City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MJP-W

DATE: June 19, 2019

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **May 23 and June 10, 2019**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **June 10, 2019**
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

CARROLL AIRPORT COMMISSION

SPECIAL MEETING

A special meeting of the Carroll Airport Commission was held on May 23, 2019, at the office of Comm. Greg Siemann at 5:00 P.M.. Commission members in attendance were Greg Siemann, Gene Vincent and Dick Fulton. Kevin Wittrock attended via phone. Vice-Chairman Siemann conducted the 5:00 P.M. meeting.

RESOLUTION FOR THE AIRPORT SIGN
A motion by Comm. Vincent and seconded by Comm. Fulton was made to accept the resolution for the airport sign by the company I Saw The Sign in the amount of $34,235.00. Motion carried by Commissioners Siemann, Vincent, Fulton and Wittrock. The board of adjustment approved the sign and waiting the approval from the FAA.

There being no further business, a motion by Comm. Vincent and seconded by Comm. Fulton was made to adjourn at 5:15 P.M..

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Chairman/Vice-Chairman

ATTEST:

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CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, June 10, 2019, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Mr. Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes from the regular meeting and the special meeting were reviewed by the Commission. A motion by Comm. Fulton and seconded by Comm. Siemann was made to approve the regular meeting minutes. Motion carried by Commissioners Hutcheson Siemann, Vincent, Wittrock and Fulton. A motion by Comm. Siemann and seconded by Comm. Vincent was made to approve the special meeting minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

TALL STRUCTURE ISSUE

No new information on the Danner grain leg. It is still in the appeals court.

AIR METHODS

The Commission discussed in length about what Air Methods would be required to provide for water, septic and electric. Placement of the modular home was also discussed. Comm. Vincent will contact Air Methods to get the utilities in place.

TOPICS DISCUSSED:

Don reported trouble with the pump on the septic lift station.

There were issues with the gas delivery system.

The Commission reviewed the new hanger rules and T-hanger sublease.

Flight Breakfast was discussed. A motion by Comm. Siemann and seconded by Comm. Vincent was made to have the Masonic Lodge prepare the breakfast. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

Comm. Vincent reported there will be 58 acres of corn, 55 acres of beans and 25 acres of hay.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	$ 6,600.00
McClure Engineering	GAVI funding app	1,280.00
Bomgaars	water line repair	158.67
Drees Oil	propane	333.69
Community Oil	equipment gas	1,011.78
Echo Group	light fixture	17.14
Triple A Seeds	grass seed	81.25
Nutrien Ag Solution	farm chemicals	917.43
Earl May	flowers	34.95
Mike Schultes Const	side walk	1,149.07
Raccoon Valley Elec	May electric service	1,125.77
Nutrien Ag Solution	chemical/trees	61.00
Blueglobes	runway light	344.05
R&R Septic	terminal septic repair	1,320.83
Wittrock Motor	May car rental	349.00
Rueter's	snow blower repair	520.39
Office Stop	envelopes	56.15
Ecowater	cooler rental/water	95.07
Kevin Wittrock	BOA application fee	50.00
Carroll Refuse	May garbage	57.00
I Saw The Sign	airport sign pmt #1	8,558.75
Van Maamen Electric	repair runway lights	1,951.72
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Siemann and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Vincent and seconded by Comm. Fulton was made to adjourn at 7:28 P.M..

The next regular meeting of the Carroll Airport Commission will be July 8, 2019, at the Arthur Neu Airport.

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Chairman/Vice-Chairman

ATTEST:

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CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, July 8, 2019

5:30 P.M.

Arthur Neu Airport

Agenda

Approve minutes from previous meeting

Approve new hanger rules & T-hanger sublease

Tall Structure Issue

Air Methods

New Business

Approve monthly bills

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

June 10, 2019

1. The meeting was called to order at 7:00 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Rich Ruggles, Carroll County Supervisor. Dr. Eric Jensen, City of Carroll; was present by phone. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.

2. Agenda: Schwabe made the motion to approve the agenda and Dales seconded. Motion carried, all voting aye.

3. Ruggles made the motion and Schwabe seconded to approve the minutes of the Executive Board meeting on May 13, 2019. Motion carried, all voting aye.

4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Forklifts of Des Moines--$836—new starter; Foth--$48692—cell construction, commingle line renovation, general, and groundwater; Hydro-Klean--$3165—leachate line jet/camera; IMWCA--$11622—annual work comp premium; JB Holland Construction--$1126527—cell construction pay applications 1 & 2; Mastercard--$1590—software update, workshop, and heavy equipment training; Rotert
Construction--$66555—maintenance building and commingle line renovation; and Stone Printing--$776—recycling flyers. Dales made the motion and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.

5. Halbur presented the financial report --see attached. Dales made the motion and Schwabe seconded to approve the financial report as presented. Motion carried, all voting aye.

6. Discuss/decision propane tanks: Halbur reported that the Commission does not own the propane tanks and cylinders currently in use. Two bids were received for the purchase of propane tanks and cylinders. Dales made the motion and Dr. Jensen seconded to approve Al's Corner bid of $9200. Motion carried, all voting aye.

7. Education Coordinator update: Wittry informed the board that 11 applications were received.

8. Wittry was voted Regional Director of Region 10 for a two year term.

9. Recycling update: Wittry reported on market prices and progress of the modification project.

10. Landfill update: Wittry discussed landfill conditions and the cell construction project.

11. Solar project update: Wittry reported that the solar panels will be installed on the maintenance building and at the Recycling Center in July.

12. EMS update: Wittry reported the external audit has been conducted and discussed a greenhouse gas component project.

13. Other: None

14. Next meeting date: Tuesday, July 16, 2019 at 7:00 a.m.

15. Dales made the motion and Schwabe seconded to adjourn the meeting at 7:41 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur