Raccoon Valley Elec	June electric service	950.22

Carol Schoeppner	secretary contract	350.00

A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Vincent and seconded by Comm. Fulton was made to adjourn at 7:14 P.M.

The next regular meeting of the Carroll Airport Commission will be August 12, 2019 at the Arthur Neu Airport.

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Chairman/Vice-Chairman

ATTEST:

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CARROLL AIRPORT COMMISSION

Public Hearing

Monday, August 12, 2019

5:30 P.M.

Arthur Neu Airport

Hanger Rules & T-Hanger Sub-Lease

Regular Meeting

Approve minutes from previous meeting

Approve Hanger Rules & T-Hanger Sub-Lease

Air Methods

Septic System

New Business

Approve monthly bills

PARKS, RECREATION AND CULTURAL BOARD MEETING MINUTES
July 15, 2019 @ 5:15 P.M.
Carroll Recreation Center - Crafts Room

The Parks, Recreation and Cultural Board met on this date at 5:15 p.m. at the Carroll Recreation Center Crafts Room. Members Present: Jeff Aden, Summer Boes, Matt Hodges, Clay Netusil and Lois Neu. Absent: Brook Mikkelsen, Ryan Milligan and Christine Dirkx. Staff Present: Jack Wardell, Director of Parks and Recreation, Joel Cortum, Recreation Program Specialist.

The meeting was called to order at 5:15 P.M.

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It was moved by Neu and seconded by Aden to approve the July 15, 2019 agenda as presented. All present voted Aye.

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It was moved by Aden and seconded by Boes to approve the January 21, 2019 minutes. All present voted Aye.

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Wardell updated on the status of the Carroll Trails 2019 project. No action required.

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Wardell updated the board on the status of the Northeast Park Master Plan. No action taken.

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Board recommended the City apply for a 2019 REAP Grant for the Graham Park Creek Stabilization Project. Netusil will write a letter of support on behalf of the board for the grant. All present voted Aye.

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Board supported a fee for rental of baseball fields at Youth Sports Complex, Merchants Park, and Adult Softball fields. Wardell will bring back a fee structure for the board to consider at a future meeting. All present voted Aye.

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Wardell talked about the Carroll Recreation Center Building Improvements project open house. No action taken.

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Wardell updated the board on the 24-hour fitness room and possibility of the gym being 24 hours. No action taken.

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Wardell and Netusil talked about the expansion of the fitness room into the Crafts Room, Board will like the staff to consider this project. No action taken,

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Wardell reviewed the FY 20 budget. No action taken.

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It was moved by Aden and seconded by Boes to adjourn at 6:19. All present voted Aye.