City of Carroll

627 N. Adams Street Carroll, Iowa 51401 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MSPW

DATE: June 21, 2021

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **June 21, 2021**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **June 14, 2021**
5. Parks, Recreation & Cultural Advisory Board (meets 1st Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) – **June 14, 2021**

Library Board Minutes

June 21, 2021

The Carroll Board of Trustees met in the Community Meeting Room at the Carroll Public Library. Trustees present: Lisa Auen, Thomas Parrish, Julie Perkins, Kyle Ulveling, Ralph von Qualen, and Director Rachel Van Erdewyk. Trustees absent: Marcie Hircock, Brenda Hogue, Summer Parrott, and Dale Schmidt. Also present: City Council member LaVern Dirkx.

Parrish called the meeting to order at 5:16. It was moved by Ulveling and seconded by von Qualen to approve the agenda. All voted aye. Absent: Hircock, Hogue, Parrott, and Schmidt. It was moved by von Qualen and seconded by Auen to approve the minutes of the May meeting. All voted aye. Absent: Hircock, Hogue, Parrott, and Schmidt. It was moved by Perkins and seconded by Auen to approve the bills. All voted aye. Absent: Hircock, Hogue, Parrott, and Schmidt.

Director's Report: Children's programming continues with Facebook live story readings, area daycare and senior book drop-offs, Virtual Rookies at home story time, and Grab and Go crafts. Adult programming continues with Crafty library Ladies, Poetry Group, and Book Clubs. Summer Reading program, "Reading Colors Your World", started June 1st. Sign-up will be through the Beanstack reading platform. Total program attendance was 3,274. Monthly door count was 2,607. Total resources utilized was 35,964.

Board Education: None.

Old Business: None.

New Business: Review of the Materials Selection Policy. No action taken.

It was moved by Ulveling and seconded by Perkins to adjourn. All voted aye. Absent: Hircock, Hogue, Parrott, and Schmidt. Meeting adjourned at 5:36. Next regular meeting will be August 16, 2021.

Thomas Parrish—Vice President

Judy Behm—Recording Secretary

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, June 14, 2021, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES
The minutes of the previous meeting were reviewed by the Commission. A motion by Comm. Fulton and seconded by Comm. Wittrock was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

SHOP HANGER ROOF
Schroeder Construction has not started on the roof repair. Don reported the shop walk-in door needs to be repaired or replaced. After discussion a motion by Comm. Fulton and seconded by Comm. Siemann was made to repair the door. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

FARM REPORT
Comm. Vincent reported the first hay crop was very good. The hay will be priced at $100.00 per bale.

TOPICS DISCUSSED:
By June 30th the CARES Grant money has to be used.

The wind turbines being erected between Dedham and Manning will be 20 meters taller than the existing turbins.

The IPAA Conference discussed avgas usage and airport infrastructure.

Don reported there could be a water leak between the terminal and the shop hanger.

Air Methods will be moving the mobile home in the near future. They are also responsible for removing the concrete foundation and the sodding/seeding of the area.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	$ 6,800.00
Wittrock Motor	May car rental	349.00
Community Oil	equipment gas	1,228.46
New Cooperative	fertilizer/equip rent	2,905.92
Carroll Hydraulics	mower repair	107.30
Chad Steinkamp	farm seed/fertilizer	5,457.20
R&R Septic Services	service septic system	45.00
Rueter's	Kubota repair	411.57
Bomgaars	roundup/gopher bait	107.95
Earl May	flowers	29.97
Carroll Refuse	May garbage	72.00
Raccoon Valley Elec	May electric service	903.34
Raccoon Valley Elec	(AM) May electric	105.51
Ace Hardware	gopher control	13.98
Ecowater	cooler rent/water	143.80
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Fulton and seconded by Comm. Wittrock was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Siemann and seconded by Comm. Fulton was made to adjourn at 6:56 P.M..

The next regular meeting of the Carroll Airport Commission will be July 12, 2021, at the Arthur Neu Airport.

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Chairman/Vice-Chairman

ATTEST:

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CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, July 12, 2021

5:30 P.M.

Arthur Neu Airport

Agenda

Approve previous meeting minutes

Shop hanger repair

Air Methods

2020/2021 Budget Report

New Business

Approve monthly bills

CIVIL SERVICE COMMISSION
MINUTES OF JUNE 14, 2021

The City of Carroll Civil Service Commission met on Monday, June 14, 2021 at 9:08 A.M. in Carroll Police Department Training Room. Members present: Phil Markway, Chairperson, Todd Bierl, and Sheri Mertz. Absent: None. Also present: Police Chief Brad Burke and City Clerk Laura Schaefer (departed for the interviews).

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It was moved by Bierl, seconded by Mertz, to approve the minutes of the March 31, 2021 meeting, as written. All present voted aye. Absent: None. Motion carried.

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It was moved by Markway, seconded by Mertz, to go into Executive Closed Session at 9:09 A.M. per Iowa Code 21.5(1)(i) – Civil Service interviews for entry level police officer. All present voted aye. Absent: None. Motion carried.

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It was moved by Markway, seconded by Bierl, to go back into open session at 12:36 P.M. All present voted aye. Absent: None. Motion carried.

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It was moved by Mertz, seconded by Markway, to approve the following eligibility list for the position of Police Officer:

George Athan
Ex'Avier Bill
James Heller
Nathan Kult

All present voted aye. Absent: None. Motion carried.

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It was moved by Markway, seconded by Mertz, to adjourn at 12:42 P.M. All present voted aye. Absent: None. Motion carried.

DRAFT

Phil Markway, Chairperson

ATTEST:

Laura A. Schaefer, Secretary