

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

GOVERNMENTAL BODY: Carroll City Council

DATE OF MEETING: July 22, 2019

TIME OF MEETING: 5:15 P.M.

LOCATION OF MEETING: City Fire Station – 801 Bella Vista Dr

Please park on the west side of the building

www.cityofcarroll.com

AGENDA

- I. Pledge of Allegiance
- II. Roll Call
- III. Consent Agenda
 - A. Approval of Minutes of the July 8 Meeting
 - B. Approval of Bills and Claims
 - C. Licenses and Permits:

None
 - D. Consideration of a Resolution Amending a Purchase Agreement of Real Estate at 224 N Main St from Thomas Daniel (City Apartments Property)
- IV. Oral Requests and Communications from the Audience
- V. Proclamation – American Wind Week
- VI. Ordinances
 - A. Carroll City Ordinance Chapter 69.08(40) Amendment
 - B. Carroll Community School District – Adams Street Parking Change Request
 1. Consideration of Ordinance Establishing Restricted Parking Amending Chapter 69.08, Subsection 1B
 2. Consideration of Ordinance Establishing Restricted Parking Amending Chapter 69.08, Subsection 1D
 3. Consideration of Ordinance Establishing Restricted Parking Amending Chapter 69.08, Subsection 1E
 4. Consideration of Motion Establishing Person with Disabilities Parking Spaces

1869 *Carroll* 2019
150
YEARS

VII. Resolutions

- A. F.Y. 18/19 Year End Transfers
- B. Copier Bids

VIII. Reports

None

IX. Committee Reports

X. Monthly Activity Reports

XI. Comments from the Mayor

XII. Comments from the City Council

XIII. Comments from the City Manager

XIV. Adjourn

August/September Meetings:

Board of Adjustment – August 5, 2019 – Region XII - 1009 E Anthony St

City Council – August 12, 2019 – Adams Elementary School - 1026 N Adams St

Airport Commission – August 12, 2019 – 21177 Quail Ave

Planning and Zoning Commission – August 14, 2019 – Region XII - 1009 E Anthony St

Library Board of Trustees – August 19, 2019 – Region XII - 1009 E Anthony St

City Council – August 26, 2019 – Adams Elementary School - 1026 N Adams St

Board of Adjustment – September 3, 2019 – Region XII - 1009 E Anthony St

City Council – September 9, 2019 – City Hall – 627 N Adams Street

Airport Commission – September 9, 2019 – 21177 Quail Ave

Planning and Zoning Commission – September 11, 2019 – Region XII - 1009 E Anthony St

Library Board of Trustees – September 16, 2019 – Region XII - 1009 E Anthony St

City Council – September 23, 2019 – City Hall – 627 N Adams Street

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The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

COUNCIL MEETING

JULY 8, 2019

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Carroll Community School District Board Room, 1026 N Adams Street (Adams Elementary). Members present: Misty Boes, LaVern Dirx, Jerry Fleshner, Clay Haley (arrived at 5:18 p.m.), Mike Kots and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Kots, seconded by Dirx, to approve the following items on the consent agenda: a) minutes of the June 24, 2019 Council meetings, as written; b) bills and claims in the amount of \$1,017,414.57; c) Carroll Chamber of Commerce – Sesquicentennial Celebration – Transfer of Class “B” Beer Permit (including Wine Coolers) to Kuemper Fieldhouse, 839 East Anthony (July 20, 2019) ; d) Fireworks Permit allowing Flashing Thunder Fireworks to display fireworks for the Carroll Sesquicentennial Celebration on July 20, 2019. On roll call, all present voted aye. Absent: Haley. Motion carried.

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Council Member Clay Haley arrived at 5:18 p.m.

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Margaret Saddoris, Joleen Handlos, and Michelle Loew addressed Council regarding the proposed rental inspection program during the oral requests and communications. No Council action taken.

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Mayor Jensen read a proclamation declaring July as Park and Recreation Month in the City of Carroll. No Council action taken.

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Mayor Jensen read a proclamation declaring 2019 a year of celebration and wish the City and its citizens a Happy 150th Anniversary. No Council action taken.

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Jeff Cullen, Carroll Community School District Transportation Director, Jeff Dvorak, Carroll Community School District Supervisor of Buildings and Grounds, and Jeff Cayler,

Carroll resident, addressed Council regarding the Carroll Community School District Adams Street Parking Request Change.

It was moved by Kots, seconded by Haley, to remove the Adams Street crosswalk on the south side of Eleventh Street. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Kots, seconded by Fleshner, to remove the curb on the east side of Adams Street north to Eleventh Street to allow for bus parking. On roll call, all present voted aye. Absent: None. Motion carried.

Council discussed the request to add Persons with Disabilities parking on the east side of Adams Street, north of Eleventh Street and the request to change the restricted parking times on Adams Street to reflect busing unloading/loading times. No Council action taken.

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It was moved by Fleshner, seconded by Boes, to approve Resolution No. 19-56, Revised Scope of Architectural Services with RDG Planning and Design for the Carroll Recreation Building Improvements Concept Planning and Feasibility Study – 2019 in the amount of \$70,600.00. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Kots, to accept the proposal for the Carroll Public Library Shelving Package from Library Furniture International (LFI) of Northbrook, IL in the amount of \$135,913.00. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Dirkx, seconded by Fleshner, to approve Change Order No. 6 to the Carroll Public Library/Carroll City Hall project in the amount of \$63,267.00 and add 16 days to the Library portion of the contract. The effect of the proposed Change Order No. 6 on the contract is as follows:

	<u>Cost</u>	<u>City Hall Completion Date</u>	<u>Library Completion Date</u>
Original Contract	\$ 4,526,100.00	August 2, 2019	October 25, 2019
Change Order No. 1 (Approved)	\$ 29,087.00	9 days	0 days
Contract with Change Order #1	\$ 4,555,187.00	August 11, 2019	October 25, 2019
Change Order No. 2 (Approved)	\$ 56,451.00	8 days	11 days
Contract with Change Order #2	\$ 4,611,638.00	August 21, 2019	November 11, 2019
Change Order No. 3 (Approved)	\$ 86,606.00	21 days	25 days
Contract with Change Order #3	\$ 4,698,244.00	September 20, 2019	December 17, 2019
Change Order No. 4 (Approved)	\$ 38,363.00	11 days	4 days
Contract with Change Order #4	\$4,736,607.00	October 1, 2019	December 19, 2019
Change Order No. 5 (Approved)	\$ 17,800.00	2 days	8 days
Contract with Change Order #5	\$4,754,407.00	October 3, 2019	January 2, 2020

Change Order No. 6 (Proposed) \$ 63,267.00 No days 16 days
Contract with Change Order #6 \$4,817,674.00 October 3, 2019 January 24, 2019
On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Haley, to adjourn at 6:32 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

ACCOUNTS PAYABLE
 OPEN ITEM REPORT
 SUMMARY

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019
PARTIALLY ITEMS DATES :	7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019
UNPAID ITEMS DATES :		7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-001621	ACE HARDWARE	FRONT OFFICE SUPPLIES	23.98	0.00	000000	0/00/00	23.98
01-001621	ACE HARDWARE	PAINT THINNER	6.99	0.00	000000	0/00/00	6.99
01-001621	ACE HARDWARE	SUPPLIES	15.99	0.00	000000	0/00/00	15.99
01-001621	ACE HARDWARE	SUPPLIES	14.99	0.00	000000	0/00/00	14.99
01-001621	ACE HARDWARE	SUPPLIES	2.99	0.00	000000	0/00/00	2.99
01-001621	ACE HARDWARE	BATTERIES	13.99	0.00	000000	0/00/00	13.99
01-001621	ACE HARDWARE	TOILET REPAIR PARTS	21.98	0.00	000000	0/00/00	21.98
01-001621	ACE HARDWARE	BROOM	37.99	0.00	000000	0/00/00	37.99
01-001621	ACE HARDWARE	LIGHT BULBS	5.98	0.00	000000	0/00/00	5.98
01-001621	ACE HARDWARE	SUPPLIES	33.98	0.00	000000	0/00/00	33.98
01-001621	ACE HARDWARE	SCRUBBER REPAIRS	10.74	0.00	000000	0/00/00	10.74
01-001621	ACE HARDWARE	SUPPLIES	4.99	0.00	000000	0/00/00	4.99
01-001621	ACE HARDWARE	SUPPLIES	14.58	0.00	000000	0/00/00	14.58
01-001621	ACE HARDWARE	SUPPLIES	11.48	0.00	000000	0/00/00	11.48
01-001621	ACE HARDWARE	SUPPLIES	37.95	0.00	000000	0/00/00	37.95
01-001621	ACE HARDWARE	SUPPLIES	15.96	0.00	000000	0/00/00	15.96
01-001621	ACE HARDWARE	CLEANING SUPPLIES	19.46	0.00	000000	0/00/00	19.46
01-001621	ACE HARDWARE	SUPPLIES	6.99	0.00	000000	0/00/00	6.99
		** TOTALS **	301.01	0.00			301.01
01-001698	ADVANCED LASER TECHNOLOGI	TONER CARTRIDGE	89.95	0.00	000000	0/00/00	89.95
01-001698	ADVANCED LASER TECHNOLOGI	TONER CARTRIDGE P.W. SECRETARY	59.95	0.00	000000	0/00/00	59.95
		** TOTALS **	149.90	0.00			149.90
01-001910	AHLERS & COONEY P.C.	MISC UR QUESTIONS	150.00	0.00	000000	0/00/00	150.00
		** TOTALS **	150.00	0.00			150.00
01-002816	ALL PRO DOOR COMPANY	GARAGE DOOR REPAIRS	50.00	0.00	000000	0/00/00	50.00
		** TOTALS **	50.00	0.00			50.00
01-012650	ALLIANT ENERGY-IES UTILIT	GAS BILLS	6,547.93	6,547.93-	115215	7/10/19	0.00
		** TOTALS **	6,547.93	6,547.93-			0.00
01-002916	AMERICAN RED CROSS	LIFEGUARD CLASS	152.00	0.00	000000	0/00/00	152.00
		** TOTALS **	152.00	0.00			152.00
01-003457	AMERICAN UNDERGROUND SUPP	OPERATING SUPPLIES	834.00	0.00	000000	0/00/00	834.00
		** TOTALS **	834.00	0.00			834.00
01-002370	ARNOLD MOTOR SUPPLY	SUPPLIES	163.97	0.00	000000	0/00/00	163.97
		** TOTALS **	163.97	0.00			163.97
01-003050	AXON ENTERPRISES INC.	TASER CARTRIDGES	228.00	0.00	000000	0/00/00	228.00
		** TOTALS **	228.00	0.00			228.00

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UNPAID ITEMS DATES :		7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-002805	BADDING CONSTRUCTION CO.	AUGUST LEASE PAYMENT	4,725.00	0.00	000000	0/00/00	4,725.00
		** TOTALS **	4,725.00	0.00			4,725.00
01-001085	BOLTON & MENK INC.	COURTHOUSE ACCESS PARKING	2,625.00	0.00	000000	0/00/00	2,625.00
		** TOTALS **	2,625.00	0.00			2,625.00
01-003515	BOMGAARS	CHEMICALS	49.98	49.98-	115211	7/10/19	0.00
01-003515	BOMGAARS	SUPPLIES	658.12	0.00	000000	0/00/00	658.12
01-003515	BOMGAARS	SUPPLIES	86.97	0.00	000000	0/00/00	86.97
01-003515	BOMGAARS	SUPPLIES	19.97	0.00	000000	0/00/00	19.97
		** TOTALS **	815.04	49.98-			765.06
01-003670	BRIGGS INC OF OMAHA	WATER LINE SUPPLIES	198.03	0.00	000000	0/00/00	198.03
01-003670	BRIGGS INC OF OMAHA	RESTROOM REPAIRS	3.26	0.00	000000	0/00/00	3.26
		** TOTALS **	201.29	0.00			201.29
01-003693	BRUNER & BRUNER	GENERAL WORK	310.50	0.00	000000	0/00/00	310.50
01-003693	BRUNER & BRUNER	POLICE/MAGISTRATE	1,039.50	0.00	000000	0/00/00	1,039.50
01-003693	BRUNER & BRUNER	BOARD OF ADJUSTMENT	135.00	0.00	000000	0/00/00	135.00
01-003693	BRUNER & BRUNER	PUBLIC WORKS/ENGINEER	351.00	0.00	000000	0/00/00	351.00
		** TOTALS **	1,836.00	0.00			1,836.00
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	347.30	0.00	000000	0/00/00	347.30
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	31.80	0.00	000000	0/00/00	31.80
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	118.00	0.00	000000	0/00/00	118.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	54.00	0.00	000000	0/00/00	54.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	63.63	0.00	000000	0/00/00	63.63
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	290.20	0.00	000000	0/00/00	290.20
		** TOTALS **	904.93	0.00			904.93
01-025028	CAROL SCHOEPPNER	SECRETARY CONTRACT	350.00	350.00-	115217	7/10/19	0.00
		** TOTALS **	350.00	350.00-			0.00
01-004123	CARROLL AREA DEVELOPMENT	1/2- FY20 FUNDING REQUEST	37,750.00	0.00	000000	0/00/00	37,750.00
		** TOTALS **	37,750.00	0.00			37,750.00
01-004132	CARROLL AVIATION INC.	CONTRACT	6,700.00	6,700.00-	115212	7/10/19	0.00
		** TOTALS **	6,700.00	6,700.00-			0.00
01-004133	CARROLL BROADCASTING CO.	RADIO ADS	600.00	0.00	000000	0/00/00	600.00
		** TOTALS **	600.00	0.00			600.00
01-004160	CARROLL COUNTY AUDITOR	4TH QTR COMM CENTER	61,922.71	0.00	000000	0/00/00	61,922.71

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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
		** TOTALS **	61,922.71	0.00			61,922.71
01-004196	CARROLL HYDRAULICS	UNIT #26 - REPAIR PARTS	25.15	0.00	000000	0/00/00	25.15
		** TOTALS **	25.15	0.00			25.15
01-002977	CARROLL REFUSE SERVICE	JUNE GARBAGE	57.00	57.00-	115209	7/10/19	0.00
01-002977	CARROLL REFUSE SERVICE	JUNE TRASH COLLECTIONS	11,513.08	11,513.08-	115201	7/09/19	0.00
		** TOTALS **	11,570.08	11,570.08-			0.00
01-004237	CARROLL VETERINARY CLINIC	DOG CARE CONTRACT	650.00	0.00	000000	0/00/00	650.00
		** TOTALS **	650.00	0.00			650.00
01-000991	CARUS PHOSPHATE INC.	WATER TREATMENT SUPPLIES	5,766.39	0.00	000000	0/00/00	5,766.39
		** TOTALS **	5,766.39	0.00			5,766.39
01-004325	CENTRAL IOWA DISTRIBUTING	CLEANING SUPPLIES	49.33	0.00	000000	0/00/00	49.33
		** TOTALS **	49.33	0.00			49.33
01-001148	CERTIFIED TESTING SERVICE	SOIL TESTING	1,408.25	0.00	000000	0/00/00	1,408.25
01-001148	CERTIFIED TESTING SERVICE	TRAILS - SOIL TESTING	344.50	0.00	000000	0/00/00	344.50
		** TOTALS **	1,752.75	0.00			1,752.75
01-001944	CHAD STEINKAMP	FERTILIZER AND SEED	5,926.00	5,926.00-	115208	7/10/19	0.00
		** TOTALS **	5,926.00	5,926.00-			0.00
01-001393	CHAMPION FORD INC.	BATTERY TEST	30.25	0.00	000000	0/00/00	30.25
		** TOTALS **	30.25	0.00			30.25
01-004656	CLARKE MOSQUITO CONTROL	MOSQUITO MIST	4,444.19	0.00	000000	0/00/00	4,444.19
		** TOTALS **	4,444.19	0.00			4,444.19
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	13,764.50	13,764.50-	000545	7/18/19	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	16,699.58	16,699.58-	000545	7/18/19	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	5,003.74	5,003.74-	000545	7/18/19	0.00
		** TOTALS **	35,467.82	35,467.82-			0.00
01-004836	COMMUNITY OIL CO. INC.	RED FUEL	1,089.00	0.00	000000	0/00/00	1,089.00
		** TOTALS **	1,089.00	0.00			1,089.00
01-000366	COMPUTER & NETWORK SPEC	SETUP OFFICERS	180.00	0.00	000000	0/00/00	180.00
		** TOTALS **	180.00	0.00			180.00
01-002071	COMPUTER REPAIR & SERVICE	SERVER/WATCHDOG SOFTWARE	300.00	0.00	000000	0/00/00	300.00
01-002071	COMPUTER REPAIR & SERVICE	MISC COMPUTER ISSUE	75.00	0.00	000000	0/00/00	75.00

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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
		** TOTALS **	375.00	0.00			375.00
01-001595	COUNSEL OFFICE & DOCUMENT	COPIER CONTRACT	244.42	0.00	000000	0/00/00	244.42
01-001595	COUNSEL OFFICE & DOCUMENT	COPIER CONTRACT	111.61	0.00	000000	0/00/00	111.61
		** TOTALS **	356.03	0.00			356.03
01-003453	DALE KRAFT	REFUND GOLF MEMBERSHIP	370.00	0.00	000000	0/00/00	370.00
		** TOTALS **	370.00	0.00			370.00
01-003454	DEREK PORSCH	FIREWORKS/TOBACCO COMPLIANCE	70.00	0.00	000000	0/00/00	70.00
		** TOTALS **	70.00	0.00			70.00
01-006275	DREES OIL CO. INC.	CREDIT ON ACCT	0.02-	0.00	000000	0/00/00	0.02-
01-006275	DREES OIL CO. INC.	GASOLINE	924.30	0.00	000000	0/00/00	924.30
01-006275	DREES OIL CO. INC.	GASOLINE	1,139.48	0.00	000000	0/00/00	1,139.48
01-006275	DREES OIL CO. INC.	DIESEL FUEL	917.62	0.00	000000	0/00/00	917.62
01-006275	DREES OIL CO. INC.	DIESEL FUEL	914.12	0.00	000000	0/00/00	914.12
01-006275	DREES OIL CO. INC.	DIESEL FUEL	790.54	0.00	000000	0/00/00	790.54
		** TOTALS **	4,686.04	0.00			4,686.04
01-006725	EARL MAY STORE	LANDSCAPING SUPPLIES	619.88	0.00	000000	0/00/00	619.88
01-006725	EARL MAY STORE	FLOWERS	65.93	65.93-	115213	7/10/19	0.00
		** TOTALS **	685.81	65.93-			619.88
01-012590	ECHO ELECTRIC SUPPLY	THEATER LIGHT BULBS	23.84	0.00	000000	0/00/00	23.84
01-012590	ECHO ELECTRIC SUPPLY	THEATER LIGHT BULBS	100.50	0.00	000000	0/00/00	100.50
01-012590	ECHO ELECTRIC SUPPLY	REPAIR PARTS	134.50	0.00	000000	0/00/00	134.50
		** TOTALS **	258.84	0.00			258.84
01-006810	ECOWATER SYSTEMS	JUNE COOLER RENT/WATER	110.42	110.42-	115214	7/10/19	0.00
		** TOTALS **	110.42	110.42-			0.00
01-004185	EMPLOYMENT RESOURCES	JUNE POLICE DEPT. CLEANING	550.35	0.00	000000	0/00/00	550.35
01-004185	EMPLOYMENT RESOURCES	JUNE CITY HALL CLEANING	275.18	0.00	000000	0/00/00	275.18
		** TOTALS **	825.53	0.00			825.53
01-008027	FAREWAY STORES	CONCESSIONS	7.88	0.00	000000	0/00/00	7.88
		** TOTALS **	7.88	0.00			7.88
01-008035	FARNER-BOCKEN CO.	CONCESSIONS	1,046.20	0.00	000000	0/00/00	1,046.20
01-008035	FARNER-BOCKEN CO.	CONCESSIONS	736.77	0.00	000000	0/00/00	736.77
		** TOTALS **	1,782.97	0.00			1,782.97
01-008050	FASTENAL COMPANY	SWEEPER PARTS #34	9.46	0.00	000000	0/00/00	9.46

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UNPAID ITEMS DATES :		7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-008050	FASTENAL COMPANY	SWEEPER REPAIRS	16.96	0.00	000000	0/00/00	16.96
		** TOTALS **	26.42	0.00			26.42
01-001291	FEH DESIGN	STREET MAINT. BLDG	12,325.00	0.00	000000	0/00/00	12,325.00
		** TOTALS **	12,325.00	0.00			12,325.00
01-006860	FELD FIRE EQUIPMENT CO.	FIRE BOOTS - BRAD WARNKE	268.75	0.00	000000	0/00/00	268.75
01-006860	FELD FIRE EQUIPMENT CO.	EXTINGUISHER RECHARGED	35.60	0.00	000000	0/00/00	35.60
		** TOTALS **	304.35	0.00			304.35
01-000013	FIRE/POLICE RETIREMENT SY	MFPRSI CONTRIBUTIONS	12,119.53	12,119.53-	000546	7/18/19	0.00
		** TOTALS **	12,119.53	12,119.53-			0.00
01-003095	FOSTER GRANDPARENTS	1/2 FY 20 FUNDING REQUEST	1,500.00	0.00	000000	0/00/00	1,500.00
		** TOTALS **	1,500.00	0.00			1,500.00
01-009315	GALL'S INC.	BOOTS	206.56	0.00	000000	0/00/00	206.56
01-009315	GALL'S INC.	UNIFORM PANTS - MENTZER	169.16	0.00	000000	0/00/00	169.16
01-009315	GALL'S INC.	MENTZER UNIFORMS	918.70	0.00	000000	0/00/00	918.70
01-009315	GALL'S INC.	BOOTS - JANSSEN	131.44	0.00	000000	0/00/00	131.44
01-009315	GALL'S INC.	NAMEPLATE	12.29	0.00	000000	0/00/00	12.29
01-009315	GALL'S INC.	UNIFORM SHIRTS	254.26	0.00	000000	0/00/00	254.26
01-009315	GALL'S INC.	UNIFORM SHIRTS	219.96	0.00	000000	0/00/00	219.96
01-009315	GALL'S INC.	SERVING PLATE	16.39	0.00	000000	0/00/00	16.39
		** TOTALS **	1,928.76	0.00			1,928.76
01-009500	GEHLING WELDING & REPAIR	SICKLE MOWER REPAIRS	5.00	0.00	000000	0/00/00	5.00
		** TOTALS **	5.00	0.00			5.00
01-002567	GEHLPRO WELDING	STORM DRAIN REPAIRS	55.86	0.00	000000	0/00/00	55.86
		** TOTALS **	55.86	0.00			55.86
01-009540	GENERAL TRAFFIC CONTROLS	SIGNAL REPAIRS	1,127.00	0.00	000000	0/00/00	1,127.00
		** TOTALS **	1,127.00	0.00			1,127.00
01-010156	GRAPHIC EDGE, THE	UMPIRE POLO	23.99	0.00	000000	0/00/00	23.99
		** TOTALS **	23.99	0.00			23.99
01-000451	HABERL PLMBG & HEATING	WATER HEATER	890.00	0.00	000000	0/00/00	890.00
		** TOTALS **	890.00	0.00			890.00
01-010680	HAWKINS WATER TREATMENT	WATER TREATMENT SUPPLIES	1,330.25	0.00	000000	0/00/00	1,330.25
		** TOTALS **	1,330.25	0.00			1,330.25

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UNPAID ITEMS DATES :		7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-005410	HERALD PUBLISHING COMPANY	LEGAL PUBLICATIONS	414.69	0.00	000000	0/00/00	414.69
		** TOTALS **	414.69	0.00			414.69
01-012625	IOWA DEPT OF NATURAL RESO	WATER SUPPLY PERMIT FEE	1,158.50	0.00	000000	0/00/00	1,158.50
		** TOTALS **	1,158.50	0.00			1,158.50
01-012642	IOWA LAW ENFORCE ACADEMY	TASER CERTIFICATION	50.00	0.00	000000	0/00/00	50.00
		** TOTALS **	50.00	0.00			50.00
01-012685	IOWA SMALL ENGINE CENTER	CHAIN	33.90	0.00	000000	0/00/00	33.90
		** TOTALS **	33.90	0.00			33.90
01-012706	IPERS	IPERS CONTRIBUTIONS	19,065.12	19,065.12-	000547	7/18/19	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	33.74	33.74-	000547	7/18/19	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	35.71	35.71-	000547	7/18/19	0.00
		** TOTALS **	19,134.57	19,134.57-			0.00
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	960.00	0.00	000000	0/00/00	960.00
		** TOTALS **	960.00	0.00			960.00
01-013917	JEO CONSULTING GROUP INC.	STREAMBED STABILIZATION 2019	6,250.00	0.00	000000	0/00/00	6,250.00
		** TOTALS **	6,250.00	0.00			6,250.00
01-013429	JERICO SERVICES INC.	CALCIUM CHLORIDE DUST CONTROL	102.00	0.00	000000	0/00/00	102.00
		** TOTALS **	102.00	0.00			102.00
01-014520	KASPERBAUER CLEANING SER	LAUNDER RUGS	90.24	0.00	000000	0/00/00	90.24
01-014520	KASPERBAUER CLEANING SER	LAUNDER RUGS	90.24	0.00	000000	0/00/00	90.24
		** TOTALS **	180.48	0.00			180.48
01-014815	KEYSTONE LABORATORIES	MONTHLY BAC-T/FLUORIDE	137.50	0.00	000000	0/00/00	137.50
		** TOTALS **	137.50	0.00			137.50
01-010827	LEON HENDRICKS	JUNE CONTRACT METER READER	1,813.37	1,813.37-	115202	7/09/19	0.00
		** TOTALS **	1,813.37	1,813.37-			0.00
01-003458	LG PLAYGROUND LLC	BENCHES AND TRASH RECEPTACLE	4,081.00	0.00	000000	0/00/00	4,081.00
		** TOTALS **	4,081.00	0.00			4,081.00
01-001193	MARKET ON 30	CONCESSIONS	7.99	0.00	000000	0/00/00	7.99
		** TOTALS **	7.99	0.00			7.99
01-001241	MICHAEL J. BAYER	STEEL TOED BOOTS	192.60	192.60-	115200	7/09/19	0.00
		** TOTALS **	192.60	192.60-			0.00

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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-012680	MID AMERICAN ENERGY	ELECTRIC BILLS	48,628.47	48,628.47-	115216	7/10/19	0.00
		** TOTALS **	48,628.47	48,628.47-			0.00
01-017585	MIDWEST WHOLESALE	FORM BOARDS	27.90	0.00	000000	0/00/00	27.90
01-017585	MIDWEST WHOLESALE	FORM BOARDS	151.48	0.00	000000	0/00/00	151.48
		** TOTALS **	179.38	0.00			179.38
01-002951	MIKE POGGE-WEAVER	ICMA CONFERENCE AIRFARE	260.00	0.00	000000	0/00/00	260.00
		** TOTALS **	260.00	0.00			260.00
01-001202	MOBILE BLASTING SERVICES	SODA BLAST SKATE PARK	250.00	0.00	000000	0/00/00	250.00
		** TOTALS **	250.00	0.00			250.00
01-002596	MOHR SAND GRAVEL & CONSTR	CONCRETE	997.00	0.00	000000	0/00/00	997.00
		** TOTALS **	997.00	0.00			997.00
01-017730	MOORHOUSE READY MIX CO.	CONCRETE - LAKEWOOD DR	1,203.60	0.00	000000	0/00/00	1,203.60
01-017730	MOORHOUSE READY MIX CO.	8TH & CARROLL - CONCRETE	1,143.42	0.00	000000	0/00/00	1,143.42
01-017730	MOORHOUSE READY MIX CO.	CONCRETE - 15TH & HIGHLAND	421.26	0.00	000000	0/00/00	421.26
01-017730	MOORHOUSE READY MIX CO.	CONCRETE - 8TH & ADAMS	601.80	0.00	000000	0/00/00	601.80
01-017730	MOORHOUSE READY MIX CO.	BLUFF & ADAMS CONCRETE	456.25	0.00	000000	0/00/00	456.25
01-017730	MOORHOUSE READY MIX CO.	CONCRETE 1143 VINE ST	872.61	0.00	000000	0/00/00	872.61
01-017730	MOORHOUSE READY MIX CO.	1143 VINE STREET	872.61	0.00	000000	0/00/00	872.61
		** TOTALS **	5,571.55	0.00			5,571.55
01-001301	NEW COOPERATIVE INC	FARM FERTILIZER	267.66	267.66-	115207	7/10/19	0.00
		** TOTALS **	267.66	267.66-			0.00
01-020208	O'HALLORAN INTERNATIONAL	#27 REPAIRS	182.70	0.00	000000	0/00/00	182.70
		** TOTALS **	182.70	0.00			182.70
01-020330	O'REILLY AUTO PARTS	GREASE	4.99	0.00	000000	0/00/00	4.99
		** TOTALS **	4.99	0.00			4.99
01-002956	OPN ARCHITECTS INC	LIBRARY FFE DESIGN	5,961.15	0.00	000000	0/00/00	5,961.15
01-002956	OPN ARCHITECTS INC	LIBRARY DESIGN SERVICES	6,912.44	0.00	000000	0/00/00	6,912.44
01-002956	OPN ARCHITECTS INC	CITY HALL DESIGN SERVICES	1,641.28	0.00	000000	0/00/00	1,641.28
		** TOTALS **	14,514.87	0.00			14,514.87
01-002911	PERFECT MIND INC.	MAINT. CONTRACT	19,040.00	0.00	000000	0/00/00	19,040.00
		** TOTALS **	19,040.00	0.00			19,040.00
01-001949	PERFORMANCE TIRE & SERVIC	SHOP SUPPLIES	15.90	0.00	000000	0/00/00	15.90

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		** TOTALS **	15.90	0.00			15.90
01-003078	PRECISION CONCRETE CUTTIN	CONTRACT S/W TRIP HAZARD REP.	8,882.00	0.00	000000	0/00/00	8,882.00
		** TOTALS **	8,882.00	0.00			8,882.00
01-021860	PRESTO-X-COMPANY	PEST CONTROL	49.00	0.00	000000	0/00/00	49.00
		** TOTALS **	49.00	0.00			49.00
01-003173	R & R RENTAL	AUGUST CITY HALL LEASE	2,559.67	0.00	000000	0/00/00	2,559.67
		** TOTALS **	2,559.67	0.00			2,559.67
01-003456	RACCOON RIVER MASONRY	ROOF REPAIRS	3,950.00	0.00	000000	0/00/00	3,950.00
		** TOTALS **	3,950.00	0.00			3,950.00
01-023640	RAY'S REFUSE SERVICE	JUNE TRASH COLLECTIONS	31,982.91	31,982.91-	115203	7/09/19	0.00
01-023640	RAY'S REFUSE SERVICE	JUNE TRASH PICKUP	1,540.64	0.00	000000	0/00/00	1,540.64
		** TOTALS **	33,523.55	31,982.91-			1,540.64
01-003137	RDG PLANNING & DESIGN	REC CENTER BLDG IMP.	15,295.48	0.00	000000	0/00/00	15,295.48
		** TOTALS **	15,295.48	0.00			15,295.48
01-023815	REGION XII COG	JUNETAXI PROGRAM DONATIONS	2,460.00	2,460.00-	115204	7/09/19	0.00
01-023815	REGION XII COG	HOUSING TRUST FUND	2,000.00	0.00	000000	0/00/00	2,000.00
		** TOTALS **	4,460.00	2,460.00-			2,000.00
01-023828	RETIRED SENIOR VOLUNTEER	1/2 FY20 FUNDING REQUEST	4,750.00	0.00	000000	0/00/00	4,750.00
		** TOTALS **	4,750.00	0.00			4,750.00
01-003455	ROZANNE SWARTZENDRUBER	PATCHES AND MENDING	1,030.00	0.00	000000	0/00/00	1,030.00
		** TOTALS **	1,030.00	0.00			1,030.00
01-024630	RUTTEN'S VACUUM CENTER	VACUUM BAGS	19.99	0.00	000000	0/00/00	19.99
		** TOTALS **	19.99	0.00			19.99
01-000343	SCHRECK'S FOUR SEASON SER	NUISANCE - SANDER 408 W 7TH ST	250.00	0.00	000000	0/00/00	250.00
		** TOTALS **	250.00	0.00			250.00
01-025110	SECRETARY OF STATE	NOTARY FEE - GOETZINGER	30.00	0.00	000000	0/00/00	30.00
		** TOTALS **	30.00	0.00			30.00
01-025250	SHERWIN WILLIAMS CO.	SUPPLIES	18.40	0.00	000000	0/00/00	18.40
01-025250	SHERWIN WILLIAMS CO.	SKATE PARK PAINT	701.23	0.00	000000	0/00/00	701.23
01-025250	SHERWIN WILLIAMS CO.	SKATE PARK PAINT BRUSHES	16.98	0.00	000000	0/00/00	16.98
		** TOTALS **	736.61	0.00			736.61

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01-002803	SITE ONE LANDSCAPE SUPPLY	STADIUM SUPPLIES	102.35	0.00	000000	0/00/00	102.35
		** TOTALS **	102.35	0.00			102.35
01-004178	SOLID WASTE MANAGEMENT CO	DISPOSAL FEES	19.00	0.00	000000	0/00/00	19.00
		** TOTALS **	19.00	0.00			19.00
01-025880	STONE PRINTING CO.	FURNITURE	3,882.60	0.00	000000	0/00/00	3,882.60
01-025880	STONE PRINTING CO.	FURNITURE	1,155.60	0.00	000000	0/00/00	1,155.60
01-025880	STONE PRINTING CO.	FURNITURE	1,514.30	0.00	000000	0/00/00	1,514.30
01-025880	STONE PRINTING CO.	FURNITURE	416.60	0.00	000000	0/00/00	416.60
01-025880	STONE PRINTING CO.	REPORT BINDERS	234.25	0.00	000000	0/00/00	234.25
01-025880	STONE PRINTING CO.	ACCTS RECEIVABLE INVOICES	10.00	0.00	000000	0/00/00	10.00
01-025880	STONE PRINTING CO.	STORAGE BOXES	399.95	0.00	000000	0/00/00	399.95
01-025880	STONE PRINTING CO.	COPY PAPER	848.03	0.00	000000	0/00/00	848.03
		** TOTALS **	8,461.33	0.00			8,461.33
01-025935	SUBWAY	EMPLOYEE RECOGNITION	22.52	0.00	000000	0/00/00	22.52
		** TOTALS **	22.52	0.00			22.52
01-001953	TCIC INC.	EQUIPMENT REPAIRS	1,960.00	0.00	000000	0/00/00	1,960.00
		** TOTALS **	1,960.00	0.00			1,960.00
01-027055	TRANS-IOWA EQUIPMENT CO.	MEYERS FLUID PUMP END	5,574.69	0.00	000000	0/00/00	5,574.69
		** TOTALS **	5,574.69	0.00			5,574.69
01-027085	TROPHIES PLUS INC.	BASEBALL/SOFTBALL MEDALS	101.20	0.00	000000	0/00/00	101.20
		** TOTALS **	101.20	0.00			101.20
01-004810	TRUE VALUE HARDWARE & HOM	PAIN T AND BRUSHES	106.92	0.00	000000	0/00/00	106.92
01-004810	TRUE VALUE HARDWARE & HOM	POLY FLOOR PAINT	34.99	0.00	000000	0/00/00	34.99
		** TOTALS **	141.91	0.00			141.91
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 6/29/2019	72.85	72.85-	115205	7/09/19	0.00
		** TOTALS **	72.85	72.85-			0.00
01-028275	UPTOWN SPORTING GOODS	GUARD SUITS	85.00	0.00	000000	0/00/00	85.00
01-028275	UPTOWN SPORTING GOODS	GUARD SUITS	141.00	0.00	000000	0/00/00	141.00
01-028275	UPTOWN SPORTING GOODS	GUARD SUIT	40.00	0.00	000000	0/00/00	40.00
01-028275	UPTOWN SPORTING GOODS	WHISTLES	34.75	0.00	000000	0/00/00	34.75
01-028275	UPTOWN SPORTING GOODS	GUARD SUIT	40.00	0.00	000000	0/00/00	40.00
01-028275	UPTOWN SPORTING GOODS	GUARD SUIT	33.00	0.00	000000	0/00/00	33.00
01-028275	UPTOWN SPORTING GOODS	UMP CHEST PROTECTORS/MASKS	380.00	0.00	000000	0/00/00	380.00
01-028275	UPTOWN SPORTING GOODS	GUARD SUIT	33.00	0.00	000000	0/00/00	33.00

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01-028275	UPTOWN SPORTING GOODS	SOCCER FIELD SUPPLIES	300.00	0.00	000000	0/00/00	300.00
01-028275	UPTOWN SPORTING GOODS	WHISTLES	33.00	0.00	000000	0/00/00	33.00
01-028275	UPTOWN SPORTING GOODS	GUARD SUITS	80.00	0.00	000000	0/00/00	80.00
		** TOTALS **	1,199.75	0.00			1,199.75
01-028435	UTILITY EQUIPMENT COMPANY	EQUPMENT REPAIRS	322.20	0.00	000000	0/00/00	322.20
		** TOTALS **	322.20	0.00			322.20
01-029013	VERIZON WIRELESS	AIR CARDS	280.09	280.09-	115206	7/09/19	0.00
		** TOTALS **	280.09	280.09-			0.00
01-029009	VESSCO INC.	EQUIPMENT REPAIR PARTS	846.17	0.00	000000	0/00/00	846.17
		** TOTALS **	846.17	0.00			846.17
01-003452	VOSBERG ENTERPRISES INC.	LOCATE AND REPAIR TILE	450.00	450.00-	115210	7/10/19	0.00
		** TOTALS **	450.00	450.00-			0.00
01-003446	WATCH GUARD VIDEO	5 MAGNET MOUNTS	357.00	0.00	000000	0/00/00	357.00
		** TOTALS **	357.00	0.00			357.00
01-001366	WEBSITES TO IMPRESS INC	1 YEAR WEB HOSTING	200.00	0.00	000000	0/00/00	200.00
		** TOTALS **	200.00	0.00			200.00
01-030355	WITTROCK MOTOR CO.	JUNE CAR RENTAL	349.00	349.00-	115218	7/10/19	0.00
		** TOTALS **	349.00	349.00-			0.00
	* Payroll Expense		179,485.73				

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R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	364,024.94	364,024.94CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	271,008.69	0.00	271,008.69
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	635,033.63	364,024.94CR	271,008.69

U N P A I D R E C A P

UNPAID INVOICE TOTALS	271,008.71
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	0.02CR
** UNPAID TOTALS **	271,008.69

07-18-2019 11:02 AM
VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

PAGE: 12
BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019
PARTIALLY ITEMS DATES:	7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019
UNPAID ITEMS DATES :		7/05/2019 THRU 7/18/2019	7/05/2019 THRU 7/18/2019

FUND TOTALS

001	GENERAL FUND	342,638.44
010	HOTEL/MOTEL TAX	650.04
110	ROAD USE TAX FUND	11,091.10
178	CRIME PREV/SPEC PROJECTS	350.09
311	C.P.-PARKS & RECREATION	344.50
314	C.P.-STREETS MAINT BLDG	12,325.00
315	LIBRARY/CITY HALL REMODEL	30,176.89
600	WATER UTILITY FUND	27,851.58
610	SEWER UTILITY FUND	23,870.26
621	STORM WATER CAP. IMP.	6,250.00
	* PAYROLL EXPENSE	179,485.73

GRAND TOTAL 635,033.63

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager *M P W*

DATE: July 18, 2019

SUBJECT: Consideration of a Resolution amending a Purchase Agreement of real estate at 224 N Main St from Thomas Daniel (City Apartments Property)

On March 11, 2019 the City Council approved a Purchase Agreement of real estate at 224 N Main St from Thomas Daniel locally known as City Apartments. The purchase agreement set closing for July 31, 2019 at which time the City would take possession of the property. Both the City and Mr. Daniel would like to delay closing to September 25, 2019.

The City has sought and received a grant from the Iowa DNR in the amount of \$8,630.00 to complete a Phase I Environmental Site Assessment (ESA) and an Asbestos Containing Materials (ACM) Survey for the property. Staff has engaged Impact7G to complete this work at a cost of \$8,630.00. By completing this work prior to closing on the property the City would be eligible for future funds to cover 50% of the cost to remove asbestos from the property up to a cap of \$25,000. If the City does not complete this work prior to taking possession then it would be ineligible for future brownfield funding for the property. Knowing that the property contains asbestos, it makes sense to complete this work prior to taking possession of the property.

Additionally, staff is working to extend the downtown Urban Renewal District to include this property. By doing this the City can use Tax Increment Financial funds to cover the cost of acquiring the property as well as demolition costs including any environmental clean up that would need to be completed on the property.

Finally, Mr. Daniel continues to remove personal property from the site and this extension gives him more time to complete that work.

Working with Mr. Daniel, September 25, 2019 was a mutually agreed to date to complete the above work.

RECOMMENDATION: Mayor and City Council adopt a resolution approving an amended Purchase Agreement for real estate at 224 N Main St. owned by Mr. Thomas Daniel, known locally as City Apartments.

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AMENDED PURCHASE AGREEMENT FOR REAL ESATE LEGALLY DESCRIBED AS LOT 9 AND THE SOUTH 11 FEET OF THE WEST 68 FEET OF LOT 10, BLOCK 37, SECOND ADDITION TO THE CITY OF CARROLL, CARROLL COUNTY, IOWA AND LOCATED AT 224 N MAIN ST, CARROLL, IA 51401

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be approved by the City Council by resolution; and

WHEREAS, the amended purchase agreement is attached hereto as Exhibit "A"; and

WHEREAS, it is determined that the approval of the attached amended agreement is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the amended purchase agreement attached as Exhibit "A", be authorized and approved, and that the Mayor is authorized to execute the amended agreement on behalf of the City of Carroll.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 22nd day of July, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

AMENDMENT TO PURCHASE AGREEMENT

1. Purchase Agreement was entered into by the City of Carroll and Thomas L. Daniel aka Thomas Lowell Daniel (accepted February 25, 2019) for the purchase of real estate in the City of Carroll, legally described as:

Lot 9 and the South 11 feet of the West 68 feet of Lot 10, Block 37, Second Addition to the City of Carroll, Carroll County, Iowa

2. The Purchase Agreement provided for closing and transfer of possession to the City of Carroll on July 31, 2019. Reference to the July 31, 2019 date, appears in paragraphs 2, 5, and 6 of the Purchase Agreement.

WHEREFORE, the City of Carroll, as buyer and Thomas L. Daniel aka Thomas Lowell Daniel, as Seller, agree to amend the above stated Purchase Agreement by changing the closing and transfer of possession date, from July 31, 2019, to September 25, 2019.

By the execution of this Amendment, the parties further agree that any reference in the above Purchase Agreement to July 31, 2019, as the closing date and/or transfer of possession date, is amended as stated above.

Further, the parties agree that all of the other terms of the above stated Purchase Agreement shall remain the same, except as above amended.

Dated: July 15, 2019

Dated: July _____, 2019



Thomas L. Daniel aka
Thomas Lowell Daniel

CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor



American Wind Week Proclamation

WHEREAS, Iowa ranks second in the nation for wind power capacity with nearly 9,000 megawatts installed, producing enough electricity to power nearly 2.1 million homes; and

WHEREAS, Iowa is home to 114 wind farms and 10 wind-related manufacturing facilities; and

WHEREAS, wind powers opportunity in cities and communities all across Iowa, resulting in \$58 million in state and local tax payments and \$20-\$30 million in land lease payments in 2018 alone; and

WHEREAS, the development of wind power now supports nearly 10,000 jobs across the state; and

THEREFORE I, Eric Jensen, Mayor of Carroll do hereby recognize August 11-17, 2019 as

American Wind Week

in Carroll and encourage Iowans to learn more about wind's impact on our community and celebrate Iowa's leadership in wind energy production.

Eric P. Jensen, Mayor

City of Carroll

Brad Burke, Chief of Police

Police Department

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

MEMO TO: Mike Pogge-Weaver, City Manager *WGP-w*

FROM: Brad Burke, Chief of Police *BB*

DATE: July 10, 2019

SUBJECT: Carroll City Ordinance Chapter 69.08(40) amendment

Chapter 69 of the Carroll City Code deals with Parking Regulations and specifically 69.08(40) deals with parking on Sixth Street. With the construction of a new building at the Corner of Highway 30 and Crawford Street it is in the interest of the City to restrict parking on the south side of the new building on Sixth Street. The plans call for multiple drives that will exit the property onto Sixth Street and parking on the road may cause visibility and traffic flow issues. There is currently parking off street in this area that should suffice for all business traffic.

RECOMMENDATION: Council consideration and waiving all three readings of the ordinance change approving the amendment to Chapter 69.08, subsection 40A of the City of Carroll Ordinance.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO NO PARKING ZONES

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 69, Section 08, Subsection 40, paragraph A of the Code of Ordinances of the City of Carroll, Iowa, 2011, is amended by adding the following provision:

69.08 (40)(A)

“No Parking this Side.”

(3) From U.S. Highway No. 30 and Crawford Street to 305 feet west of U.S. Highway No. 30 and Crawford Street – south side only.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2019.

Laura A. Schaefer, City Clerk

City of Carroll

Brad Burke, Chief of Police

Police Department

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

MEMO TO: Mike Pogge-Weaver, City Manager *MTP-W*

FROM: Brad Burke, Chief of Police *BB*

DATE: July 16, 2019

SUBJECT: Carroll Community School District
Adams Street Parking Change Request

1. Consideration of Ordinance Establishing Restricted Parking amending Chapter 69.08, subsection 1B
2. Consideration of Ordinance Establishing Restricted Parking amending Chapter 69.08, subsection 1D
3. Consideration of Ordinance Establishing Restricted Parking amending Chapter 69.08, subsection 1E
4. Consideration of Motion Establishing Person with Disabilities Parking Spaces

At the July 8, 2019 Council Meeting, parking was altered on Adams Street between Tenth and Eleventh Street. In order to meet the request of Council, I have created three ordinance changes which will establish parking regulations on both the East and West side of Adams from Tenth to just north of Eleventh Street. It was also determined that Persons with Disability parking spaces should be established on the east side, north of Eleventh Street. The diagram presented by the Carroll Community School District asked for three spots. After discussion it was determined that the Council did not wish to have backing across the crosswalk at the intersection of Eleventh and Adams and to accommodate this, two parking spaces will be created leaving the farthest south stall vacant also allowing for van accessibility in those Persons with Disabilities parking spaces.

RECOMMENDATION: Mayor and City Council consideration of the following:

- Waiving all three readings and approving the amendment to Chapter 69.08, subsection 1B of the City of Carroll Ordinance.
- Waiving all three readings and approving the amendment to Chapter 69.08, subsection 1D of the City of Carroll Ordinance.
- Waiving all three readings and approving the amendment to Chapter 69.08, subsection 1E of the City of Carroll Ordinance.
- Approval, by motion, of the addition of two Persons with Disabilities parking spaces on the east side of Adams, north of Eleventh Street.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO NO PARKING ZONES

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 69, Section 08, Subsection 1, of the Code of Ordinances of the City of Carroll, Iowa, 2011, is amended by adding the following paragraph:

69.08(1)(B)

“No Parking Anytime.”

2. From 328 feet north of Tenth Street to 35 feet north of the centerline of Eleventh Street, - east side only.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Eric P Jensen., Mayor

ATTEST:

Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2019.

Laura A. Schaefer, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO NO PARKING ZONES

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 69, Section 08, Subsection 1, paragraph D, of the Code of Ordinances of the City of Carroll, Iowa, 2011, is repealed and the following adopted in lieu thereof:

69.08 (1)(D)

“No Parking 7:30 a.m. to 8:30 a.m., 2:30 p.m. to 3:45 p.m., Monday through Friday, School Days Only.

1. From the centerline of Tenth Street to 328 feet north of the centerline of Tenth Street – east side only.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2019.

Laura A. Schaefer, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO NO PARKING ZONES

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 69, Section 08, of the Code of Ordinances of the City of Carroll, Iowa, 2011, is amended by adding the following paragraph:

69.08(1)(E)

“No Parking 8:00 a.m. to 4:00 p.m.”

1. From 50 feet north of Tenth Street to the centerline of Eleventh Street, Monday through Friday – west side only.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Eric P Jensen., Mayor

ATTEST:

Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2019.

Laura A. Schaefer, City Clerk

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MPW*
FROM: Laura A. Schaefer, Finance Director/City Clerk *las*
DATE: July 17, 2019
SUBJECT: F.Y. 18/19 Year End Transfers

Attached is a resolution listing each transfer for FY 2018/2019. All the items in the resolution were included in the FY 2018/2019 re-estimated balances when the FY 2019/2020 budget was prepared.

Also attached is a list of all the funds and the effect the transfers have on each fund's ending balance. This list also includes a comparison of what the June 30, 2019 ending fund balance was re-estimated to be when the FY 2019/2020 budget was prepared. In many cases, state code requires special revenue money to be deposited into its own separate fund and then transferred to another fund to cover eligible expenses.

For FY 2018/2019, revenues were \$23,396,903, compared to budgeted revenues of (excluding transfers) \$22,263,985. Expenses were \$19,971,370, compared to budgeted expenses of (excluding transfers) \$27,024,312. The FY 2018/2019 budget included a budgeted deficit of \$4,760,327; however, the city ended FY 2018/2019 with a surplus of \$3,425,533.

For many of the funds, the difference between the projected ending balances and actual ending balances is revenue collections were greater than anticipated and operating expenses were less than anticipated. It is also noted that there are many projects still in progress as of June 30, 2019 that may have been projected to be complete as of the end of the fiscal year.

If you have any questions about the proposed transfers, feel free to call me or stop by City Hall.

RECOMMENDATION: Council consideration and approval of the attached resolution authorizing the FY 2018/2019 transfers.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY 2019 FOR THE CITY OF CARROLL, IOWA

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa as follows:

SECTION 1: Authorize the City Clerk to Transfer Funds. That the City Clerk be and is hereby authorized by the City Council to make the appropriate interfund transfer of sums and record the same in the appropriate manner for FY 2019.

SECTION 2: Transfer of Funds. The City Clerk will transfer the following sums and to record the same in the appropriate manner:

1. Transfer from the Employee Benefit Special Revenue Fund to the General fund - \$884,828.52 to pay for General Fund employee benefit expenses
2. Transfer from the Water Utility Fund to the General Fund - \$33,265.00 to pay for insurance liability & property expenses
3. Transfer from the Sewer Utility Fund to the General Fund - \$39,235.00 to pay for insurance liability & property expenses
4. Transfer from Employee Benefit Special Revenue Fund to the Road Use Tax Fund - \$145,440.25 to pay for Road Use Tax employee benefit expenses
5. Transfer from Sewer Utility Fund to Debt Service Fund - \$693,320.00 to pay for FY 2019 principal and interest payments
6. Transfer from LOST Fund to Debt Service Fund - \$400,694.00 for property tax relief
7. Transfer from Ashwood Urban Renewal Special Revenue Fund to Debt Service Fund - \$34,737.60 to pay for FY 2019 principal and interest payments
8. Transfer from Water Utility Fund to C.P. – Streets Fund - \$40,00.00 to cover expenses for the street rehabilitation projects
9. Transfer from General Fund to C.P. – Streets Fund - \$69,432.00 for sidewalk transition plan
10. Transfer from Road Use Tax Fund to C.P. – Streets Fund - \$100,000.00 to pay for street rehabilitation projects
11. Transfer from Storm Water Utility Fund to C.P. – Streets Fund - \$100,000.00 to pay for street rehabilitation projects
12. Transfer from Water Utility Fund to C.P. – Corridor of Commerce Fund - \$1,155,500.00 to pay for construction expenses for urban renewal public improvement projects
13. Transfer from Hotel/Motel Tax Fund to C.P. – Parks & Rec - \$100,000.00 for trail improvements
14. Transfer from LOST Fund to C.P. – Parks & Rec Fund - \$150,000.00 for trail improvements
15. Transfer from General Fund to C.P. – Streets Maintenance Building Fund - \$480,568 for a streets maintenance building

16. Transfer from LOST Fund to C.P. – Streets Maintenance Building Fund - \$350,000.00 for a streets maintenance building
17. Transfer from LOST Fund to C.P. – Library/City Hall Fund - \$150,000.00 for the Library/City Hall project
18. Transfer from UR Downtown SR Fund to Water Utility Fund - \$821,486.255 to repay interfund loan for urban renewal public improvement projects
19. Transfer from Water Utility Fund to Water Utility Depreciation Fund - \$50,000.00
20. Transfer from Water Utility Fund to Water Utility Capital Improvement Fund - \$60,000.00 for water main replacement and water tower improvements
21. Transfer from Sewer Utility Fund to Sewer Utility Depreciation Fund - \$35,000.00
22. Transfer from Storm Water Utility Fund to Storm Water Capital Improvement Fund - \$67,160 for storm water improvement projects

PASSED AND APPROVED this 22nd day of July, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Eric P. Jensen, Mayor

Attest:

Laura A. Schaefer, City Clerk

CITY OF CARROLL
FUND BALANCES
JUNE 30, 2019

	JUNE 30, 2019			JUNE 30, 2019		JUNE 30, 2019 RE-EST
	BEFORE TRANSFERS	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCE		PROJECTED BALANCE
				AFTER TRANSFERS		
GENERAL FUND	3,455,761.33	957,328.52	550,000.00	3,863,089.85	?,^	2,702,931
HOTEL/MOTEL TAX	479,514.23		100,000.00	379,514.23	+	278,561
ROAD USE TAX FUND	1,732,123.28	145,440.25	100,000.00	1,777,563.53	??	1,622,150
EMP BENEFIT S.R.	1,030,268.77		1,030,268.77	-		-
EMERGENCY S.R.	-			-		-
LOCAL OPTION SALES TAX	2,085,066.00		1,050,694.00	1,034,372.00	x	923,390
UR DOWNTOWN S.R.	136,102.43			136,102.43		125,856
UR ASHWOOD BUSINESS PARK	34,737.60		34,737.60	-		-
REC CENTER TRUST FUND	34,664.66			34,664.66		33,692
LIBRARY TRUST FUND	69,858.32			69,858.32		68,842
POLICE FORFEITURE	12,839.77			12,839.77		12,269
CRIME PREV/SPEC PROJECTS	64,935.90			64,935.90		60,465
POLICE K9 FUND	489.24			489.24		-
DEBT SERVICE FUND	(1,041,129.14)	1,128,751.60		87,622.46		86,527
C.P. - EQUIPMENT PURCHASES	-			-		-
C.P. - AIRPORT	(41,275.28)			(41,275.28)	^^	2,284
C.P. - STREETS	(724,948.24)	309,432.00		(415,516.24)	^^^	587,852
C.P. - CORRIDOR OF COMM.	(1,080,974.64)	1,155,500.00		74,525.36		1,963
C.P. - PARKS & RECREATION	998,178.04	250,000.00		1,248,178.04	xx	638,175
C.P. - STREETS MAINTENANCE BLDG	2,044,109.27	830,568.00		2,874,677.27	xx	2,407,662
C.P. - LIBRARY/CITY HALL REMODEL	1,781,014.21	150,000.00		1,931,014.21	xx	-
PERPETUAL CARE FUND	512,803.96			512,803.96		512,533
REC CNTR TRST-PERMANENT	35,305.50			35,305.50		35,024
WATER UTILITY FUND	3,972,255.36		1,338,765.00	2,633,490.36	^	2,460,067
WATER UTILITY DEPR.	791,891.33	50,000.00		841,891.33		833,021
WATER UTILITY CAP. IMP.	55,451.91	60,000.00		115,451.91	xx	1,104
WATER METER DEPOSIT	45,245.90			45,245.90		45,271
SEWER UTILITY FUND	4,837,166.54		767,555.00	4,069,611.54	^, xxx	3,606,745
SEWER UTILITY DEPR.	602,415.72	35,000.00		637,415.72		631,874
SEWER UTILITY CAP. IMP.	537,159.80			537,159.80		535,102
STORM WATER UTILITY	832,264.38		167,160.00	665,104.38		651,317
STORM WATER CAP. IMP.	319,533.07	67,160.00		386,693.07		358,883
MEDICAL INSURANCE FUND	874,735.81			874,735.81		838,979
TOTAL	24,487,565.03	5,139,180.37	5,139,180.37	24,487,565.03		20,062,539

? - \$473,275 of projects budgeted in FY 19 to be considered/completed in FY 20.

+ - \$100,000 theater improvements not completed in FY 19.

?? - Actual RUT collections were \$72,600 greater than projected. \$65,000 budgeted for PMS data collection in FY 19 to be expended in FY 20.

x - \$93,000 of Rec Center and Park improvement projects to be completed in FY20.

^ - Combination of revenue collections greater than anticipated and operating expenses less than anticipated.

^^ - Anticipating FAA grant reimbursement for the Airport Entrance Driveway Replacement Project.

^^^ - Street Rehab - 19 project completed in FY 19, instead of FY 20 as originally planned. Some funding sources (\$625,000) for the project are anticipated in FY 20.

xx - Capital projects not completed as of June 30, 2019: Trails - Phase I, Pickleball Courts, Lighting at Youth Sports Complex, Trails - Phase II, Accessible Playground, Library/City Hall Remodel, Streets Maintenance Bldg, Tower improvements, Watermain replacement, Streambed Stabilization

xxx - \$351,000 Jet/Vac truck ordered but not paid as of June 30, 2019.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MPW*
FROM: Laura A. Schaefer, Finance Director/City Clerk *LAS*
DATE: July 17, 2019
SUBJECT: Copier Bids

On July 15, 2019, four bids were received to replace the copier at City Hall. The City will work with the successful bidder to deliver the new copier to the new City Hall location to coincide with the move and have the old copier removed from service.

All copier bids met the minimum specifications. A summary of the bids is attached. The summary includes the cost of the base unit and a cost for an estimated five-year maintenance contract. The maintenance contract was bid for a locked five-year rate. The estimated maintenance contract cost was based on making 9,800 black/white copies and 3,000 color copies per month for each vendor. That information was factored in to help get a more "true" cost of ownership of the copier.

Based on the five year "true" cost analysis, Access Systems, Waukee, Iowa, is the lowest bidder. I checked references for two companies in Carroll that have a copier from Access Systems. Neither company had any complaints about their current copy machine and spoke highly of their service.

RECOMMENDATION: Council consideration and approval of purchasing the Sharp MX-5071 copier from Access Systems at their bid price of \$6,363.46 and enter into a maintenance contract at a rate of \$0.0044 per black/white copy and \$0.0360 per color copy.

RESOLUTION NO. _____

A RESOLUTION APPROVING A COPIER MAINTENANCE CONTRACT WITH ACCESS SYSTEMS, INC.

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, Access Systems, Inc. has bid copier maintenance services at a rate locked for five years at \$0.0044 per black/white copy and \$0.036 per color copy;

WHEREAS, it is determined that the approval of a copier maintenance contract with Access Systems, Inc. is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that a copier maintenance contract with Access Systems, Inc., be authorized and approved.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 22nd day of July, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

City of Carroll Copier Bid results and comparisons

July 15, 2019

Sorted by Total Cost - Equipment plus Service/Supplies

<u>Company</u>	<u>Model proposed</u>	<u>Base Unit Cost</u>	<u>3 hole punch</u>	<u>CPC Black</u>	<u>CPC color</u>	<u>Annual B/W</u>	<u>Annual Color</u>	<u>Total 5 years</u>	
Access Systems	Sharp MX-5071	\$ 6,097.83	\$ 265.63	\$ 0.0044	\$ 0.0360	\$ 517.44	\$ 1,296.00	\$ 15,430.66	*
Counsel Office	HP E87650z	\$ 5,998.50	\$ 282.50	\$ 0.0060	\$ 0.0400	\$ 705.60	\$ 1,440.00	\$ 17,009.00	**
Premier Office Equipment	Xerox C8055	\$ 7,423.91	\$ 342.39	\$ 0.0059	\$ 0.0398	\$ 693.84	\$ 1,432.80	\$ 18,399.50	
Marco LLC	Konica Minolta	\$ 9,367.98	\$ 402.19	\$ 0.0071	\$ 0.0459	\$ 834.96	\$ 1,652.40	\$ 22,206.97	
Koch Office Group	Bid not received by bid deadline								
MMIT Business Solutions Group	Bid not received by bid deadline								

* - staples and freight on toner covered under service agreement

** - staples and freight on toner NOT covered under service agreement

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager *MSP-w*

DATE: July 18, 2019

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **July 8, 2019**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) – **July 15, 2019**
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, July 8, 2019, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Mr. Pete Crawford, engineer, Mr. Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes from the previous meeting were reviewed by the Commission. A motion by Comm. Siemann and seconded by Comm. Vincent was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

TALL STRUCTURE ISSUE

The Iowa Supreme Court ruled that since the court had rejected Mr. Danner's appeal to keep the tower, it also would reject a separate appeal. The \$200.00 per day penalty from May 2018 has been vacated. The justices gave Danner nine months to take the tower down.

AIR METHODS

The Commission will coordinate the installation of the concrete for the modular house, electrical and septic system. The septic system at the shop hanger is in need of repair and Comm. Vincent has inquired about a slope filtering system as opposed to a leech field system. He was advised because of the water table that a filtering system would work best. Part of the septic cost will be paid by the Commission as part of normal repair. The filtering system was approved by the DNR. Concrete, electrical and part of the septic system will be paid by Air Methods.

DRIVEWAY CLOSE OUT

Mr. Crawford had the close out papers and grant application for the driveway project. A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the close

out papers, the \$45,000.00 grant application and have Chairman Hutcheson sign said papers. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

DOT GRANT

A motion by Comm. Siemann and seconded by Comm. Vincent was made to have Comm. Siemann inform the Iowa DOT, by letter, that the Carroll Airport would not be building a corporate hanger in the fiscal year of 2020 and would not be needing the \$150,000.00 grant. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

TOPICS DISCUSSED:

Air Methods personnel will be on site to move forward with the plans.

Don said a spraying company inquired about a hanger.

Fiber will be installed this fall.

Rain water coming off the shop hanger has always been a problem. A motion by Comm. Fulton and seconded by Comm. Vincent was made to have Schroeder Siding install rain gutters on the north and south and tie into the new drainage tile. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 6,700.00
R&R Septic Systems	septic system repair	1,252.73
Wittrock Motor	June car rental	349.00
Bomgaars	chemicals	49.98
New Cooperative	farm fertilizer	267.66
Nutrien Ag Solutions	weed killer	61.00
Chad Steinkamp	fertilizer & seed	5,926.00
Vosberg Enterprises	locate/repair tile	450.00
Carroll Refuse	June garbage	57.00
Earl May	flowers	65.93
Ecowater	June cooler rent/water	110.42
Raccoon Valley Elec	June electric service	950.22

July 8, 2019

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Carol Schoeppner secretary contract 350.00

A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Vincent and seconded by Comm. Fulton was made to adjourn at 7:14 P.M.

The next regular meeting of the Carroll Airport Commission will be August 12, 2019 at the Arthur Neu Airport.

Chairman/Vice-Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

Public Hearing

Monday, August 12, 2019

5:30 P.M.

Arthur Neu Airport

Hanger Rules & T-Hanger Sub-Lease

Regular Meeting

Approve minutes from previous meeting

Approve Hanger Rules & T-Hanger Sub-Lease

Air Methods

Septic System

New Business

Approve monthly bills

PARKS, RECREATION AND CULTURAL BOARD MEETING MINUTES
July 15, 2019 @ 5:15 P.M.
Carroll Recreation Center - Crafts Room

The Parks, Recreation and Cultural Board met on this date at 5:15 p.m. at the Carroll Recreation Center Crafts Room. Members Present: Jeff Aden, Summer Boes, Matt Hodges, Clay Netusil and Lois Neu. Absent: Brook Mikkelsen, Ryan Milligan and Christine Dirks. Staff Present: Jack Wardell, Director of Parks and Recreation, Joel Cortum, Recreation Program Specialist.

The meeting was called to order at 5:15 P.M.

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It was moved by Neu and seconded by Aden to approve the July 15, 2019 agenda as presented. All present voted Aye.

* * * * *

It was moved by Aden and seconded by Boes to approve the January 21, 2019 minutes. All present voted Aye.

* * * * *

Wardell updated on the status of the Carroll Trails 2019 project. No action required.

* * * * *

Wardell updated the board on the status of the Northeast Park Master Plan. No action taken.

* * * * *

Board recommended the City apply for a 2019 REAP Grant for the Graham Park Creek Stabilization Project. Netusil will write a letter of support on behalf of the board for the grant. All present voted Aye.

* * * * *

Board supported a fee for rental of baseball fields at Youth Sports Complex, Merchants Park, and Adult Softball fields. Wardell will bring back a fee structure for the board to consider at a future meeting. All present voted Aye.

* * * * *

Wardell talked about the Carroll Recreation Center Building Improvements project open house. No action taken.

* * * * *

Wardell updated the board on the 24-hour fitness room and possibility of the gym being 24 hours. No action taken.

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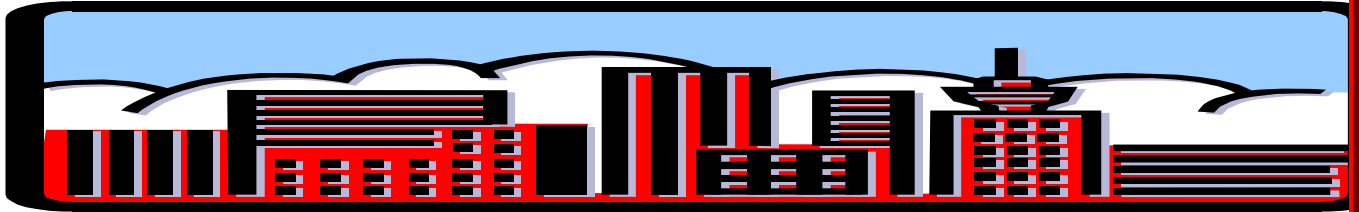
Wardell and Netusil talked about the expansion of the fitness room into the Crafts Room, Board will like the staff to consider this project. No action taken,

* * * * *

Wardell reviewed the FY 20 budget. No action taken.

* * * * *

It was moved by Aden and seconded by Boes to adjourn at 6:19. All present voted Aye.



City Manager's Monthly Activity Report Mike Pogge-Weaver, City Manager



June 2019

This is a report of the various departments and divisions of the City of Carroll.

Finance Department

As reported by Laura Schaefer, City Clerk/Finance Director

Routine Activities for the month:

- Dealt with water issues/collections
- Began drafting financial policies
- Work with Mid-IA for liability and property insurance renewal
- Continued to promote wellness initiatives (Carroll County Wellness Coalition and City wellness program)
 - Wellness Coalition Meeting – June 19

Activities planned for next month and other comments:

- Continue to work on delinquent water accounts/water issues
- Continue to work on draft financial policies
- Prepare bid documents & accept bids for new City Hall copier
- Begin preparing end of fiscal year financial information – transfers, financial reports
- Municipal Professionals Academy (MPA) – July 24 – 26 (Ames)
- Continue to promote wellness program with employees
 - Wellness Coalition Meeting – July 18

Accomplishments of particular note:

- 335 utility bills and statements were emailed in June 2019.

Fire Department

As reported by Greg Schreck, Fire Chief

Routine Activities for the month:

The Department responded to 11 calls for service and held three training sessions in June.

Department members participated in a seven-hour training session involving flashover recognition. A flashover is the near simultaneous ignition of all exposed combustible material in a room or area involved in fire. An example of flashover would be the ignition and fire involving a piece of furniture in a room. The fire involving this piece of furniture produces a layer of extremely hot smoke which spreads across the ceiling of a room. The hot, buoyant smoke layer grows in depth, as it is bounded by the walls of the room. The radiated heat from this layer heats the surfaces of all exposed combustible materials in the room causing them to give off flammable gases. When the temperatures of these gases become high enough, the gases will ignite and fill the room with fire.

Firefighters utilized a flashover simulation trailer with live fire to recognize the signs of an impending flashover and take defensive actions prior to being caught in this very dangerous situation. Training sessions were held on June 10th and June 25th.

Run Report for June:

Alarm Date	Alarm Location	Incident Type
06/03/2019	Hwy 30 & Crawford St	Vehicle collision
06/04/2019	1024 E 11 th St	False alarm
06/05/2019	741 Granada Rd	Good intent call
06/07/2019	726 N Adams St	False alarm
06/08/2019	21071 N Hwy 71	Vehicle collision
06/12/2019	526 W 2 nd St	Trash fire
06/13/2019	1010 Woodland Dr	False alarm
06/17/2019	Highway 30 & 71	Vehicle collision
06/17/2019	630 W 13 th St	Vehicle collision
06/20/2019	521 18 th Place	False alarm
06/29/2019	800 N Grant Rd	Fire sprinkler problem

Police Department

As reported by Brad Burke, Police Chief

Routine Activities for the month:

Sergeant Tony Amdor attended supervisor leadership training. As a new sergeant, he has been sent to schools and training to be able to handle any supervisory task. The training took place from the 3rd through the 7th in Ames.

On the 4th the Carroll Police Department, Carroll County Sheriff's Office, Iowa State Patrol, Carroll County Ambulance Service, Carroll County Emergency Management, and the Carroll Community School District completed an active shooter exercise at the Carroll High School. Teachers were given an ALICE refresher before the exercise in which an active shooter entered the school to simulate a real-life situation.

Officer Justin Ferrin attended TASER instructor school on the 5th and 6th. He is now trained as the in-house department TASER instructor and is responsible for maintenance and training of the department issued TASER X2. This two-day training was conducted on Camp Dodge in Johnston.

On the 6th officers were trained on the new body and in-car camera system. WatchGuard is the manufacturer of the new system which collects HD video and audio from 4 different cameras within the car and on the officer's uniform.

On the 11th Officers Patrick McCarty and Ferrin attended a search warrant class in Coon Rapids. The course was sponsored by the Mid-States Organized Crime Information Center and focused on correct search warrant writing.

Captain Ethan Kathol attended the Iowa Acts of Interest on the 20th. This session was focused on the legislative changes that will take effect July 1. Captain Kathol was given information that is passed onto officers with the changes in laws that effect law enforcement.

On the 19th the officers completed the quarterly fitness testing. The testing is mandatory participating with incentives for passing.

Officers Blake Fiferlick and Steven Pudenz completed field training on the 28th. They are now assigned to a patrol shift and will be on their own responding to calls and enforcing state and local codes.

Offense Summary

CARROLL POLICE DEPARTMENT OFFENSE SUMMARY

Offenses	Incidents		
	June 2019	June 2018	June 2017
Forcible Rape			1
Forcible Fondling	2		1
Robbery			
Aggravated Assault		2	1
Statutory Rape	1		
Simple Assault	2	4	6
Domestic Abuse	1	2	2
Burglary/B&E	4	5	9
Shoplifting	4	2	1
Theft from Vehicle	5	3	8
Theft Vehicle Part	1		
Theft of Bike			
Theft from Building	5	1	8
Other Larceny	1	2	
Motor Vehicle Theft		3	2
090Z			
Counterfeit/Forgery		2	2
Credit/ATM Fraud		1	1
Identify Theft			
Bad Checks	1		1
Stolen Property			1
Vandalism			
Vandalism: Business			3
Vandalism: Residence	2	3	4
Vandalism: Vehicle	1	5	2
Vandalism: School			
Vandalism: Other	2	1	
Weapon Law Violation	1		
Drug/Narc Violations	3	6	5
Drug Equipment Viol		2	
Drive Under Influence	2		5
OWI 2 nd	1		
OWI 3 rd			
Liquor Law Violation			1
Drunkenness	5	3	
Disorderly Conduct	2	6	2
Harassment			1
All Other Offenses	3	3	3
False Information	1		
Trespassing	1	8	3
Runaway	1		
Missing Person			
Cruelty to Animal			

Found Animal			
Found Property	2	6	2
Firearms Accident			
Unattended Death	1	1	1
Suicide			
Mental Case			
Animal Bite	1		1
Dispose of Animal			
Warrant Outside	6	2	6
Restraining Order	1		
1050F Traffic Accident			
10-50 PI Personal Injury	1	2	
10-50 PI MV Pedestrian			
10-50 PI Car & Bike			
10-50 PD Prop.	22	7	17
10-50 Car & Deer			1
1050 PD: Hit and Run	2	1	2
1050 PD: City Vehicle			
1050 PD: Police Vehicle			
10-50 PD Under 1500	1	2	2
Assist Other Agency			1
Moving Violations			
Op After Revocation	4	3	1
Operate After Suspen	13	5	10
Miscellaneous Public	11	3	6
Total	117	96	123

06/01/2019 thru 06/30/2019

Citations	
Animal	0
Dark Windows	0
License Violation	25
Other	2
Violation (Parking)	2
Registration	7
Seatbelt	23
Tobacco	2
Traffic	69
Warning Notices	148
Loud Stereo	0
TOTAL	278

06/01/2019 thru 06/30/2019

Salvage Vehicle Inspections: 8

Building Department

As reported by Perry Johnson, Building Official

Permits - By Class - By Type - June 2019						
Class	Permit Type	Date Issued	Valuation		Permit #	Fee
<i>Agricultural</i>						
	Building	6/26/2019	\$0.00		190148	\$0.00
	Agricultural Building Valuation Total:		\$0.00	Agricultural Building Fee Total:		\$0.00
Agricultural Valuation Total:			\$0.00	Agricultural Fee Total:		\$0.00
<i>Commercial</i>						
	Building	6/27/2019	\$60,000.00		190151	\$315.80
	Commercial Building Valuation Total:		\$60,000.00	Commercial Building Fee Total:		\$315.80
	Electrical	6/5/2019			190133	\$59.14
		6/26/2019			190150	\$132.56
	Commercial Electrical Fee Total:					\$191.70
	Mechanical	6/21/2019			190137	\$44.26
		6/26/2019			190147	\$59.39
	Commercial Mechanical Fee Total:					\$103.65
	Plumbing	6/21/2019			190136	\$41.00
		6/26/2019			190149	\$100.50
	Commercial Plumbing Fee Total:					\$141.50
	Right of Way	6/21/2019			190142	\$25.00
		6/26/2019			190146	\$25.00
	Commercial Right of Way Fee Total:					\$50.00
	Sign	6/21/2019			190135	\$15.00
		6/21/2019			190143	\$15.00
	Commercial Sign Fee Total:					\$30.00
Commercial Valuation Total:			\$60,000.00	Commercial Fee Total:		\$832.65

Residential					
Building					
	6/5/2019	\$15,000.00		190132	\$109.50
	6/21/2019	\$30,000.00		190139	\$194.50
	6/21/2019	\$25,000.00		190140	\$172.00
	6/21/2019	\$10,000.00		190414	\$84.50
	6/21/2019	\$0.00		190144	\$0.00
Residential Building Valuation Total:		\$80,000.00	Residential Building Fee Total:		\$560.50
Electrical					
	6/5/2019			190130	\$47.76
			Residential Electrical Fee Total:		\$47.76
Mechanical					
	6/5/2019			190129	\$28.13
			Residential Mechanical Fee Total:		\$28.13
Plumbing					
	NONE				\$0.00
			Residential Plumbing Fee Total:		\$0.00
Right of Way					
	6/5/2019			190128	\$25.00
	6/5/2019			190131	\$25.00
	6/21/2019			190138	\$25.00
	6/25/2019			190145	\$25.00
			Residential Right of Way Fee Total:		\$100.00
Sign					
	NONE				\$0.00
			Residential Sign Fee Total:		\$0.00
Residential Valuation Total:		\$80,000.00	Residential Fee Total:		\$736.39
Valuation Grand Total:		\$140,000.00	Fee Grand Total:		\$1,569.04

Permits - YTD - through June 2019

Class	Permit Type	Valuation		Fee
<i>Agricultural</i>				
	Building	\$0.00		\$0.00
	Agricultural Valuation Total:	\$0.00	Agricultural Fee Total:	\$0.00
<i>Commercial</i>				
	Building	\$13,941,400.00		\$23,225.19
	Electrical			\$892.57
	Mechanical			\$581.54
	Plumbing			\$480.50
	Right of Way			\$200.00
	Sign			\$360.00
	Commercial Valuation Total:	\$13,941,400.00	Commercial Fee Total:	\$25,739.80
<i>Residential</i>				
	Building	\$2,026,420.00		\$8,028.13
	Electrical			\$1,002.16
	Mechanical			\$303.60
	Plumbing			\$249.50
	Right of Way			\$275.00
	Sign			\$0.00
	Residential Valuation Total:	\$2,026,420.00	Residential Fee Total:	\$9,858.39
Valuation Grand Total:		\$15,967,820.00	Fee Grand Total:	\$35,598.19

Public Works

As reported by Randy Krauel, Public Works Director/City Engineer

Routine Activities for the month:

Division: Streets; Dale Pottebaum, Street Superintendent

- Painted traffic control markings.
- Excavated three graves for Cemetery.
- Maintained signs and signals.
- Maintained gravel roads.
- Swept streets.
- Graded alleys.
- Patched potholes.
- Placed 49.5 cubic yards of concrete and ROW permits.
- Division Safety Meeting: “Eye Protection”, June 24, 2019.

Division: Water; Terry Kluver, Water Superintendent

- Water production:
 - Monthly Total: 34.785 million gallons
 - Daily Average: 1.160 million gallons
 - Daily Maximum: 1.375 million gallons
- Completed 207 Iowa One Call locate requests.
- Meter Department
 - 168 service orders.
 - 2 delinquents.
 - 5 reread.
 - 0 stuck meters.
- Division Safety Meeting: Proper installation and safety procedures when installing cut-in sleeves, 441 couplings and full-circle clamps on watermains, June 3, 2019.

Division: Sean Kleespies, Wastewater Superintendent

- Wastewater treatment:
 - Monthly Total: 56.695 million gallons
 - Daily Average: 1.890 million gallons
 - Daily Maximum: 2.470 million gallons
- Performed laboratory analysis.
- Completed DNR Monthly Operating Report.
- Daily plant sampling and operations.
- Division Safety Meeting: “Heat Stress”, June 12, 2019.

Special Activities/Accomplishments of particular note:

Division: Streets; Dale Pottebaum, Street Superintendent

- Sprayed for mosquitoes on June 13th, June 20th, and June 27th.
- Assisted Water Division with water leaks.
- Assisted Water Division with replacing fire hydrant.
- Repaired broken storm sewer inlet at Hwy. 30 & 6th Street.
- Removed graffiti from Grant Road.
- Removed graffiti from stop signs.

Division: Water; Terry Kluver, Water Superintendent

- Replaced fire hydrant and valve at Adams Street and 8th Street.
- Replaced two (2) watermain valves at Adams Street and 8th Street.
- Chemically treated Well #15.

Division: Sean Kleespies, Wastewater Superintendent

- Mowed the Wastewater Treatment Plant grounds.
- Vinchattle Enterprises replaced the computer system in the Blower building.
- Repaired the fence around the Wastewater Treatment Plant.
- Jet/Vaced the sanitary system.
- CCTV of the sanitary sewer system.
- Routine plant maintenance.

Activities planned for next month and other comments:

Division: Streets; Dale Pottebaum, Street Superintendent

- Street repairs and ROW permits.
- Maintain signs and signals.
- Paint traffic control markings.
- Spray mosquitoes, as needed.
- Rent and place barricades for Sesquicentennial.

Division: Water; Terry Kluver, Water Superintendent

- Install replacement fire hydrant and valve at Carroll Street and 12th Street.
- Obtain permit-required samples for Total Trihalomethanes (TTHM) and Haloacetic Acids (HHA5) at two locations.
- Mow five (5) well sites.
- Work with contractor on twelve (12)-inch watermain installation at hospital.
- Work with contractor on watermain installation on Rolling Hills South Condominium Addition.

Division: Sean Kleespies, Wastewater Superintendent

- Laboratory Analysis.
- DNR Monthly Operating Report.
- Sanitary sewer repairs on Perch.
- Repair the water line going to the Primary Clarifiers.
- Routine maintenance on the sanitary sewer system.

CAPITAL PROJECT STATUS SUMMARY – 07-16-19

PROJECT				ANTICIPATED		CONTRACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Sidewalk Transition Plan	2018	FY18		\$57,414	2018	FEH Design	\$5,680.00		\$5,680.00		09-14-18	
						Badding Constr. Co.	\$65,765.00		\$43,402.76		10-14-18	
Streambed Stabilization		FY17	FY14	\$385,000	2018	JEO Consulting Group, Inc.	\$39,850.00	02-25-19	\$11,110.00		08-01-19	
Street Resurfacing 2013	2015 On-going		FY16			JEO Consulting Group, Inc.	\$60,800.00+	09-24-12	\$143,848.36		11-15-13	Plus Hourly Construction Service
						Godbersen-Smith Construction Co.	\$555,808.75		\$563,827.37	95%	11-15-13	
Street Maintenance Building	2017 On-going	FY16	FY14	\$4,977,500	2019	FEH	\$22,500.00	01-25-16	\$22,500.00		05-01-16	Space Needs/ Prelim. Design Design
						FEH DESIGN	\$349,050.00	12-10-18	\$16,320.00		Fall, 2019	
US 30 – Grant Road Intersection	2017 On-going	FY12	FY12	\$2,604,530	2018	Snyder & Associates, Inc.	\$4,900.00	07-22-13	\$4,900.00	100%	08-15-13	TSIP Application
						Snyder & Associates, Inc.	\$421,525.00	04-14-14	\$442,219.44			Design & Construction
						Dixon Const. Co.	\$1,449,835.78	04-02-18	\$1,430,555.45		118 Working Days	
Well and Transmission Main	2014	FY16	FY16			JEO Consulting Group, Inc.	\$383,312.50	07-28-14	\$327,680.61			
Transmission Main – Group A	2014	FY16	FY16			Drake Construction, L.C.	\$790,134.07	03-23-14	\$751,752.95	95%		Contract Completion 11-30-15

PROJECT				ANTICIPATED		CONTACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Watermain Replacement		FY16	FY16	\$500,000	2019	JEO Consulting Group, Inc.	\$19,800.00	02-11-19	\$13,790.00		2019	
Leachate Forcemain & Gravity Sewer						King Construction	\$661,257.50 Total \$370,434.53 City	07-18-16	CCSWMC \$325,605.01		08-31-16	CCSWMC Contract
Downtown Streetscape Phase 9	2017 On-going	FY18	FY18	\$1,340,500	2018	Confluence	\$109,101.00	10-23-17	\$103,973.46		05-18	
						Badding Constr. Co.	\$1,707,342.05	05-29-18	\$1,651,314.29	18%	11-16-18	
Downtown Streetscape Phase 10	On-going	FY19	FY19	\$1,300,000	2019	Confluence	\$97,915.00	10-22-18	\$81,482.99		04-19	
Downtown Streetscape Phase 11	On-going	FY20		\$1,700,000	2020	Confluence	\$118,775.00	03-19	\$14,040.00		03-20	
Street Resurfacing 2019	On-going	FY19	FY19	\$700,000	2019	JEO Consulting Group, Inc.	\$88,100.00 + Hourly	10-08-18	\$86,610.00		2019	Design Const. Service
						Ten Point Construction Co., Inc.			\$998,735.27			
Wastewater Treatment Plant Disinfection Improvements	2017	FY18	FY18	\$1,000,000	2020	Veenstra & Kimm, Inc.	\$73,500		\$63,769.28			
						Woodruff Const., LLC	\$967,530.00	03-25-19			03-01-20	
Wastewater Treatment Plant Sludge Handling			FY19	\$330,000		Veenstra & Kimm, Inc.	\$18,800		\$21,007.19			
Water Storage Tower		FY20	FY19	\$575,000	2019	JEO Consulting Group, Inc.	\$29,400.00	02-11-19	\$25,200.00		07-01-19	Design

Parks and Recreation

As reported by Jack Wardell, Parks and Recreation Director

Routine Activities for the month:

Parks: Tom Weber, Parks Superintendent

- Mow parks and other city properties weekly
- Get ball fields ready for freshman games at Little League Complex
- Get slow pitch fields ready for slow pitch league
- Planted flowers in Central Business District
- Trim flower beds in Central Business District
- Water plants in Central Business District
- Paint bathroom stalls in Graham
- Sprayed weeds in Central Business district parking lots and sidewalks
- Sprayed weeds in parks
- Weeded curbs and trees in parks

Golf: Scott Haakenson, Golf Superintendent

- Mowed fairways 11 times
- Mowed tees 11 times
- Mowed collars 11 times
- Mowed greens 21 times
- Rolled greens 7 times
- Mowed rough as needed
- Sprayed greens and tees as needed
- Weeded as needed
- Cut cups 11 times
- Serviced mowers as needed
- Watered greens, tees, and fairways as needed

Cemetery: Jake Bruggeman, Cemetery Sexton

- Performed the duties of 11 funerals. Five of these were cremations. Two of the cremations were on Saturday.
- Sold 20 spaces throughout the cemetery. Collected all money and turned into city hall.
- Picked up sticks regularly.
- Mowed and string trimmed every day that we didn't get rained out.
- Serviced, sharpened blades, and greased all mowers.
- Cleaned the office, shop, bathroom, and breakroom.
- Planted flowers in one bed in block 8.
- Push mowed baby land areas as needed.
- Emptied garbage cans when needed.
- Hand sprayed weeds around Veteran's Circle.
- Leveled and seeded sunken graves.
- John Grossman resigned.

Recreation Center/Aquatic Center: Joel Cortum, Recreation Center Director

- Aquatic Center staffing, maintenance, and concessions. Weekly training and skill development with lifeguard staff. Communicating regularly with community members.
- Baseball/softball/tee-ball staffing, field and equipment maintenance, and weather rescheduling. Communicating regularly with parents and coaches.
- Recreation Center staffing, maintenance, and programming. Weekly staff meetings. Communicating regularly with members.

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Changed light bulbs on city property
- Back washed filters for pools and spa at Rec Center
- General housekeeping
- Time sheets for staff
- Ordered supplies
- Vacuum Pool
- Night cleaning crew at Rec Center
- Power scrub gym and pool at Rec Center
- Bills

Special Activities/Accomplishments of particular note:

Parks: Tom Weber, Parks Superintendent

- Placed playground safety mulch at Southside Park
- Get slow pitch fields ready for Bud Open

Golf: Scott Haakenson, Golf Superintendent

- Removed old plant material at clubhouse and put in new in part of east bed

Cemetery: Jake Bruggeman, Cemetery Sexton

- Leveled out a pad between the shop and dirt shed and set in place a fuel barrel for the mowers to use from instead of transporting 5-gallon cans from the fuel station.

Recreation Center/Aquatic Center: Joel Cortum, Recreation Center Director

- Summer swimming programs
 - Swim team
 - Group swimming lessons
 - Aqua Bootcamp (New program!)
- Summer youth programs
 - Youth Tennis
 - Golf Fundamentals
- Red Cross facility audit
- Baseball/softball postseason play
 - Hosted 5th/6th softball postseason tournament.
- Additional Recreation Center weight room equipment
 - Addition of pull-up bar and TRX bands on top level.

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Fixed bathrooms at city buildings
- Worked on vacuums at City Hall and Rec Center
- Fixed exercise equipment
- Sinks and drains at Rec Center and City Hall
- Downtown lights
- Working on specs, bids, quotes
- Locker locks at Rec Center
- Budget items
- Theater rentals
- Floor drains at Rec Center
- Finishing budget items
- Next year's budget items
- Night cleaning 24/7 operations.
- A/C and heating repairs at city buildings
- Golf Course awning
- Rec Center hallway floor refinish
- City construction sites
- Repair pump at Aquatic Center
- Little league lighting
- Storm sirens
- Finishing budget items
- AHU#1 at Rec Freon leak repair

Activities planned for next month and other comments:

Parks: Tom Weber, Parks Superintendent

- Get things cleaned up for 150th Year Celebration
- Mow and trim parks
- Paint bathroom stalls
- Put in playground mulch at Northeast Park

Golf: Scott Haakenson, Golf Superintendent

- Put down grub control on tees and fairways
- Grind some stumps out, fill and seed

Cemetery: Jake Bruggeman, Cemetery Sexton

- Continue summer mowing and maintenance.
- Try to find another part time helper.

Recreation Center/Aquatic Center: Joel Cortum, Recreation Center Director

- Organize and host our first Lifeguard Olympics
- Free admission and inflatables at the Aquatic Center during the Carroll Sesquicentennial
- Water safety booth at the Kids Health and Safety Fair
- 3 on 3 basketball tournament in Graham Park during the Carroll Sesquicentennial
- Start of adult softball
- Day Ball Volleyball and Chicago Fire Soccer Camp
- Addition of new flat bench to Recreation Center weight room

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Aquatic Center

Safety Topic:

- Heat related illnesses
- Thunderstorms



Director's Report June 2019

As reported by Rachel Van Erdewyk, Library Director

Tech Help Fridays	22	Total Print Circulation:	15,484
Children's Library Programs	262	BRIDGES Circulation:	707
Children's Programs Outreach	26	Consumer Reports:	273
Diane's Read Aloud	193	Public Computer Use:	452
Summer Storytimes	234	Wi-Fi Use:	201
Book Club Groups	6	Website Visits	3,439
Crafty Library Ladies	64	Gale Databases:	0
Poetry Group	6	Global Road Warrior:	1
SRP Show Richard Renner	326	Learning Express Resources:	0
SRP Show Tim Gosgrove	273	Freegal Music Downloads:	572
SRP Show Tim Stolba	358	Transparent Language:	3
Relay for Life	30	Chilton Auto Manual	4
Test Proctor	1	Zinio Digital Magazine Circulation:	86
Insect Zoo	101	Daily Times Herald Page Views:	7,414
		Lynda.com	34
		RBDigital	24
Total Program Attendance	1,902		
Monthly Door Count	9,407	Total Resources Utilized	28,694

Special activities/accomplishments of particular note:

- Children's Programs:** Children's programming continued this month with the regular monthly schedule of Rookie Readers, Diane's Read-Aloud, Pet Readers, Romp and Read, and outreach events with book visits to the Breda daycare. Summer Reading Program Shows kicked off in June with a comedian, musical sing along, and a magician with well attendance to all shows. Dr. Whoot and Diane visited and read stories to children at Relay for Life. The ISU Insect Zoo also visited the library last month to show all ages the amazing world of bugs. The Carroll Merchants baseball players visited the library and participated in Diane's Read-Aloud.

- 2) **Adult & Teen Programs:** Adult programs continued this month with the regular monthly schedule of Tech Help Fridays, the Crafty Library Ladies, Book Clubs and the Poetry Group.

- 3) View upcoming events on the library's Google calendar at www.carroll-library.org by clicking on the Calendar of Events link on the home page or on Facebook.
 - Check out all of our Summer Reading Program 2019 Shows in July!

Library Statistics from June 2018-June 2019

