

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

GOVERNMENTAL BODY: Carroll City Council

DATE OF MEETING: June 24, 2019

TIME OF MEETING: 5:15 P.M.

LOCATION OF MEETING: 1026 N Adams Street - Adams Elementary School
Board Conference Room

www.cityofcarroll.com

AGENDA

- I. Pledge of Allegiance
- II. Roll Call
- III. Consent Agenda
 - A. Approval of Minutes of the June 10 Meeting
 - B. Approval of Bills and Claims
 - C. Licenses and Permits:
 - 1. Renewal of Special Class "C" Liquor License - *Bordenaro's Meat Market*
 - 2. Renewal of Class "C" Beer Permit with Sunday Sales - *Drees Oil Company, Inc.*
 - 3. Renewal of Class "C" Liquor License with Sunday Sales - *Brothers on Main*
 - D. Cigarette Permits
 - E. General Permit No. 2 - Storm Water Discharge Associated with Construction Activities - Carroll Trails Plan 201
 - F. Report of Bid Opening - Hybrid Triplex Greensmower - Golf 2019
 - G. Report of Bid Opening - Small Utility Tractor
 - H. Carroll City Hall Furniture Fixtures and Equipment (FFE) Package Changes
 - I. Carroll City Hall Sign Package
- IV. Oral Requests and Communications from the Audience
- V. Ordinances
 - A. Carroll Community School District - Adams Street Parking Change Request
 - 1. Consideration of Motion to Approve Parking Change Request
 - 2. Consideration of Motion Establishing Persons with Disabilities Parking Spaces
 - 3. Consideration of Ordinance Establishing Restricted Parking

1869 *Carroll* 2019
150
YEARS

VI. Resolutions

- A. Annual Property & Liability Insurance Renewal
- B. Preliminary and Final Plat of Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, T84N, R34W, Carroll Co.
- C. Water Distribution Main Replacements – 2019
 - 1. Report of Proposal Opening
 - 2. Consideration of Award of Contract
- D. Water Storage Tower Rehabilitation – 2019
 - 1. Report of Proposal Opening
 - 2. Consideration of Award of Contract
- E. Sewer Utility Fund Rate Analysis

VII. Reports

- A. Airport Discussion/Presentation

VIII. Committee Reports

- IX. Monthly Activity Reports
- X. Comments from the Mayor
- XI. Comments from the City Council
- XII. Comments from the City Manager
- XIII. Adjourn

July/August Meetings:

Board of Adjustment – July 1, 2019 – Region XII - 1009 E Anthony St
City Council – July 8, 2019 – Adams Elementary School - 1026 N Adams St
Airport Commission – July 8, 2019 – 21177 Quail Ave
Planning and Zoning Commission – July 10, 2019 – Region XII - 1009 E Anthony St
Library Board of Trustees – July 15, 2019 – Region XII - 1009 E Anthony St
Parks, Recreation and Cultural Advisory Board – July 15, 2019 – Carroll Recreation Center - 716 N Grant Rd
City Council – July 22, 2019 – Adams Elementary School - 1026 N Adams St
Board of Adjustment – August 5, 2019 – Region XII - 1009 E Anthony St
City Council – August 12, 2019 – Adams Elementary School - 1026 N Adams St
Airport Commission – August 12, 2019 – 21177 Quail Ave
Planning and Zoning Commission – August 14, 2019 – Region XII - 1009 E Anthony St
Library Board of Trustees – August 19, 2019 – Region XII - 1009 E Anthony St
City Council – August 26, 2019 – Adams Elementary School - 1026 N Adams St

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The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

COUNCIL MEETING

JUNE 10, 2019

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Carroll Community School District Board Room, 1026 N Adams Street (Adams Elementary). Members present: Misty Boes, LaVern Dirkx, Jerry Fleshner, Clay Haley, Mike Kots, and Carolyn Siemann. Absent: Mayor Eric Jensen. Mayor Pro-Tem Jerry Fleshner presided in the absence of Mayor Jensen and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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A moment of silence was observed for the death of Volunteer Firefighter Josh Sporrer's son, Kady Sporrer. No Council action taken.

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It was moved by Haley, seconded by Kots, to approve the following items on the consent agenda: a) minutes of the May 28, 2019 Council meeting, as written; b) bills and claims in the amount of \$2,843,253.96; c) Renewal of Class "B" Beer Permit including Wine Coolers with Sunday Sales – *Pizza Hut*; and d) Settlement Agreement with Sparky's One Stop for violation of the State's tobacco law. On roll call, all present voted aye. Absent: None. Motion carried.

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There were no oral requests or communications from the audience.

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Mayor Pro-Tem Jerry Fleshner read a proclamation declaring June as National Great Outdoor Month and encourage Iowans to escape the indoors and explore and enjoy Iowa's Great Outdoors. No Council action taken.

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It was moved by Kots, seconded by Siemann, to notify West Central Iowa Rural Water Association that the City requires additional time, up to 165 days from date of notification, to study provisions of water service outside the limits of the City. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Boes, to accept the bids for the Carroll City Hall Furniture, Fixtures and Equipment Package awarding sections 10, 11, 13 and 18 to Pigott of Des Moines in the amount of \$82,350.11; sections 8, 9, 12, 14 and 15 to Stone Printing Office Supply

of Carroll in the amount of \$10,335.14; and section 17 to Midwest Storage Solutions, Inc. of Urbandale in the amount \$9,796.52. On roll call, all present voted aye. Absent: None. Motion carried.

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An ordinance Amending the City of Carroll's Recreation Center Fees and Charges to add a one month 24-hour access membership at a rate of \$20/month was introduced by Council Member Dirkx. It was moved by Dirkx, seconded by Kots, to approve the first reading and waive the second and third readings of said ordinance. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Kots, seconded by Haley, to adopt said Ordinance No. 19-03. On roll call, all present voted aye. Absent: None. Motion carried.

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At 5:35 p.m. Mayor Pro-Tem Fleshner opened a public hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the Water Distribution Main Replacements – 2019 Project. Mayor Pro-Tem Fleshner closed said hearing at 5:37 p.m.

It was moved by Haley, seconded by Siemann, to approve Resolution No. 19-45, Plans, Specifications, Form of Contract and Estimated Cost for the Water Distribution Main Replacements – 2019 Project. On roll call, all present voted aye. Absent: None. Motion carried.

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At 5:38 p.m. Mayor Pro-Tem Fleshner opened a public hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the Water Storage Tower Rehabilitation – 2019 Project. Mayor Pro-Tem Fleshner closed said hearing at 5:41 p.m.

It was moved by Dirkx, seconded by Haley, to approve Resolution No. 19-46, Plans, Specifications, Form of Contract and Estimated Cost for the Water Storage Tower Rehabilitation – 2019 Project. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Siemann, seconded by Dirkx, to accept the report of bid opening and approve Resolution No. 19-47, Making Award of Construction Contract to Absolute Concrete Construction at their bid amount of \$738,016.66. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Boes, seconded by Siemann, to approve Resolution No. 19-48, Amending the Contract for an additional amount of \$25,000.00 with Shive-Hattery, Inc. for Professional Services for the Carroll Trails – 2019 Project. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Dirx, seconded by Haley, to approve Resolution No. 19-49, REAP Grant Application for the Carroll Graham Park Master Plan. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Kots, seconded by Haley, to approve Change Order No. 4 to the U.S. 30 – Grant Road Intersection Improvements project in the amount of a deduction of \$(9,033.53). The effect of the proposed Change Order No. 4 on the contract is as follows:

	<u>Cost</u>	<u>Working Days</u>
Original Contract	\$1,449,835.78	115
Change Order No. 1	\$ 4,434.00	1
Change Order No. 2	\$ 3,558.50	2
Change Order No. 3	\$ 6,770.70	2
Change Order No. 4, proposed	\$ (9,033.53)	0.5
Contract w/Change Orders	\$1,455,565.45	120.5

On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Kots, seconded by Dirx, to accept the bid for the purchase of a 72” Front Mount Mower, Cab and Blower from Van Wall Equipment at their bid price of \$33,060.00 less trade-in allowance of \$10,000.00 for a net price of \$23,060.00. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Boes, to adjourn at 6:04 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

Jerry Fleshner, Mayor Pro-Tem

ATTEST:

Laura A. Schaefer, City Clerk

06-20-2019 02:24 PM
 VENDOR SET: 01 City of Carroll
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
 O P E N I T E M R E P O R T
 S U M M A R Y

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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019
PARTIALLY ITEMS DATES:	6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019
UNPAID ITEMS DATES :		6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019

VENDOR	---- VENDOR NAME ----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-001704	ACCO	POOL CHEMICALS	642.60	0.00	000000	0/00/00	642.60
01-001704	ACCO	GREEN SLIDE REPAIRS	154.90	0.00	000000	0/00/00	154.90
01-001704	ACCO	POOL CHEMICALS	1,215.90	0.00	000000	0/00/00	1,215.90
		** TOTALS **	2,013.40	0.00			2,013.40
01-001621	ACE HARDWARE	SUPPLIES	14.36	14.36-	114945	6/20/19	0.00
		** TOTALS **	14.36	14.36-			0.00
01-012650	ALLIANT ENERGY-IES UTILIT	GAS BILLS	4,200.67	4,200.67-	114823	6/07/19	0.00
		** TOTALS **	4,200.67	4,200.67-			0.00
01-002080	AMAZON/SYNCHRONY BANK	BOOKS AND VIDEOS	208.83	208.83-	114947	6/20/19	0.00
		** TOTALS **	208.83	208.83-			0.00
01-002280	AMERICAN PUBLIC WORKS	MEMBERSHIP DUES	340.00	0.00	000000	0/00/00	340.00
		** TOTALS **	340.00	0.00			340.00
01-002916	AMERICAN RED CROSS	LIFEGUARD TRAINING	380.00	0.00	000000	0/00/00	380.00
		** TOTALS **	380.00	0.00			380.00
01-002281	AMERICAN SECURITY CABINET	BOOK RETURN RENTAL	89.95	89.95-	114948	6/20/19	0.00
		** TOTALS **	89.95	89.95-			0.00
01-002861	ANTHONY AMDOR	SUPERVISOR LEADERSHIP INSTITUT	245.12	245.12-	114909	6/13/19	0.00
		** TOTALS **	245.12	245.12-			0.00
01-002370	ARNOLD MOTOR SUPPLY	CORE CREDIT	72.00-	0.00	000000	0/00/00	72.00-
01-002370	ARNOLD MOTOR SUPPLY	GLOVES	25.98	0.00	000000	0/00/00	25.98
01-002370	ARNOLD MOTOR SUPPLY	WEATHER SIREN BATTERY	535.96	0.00	000000	0/00/00	535.96
		** TOTALS **	489.94	0.00			489.94
01-002539	AUTO GRAPHICS PLUS	REC CENTER SIGN	85.00	0.00	000000	0/00/00	85.00
01-002539	AUTO GRAPHICS PLUS	GOLF COURSE SIGN	50.00	0.00	000000	0/00/00	50.00
		** TOTALS **	135.00	0.00			135.00
01-002805	BADDING CONSTRUCTION CO.	JULY LEASE PAYMENT	4,725.00	0.00	000000	0/00/00	4,725.00
		** TOTALS **	4,725.00	0.00			4,725.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	447.34	447.34-	114951	6/20/19	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	133.49	133.49-	114951	6/20/19	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	404.22	404.22-	114951	6/20/19	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	457.47	457.47-	114951	6/20/19	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	595.50	595.50-	114951	6/20/19	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	0.25	0.25-	114951	6/20/19	0.00

06-20-2019 02:24 PM
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A C C O U N T S P A Y A B L E
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VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-002818	BAKER AND TAYLOR INC.	BOOKS	16.75	16.75-	114951	6/20/19	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	10.25	10.25-	114951	6/20/19	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	7.75	7.75-	114951	6/20/19	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	7.50	7.50-	114951	6/20/19	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	11.75	11.75-	114951	6/20/19	0.00
		** TOTALS **	2,092.27	2,092.27-			0.00
01-000528	BLUEGLOBES LLC	RUNWAY LIGHT	344.05	344.05-	114941	6/20/19	0.00
		** TOTALS **	344.05	344.05-			0.00
01-003515	BOMGAARS	SUPPLIES	49.56	49.56-	114914	6/13/19	0.00
01-003515	BOMGAARS	SUPPLIES	56.46	56.46-	114914	6/13/19	0.00
01-003515	BOMGAARS	SUPPLIES	52.65	52.65-	114914	6/13/19	0.00
01-003515	BOMGAARS	SUPPLIES	9.98	0.00	000000	0/00/00	9.98
01-003515	BOMGAARS	ROUNDUP	99.98	0.00	000000	0/00/00	99.98
01-003515	BOMGAARS	KEY	1.99	0.00	000000	0/00/00	1.99
01-003515	BOMGAARS	SUPPLIES	20.13	0.00	000000	0/00/00	20.13
01-003515	BOMGAARS	LILY PAD REPAIRS	13.98	0.00	000000	0/00/00	13.98
01-003515	BOMGAARS	DRAIN PLUGS	2.78	0.00	000000	0/00/00	2.78
01-003515	BOMGAARS	BRUSHES	29.95	0.00	000000	0/00/00	29.95
01-003515	BOMGAARS	BRUSHES	23.95	0.00	000000	0/00/00	23.95
01-003515	BOMGAARS	SUPPLIES	35.97	0.00	000000	0/00/00	35.97
01-003515	BOMGAARS	FILTERS	11.96	0.00	000000	0/00/00	11.96
01-003515	BOMGAARS	REPAIR PARTS	5.96	0.00	000000	0/00/00	5.96
01-003515	BOMGAARS	SPRAY PAINT	4.99	0.00	000000	0/00/00	4.99
01-003515	BOMGAARS	PTO PINS	12.31	0.00	000000	0/00/00	12.31
01-003515	BOMGAARS	SUPPLIES	155.69	0.00	000000	0/00/00	155.69
01-003515	BOMGAARS	AIR COMPRESSOR	149.99	0.00	000000	0/00/00	149.99
01-003515	BOMGAARS	MAPLE TREES	60.28	0.00	000000	0/00/00	60.28
01-003515	BOMGAARS	SUPPLIES	65.70	0.00	000000	0/00/00	65.70
		** TOTALS **	864.26	158.67-			705.59
01-003661	BREDA TELEPHONE CORPORATI	LOCAL AND LONG DISTANCE	2,611.58	2,611.58-	114820	6/07/19	0.00
		** TOTALS **	2,611.58	2,611.58-			0.00
01-003670	BRIGGS INC OF OMAHA	SINKS FOR SHELTERHOUSES	3,113.60	0.00	000000	0/00/00	3,113.60
01-003670	BRIGGS INC OF OMAHA	SUPPLIES	4.64	4.64-	114821	6/07/19	0.00
		** TOTALS **	3,118.24	4.64-			3,113.60
01-003693	BRUNER & BRUNER	GENERAL WORK	378.00	0.00	000000	0/00/00	378.00
01-003693	BRUNER & BRUNER	POLICE/MAGISTRATE	891.00	0.00	000000	0/00/00	891.00
01-003693	BRUNER & BRUNER	PARKS AND RECREATION	324.00	0.00	000000	0/00/00	324.00
01-003693	BRUNER & BRUNER	BOARD OF ADJUSTMENT	216.00	0.00	000000	0/00/00	216.00
01-003693	BRUNER & BRUNER	ZONING/SUBDIVISION/BUILDINGS	580.50	0.00	000000	0/00/00	580.50

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ACCOUNTS PAYABLE
 OPEN ITEM REPORT
 SUMMARY

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VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-003693	BRUNER & BRUNER	AIRPORT - GENERAL	135.00	0.00	000000	0/00/00	135.00
		** TOTALS **	2,524.50	0.00			2,524.50
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	76.00	0.00	000000	0/00/00	76.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	14.81	0.00	000000	0/00/00	14.81
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	57.39	0.00	000000	0/00/00	57.39
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	262.52	0.00	000000	0/00/00	262.52
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	272.61	0.00	000000	0/00/00	272.61
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	20.00	0.00	000000	0/00/00	20.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	259.00	0.00	000000	0/00/00	259.00
		** TOTALS **	962.33	0.00			962.33
01-000546	CAREY PROMES	STEEL TOED BOOTS	200.00	200.00-	114906	6/13/19	0.00
		** TOTALS **	200.00	200.00-			0.00
01-025028	CAROL SCHOEPPNER	SECRETARY SALARY	350.00	350.00-	114923	6/13/19	0.00
		** TOTALS **	350.00	350.00-			0.00
01-004132	CARROLL AVIATION INC.	CONTRACT	6,600.00	6,600.00-	114915	6/13/19	0.00
		** TOTALS **	6,600.00	6,600.00-			0.00
01-004133	CARROLL BROADCASTING CO.	RADIO ADS	600.00	0.00	000000	0/00/00	600.00
		** TOTALS **	600.00	0.00			600.00
01-004146	CARROLL CONTROL SYSTEMS	COPPER PIPE REPLACEMENT	997.00	0.00	000000	0/00/00	997.00
01-004146	CARROLL CONTROL SYSTEMS	IRRIGATION BACKFLOW DEVICE	1,402.40	0.00	000000	0/00/00	1,402.40
01-004146	CARROLL CONTROL SYSTEMS	SPA BACKFLOW REPLACEMENT	863.00	0.00	000000	0/00/00	863.00
01-004146	CARROLL CONTROL SYSTEMS	BACKFLOW CHECKS	718.00	0.00	000000	0/00/00	718.00
		** TOTALS **	3,980.40	0.00			3,980.40
01-004155	CARROLL COUNTY	GASOLINE	5,754.80	0.00	000000	0/00/00	5,754.80
		** TOTALS **	5,754.80	0.00			5,754.80
01-004195	CARROLL GLASS CO.	DOOR - WEATHER STRIPPING	394.48	0.00	000000	0/00/00	394.48
		** TOTALS **	394.48	0.00			394.48
01-004196	CARROLL HYDRAULICS	REPAIR PARTS	2.87	0.00	000000	0/00/00	2.87
01-004196	CARROLL HYDRAULICS	OIL	12.37	0.00	000000	0/00/00	12.37
		** TOTALS **	15.24	0.00			15.24
01-004200	CARROLL LUMBER	SUPPLIES	41.44	0.00	000000	0/00/00	41.44
01-004200	CARROLL LUMBER	E. 10TH ST. MUDJACKING	63.90	0.00	000000	0/00/00	63.90
01-004200	CARROLL LUMBER	WOOD TO MOUNT BANNERS	30.08	0.00	000000	0/00/00	30.08
01-004200	CARROLL LUMBER	SUPPLIES	145.92	0.00	000000	0/00/00	145.92

06-20-2019 02:24 PM
 VENDOR SET: 01 City of Carroll
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A C C O U N T S P A Y A B L E
 O P E N I T E M R E P O R T
 S U M M A R Y

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PARTIALLY ITEMS DATES:	6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019
UNPAID ITEMS DATES :		6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019

VENDOR	---- VENDOR NAME ----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-004200	CARROLL LUMBER	PEEBLE LANE MUDJACKING	85.20	0.00	000000	0/00/00	85.20
		** TOTALS **	366.54	0.00			366.54
01-002977	CARROLL REFUSE SERVICE	MAY GARBAGE	57.00	57.00-	114910	6/13/19	0.00
01-002977	CARROLL REFUSE SERVICE	MAY TRASH COLLECTIONS	12,413.42	12,413.42-	114817	6/07/19	0.00
		** TOTALS **	12,470.42	12,470.42-			0.00
01-000785	CARROLL REFUSE SERVICE LL	MAY TRASH COLLECTIONS	11.22	11.22-	114816	6/07/19	0.00
		** TOTALS **	11.22	11.22-			0.00
01-004237	CARROLL VETERINARY CLINIC	JULY DOG CARE CONTRACT	650.00	0.00	000000	0/00/00	650.00
01-004237	CARROLL VETERINARY CLINIC	JUNE DOG CARE CONTRACT	650.00	0.00	000000	0/00/00	650.00
		** TOTALS **	1,300.00	0.00			1,300.00
01-004300	CENTER POINT PUBLISHING	BOOK STANDING ORDER	3,789.36	3,789.36-	114961	6/20/19	0.00
01-004300	CENTER POINT PUBLISHING	BOOK	10.00	10.00-	114961	6/20/19	0.00
		** TOTALS **	3,799.36	3,799.36-			0.00
01-002998	CENTURYLINK	BACK-UP PHONE LINE	57.78	57.78-	114953	6/20/19	0.00
01-002998	CENTURYLINK	BACK-UP PHONE LINE	149.11	149.11-	114954	6/20/19	0.00
		** TOTALS **	206.89	206.89-			0.00
01-004137	CHAMBER OF COMMERCE	TOURISM PROMOTION	34,168.38	0.00	000000	0/00/00	34,168.38
		** TOTALS **	34,168.38	0.00			34,168.38
01-002867	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	117.97	0.00	000000	0/00/00	117.97
		** TOTALS **	117.97	0.00			117.97
01-004835	COMMERCIAL SAVINGS BANK	JUNE WATER ACH PROCESSING	115.74	115.74-	000000	6/15/19	0.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	13,241.57	13,241.57-	000520	6/20/19	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	16,511.02	16,511.02-	000520	6/20/19	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	4,868.54	4,868.54-	000520	6/20/19	0.00
		** TOTALS **	34,736.87	34,736.87-			0.00
01-004836	COMMUNITY OIL CO. INC.	500 GALLON TANK & PUMP	2,658.00	0.00	000000	0/00/00	2,658.00
01-004836	COMMUNITY OIL CO. INC.	FUEL FOR EQUIPMENT	1,011.78	1,011.78-	114916	6/13/19	0.00
		** TOTALS **	3,669.78	1,011.78-			2,658.00
01-000366	COMPUTER & NETWORK SPEC	COMPUTER	2,799.00	0.00	000000	0/00/00	2,799.00
01-000366	COMPUTER & NETWORK SPEC	PRINTER ST. MAINT. GARAGE	240.00	0.00	000000	0/00/00	240.00
01-000366	COMPUTER & NETWORK SPEC	CITY MGR SECRETARY COMPUTER	1,499.00	0.00	000000	0/00/00	1,499.00
01-000366	COMPUTER & NETWORK SPEC	CITY CLERK LAPTOP	2,399.00	0.00	000000	0/00/00	2,399.00
		** TOTALS **	6,937.00	0.00			6,937.00

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UNPAID ITEMS DATES :		6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019

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01-000911	COMPUTER CONCEPTS OF IOWA	IT MAINTENANCE	575.00	575.00-	114942	6/20/19	0.00
01-000911	COMPUTER CONCEPTS OF IOWA	IT MAINTENANCE	315.00	315.00-	114942	6/20/19	0.00
01-000911	COMPUTER CONCEPTS OF IOWA	IT MAINTENANCE	115.00	115.00-	114942	6/20/19	0.00
01-000911	COMPUTER CONCEPTS OF IOWA	IT MAINTENANCE	1,400.00	1,400.00-	114942	6/20/19	0.00
		** TOTALS **	2,405.00	2,405.00-			0.00
01-003145	CORE AND MAIN LP	METER GASKET	36.00	0.00	000000	0/00/00	36.00
		** TOTALS **	36.00	0.00			36.00
01-001595	COUNSEL OFFICE & DOCUMENT	TONER FREIGHT	7.58	7.58-	114944	6/20/19	0.00
01-001595	COUNSEL OFFICE & DOCUMENT	TONER FREIGHT	7.66	7.66-	114944	6/20/19	0.00
01-001595	COUNSEL OFFICE & DOCUMENT	COPIER CONTRACT	67.91	0.00	000000	0/00/00	67.91
01-001595	COUNSEL OFFICE & DOCUMENT	COPIER CONTRACT	616.24	616.24-	114944	6/20/19	0.00
		** TOTALS **	699.39	631.48-			67.91
01-005395	D & K PRODUCTS	TURF CHEMICALS	7,756.25	0.00	000000	0/00/00	7,756.25
01-005395	D & K PRODUCTS	TURF SUPPLIES	2,954.00	0.00	000000	0/00/00	2,954.00
01-005395	D & K PRODUCTS	TURF SUPPLIES	1,475.00	0.00	000000	0/00/00	1,475.00
01-005395	D & K PRODUCTS	TURF CHEMICALS	369.60	0.00	000000	0/00/00	369.60
01-005395	D & K PRODUCTS	TURF CHEMICALS	2,376.00	0.00	000000	0/00/00	2,376.00
		** TOTALS **	14,930.85	0.00			14,930.85
01-005615	DEMCO EDUCATIONAL CORP.	OPERATING SUPPLIES	196.98	196.98-	114963	6/20/19	0.00
		** TOTALS **	196.98	196.98-			0.00
01-003008	DMBA PROPERTIES & CONSULT	TIF REFUNDING - BIOKENOMETRICS	5,109.58	0.00	000000	0/00/00	5,109.58
		** TOTALS **	5,109.58	0.00			5,109.58
01-006275	DREES OIL CO. INC.	PROPANE	333.69	333.69-	114917	6/13/19	0.00
		** TOTALS **	333.69	333.69-			0.00
01-001903	DUFFY HUDSON	EINSTEIN PROGRAM	450.00	450.00-	114946	6/20/19	0.00
		** TOTALS **	450.00	450.00-			0.00
01-006725	EARL MAY STORE	FLOWERS	34.95	34.95-	114918	6/13/19	0.00
01-006725	EARL MAY STORE	LANDSCAPING SUPPLIES	143.91	0.00	000000	0/00/00	143.91
01-006725	EARL MAY STORE	TREES	474.00	0.00	000000	0/00/00	474.00
		** TOTALS **	652.86	34.95-			617.91
01-000258	EBSCO SUBSCRIPTION SERVIC	DATABASE RENEWAL	5,331.00	5,331.00-	114939	6/20/19	0.00
		** TOTALS **	5,331.00	5,331.00-			0.00
01-012590	ECHO ELECTRIC SUPPLY	ROPE RAILING	6.67	0.00	000000	0/00/00	6.67
01-012590	ECHO ELECTRIC SUPPLY	LIGHT FIXTURE	17.14	17.14-	114921	6/13/19	0.00

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UNPAID ITEMS DATES :		6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019

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01-012590	ECHO ELECTRIC SUPPLY	LIGHT BULBS	58.22	0.00	000000	0/00/00	58.22
01-012590	ECHO ELECTRIC SUPPLY	STORM SIREN REPAIRS	4.41	0.00	000000	0/00/00	4.41
01-012590	ECHO ELECTRIC SUPPLY	SUPPLIES	39.72	0.00	000000	0/00/00	39.72
		** TOTALS **	126.16	17.14-			109.02
01-006810	ECOWATER SYSTEMS	COOLER RENT/WATER	95.07	95.07-	114919	6/13/19	0.00
		** TOTALS **	95.07	95.07-			0.00
01-007253	ELECTRIC MOTOR SERVICE LL	GREEN SLIDE PUMP REPAIRS	71.48	0.00	000000	0/00/00	71.48
		** TOTALS **	71.48	0.00			71.48
01-003440	EMBLEM ENTERPRISES INC.	PATCHES	492.00	0.00	000000	0/00/00	492.00
		** TOTALS **	492.00	0.00			492.00
01-004185	EMPLOYMENT RESOURCES	MAY LIBRARY CLEANING	275.18	275.18-	114960	6/20/19	0.00
01-004185	EMPLOYMENT RESOURCES	MAY POLICE DEPT. CLEANING	550.35	0.00	000000	0/00/00	550.35
01-004185	EMPLOYMENT RESOURCES	MAY CITY HALL CLEANING	275.18	0.00	000000	0/00/00	275.18
		** TOTALS **	1,100.71	275.18-			825.53
01-002644	ETS CORPORATION	CC PROCESSING FEES	464.41	464.41-	000000	6/10/19	0.00
		** TOTALS **	464.41	464.41-			0.00
01-008020	FAMILY & SPECIALTY MEDICA	PHYSICALS QUANDT/VANDERHEIDEN	350.00	0.00	000000	0/00/00	350.00
		** TOTALS **	350.00	0.00			350.00
01-008027	FAREWAY STORES	EMPLOYEE RECOGNITION	22.78	0.00	000000	0/00/00	22.78
		** TOTALS **	22.78	0.00			22.78
01-008035	FARNER-BOCKEN CO.	CONCESSIONS	990.97	0.00	000000	0/00/00	990.97
01-008035	FARNER-BOCKEN CO.	CONCESSIONS AND SUPPLIES	526.19	0.00	000000	0/00/00	526.19
		** TOTALS **	1,517.16	0.00			1,517.16
01-008050	FASTENAL COMPANY	SUPPLIES	3.27	0.00	000000	0/00/00	3.27
01-008050	FASTENAL COMPANY	SUPPLIES	20.04	0.00	000000	0/00/00	20.04
		** TOTALS **	23.31	0.00			23.31
01-006860	FELD FIRE EQUIPMENT CO.	SUPPLIES CREDITED	405.50-	0.00	000000	0/00/00	405.50-
01-006860	FELD FIRE EQUIPMENT CO.	SUPPLIES	1,201.50	0.00	000000	0/00/00	1,201.50
		** TOTALS **	796.00	0.00			796.00
01-000013	FIRE/POLICE RETIREMENT SY	MFPRSI CONTRIBUTIONS	12,059.41	12,059.41-	000521	6/20/19	0.00
		** TOTALS **	12,059.41	12,059.41-			0.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	1,249.65	0.00	000000	0/00/00	1,249.65

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VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
		** TOTALS **	1,249.65	0.00			1,249.65
01-000006	GARY BELLINGHAUSEN	SRO CONFERENCE MILEAGE	109.04	109.04-	114938	6/20/19	0.00
		** TOTALS **	109.04	109.04-			0.00
01-002137	GAVILON GRAIN LLC	ROAD ROCK SALT	7,058.70	0.00	000000	0/00/00	7,058.70
		** TOTALS **	7,058.70	0.00			7,058.70
01-009500	GEHLING WELDING & REPAIR	SCREED PARTS	91.43	0.00	000000	0/00/00	91.43
01-009500	GEHLING WELDING & REPAIR	TRUCK #23 REPAIR PARTS	36.57	0.00	000000	0/00/00	36.57
01-009500	GEHLING WELDING & REPAIR	GRINDER REPAIR TOOL	116.57	0.00	000000	0/00/00	116.57
01-009500	GEHLING WELDING & REPAIR	EQUIPMENT REPAIRS	43.47	0.00	000000	0/00/00	43.47
		** TOTALS **	288.04	0.00			288.04
01-002567	GEHLPRO WELDING	LILY PAD REPAIRS	167.97	0.00	000000	0/00/00	167.97
		** TOTALS **	167.97	0.00			167.97
01-009535	GENERAL RENTAL	REPAIR HAND DRILLS	231.33	0.00	000000	0/00/00	231.33
01-009535	GENERAL RENTAL	SHARPEN CHAIN	8.00	0.00	000000	0/00/00	8.00
01-009535	GENERAL RENTAL	DRILL KIT	150.00	0.00	000000	0/00/00	150.00
		** TOTALS **	389.33	0.00			389.33
01-001992	GOLF SERVICES LLC	EMPLOYEE RECOGNITION	532.00	0.00	000000	0/00/00	532.00
01-001992	GOLF SERVICES LLC	JUNE CLUBHOUSE MANAGER	3,485.72	0.00	000000	0/00/00	3,485.72
		** TOTALS **	4,017.72	0.00			4,017.72
01-010156	GRAPHIC EDGE, THE	BASEBALL SHIRTS	19.25	0.00	000000	0/00/00	19.25
		** TOTALS **	19.25	0.00			19.25
01-010615	HALEY IMPLEMENT CO.	FILTERS	71.28	0.00	000000	0/00/00	71.28
		** TOTALS **	71.28	0.00			71.28
01-002165	HENDERSON TRUCK EQUIPMENT	#29 SEAL KITS	131.31	0.00	000000	0/00/00	131.31
		** TOTALS **	131.31	0.00			131.31
01-005410	HERALD PUBLISHING COMPANY	PUBLICITY ADS	390.00	390.00-	114962	6/20/19	0.00
01-005410	HERALD PUBLISHING COMPANY	AD FOR PARKS POSITION	88.00	0.00	000000	0/00/00	88.00
01-005410	HERALD PUBLISHING COMPANY	LEGAL PUBLICATIONS	593.75	0.00	000000	0/00/00	593.75
		** TOTALS **	1,071.75	390.00-			681.75
01-002869	I SAW THE SIGN LLC	AIRPORT SIGN #1	8,558.75	8,558.75-	114952	6/20/19	0.00
		** TOTALS **	8,558.75	8,558.75-			0.00
01-012552	INDUSTRIAL BEARING SUPP.	SUPPLIES	7.18	0.00	000000	0/00/00	7.18

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VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
		** TOTALS **	7.18	0.00			7.18
01-012647	IOWA LEAGUE OF CITIES	IOWA LEAGUE DUES	4,396.00	0.00	000000	0/00/00	4,396.00
		** TOTALS **	4,396.00	0.00			4,396.00
01-012666	IOWA ONE CALL	MAY 2019 LOCATES	193.50	0.00	000000	0/00/00	193.50
		** TOTALS **	193.50	0.00			193.50
01-012685	IOWA SMALL ENGINE CENTER	SAFETY SUPPLIES	383.90	0.00	000000	0/00/00	383.90
		** TOTALS **	383.90	0.00			383.90
01-012693	IOWA STATE UNIVERSITY	INSECT ZOO PROGRAM	230.15	230.15-	114964	6/20/19	0.00
		** TOTALS **	230.15	230.15-			0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	18,848.10	18,848.10-	000522	6/20/19	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	58.66	58.66-	000522	6/20/19	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	35.99	35.99-	000522	6/20/19	0.00
		** TOTALS **	18,942.75	18,942.75-			0.00
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	960.00	0.00	000000	0/00/00	960.00
		** TOTALS **	960.00	0.00			960.00
01-013917	JEO CONSULTING GROUP INC.	2019 STREET RESURFACING	246.00	0.00	000000	0/00/00	246.00
01-013917	JEO CONSULTING GROUP INC.	2019 STREAMBED STABILIZATION	2,060.00	0.00	000000	0/00/00	2,060.00
		** TOTALS **	2,306.00	0.00			2,306.00
01-003448	JODIE JANSEN	REFUND GOLF ACH MEMBERSHIP	169.68	0.00	000000	0/00/00	169.68
		** TOTALS **	169.68	0.00			169.68
01-025020	JOHN DEERE FINANCIAL	OIL	93.08	93.08-	114970	6/20/19	0.00
01-025020	JOHN DEERE FINANCIAL	FILTERS	130.36	130.36-	114970	6/20/19	0.00
01-025020	JOHN DEERE FINANCIAL	DOOR LATCH #32	103.26	103.26-	114970	6/20/19	0.00
01-025020	JOHN DEERE FINANCIAL	TRACTOR SEAT	116.38	116.38-	114970	6/20/19	0.00
		** TOTALS **	443.08	443.08-			0.00
01-002700	JUSTIN FERRIN	TASER INSTRUCTOR COURSE	28.81	28.81-	114908	6/13/19	0.00
01-002700	JUSTIN FERRIN	K-9 TRAINING EXPENSES	26.00	26.00-	114949	6/20/19	0.00
		** TOTALS **	54.81	54.81-			0.00
01-000994	KABEL BUSINESS SERVICES -	MAY HRA CHECKS	803.30	803.30-	000000	6/07/19	0.00
		** TOTALS **	803.30	803.30-			0.00
01-001742	KAM LINE HIGHWAY MARKINGS	TRAFFIC MARKING PAINT	5,233.96	0.00	000000	0/00/00	5,233.96
		** TOTALS **	5,233.96	0.00			5,233.96

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01-001345	KELTEK INCORPORATED	IN-CAR COMPUTER	5,019.02	0.00	000000	0/00/00	5,019.02
		** TOTALS **	5,019.02	0.00			5,019.02
01-003445	KEVIN WITTROCK	BOA APPLICATION	50.00	50.00-	114913	6/13/19	0.00
		** TOTALS **	50.00	50.00-			0.00
01-014815	KEYSTONE LABORATORIES	MONTHLY BAC-T, FLUORIDE TESTS	221.50	0.00	000000	0/00/00	221.50
		** TOTALS **	221.50	0.00			221.50
01-014542	KIESLER'S POLICE SUPPLY	STATE OF IOWA AMMO CONTRACT	798.00	0.00	000000	0/00/00	798.00
		** TOTALS **	798.00	0.00			798.00
01-010827	LEON HENDRICKS	MAY CONTRACT METER READER	1,827.80	1,827.80-	114822	6/07/19	0.00
		** TOTALS **	1,827.80	1,827.80-			0.00
01-003447	MARIA GONZALEZ	AQUATIC MEMBERSHIP REFUND	172.00	0.00	000000	0/00/00	172.00
		** TOTALS **	172.00	0.00			172.00
01-003443	MARK WEBER	STEEL TOED SHOES	155.14	155.14-	114818	6/07/19	0.00
		** TOTALS **	155.14	155.14-			0.00
01-017133	MASTERCARD	CONFERENCE REG. & MEMB. DUES	1,236.48	1,236.48-	114965	6/20/19	0.00
01-017133	MASTERCARD	ACROBAT PRO SOFTWARE	14.99	14.99-	114966	6/20/19	0.00
01-017133	MASTERCARD	SRP 2019 PRIZES	140.00	140.00-	114967	6/20/19	0.00
01-017133	MASTERCARD	TRAINING EXPENSES AND SUPPLIES	989.09	989.09-	114968	6/20/19	0.00
		** TOTALS **	2,380.56	2,380.56-			0.00
01-002993	MC CLURE ENGINEERING CO.	2020 GAVI FUNDING APPLICATION	1,280.00	1,280.00-	114911	6/13/19	0.00
		** TOTALS **	1,280.00	1,280.00-			0.00
01-012680	MID AMERICAN ENERGY	ELECTRIC BILLS	37,659.30	37,659.30-	114824	6/07/19	0.00
		** TOTALS **	37,659.30	37,659.30-			0.00
01-017585	MIDWEST WHOLESALE	REBAR - 8TH AND CARROLL	104.00	0.00	000000	0/00/00	104.00
01-017585	MIDWEST WHOLESALE	REBAR - 8TH AND ADAMS	45.50	0.00	000000	0/00/00	45.50
		** TOTALS **	149.50	0.00			149.50
01-002951	MIKE POGGE-WEAVER	ACCESS WASHINGTON EXPENSES	253.80	0.00	000000	0/00/00	253.80
		** TOTALS **	253.80	0.00			253.80
01-003199	MINITEX	BARCODE SCANNERS	1,908.00	1,908.00-	114956	6/20/19	0.00
		** TOTALS **	1,908.00	1,908.00-			0.00

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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
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PARTIALLY ITEMS DATES:	6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019
UNPAID ITEMS DATES :		6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019

VENDOR	---- VENDOR NAME ----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-017730	MOORHOUSE READY MIX CO.	PRAIRIE VIEW STREET PANEL	1,203.60	0.00	000000	0/00/00	1,203.60
01-017730	MOORHOUSE READY MIX CO.	CLARK ST @ HOSPITAL ST. PANEL	1,143.42	0.00	000000	0/00/00	1,143.42
01-017730	MOORHOUSE READY MIX CO.	ROW - 439 ELM ST	347.82	0.00	000000	0/00/00	347.82
01-017730	MOORHOUSE READY MIX CO.	CLARK ST. - STREET PANEL	1,263.78	0.00	000000	0/00/00	1,263.78
01-017730	MOORHOUSE READY MIX CO.	CLARK ST. - ST.PANEL	926.88	0.00	000000	0/00/00	926.88
01-017730	MOORHOUSE READY MIX CO.	CLARK ST. - ST. PANEL	1,083.24	0.00	000000	0/00/00	1,083.24
01-017730	MOORHOUSE READY MIX CO.	CLARK ST. - ST. PANEL	421.26	0.00	000000	0/00/00	421.26
01-017730	MOORHOUSE READY MIX CO.	CLARK ST. - ST. PANEL	240.72	0.00	000000	0/00/00	240.72
01-017730	MOORHOUSE READY MIX CO.	CLARK ST. - ST. PANEL	1,263.78	0.00	000000	0/00/00	1,263.78
01-017730	MOORHOUSE READY MIX CO.	CLARK ST. - ST. PANEL	1,203.60	0.00	000000	0/00/00	1,203.60
01-017730	MOORHOUSE READY MIX CO.	VALLEY DR. STREET PANEL	782.34	0.00	000000	0/00/00	782.34
01-017730	MOORHOUSE READY MIX CO.	CLARK ST. - ST. PANEL	1,083.24	0.00	000000	0/00/00	1,083.24
01-017730	MOORHOUSE READY MIX CO.	CLARK ST. - ST. PANEL	902.70	0.00	000000	0/00/00	902.70
01-017730	MOORHOUSE READY MIX CO.	VALLEY DR - STREET PANEL	601.80	0.00	000000	0/00/00	601.80
01-017730	MOORHOUSE READY MIX CO.	4TH & MAIN - ST. PANEL	300.90	0.00	000000	0/00/00	300.90
01-017730	MOORHOUSE READY MIX CO.	LAKEWOOD & GRANT - ST PANEL	1,203.60	0.00	000000	0/00/00	1,203.60
		** TOTALS **	13,972.68	0.00			13,972.68
01-018408	NAPA AUTO PARTS	12 VOLT BATTERY #10	125.05	0.00	000000	0/00/00	125.05
01-018408	NAPA AUTO PARTS	COMMERCIAL BATTERY CHARGER	469.99	0.00	000000	0/00/00	469.99
		** TOTALS **	595.04	0.00			595.04
01-003168	NAT 4KE LAWN AND LANDSCAP	SEED LAWN - PLOW DAMAGE	40.00	0.00	000000	0/00/00	40.00
		** TOTALS **	40.00	0.00			40.00
01-003263	NETBANK	MAY EFT PROCESSING FEES	109.62	109.62-	000000	6/10/19	0.00
		** TOTALS **	109.62	109.62-			0.00
01-002575	NEVCO SPORTS LLC	SLOW PITCH FIELD REPAIRS	162.28	0.00	000000	0/00/00	162.28
		** TOTALS **	162.28	0.00			162.28
01-001069	NORTH CENTRAL CORRECTIONA	INMATE LABOR	55.00	0.00	000000	0/00/00	55.00
		** TOTALS **	55.00	0.00			55.00
01-003298	NUTRIEN AD SOLUTIONS INC	FARM CHEMICALS	322.14	322.14-	114912	6/13/19	0.00
01-003298	NUTRIEN AD SOLUTIONS INC	FARM CHEMICALS	505.29	505.29-	114912	6/13/19	0.00
01-003298	NUTRIEN AD SOLUTIONS INC	FARM CHEMICALS	45.00	45.00-	114912	6/13/19	0.00
01-003298	NUTRIEN AD SOLUTIONS INC	FARM CHEMICALS	45.00	45.00-	114912	6/13/19	0.00
01-003298	NUTRIEN AD SOLUTIONS INC	CHEMICALS	61.00	61.00-	114957	6/20/19	0.00
		** TOTALS **	978.43	978.43-			0.00
01-020203	OFFICE STOP	ENVELOPES AIRPORT	56.15	56.15-	114922	6/13/19	0.00
		** TOTALS **	56.15	56.15-			0.00

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PARTIALLY ITEMS DATES:	6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019	6/07/2019 THRU 6/20/2019
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VENDOR	---- VENDOR NAME ----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-002956	OPN ARCHITECTS INC	LIBRARY FFE DESIGN	4,163.08	0.00	000000	0/00/00	4,163.08
01-002956	OPN ARCHITECTS INC	CITY HALL - FFE DESIGN	1,812.03	0.00	000000	0/00/00	1,812.03
01-002956	OPN ARCHITECTS INC	LIBRARY DESIGN SERVICES	5,270.77	0.00	000000	0/00/00	5,270.77
01-002956	OPN ARCHITECTS INC	CITY HALL DESIGN SERVICES	4,324.20	0.00	000000	0/00/00	4,324.20
		** TOTALS **	15,570.08	0.00			15,570.08
01-020326	OPTIONS INK	SUMMER READING YARD SIGNS	1,925.00	1,925.00-	114969	6/20/19	0.00
01-020326	OPTIONS INK	SUPPLIES	45.35	0.00	000000	0/00/00	45.35
01-020326	OPTIONS INK	FREIGHT - WATER SAMPLES	11.24	0.00	000000	0/00/00	11.24
		** TOTALS **	1,981.59	1,925.00-			56.59
01-021050	P & H WHOLESALE INC.	RESTROOM REPAIRS	46.54	0.00	000000	0/00/00	46.54
		** TOTALS **	46.54	0.00			46.54
01-001949	PERFORMANCE TIRE & SERVIC	WRECKER SERVICE	200.00	0.00	000000	0/00/00	200.00
		** TOTALS **	200.00	0.00			200.00
01-002938	PHOTOGRAPHY BY FISCUS	BB/SB COMPLEX OVERHEAD PHOTO	125.00	0.00	000000	0/00/00	125.00
		** TOTALS **	125.00	0.00			125.00
01-003449	PIGOTT INC.	FURNITURE DEPOSIT	41,360.67	0.00	000000	0/00/00	41,360.67
		** TOTALS **	41,360.67	0.00			41,360.67
01-021860	PRESTO-X-COMPANY	PEST CONTROL - REC CENTER	60.00	0.00	000000	0/00/00	60.00
01-021860	PRESTO-X-COMPANY	PEST CONTROL	49.00	0.00	000000	0/00/00	49.00
		** TOTALS **	109.00	0.00			109.00
01-000625	PRODUCTIVITY PLUS ACCOUNT	SNOWBLOWER REPAIRS	520.39	520.39-	114907	6/13/19	0.00
		** TOTALS **	520.39	520.39-			0.00
01-003173	R & R RENTAL	SINK DRAIN REPAIRS	543.56	0.00	000000	0/00/00	543.56
01-003173	R & R RENTAL	JULY CITY HALL LEASE	2,559.67	0.00	000000	0/00/00	2,559.67
01-003173	R & R RENTAL	ELECTRIC BILL	22.01	22.01-	114955	6/20/19	0.00
01-003173	R & R RENTAL	ELECTRIC BILL	99.40	99.40-	114955	6/20/19	0.00
01-003173	R & R RENTAL	GAS BILL	6.50	6.50-	114955	6/20/19	0.00
01-003173	R & R RENTAL	GAS BILL	11.94	11.94-	114955	6/20/19	0.00
		** TOTALS **	3,243.08	139.85-			3,103.23
01-001136	R & R SEPTIC SERVICE INC	TERMINAL SEPTIC REPAIRS	1,320.83	1,320.83-	114943	6/20/19	0.00
		** TOTALS **	1,320.83	1,320.83-			0.00
01-009870	RACCOON VALLEY ELECTRIC C	MAY ELECTRIC SERVICE	1,125.77	1,125.77-	114920	6/13/19	0.00
		** TOTALS **	1,125.77	1,125.77-			0.00

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VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
01-023640	RAY'S REFUSE SERVICE	MAY TRASH COLLECTIONS	34,200.00	34,200.00-	114825	6/07/19	0.00
		** TOTALS **	34,200.00	34,200.00-			0.00
01-003137	RDG PLANNING & DESIGN	REC CENTER BLDG IMPROVEMENTS	5,296.28	0.00	000000	0/00/00	5,296.28
		** TOTALS **	5,296.28	0.00			5,296.28
01-000326	RECORDED BOOKS LLC	AUDIO BOOKS	36.00	36.00-	114940	6/20/19	0.00
01-000326	RECORDED BOOKS LLC	AUDIO BOOKS	31.50	31.50-	114940	6/20/19	0.00
01-000326	RECORDED BOOKS LLC	AUDIO BOOKS	107.99	107.99-	114940	6/20/19	0.00
01-000326	RECORDED BOOKS LLC	AUDIO BOOKS	36.00	36.00-	114940	6/20/19	0.00
		** TOTALS **	211.49	211.49-			0.00
01-023815	REGION XII COG	TAXI PROGRAM DONATIONS	2,160.00	2,160.00-	114826	6/07/19	0.00
		** TOTALS **	2,160.00	2,160.00-			0.00
01-002987	RIESBERG AUDIO AND DETAIL	INSTALL WATCHGUARD	2,400.00	0.00	000000	0/00/00	2,400.00
		** TOTALS **	2,400.00	0.00			2,400.00
01-024905	SAFETY-KLEEN CORP.	PARTS SOLVENT	259.09	0.00	000000	0/00/00	259.09
		** TOTALS **	259.09	0.00			259.09
01-025048	SCHULTES CONSTRUCTION, MI	SIDEWALK - NORTH OF TERMINAL	1,149.07	1,149.07-	114924	6/13/19	0.00
		** TOTALS **	1,149.07	1,149.07-			0.00
01-025250	SHERWIN WILLIAMS CO.	SUPPLIES	44.34	0.00	000000	0/00/00	44.34
01-025250	SHERWIN WILLIAMS CO.	SUPPLIES	83.79	0.00	000000	0/00/00	83.79
01-025250	SHERWIN WILLIAMS CO.	PAINT FILTERS	42.66	0.00	000000	0/00/00	42.66
		** TOTALS **	170.79	0.00			170.79
01-000155	SHIVE HATTERY INC	CARROLL TRAILS 2019	15,244.80	0.00	000000	0/00/00	15,244.80
		** TOTALS **	15,244.80	0.00			15,244.80
01-001652	SNAPPY POPCORN CO. INC.	CONCESSIONS	111.00	0.00	000000	0/00/00	111.00
		** TOTALS **	111.00	0.00			111.00
01-004178	SOLID WASTE MANAGEMENT CO	FAX & MONITORS DISPOSAL	10.00	0.00	000000	0/00/00	10.00
		** TOTALS **	10.00	0.00			10.00
01-025606	SOPPE CHIROPRACTIC CLINIC	PHYSICALS AND DRUG TESTS	280.00	0.00	000000	0/00/00	280.00
		** TOTALS **	280.00	0.00			280.00
01-002865	STATE FAIR MINI DONUTS US	CONCESSIONS - MINI DONUTS	225.45	0.00	000000	0/00/00	225.45
		** TOTALS **	225.45	0.00			225.45

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VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
01-025880	STONE PRINTING CO.	SUPPLIES	7.83	0.00	000000	0/00/00	7.83
01-025880	STONE PRINTING CO.	TEE TIME/SCHEDULE BOOKLETS	100.00	0.00	000000	0/00/00	100.00
01-025880	STONE PRINTING CO.	GOLF COURSE EVENTS CALENDARS	250.00	0.00	000000	0/00/00	250.00
01-025880	STONE PRINTING CO.	SUPPLIES	59.35	0.00	000000	0/00/00	59.35
01-025880	STONE PRINTING CO.	SCORECARDS	1,089.00	0.00	000000	0/00/00	1,089.00
01-025880	STONE PRINTING CO.	SUPPLIES	63.99	0.00	000000	0/00/00	63.99
01-025880	STONE PRINTING CO.	SUPPLIES	89.99	0.00	000000	0/00/00	89.99
01-025880	STONE PRINTING CO.	UTILITY BILL ENVELOPES	349.00	0.00	000000	0/00/00	349.00
01-025880	STONE PRINTING CO.	FILE CABINET	87.54	0.00	000000	0/00/00	87.54
01-025880	STONE PRINTING CO.	STAPLES	5.18	0.00	000000	0/00/00	5.18
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	25.99	0.00	000000	0/00/00	25.99
01-025880	STONE PRINTING CO.	PRINTER INK	107.95	0.00	000000	0/00/00	107.95
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	23.99	0.00	000000	0/00/00	23.99
		** TOTALS **	2,259.81	0.00			2,259.81
01-003444	TITUS CASEBEER	REF AQUATIC CENTER MEMBERSHIP	180.00	180.00-	114819	6/07/19	0.00
		** TOTALS **	180.00	180.00-			0.00
01-027079	TRIPLE A SEEDS INC.	SEED	81.25	81.25-	114925	6/13/19	0.00
		** TOTALS **	81.25	81.25-			0.00
01-027085	TROPHIES PLUS INC.	EMPLOYEE RECOGNITION AWARD	36.99	0.00	000000	0/00/00	36.99
01-027085	TROPHIES PLUS INC.	YOUTH TRIATHLON MEDALS	187.50	0.00	000000	0/00/00	187.50
		** TOTALS **	224.49	0.00			224.49
01-027092	TRUE PITCH INC	FLEX-A CLAY	982.50	0.00	000000	0/00/00	982.50
		** TOTALS **	982.50	0.00			982.50
01-003220	TURFWERKS	SUPPLIES	88.35	0.00	000000	0/00/00	88.35
		** TOTALS **	88.35	0.00			88.35
01-001088	TYLER TECHNOLOGIES	FY 20 INCODE MAINTENANCE	21,284.24	0.00	000000	0/00/00	21,284.24
		** TOTALS **	21,284.24	0.00			21,284.24
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 6/1/2019	87.31	87.31-	114827	6/07/19	0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 6/8/2019	34.52	34.52-	114971	6/20/19	0.00
		** TOTALS **	121.83	121.83-			0.00
01-002449	UNITYPOINT CLINIC-OCCUPAT	DRUG TESTING	210.00	0.00	000000	0/00/00	210.00
		** TOTALS **	210.00	0.00			210.00
01-028275	UPTOWN SPORTING GOODS	GUARD SUIT	78.00	0.00	000000	0/00/00	78.00
01-028275	UPTOWN SPORTING GOODS	BASES AND BASEBALLS	523.00	0.00	000000	0/00/00	523.00
01-028275	UPTOWN SPORTING GOODS	WHISTLES	12.00	0.00	000000	0/00/00	12.00

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01-028275	UPTOWN SPORTING GOODS	GUARD SUIT	44.00	0.00	000000	0/00/00	44.00
01-028275	UPTOWN SPORTING GOODS	GUARD SUIT	40.00	0.00	000000	0/00/00	40.00
		** TOTALS **	697.00	0.00			697.00
01-028291	USA TODAY	PERIODICAL RENEWAL	337.47	337.47-	114972	6/20/19	0.00
		** TOTALS **	337.47	337.47-			0.00
01-002771	VAN MAANEN ELECTRIC INC	REPAIR RUNWAY LIGHTS	1,951.72	1,951.72-	114950	6/20/19	0.00
		** TOTALS **	1,951.72	1,951.72-			0.00
01-028814	VAN METER COMPANY, THE	TIME DELAY WELL #18	150.00	0.00	000000	0/00/00	150.00
		** TOTALS **	150.00	0.00			150.00
01-029013	VERIZON WIRELESS	AIR CARDS	280.15	280.15-	114828	6/07/19	0.00
01-029013	VERIZON WIRELESS	CELL PHONES	320.20	320.20-	114828	6/07/19	0.00
		** TOTALS **	600.35	600.35-			0.00
01-003446	WATCH GUARD VIDEO	ACCESS POINT REPLACEMENT	270.00	0.00	000000	0/00/00	270.00
		** TOTALS **	270.00	0.00			270.00
01-003377	WELLMARK BLUE CROSS/BLUE	JULY HEALTH INSURANCE PREMIUMS	39,698.30	39,698.30-	114958	6/20/19	0.00
01-003377	WELLMARK BLUE CROSS/BLUE	7/1-9/30/19 DAVIS W00863064	4,007.10	4,007.10-	114959	6/20/19	0.00
		** TOTALS **	43,705.40	43,705.40-			0.00
01-030328	WHYLIE EYE CARE CENTERS	SAFETY GLASSES - D DENTLINGER	135.75	0.00	000000	0/00/00	135.75
		** TOTALS **	135.75	0.00			135.75
01-030355	WITTROCK MOTOR CO.	MAY CAR RENTAL	349.00	349.00-	114926	6/13/19	0.00
		** TOTALS **	349.00	349.00-			0.00
01-003291	WORLDPAY INTEGRATED PAYME	MAY PROCESSING FEES	610.90	610.90-	000000	6/10/19	0.00
		** TOTALS **	610.90	610.90-			0.00
01-000386	ZIMCO SUPPLY CO	CHEMICALS	4,565.00	0.00	000000	0/00/00	4,565.00
		** TOTALS **	4,565.00	0.00			4,565.00

* Payroll Expense

174,679.21

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	R E P O R T T O T A L S		
	GROSS	PAYMENTS	BALANCE
PAID ITEMS	432,957.40	432,957.40CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	261,251.40	0.00	261,251.40
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	694,208.80	432,957.40CR	261,251.40

U N P A I D R E C A P	
UNPAID INVOICE TOTALS	261,728.90
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	477.50CR
** UNPAID TOTALS **	261,251.40

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FUND TOTALS

001	GENERAL FUND	272,239.45
010	HOTEL/MOTEL TAX	34,603.93
110	ROAD USE TAX FUND	35,892.79
125	U.R. DOWNTOWN S.R.	5,109.58
178	CRIME PREV/SPEC PROJECTS	280.15
303	C.P. - AIRPORT	8,558.75
304	C.P. STREETS	246.00
311	C.P.-PARKS & RECREATION	15,244.80
315	LIBRARY/CITY HALL REMODEL	64,215.42
600	WATER UTILITY FUND	25,652.16
610	SEWER UTILITY FUND	14,924.96
621	STORM WATER CAP. IMP.	2,060.00
850	MEDICAL INSURANCE FUND	40,501.60
	* PAYROLL EXPENSE	174,679.21

GRAND TOTAL	694,208.80
-------------	------------

City of Carroll

Brad Burke, Chief of Police

Police Department

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

TO: Mike Pogge-Weaver, City Manager

FROM: Brad Burke, Chief of Police

DATE: June 20, 2019

RE: Renewal of License

The following establishments have made application for renewal of license:

Bordenaro's Meat Market
516 North Adams Street
Special Class "C" Liquor License

Drees Oil Company, Inc.
1257 Hwy 30 West
Class "C" Beer Permit with Sunday Sales

Brothers On Main
529 North Main
Class "C" Liquor License with Sunday Sales

RECOMMENDATION: Council consideration and approval of these applications.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MSP-w*

FROM: Laura A. Schaefer, Finance Director/City Clerk *lao*

DATE: June 19, 2019

SUBJECT: Cigarette Permits

Attached is a list of the current cigarette permit holders requesting renewal through June 30, 2020. There were no changes from the prior cigarette permit holders.

RECOMMENDATION: Council consideration and approval for the renewal of the cigarette permits on the attached list.

RENEWAL CIGARETTE PERMITS – 2019/2020

Business	Address	Phone
Casey's General Store #3082	510 E. Hwy. 30	712-792-4748
Casey's General Store #3025	613 W. US Hwy 30	712-792-5508
Dollar General #2756	840 E. Plaza Dr.	712-792-0408
DonRoy's Inc.dba Ossy's/Piranha Club	1215 Plaza Dr.	712-792-9184
Drees Oil Co., Inc	1257 W. US Hwy 30	712-792-1225
Fareway Stores, Inc. #409	709 Monterey Dr.	712-792-2517
Golf Services, LLC	2266 N West St	712-792-9190
Hy-Vee	905 W. US Hwy 30	712-792-6333
Hy-Vee Fast and Fresh Express	903 W US Hwy 30	712-792-6333
Kimmes Carroll Country Store 1	1511 N. US Hwy 71	712-792-9183
Kimmes Carroll Country Store 2	422 W. Hwy 30	712-792-2122
Reiling's 71-South	112 N. US Hwy 71	712-775-2350
Sparky's One Stop #25	402 E. 6th St.	712-775-2120
Sparky's One Stop #29	1515 Plaza Dr.	712-792-7030
The Vaped Ape	905 E US Hwy 30	712-775-2291
Walgreen's #10770	105 E. 6th St.	712-792-4566
Wal-Mart Supercenter #1787	2014 Kittyhawk Drive	712-792-2280

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MAPW*
FROM: Jack Wardell, Director of Parks and Recreation *JW*
DATE: June 19, 2019
SUBJECT: General Permit No. 2 - StormWater Discharge Associated with
Construction Activities - Carroll Trails Plan 2019

The construction of the Carroll Trails Plan 2019 will disrupt over an acre of soils, therefore the City of Carroll is required to apply for a General Permit No. 2 with the Iowa Department of Natural Resources. The permit requires the owner of the land to sign the permit and the contractor send in the permit.

RECOMMENDATION: For the Mayor and City Council consideration and approval for the Mayor to sign the General Permit No. 2 - StormWater Discharge Associated with Construction Activities.

FACILITY LOCATION OR LOCATION OF CONSTRUCTION SITE

Give the location by ¼ section, section, township, range, (e.g., NW, 7, T78N, R3W).

¼ SECTION	SECTION	TOWNSHIP	RANGE
E	13	T-85N	R-35W
SW	12	T-85N	R-35W

MAIL TO:
STORM WATER COORDINATOR
IOWA DNR
502 E 9TH ST
DES MOINES IA 50319-0034

OWNER INFORMATION

Enter the name and full address of the owner of the facility.

NAME: Eric P. Jensen PHONE: 712-792-1000STREET ADDRESS: 112 E. 5th streetCITY: Carroll STATE: IA ZIP CODE: 51401Owner E-mail address (if available): e.jensen@ci.carroll.ia.us**OUTFALL INFORMATION**Discharge start date, i.e., when did/will the site begin operation or 10/1/92, whichever is later: 6-28-19

Is any storm water monitoring information available describing the concentration of pollutants in storm water discharges?

☐ Yes ☒ No**NOTE:** Do not attach any storm water monitoring information with the application.Receiving water(s) to the first uniquely named waterway in Iowa (e.g., road ditch to unnamed tributary to Mud Creek to South Skunk River): unnamed tributary into the Middle Raccoon River**Compliance With The Following Conditions:**

Has the Storm Water Pollution Prevention Plan been developed prior to the submittal of this Notice of Intent and does the plan meet the requirements of the applicable General Permit? (do not submit the SWPPP with the application)

Yes No

☒ ☐

Will the Storm Water Pollution Prevention Plan comply with approved State (Section 161A.64, Code of Iowa) or local sediment and erosion plans? (for General Permit 2 only)

☒ ☐

Has a public notice been published for at least one day, in the newspaper with the largest circulation in the area where the discharge is located, and is the proof of notice attached? (new applications only)

☒ ☐**GENERAL PERMIT NO. 2 AND GENERAL PERMIT NO. 3 APPLICANTS COMPLETE THIS SECTION.**

Description of Project (describe in one sentence what is being constructed):

Construction of new sports complex and surrounding neighborhood around the Carroll sportsFor General Permit No. 3 - Is this facility to be moved this year? ☐ Yes ☒ NoNumber of Acres of Disturbed Soil: 11.5 acres
(Construction Activities Only)

Estimated Timetable For Activities / Projects, i.e., approximately when did/will the project begin and end:

6-28-19 - 6-28-2020**CERTIFICATION - ALL APPLICATIONS MUST BE SIGNED**

Only the following individuals may sign the certification: owner of site, principal executive officer of at least the level of vice-president of the company owning the site, a general partner of the company owning the site, principal executive officer or ranking elected official of the public entity owning the site, any of the above of the general contracting company for construction sites.

I certify under penalty of law that this document was prepared under my direction or supervision in accordance with a system designed to assure that qualified people properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, this information is to the best of my knowledge and belief, true, accurate, and complete. I further certify that the terms and conditions of the general permit will be met. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

NAME: (print or type)

Eric P. Jensen

TITLE AND COMPANY NAME OF SIGNATORY:

Mayor, City of Carroll, IA

SIGNATURE:

DATE:

06/24/19

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *Wopw*
FROM: Jack Wardell, Director of Parks and Recreation *pw*
DATE: June 19, 2019
SUBJECT: Report of Bid Opening – Hybrid Triplex Greens Mower - Golf 2019

F.Y. 20 - Budgeted Item \$30,000.00

On June 18, 2019 three bids were received at the time of the One Hybrid Triplex Greens Mower bid opening. Below are the results of the bids:

	2019 Hybrid Triplex Greens Mower	1995 Greensking IV Greens Mower	Total Cost
MTI Distributing - Brooklyn Center, MN	\$36,040.16	\$(500.00)	\$35,540.16
Turfwerks - Johnston, IA	\$39,715.00	\$(500.00)	\$39,215.00
VanWall Equipment - Carroll, IA	\$30,811.56	\$(900.00)	\$29,911.56

The lowest responsive bid is from VanWall Equipment. The mower is a John Deere 2500E Hybrid Greens Mower.

RECOMMENDATION: For the Mayor and City Council to consider and approve the bid from VanWall Equipment for the total bid price of \$29,911.56.

CITY OF CARROLL
Department of Parks & Recreation - Golf Course
112 E. 5th Street
CARROLL, IOWA 51401
(712) 792-1000

BID OPENING REPORT

For: One Hybrid Triplex Greensmower Bid

Bids were opened on: June 18, 2019 @ 11:00 am

Pre-Bid Estimate: \$30,000.00 Line Item: 001-6-4035-37172

	Bidder	2019 Hybrid Triplex Greensmower	1995 Greensking IV Greensmower	Total Cost
1.	<u>MTI Distributing - Brooklyn Center MN</u>	<u>\$ 36,040.16</u>	<u>\$ (500.00)</u>	<u>\$35,540.16</u>
2.	<u>Turfwerks - Johnston, IA</u>	<u>\$ 39,715.00</u>	<u>\$ (500.00)</u>	<u>\$39,215.00</u>
3.	<u>Van Wall Equipment - Carroll, IA</u>	<u>\$ 30,811.56</u>	<u>\$ (900.00)</u>	<u>\$ 29,911.56</u>
4.	<u></u>	<u></u>	<u></u>	<u></u>
5.	<u></u>	<u></u>	<u></u>	<u></u>
6.	<u></u>	<u></u>	<u></u>	<u></u>

Signature: _____

Laura A. Schaefer, City Clerk

Date: 06/18/2019

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.
THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER
THE BIDS HAVE BEEN COMPLETELY REVIEWED.



City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MPW*

FROM: Jack Wardell, Director of Parks and Recreation *JW*

DATE: June 19, 2019

SUBJECT: Report of Bid Opening – Small Utility Tractor

F.Y. 19 - Budgeted Item \$14,000.00

On June 18, 2019 four bids were received at the time of the bid opening for the Small Utility Tractor with 60 inch deck and bagger.

	2019 S.U. Tractor w/ Bagger	JD X495 Tractor	Total Cost
Rueters Red Power - Carroll, IA	\$19,990.00	\$(3,624.00)	\$15,366.00
VanWall Equipment - Carroll, IA	\$14,807.85	\$(1,500.00)	\$13,307.85
VanWall Equipment - Carroll, IA	\$14,024.99	\$(1,500.00)	\$12,254.99
Haley Equipment - Carroll, IA	\$21,968.00	\$(8,068.00)	\$13,900.00

In the specifications the City asked for a minimum horsepower of 23 h.p. VanWall Equipment's lowest bid \$12,254.99 for a John Deere 1023E has a horsepower 22.4 which does not meet the minimum requirements.

The lowest responsive bid is from VanWall Equipment for the purchase price of \$13,307.85 which is their John Deere 1025R. The John Deere 1025R has a horsepower of 24.2.

RECOMMENDATION: For the Mayor and City Council to consider and approve the bid from VanWall Equipment for the total bid price of \$13,307.85.

CITY OF CARROLL
Department of Parks & Recreation - Parks Dept.
112 E. 5th Street
CARROLL, IOWA 51401
(712) 792-1000

BID OPENING REPORT

For: One Small Utility Tractor

Bids were opened on: June 18, 2019 @ 11:15 am

Pre-Bid Estimate: \$14,000.00 Line Item: 001-6-4030-37271

		2019		
	Bidder	G. U. Tractor w/ Bagger	John Deere X495 Tractor	Total Cost
1.	<u>Rueter's Red Power - Kubota - Carroll, Iowa</u>	<u>\$18,990.00</u>	<u>\$ (3,624.00)</u>	<u>\$15,366.00</u>
2.	<u>VanWall Equipment - Carroll, Iowa</u>	<u>\$14,807.85</u>	<u>\$ (1,500.00)</u>	<u>\$13,307.85</u>
3.	<u>VanWall Equipment - Carroll, Iowa</u>	<u>\$14,024.99</u>	<u>\$ (1,500.00)</u>	<u>\$12,524.99</u>
4.	<u>Haley Equipment - Carroll, Iowa</u>	<u>\$21,968.00</u>	<u>\$ (8,068.00)</u>	<u>\$13,900.00</u>
5.	<u></u>	<u></u>	<u></u>	<u></u>
6.	<u></u>	<u></u>	<u></u>	<u></u>

Signature: _____

Date: 06/18/19

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.
THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER
THE BIDS HAVE BEEN COMPLETELY REVIEWED.



City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager *MJP-W*

DATE: June 20, 2019

SUBJECT: Carroll City Hall Furniture Fixtures and Equipment (FFE) Package Changes

On June 10, 2019 the City Council approved bids for the FFE related to the Carroll City Hall Project. Since that time there are changes the City is seeking.

Midwest Storage Solutions, Inc. of Urbandale

The total bid from Midwest Storage Solutions, Inc. of Urbandale was \$9,796.52 for the high-density storage. The design that was selected allows for the City to add an additional carriage unit and shelving in the future. With the overall FFE budget coming in below budget, staff would like to add this shelving to the project at this time. Attached is a proposal that was received to add both a 4' and 3' carriage with shelving. Since most of the storage boxes the City use are 2' deep staff would like to opt for the 4' carriage with shelving at an additional cost of \$3,607.35. By adding this at this time the City will save on a future install cost of \$1,741.46. Since the overall storage on the first floor in the new City Hall is less than what was at the old City Hall staff would like to add the additional storage at this time. This change would result in an additional charge of \$3,607.35 for a total cost of \$13,403.87.

Pigott of Des Moines

The total bid from Pigott of Des Moines for the sections they were awarded was \$82,350.11. In the order process it was decided to use A/V controls that will be part of the conference room from the contractor that will be installing the A/V equipment at City Hall. To do this a cut out needs to be made and this is an upcharge cost. Additionally, a small modification was made to two of the office spaces in the open office area. These two changes resulted in an additional charge of \$371.22 for a total cost of \$82,721.33.

The City Hall FFE portion of the project was included as a line item in the overall project budget which was \$115,425 to \$145,800. To date \$106,364.37 has been spent out of this part of the project budget. With these changes the City Hall FFE expenses will be \$109,971.72.

RECOMMENDATION: Mayor and City Council consideration and approval of changes to the approved bid from Midwest Storage Solutions, Inc. of Urbandale increasing it \$3,607.35 to \$13,403.87 and the approved bid from Pigott of Des Moines increasing it \$371.22 to \$82,721.33.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager *MSP-w*

DATE: June 20, 2019

SUBJECT: Carroll City Hall Sign Package

City Hall Sign Package was distributed to six potential vendors, including four in the City of Carroll. On June 19, 2019, bids for the City Hall Sign Package were received, opened, and tabulated. Three bids were received. The bids are as follows:

	Part 1 ADA Signage	Part 2 Council Chambers	Part 3 Vinyl Signage	Part 4 Exterior Sings	Part 5 Plaques
Trophies Plus	\$1,582.00	\$1,915.00	No Bid	\$3,995.00	\$2,195.00
Badding Construction	\$4,300.00	\$4,100.00	\$3,400.00	\$5,500.00	\$5,200.00
ASI Signage Innovations	\$1,583.00	\$2,543.00	\$624.00	\$5,344.00	\$2,553.00

All bids received were reviewed for compliance with specifications and totals verified. Following review, it was determined that the bid submitted by Trophies Plus for Parts 1, 2, 4, and 5 at a total of \$9,687.00 was the lowest responsive bid for those parts.

Part 3, Vinyl Signage, involves door signage, address, and an accent Carroll Logo in the main administrative office area. For Part 3 the low bid was from ASI Signage Innovations of Des Moines. Since ASI would receive just Part 3 of the overall project, ASI withdrew their bid. Based on the type of work involved, staff would recommend rejecting the bid from Badding Construction and staff will seek pricing from other vendors.

The signage portion of the project was included in the miscellaneous line item of the budget which was \$391,055.04. To date \$228,738.78 has been spent out of this part of the project budget. It is expected the miscellaneous line item will remain within budget.

RECOMMENDATION: Mayor and City Council consideration and approval of bids for the Carroll City Hall Sign Package from Trophies Plus for Parts 1, 2, 4, and 5 at their bid price of \$9,687.00 and rejection of all bids for Part 3.

CITY OF CARROLL

BID OPENING REPORT

Project: CARROLL CITY HALL SIGN PACKAGE

Date: Wednesday, June 19, 2019

Contractor	Part 1 ADA Signage	Part 2 Council Chambers	Part 3 Vinyl Signage	Part 4 Exterior Signs	Part 5 Plaques
1. Trophies Plus	\$1,582.00	\$1,915.00	No Bid	\$3,995.00	\$2,195.00
2. Badding Construction	\$4,300.00	\$4,100.00	\$3,400.00	\$5,500.00	\$5,200.00
3. ASI Signage Innovations	\$1,583.00	\$2,543.00	\$624.00	\$5,344.00	\$2,553.00
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Signed: Melba K. Boetzinger

Date: 6-19-2019

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *WSP-W*

FROM: Randall M. Krauel, Director of Public Works *RMK*
Brad Burke, Chief of Police

DATE: June 19, 2019

SUBJECT: Carroll Community School District
Adams Street Parking Change Request

1. Consideration of Motion to Approve Parking Change Request
2. Consideration of Motion Establishing Persons with Disabilities Parking Spaces
3. Consideration of Ordinance Establishing Restricted Parking

CC: Jeff Dvorak, CCSD

Carroll Community School District (CCSD) has requested parking and related changes on Adams Street near Eleventh Street. Their request is illustrated on Exhibit A and summarized as follows:

- Remove Adams Street crosswalk on the south side of Eleventh Street.
- Add Angle Parking on the east side of Adams Street to the north side of Eleventh Street.
- Add Persons with Disabilities parking on the east side of Adams Street, north of Eleventh Street.
- Change the restricted parking times on Adams Street to reflect bus unloading/loading times.

In an effort to comply to the extent practical with the Americans with Disabilities Act (ADA) and operation and maintenance needs, Exhibit B is proposed to incorporate those requirements and needs.

The requested Persons with Disabilities Parking Spaces are identified as follows:

On-Street Parking Spaces

Adams Street

1100 Block North, east side, three parking spaces north of Eleventh Street.



Parking in the area is currently restricted as follows:

1. Adams Street

D. "No Parking 8:00 a.m. to 4:00 p.m."

(1) From Tenth Street to Twelfth Street, Monday through Friday

The restricted parking proposal is included in the attached ordinance.

It has been discussed with CCSD that, if their request is approved, the construction work to make the changes would be their responsibility. In conjunction with any changes made, the City would perform the paint striping and reconstruct pedestrian curb ramps to comply with the ADA.

RECOMMENDATION: Mayor and City Council consideration of the following:

- Removal, by motion, of the Adams Street crosswalk on the south side of Eleventh Street and approval of angle parking change on the east side of Adams Street north to Eleventh Street.
- Approval, by motion, of the addition of three Persons with Disabilities parking spaces on the east side of Adams Street, north of Eleventh Street.
- Adoption of the ordinance changing restricted parking times.

RMK:ds

attachments (3)

W. 11th ST.

N. ADAMS ST.

REMOVE CROSSWALK

REMOVE CURB

REMOVE CURB

ADD PARKING STALLS

REMOVE CURB

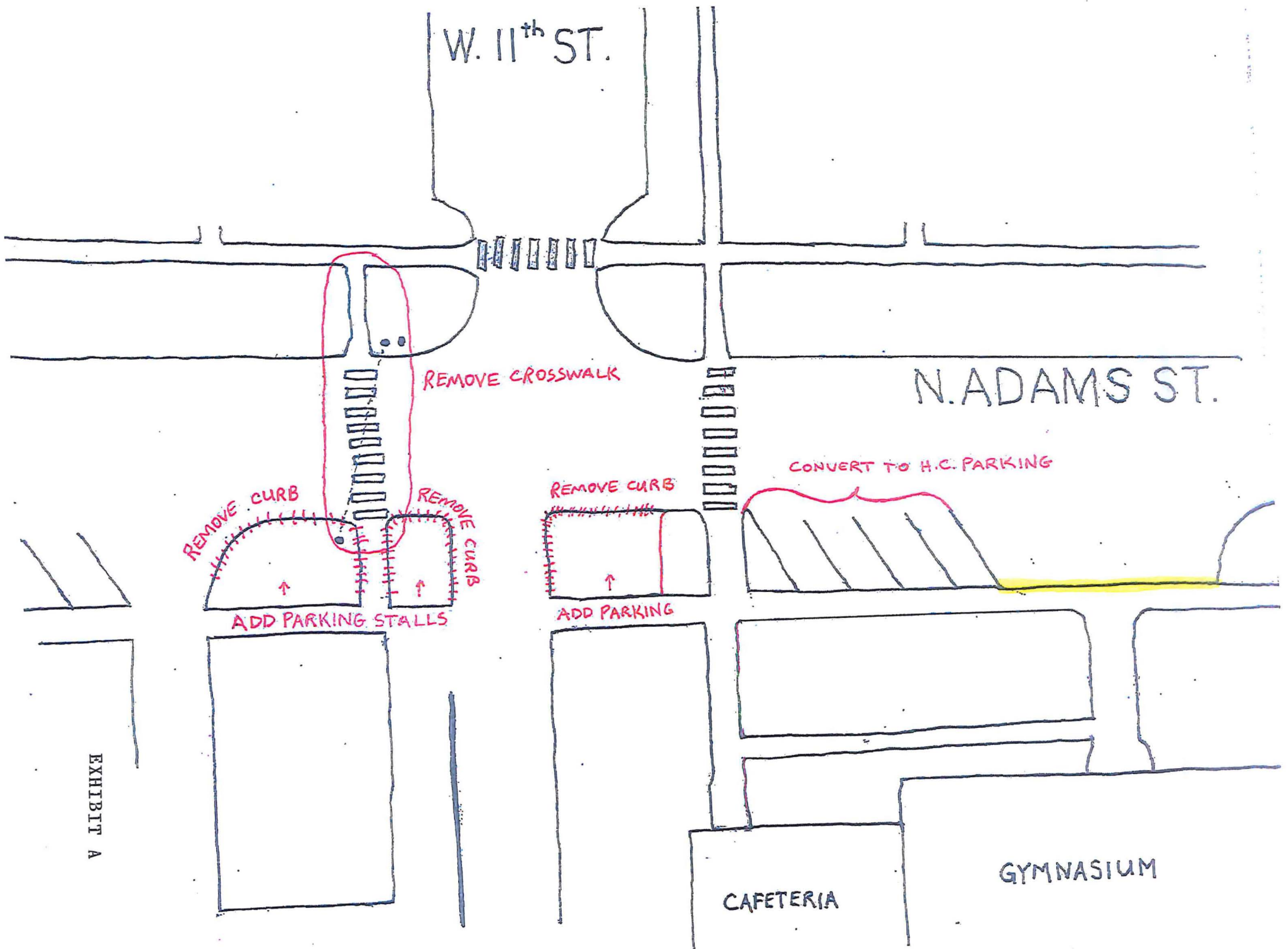
ADD PARKING

CONVERT TO H.C. PARKING

EXHIBIT A

CAFETERIA

GYMNASIUM



W. 11th ST.

N. ADAMS ST.

REMOVE CROSSWALK

Taper from Entrance
Grade to parking
Both entrances

REMOVE CURB

REMOVE CURB

REMOVE CURB

CONVERT TO H.C. PARKING

ADD PARKING STALLS

ADD PARKING

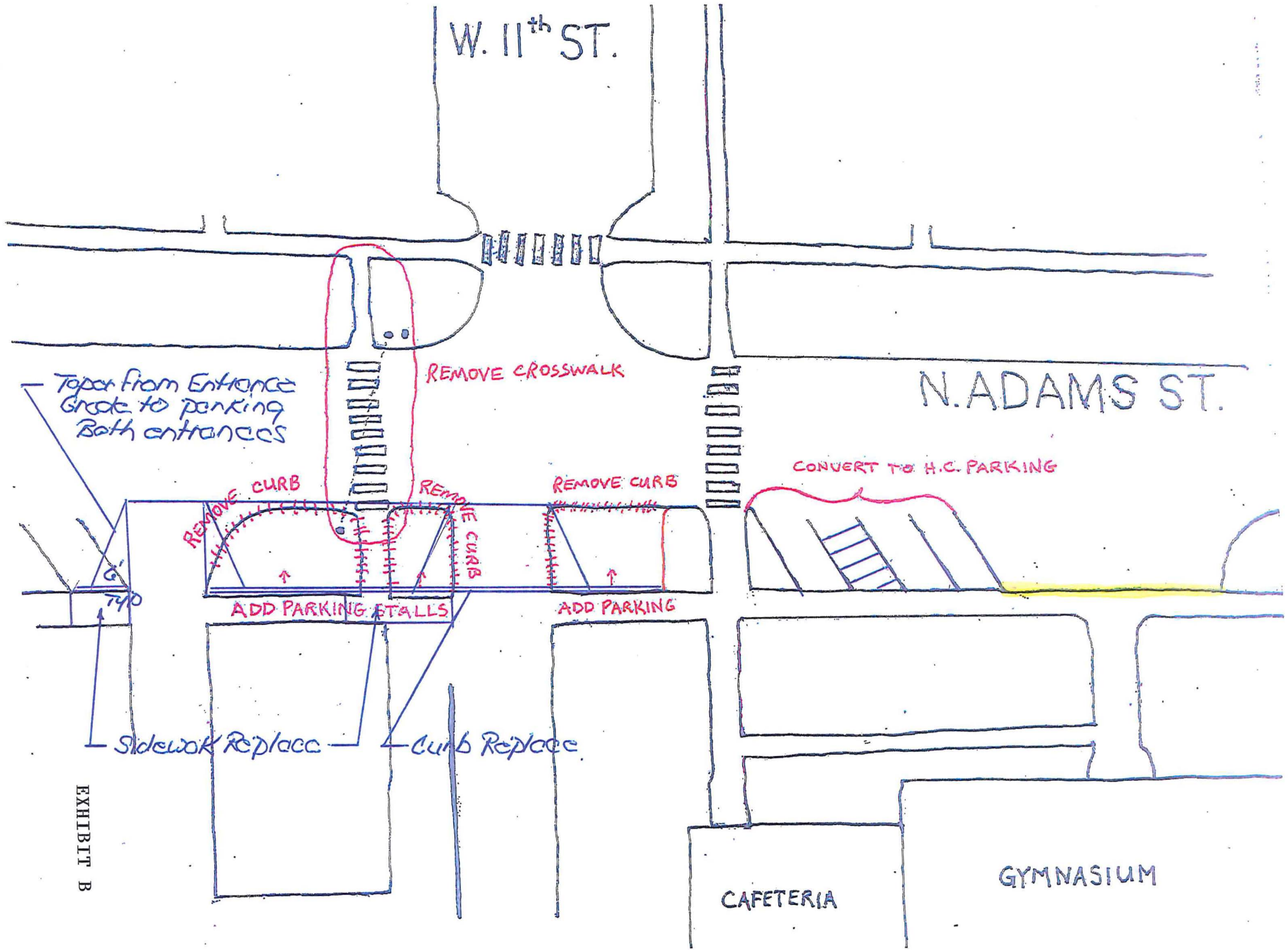
Sidewalk Replace

Curb Replace

EXHIBIT B

CAFETERIA

GYMNASIUM



ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO NO PARKING ZONES

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 69, Section 08, Subsection 1, paragraph D, of the Code of Ordinances of the City of Carroll, Iowa, 2011, is repealed and the following adopted in lieu thereof:

69.08 (1)(D)

“No Parking 7:30 a.m. to 8:30 a.m., 2:30 p.m. to 3:45 p.m., Monday through Friday, School Days Only.

1. From the centerline of Tenth Street to 20 feet north of the centerline of Eleventh Street – east side only.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2019.

Laura A. Schaefer, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY
OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO
NO PARKING ZONES

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 69, Section 08, of the Code of Ordinances of the City of Carroll, Iowa, 2011, is amended by adding the following paragraph:

69.08(1)(E)

“No Parking 8:00 a.m. to 4:00 p.m.”

1. From 50 feet north of Tenth Street to the centerline of Eleventh Street,
Monday through Friday – west side only.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2011.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Eric P Jensen., Mayor

ATTEST:

Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2019.

Laura A. Schaefer, City Clerk

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *WTP-w*

FROM: Laura A. Schaefer, Finance Director/City Clerk *las*

DATE: June 19, 2019

SUBJECT: Annual Property & Liability Insurance Renewal

The City's property, liability and worker's compensation insurance is due for renewal on July 1, 2019. Attached is a comparison of premiums for the upcoming year and the past two years. All other coverage is through Mid-Iowa Insurance (ICAP, IMWCA and Phoenix Aviation).

The total cost is \$254,303.87 which is \$8,890.92 more than the previous year but slightly less than two years ago. As you can see in the attached comparative summary, the main reason for the increase is due to an increase of about \$8,000 for general liability insurance, an increase of \$3,900 for property insurance and a slight increase in the worker's compensation premium.

Per information received from Mid-Iowa Insurance, the reason for the increase in the general liability insurance is that ICAP changed the way the general liability was rated from last year to this year. In prior years, the general liability premium was based upon the upcoming budget expenses less expenses that related to capital project expenses, debt service and a few other types of expenses. This upcoming year (and going forward), ICAP did not adjust for any deductions and the premium is based upon total budgeted expenses.

Property insurance typically goes up each year as the building values are increased to help cover for cost of construction inflation.

The increase of the worker's compensation premium is largely attributed to the experience mod factor. Worker's compensation insurance is based on estimated payroll expense for the upcoming year and other factors including an experience mod factor. The mod is based upon many things including the number and severity of claims. The FY 2020 mod factor increased slightly from 0.71 to 0.74.

These insurance renewal premiums are less than the FY 2020 budget amount of \$258,631.

The premiums are due July 1. As in the past, we are requesting Council consideration and approval to pay the premiums on July 1, 2019 out of the FY 2019/2020 budget.

RECOMMENDATION: Council consideration and approval of the attached resolution approving contracts for property, liability and worker's compensation insurance coverage which includes payment of premiums on July 1, 2019 and appoint City Manager Mike Pogge-Weaver and City Clerk/Finance Director Laura Schaefer as contacts to act as liaisons between the City and ICAP.

CITY OF CARROLL

Premium Comparison

	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
Iowa Community Assurance Pool (ICAP)			
General Liability	\$ 61,527.77	\$ 59,397.92	\$ 67,404.00
Auto Liability	\$ 11,704.62	\$ 11,704.62	\$ 11,664.00
Auto Physical Damage	\$ 24,700.38	\$ 20,260.89	\$ 17,981.00
Public Officials Liability	\$ 5,574.26	\$ 5,673.65	\$ 3,549.00
Police Professional	\$ 5,321.69	\$ 5,800.11	\$ 5,800.00
Sub-Total:	\$ 108,828.72	\$ 102,837.19	\$ 106,398.00
Less Credit:	<u>\$ (22,730.12)</u>	<u>\$ (20,540.63)</u>	<u>\$ (19,005.13)</u>
Total:	\$ 86,098.60	\$ 82,296.56	\$ 87,392.87
ICAP PROPERTY	\$ 110,100.14	\$ 105,511.39	\$ 109,427.00
(including Inland Marine and boiler coverage)			
Iowa Municipal Workers Comp. Assoc.			
Worker's Compensation	\$ 55,148.00	\$ 51,996.00	\$ 53,528.00
Audit Adjustment	<u>\$ 4,246.00</u>	<u>\$ 1,653.00</u>	<u>to be adjusted</u>
Total:	\$ 59,394.00	\$ 53,649.00	\$ 53,528.00
Phoenix Aviation			
Airport Liability	<u>\$ 3,774.00</u>	<u>\$ 3,956.00</u>	<u>\$ 3,956.00</u>
TOTAL PREMIUM:	\$ 259,366.74	\$ 245,412.95	\$ 254,303.87

RESOLUTION NO. _____

A RESOLUTION APPROVING CONTRACTS FOR LIABILITY, PROPERTY AND WORKER COMPENSATION INSURANCE COVERAGES

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, it is determined that the approval of contracts with Iowa Community Assurance Pool (ICAP) for liability and property insurance coverage, with Iowa Municipal Workers Compensation Association (IMWCA) for worker compensation insurance coverage and with Phoenix Aviation for airport liability insurance coverage effective July 1, 2019 to June 30, 2020 is in the best interest of the City of Carroll, Iowa;

WHEREAS, City Manager Mike Pogge-Weaver is appointed as the primary contact and City Clerk/Finance Director Laura Schaefer is appointed as the alternate contact to act as liaisons between the City of Carroll and ICAP for purposes of relating risk reduction and loss control information, and any other loss information or instructions concerning the obligations of the City imposed by signing the Iowa Risk Management Agreement.

NOW, THEREFORE, BE IT RESOLVED that the contracts with Iowa Community Assurance Pool (ICAP) for liability and property insurance coverage, with Iowa Municipal Workers Compensation Association (IMWCA) for worker compensation insurance coverage and with Phoenix Aviation for airport liability insurance coverage, be authorized and approved and appoint City Manager Mike Pogge-Weaver and City Clerk/Finance Director Laura Schaefer as contacts to act as liaisons between the City and ICAP.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 24th day of June, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager *MPW*

DATE: June 20, 2019

SUBJECT: Preliminary and Final Plat of Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, T84N, R34W, Carroll Co.

Community Opportunities, Inc. DBA New Opportunities, Inc. has submitted an application for a subdivision to be named Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, T84N, R34W, Carroll Co. The land to be subdivided contains 1.478 acres and is located in the 2-Mile area, north of Highway 30. The property is zoned B-2, General Business District and meets the minimum requirements of 5,000 square feet in the B-2 zoning district.

No new streets or right-of-ways are proposed as part of this development and the lot will have access to Highway 30.

No new City owned utilities are proposed in the development. The property has access to rural water and wastewater would be served with a septic system.

The attached preliminary and final plats are pertinent to the application and includes the exterior boundary description of the proposed plat.

PLANNING AND ZONING COMMISSION RECOMMENDATION: That the Carroll City Council approve Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, T84N, R34W, Carroll Co. Preliminary and Final Plats and waiving all irregularities to the platting requirements.

STAFF RECOMMENDATION: Staff recommends City Council approval of Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, T84N, R34W, Carroll Co. Preliminary and Final Plats as recommended by the Planning and Zoning Commission.

**CITY OF CARROLL
SUBDIVISION DATA**

NAME OF PLAN: Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, T84N, R34W, Carroll Co – Preliminary and Final Plats

NAME OF OWNER/DEVELOPER: Community Opportunities, Inc. DBA New Opportunities, Inc.

GENERAL INFORMATION:

PLAT LOCATION: North of Highway 30 in the 2-Mile Area
SIZE OF PLAT: 64,380 Square Feet (1.478 Acres)
ZONING: B-2, General Business District

LOTS:

NUMBER: 1 Commercial Lot
USE: General Business
MIN LOT SIZE: 5,000 Square Feet
BUILDING LINES: None front yard; None rear yard; and None side yard

ADJACENT LANDS:

NORTH: Agriculture
SOUTH: Highway 30/Commercial
EAST: Agriculture
WEST: Residential/Agriculture

STREET DEVELOPMENT:

No new streets or right-of-ways are proposed as part of this development. Lot will have access to Highway 30

WASTE WATER:

The property is served with a septic system. No new city waste water utilities are proposed with this development.

WATER SYSTEM:

The property is served with rural water. No new city water utilities are proposed with this development.

PRELIMINARY AND FINAL PLAT DRAWINGS:

The Planning and Zoning Commission recommend approval of the plats and waiving all irregularities to the platting requirements.

Staff recommends approval as presented and waiving all irregularities to the platting requirements.

Prepared by: City of Carroll, 112 E. 5th Street, Carroll, IA 51401

712-792-1000

RESOLUTION NO.: _____

WHEREAS, Community Opportunities, Inc. DBA New Opportunities, Inc. has filed a Preliminary Plat for Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, T84N, R34W, Carroll Co.; and,

WHEREAS, the Preliminary Plat was given tentative approval by the City Planning and Zoning Commission at their meeting of June 12, 2019;

NOW, THEREFORE, BE IT RESOLVED that the Council does hereby tentatively approve the Preliminary Plat for Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, T84N, R34W, Carroll Co. Council gives authorization to proceed with preparation of the Final Plat pursuant to Section 6-6.0308 of the City of Carroll Subdivision Ordinance.

Passed and adopted by the Carroll City Council this 24th day of June, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

RESOLUTION NO. _____

WHEREAS, Community Opportunities, Inc. DBA New Opportunities, Inc., owners of certain real estate described in a certain plat filed by them with the City Clerk of the City of Carroll, Iowa, known as Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, T84N, R34W, Carroll Co.; and,

WHEREAS, the said Plat has been duly examined by the City Planning and Zoning Commission, which has recommended approval of the same on June 12, 2019, and found same to conform to the general plan of the City; and,

WHEREAS, said Plat has been examined by the City Council and found to conform to the City of Carroll Subdivision Ordinance and falls within the general plan of the City of Carroll, Iowa, and is found to comply with Chapter 354 of the 2017 Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa:

1. That the plat of Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, T84N, R34W, Carroll Co., is found to conform with the law and is hereby accepted.
2. That this Resolution shall be fully binding upon the owners, their assigns, purchasers or successors in interest.
3. That the Mayor and City Clerk of the City of Carroll, Iowa, are hereby directed to certify this Resolution and cause the same to be affixed to the said Plat as provided by law.

Passed and approved by the Carroll City Council this 24th day of June, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

CITY OF CARROLL SUBDIVISION APPLICATION

Application, fees and additional items due at the City Clerk's office at least 20 days prior to the Planning and Zoning Commission meeting in which it will be presented.

As defined in Section 6-6.0104: Every owner or his agent of any tract or parcel of land lying within the City or within two (2) miles of the corporate limits of the City who has subdivided or shall hereafter subdivide the same into two (2) or more parts for the purpose of laying out an addition, building lot or lots, or acreage lots shall cause plats of such area to be made in the form, and containing the information as hereafter set forth, before selling any lots therein contained or placing the plat on record.

APPLICANT: Community Opportunities, Incorporated d/b/a New Opportunities, Incorporated

ADDRESS: 23751 Hwy 30 East, Carroll, IA 51401

PROPOSED NAME OF SUBDIVISION:

LOT 1 OF LOT A NEW OPPORTUNITIES SUBDIVISION A PART OF THE SE ¼ OF SECTION 20, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M. CARROLL COUNTY, IOWA.

LEGAL DESCRIPTION OF PROPERTY TO BE SUBDIVIDED: See attached.

Included in application:	On Page:
• Procedure for Approval of Subdivision.....	2
• Preliminary Plat Checklist.....	3-4
• Additional Documentation for Preliminary Plat.....	5
• Final Plat Checklist.....	6-7
• Additional Documentation for Final Plat.....	8
• Information Required to be Recorded with Final Plat.....	9

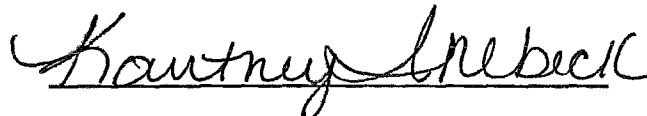
AUDITOR'S CERTIFICATE OF APPROVAL
OF NAME OF PROPOSED SUBDIVISION

I, Kourtney Irlbeck, being the Auditor of Carroll County, Iowa, and pursuant to
Chapter 354 of the 2013 Code of Iowa, do hereby approve the name:

"LOT 1 OF LOT A NEW OPPORTUNITIES SUBDIVISION OF THE SOUTHEAST ¼ OF
SECTION 20, TOWNSHIP 84 NORTH, RANGE 34 WEST, CARROLL COUNTY, IOWA"

as shown upon the final plat presented to me.

Witness by hand and seal this 1, day, May 2019.

A handwritten signature in cursive script that reads "Kourtney Irlbeck". The signature is written in black ink and is positioned above the printed name of the auditor.

Kourtney Irlbeck, Auditor of Carroll County, Iowa

Before the City Council for Carroll, Iowa

In the matter of

**THE PETITION TO APPROVE PLAT
OF**

**Lot 1 of Lot A New Opportunities
Subdivision of the SE ¼ Section 20,
Township 84 North, Range 34 West, 5th
P.M., Carroll County, Iowa**

CONSENT OF OWNERS

Pursuant to Iowa Code section 354.11(1) (2019), the proprietors states that the plat of the following described property was prepared with its free consent and in accordance with its desire.

**Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, Township 84 North,
Range 34 West, 5th P.M., Carroll County, Iowa**

The undersigned proprietor states that it is the sole legal owner.

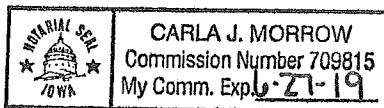
Dated this 23rd day of May 2019

Community Opportunities, Incorporated.
d/b/a New Opportunities, Incorporated

By: Chad A. Jensen
Chad Jensen, Executive Director

STATE OF IOWA, COUNTY OF CARROLL

This record was acknowledged before me on May 23rd 2019, by **Chad Jensen** as Executive Director of Community Opportunities, Incorporated d/b/a New Opportunities, Incorporated



Carla J. Morrow
Signature of Notary Public

Before the City Council for Carroll, Iowa

In the matter of

**THE PETITION TO APPROVE PLAT
OF**

**Lot 1 of Lot A New Opportunities
Subdivision of the SE ¼ Section 20,
Township 84 North, Range 34 West, 5th
P.M., Carroll County, Iowa**

CERTIFICATE OF TREASURER

I, Jean Seidl Treasurer of Carroll County, Iowa, hereby certify, pursuant to Iowa Code Section 354.11(5)(2019), that the Lot 1 of Lot A New Opportunities Subdivision is free from certified taxes and certified special assessments. Said Plat is contained in the following legally described property:

Lot "A" of New Opportunities Subdivision of the SE ¼ Section 20, Township 84 North, Range 34 West, 5th P.M., Carroll County, Iowa (PIN 07-20-476-018)

Signed and sealed this 22nd day of May, 2019



Jean Seidl, Carroll County Treasurer

Before the City Council for Carroll, Iowa

In the matter of

THE PETITION TO APPROVE PLAT OF

**Lot 1 of Lot A New Opportunities Subdivision
of the SE ¼ Section 20, Township 84 North,
Range 34 West, 5th P.M., Carroll County, Iowa**

**ATTORNEY'S
TITLE OPINION**

*made pursuant to Iowa Code
section 354.11(3)*

Attorney's Title Guaranty #7579

Gentlemen:

I have examined the title to the real estate described as:

Lot "A" New Opportunities Subdivision of the SE ¼ Section 20, Township 84 North, Range 34 West, 5th P.M., Carroll County, Iowa

ALL OF WHICH CONTAINS THE REAL ESTATE DESCRIBED AS Lot 1 of Lot A New Opportunities Subdivision of the SE ¼ Section 20, Township 84 North, Range 34 West, 5th P.M., Carroll County, Iowa

for the purposes of Iowa Code section 354.11(3) (2019), as disclosed by an abstract of title beginning on root of title and concluding with entry number 1 on Government Grant certified by the Security Title & Investment Company through entry 114 to May 13, 2019 at 8:00 o'clock A.M.

I find that on the date of last continuation, the sole proprietor, as defined by Iowa Code section 354.2(15), of said property was:

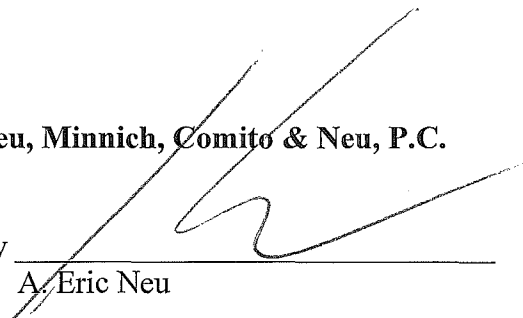
Community Opportunities, Incorporated d/b/a New Opportunities,
Incorporated at entries 96, 111 and 112.

I find the following mortgages or liens of record on the property.

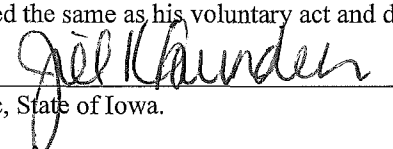
1. At entry 97, Community Opportunities, Incorporated d/b/a New Opportunities Incorporated grants to Wells Fargo Brokerage Services, LLC a mortgage and security agreement and fixture financing statement dated December 1, 2008 recorded December 18, 2008 in the Office of the Carroll County Recorder in Book 2008, Page 4448 in the principal sum of \$1,400,000.00. A mortgage amendment was filed December 18, 2008 in Book 2008, Page 4455 and notice of Federal Interest was filed December 18, 2008 at Book 2008, Page 4456 as indicted at entry 98.

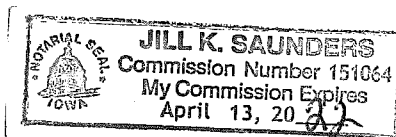
Dated this 22nd day of May, 2019

Neu, Minnich, Comito & Neu, P.C.

By 
A. Eric Neu

On this 22nd day of May, 2019, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared A. Eric Neu to me known to be the identical person named in and who executed the within and foregoing instrument, and acknowledged that he executed the same as his voluntary act and deed.

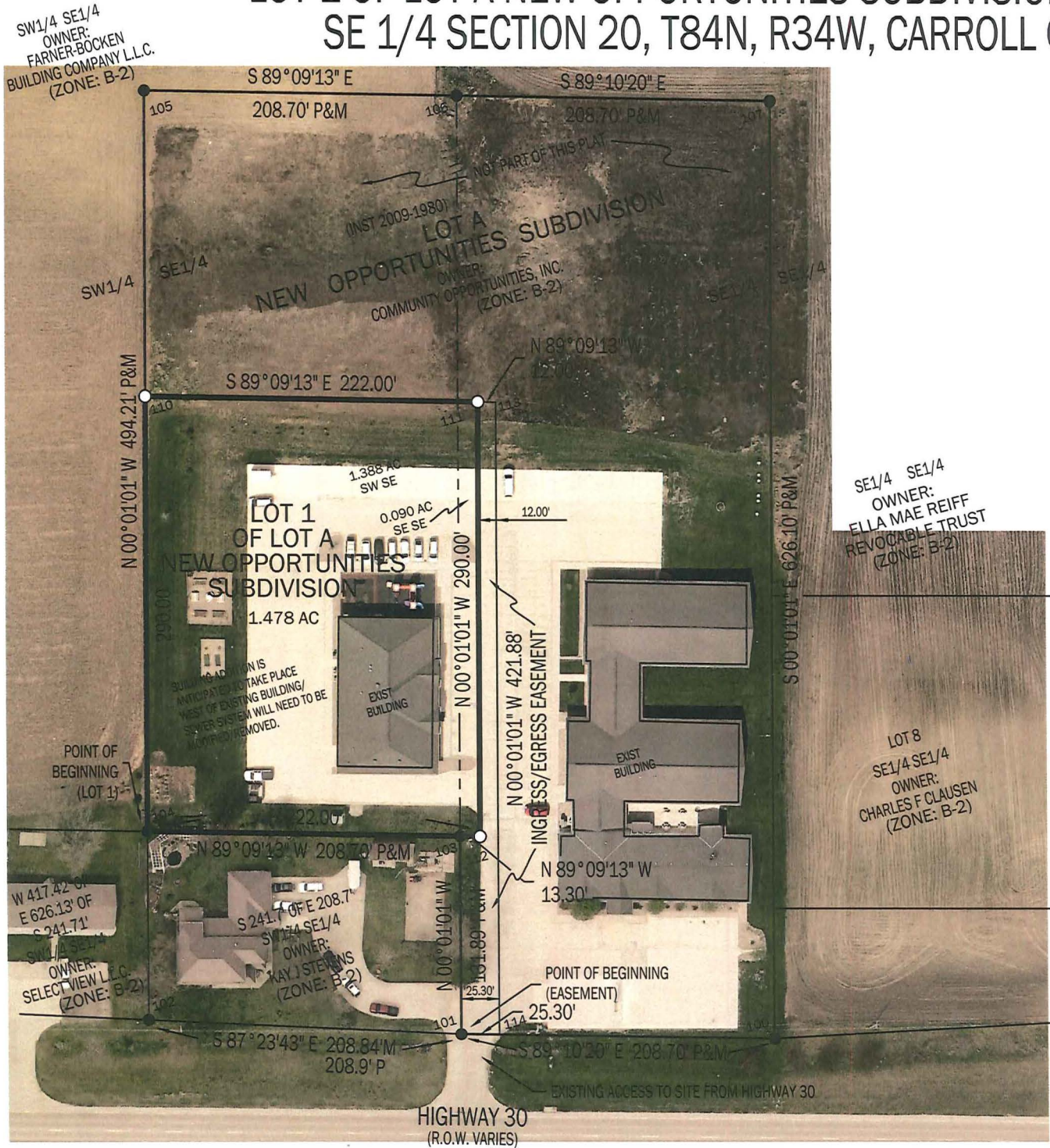

Notary Public, State of Iowa.



INDEX LEGEND

SURVEYOR'S NAME/RETURN TO:
MIKE SCHULTE, SCHULTE SURVEYING, INC.
2003 390TH STREET, WESTSIDE, IA 51467
712-790-3489 MIKE@SCHULTESURVEY.COM
REQUESTED BY:
CHAD JENSEN/NEW OPPORTUNITIES EXECUTIVE DIRECTOR
OWNER/SUBDIVIDER:
COMMUNITY OPPORTUNITIES, INC., 23751 HIGHWAY 30, CARROLL IOWA
SURVEY LOCATED:
LOT 1 OF LOT A OF NEW OPPORTUNITIES SUBDIVISION
SOUTHEAST 1/4 OF SECTION 20, T84N, R34W, CARROLL COUNTY IOWA
SURVEY DATE: 2019/04/30

PRELIMINARY PLAT
LOT 1 OF LOT A NEW OPPORTUNITIES SUBDIVISION OF THE
SE 1/4 SECTION 20, T84N, R34W, CARROLL CO.



ZONING EXISTING AND FUTURE: B2
170.25
4. MINIMUM REQUIREMENTS. THE FOLLOWING MINIMUM REQUIREMENTS SHALL BE OBSERVED:
A. LOT AREA: 5,000 SQ. FT. MINIMUM.
B. YARD REQUIREMENTS:
FRONT YARD - NONE.
SIDE YARD - NONE, EXCEPT IN THE CASE OF A COMMERCIAL USE LOT ADJOINING A RESIDENTIAL DISTRICT, THEN THE SIDE YARD SHALL BE A MINIMUM OF 10 FEET.
REAR YARD - NONE, EXCEPT IN THE CASE OF A COMMERCIAL USE LOT ADJOINING A RESIDENTIAL DISTRICT, THEN THE REAR YARD SHALL BE A MINIMUM OF 20 FEET.
5. OFF-STREET PARKING REQUIREMENTS. TWO PER UNIT FOR ALL DWELLING UNITS; AND, ONE ADDITIONAL PARKING SPACE IS REQUIRED FOR EACH RENTER IN A ROOMING OR BOARDING HOUSE; AND FOR ALL OTHER PERMITTED USES AS REQUIRED IN SECTION .
FLOOD BOUNDARY
NO KNOWN 100 YEAR FLOOD BOUNDARY
ADDRESS & LOCATION
23751 HIGHWAY 30, CARROLL IOWA
SITE IS CURRENTLY LOCATED OUTSIDE THE CITY LIMITS OF CARROLL.
AIRPORT ZONING
SITE IS LOCATED WITHIN AIRPORT ZONING. STRUCTURES WILL BE SUBJECT TO HEIGHT RESTRICTIONS SET FOURTH IN CHAPTER 171.

PRELIMINARY PLAT APPROVALS	
OWNER:	
COMMUNITY OPPORTUNITIES, INC. - CHAD JENSEN	DATE
CITY:	
PLANNING & ZONING COMMISSION - CHAIRMAN	DATE
CITY OF CARROLL - CLERK	DATE

LEGAL DESCRIPTION FOR:
LOT 1 OF LOT A OF NEW OPPORTUNITIES SUBDIVISION OF THE SOUTHEAST 1/4 OF SECTION 20, TOWNSHIP 84 NORTH, RANGE 34 WEST, OF THE 5TH P.M., CARROLL COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE WESTERN-MOST PORTION OF SAID LOT A; THENCE NORTH 00°01'01" WEST ALONG THE WEST LINE OF SAID LOT A, 290.00 FEET; THENCE SOUTH 89°09'13" EAST, 222.00 FEET; THENCE SOUTH 00°01'01" EAST, 290.00 FEET; THENCE NORTH 89°09'13" WEST ALONG THE SOUTH LINE OF SAID LOT A, 222.00 FEET TO THE POINT OF BEGINNING CONTAINING 1.478 ACRES MORE OR LESS, SUBJECT TO ANY AND ALL EASEMENTS APPARENT OR OF RECORD.

INGRESS/EGRESS EASEMENT:
BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHERN MOST PORTION OF LOT 1 OF LOT A OF NEW OPPORTUNITIES SUBDIVISION OF THE SOUTHEAST 1/4 OF SECTION 20, TOWNSHIP 84 NORTH, RANGE 34 WEST, OF THE 5TH P.M., CARROLL COUNTY, IOWA; THENCE NORTH 00°01'01" WEST ALONG THE WEST LINE OF SAID LOT A, 131.89 FEET; THENCE SOUTH 89°09'13" EAST, 13.30 FEET; THENCE NORTH 00°01'01" WEST, 290.00 FEET; THENCE SOUTH 89°09'13" EAST, 12.00 FEET; THENCE SOUTH 00°01'01" EAST, 421.88 FEET TO A POINT ON THE SOUTH LINE OF SAID LOT A; THENCE NORTH 89°10'20" WEST, 25.30 FEET TO THE POINT OF BEGINNING.

POINT	NORTHING	EASTING	DESCRIPTION
100	7461186.53	17447420.78	FND 1" DOT CAP IN PIPE
101	7461189.55	17447212.10	FND CUT X
102	7461199.04	17447003.48	FND 1" PIPE
103	7461321.44	17447212.06	FND 1/2" REBAR YPC 10318
104	7461324.52	17447003.39	FND 1/2" REBAR YPC 10318
105	7461818.73	17447003.24	SET 5/8" REBAR YPC 17979
106	7461815.65	17447211.92	FND CUT X ON STONE
107	7461812.63	17447420.60	FND 1/2" REBAR
110	7461614.52	17447003.30	SET 5/8" REBAR YPC 17979
111	7461611.24	17447225.28	SET 5/8" REBAR YPC 17979
112	7461321.24	17447225.36	SET CUT X
113	7461611.06	17447237.28	NOT SET
114	7461189.18	17447237.40	NOT SET

BASIS OF BEARING
IaRCS ZONE 7 - US SURVEY FEET
IaRTN DERIVED - NAD83(2011)(EPOCH 2010.00)

LEGEND		
SURVEY	FOUND	SET
SECTION CORNER	▲	△
5/8" REBAR YPC #17979 (UNLESS NOTED)	●	○
MAG NAIL	•	◦
PLATTED DISTANCE	P	
MEASURED DISTANCE	M	
SECTION LINE	---	---

LOT 1 OF LOT A NEW OPPORTUNITIES SUBDIVISION OF THE
SE 1/4 SECTION 20, T84N, R34W, CARROLL CO.
SCHULTE SURVEYING, INC.

DRAWN BY: MLS
PROJ NUMBER: 19-019
SHEET: 1 OF 1
SCALE: 1"=100'

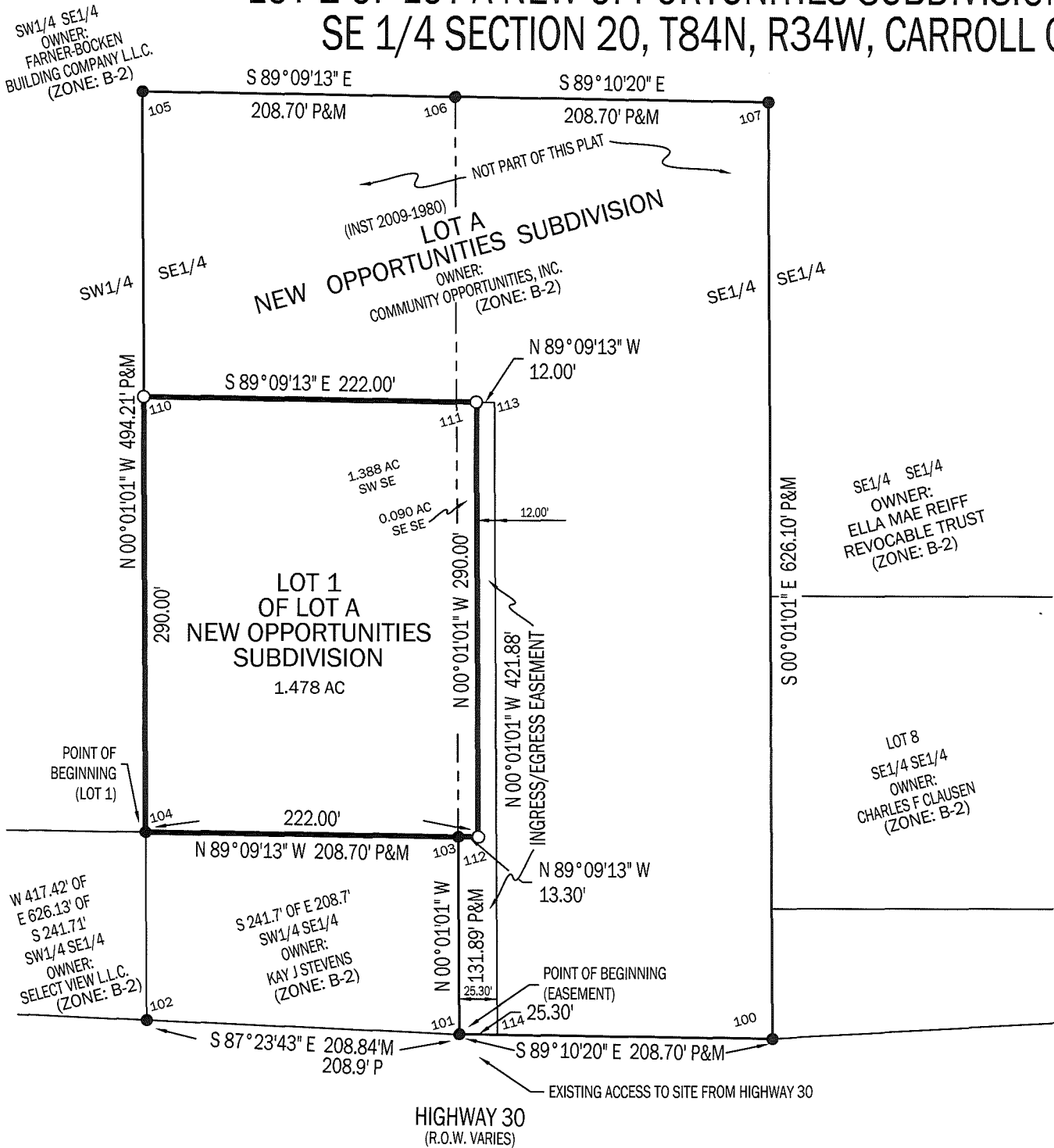


I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.
Mike Schulte
2019/05/07
MIKE SCHULTE
DATE
LICENSE NUMBER: 17979
LICENSE RENEWAL DATE IS DECEMBER 31, 2019
PAGES COVERED BY THIS SEAL: 1 OF 1

INDEX LEGEND

SURVEYOR'S NAME/RETURN TO:
MIKE SCHULTE, SCHULTE SURVEYING, INC.
2003 390TH STREET, WESTSIDE, IA 51467
712-790-3489 MIKE@SCHULTESURVEY.COM
REQUESTED BY:
CHAD JENSEN/NEW OPPORTUNITIES EXECUTIVE DIRECTOR
OWNER/SUBDIVIDER:
COMMUNITY OPPORTUNITIES, INC., 23751 HIGHWAY 30, CARROLL IOWA
SURVEY LOCATED:
LOT 1 OF LOT A OF NEW OPPORTUNITIES SUBDIVISION
SOUTHEAST 1/4 OF SECTION 20, T84N, R34W, CARROLL COUNTY IOWA
SURVEY DATE: 2019/04/30

FINAL PLAT
LOT 1 OF LOT A NEW OPPORTUNITIES SUBDIVISION OF THE
SE 1/4 SECTION 20, T84N, R34W, CARROLL CO.



ZONING EXISTING AND FUTURE: B2

170.25
4. MINIMUM REQUIREMENTS. THE FOLLOWING MINIMUM REQUIREMENTS SHALL BE OBSERVED:
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SIDE YARD - NONE, EXCEPT IN THE CASE OF A COMMERCIAL USE LOT ADJOINING A RESIDENTIAL DISTRICT, THEN THE SIDE YARD SHALL BE A MINIMUM OF 10 FEET.
REAR YARD - NONE, EXCEPT IN THE CASE OF A COMMERCIAL USE LOT ADJOINING A RESIDENTIAL DISTRICT, THEN THE REAR YARD SHALL BE A MINIMUM OF 20 FEET.
5. OFF-STREET PARKING REQUIREMENTS. TWO PER UNIT FOR ALL DWELLING UNITS; AND, ONE ADDITIONAL PARKING SPACE IS REQUIRED FOR EACH RENTER IN A ROOMING OR BOARDING HOUSE; AND FOR ALL OTHER PERMITTED USES AS REQUIRED IN SECTION .

FLOOD BOUNDARY

NO KNOWN 100 YEAR FLOOD BOUNDARY

ADDRESS & LOCATION

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SITE IS CURRENTLY LOCATED OUTSIDE THE CITY LIMITS OF CARROLL.

AIRPORT ZONIING

SITE IS LOCATED WITHIN AIRPORT ZONING. STRUCTURES WILL BE SUBJECT TO HEIGHT RESTRICTIONS SET FOURTH IN CHAPTER 171.

FINAL PLAT APPROVALS

OWNER:

COMMUNITY OPPORTUNITIES, INC. - CHAD JENSEN DATE

CITY:

PLANNING & ZONING COMMISION - CHAIRMAN DATE

PLANNING & ZONING COMMISION - SECRETARY DATE

CITY OF CARROLL - MAYOR DATE

LEGAL DESCRIPTION FOR:

LOT 1 OF LOT A OF NEW OPPORTUNITIES SUBDIVISION OF THE SOUTHEAST 1/4 OF SECTION 20, TOWNSHIP 84 NORTH, RANGE 34 WEST, OF THE 5TH P.M., CARROLL COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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POINT	NORTHING	EASTING	DESCRIPTION
100	7461186.53	17447420.78	FND 1" DOT CAP IN PIPE
101	7461189.55	17447212.10	FND CUT X
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113	7461611.06	17447237.28	NOT SET
114	7461189.18	17447237.40	NOT SET

BASIS OF BEARING

laRCS ZONE 7 - US SURVEY FEET
laRTN DERIVED - NAD83(2011)(EPOCH 2010.00)

LEGEND

SURVEY	FOUND	SET
SECTION CORNER	▲	△
5/8" REBAR YPC #17979 (UNLESS NOTED)	●	○
MAG NAIL	•	◦
PLATTED DISTANCE	P	
MEASURED DISTANCE	M	
SECTION LINE	---	---

LOT 1 OF LOT A NEW OPPORTUNITIES SUBDIVISION OF THE
SE 1/4 SECTION 20, T84N, R34W, CARROLL CO.

SCHULTE SURVEYING, INC.

DRAWN BY: MLS
PROJ NUMBER: 19-019
SHEET: 1 OF 1
SCALE: 1"=100'

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MSW-W*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: June 19, 2019

SUBJECT: Water Distribution Main Replacements - 2019

- Report of Proposal Opening
- Consideration of Award of Contract

On June 18, Proposals for the construction of the Water Distribution Main Replacements project were received, opened and tabulated. One Proposal was received as follows:

King Construction \$321,746.00

A detailed Summary of Proposals Received is attached.

King Construction submitted a responsive Proposal and appears to be a responsible bidder.

The King Construction Proposal is below the engineer's opinion of construction cost by \$181,934.00.

Based on the Proposal, the current project cost estimate is as follows:

Design	\$ 17,200.00
Construction/Post Construction Services	\$ 2,600.00 (Hr. NTE)
Construction	<u>\$321,746.00</u>
Total	\$341,546.00

The proposed Budget includes the following anticipated funding for the project.

Water Utility Fund, F.Y. 18-19	\$ 50,000.00
Water Utility Fund, F.Y. 19-20	<u>\$450,000.00</u>
Total	\$500,000.00

The project schedule is anticipated as follows:

Bid/Contract Award Consideration	June 24, 2019
Construction Substantial Completion	September 30, 2019

RECOMMENDATION: Mayor and City Council consideration of the Resolution awarding the contract for the Water Distribution Main Replacements – 2019 project to King Construction at their bid price of \$321,746.00.

RMK:ds

attachments (2)



RESOLUTION NO. _____

RESOLUTION MAKING AWARD OF THE CONSTRUCTION CONTRACT FOR THE
WATER DISTRIBUTION MAIN REPLACEMENTS – 2019 PROJECT.

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be approved by the City Council; and,

WHEREAS, the following proposal for the construction of public improvements described in general as the Water Distribution Main Replacements – 2019 and further described in the plans and specifications heretofore adopted by this Council is the lowest responsive, responsible proposal for said work as follows:

Contractor:	King Construction
Amount of Bid:	\$321,746.00
Portion of Project:	All Construction Work;

and,

WHEREAS, a contract with King Construction for the construction of the Water Distribution Main Replacements – 2019 is prepared.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the contract with King Construction for the construction of the Water Distribution Main Replacements – 2019 project, is authorized and accepted, and that the Mayor and City Clerk are authorized to execute the contract on behalf of the City.

Passed and approved by the Carroll City Council this 24th day of June, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

SUMMARY OF PROPOSALS RECEIVED

Project: WATER DISTRIBUTION MAIN REPLACEMENTS - 2019

Date: **June 18, 2019**

Location: **City Hall**

Sheet No. 1 of 2

[illegible]

CITY OF CARROLL

SUMMARY OF PROPOSALS RECEIVED

Project: **WATER DISTRIBUTION MAIN REPLACEMENTS - 2019**Date: **June 18, 2019**

Location: **City Hall**

Sheet No. 2 of 2

[illegible]

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *WSP-W*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: June 19, 2019

SUBJECT: Water Storage Tower Rehabilitation - 2019

- Report of Proposal Opening
- Consideration of Award of Contract

On June 18, Proposals for the construction of the Water Storage Tower Rehabilitation project were received, opened and tabulated. The Proposals received are summarized as follows:

Classic Protective Coatings, Inc.	\$680,950.00
J.R. Stelzer Co.	\$628,100.00
TMI Coatings, Inc.	\$921,000.00
Utility Service Co., Inc.	\$543,700.00
Viking Industrial Painting	\$666,426.00

A detailed Summary of Proposals Received is attached.

All bidders appear to be responsible. Utility Service Co., Inc. submitted the lowest responsive proposal.

The Utility Service Co., Inc. Proposal is below the engineer's opinion of probable construction cost by \$61,300.00

Based on the lowest Proposal received, the current project cost estimate is as follows:

Design	\$ 29,400.00
Construction/Post Construction Services	\$ 53,100.00
Construction	<u>\$543,700.00</u>
Total	\$626,200.00

The proposed Budget includes the following anticipated funding for the project.

Water Utility Fund, F.Y. 18-19 Re-estimate	\$ 50,000.00
Water Utility Fund, F.Y. 19-20	<u>\$575,000.00</u>
Total	\$625,000.00



Water Storage Tower Rehabilitation - 2019
Report of Proposal Opening
Consideration of Award of Contract
June 19, 2019
Page 2

The current project cost estimate exceeds the anticipated funding by \$1,200.00. Based on the estimated funding shortfall, consideration to proceed or not proceed with the project is necessary. Proceeding with the project may require funding the shortfall from Water Utility Fund balances. The F.Y. 19-20 Budget projected June 30, 2020, Water Utility Fund balance is \$1,177,489.

The project schedule is anticipated as follows:

Bid/Contract Award Consideration
Construction Substantial Completion

June 24, 2019
120 Days from NTP

The project specifications provide for the paint colors to be selected by the Owner at the time of contract award. An original color palette will be provided by the paint manufacturer and will be available for review anytime before or at the Meeting.

RECOMMENDATION: Mayor and City Council consideration of the Resolution awarding the contract for the Water Storage Tower Rehabilitation – 2019 project to Utility Service Co., Inc. at their bid price of \$543,700.00.

RMK:ds

attachments (2)

RESOLUTION NO. _____

RESOLUTION MAKING AWARD OF THE CONSTRUCTION CONTRACT FOR THE
WATER STORAGE TOWER REHABILITATION – 2019 PROJECT.

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be approved by the City Council; and,

WHEREAS, the following proposal for the construction of public improvements described in general as the Water Storage Tower Rehabilitation – 2019 and further described in the plans and specifications heretofore adopted by this Council is the lowest responsive, responsible proposal for said work as follows:

Contractor:	Utility Service Co., Inc.
Amount of Bid:	\$543,700.00
Portion of Project:	All Construction Work;

and,

WHEREAS, a contract with Utility Service Co., Inc. for the construction of the Water Storage Tower Rehabilitation – 2019 is prepared.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the contract with Utility Service Co., Inc. for the construction of the Water Storage Tower Rehabilitation – 2019, is authorized and accepted, and that the Mayor and City Clerk are authorized to execute the contract on behalf of the City.

Passed and approved by the Carroll City Council this 24th day of June, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

CITY OF CARROLL

SUMMARY OF PROPOSALS RECEIVED

Project: WATER STORAGE TOWER REHABILITATION - 2019

Date: **June 18, 2019**

Location: **City Hall**

Sheet No. 1 of 1

[illegible]

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *WSPW*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: June 19, 2019

SUBJECT: Sewer Utility Fund Rate Analysis

The Carroll County Solid Waste Management Commission currently discharges landfill leachate into the City's wastewater treatment system under an Iowa Department of Natural Resources Operation Permit Treatment Agreement. The Commission has had violations to the effluent limitations contained in the Agreement. The Commission has requested an amendment to the Agreement.

It is recommended that the first step in the review of the Commission's requested amendment is to perform a Sewer Utility Fund rate analysis to determine cost of treatment.

A proposal to perform a Sanitary Sewer Rate Study has been requested and received from Veenstra & Kimm, Inc., copy attached.

The Scope of Project is detailed in the proposal and summarized as follows:

- Review past and project future revenues and expenditures.
- Prepare cost of service analysis.
- Evaluate large industrial user cost of service and revenue.
- Propose recommended modifications to the sewer rate structure.

Compensation is a maximum fee for services included in the Agreement, not to exceed \$18,800.00.

Time of completion includes submittal of a draft report by October 31, 2019.

RECOMMENDATION: Mayor and City Council consideration of the Resolution accepting the Professional Engineering Services Proposal of Veenstra & Kimm, Inc. for a Sanitary Sewer Rate Study.

RMK:ds

attachments (2)



RESOLUTION NO. _____

RESOLUTION ACCEPTING THE PROFESSIONAL ENGINEERING SERVICES
PROPOSAL OF VEENSTRA & KIMM, INC. FOR A SANITARY SEWER RATE STUDY.

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa, provides that contracts made by the City be approved by the City Council; and,

WHEREAS, a Professional Engineering Services Proposal for the development of a Sanitary Sewer Rate Study has been prepared by Veenstra & Kimm, Inc.; and,

WHEREAS, the City Council has determined that the Professional Engineering Services Proposal is in the best interests of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the Professional Engineering Services Proposal of Veenstra & Kimm, Inc. for a sanitary sewer rate study is approved, and the Mayor and City Clerk are authorized to execute the Proposal on behalf of the City.

Passed and approved by the Carroll City Council this 24th day of June, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

June 19, 2019

Randy Krauel
Public Works Director
City of Carroll
112 East Fifth Street
Carroll, Iowa 51401-2799

CITY OF CARROLL, IOWA
SANITARY SEWER RATE STUDY
PROFESSIONAL ENGINEERING SERVICES

Veenstra and Kimm, Inc. is pleased to provide this proposal for professional engineering services relating to the Sanitary Sewer Rate Study for the City of Carroll. We have developed the following scope of services for the project.

1. **SCOPE OF PROJECT.** It is understood and agreed the Project shall consist of the analysis and evaluation of the existing sewer charge rates. The scope of the Project will include, but not necessarily be limited, to the following tasks:
 - a. Review of income and expenditures for the sewer enterprise fund for the 4 year period since July 1, 2015.
 - b. Development of projections of future revenue requirements and expenses in the sewer enterprise fund for a 5 year period.
 - c. Review of the anticipated capital improvements funded by the sewer enterprise fund for a 5 year period, including improvements financed by reserves and debt financing.
 - d. Prepare letter report on expenses and revenue requirements.
 - e. Prepare letter report on the cost of service analysis.
 - f. Review of sewer use charge income by major customer classification over the prior 4 year period.

- g. Review of existing sewer use rate model to determine the need for adjustments or modifications.
 - h. In consultation with City staff, identify proposed modifications in the sewer use rate structure.
 - i. Evaluate the impact on sewer use revenues from changes in the agreements with the largest industrial users.
 - j. In consultation with the City staff identify proposed sewer use rates. The sewer use rates may incorporate the concept of periodic increases incorporated in a single rate ordinance.
 - k. Evaluate the impact on recommended sewer use rates from various levels of revenue from the largest industrial users.
 - l. Prepare letter report on the recommended rate alternative.
 - m. Summarize the findings and recommendations in a report to be reviewed with the City in both draft and final format.
 - n. If requested, present the findings of the analysis to the City Council or representatives of the City Council.
2. **PROJECT DATA.** The City shall provide all available records and information which would assist the Engineers in the completion of the study. It is understood and agreed the Engineers shall be primarily responsible for review of existing data.
3. **CONFERENCES.** During the course of the performance of the study, the Engineers will meet with City staff on a regular basis to review the data evaluation and recommendations of the Project.
4. **REPORT.** The Engineers shall provide 5 copies of the preliminary draft report and 10 copies of the final report.

5. **COMPENSATION.** The City of Carroll shall compensate the Engineers for its services by the payment of the Engineers' standard hourly fees, plus reimbursement of direct out-of-pocket expenses.

- a. The maximum fee for services under this Agreement shall not exceed the sum of Eighteen Thousand Eight Hundred Dollars (\$18,800). The standard hourly fees of the Engineers are shown in attached Exhibit A.

It is understood and agreed the maximum fee is based on the concept of no major structural modifications in the sewer user charge rates. If the scope of work requires more significant activities related to the user charge structure, the maximum fee may be adjusted by mutual agreement.

6. **PAYMENT.** The fees for professional services as set forth in 5. **COMPENSATION** shall be billed and payable monthly during the course of the performance of services under this Agreement.

7. **TIME OF COMPLETION.** The Engineers shall complete all services, through and including the preparation and presentation of the final report as follows:

- a. Draft report on rate study: October 31, 2019.

It is understood the completion date may be modified by mutual agreement.

8. **SERVICES NOT INCLUDED.** Services not included under this Agreement include the following:

- a. Major structural changes in the sewer use rate structure.

9. **CHANGES.** If, after the report is completed and approved by the City, the Engineers are required to change the report because of changes made by the City, the Engineers shall receive additional compensation for making such changes. The compensation for such changes shall be based upon the standard hourly fees plus expenses for personnel of the Engineers actually engaged in making the changes.

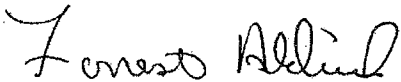
Randy Krauel
June 19, 2019
Page 4

- 10. EXTRA WORK.** Fees stated in this Agreement cover the specific services outlined in this Agreement for the Project. If the City requires additional services of the Engineers in connection with the Project, such additional compensation shall be at the standard hourly fees for personnel of the Engineers, plus expenses for personnel engaged in the authorized extra work. The fee for such services shall be billed and payable monthly.

If you have any questions or require additional information, please contact us at 800-241-8000.

This letter may be made an agreement by affixing the proper date and signatures in the spaces below and returning one copy to us.

VEENSTRA & KIMM, INC.



Forrest S. Aldrich

0-03

Accepted this _____ day of _____, 2019.

CITY OF CARROLL, IOWA

ATTEST:

By _____
Mayor

By _____
City Clerk

EXHIBIT A
VEENSTRA & KIMM, INC.
HOURLY RATES BY EMPLOYEE CLASSIFICATION
(Effective July 2019)

Management I	\$175.00
Management II	172.00
Process Engineer	196.00
Engineer I-A	175.00
Engineer I-B	165.00
Engineer I-C	157.00
Engineer I-D	150.00
Engineer II-A	143.00
Engineer II-B	132.00
Engineer III-A	125.00
Engineer III-B	120.00
Engineer III-C	117.00
Engineer IV	113.00
Engineer V	105.00
Engineer VI	102.00
Engineer VII	94.00
Engineer VIII	90.00
Engineer IX	84.00
Engineer X	76.00
Engineer XI	69.00
Engineer XII	63.00
Accountant I	104.00
Accountant II	62.00
IT I	128.00
IT II	80.00
Design Technician I	100.00
Architect	100.00
Planner I	111.00
Planner II	78.00
Planner III	72.00
Drafter IA	99.00
Drafter IB	92.00
Drafter II	86.00
Drafter III	81.00
Drafter IV	75.00
Drafter V	63.00
Drafter VI	60.00
Drafter VII	47.00
Clerical I	91.00
Clerical II	63.00
Clerical III	55.00

Clerical IV	48.00
Clerical V	38.00
Construction Manager.....	170.00
Surveyor I.....	120.00
Surveyor II	99.00
Technician I	88.00
Technician II	81.00
Technician III.....	74.00
Technician IV.....	72.00
Technician V	65.00
Technician VI.....	60.00
Technician VII	51.00
Technician VIII.....	45.00
Technician IX.....	37.00
Building Inspector I	157.00
Building Inspector I-A	111.00
Building Inspector II.....	86.00
Building Inspector III.....	63.00
Robotics	30.00/Hour
GPS	30.00/Hour
Leica Total Station.....	20.00/Hour
Total Station Robotics.....	15.00/Hour
Tablet	45.00/Hour
Fluoroscope.....	50.00/Hour
4-Wheeler.....	45.00/Hour
Mileage545¢/Mile

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager *WJP-ww*

DATE: June 19, 2019

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **May 23 and June 10, 2019**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **June 10, 2019**
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

CARROLL AIRPORT COMMISSION

SPECIAL MEETING

A special meeting of the Carroll Airport Commission was held on May 23, 2019, at the office of Comm. Greg Siemann at 5:00 P.M.. Commission members in attendance were Greg Siemann, Gene Vincent and Dick Fulton. Kevin Wittrock attended via phone. Vice-Chairman Siemann conducted the 5:00 P.M. meeting.

RESOLUTION FOR THE AIRPORT SIGN

A motion by Comm. Vincent and seconded by Comm. Fulton was made to accept the resolution for the airport sign by the company I Saw The Sign in the amount of \$34,235.00. Motion carried by Commissioners Siemann, Vincent, Fulton and Wittrock. The board of adjustment approved the sign and waiting the approval from the FAA.

There being no further business, a motion by Comm. Vincent and seconded by Comm. Fulton was made to adjourn at 5:15 P.M..

Chairman/Vice-Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, June 10, 2019, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Mr. Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes from the regular meeting and the special meeting were reviewed by the Commission. A motion by Comm. Fulton and seconded by Comm. Siemann was made to approve the regular meeting minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton. A motion by Comm. Siemann and seconded by Comm. Vincent was made to approve the special meeting minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

TALL STRUCTURE ISSUE

No new information on the Danner grain leg. It is still in the appeals court.

AIR METHODS

The Commission discussed in length about what Air Methods would be required to provide for water, septic and electric. Placement of the modular home was also discussed. Comm. Vincent will contact Air Methods to get the utilities in place.

TOPICS DISCUSSED:

Don reported trouble with the pump on the septic lift station.

There were issues with the gas delivery system.

The Commission reviewed the new hanger rules and T-hanger sublease.

Flight Breakfast was discussed. A motion by Comm. Siemann and seconded by Comm. Vincent was made to have the Masonic Lodge prepare the breakfast. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

Comm. Vincent reported there will be 58 acres of corn, 55 acres of beans and 25 acres of hay.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 6,600.00
McClure Engineering	GAVI funding app	1,280.00
Bomgaars	water line repair	158.67
Drees Oil	propane	333.69
Community Oil	equipment gas	1,011.78
Echo Group	light fixture	17.14
Triple A Seeds	grass seed	81.25
Nutrien Ag Solution	farm chemicals	917.43
Earl May	flowers	34.95
Mike Schultes Const	side walk	1,149.07
Raccoon Valley Elec	May electric service	1,125.77
Nutrien Ag Solution	chemical/trees	61.00
Blueglobes	runway light	344.05
R&R Septic	terminal septic repair	1,320.83
Wittrock Motor	May car rental	349.00
Rueter's	snow blower repair	520.39
Office Stop	envelopes	56.15
Ecowater	cooler rental/water	95.07
Kevin Wittrock	BOA application fee	50.00
Carroll Refuse	May garbage	57.00
I Saw The Sign	airport sign pmt #1	8,558.75
Van Maamen Electric	repair runway lights	1,951.72
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Siemann and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Vincent and seconded by Comm. Fulton was made to adjourn at 7:28 P.M..

June 10, 2019

Page 3

The next regular meeting of the Carroll Airport Commission will be July 8, 2019, at the Arthur Neu Airport.

Chairman/Vice-Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, July 8, 2019

5:30 P.M.

Arthur Neu Airport

Agenda

Approve minutes from previous meeting

Approve new hanger rules & T-hanger sublease

Tall Structure Issue

Air Methods

New Business

Approve monthly bills

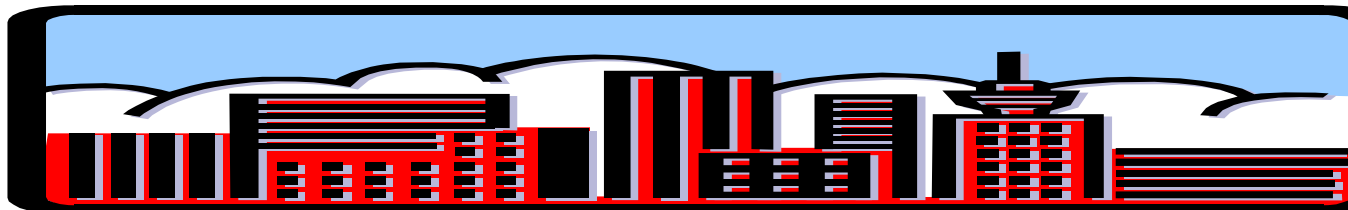
CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

June 10, 2019

1. The meeting was called to order at 7:00 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Rich Ruggles, Carroll County Supervisor. Dr. Eric Jensen, City of Carroll; was present by phone. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.
2. Agenda: Schwabe made the motion to approve the agenda and Dales seconded. Motion carried, all voting aye.
3. Ruggles made the motion and Schwabe seconded to approve the minutes of the Executive Board meeting on May 13, 2019. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Forklifts of Des Moines--\$836--new starter; Foth--\$48692--cell construction, commingle line renovation, general, and groundwater; Hydro-Klean--\$3165--leachate line jet/camera; IMWCA--\$11622--annual work comp premium; JB Holland Construction--\$1126527--cell construction pay applications 1 & 2; Mastercard--\$1590--software update, workshop, and heavy equipment training; Rotert Construction--\$66555--maintenance building and commingle line renovation; and Stone Printing--\$776--recycling flyers. Dales made the motion and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dales made the motion and Schwabe seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discuss/decision propane tanks: Halbur reported that the Commission does not own the propane tanks and cylinders currently in use. Two bids were received for the purchase of propane tanks and cylinders. Dales made the motion and Dr. Jensen seconded to approve Al's Corner bid of \$9200. Motion carried, all voting aye.
7. Education Coordinator update: Wittry informed the board that 11 applications were received.
8. Wittry was voted Regional Director of Region 10 for a two year term.
9. Recycling update: Wittry reported on market prices and progress of the modification project.
10. Landfill update: Wittry discussed landfill conditions and the cell construction project.
11. Solar project update: Wittry reported that the solar panels will be installed on the maintenance building and at the Recycling Center in July.
12. EMS update: Wittry reported the external audit has been conducted and discussed a greenhouse gas component project.
13. Other: None
14. Next meeting date: Tuesday, July 16, 2019 at 7:00 a.m.
15. Dales made the motion and Schwabe seconded to adjourn the meeting at 7:41 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur



City Manager's Monthly Activity Report

Mike Pogge-Weaver, City Manager



May 2019

This is a report of the various departments and divisions of the City of Carroll.

Finance Department

As reported by Laura Schaefer, City Clerk/Finance Director

Routine Activities for the month:

- Dealt with water issues/collections
- Began drafting financial policies
- Worked with BSI on health insurance renewal – employee meetings
- Prepared and filed FY 18/19 Budget Amendment #1
- Continued to promote wellness initiatives (Carroll County Wellness Coalition and City wellness program)
 - Wellness Coalition Meeting – May 16

Activities planned for next month and other comments:

- Continue to work on delinquent water accounts/water issues
- Continue to work on draft financial policies
- Work with Mid-IA for liability and property insurance renewal
- Prepare for end of fiscal year financial information
- Continue to promote wellness program with employees
 - Wellness Coalition Meeting – June 19

Accomplishments of particular note:

- 333 utility bills and statements were emailed in May 2019.

Fire Department

As reported by Greg Schreck, Fire Chief

Routine Activities for the month:

The Department responded to seven calls for service and held three training sessions in May.

Truck operations continued to be the main focus of training in May. Part of this training included deploying 900' of 5" large-diameter water supply hose. The 5" hose was pressure tested to 200 psi for five minutes. We did experience the failure of one 100' section of hose. Fortunately, this section was covered under warranty and we received a new section at no charge. Thanks are extended to Feld Fire Equipment of Carroll for their assistance with the replacement process.

Run Report for May:

Alarm Date	Alarm Location	Incident Type
05/06/2019	817 San Salvador Ave	House fire
05/07/2019	Highway 30 & Olympic	Grass fire
05/10/2019	Highway 30 & Market St	Vehicle collision
05/12/2019	105 E 6 th St	Natural gas leak report
05/16/2019	741 Granada Rd	Cooking fire
05/22/2019	23452 210 th St	Alarm malfunction
05/23/2019	2014 Kittyhawk Ave	Alarm malfunction

Police Department

As reported by Brad Burke, Police Chief

Routine Activities for the month:

Police officer applicant testing was conducted on the 3rd. The testing consisted of a fitness test, written test, and interviews with the field training officers. A list of four people were certified by the Civil Service Commission on the 13th. Openings will be filled from that list which is valid for one year.

On the 6th and 7th the Police Department had visitors from the Carroll Community Schools kindergarten classes. The students were given a tour of the building, vehicles, and equipment. They also were given the opportunity to ask questions to the officers during this time.

Sergeant Gary Bellinghausen and Officers Steven Pudenz and Blake Fiferlick instructed self-defense to the Kuemper High School students on the 9th and 10th. The training took place during physical education classes and provided the students some basic training to allow themselves to escape from a physical assault while also focusing becoming aware their surroundings.

Officers Justin Ferrin and Patrick McCarty attended Advance Roadside Impaired Driving Enforcement (ARIDE) training in Nevada on the 13th and 14th. This training is put on by the Governor's Traffic Safety Bureau and provides an understanding of the impairing effects of drugs, alcohol, or a combination.

Offense Summary

CARROLL POLICE DEPARTMENT OFFENSE SUMMARY

Offenses	Incidents		
	May 2019	May 2018	May 2017
Statutory Rape			
Forcible Fondling			
Robbery			
Aggravated Assault			
Domestic Violence			
Simple Assault	3	7	6
Domestic Abuse	4	4	2
Burglary/B&E	2	2	4
Shoplifting	5	6	3
Theft from Vehicle	2		1
Theft Vehicle Part			1
Theft of Bike			
Theft from Building	1	4	3
Other Larceny	1		
Motor Vehicle Theft	1		1
090Z	1		
Counterfeit/Forgery	1	7	
Credit/ATM Fraud		1	2
Identify Theft			
Bad Checks	1		
Stolen Property			
Vandalism			
Vandalism: Business			
Vandalism: Residence	2	4	4
Vandalism: Vehicle		4	3
Vandalism: School			
Vandalism: Other		2	
Weapon Law Violation	1	1	
Drug/Narc Violations	5	3	2
Drug Equipment Viol			
Drive Under Influence	5		3
OWI 2 nd	1		1
OWI 3 rd			1
Liquor Law Violation			1
Drunkenness	3	2	7
Disorderly Conduct	2	1	2
Harassment		2	
All Other Offenses	2	3	3
False Information			
Trespassing		10	1
Runaway	1		
Missing Person			
Cruelty to Animal			

Found Animal			
Found Property	5	1	3
Firearms Accident		1	
Unattended Death			
Suicide			
Mental Case			
Animal Bite	1	2	1
Dispose of Animal	1		
Warrant Outside	6	8	13
Restraining Order			1
1050F Traffic Accident			
10-50 PI Personal Injury	1		1
10-50 PI MV Pedestrian			
10-50 PI Car & Bike			
10-50 PD Prop.	10	12	10
10-50 Car & Deer			
1050 PD: Hit and Run	3	3	1
1050 PD: City Vehicle			
1050 PD: Police Vehicle	1		
10-50 PD Under 1500	3	2	4
Assist Other Agency		1	
Moving Violations	1		
Op After Revocation	2		4
Operate After Suspen	6	8	7
Miscellaneous Public	5	6	3
Total	89	107	99

05/01/2019 thru 05/31/2019

Citations	
Animal	0
Dark Windows	0
License Violation	18
Other	2
Violation (Parking)	1
Registration	13
Seatbelt	17
Tobacco	0
Traffic	56
Warning Notices	213
Loud Stereo	0
TOTAL	320

05/01/2019 thru 05/31/2019

Salvage Vehicle
Inspections: 13

Building Department

As reported by Perry Johnson, Building Official

Permits - By Class - By Type - May 2019						
Class	Permit Type	Date Issued	Valuation		Permit #	Fee
<i>Agricultural</i>						
	Building					
		NONE	\$0.00			\$0.00
Agricultural Building Valuation Total:			\$0.00	Agricultural Building Fee Total:		\$0.00
Agricultural Valuation Total:			\$0.00	Agricultural Fee Total:		\$0.00

Commercial					
Building					
	05/02/2019	\$530,000.00		190096	\$293.89
	05/08/2019	\$4,500.00		190106	\$47.00
	05/09/2019	\$15,000.00		190108	\$109.50
	05/24/2019	\$100,000.00		190120	\$441.00
Commercial Building Valuation Total:		\$649,500.00	Commercial Building Fee Total:		\$891.39
Electrical					
	05/02/2019			190093	\$54.62
	05/07/2019			190098	\$35.88
	05/07/2019			190099	\$35.88
	05/07/2019			190100	\$35.88
	05/07/2019			190101	\$35.88
	05/07/2019			190102	\$35.88
	05/07/2019			190103	\$35.88
	05/07/2019			190104	\$35.88
	05/22/2019			190117	\$35.88
Commercial Electrical Fee Total:				\$341.66	
Mechanical					
	05/22/2019			190117	\$52.37
	05/22/2019			190119	\$34.76
Commercial Mechanical Fee Total:				\$87.13	
Plumbing					
	NONE				\$0.00
Commercial Plumbing Fee Total:				\$0.00	
Right of Way					
	05/02/2019			190094	\$25.00
	05/03/2019			190097	\$25.00
	05/16/2019			190111	\$25.00
	05/28/2019			190121	\$0.00
Commercial Right of Way Fee Total:				\$75.00	
Sign					
	05/08/2019			190105	\$30.00
	05/16/2019			190114	\$0.00
	05/29/2019			190122	\$15.00
	05/30/2019			190127	\$15.00
Commercial Sign Fee Total:				\$60.00	
Commercial Valuation Total:		\$649,500.00	Commercial Fee Total:		\$1,455.18

Residential						
	Building					
		05/16/2019	\$15,000.00		190109	\$109.50
		05/21/2019	\$130,000.00		190115	\$558.00
		05/21/2019	\$35,000.00		190116	\$217.00
		05/29/2019	\$7,000.00		190123	\$60.00
		05/29/2019	\$5,000.00		190124	\$53.25
		05/29/2019	\$2,120.00		190125	\$34.50
	Residential Building Valuation Total:		\$194,120.00	Residential Building Fee Total:		\$1,032.25
	Electrical					
		05/02/2019			190089	\$33.20
		05/02/2019			190090	\$40.00
		05/02/2019			190095	\$40.00
				Residential Electrical Fee Total:		\$113.20
	Mechanical					
		05/02/2019			190087	\$60.28
		05/30/2019			190126	\$34.76
				Residential Mechanical Fee Total:		\$95.04
	Plumbing					
		05/02/2019			190091	\$48.00
		05/02/2019			190092	\$92.50
				Residential Plumbing Fee Total:		\$140.50
	Right of Way					
		05/02/2019			190088	\$25.00
		05/08/2019			190107	\$25.00
		05/16/2019			190110	\$25.00
		05/16/2019			190112	\$25.00
		05/16/2019			190113	\$25.00
				Residential Right of Way Fee Total:		\$125.00
	Sign					
		NONE				\$0.00
				Residential Sign Fee Total:		\$0.00
	Residential Valuation Total:		\$194,120.00	Residential Fee Total:		\$1,505.99
	Valuation Grand Total:		\$843,620.00	Fee Grand Total:		\$2,961.17

Permits - YTD - through April 2019				
Class	Permit Type	Valuation		Fee
<i>Agricultural</i>				
	Building	\$0.00		\$0.00
	Agricultural Valuation Total:	\$0.00	Agricultural Fee Total:	\$0.00
<i>Commercial</i>				
	Building	\$13,881,400.00		\$22,909.39
	Electrical			\$700.87
	Mechanical			\$477.89
	Plumbing			\$339.00
	Right of Way			\$150.00
	Sign			\$330.00
	Commercial Valuation Total:	\$13,881,400.00	Commercial Fee Total:	\$24,907.15
<i>Residential</i>				
	Building	\$1,946,420.00		\$7,467.63
	Electrical			\$954.40
	Mechanical			\$275.47
	Plumbing			\$249.50
	Right of Way			\$175.00
	Sign			\$0.00
	Residential Valuation Total:	\$1,946,420.00	Residential Fee Total:	\$9,122.00
Valuation Grand Total: \$15,827,820.00 Fee Grand Total: \$34,029.15				

Public Works

As reported by Randy Krauel, Public Works Director/City Engineer

Routine Activities for the month:

Division: Streets; Dale Pottebaum, Street Superintendent

- Excavated one grave for Cemetery.
- Maintained signs and signals.
- Maintained snow equipment.
- Received ice control sand.
- Bladed gravel roads.
- Graded alleys.
- Patched potholes.
- Placed 131.00 cubic yards of concrete for street repairs and ROW permits.
- Division Safety Meeting: "Seat Belt Safety", May 23, 2019.

Division: Water; Terry Kluver, Water Superintendent

- Water production:
 - Monthly Total: 33.196 million gallons
 - Daily Average: 1.071 million gallons
 - Daily Maximum: 1.384 million gallons
- Completed 219 Iowa One Call locate requests.
- Meter Department
 - 182 service orders.
 - 2 delinquents.
 - 13 reread.
 - 0 stuck meters.
- Division Safety Meeting: "Lock Out/Tag Out Procedures", May 30, 2019.

Division: Sean Kleespies, Wastewater Superintendent

- Wastewater treatment:
 - Monthly Total: 67.530 million gallons
 - Daily Average: 2.178 million gallons
 - Daily Maximum: 4.070 million gallons
- Performed laboratory analysis.
- Completed DNR Monthly Operating Report.
- Daily plant sampling and operations.
- Division Safety Meeting: "Electrical Safety", May 10, 2019.

Special Activities/Accomplishments of particular note:

Division: Streets; Dale Pottebaum, Street Superintendent

- Assisted Water Division with water leaks.
- General Traffic finished installing the GPS controllers.
- Swept Sauk Trail.

Division: Water; Terry Kluver, Water Superintendent

- Mike Killeen passed the Grade I Water Treatment Exam.
- Installed maintenance kit in vacuum regulator at the Water Treatment Plant.
- Terry Kluver attended a Consumer Confidence Report workshop in Atlantic on May 3, 2019.
- Tested two (2) backflow devices at Water Treatment Plant and four (4) on hydrant meters.

Division: Sean Kleespies, Wastewater Superintendent

- Mowed the Wastewater Treatment Plant ground.
- Replaced sumps in the Digester Building.
- Repaired the oiler on Primary Sludge Pump #1.
- Jet/Vaced the sanitary sewer system.
- Located the storm sewer for Dupaco Credit Union.
- Repaired seven manholes along the Middle Raccoon River.
- Finished lab testing for the DMRQA Proficiency Test.
- Vinchattle Enterprises replaced the computer system in the Blower Building.

Activities planned for next month and other comments:

Division: Streets; Dale Pottebaum, Street Superintendent

- Street repairs and ROW permits.
- Maintain signs and signals.
- Paint traffic control markings.
- Spray mosquitoes, as needed.

Division: Water; Terry Kluver, Water Superintendent

- Install replacement fire hydrant and valve at Adams Street and 8th Street.
- Replace two (2) watermain valves at Adams Street and 8th Street.
- Chemically treat Well #19.
- Complete 2019 Consumer Confidence Report and distribute, by mail and electronically, to consumers.

Division: Sean Kleespies, Wastewater Superintendent

- Laboratory Analysis.
- DNR Monthly Operating Report.
- Sanitary sewer repairs.
- Repair the water line going to the Primary Clarifiers.
- Routine maintenance on the sanitary sewer system.
- Maintenance on the Air Piping for VLR #3.

CAPITAL PROJECT STATUS SUMMARY – 06-13-19

PROJECT				ANTICIPATED		CONTRACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Sidewalk Transition Plan	2018	FY18		\$57,414	2018	FEH Design	\$5,680.00		\$5,680.00		09-14-18	
						Badding Constr. Co.	\$65,765.00		\$43,402.76		10-14-18	
Streambed Stabilization		FY17	FY14	\$385,000	2018	JEO Consulting Group, Inc.	\$39,850.00	02-25-19	\$9,050.00		08-01-19	
Street Resurfacing 2013	2015 On-going		FY16			JEO Consulting Group, Inc.	\$60,800.00+	09-24-12	\$143,848.36		11-15-13	Plus Hourly Construction Service
						Godbersen-Smith Construction Co.	\$555,808.75		\$563,827.37	95%	11-15-13	
Street Maintenance Building	2017 On-going	FY16	FY14	\$4,977,500	2019	FEH	\$22,500.00	01-25-16	\$22,500.00		05-01-16	Space Needs/ Prelim. Design Design
						FEH DESIGN	\$349,050.00	12-10-18	\$16,320.00		Fall, 2019	
US 30 – Grant Road Intersection	2017 On-going	FY12	FY12	\$2,604,530	2018	Snyder & Associates, Inc.	\$4,900.00	07-22-13	\$4,900.00	100%	08-15-13	TSIP Application
						Snyder & Associates, Inc.	\$421,525.00	04-14-14	\$442,219.44			Design & Construction
						Dixon Const. Co.	\$1,449,835.78	04-02-18	\$1,430,555.45		118 Working Days	
Well and Transmission Main	2014	FY16	FY16			JEO Consulting Group, Inc.	\$383,312.50	07-28-14	\$327,680.61			
Transmission Main – Group A	2014	FY16	FY16			Drake Construction, L.C.	\$790,134.07	03-23-14	\$751,752.95	95%		Contract Completion 11-30-15

PROJECT				ANTICIPATED		CONTACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Watermain Replacement		FY16	FY16	\$500,000	2019	JEO Consulting Group, Inc.	\$19,800.00	02-11-19	\$13,790.00		2019	
Leachate Forcemain & Gravity Sewer						King Construction	\$661,257.50 Total \$370,434.53 City	07-18-16	CCSWMC \$325,605.01		08-31-16	CCSWMC Contract
Downtown Streetscape Phase 9	2017 On-going	FY18	FY18	\$1,340,500	2018	Confluence Badding Constr. Co.	\$109,101.00 \$1,707,342.05	10-23-17 05-29-18	\$103,973.46 \$1,651,314.29	 18%	05-18 11-16-18	
Downtown Streetscape Phase 10	On-going	FY19	FY19	\$1,300,000	2019	Confluence	\$97,915.00	10-22-18	\$81,482.99		04-19	
Downtown Streetscape Phase 11	On-going	FY20		\$1,700,000	2020	Confluence	\$118,775.00	03-19	\$14,040.00		03-20	
Street Resurfacing 2019	On-going	FY19	FY19	\$700,000	2019	JEO Consulting Group, Inc. Ten Point Construction Co., Inc.	\$88,100.00 + Hourly \$998,735.27	10-08-18	\$86,610.00 		2019	Design Const. Service
Wastewater Treatment Plant Disinfection Improvements	2017	FY18	FY18	\$1,000,000	2020	Veenstra & Kimm, Inc. Woodruff Const., LLC	\$73,500 \$967,530.00	 03-25-19	\$63,769.28		03-01-20	
Wastewater Treatment Plant Sludge Handling			FY19	\$330,000		Veenstra & Kimm, Inc.	\$18,800		\$21,007.19			
Water Storage Tower		FY20	FY19	\$575,000	2019	JEO Consulting Group, Inc.	\$29,400.00	02-11-19	\$25,200.00		07-01-19	Design

Parks and Recreation

As reported by Jack Wardell, Parks and Recreation Director

Routine Activities for the month:

Parks: Tom Weber, Parks Superintendent

- Applied crabgrass preventer to all city properties
- Sprayed weeds
- Mowed all areas weekly
- Trimmed all parks and green spaces
- Maintained ballfields
- Cleaned bathrooms daily
- Dump trash cans daily

Golf: Scott Haakenson, Golf Superintendent

- Mowed tees 11 times
- Mowed fairways 11 times
- Mowed collars 11 times
- Mowed greens 14 times
- Rolled greens 8 times
- Cut cups 10 times
- Sprayed greens as needed
- Mowed rough as needed
- Serviced mowers as needed
- Weed ate as needed
- Picked up trash daily
- Picked up sticks

Cemetery: Jake Bruggeman, Cemetery Sexton

- Performed the duties of 6 full burials and 2 cremations for 8 total burials for the month. With 4 being Saturday services.
- Did not sell any plots this month.
- Freshened up the mulch around several areas throughout the cemetery.
- Leveled and seeded graves from this spring.
- Cleaned up branches, sticks, and one tree that had fallen from strong winds.
- Placed military flag holders out on veteran's graves.
- Helped numerous people locate grave sites.
- Picked prisoners from Rockwell City for 3 days of string trimming prior to Memorial Day.
- Mowed and trimmed every day that was suitable.
- Cleaned the shop, office, and bathroom and checked out mowers on rain days.

Aquatic Center/Recreation Center: Jessi Harmon, Aquatic & Fitness Specialist

- Lifeguard and CRO Schedule
- Aquatic Center meeting – prep for Aquatic Center
- Radio Ads

Recreation Center: Grant Magill, Recreation Program Specialist

- Supervised the spring soccer games
- Supervised the concession stands
- Referee schedule

Recreation Center: Joel Cortum, Recreation Center Director

- Regular staff meetings
- Preparation for Aquatic Center
- Preparation for baseball/softball/tee-ball season

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Changed light bulbs on city property
- Back washed filters for pools and spa at Rec Center
- General housekeeping
- Time sheets for staff
- Ordered supplies
- Vacuum Pool
- Night cleaning crew at Rec Center
- Power scrub gym and pool at Rec Center
- Bills

Special Activities/Accomplishments of particular note:

Parks: Tom Weber, Parks Superintendent

- Cleaned and opened Little League and Slow Pitch restrooms
- Planted flowers in the Central Business District

Golf: Scott Haakenson, Golf Superintendent

- Spread 4 pallets of preemergent
- Installed new mailbox at clubhouse

Cemetery: Jake Bruggeman, Cemetery Sexton

- Worked very hard in having the cemetery ready for the Memorial Day ceremony.

Aquatic Center/Recreation Center: Jessi Harmon, Aquatic & Fitness Specialist

- Aquatic Center Open
- Youth TRI
- IPRA Aquatic Meeting
- IWSC Meeting
- Red Cross Ceremony
- Swim Team Starts

Recreation Center: Grant Magill, Recreation Program Specialist

- Finished up soccer season
- Cleaned out concession stands
- Organized baseball/softball league
- Held coaches meeting for baseball/softball teams
- Replaced older baseball/softball equipment
- Assisted with the Youth Triathlon

Recreation Center: Joel Cortum, Recreation Center Director

- Youth Triathlon
- Opening of Aquatic Center
- Gym flooring installation and weight room reorganization
- Start of baseball/softball/tee-ball season

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Fixed bathrooms at city buildings
- Worked on vacuums at City Hall and Rec Center
- Fixed exercise equipment
- Sinks and drains at Rec Center and City Hall
- Downtown lights
- Working on specs, bids, quotes
- Locker locks at Rec Center
- Budget items
- Theater rentals
- Floor drains at Rec Center
- Finishing budget items
- Next year's budget items
- Night cleaning 24/7 operations.
- A/C and heating repairs at city buildings
- Golf Course Club House siding
- Golf Course lights and signs
- Rec Center weight room flooring
- City construction sites
- Opening Aquatic Center
- Repair pump at Aquatic Center

Activities planned for next month and other comments:

Parks: Tom Weber, Parks Superintendent

- Mow weekly
- Pull weeds in flower beds
- Spray roundup
- Maintain ballfields
- Clean bathrooms daily
- Dump garbage daily

Golf: Scott Haakenson, Golf Superintendent

- Routine mowing
- Stop Raining!!!!

Cemetery: Jake Bruggeman, Cemetery Sexton

- Continue to maintain the grounds with mowing, trimming, and seeding.
- Pick up leftover flowers 14 days after Memorial Day.

Aquatic Center/Recreation Center: Jessi Harmon, Aquatic & Fitness Specialist

- Red Cross audit
- Two lifeguard courses
- Private pool parties
- Start of Aqua Bootcamp

Recreation Center: Grant Magill, Recreation Program Specialist

- Starting baseball/softball season
- Prepare for summer camps
- Prepare for fall sports registration
- Prepare for Co-Ed Softball
- Organize soccer equipment from spring season

Recreation Center: Joel Cortum, Recreation Center Director

- Summer camps
- Swimming lessons
- Continued weight room organization

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Aquatic Center

Safety Topic:

- Working around water
- Hearing safety



Director's Report May 2019

As reported by Rachel Van Erdewyk, Library Director

Tech Help Fridays	21	Total Print Circulation:	8,627
Children's Library Programs	307	BRIDGES Circulation:	721
Children's Programs Outreach	54	Consumer Reports:	147
Diane's Read Aloud	130	Public Computer Use:	425
Summer Reading Commercials	1,188	Wi-Fi Use:	193
Book Clubs	8	Website Visits	3,515
Crafty Library Ladies	58	Gale Databases:	187
Poetry Group	6	Global Road Warrior Page Views:	349
Dr. Whoot Visit to Pen Pal Party	30	Learning Express Resources:	697
		Freegal Music Downloads:	533
		Transparent Language:	3
		Chilton Auto Manual	0
		Zinio Digital Magazine Circulation:	73
		Daily Times Herald Page Views:	7,160
		Lynda.com	33
		RBDigital	17
		Print Circulation – CMS	143
Total Program Attendance	1,802	Total Resources Utilized	22,823
Monthly Door Count	5,618		

Special activities/accomplishments of particular note:

- 1) **Children's Programs:** Children's programming continued this month with the regular monthly schedule of Rookie Readers, Diane's Read-Aloud, Pet Readers, Romp and Read, and outreach events with book visits to the Breda daycare. Summer Reading Commercials kicked off this month with Diane talking to school kids about the summer reading shows and how to participate in the summer reading program. Dr. Whoot visited Accura Healthcare to attend a Pen Pal Party, where school kids got to meet their elder pen pals that they had been writing to throughout the school year.

- 2) **Adult & Teen Programs:** Adult programs continued this month with the regular monthly schedule of Tech Help Fridays, the Crafty Library Ladies, Book Clubs and the Poetry Group. The library has been working with 7th and 8th grade English teachers at the Carroll Middle School to provide books with more complex story lines and more mature content than what the middle school can provide in their library with the library having to ensure all library materials are adequate for 5th through 8th grade. The Carroll Public Library's young adult section has seen increased usage with the middle school with 143 additional circs!
- 3) View upcoming events on the library's Google calendar at www.carroll-library.org by clicking on the Calendar of Events link on the home page or on Facebook.
- Check out all of our Summer Reading Program 2019 Shows in June & July!

Library Statistics from May 2018-May 2019

