City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager MSP-W

DATE: June 20, 2019

SUBJECT: Carroll City Hall Sign Package

City Hall Sign Package was distributed to six potential vendors, including four in the City of Carroll. On June 19, 2019, bids for the City Hall Sign Package were received, opened, and tabulated. Three bids were received. The bids are as follows:

	Part 1 ADA Signage	Part 2 Council Chambers	Part 3 Vinyl Signage	Part 4 Exterior Sings	Part 5 Plaques
Trophies Plus	$1,582.00	$1,915.00	No Bid	$3,995.00	$2,195.00
Badding Construction	$4,300.00	$4,100.00	$3,400.00	$5,500.00	$5,200.00
ASI Signage Innovations	$1,583.00	$2,543.00	$624.00	$5,344.00	$2,553.00

All bids received were reviewed for compliance with specifications and totals verified. Following review, it was determined that the bid submitted by Trophies Plus for Parts 1, 2, 4, and 5 at a total of $9,687.00 was the lowest responsive bid for those parts.

Part 3, Vinyl Signage, involves door signage, address, and an accent Carroll Logo in the main administrative office area. For Part 3 the low bid was from ASI Signage Innovations of Des Moines. Since ASI would receive just Part 3 of the overall project, ASI withdrew their bid. Based on the type of work involved, staff would recommend rejecting the bid from Badding Construction and staff will seek pricing from other vendors.

The signage portion of the project was included in the miscellaneous line item of the budget which was $391,055.04. To date $228,738.78 has been spent out of this part of the project budget. It is expected the miscellaneous line item will remain within budget.

RECOMMENDATION: Mayor and City Council consideration and approval of bids for the Carroll City Hall Sign Package from Trophies Plus for Parts 1, 2, 4, and 5 at their bid price of $9,687.00 and rejection of all bids for Part 3.

CITY OF CARROLL

BID OPENING REPORT

Project: **CARROLL CITY HALL SIGN PACKAGE**

Date: **Wednesday, June 19, 2019**

Contractor	Part 1 ADA Signage	Part 2 Council Chambers	Part 3 Vinyl Signage	Part 4 Exterior Signs	Part 5 Plaques
1. Trophies Plus	$1,582.00	$1,915.00	No Bid	$3,995.00	$2,195.00
2. Badding Construction	$4,300.00	$4,100.00	$3,400.00	$5,500.00	$5,200.00
3. ASI Signage Innovations	$1,583.00	$2,543.00	$624.00	$5,344.00	$2,553.00
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Signed: Debra K. Boehringer

Date: 6-19-2019