# City of Carroll

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**MEMO TO:** Honorable Mayor and Members of the City Council

**FROM:** Mike Pogge-Weaver, City Manager MSP-W

**DATE:** July 3, 2019

**SUBJECT:** Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **June 17, 2019**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

Library Board Minutes

June 17, 2019

The Carroll Board of Trustees met in the Region XII Training Room. Trustees present: Thomas Parrish (via phone call-in), Paul Reicks (5:44), Sondra Rierson, Carol Shields, Kyle Ulveling, Ralph von Qualen, and Director Rachel Van Erdewyk. Trustees absent: Jacob Fiscus, Summer Parrott, and Laurie Schenkelberg. Also present was City Manager Mike Pogge-Weaver.

Rierson called the meeting to order at 5:32. It was moved by Ulveling and seconded by von Qualen to accept the amended agenda, moving Old Business to the first item of business. All voted aye. Absent: Fiscus, Parrott, Reicks, and Schenkelberg.

Old Business: City Manager Pogge-Weaver gave updated information and timelines for the current library/city hall project.

It was moved by Ulveling and seconded by Shields to accept the minutes of the April meeting. All voted aye. Absent: Fiscus, Parrott, Reicks, and Schenkelberg. Reicks arrived 5:44 and Parrish ended call 5:45. After discussion, with Van Erdewyk to follow up with Alliant Energy, it was moved by Ulveling and seconded by von Qualen to approve the bills. All voted aye. Absent: Fiscus, Parrish, Parrott, and Schenkelberg.

Director's Report: April stats: Adult programming included Book Clubs, Crafty Library Ladies, Tech Help Fridays, and Poetry Group. Linda McCann presented a program on Iowa Prisoner of War Camps during WWII. The Friends of the Library hosted the annual Chamber of Commerce Coffee in honor of National Library Week with approximately 50 businesses in attendance. Children's programming included Rookie Readers, Read-Aloud, Pet readers, romp & Read, and outreach. Children's librarian, Diane Tracy, and Dr. Whoot helped DMACC celebrate Earth Day. Total program attendance was 1,522. Monthly door count was 5,057. Total resources utilized was 19,738. May stats: Adult programming included Crafty Library Ladies, Book Clubs, Poetry Group, and Tech Help Fridays. Van Erdewyk has been helping Carroll Middle School English teachers find reading material with more mature content and complex story line, while still being age appropriate. Children's programming continued with Rookie Readers, read-Aloud, Pet Readers, Romp & Read, and outreach. Tracy kicked off her Summer Reading Commercials as Summer Reading Program sign-up started May 28th. Dr. Whoot was invited to Accura Healthcare to attend a Pen Pal Party. Total program attendance was 1,802. Monthly door count was 5,618. Total resources utilized was 22,823.

New Business: Van Erdewyk requested to form a new Library Policy Committee. It was moved by Ulveling and seconded by von Qualen to approve a committee consisting of Fiscus, Reicks, Rierson, Shields, and Van Erdewyk. All voted aye. Absent: Fiscus, Parrish, Parrott, and Schenkelberg. Discussion was held on the nomination of new officers for the coming year. No action was taken. It was moved by Shields and seconded by von Qualen to go into closed session at 6:20 pursuant to Iowa Code 21.5(l)(i)—annual library director performance review. On roll call, all voted aye. Absent: Fiscus, Parrish, Parrott, and Schenkelberg. Van Erdewyk was given an above-average review. At 6:38 it was moved by von Qualen and seconded by Ulveling to go back into open session. On a roll call, all voted aye. Absent: Fiscus, Parrish, Parrott, and Schenkelberg.

It was moved by von Qualen and seconded by Reicks to adjourn. All voted aye. Absent: Fiscus, Parrish, Parrott, and Schenkelberg. Meeting adjourned at 6:40. Next regular meeting will be July 15, 2019.

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Sondra Rierson—President

Judy Behm—Recording Secretary