

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

GOVERNMENTAL BODY: Carroll City Council

DATE OF MEETING: June 10, 2019

TIME OF MEETING: 5:15 P.M.

LOCATION OF MEETING: 1026 N Adams Street - Adams Elementary School
Board Conference Room

www.cityofcarroll.com

AGENDA

- I. Pledge of Allegiance
- II. Roll Call
- III. Consent Agenda
 - A. Approval of Minutes of the May 28 Meeting
 - B. Approval of Bills and Claims
 - C. Licenses and Permits:
 - 1. Renewal of Class "B" Beer Permit including Wine Coolers with Sunday Sales – *Pizza Hut*
 - D. Acceptance of Tobacco Settlement Agreement
- IV. Oral Requests and Communications from the Audience
- V. Proclamation – National Great Outdoors Month
- VI. Ordinances
 - A. Carroll Recreation Center – One Month 24 Hour Access Fee
- VII. Resolutions
 - A. Water Distribution Main Replacements – 2019
 - 1. Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost
 - 2. Consideration of Adoption of Plans, Specifications, Form of Contract and Estimated Cost
 - B. Water Storage Tower Rehabilitation – 2019
 - 1. Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost
 - 2. Consideration of Adoption of Plans, Specifications, Form of Contract and Estimated Cost
 - C. Carroll Trails Improvements – 2019
 - 1. Report of Proposal Opening
 - 2. Engineers Letter of Recommendation
 - 3. Award of Contract

D. Professional Services Agreement – Carroll Trails Improvements 2019

E. REAP Grant Application – Graham Park District – Project #2

VIII. Reports

A. U.S. 30 - Grant Road Intersection Improvements – Change Order No. 4

B. West Central Iowa Rural Water Association - Request to Provide Water Service Within Two-Mile Limit

C. Report of Bid Opening – 72” Front Mount Mower, Cab and Blower

D. Carroll City Hall Furniture, Fixtures & Equipment (FFE) Package

1. Report of Bid Opening

2. Award of Bid

IX. Committee Reports

X. Comments from the Mayor

XI. Comments from the City Council

XII. Comments from the City Manager

XIII. Adjourn

June/July Meetings:

Airport Commission – June 10, 2019 – 21177 Quail Ave

Planning and Zoning Commission – June 12, 2019 – Region XII - 1009 E Anthony St

Library Board of Trustees – June 17, 2019 – Region XII - 1009 E Anthony St

City Council – June 24, 2019 – Adams Elementary School - 1026 N Adams St

Board of Adjustment – July 1, 2019 – Region XII - 1009 E Anthony St

City Council – July 8, 2019 – Adams Elementary School - 1026 N Adams St

Airport Commission – July 8, 2019 – 21177 Quail Ave

Planning and Zoning Commission – July 10, 2019 – Region XII - 1009 E Anthony St

Library Board of Trustees – July 15, 2019 – Region XII - 1009 E Anthony St

Parks, Recreation and Cultural Advisory Board – July 15, 2019 – Carroll Recreation Center - 716 N Grant Rd

City Council – July 22, 2019 – Adams Elementary School - 1026 N Adams St

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The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

COUNCIL MEETING

MAY 28, 2019

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Carroll Community School District Board Room, 1026 N Adams Street (Adams Elementary). Members present: Misty Boes, LaVern Dirkx, Jerry Fleshner, Clay Haley, and Mike Kots. Absent: Carolyn Siemann. Mayor Jensen presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Haley, seconded by Kots, to approve the following items on the consent agenda: a) minutes of the May 13, 2019 Council meeting, as written; b) bills and claims in the amount of \$437,049.75; and c) Resolution No. 19-42, Application for Tax Abatement under the Urban Revitalization Plan for Court Street LLC dba Lincoln Highway Suites (117 E 6th Street). On roll call, all present voted aye. Absent: Siemann. Motion carried.

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There were no oral requests or communications from the audience.

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At 5:17 p.m. Mayor Jensen opened a public hearing for the FY 2018/2019 Budget Amendment #1. Mayor Jensen closed said hearing at 5:18 p.m.

It was moved by Haley, seconded by Dirkx, to approve Resolution No. 19-43, FY 2018/2019 Budget Amendment #1. On roll call, all present voted aye. Absent: Siemann. Motion carried.

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It was moved by Fleshner, seconded by Kots, to approve Resolution No. 19-44, Amendment Number 4 to the Professional Services Agreement with OPN Architects in the amount of \$2,900 for the Design of the Entry Stoop and Stairs at the new City Hall. On roll call, all present voted aye. Absent: Siemann. Motion carried.

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It was moved by Haley, seconded by Fleshner, to approve Change Order No. 5 to the Carroll Public Library/Carroll City Hall project in the amount of \$17,800.00 and add 2 days to the City Hall portion of the contract and 8 days to the Library portion of the contract. The effect of the proposed Change Order No. 5 on the contract is as follows:

	<u>Cost</u>	<u>City Hall Completion Date</u>	<u>Library Completion Date</u>
Original Contract	\$ 4,526,100.00	August 2, 2019	October 25, 2019
Change Order No. 1 (Approved)	\$ 29,087.00	9 days	0 days
Contract with Change Order #1	\$ 4,555,187.00	August 11, 2019	October 25, 2019
Change Order No. 2 (Approved)	\$ 56,451.00	8 days	11 days
Contract with Change Order #2	\$ 4,611,638.00	August 21, 2019	November 11, 2019
Change Order No. 3 (Approved)	\$ 86,606.00	21 days	25 days
Contract with Change Order #3	\$ 4,698,244.00	September 20, 2019	December 17, 2019
Change Order No. 4 (Approved)	\$ 38,363.00	11 days	4 days
Contract with Change Order #4	\$ 4,736,607.00	October 1, 2019	December 19, 2019
Change Order No. 5 (Proposed)	\$ 17,800.00	2 days	8 days
Contract with Change Order #5	\$ 4,754,407.00	October 3, 2019	January 2, 2020

On roll call, all present voted aye. Absent: Siemann. Motion carried.

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It was moved by Kots, seconded by Haley, to acknowledge the assignment of Trustee, Escrow Agent and/or Paying Agent Agreement(s) with Bankers Trust Company to UMB Bank, n.a. On roll call, all present voted aye. Absent: Siemann. Motion carried.

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It was moved by Dirkx, seconded by Fleshner, to approve the street closure of 5th Street from Clark Street to the alleyway east of Court Street on June 15, 2019 for a Relay for Life fundraiser event. Andy Reiman addressed Council on this issue. On roll call, all present voted aye. Absent: Siemann. Motion carried.

It was moved by Haley, seconded by Boes, to allow the sale and consumption of alcohol in the above-mentioned street closure area. On roll call, all present voted aye. Absent: Siemann. Motion carried.

It was moved by Kots, seconded by Haley, to approve Outdoor Service – *Kerp's* (June 15, 2019). On roll call, all present voted aye. Absent: Siemann. Motion carried.

It was moved by Haley, seconded by Fleshner, to approve Outdoor Service – *Carroll Brewing Company* (June 15, 2019). On roll call, all present voted aye. Absent: Siemann. Motion carried.

It was moved by Fleshner, seconded by Haley, to approve a Relay for Life Fun Run 5K on city streets. The city is requiring a waiver form for runners to sign and also obtain special event insurance naming the City of Carroll as an additional named insured. On roll call, all present voted aye. Absent: Siemann. Motion carried.

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It was moved by Dirkx, seconded by Haley, to approve the downtown area street closure of the 400 & 500 block of N Adams, 100 & 200 block of W 5th Street, and 200 block of W 4th Street for the Sesquicentennial Celebration on July 19, 2019. Shannon Landauer, Carroll Chamber of Commerce Executive Director, and Rosanne Nees, Carroll Chamber of Commerce Business Development Director, addressed Council on this issue. On roll call, all present voted aye. Absent: Siemann. Motion carried.

It was moved by Dirkx, seconded by Haley, to allow the sale and consumption of alcohol in the above-mentioned street closure area. On roll call, all present voted aye. Absent: Siemann. Motion carried.

It was moved by Dirkx, seconded by Haley, to approve a new 5-day Class “B” Beer Permit (includes Wine Coolers) with Outdoor Service – *Carroll Chamber of Commerce* (July 19, 2019). On roll call, all present voted aye. Absent: Siemann. Motion carried.

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Council held a workshop to discuss a proposed Rental Housing Code. No Council action taken.

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It was moved by Fleshner, seconded by Haley, to adjourn at 7:10 p.m. On roll call, all present voted aye. Absent: Siemann. Motion carried.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

ACCOUNTS PAYABLE
OPEN ITEM REPORT
SUMMARY

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
PARTIALLY ITEMS DATES:	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
UNPAID ITEMS DATES :		5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
01-001621	ACE HARDWARE	AIR COMPRESSOR RETURNED	109.99-	0.00	000000	0/00/00	109.99-
01-001621	ACE HARDWARE	SUPPLIES	3.97	0.00	000000	0/00/00	3.97
01-001621	ACE HARDWARE	SUPPLIES	11.97	0.00	000000	0/00/00	11.97
01-001621	ACE HARDWARE	SUPPLIES	1.49	0.00	000000	0/00/00	1.49
01-001621	ACE HARDWARE	SUPPLIES	8.98	0.00	000000	0/00/00	8.98
01-001621	ACE HARDWARE	JET/VAC REPAIRS	7.99	0.00	000000	0/00/00	7.99
01-001621	ACE HARDWARE	SUPPLIES	25.97	0.00	000000	0/00/00	25.97
01-001621	ACE HARDWARE	SUPPLIES	7.99	0.00	000000	0/00/00	7.99
01-001621	ACE HARDWARE	SUPPLIES	2.59	0.00	000000	0/00/00	2.59
01-001621	ACE HARDWARE	SUPPLIES	20.97	0.00	000000	0/00/00	20.97
01-001621	ACE HARDWARE	DOOR REPAIRS	16.99	0.00	000000	0/00/00	16.99
01-001621	ACE HARDWARE	SUPPLIES	14.99	0.00	000000	0/00/00	14.99
01-001621	ACE HARDWARE	DOOR REPAIRS	10.98	0.00	000000	0/00/00	10.98
01-001621	ACE HARDWARE	DOOR SEAL REPAIRS	10.98	0.00	000000	0/00/00	10.98
01-001621	ACE HARDWARE	SUPPLIES	78.90	0.00	000000	0/00/00	78.90
01-001621	ACE HARDWARE	OIL	5.99	0.00	000000	0/00/00	5.99
01-001621	ACE HARDWARE	SUPPLIES	15.98	0.00	000000	0/00/00	15.98
01-001621	ACE HARDWARE	SUPPLIES	3.99	0.00	000000	0/00/00	3.99
01-001621	ACE HARDWARE	SUPPLIES	5.99	0.00	000000	0/00/00	5.99
		** TOTALS **	146.72	0.00			146.72
01-002370	ARNOLD MOTOR SUPPLY	BATTERIES #28	239.98	0.00	000000	0/00/00	239.98
01-002370	ARNOLD MOTOR SUPPLY	SUPPLIES	16.70	0.00	000000	0/00/00	16.70
01-002370	ARNOLD MOTOR SUPPLY	SUPPLIES	25.87	0.00	000000	0/00/00	25.87
01-002370	ARNOLD MOTOR SUPPLY	BLADES	24.98	0.00	000000	0/00/00	24.98
01-002370	ARNOLD MOTOR SUPPLY	SUPPLIES	32.63	0.00	000000	0/00/00	32.63
		** TOTALS **	340.16	0.00			340.16
01-000048	AVAILA BANK	6/1/2019 P & I PAYMENTS	122,881.74	122,881.74-	114778	5/31/19	0.00
		** TOTALS **	122,881.74	122,881.74-			0.00
01-002805	BADDING CONSTRUCTION CO.	LIBRARY/CITY HALL #8	363,372.47	0.00	000000	0/00/00	363,372.47
01-002805	BADDING CONSTRUCTION CO.	STREETSCAPE PHASE 9	14,931.28	0.00	000000	0/00/00	14,931.28
		** TOTALS **	378,303.75	0.00			378,303.75
01-004872	BANKERS TRUST COMPANY	6/1/2019 P & I PAYMENTS	552,225.00	552,225.00-	000000	6/03/19	0.00
		** TOTALS **	552,225.00	552,225.00-			0.00
01-000609	BIERSCHBACH EQUIP & SUPPL	EQUIPMENT MAINTENANCE SUPPLIES	3,099.65	0.00	000000	0/00/00	3,099.65
		** TOTALS **	3,099.65	0.00			3,099.65
01-003515	BOMGAARS	SUPPLIES RETURNED	32.99-	0.00	000000	0/00/00	32.99-
01-003515	BOMGAARS	SUPPLIES	32.70	0.00	000000	0/00/00	32.70
01-003515	BOMGAARS	PRISON WORKER SUPPLIES	5.98	0.00	000000	0/00/00	5.98

ACCOUNTS PAYABLE
OPEN ITEM REPORT
SUMMARY

=====PAYMENT DATES=====				=====ITEM DATES=====				=====POSTING DATES=====			
PAID ITEMS DATES	:	5/24/2019	THRU 6/06/2019	5/24/2019	THRU 6/06/2019	5/24/2019	THRU 6/06/2019	5/24/2019	THRU 6/06/2019	5/24/2019	THRU 6/06/2019
PARTIALLY ITEMS DATES:		5/24/2019	THRU 6/06/2019	5/24/2019	THRU 6/06/2019	5/24/2019	THRU 6/06/2019	5/24/2019	THRU 6/06/2019	5/24/2019	THRU 6/06/2019
UNPAID ITEMS DATES	:			5/24/2019	THRU 6/06/2019	5/24/2019	THRU 6/06/2019	5/24/2019	THRU 6/06/2019	5/24/2019	THRU 6/06/2019

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
01-003515	BOMGAARS	SUPPLIES	27.55	0.00	000000	0/00/00	27.55
01-003515	BOMGAARS	SUPPLIES	93.89	0.00	000000	0/00/00	93.89
01-003515	BOMGAARS	REPAIR PARTS	9.99	0.00	000000	0/00/00	9.99
01-003515	BOMGAARS	AIR COMPRESSOR	149.99	0.00	000000	0/00/00	149.99
01-003515	BOMGAARS	SUPPLIES	29.96	0.00	000000	0/00/00	29.96
01-003515	BOMGAARS	SUPPLIES	32.99	0.00	000000	0/00/00	32.99
01-003515	BOMGAARS	REPAIR PARTS	13.10	0.00	000000	0/00/00	13.10
01-003515	BOMGAARS	CAMERA CLEANER	7.98	0.00	000000	0/00/00	7.98
01-003515	BOMGAARS	SUPPLIES	8.99	0.00	000000	0/00/00	8.99
01-003515	BOMGAARS	WEED SPRAY	19.99	0.00	000000	0/00/00	19.99
01-003515	BOMGAARS	SUPPLIES	14.98	0.00	000000	0/00/00	14.98
** TOTALS **			415.10	0.00			415.10
01-001134	BRAD BURKE	IOWA POLICE CHIEFS CONFERENCE	229.68	229.68-	114784	5/31/19	0.00
** TOTALS **			229.68	229.68-			0.00
01-003661	BREDA TELEPHONE CORPORATI	CITY HALL TELEPHONE MOVE	10,780.35	0.00	000000	0/00/00	10,780.35
** TOTALS **			10,780.35	0.00			10,780.35
01-003670	BRIGGS INC OF OMAHA	RESTROOM SUPPLIES	44.21	44.21-	114789	5/31/19	0.00
01-003670	BRIGGS INC OF OMAHA	IRRIGATION SYSTEM PARTS	19.27	0.00	000000	0/00/00	19.27
** TOTALS **			63.48	44.21-			19.27
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	38.94	0.00	000000	0/00/00	38.94
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	339.97	0.00	000000	0/00/00	339.97
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	236.32	0.00	000000	0/00/00	236.32
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	64.08	0.00	000000	0/00/00	64.08
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	98.00	0.00	000000	0/00/00	98.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	194.25	0.00	000000	0/00/00	194.25
** TOTALS **			971.56	0.00			971.56
01-003045	CARPET ONE FLOOR & HOME	WEIGHT ROOM FLOOR	21,674.37	0.00	000000	0/00/00	21,674.37
** TOTALS **			21,674.37	0.00			21,674.37
01-004133	CARROLL BROADCASTING CO.	RADIO ADS	1,200.00	0.00	000000	0/00/00	1,200.00
** TOTALS **			1,200.00	0.00			1,200.00
01-004146	CARROLL CONTROL SYSTEMS	BOILER REPAIRS	228.00	0.00	000000	0/00/00	228.00
** TOTALS **			228.00	0.00			228.00
01-002169	CARROLL COUNTY PUBLIC HEA	EMPLOYEE PHYSICAL FIFERLICK	75.00	0.00	000000	0/00/00	75.00
** TOTALS **			75.00	0.00			75.00
01-004196	CARROLL HYDRAULICS	HYDRAULIC REPAIRS #35	122.32	0.00	000000	0/00/00	122.32

ACCOUNTS PAYABLE
OPEN ITEM REPORT
SUMMARY

=====PAYMENT DATES=====			=====ITEM DATES=====			=====POSTING DATES=====		
PAID ITEMS DATES	: 5/24/2019 THRU 6/06/2019		5/24/2019 THRU 6/06/2019			5/24/2019 THRU 6/06/2019		
PARTIALLY ITEMS DATES:	5/24/2019 THRU 6/06/2019		5/24/2019 THRU 6/06/2019			5/24/2019 THRU 6/06/2019		
UNPAID ITEMS DATES	:		5/24/2019 THRU 6/06/2019			5/24/2019 THRU 6/06/2019		
VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----	
01-004196	CARROLL HYDRAULICS	HYDRAULIC HOSE #34	117.58	0.00	000000	0/00/00	117.58	
		** TOTALS **	239.90	0.00			239.90	
01-004325	CENTRAL IOWA DISTRIBUTING	CLEANING SUPPLIES	93.00	0.00	000000	0/00/00	93.00	
		** TOTALS **	93.00	0.00			93.00	
01-003058	CENTRAL IOWA READY MIX	MUDJACKING - 10TH STREET	1,130.00	0.00	000000	0/00/00	1,130.00	
01-003058	CENTRAL IOWA READY MIX	MUDJACKING - 10TH STREET	944.00	0.00	000000	0/00/00	944.00	
01-003058	CENTRAL IOWA READY MIX	MUDJACKING - 10TH STREET	1,694.00	0.00	000000	0/00/00	1,694.00	
		** TOTALS **	3,768.00	0.00			3,768.00	
01-001148	CERTIFIED TESTING SERVICE	SOIL TESTING	1,421.75	0.00	000000	0/00/00	1,421.75	
		** TOTALS **	1,421.75	0.00			1,421.75	
01-004137	CHAMBER OF COMMERCE	EMPLOYEE SERVICE AWARDS	200.00	0.00	000000	0/00/00	200.00	
		** TOTALS **	200.00	0.00			200.00	
01-002867	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	257.48	0.00	000000	0/00/00	257.48	
		** TOTALS **	257.48	0.00			257.48	
01-001153	COLOR-FLEX	DISTANCE MARKERS	285.00	0.00	000000	0/00/00	285.00	
		** TOTALS **	285.00	0.00			285.00	
01-004835	COMMERCIAL SAVINGS BANK	6/1/2019 P & I PAYMENTS	53,234.17	53,234.17-	114790	5/31/19	0.00	
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	12,930.29	12,930.29-	000511	6/06/19	0.00	
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	15,794.76	15,794.76-	000511	6/06/19	0.00	
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	4,724.58	4,724.58-	000511	6/06/19	0.00	
		** TOTALS **	86,683.80	86,683.80-			0.00	
01-000366	COMPUTER & NETWORK SPEC	MISC COMPUTER ISSUES	330.00	0.00	000000	0/00/00	330.00	
		** TOTALS **	330.00	0.00			330.00	
01-003145	CORE AND MAIN LP	METERS	2,226.00	0.00	000000	0/00/00	2,226.00	
01-003145	CORE AND MAIN LP	METERS	448.00	0.00	000000	0/00/00	448.00	
		** TOTALS **	2,674.00	0.00			2,674.00	
01-001595	COUNSEL OFFICE & DOCUMENT	COPIER CONTRACT	311.29	0.00	000000	0/00/00	311.29	
		** TOTALS **	311.29	0.00			311.29	
01-005395	D & K PRODUCTS	TURF SUPPLIES	449.68	0.00	000000	0/00/00	449.68	
01-005395	D & K PRODUCTS	DYE FOR CHEMICAL SPRAYING	225.00	0.00	000000	0/00/00	225.00	
		** TOTALS **	674.68	0.00			674.68	
01-000854	DEARBORN NATIONAL	JUNE LIFE INSURANCE PREMIUMS	322.24	322.24-	114783	5/31/19	0.00	

ACCOUNTS PAYABLE
OPEN ITEM REPORT
SUMMARY

=====PAYMENT DATES=====			=====ITEM DATES=====			=====POSTING DATES=====		
PAID ITEMS DATES	:	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
PARTIALLY ITEMS DATES:		5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
UNPAID ITEMS DATES	:		5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
** TOTALS **			322.24	322.24-			0.00
01-005645	DEPARTMENT OF PUBLIC SAFE	CONTRACT IOWA SYSTEM	657.00	0.00	000000	0/00/00	657.00
** TOTALS **			657.00	0.00			657.00
01-000781	DIXON CONSTRUCTION CO.	US HWY 30 & GRANT ROAD	1,925.00	0.00	000000	0/00/00	1,925.00
** TOTALS **			1,925.00	0.00			1,925.00
01-006275	DREES OIL CO. INC.	DIESEL FUEL	967.76	0.00	000000	0/00/00	967.76
01-006275	DREES OIL CO. INC.	DIESEL FUEL	1,007.55	0.00	000000	0/00/00	1,007.55
01-006275	DREES OIL CO. INC.	UNLEADED GASOLINE	697.90	0.00	000000	0/00/00	697.90
** TOTALS **			2,673.21	0.00			2,673.21
01-006725	EARL MAY STORE	CBD FLOWERS	318.00	0.00	000000	0/00/00	318.00
01-006725	EARL MAY STORE	CBD FLOWERS	115.82	0.00	000000	0/00/00	115.82
01-006725	EARL MAY STORE	CBD FLOWERS	1,108.70	0.00	000000	0/00/00	1,108.70
01-006725	EARL MAY STORE	CBD FLOWERS	155.78	0.00	000000	0/00/00	155.78
01-006725	EARL MAY STORE	CBD FLOWERS	399.90	0.00	000000	0/00/00	399.90
01-006725	EARL MAY STORE	CBD FLOWERS	38.00	0.00	000000	0/00/00	38.00
** TOTALS **			2,136.20	0.00			2,136.20
01-012590	ECHO ELECTRIC SUPPLY	REPAIR PARTS	28.87	28.87-	114791	5/31/19	0.00
** TOTALS **			28.87	28.87-			0.00
01-006810	ECOWATER SYSTEMS	SOFTNER SALT	54.40	0.00	000000	0/00/00	54.40
** TOTALS **			54.40	0.00			54.40
01-007383	ENVIRONMENTAL HEALTH DEPA	POOL AND SPA REGISTRATION	964.00	0.00	000000	0/00/00	964.00
** TOTALS **			964.00	0.00			964.00
01-003101	ERIC JENSEN	ACCESS WASHINGTON AIRFARE	457.96	0.00	000000	0/00/00	457.96
** TOTALS **			457.96	0.00			457.96
01-007860	EXECUTIVE TECHNOLOGIES	COPIER CONTRACT	138.95	0.00	000000	0/00/00	138.95
** TOTALS **			138.95	0.00			138.95
01-008050	FASTENAL COMPANY	BATTING CAGE CLIPS	546.70	0.00	000000	0/00/00	546.70
** TOTALS **			546.70	0.00			546.70
01-001291	FEH DESIGN	STREET MAINT. FACILITY	16,320.00	0.00	000000	0/00/00	16,320.00
** TOTALS **			16,320.00	0.00			16,320.00
01-000633	FILTER CARE	FILTERS CLEANED	104.20	0.00	000000	0/00/00	104.20
** TOTALS **			104.20	0.00			104.20

ACCOUNTS PAYABLE
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=====PAYMENT DATES=====			=====ITEM DATES=====			=====POSTING DATES=====		
PAID ITEMS DATES	:	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
PARTIALLY ITEMS DATES:	:	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
UNPAID ITEMS DATES	:		5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----

01-010156	GRAPHIC EDGE, THE	YOUTH TRIATHLON SHIRTS	582.20	0.00	000000	0/00/00	582.20
01-010156	GRAPHIC EDGE, THE	POLICE DEPT. SHIRTS	344.94	0.00	000000	0/00/00	344.94
01-010156	GRAPHIC EDGE, THE	T-BALL SHIRTS	521.00	0.00	000000	0/00/00	521.00
01-010156	GRAPHIC EDGE, THE	SOFTBALL SHIRTS	276.75	0.00	000000	0/00/00	276.75
01-010156	GRAPHIC EDGE, THE	BASEBALL SHIRTS	355.00	0.00	000000	0/00/00	355.00
01-010156	GRAPHIC EDGE, THE	BB/SB SHIRTS	483.25	0.00	000000	0/00/00	483.25
01-010156	GRAPHIC EDGE, THE	BB/SB SHIRTS	595.50	0.00	000000	0/00/00	595.50
01-010156	GRAPHIC EDGE, THE	GUARD SHIRTS	5.79	0.00	000000	0/00/00	5.79
01-010156	GRAPHIC EDGE, THE	T-BALL SHIRT	4.75	0.00	000000	0/00/00	4.75
01-010156	GRAPHIC EDGE, THE	BASEBALL SHIRT	4.75	0.00	000000	0/00/00	4.75
01-010156	GRAPHIC EDGE, THE	SOFTBALL SHIRT	4.75	0.00	000000	0/00/00	4.75
01-010156	GRAPHIC EDGE, THE	BASEBALL SHIRTS	9.50	0.00	000000	0/00/00	9.50
01-010156	GRAPHIC EDGE, THE	BASEBALL SHIRTS	9.50	0.00	000000	0/00/00	9.50
		** TOTALS **	3,197.68	0.00			3,197.68
01-001055	GROUT SCOUTS	MUDJACKING	10,345.00	0.00	000000	0/00/00	10,345.00
		** TOTALS **	10,345.00	0.00			10,345.00
01-010660	HAWKEYE TRUCK EQUIPMENT	SUPPLIES	493.17	0.00	000000	0/00/00	493.17
		** TOTALS **	493.17	0.00			493.17
01-012552	INDUSTRIAL BEARING SUPP.	REPAIR PARTS	42.00	0.00	000000	0/00/00	42.00
		** TOTALS **	42.00	0.00			42.00
01-001538	IOWA FINANCE AUTHORITY	6/1/2019 P & I PAYMENTS	652,930.00	652,930.00-	000000	6/03/19	0.00
		** TOTALS **	652,930.00	652,930.00-			0.00
01-012666	IOWA ONE CALL	APRIL 2019 LOCATES	188.10	0.00	000000	0/00/00	188.10
		** TOTALS **	188.10	0.00			188.10
01-000473	IOWA SAVINGS BANK	6/1/2019 P & I PAYMENTS	79,407.09	79,407.09-	114779	5/31/19	0.00
		** TOTALS **	79,407.09	79,407.09-			0.00
01-012685	IOWA SMALL ENGINE CENTER	CHAINS	55.30	0.00	000000	0/00/00	55.30
01-012685	IOWA SMALL ENGINE CENTER	SUPPLIES	4.76	0.00	000000	0/00/00	4.76
		** TOTALS **	60.06	0.00			60.06
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	960.00	0.00	000000	0/00/00	960.00
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	960.00	0.00	000000	0/00/00	960.00
		** TOTALS **	1,920.00	0.00			1,920.00
01-003243	JET'S OUTDOOR POWER AND S	FUEL PUMP	76.70	0.00	000000	0/00/00	76.70
		** TOTALS **	76.70	0.00			76.70

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PAID ITEMS DATES	:	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
PARTIALLY ITEMS DATES:	:	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
UNPAID ITEMS DATES	:		5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
01-002163	JR'S UNLOCK SERVICE	KEYS FOR AQUATIC CENTER	7.50	0.00	000000	0/00/00	7.50
		** TOTALS **	7.50	0.00			7.50
01-000994	KABEL BUSINESS SERVICES - MAY HRA PARTICIPANT FEES		169.00	169.00-	000000	5/31/19	0.00
01-000994	KABEL BUSINESS SERVICES - JUNE FLEX PARTICIPANT FEES		93.60	93.60-	000000	6/05/19	0.00
		** TOTALS **	262.60	262.60-			0.00
01-014520	KASPERBAUER CLEANING SER	LAUNDRER RUGS	90.24	0.00	000000	0/00/00	90.24
01-014520	KASPERBAUER CLEANING SER	LAUNDRER RUGS	90.24	0.00	000000	0/00/00	90.24
01-014520	KASPERBAUER CLEANING SER	LAUNDRER RUGS	90.24	0.00	000000	0/00/00	90.24
01-014520	KASPERBAUER CLEANING SER	LANDER MOPS	14.72	0.00	000000	0/00/00	14.72
01-014520	KASPERBAUER CLEANING SER	SEW ON PATCHES - UNIFORMS	38.00	0.00	000000	0/00/00	38.00
01-014520	KASPERBAUER CLEANING SER	BURKE UNIFORM MENDING	12.00	0.00	000000	0/00/00	12.00
		** TOTALS **	335.44	0.00			335.44
01-000560	LAURA SCHAEFER	IMFOA SPRING CONFERENCE	106.72	106.72-	114781	5/31/19	0.00
		** TOTALS **	106.72	106.72-			0.00
01-001922	MIDWEST AUTOMATIC FIRE SP	SPRINKLER SYSTEM INSPECTION	205.00	0.00	000000	0/00/00	205.00
		** TOTALS **	205.00	0.00			205.00
01-017575	MIDWEST STORAGE SOLUTIONS	LABEL AGREEMENT	350.00	0.00	000000	0/00/00	350.00
		** TOTALS **	350.00	0.00			350.00
01-002596	MOHR SAND GRAVEL & CONSTR	ICE CONTROL SAND	5,683.65	0.00	000000	0/00/00	5,683.65
		** TOTALS **	5,683.65	0.00			5,683.65
01-018408	NAPA AUTO PARTS	BATTERY CLEANER	10.98	0.00	000000	0/00/00	10.98
01-018408	NAPA AUTO PARTS	REPAIR PARTS	6.29	0.00	000000	0/00/00	6.29
01-018408	NAPA AUTO PARTS	IMPACT WRENCH	119.99	0.00	000000	0/00/00	119.99
01-018408	NAPA AUTO PARTS	SUPPLIES	12.58	0.00	000000	0/00/00	12.58
01-018408	NAPA AUTO PARTS	SUPPLIES	39.00	0.00	000000	0/00/00	39.00
01-018408	NAPA AUTO PARTS	DREGREASER	26.99	0.00	000000	0/00/00	26.99
01-018408	NAPA AUTO PARTS	OIL DRY AND ZIP TIES	67.49	0.00	000000	0/00/00	67.49
		** TOTALS **	283.32	0.00			283.32
01-020208	O'HALLORAN INTERNATIONAL	EQUIPMENT REPAIRS	260.44	0.00	000000	0/00/00	260.44
		** TOTALS **	260.44	0.00			260.44
01-003210	PATRICK MC CARTY	ARIDE CLASS EXPENSES	18.57	18.57-	114787	5/31/19	0.00
		** TOTALS **	18.57	18.57-			0.00
01-021220	PEPSI BEVERAGES COMPANY	AQUATICS CONCESSIONS	1,003.63	0.00	000000	0/00/00	1,003.63

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PARTIALLY ITEMS DATES:	:	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
UNPAID ITEMS DATES	:		5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019

VENDOR	----	VENDOR NAME	-----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE---
					** TOTALS **	1,003.63	0.00			1,003.63
01-001949		PERFORMANCE TIRE & SERVIC		#15 OIL CHANGE	26.47	0.00	000000	0/00/00		26.47
01-001949		PERFORMANCE TIRE & SERVIC		OIL CHANGE #16	35.54	0.00	000000	0/00/00		35.54
01-001949		PERFORMANCE TIRE & SERVIC		OIL CHANGE #20	26.47	0.00	000000	0/00/00		26.47
01-001949		PERFORMANCE TIRE & SERVIC		OIL CHANGE #17	26.89	0.00	000000	0/00/00		26.89
01-001949		PERFORMANCE TIRE & SERVIC		OIL CHANGE #18	26.47	0.00	000000	0/00/00		26.47
01-001949		PERFORMANCE TIRE & SERVIC		TIRE REPAIRS	25.44	0.00	000000	0/00/00		25.44
01-001949		PERFORMANCE TIRE & SERVIC		TIRE REPAIRS	25.44	0.00	000000	0/00/00		25.44
01-001949		PERFORMANCE TIRE & SERVIC		TIRE REPAIRS	21.20	0.00	000000	0/00/00		21.20
01-001949		PERFORMANCE TIRE & SERVIC		OIL CHANGE #19	26.47	0.00	000000	0/00/00		26.47
01-001949		PERFORMANCE TIRE & SERVIC		OIL CHANGE #20	26.47	0.00	000000	0/00/00		26.47
01-001949		PERFORMANCE TIRE & SERVIC		OIL CHANGE #15	31.39	0.00	000000	0/00/00		31.39
01-001949		PERFORMANCE TIRE & SERVIC		OIL CHANGE #17	25.70	0.00	000000	0/00/00		25.70
01-001949		PERFORMANCE TIRE & SERVIC		#18 OIL CHANGE AND TIRES	666.58	0.00	000000	0/00/00		666.58
01-001949		PERFORMANCE TIRE & SERVIC		#16 OIL CHANGE/TIRES	728.15	0.00	000000	0/00/00		728.15
					** TOTALS **	1,718.68	0.00			1,718.68
01-001490		PITNEY BOWES/PURCHASE POW		POSTAGE	2,000.00	2,000.00-	114697	5/24/19		0.00
					** TOTALS **	2,000.00	2,000.00-			0.00
01-021735		POSTMASTER		POSTAGE TO MAIL WATER	1,563.60	1,563.60-	114698	5/24/19		0.00
					** TOTALS **	1,563.60	1,563.60-			0.00
01-003159		PRIME POINT POLYGRAPH LLC		MENTZER PRE-EMPLOY EXAM	280.56	0.00	000000	0/00/00		280.56
					** TOTALS **	280.56	0.00			280.56
01-000625		PRODUCTIVITY PLUS ACCOUNT		MOWER REPAIRS	75.58	75.58-	114782	5/31/19		0.00
01-000625		PRODUCTIVITY PLUS ACCOUNT		WHEEL ASSEMBLY	69.98	69.98-	114782	5/31/19		0.00
01-000625		PRODUCTIVITY PLUS ACCOUNT		FILTERS #31	100.50	100.50-	114782	5/31/19		0.00
01-000625		PRODUCTIVITY PLUS ACCOUNT		REPAIR PARTS	58.85	58.85-	114782	5/31/19		0.00
01-000625		PRODUCTIVITY PLUS ACCOUNT		SEALS AND OIL	15.88	15.88-	114782	5/31/19		0.00
					** TOTALS **	320.79	320.79-			0.00
01-003173		R & R RENTAL		WATER BILL	42.60	42.60-	114786	5/31/19		0.00
					** TOTALS **	42.60	42.60-			0.00
01-001136		R & R SEPTIC SERVICE INC		PORTABLE RESTROOM RENTAL	110.00	0.00	000000	0/00/00		110.00
					** TOTALS **	110.00	0.00			110.00
01-000490		RANDALL M. KRAUEL		TAC MEETING MILEAGE	75.98	75.98-	114780	5/31/19		0.00
					** TOTALS **	75.98	75.98-			0.00
01-023640		RAY'S REFUSE SERVICE		MAY GARBAGE PICKUP	1,485.64	0.00	000000	0/00/00		1,485.64

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PARTIALLY ITEMS DATES:		5/24/2019 THRU 6/06/2019	5/24/2019 THRU	6/06/2019	5/24/2019 THRU	6/06/2019	5/24/2019 THRU	6/06/2019
UNPAID ITEMS DATES	:		5/24/2019 THRU	6/06/2019	5/24/2019 THRU	6/06/2019	5/24/2019 THRU	6/06/2019

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
** TOTALS **			1,485.64	0.00			1,485.64
01-002362	RHOMAR INDUSTRIES INC.	SNOW REMOVAL SUPPLIES	729.71	0.00	000000	0/00/00	729.71
** TOTALS **			729.71	0.00			729.71
01-002987	RIESBERG AUDIO AND DETAIL ROAD GRADER RADIO		82.62	0.00	000000	0/00/00	82.62
** TOTALS **			82.62	0.00			82.62
01-024905	SAFETY-KLEEN CORP.	PARTS WASHER SOLVENT	259.09	0.00	000000	0/00/00	259.09
** TOTALS **			259.09	0.00			259.09
01-000155	SHIVE HATTERY INC	CHAPEL CONDITIONAL STUDY	376.20	0.00	000000	0/00/00	376.20
** TOTALS **			376.20	0.00			376.20
01-001652	SNAPPY POPCORN CO. INC.	AQUATIC CONCESSIONS	65.00	0.00	000000	0/00/00	65.00
** TOTALS **			65.00	0.00			65.00
01-002865	STATE FAIR MINI DONUTS US	DONUT CONCESSIONS	191.65	0.00	000000	0/00/00	191.65
** TOTALS **			191.65	0.00			191.65
01-028180	STATE HYGIENIC LABORATORY	WATER SAMPLE ANALYSIS	41.00	0.00	000000	0/00/00	41.00
** TOTALS **			41.00	0.00			41.00
01-025880	STONE PRINTING CO.	ANIMAL DISPOSITIONS	249.00	0.00	000000	0/00/00	249.00
01-025880	STONE PRINTING CO.	SUPPLIES	17.50	0.00	000000	0/00/00	17.50
** TOTALS **			266.50	0.00			266.50
01-026401	TEN POINT CONSTRUCTION CO	2019 STREET RESURFACING	535,908.09	0.00	000000	0/00/00	535,908.09
** TOTALS **			535,908.09	0.00			535,908.09
01-027060	TREASURER OF IOWA	5/1-5/15/2019 SALES TAX	461.00	461.00-	000000	5/24/19	0.00
01-027060	TREASURER OF IOWA	5/16-5/31/198 SALES TAX	9,053.00	9,053.00-	000000	6/03/19	0.00
** TOTALS **			9,514.00	9,514.00-			0.00
01-000534	TRI AIR TESTING INC.	SCBA BREATHING AIR ANALYSIS	195.01	0.00	000000	0/00/00	195.01
** TOTALS **			195.01	0.00			195.01
01-003442	TUCKER HINNERS	TOBACCO COMPLIANCE	60.00	0.00	000000	0/00/00	60.00
** TOTALS **			60.00	0.00			60.00
01-001088	TYLER TECHNOLOGIES	ONLINE BILLING ACCESS	180.00	0.00	000000	0/00/00	180.00
** TOTALS **			180.00	0.00			180.00
01-003165	ULINE INC	ROPE RAILING	568.47	0.00	000000	0/00/00	568.47

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PARTIALLY ITEMS DATES:	:	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
UNPAID ITEMS DATES	:		5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
** TOTALS **			568.47	0.00			568.47
01-002661	UNITED BANK OF IOWA	6/1/2019 P & I PAYMENTS	62,105.36	62,105.36-	114785	5/31/19	0.00
** TOTALS **			62,105.36	62,105.36-			0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 5/18/2019	56.84	56.84-	114699	5/24/19	0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 5/25/2019	24.53	24.53-	114792	5/31/19	0.00
** TOTALS **			81.37	81.37-			0.00
01-028174	UNITED STATES CELLULAR	CELL PHONES	271.18	271.18-	114700	5/24/19	0.00
** TOTALS **			271.18	271.18-			0.00
01-028814	VAN METER COMPANY, THE	LED PARKING LOT LIGHTS	430.37	0.00	000000	0/00/00	430.37
** TOTALS **			430.37	0.00			430.37
01-002666	VAN WALL EQUIPMENT INC.	PALLET FORK	975.00	0.00	000000	0/00/00	975.00
** TOTALS **			975.00	0.00			975.00
01-029010	VEENSTRA & KIMM INC.	WWTP FACILITY PLAN #4	434.50	0.00	000000	0/00/00	434.50
01-029010	VEENSTRA & KIMM INC.	WWTP DISINFECTION IMP #3	590.00	0.00	000000	0/00/00	590.00
** TOTALS **			1,024.50	0.00			1,024.50
01-030120	WAL-MART STORE #01-1787	STORAGE CONTAINERS	12.81	0.00	000000	0/00/00	12.81
01-030120	WAL-MART STORE #01-1787	SUPPLIES	9.69	0.00	000000	0/00/00	9.69
01-030120	WAL-MART STORE #01-1787	SUPPLIES	68.81	0.00	000000	0/00/00	68.81
01-030120	WAL-MART STORE #01-1787	DVDS	10.24	0.00	000000	0/00/00	10.24
01-030120	WAL-MART STORE #01-1787	DVDS AND SLEEVES	28.25	0.00	000000	0/00/00	28.25
** TOTALS **			129.80	0.00			129.80
01-003441	WESTSIDE STATE BANK	6/1/2019 P & I PAYMENTS	79,407.09	79,407.09-	114788	5/31/19	0.00
** TOTALS **			79,407.09	79,407.09-			0.00
* Payroll Expense			169,715.24				

06-06-2019 11:25 AM
VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

ACCOUNTS PAYABLE
OPEN ITEM REPORT
SUMMARY

PAGE: 10
BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
PARTIALLY ITEMS DATES:	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
UNPAID ITEMS DATES :		5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019

REPORT TOTALS

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	1,820,237.73	1,820,237.73CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	1,023,016.23	0.00	1,023,016.23
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	2,843,253.96	1,820,237.73CR	1,023,016.23

UNPAID RECAP

UNPAID INVOICE TOTALS	1,023,159.21
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	142.98CR
** UNPAID TOTALS **	1,023,016.23

06-06-2019 11:25 AM
VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

PAGE: 11
BANK: AP

=====PAYMENT DATES=====			=====ITEM DATES=====			=====POSTING DATES=====		
PAID ITEMS DATES	:	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
PARTIALLY ITEMS DATES:		5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019
UNPAID ITEMS DATES	:		5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019	5/24/2019 THRU 6/06/2019

FUND TOTALS

001	GENERAL FUND	73,499.25
010	HOTEL/MOTEL TAX	15.11
110	ROAD USE TAX FUND	29,026.59
178	CRIME PREV/SPEC PROJECTS	60.00
200	DEBT SERVICE FUND	1,602,190.45
304	C.P. STREETS	552,228.09
309	C.P. - CORRIDOR OF COMM.	16,856.28
315	LIBRARY/CITY HALL REMODEL	375,574.57
600	WATER UTILITY FUND	15,276.53
610	SEWER UTILITY FUND	6,739.11
612	SEWER UTILITY CAP. IMP.	1,024.50
620	STORM WATER UTILITY	557.00
850	MEDICAL INSURANCE FUND	491.24
	* PAYROLL EXPENSE	169,715.24

GRAND TOTAL 2,843,253.96

City of Carroll

Brad Burke, Chief of Police

Police Department

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

TO: Mike Pogge-Weaver, City Manager *WSP-w*

FROM: Brad Burke, Chief of Police *BB*

DATE: June 6, 2019

RE: Renewal of License

The following establishment has made application for renewal of license:

Pizza Hut

801 Plaza Drive

Class "B" Beer Permit including Wine Coolers with Sunday Sales

RECOMMENDATION: Council consideration and approval of this application.

BRUNER, BRUNER, REINHART & MORTON, LLP

ATTORNEYS AT LAW

Barry T. Bruner
David S. Bruner
Eric D. Reinhart
Jessica L. Morton

225. E. 7th Street
CARROLL, IOWA 51401-0863
Telephone (712) 792-3480
Fax (712) 792-6981
www.brunerlegal.com

Robert S. Bruner
(1913-2006)
Robert F. Feilmeyer
(retired)

MEMO

TO: Mayor Jensen, City Council and Manager
FROM: David S. Bruner, City Attorney
DATE: June 4, 2019

RE: Acceptance of tobacco Settlement Agreements

BACKGROUND

On November 7, 2018, tobacco retailer compliance checks by the Carroll Police Department resulted in a citation being issued to an employee of Sparky's One Stop for providing tobacco to a minor. In accordance with State law, the City must pursue a civil penalty against the tobacco permit holder. The civil penalty for a first offense is \$300 for Sparky's One Stop.

The above retailer has made its payment of the civil penalty and submitted their Settlement Agreement.

RECOMMENDATION

Motion authorizing the Mayor to execute the Order accepting the Settlement Agreement from the above retailer for violation of the State's tobacco law.

m:\janet\word\dsb\1850.11\lrs-19\council6419

Bayard Office
Iowa Savings Bank
Bayard, IA 50029

Guthrie Center Office
207 N 5th Street PO BOX 37
Guthrie Center, IA 50115
641-332-2216

Coon Rapids Office
220 6th Avenue - Suite 3
Coon Rapids, IA 50058
712-999-3480

Glidden Office
127 W 9th Street PO BOX 447
Glidden, IA 51443
712-659-3821

IN RE:

Sparky's One Stop
1515 Plaza Drive
Carroll, IA 51401

SETTLEMENT AGREEMENT

I hereby knowingly and voluntarily acknowledge that Sparky's One Stop has received the Notice of Hearing and the Complaint in the above case. I hereby knowingly and voluntarily acknowledge the facts and allegations contained in the complaint, and knowingly and voluntarily admit that the same are true and correct. I hereby knowingly and voluntarily waive hearing, and submit to the statutory penalties prescribed by Iowa law. I understand that this violation dated November 7, 2018, will count as an official "First Violation" of Iowa Code Section 453A.2 pursuant to Iowa Code Section 453A.22. I have enclosed a check for the amount of \$300.00 made payable to the City of Carroll, Iowa, to settle the above referenced complaint.

SPARKY'S ONE STOP

BY: Cindy Sieffenthaler

5/14, 2019
DATE

NOTE: This must be signed by an individual cigarette permittee, or in the case of another business entity, by individual(s) who have authority to bind the entity.

BEFORE THE CARROLL CITY COUNCIL

In Re:

Sparky's One Stop
1515 Plaza Drive
Carroll, IA 51401

ORDER ACCEPTING
AGREEMENT
(FIRST VIOLATION)

ON this 10th day of June, 2019, in lieu of a public hearing on the matter, the Carroll City Council approves the attached Agreement between the above captioned permittee and the City of Carroll.

THEREFORE, the Carroll City Council FINDS that the above captioned permittee has remitted to the City of Carroll a civil penalty in the amount of three hundred dollars (\$300.00). This violation dated November 7, 2018, will count as a first violation of Iowa Code Section 453A.2(1), pursuant to Iowa Code Section 453A.22(2)(a).

IT IS THEREFORE ORDERED that the judgment in this matter is hereby satisfied.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

cc: Paxton Williams
Assistant Iowa Attorney General
Hoover Building
Des Moines, IA 50319

m:\janet\word\dsb\1850.11\doc-19\sparky's-order-accepting agree-1st



June 2019 National Great Outdoors Month Proclamation

WHEREAS, Spending times in the great outdoors, especially during summer, is an American tradition and we should all take the opportunity to enjoy the beauty of our natural wonders and protect them for our future generations; and

WHEREAS, kids today spend an average of ten hours a day in front of a screen and outdoor activity is promoted by many leading health organizations as a remedy for the adverse effects caused by our increasing inactivity; and

WHEREAS, Iowa's state parks, forests and national parks attract millions of visitors per year and reflect our state's rich natural and cultural history; and

NOW THEREFORE, I, ERIC P. JENSEN, MAYOR OF THE CITY OF CARROLL, on behalf of the City Council, do hereby proclaim June as National Great Outdoor Month and encourage Iowans to escape the indoors and explore and enjoy Iowa's Great Outdoors.

Eric P. Jensen, Mayor

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MSPW*
FROM: Jack Wardell, Director of Parks and Recreation *JW*
DATE: September 5, 2018
SUBJECT: Carroll Recreation Center - One month 24 hour Access Fee

- Ordinance - Proposed Carroll Recreation Center Membership Rates

On February 15, 2019 the Carroll Recreation Center became a 24 hour facility. Currently we have 39 members utilizing the 24 hour option. In order to hopefully increase the number of 24-hour members staff recommends allowing one month passes.

Currently members who have committed to an annual 24-hour membership pay \$10.00 a month or \$120 annually per person. To give our members another option would be to allow one month pass for \$20.00 per person.

These memberships will also follow Policy # 0809 - Recreation Center Membership and Admission Fees. There will be no changes to the Policy.

RECOMMENDATION: For the Mayor and City Council to approve the change in Ordinance #1805 that allows the Carroll Recreation Center to sell one month 24-hour memberships for the rate of \$20.00.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY OF CARROLL'S RECREATION CENTER
FEES AND CHARGES

BE IT enacted by the City Council of the City of Carroll, Iowa;

SECTION 1. The City Council for the City of Carroll, Iowa, repeals Chapter 114.03 of the Carroll City Code and is replaced with the following:

CARROLL RECREATION CENTER
(Effective November 1, 2018)

Annual Family	\$453.00
Annual Single Parent	\$399.00
Annual Adult	\$228.00
Annual College Student	\$204.00
Annual Youth	\$156.00
Annual Senior	\$204.00
Annual Senior Couple	\$360.00
Annual Fitness (Unlimited)	\$420.00
24 Hour Access	\$120.00*

*Only available with annual membership

Monthly Family	\$50.00
Monthly Single Parent	\$47.00
Monthly Adult	\$31.00
Monthly College Student	\$29.00
Monthly Youth	\$23.00
Monthly Senior	\$29.00
Monthly Senior Couple	\$45.00
Monthly Fitness (Unlimited)	\$62.50
24 Hour Access	\$20.00**

** Only available with above monthly membership

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provisions of part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after it final passage, approval and publication as provided by law.

Passed and approved this _____ day of June 10, 2019

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____, 2019.

Laura A. Schaefer, City Clerk


City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager 

FROM: Randall M. Krauel, Director of Public Works 

DATE: June 5, 2019

SUBJECT: Water Distribution Main Replacements - 2019

- Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost
- Consideration of Adoption of Plans, Specifications, Form of Contract and Estimated Cost

On May 15, 2109, plans, specifications, form of contract and estimated cost for the Water Distribution Main Replacements – 2019 project were filed by JEO Consulting Group, Inc. The plans, specifications, form of contract and estimated cost are generally described as follows:

PLANS

The plans detail the construction of the 2019 Water Distribution Main Replacements project including segments along Crawford Street from 1st Street to 3rd Street, and east of Main Street between 13th Street and 14th Street. Specific improvements include new watermain, fire hydrants, valves and appurtenances. Additional improvements include driveway and sidewalk replacement, seeding, mulching and fertilizing.

SPECIFICATIONS

The specifications further detail the construction of the planned improvements. Specifications are the Statewide Urban Specifications plus Supplemental Specifications and Special Provisions.

FORM OF CONTRACT

The form of contract is the Statewide Urban Design and Specification sample form.

ESTIMATED COST

The estimated construction cost of the project is \$503,680.00.

Based on the current construction cost estimate, the project cost estimate is as follows:

Design	\$ 17,200.00
Construction/Post Construction Services	\$ 2,600.00 (Hr. NTE)
Construction	<u>\$503,680.00</u>
Total	\$523,480.00



Water Distribution Main Replacements - 2019
Public Hearing . . . Estimate of Cost
Resolution Adopting . . . Estimate of Cost
June 5, 2019
Page 2

The proposed Budget includes the following anticipated funding for the project.

Water Utility Fund, F.Y. 18-19	\$ 50,000.00
Water Utility Fund, F.Y. 19-20	<u>\$450,000.00</u>
Total	\$500,000.00

Following receipt of bids and comparison to available funding, consideration to proceed or not proceed with the project may be necessary.

The project schedule is anticipated as follows:

Bid Receipt	June 18, 2019
Bid/Contract Award Consideration	June 24, 2019
Construction Substantial Completion	September 30, 2019

RECOMMENDATION: Mayor and City Council consideration, conduction of the required public hearing and consideration of adopting the plans, specifications, form of contract and estimated cost of the Water Distribution Main Replacements – 2019 project.

RMK:ds

attachments (2)

RESOLUTION NO. _____

RESOLUTION ADOPTING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE WATER DISTRIBUTION MAIN REPLACEMENTS – 2019 PROJECT.

WHEREAS, plans, specifications, form of contract and estimated cost were filed for the construction of public improvements described in general as Water Distribution Main Replacements – 2019; and,

WHEREAS, a public hearing on the plans, specifications, form of contract and estimated cost for said public improvements was conducted by the City Council of the City of Carroll, Iowa; and,

WHEREAS, the City Council has determined that the plans, specifications, form of contract and estimated cost are in the best interests of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that said plans, specifications, form of contract and estimated cost are hereby adopted as the plans, specifications, form of contract and estimated cost for the Water Distribution Main Replacements – 2019 project.

Passed and approved by the Carroll City Council this 10th day of June, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

CITY OF CARROLL, IOWA

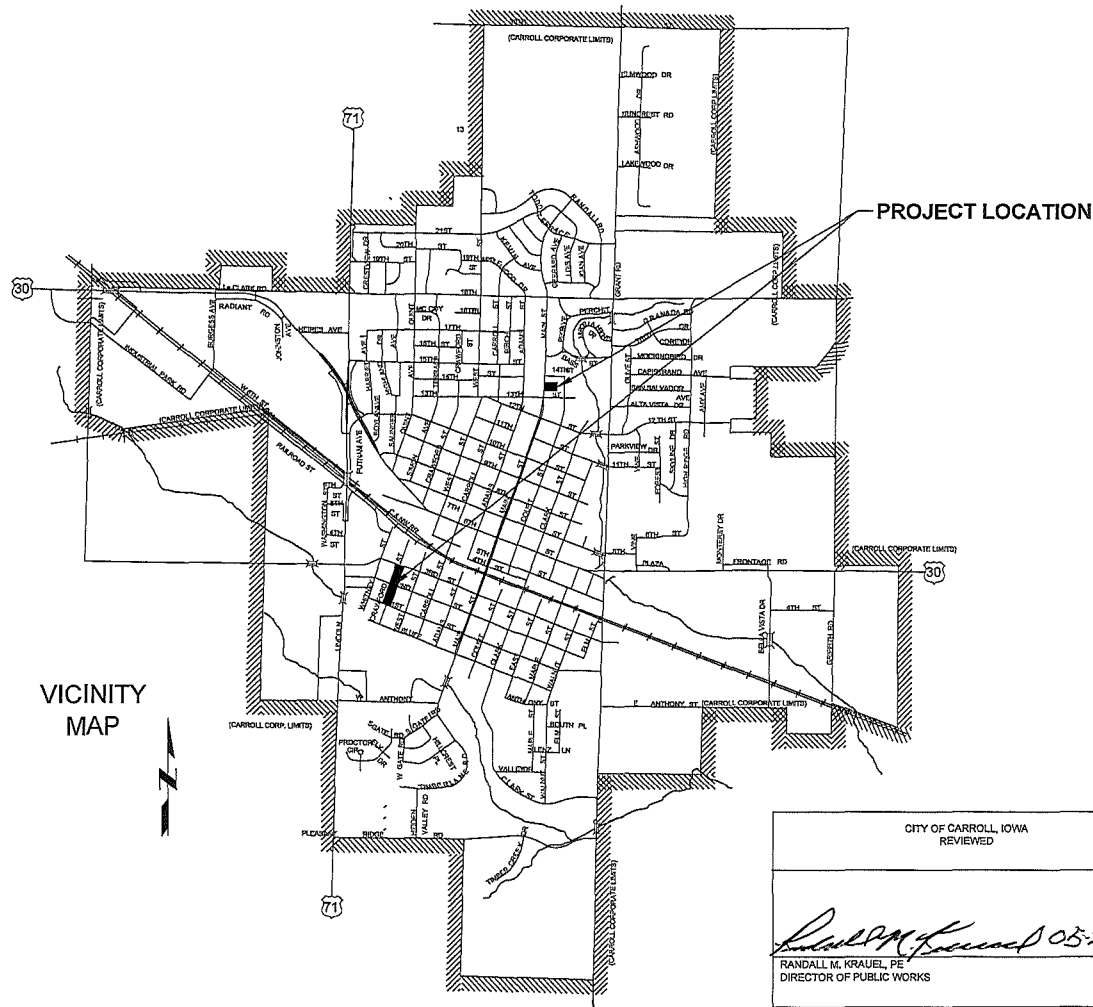
PROJECT NUMBER: 120667.00

WATER DISTRIBUTION MAIN REPLACEMENTS - 2019

LETTING DATE: JUNE 18, 2019

WATER DISTRIBUTION MAIN REPLACEMENTS 2019

CARROLL, IOWA



VICINITY
MAP

INDEX OF SHEETS

NO.	DESCRIPTION
A.01	COVER SHEET
A.02	SYMBOLS & ABBREVIATIONS
C.01	ESTIMATED QUANTITIES
C.02	GENERAL NOTES
D.01 - D.02	GROUP A: PLAN & PROFILE SHEETS
D.03	GROUP B: PLAN & PROFILE SHEETS
U.01	WATER MAIN DETAILS
8	TOTAL NUMBER OF SHEETS

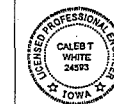
THE SUDAS STANDARD SPECIFICATIONS, 2019 EDITION, PLUS
CURRENT AMENDMENTS SHALL APPLY TO CONSTRUCTION
WORK ON THIS PROJECT

THE FOLLOWING FIGURES SHALL BE CONSIDERED APPLICABLE TO CONSTRUCTION
WORK ON THIS PROJECT

Number	Date	Number	Date	Number	Date
5010.101	10/18/2018	7030.207	10/18/2012		
5010.102	10/18/2018	7030.210	10/18/2012		
5010.901	10/23/2014	8030.101	10/17/2017		
5020.201	4/18/2017	8030.102	10/17/2017		
7010.101	4/17/2012	8030.104	10/17/2017		
7010.904	10/19/2010	8030.117	10/17/2017		
7030.101	10/25/2015	8030.119	10/17/2017		
7030.204	10/20/2015	9040.105	10/21/2014		
7030.205	10/20/2015	9040.119	10/21/2014		

CITY OF CARROLL, IOWA
REVIEWED

Randall M. Krauel 05-21-19
RANDALL M. KRAUEL, PE
DIRECTOR OF PUBLIC WORKS
DATE



I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS
PREPARED BY ME OR UNDER MY DIRECT PERSONAL
SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL
ENGINEER UNDER THE LAWS OF THE STATE OF IOWA

SIGNATURE *Caleb T. White* DATE 5/15/19
PRINTED OR TYPED NAME CALEB T. WHITE, PE

24593
MY LICENSE RENEWAL DATE IS: DECEMBER 31, 2019

PAGES OR SHEETS COVERED BY THIS SEAL:
ALL

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MSPW*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: June 5, 2019

SUBJECT: Water Storage Tower Rehabilitation - 2019

- Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost
- Consideration of Adoption of Plans, Specifications, Form of Contract and Estimated Cost

On May 15, 2109, plans, specifications, form of contract and estimated cost for the Water Storage Tower Rehabilitation – 2019 project were filed by JEO Consulting Group, Inc. The plans, specifications, form of contract and estimated cost are generally described as follows:

PLANS

The plans detail the 2019 Water Storage Tower Rehabilitation project including rehabilitation of the water storage tower and installation of a TideFlex mixing system. Specific improvements include blasting and recoating the interior and exterior of the existing 500,000-gallon riveted lattice-legged water storage tower and installation of a TideFlex mixing system within the wet riser.

SPECIFICATIONS

The specifications further detail the construction of the planned improvements. The specifications are project-specific prepared by JEO Consulting Group, Inc.

FORM OF CONTRACT

The form of contract is the Statewide Urban Design and Specification sample form.

ESTIMATED COST

The estimated construction cost of the project is \$687,500.00.

Based on the current construction cost estimate, the project cost estimate is as follows:

Design	\$ 29,400.00
Construction	<u>\$687,500.00</u>
Total	\$716,900.00



Water Storage Tower Rehabilitation - 2019
Public Hearing . . . Estimate of Cost
Resolution Adopting . . . Estimate of Cost
June 5, 2019
Page 2

The proposed Budget includes the following anticipated funding for the project.

Water Utility Fund, F.Y. 18-19 Re-estimate	\$ 50,000.00
Water Utility Fund, F.Y. 19-20	<u>\$575,000.00</u>
Total	\$625,000.00

Following receipt of bids and comparison to available funding, consideration to proceed or not proceed with the project may be necessary.

The project schedule is anticipated as follows:

Bid Receipt	June 18, 2019
Bid/Contract Award Consideration	June 24, 2019
Construction Substantial Completion	120 Days from NTP

RECOMMENDATION: Mayor and City Council consideration, conduction of the required public hearing and consideration of adopting the plans, specifications, form of contract and estimated cost of the Water Storage Tower Rehabilitation – 2019 project.

RMK:ds

attachments (2)

RESOLUTION NO. _____

RESOLUTION ADOPTING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE WATER STORAGE TOWER REHABILITATION – 2019 PROJECT.

WHEREAS, plans, specifications, form of contract and estimated cost were filed for the construction of public improvements described in general as Water Storage Tower Rehabilitation – 2019; and,

WHEREAS, a public hearing on the plans, specifications, form of contract and estimated cost for said public improvements was conducted by the City Council of the City of Carroll, Iowa; and,

WHEREAS, the City Council has determined that the plans, specifications, form of contract and estimated cost are in the best interests of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that said plans, specifications, form of contract and estimated cost are hereby adopted as the plans, specifications, form of contract and estimated cost for the Water Storage Tower Rehabilitation – 2019 project.

Passed and approved by the Carroll City Council this 10th day of June, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

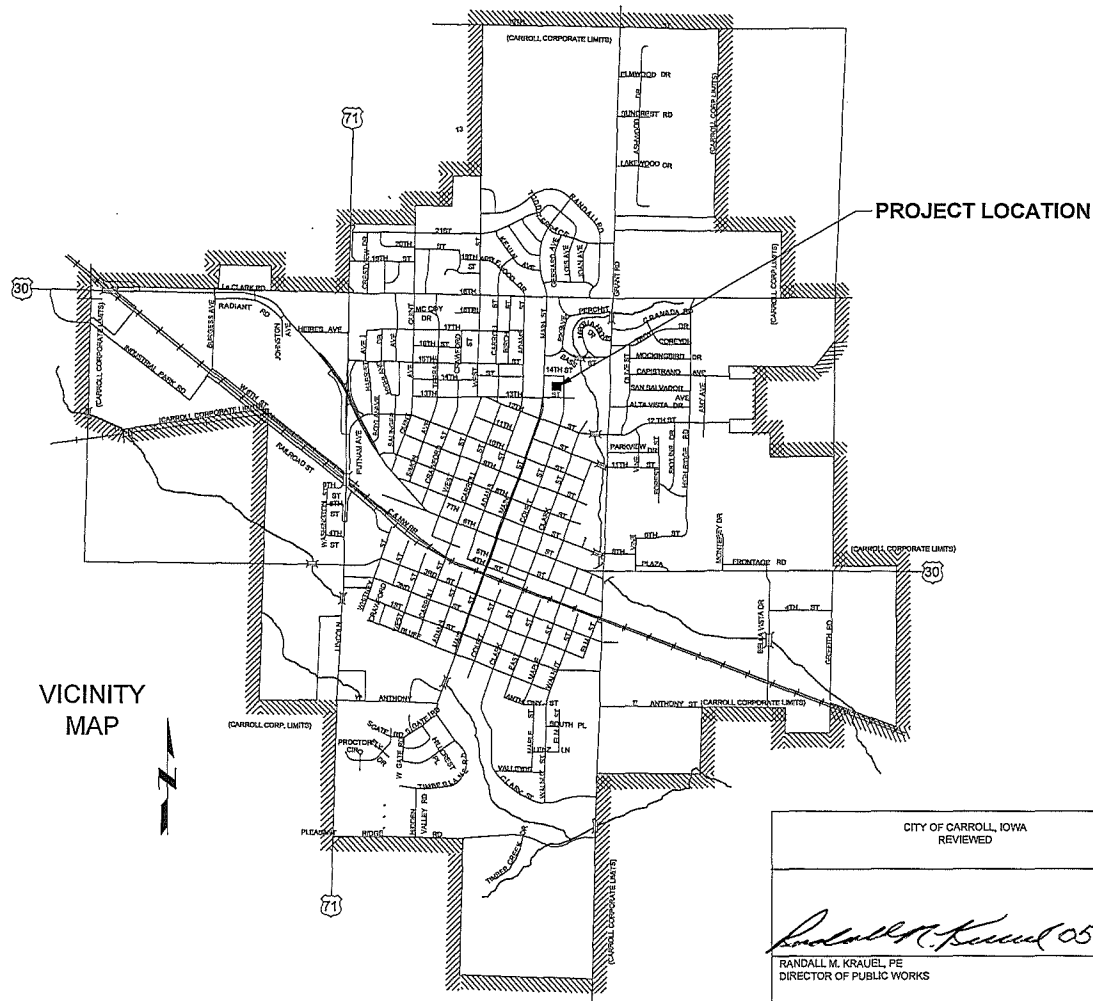
By: _____
Laura A. Schaefer, City Clerk

PROJECT NUMBER: 190111.00

WATER STORAGE TOWER REHABILITATION - 2019

LETTING DATE: JUNE 18, 2019

CARROLL, IOWA

VICINITY
MAPCITY OF CARROLL, IOWA
REVIEWED

RANDALL M. KRAUEL, PE
DIRECTOR OF PUBLIC WORKS

DAT

CALEB T
WHITE
24593
IOWA

I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA

SIGNATURE CALEB T WHITE, PE
PRINTED OR TYPED NAME

24593

MY LICENSE RENEWAL DATE IS: DECEMBER 31, 2019

PAGES OR SHEETS COVERED BY THIS SEAL:

ALL

INDEX OF SHEETS	
NO.	DESCRIPTION
A.01	COVER SHEET
A.02	SYMBOLS & ABBREVIATIONS
C.01	ESTIMATED QUANTITIES
C.02	GENERAL NOTES
U.01	WATER TOWER SITE PLAN AND DETAILS
U.02	WATER TOWER MODIFICATION DETAILS
8	TOTAL NUMBER OF SHEETS

**THE SUDAS STANDARD SPECIFICATIONS, 2019 EDITION, PLUS
CURRENT AMENDMENTS SHALL APPLY TO CONSTRUCTION
WORK ON THIS PROJECT**

THE FOLLOWING FIGURES SHALL BE CONSIDERED APPLICABLE TO
CONSTRUCTION WORK ON THIS PROJECT

[illegible]

SIGNATURE Carlo T. [Signature] DATE 5/15/19

CALEB T WHITE, PE

PRINTED OR TYPED NAME

24593

MY LICENSE RENEWAL DATE IS: DECEMBER 31, 2019

PAGES OR SHEETS COVERED BY THIS SEAL:

ALL

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MSP-w*

FROM: Jack Wardell, Director of Parks and Recreation *PW*

DATE: June 5, 2019

SUBJECT: Carroll Trails Plan - 2019

Engineer's Probable Cost Estimate: \$790,840.80

- ❖ Report of Proposal Opening
- ❖ Engineers Letter of Recommendation
- ❖ Award of Contract

On June 4, 2019 four proposals were received at the time of the bid opening. Below is the result of the proposals:

	<u>Base Bid</u>	<u>Bid Alt.</u>	<u>Total Bid</u>
Howrey Construction - Rockwell City IA	\$774,514.00	\$21,730.50	\$796,244.50
Absolute Concrete Construction - Slater IA	\$746,449.53	\$25,596.13	\$772,045.66
Caliber Concrete LLC - Adair IA	\$839,741.88	\$18,288.05	\$858,029.93
Godbersen Smith Construction - Ida Grove IA	\$756,889.55	\$23,273.00	\$780,162.55

On June 4, 2019 I received a phone call from Jennifer Bates, Shive-Hattery, Inc. explaining that on the bid form line 26 (highlighted in your packet) for RipRap the proposal called for 66 tons on the Grant Rd Trail and no RipRap on the Ball Fields Trial so the total for RipRap should be 66 tons. But an error occurred and the estimated total showed 663 tons. The construction plans on page C1 - Estimated Project Quantities - Item 26 shows 66 tons of RipRap needed for the entire project. Howrey Construction was the only one who's bid sheet figured the 66 ton of RipRap. The other three bidders used the quantity of 663.

When the error was located by the Engineer there was not enough time of issue an addendum. The decision was made for the City to receive the bids. Jenifer Bates contacted the low bidder (who used the quantity of 663 tons) and asked them if his unit price per ton (\$57.00) was still valid with only using 66 tons. The contractor said their unit price will not change.

The revised bid, corrected by Shive-Hattery, Inc. using the quantity of 66 tons will be:

	<u>Base Bid</u>	<u>Bid Alt.</u>	<u>Total Bid</u>
Howrey Construction - Rockwell City IA	\$774,514.00	\$21,438.60	\$795,952.60
Absolute Concrete Construction - Slater IA	\$712,420.53	\$25,596.13	\$738,016.66
Caliber Concrete LLC - Adair IA	\$787,845.89	\$18,288.05	\$806,133.94
Godbersen Smith Construction - Ida Grove IA	\$724,054.55	\$22,073.00	\$746,127.55

Please note that both Howrey Construction and Godbersen Smith Construction had numeric errors on their Bid Alternate prices, Again Shive-Hattery, Inc. corrected them and this has no change in the outcome of the lowest responsive bidder.

Based on the lowest proposal and the approval of the Architectural Fee Amendment the project cost estimate is as follows:

Design	\$ 89,000.00
Construction Services	\$ 25,000.00 (pending Council approval)
Construction	<u>\$738,016.66</u>
Total	\$852,016.66

The proposed Budget includes the anticipated funding for the project:

Bonds F.Y 19	\$ 121,500
Hotel/Motel	\$ 252,575
LOST	\$ 300,000
MISC	\$ 2,800
Fund Balance	<u>\$ 366,516</u>
Total	\$1,043,391

RECOMMENDATION: For the Mayor and the City Council consideration and approval of the resolution to enter into a contract with Absolute Concrete Construction for a total bid price of \$738,016.66

City of Carroll
Parks & Recreation Department - Parks and Open Spaces Division
112 E. 5th Street, Carroll Iowa 51401
(712) 792-1000

BID OPENING REPORT

For: 2019 Trail Improvements

Bids were opened on: June 4 @ 10:00 am - City Hall

Engineer Probable Cost Estimate: \$856,765.00

	Name & Address of Bidder	5% Bid Bond	Bid Status Form	Add. #1	Add. #2	Bid Alt. 6" Trail	Base Bid	Bid Total
1	Howery Construction 316 Austin Street Rockwell City, Iowa 50579	5%	Yes	Yes	Yes	\$ 21,730.50	\$ 774,514.00	\$ 796,244.50
2	Absolute Concrete Construction P.O. Box 148 Slater, Iowa 50244	5%	Yes	Yes	Yes	\$ 25,596.13	\$ 746,449.53	\$ 772,045.66
3	Caliber Concrete LLC 309 Audubon St PO Box 248 Adair, Iowa 50002	5%	Yes	Yes	Yes	\$ 18,288.05	\$ 839,741.88	\$ 858,029.93
4	Godbersen Smith Construction 5784 State Hwy 175 PO. Box 33 Ida Grove, Iowa 51445	5%	Yes	Yes	Yes	\$ 23,273.00	\$ 756,889.55	\$ 780,162.55

Signed: _____

Laura A. Schaefer, City Clerk

Date: June 4, 2019

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.
THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER
THE BIDS HAVE BEEN COMPLETELY REVIEWED

June 5, 2019

City of Carroll
Attn: Jack Wardell
112 E. 5th Street
Carroll, IA 51401

RE: City of Carroll - 2019 Trail Improvements

Dear Mr. Wardell,

Four (4) bids were received on June 4, 2019 for the above referenced project. We propose that the City of Carroll consider the bids, and award the contract to Absolute Concrete Construction on the basis of their lowest responsive, responsible corrected base bid of Seven Hundred Twelve Thousand, Four Hundred Twenty and 53/100 Dollars (\$712,420.53). The Bid Alternate for the 6" Trail bid of Twenty-Five Thousand, Five Hundred Ninety-Six and 13/100 Dollars (\$25,596.13), if accepted, will bring the Total Bid amount to Seven Hundred Thirty-Eight Thousand, Sixteen and 66/100 Dollars (\$738,016.66).

Please refer to the attached Bid Tabulation for corrected totals of bids.

This award is subject to submittal of acceptable bonds and insurance.

Once approval from the Board is obtained, please contact our office and we will proceed with obtaining the agreement, bonds, and insurance.

We look forward to continuing our work with the City of Carroll and beginning work with Absolute Concrete Construction on this project.

Please call our office if you have any questions or comments regarding the above project.

Sincerely,

SHIVE-HATTERY, INC.



Jenifer Bates, P.E.

Enclosure: Bid Tabulation
Bid Opening Report_Revised



RESOLUTION NO. _____

RESOLUTION MAKING AWARD OF THE CONSTRUCTION CONTRACT FOR CARROLL TRAILS PROJECT 2019

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, the following bid for the construction of public improvements described in general as the Carroll Trails Project 2019 and further described in the plans and specifications heretofore adopted by this Council is the lowest, responsive, responsible bid for said work as follows:

Contractor:	Absolute Concrete Construction
Amount of Bid:	\$738,016.66
Portion of Project:	All construction work

and,

NOW, THEREFORE, BE IT RESOLVED that the contract with Howery Construction for the construction of the Carroll Trails Project – 2019, is authorized and accepted, and that the Mayor and City Clerk are authorized to execute the contract on behalf of the City.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 10th day of June, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

City of Carroll
Parks & Recreation Department - Parks and Open Spaces Division
112 E. 5th Street, Carroll Iowa 51401
(712) 792-1000

BID OPENING REPORT

For: 2019 Trail Improvements

Bids were opened on: June 4 @ 10:00 am - City Hall

Engineer Probable Cost Estimate: ~~\$856,765.00~~ \$790,840.80

	Name & Address of Bidder	5% Bid Bond	Bid Status Form	Add. #1	Add. #2	Bid Alt. 6" Trail	Base Bid	Bid Total
1	Howery Construction 316 Austin Street Rockwell City, Iowa 50579	5%	Yes	Yes	Yes	\$ 21,730.00 \$21,438.60	\$ 774,514.00	\$ 796,244.00 \$795,952.60
2	Absolute Concrete Construction P.O. Box 148 Slater, Iowa 50244	5%	Yes	Yes	Yes	\$ 25,596.13	\$ 746,449.53 \$712,420.53	\$ 772,045.66 \$738,016.66
3	Caliber Concrete LLC 309 Audubon St PO Box 248 Adair, Iowa 50002	5%	Yes	Yes	Yes	\$ 18,288.05	\$ 839,744.88 \$787,845.89	\$ 858,032.93 \$806,133.94
4	Godbersen Smith Construction 5784 State Hwy 175 PO. Box 33 Ida Grove, Iowa 51445	5%	Yes	Yes	Yes	\$ 23,273.00 \$22,073.00	\$ 756,889.55 \$724,054.55	\$ 780,162.55 \$746,127.55

Signed: _____

Date: June 4, 2019

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.
THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER
THE BIDS HAVE BEEN COMPLETELY REVIEWED

Carroll Trails Plan 2019

Bid Documents – Bid Form

Pages - Proposal 6-8

PROPOSAL

PROPOSAL ATTACHMENT: PART C – BID ITEMS, QUANTITIES, AND PRICES

This is a UNIT BID PRICE CONTRACT. The bidder must provide the Bid Price(s), any Alternate Price(s), and the Total of the Base Bid plus any Add-Alternates in this Proposal Attachment: Part C – Bid Items, Quantities, and Prices the total of the base bid plus any alternates selected by the Jurisdiction shall be used only for comparison of bids. The total of the Base Bid plus any Add-Alternates shall be used for determining the sufficiency of the bid security.

No.	Item Description	Unit	Grant Total	Ball Fields Total	Estimated Total	Unit Cost	Total Cost
1	2010-B-1000 CLEARING AND GRUBBING	UNITS	29	34.6	63.6		
2	2010-D-1000 TOPSOIL, ON-SITE	CY	2110.2	1791.6	3901.8		
3	2010-E-1010 EXCAVATION, CLASS 10	CY	407.3	1531.5	1938.8		
4	2010-E-2000 EMBANKMENT-IN-PLACE, CONTRACTOR FURNISHED	CY	3979.1	0	3979.1		
5	4020-A-1012 STORM SEWER, TRENCHED, CMP, 12 IN.	LF	0	22	22		
6	4020-A-1018 STORM SEWER, TRENCHED, RCP, 18 IN.	LF	80	0	80		
7	4020-A-1024 STORM SEWER, TRENCHED, RCP, 24 IN.	LF	114	0	114		
8	4020-C-1018 REMOVAL OF STORM SEWER, RCP, 18 IN.	LF	36	0	36		
9	4020-C-1024 REMOVAL OF STORM SEWER, RCP, 24 IN.	LF	8	0	8		
10	4030-B-1012 APRONS, METAL, 12 IN.	EA	0	2	2		
11	4030-B-1018 APRONS, CONCRETE, 18 IN.	EA	2	0	2		
12	4030-B-1024 APRONS, CONCRETE, 24 IN.	EA	5	0	5		
13	5020-F-1000 VALVE BOX EXTENSION	EA	1	0	1		
14	7030-B-1000 REMOVAL OF CURB	LF	125	0	125		
15	7030-D-1012 SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	SY	5338	5314	10,652		
16	7030-E-1006 TRAIL, PCC, 6 IN.	SY	3818.6	3542.9	7361.5		
17	7030-G-1000 DETECTABLE WARNINGS	SF	60	16	76		
18	8020-C-1000 PAINTED PAVEMENT MARKINGS, WATERBORNE OR SOLVENT-BASED	STA	2.4	0	2.4		

No.	Item Description	Unit	Grant Total	Ball Fields Total	Estimated Total	Unit Cost	Total Cost
19	8030-A-1000 TEMPORARY TRAFFIC CONTROL	LS	0.5	0.5	1		
20	9010-B-1010 HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING – TYPE 1	AC	2.5	2.2	4.7		
21	9010-B-1040 HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING – TYPE 4	AC	2.2	2.0	4.2		
22	9010-F-1009 FILTER SOCK, 9 IN.	LF	492	709	1201		
23	9010-F-1020 FILTER SOCK, REMOVAL	LF	492	709	1201		
24	9040-A-1000 SWPPP PREPARATION	LS	0.5	0.5	1		
25	9040-A-2000 SWPPP MANAGEMMNT	LS	0.5	0.5	1		
26	9040-J-1000 RIPRAP, CLASS D	TON	66	0	663		
27	9040-N-1000 SILT FENCE	LF	4920	7086	12,006		
28	9040-N-1010 SILT FENCE, REMOVAL OF SEDIMENT	LF	2460	3543	6003		
29	9040-N-1020 SILT FENCE, REMOVAL OF DEVICE	LF	4920	7086	12,006		
30	9060-A-1048 CHAIN LINK FENCE, BLACK VINYL, 48 IN.	LF	50	0	50		
31	9070-A-1000 MODULAR BLOCK RETAINING WALL	SF	0	952	952		
32	11010-A-1000 CONSTRUCTION SURVEY	LS	0.5	0.5	1		
33	11020-A-1000 MOBILIZATION	LS	0.5	0.5	1		
34	11050-A-1000 CONCRETE WASHOUT	EA	1	1	2		
35	SPECIAL 2524 REMOVE AND REINSTALL SIGN AS PER PLAN	EA	1	0	1		
36	SPECIAL 2524 PERFORATED SQUARE STEEL TUBE POST	LF	54	0	54		
37	SPECIAL 2524 PERFORATED SQUARE STEEL TUBE POST ANCHOR	EA	5	0	5		
38	SPECIAL 2524 TYPE A SIGN, SHEET ALUMINUM	SF	38	0	38		

TOTAL BID

PROPOSAL ATTACHMENT: PART C – BID ALTERNATE, 6' TRAIL

No.	Item Description	Unit	Estimated Total	Unit Cost	Total Cost
1	2010-D-1000 TOPSOIL, ON-SITE	CY	97.3		
2	2010-E-1010 EXCAVATION, CLASS 10	CY	59		
3	2010-E-2000 EMBANKMENT-IN-PLACE, CONTRACTOR FURNISH	CY	32.5		
4	7030-D-1012 SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	SY	363.8		
5	7030-E-1006 TRAIL, PCC, 6 IN.	SY	222		
6	9010-B-1010 HYDRAULIC SEEDING , SEEDING, FERTILIZING, AND MULCHING - TYPE 1	AC	0.2		
7	9010-B-1040 HYDRAULIC SEEDING , SEEDING, FERTILIZING, AND MULCHING - TYPE 4	AC	0.2		
8	9010-F-1009 FILTER SOCK, 9 IN.	LF	150		
9	9010-F-1020 FILTER SOCK, REMOVAL	LF	150		
10	9040-N-1000 SILT FENCE	LF	600		
11	9040-N-1010 SILT FENCE, REMOVAL OF SEDIMENT	LF	300		
12	9040-N-1020 SILT FENCE, REMOVAL OF DEVICE	LF	600		
TOTAL BID ALTERNATE					

Carroll Trails Plan 2019

Plan Documents

Page C1

ESTIMATED PROJECT QUANTITIES

*NOTE: 6' TRAIL SHALL BE A BID ALTERNATE

ITEM NO.	ITEM CODE	ITEM DESCRIPTION	UNIT	QUANTITIES			
				GRANT TOTAL	BALL FIELDS TOTAL	ESTIMATED TOTAL	6' TRAIL TOTAL*
DIVISION 2 - EARTHWORK							
1	2010-B-1000	CLEARING AND GRUBBING	UNITS	29	34.6	63.6	-
2	2010-D-1000	TOPSOIL, ON-SITE	CY	2110.2	1791.6	3901.8	97.3
3	2010-E-1010	EXCAVATION, CLASS 10	CY	381.4	1531.5	1912.9	59
4	2010-E-2000	EMBANKMENT-IN-PLACE, CONTRACTOR FURNISH	CY	4547	-	4547	32.2
DIVISION 4 - SEWERS AND DRAINS							
5	4020-A-1012	STORM SEWER, TRENCHED, CMP, 12 IN.	LF	-	22	22	-
6	4020-A-1018	STORM SEWER, TRENCHED, RCP, 18 IN.	LF	80	-	80	-
7	4020-A-1024	STORM SEWER, TRENCHED, RCP, 24 IN.	LF	114	-	114	-
8	4020-C-1018	REMOVAL OF STORM SEWER, RCP, 18 IN.	LF	36	-	36	-
9	4020-C-1024	REMOVAL OF STORM SEWER, RCP, 24 IN.	LF	8	-	8	-
10	4030-B-1012	APRONS, METAL, 12 IN.	EA	-	2	2	-
11	4030-B-1018	APRONS, CONCRETE, 18 IN.	EA	2	-	2	-
12	4030-B-1024	APRONS, CONCRETE, 24 IN.	EA	5	-	5	-
DIVISION 5 - WATERMAIN							
13	5020-F-1000	VALVE BOX EXTENSION	EA	1	-	1	-
DIVISION 7 - PAVING AND RELATED WORK							
14	7030-B-1000	REMOVAL OF CURB	LF	125	-	125	-
15	7030-D-1012	SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	SY	5338	5314	10652	363.8
16	7030-E-1006	TRAIL, PCC, 6 IN.	SY	3818.6	3542.9	7361.5	222
17	7030-G-1000	DETECTABLE WARNINGS	SF	60	16	76	-
DIVISION 8 - TRAFFIC CONTROL							
18	8020-C-1000	PAINTED PAVEMENT MARKINGS, WATERBORNE OR SOLVENT-BASED	STA	2.4	-	2.4	-
19	8030-A-1000	TEMPORARY TRAFFIC CONTROL	LS	0.5	0.5	1	-
DIVISION 9 - SITE WORK AND LANDSCAPING							
20	9010-B-1010	HYDRAULIC SEEDING , SEEDING, FERTILIZING, AND MULCHING - TYPE 1	AC	2.5	2.2	4.7	0.2
21	9010-B-1040	HYDRAULIC SEEDING , SEEDING, FERTILIZING, AND MULCHING - TYPE 4	AC	2.2	2.0	4.2	0.2
22	9010-F-1009	FILTER SOCK, 9 IN.	LF	492	709	1201	150
23	9010-F-1020	FILTER SOCK, REMOVAL	LF	492	709	1201	150
24	9040-A-1000	SWPPP PREPARATION	LS	0.5	0.5	1	-
25	9040-A-2000	SWPPP MANAGEMENT	LS	0.5	0.5	1	-
26	9040-J-1000	RIPRAP, CLASS D	TON	66	-	66	-
27	9040-N-1000	SILT FENCE	LF	4920	7086	12006	600
28	9040-N-1010	SILT FENCE, REMOVAL OF SEDIMENT	LF	2460	3543	6003	300
29	9040-N-1020	SILT FENCE, REMOVAL OF DEVICE	LF	4920	7086	12006	600
30	9060-A-1048	CHAIN LINK FENCE, BLACK VINYL, 48 IN.	LF	50	-	50	-
31	9070-A-1000	MODULAR BLOCK RETAINING WALL	SF	-	952	952	-
DIVISION 11 - MISCELLANEOUS							
32	11010-A-1000	CONSTRUCTION SURVEY	LS	0.5	0.5	1	-
33	11020-A-1000	MOBILIZATION	LS	0.5	0.5	1	-
34	11050-A-1000	CONCRETE WASHOUT	EA	1	1	2	-
35	SPECIAL 2524	REMOVE AND REINSTALL SIGN AS PER PLAN	EA	1	-	1	-
36	SPECIAL 2524	PERFORATED SQUARE STEEL TUBE POST	LF	54	-	54	-
37	SPECIAL 2524	PERFORATED SQUARE STEEL TUBE POST ANCHOR	EA	5	-	5	-
38	SPECIAL 2524	TYPE A SIGN, SHEET ALUMINUM	SF	38	-	38	-

CONTRACT

CONTRACT NO. _____
DATE _____

THIS CONTRACT, made and entered into at _____ this _____ day of _____, 2019, by and between the City of Carroll, Iowa by its Mayor, upon order of its City Council, hereinafter called the "Jurisdiction," and _____, hereinafter called the "Contractor."

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City Clerk. This contract includes all contract documents. The work under this contract shall be constructed in accordance with the SUDAS Standard Specifications, 2019 Edition, and as further modified by the supplemental specifications included in said contract documents, and the Contract Attachment - Item 1: General, which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the Jurisdiction.

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment - Item 2: Bid Items, Quantities, and Prices, which were proposed by the Contractor in its proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

City of Carroll – 2019 Trail Improvements
Project No. 4173200

This project includes two trails. The first trail will be a 4,100 linear foot loop around the Carroll Youth Sports Complex and Soccer Fields that will tie into the on-street bike lanes along 30th Street. The second trail will be approximately 3,600 linear feet of off-street trail along North Grant Road that begins at Veteran's Memorial Park, then travels north along the Golf Course and High School to its ending point at 30th Street.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of _____ dollars (\$_____) which amount shall constitute the required amount of the performance, maintenance, and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written notice to proceed by the Jurisdiction and to fully complete the project no later than December 1, 2019. Should the contractor fail to complete the work in this timeframe, liquidated damages of \$500.00 per calendar day will be assessed for work not completed within the designated contract term.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

CITY OF CARROLL, IOWA

CONTRACTOR

By _____
Dr. Eric Jensen, Mayor

Contractor

(Seal)
ATTEST:

By _____
Signature

Laura A. Schaefer, City Clerk

Title

FORM APPROVED BY:

David S. Bruner, City Attorney

Street Address

City, State, Zip Code

Telephone

CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration Number _____ - _____ issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. Out-of-State Contractors:
 - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
 - B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Iowa Code, or as amended, governing foreign corporations.

NOTE: All signatures on this contract must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.

CORPORATE ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known, who, being by me duly sworn, did say that they are the _____, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that _____ and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

PARTNERSHIP ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

INDIVIDUAL ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

Notary Public in and for the State of _____
My commission expires _____, 20____

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20____, before me a Notary Public in and for said county, personally appeared _____, to me personally known, who being by me duly sworn did say that person is _____ of said _____, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) _____, and that said instrument was signed and sealed on behalf of the said _____, by authority of its managers and the said _____ acknowledged the execution of said instrument to be the voluntary act and deed of said _____, by it voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

CONTRACT ATTACHMENT: ITEM 1 - GENERAL

Insured Endorsements

Add the City of Carroll, Iowa and Shive-Hattery, Inc. as additional insured endorsements.

Sales Tax

The Jurisdiction will issue special exemption certificates to contractors and subcontractors allowing the purchase, or withdrawal from inventory, of materials for the contract free from sales tax pursuant to Iowa Code Sections 423.3(80)(b)(d) and 423.45.

Human Rights Policy

The Contractor agrees to comply with any and all applicable provisions of the Jurisdiction's Human Rights Policy. The Contractor specifically agrees not to discriminate against any employees or applicants for employment on the basis of age, race, religion, creed, color, sex, national origin, ancestry or disability. The Contractor further agrees to include this provision in all subcontracts for this project.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MJP w*

FROM: Jack Wardell, Director of Parks & Recreation *JW*

DATE: June 5, 2019

SUBJECT: Professional Services Agreement - Carroll Trails Improvements 2019

- Professional Services Agreement Amendment
- Resolution

PROJECT DESCRIPTION:

This project will include the design of two trails within the City of Carroll. The first trail will be a 4,100 linear foot loop around the Carroll Youth Sports Complex and soccer fields that will tie into the on-street bike lanes along 30th Street. The second trail will be approximately 3,600 linear feet of off-street trail along North Grant Road that will start at Veterans Memorial Park, then travels on the eastside of Grant Road for a short distance and crosses Grant Road onto the Carroll Municipal Golf Course and proceeds north and connects with 30th Street.

SCOPE OF SERVICES:

1. Construction Administration & Observation

CITY RESPONSIBILITIES:

1. Identify a Project Representative with full authority to act on behalf of the Client with respect to this project. The Client Project Representative shall render decisions in a timely manner in order to avoid delays of Shive-Hattery, Inc. services.
2. Legal, accounting, and insurance counseling services or other consultants, including geotechnical, or vendors that may be necessary. The Client shall coordinate these services with those services provided by Shive-Hattery, Inc.
3. Provide to Shive-Hattery, Inc. any available drawings, survey plats, testing data and reports related to the project, either hard copy or electronic media. Electronic media is preferred.
4. Unless specifically included in the Scope of Services to be provided by Shive-Hattery, Inc. the Client shall furnish tests, inspections, permits and reports required by law, regulation or code including but not limited to hazardous materials, structural, mechanical, chemical, air pollution and water pollution tests.
5. Shive-Hattery, Inc. is not a municipal advisor as defined by the Dodd-Frank Act and as such does not offer municipal advisory services including advice regarding any municipal financial

products or securities. Any advice or recommendations provided to the client is intended as architectural/engineering services and should not to be interpreted as advice regarding municipal financial products or services. The client understands they are responsible to retain the services of a registered municipal advisor for any advice it seeks regarding municipal financial products or securities.

SCHEDULE:

Services will begin upon receipt of this agreement executed by the City of Carroll to serve notice to proceed. Construction Observation Services are expected to occur over a ten week time period and conclude by December 1, 2019.

COMPENSATION:

Description	Fee	Fee Type	Reimbursable Expenses
Construction Administration & Observation	\$25,000.00	Hourly To A Max	Included
Total	\$25,000.00		Included

Total Architectural Services Fees:

Design Construction Documents and Bid Phase	\$ 89,000.00
Construction Administration and Observation	<u>\$ 25,000.00</u>
Total Fees	\$114,000.00

RECOMMENDATION: Mayor and City Council consideration and approval of the Professional Services Agreement Amendment for the Carroll Trail 2019 Project for the additional price of \$25,000.00 making the Total Architectural Services Fee \$114,000.00.

RESOLUTION _____

**RESOLUTION ACCEPTING THE PROPOSAL AND APPROVING THE CONTRACT WITH
SHIVE-HATTERY, INC., FOR PROFESSIONAL SERVICES FOR THE CARROLL TRAILS
2019 PROJECT**

WHEREAS, a Professional Services Proposal for the Carroll Trails 2019 project will be prepared with Shive-Hattery, Inc.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the Professional Services Proposal with Shive-Hattery, Inc. for the Carroll Trails 2019 project is accepted.

BE IT RESOLVED that the Contract for Professional Services with Shive-Hattery, Inc. for the Carroll Trails 2019 project is approved upon review and acceptance by the City Attorney.

Passed and approved by the Carroll City Council this 10th day of June, 2019.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

PROFESSIONAL SERVICES AGREEMENT

ATTN: Jack Wardell
CLIENT: City of Carroll, IA
112 E 5th Street
Carroll, IA 51401-2799

PROJECT: City of Carroll 2019 Trail Improvements

PROJECT LOCATION: Carroll, IA

ORIGINAL AGREEMENT DATE: September 1, 2018

AMENDMENT NO.: 1

AMENDMENT DATE: June 5, 2019

City of Carroll, IA and Shive-Hattery, Inc. (S-H) agree to amend the Original Agreement as follows:

PROJECT DESCRIPTION

The Project Description is added/deleted or revised as follows:

This Amendment adds the fee for the construction phase services for the Ballfield Trail and the North Grant Road Trail Extension, to be constructed as one project.

SCOPE OF SERVICES

The following services for the project are added as follows:

1. Construction Administration & Observation – scope as per original agreement.

CLIENT RESPONSIBILITIES

It will be your responsibility to provide the following:

1. Identify a Project Representative with full authority to act on behalf of the Client with respect to this project. The Client Project Representative shall render decisions in a timely manner in order to avoid delays of Shive-Hattery's services.
2. Legal, accounting, and insurance counseling services or other consultants, excluding geotechnical, or vendors that may be necessary. The Client shall coordinate these services with those services provided by Shive-Hattery.
3. Provide to Shive-Hattery any available drawings, survey plats, testing data and reports related to the project, either hard copy or electronic media. Electronic media is preferred.
4. Unless specifically included in the Scope of Services to be provided by Shive-Hattery, the Client shall furnish tests, inspections, permits and reports required by law, regulation or code including but not limited to hazardous materials, structural, mechanical, chemical, air pollution and water pollution tests.
5. Shive-Hattery is not a municipal advisor as defined by the Dodd-Frank Act and as such does not offer municipal advisory services including advice regarding any municipal financial products or securities. Any advice or recommendations provided to the client is intended as architectural/engineering services and should not to be interpreted as advice regarding municipal financial products or services. The client understands they are responsible to retain the services or a registered municipal advisor for any advice it seeks regarding municipal

financial products or securities.

6. **SCHEDULE**

We will begin our services upon receipt of this Amendment executed by you which will serve as a notice to proceed. Construction Observation Services are expected to occur over a ten week time period and conclude by December 1, 2019.

COMPENSATION

The compensation for the scope of services included in this amendment is a combination of the original agreement's remaining budget and the following supplemental amount:

Description	Fee	Fee Type	Reimbursable Expenses
Construction Administration & Observation	\$ 25,000	Hourly To A Max	Included
TOTAL		\$ 25,000	Included

AGREEMENT

When accepted by both parties, this Amendment will amend the Original Agreement and is subject to all other terms and conditions of the Original Agreement. Original, facsimile, electronic signatures or other electronic acceptance by the parties (and returned to Shive-Hattery) are deemed acceptable for binding the parties to the Amendment. The Client representative signing this Amendment warrants that he or she is authorized to enter into this Amendment on behalf of the Client.

Sincerely,

SHIVE-HATTERY, INC.



Jenifer J. Bates, PE
jbates@shive-hattery.com

AMENDMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED

CLIENT: City of Carroll, IA

BY: _____ **TITLE:** _____
(signature)

PRINTED NAME: _____ **DATE ACCEPTED:** _____

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MPW*
FROM: Jack Wardell, Director of Parks and Recreation *JW*
DATE: June 5, 2019
SUBJECT: REAP Grant Application - Graham Park District - Project #2

❖ Resolution

REAP stands for Resource Enhancement and Protection. It is a program in the State of Iowa that invests in, as its name implies, the enhancement and protection of the state's natural and cultural resources. Iowa is blessed with a diverse array of natural and cultural resources, and REAP is likewise diverse and far reaching. Depending on the individual programs, REAP provides money for projects through state agency budgets or in the form of grants. Several aspects of REAP also encourage private contributions that help accomplish program objectives.

REAP is funded from the state's Environment First Fund (Iowa gaming receipts) and from the sale of the natural resource license plate. The program is authorized to receive \$20 million per year until 2021, but the state legislature sets the amount of REAP funding every year.

The City of Carroll will be applying under the category City Parks and Open Spaces. The grant program helps establish natural areas, encouraging outdoor recreation and resource management. These categories have been established to assure grants are distributed to all sizes of cities. Small cities are defined as under 2,000 population; medium is 2,000-25,000 and large is over 25,000.

The amount of REAP grant money available to a city depends on its population.

Categories are shown below:

Population	Max.
0-1,000	\$50,000
1,001-5,000	\$75,000
5,001-10,000	\$100,000
10,001-25,000	\$125,000
25,001-50,000	\$150,000
50,001-75,000	\$200,000

Successful projects include development of parks; multi-purpose trails (emphasis on connecting existing trails); park shelters; lake or river shoreline restoration; fishing access and habitat restoration.

Our application will be for Graham Park Master Plan Project 2 - Creek Improvements. Project 2 will focus on:

- Reinforced concrete wall
- Riprap Armoring
- Rebuild Outfalls and Footings
- Earthwork Excavation
- Utility Adjustments
- Surfacing - Path and Gathering Area
- Boulder or Outcropping Stone Terracing

The Engineers estimate of probable construction cost is \$129,700.00

RECOMMENDATION: Mayor and City Council consideration and approval to authorize Region XII Council of Governments to prepare and submit the REAP grant application to the Iowa Department of Natural Resources.

RESOLUTION NO. _____

**Approval of the REAP Grant Application
for the Carroll Graham Park Master Plan**

WHEREAS, the City of Carroll City Council is in support of the Carroll Graham Park Master Plan and find it a worthwhile project for the City of Carroll and;

WHEREAS, the City of Carroll has or will provide the remaining project costs in City funds, private contributions and other grants for the proposed Carroll Graham Park Master Plan

WHEREAS, the City of Carroll is committed to the Carroll Graham Park Master Plan Project and now,

BE IT THEREFORE RESOLVED by the Carroll City Council that the City of Carroll supports and approves the application to the Iowa Department of Natural Resources and agrees to contribute up to \$50,000.00 toward the Carroll Graham Park Master Plan, contingent upon the City of Carroll receiving a grant from the Iowa Department of Natural Resources and other funding sources.

Passed and approved by the Carroll City Council on this _____ day of June, 2019.

SIGNED:

City Council of the
City of Carroll, Iowa

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MPW*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: June 5, 2019

SUBJECT: U.S. 30 - Grant Road Intersection Improvements
Change Order No. 4

Proposed Change Order No. 4 to the U.S. 30 – Grant Road Intersection Improvements, attached, has been prepared to adjust contract quantities and add liquidated damages to the contract.

In this State-Aid project, the Department of Transportation (DOT) requires adjustment of unit price contract quantities to match the constructed quantities. The proposed Change Order includes the adjustment of 23 bid item quantities. The adjustments are detailed in the proposed Change Order and include a combination of increases and decreases with a net decrease of \$1,033.53.

Liquidated damages are included in the proposed Change Order in the amount of \$8,000.00 and are a combination of two components. The first is four working days of liquidated damages at \$1000.00 per day. The second component is a lump sum of \$4,000.00 for damages to Grant Road during construction. Due to the parameters of the DOT Change Order process, the two components are included in the proposed Change Order as 8 days of liquidated damages.

The proposed Change Order adds 0.5 working days to the Contract time.

The effect of proposed Change Order No. 4 on the contract is as follows:

	<u>Cost</u>	<u>Working Days</u>
Original Contract	\$1,449,835.78	115
Change Order No. 1	\$ 4,434.00	1
Change Order No. 2	\$ 3,558.50	2
Change Order No. 3	\$ 6,770.70	2
Change Order No. 4, proposed	\$ (9,033.53)	0.5
Contract w/Change Orders	\$1,455,565.45	120.5

1869 *Carroll* 2019
150
YEARS

U.S. 30 - Grant Road Intersection Improvement
Change Order No. 4
June 5, 2019
Page 2

RECOMMENDATION: Mayor and City Council consideration of approval of Change Order No.4 to the U.S. 30 – Grant Road Intersection Improvements project in the amount of \$(9,033.53).

RMK:ds

attachment

CHANGE ORDER
For Local Public Agency Projects

No.: 4

Non-Substantial: ☒

Substantial: ☐

Administering Office
Concurrence Date

Accounting ID No. (5-digit number): 34873

Project Number: CS-TSF-1125(615)--85-14

Contract Work Type: PCC PAVEMENT WIDENING

Local Public Agency: CITY OF CARROLL

Contractor: DIXON CONSTRUCTION CO.

Date Prepared: May 28, 2019

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

7006 / 2301-1033100 / Decrease Line Item #0050 / Standard or Slip Form P.C.C. Pavement, Class C, Class 3 Durability, 10 in.
7007 / 2435-0600010 / Increase Line Item #0120 / Manhole Adjustment, Minor.
7008 / 2435-0600020 / Increase Line Item #0130 / Manhole Adjustment, Major.
7009 / 2507-3250005 / Increase Line Item #0170 / Engineering Fabric.
7010 / 2507-6800061 / Increase Line Item #0180 / Revetment, Class E.
7011 / 2510-6745850 / Increase Line Item #0190 / Removal of Pavement.
7012 / 2511-6745900 / Decrease Line Item #0210 / Removal of Sidewalk.
7013 / 2511-7526004 / Increase Line Item #0220 / Sidewalk, P.C. Concrete, 4 in.
7014 / 2515-2475008 / Decrease Line Item #0250 / Driveway, P.C. Concrete, 8 in.
7015 / 2515-6745600 / Increase Line Item #0260 / Removal of Paved Driveway.
7016 / 2527-9263112 / Decrease Line Item #0310 / Painted Pavement Markings, High-Build Waterborne.
7017 / 2527-9263180 / Increase Line Item #0330 / Pavement Markings Removed.
7018 / 2601-2634100 / Increase Line Item #0400 / Mulching.
7019 / 2601-2636044 / Increase Line Item #0410 / Seed and Fertilizing (Urban).
7020 / 2602-0000020 / Increase Line Item #0420 / Silt Fence.
7021 / 2602-0000071 / Increase Line Item #0430 / Removal of Silt Fence or Silt Fence for Ditch Checks.
7022 / 2602-0000101 / Decrease Line Item #0440 / Maintenance of Silt fence or Silt fence for Ditch Check.
7023 / 2602-0000309 / Increase Line Item #0450 / Perimeter and Slope Sediment Control Device, 9 in. dia.
7024 / 2602-0000350 / Decrease Line Item #0460 / Removal of Perimeter and Slope Sediment Control Device.
7025 / 2602-0010020 / Decrease Line Item #0480 / Mobilization, Emergency Erosion Control.
7026 / 2402-0425030 / Decrease Line Item #0520 / Granular Backfill.
7027 / 2403-0100010 / Increase Line Item #0550 / Structural Concrete (Bridge).
7028 / 2404-7775000 / Increase Line Item #0560 / Reinforcing Steel.
8005 / 6200-1108010 / New Item / Price Adj/Liquidated Damages

B - Reason for change:

7006 - 7028 / Plan change by Project Engineer, minor changes in plan quantities to reflect as built quantities.
8005 / Agreed upon amount for liquidated damages.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

7006 / Decrease (Contract Line Item #0050 Standard or Slip Form P.C.C. Pavement, Class C, Class 3 Durability, 10 in.) 155.20 SY @ \$67.00/SY = \$10,398.40.
7007 / Increase (Contract Line Item #0120 Manhole Adjustment, Minor) 1.00 EA @ \$1,000.00/EA = \$1,000.00.
7008 / Increase (Contract Line Item #0130 Manhole Adjustment, Major) 1.00 EA @ \$2,500.00/EA = \$2,500.00.
7009 / Increase (Contract Line Item #0170 Engineering Fabric) 2.50 SY @ \$4.00/SY = \$10.00.
7010 / Increase (Contract Line Item #0180 Revetment, Class E) 8.34 TON @ \$70.00/TON = \$583.80.
7011 / Increase (Contract Line Item #0190 Removal of Pavement) 101.30 SY @ \$15.00/SY = \$1,519.50.
7012 / Decrease (Contract Line Item #0210 Removal of Sidewalk) 0.50 SY @ \$11.00/SY = \$5.50.
7013 / Increase (Contract Line Item #0220 Sidewalk, P.C. Concrete, 4 in.) 0.60 SY @ \$49.00/SY = \$29.40.
7014 / Decrease (Contract Line Item #0250 Driveway, P.C. Concrete, 8 in.) 27.90 SY @ \$55.00/SY = \$1,534.50.

Accounting ID No.(5-digit number): _____

Change Order No.: _____

7015 / Increase (Contract Line Item #0260 Removal of Paved Driveway) 84.10 SY @ \$11.00/SY = \$925.10.
7016 / Decrease (Contract Line Item #0310 Painted Pavement Markings, High-Build Waterborne) 0.08 STA @ \$60.00/STA = \$4.80.
7017 / Increase (Contract Line Item #0330 Pavement Markings Removed) 0.72 STA @ \$26.00/STA = \$18.72.
7018 / Increase (Contract Line Item #0400 Mulching) 0.500 ACRE @ \$1,500.00/ACRE = \$750.00.
7019 / Increase (Contract Line Item #0410 Seed and Fertilizing (Urban)) 0.500 ACRE @ \$3,500.00/ACRE = \$1750.00.
7020 / Increase (Contract Line Item #0420 Silt Fence) 20.00 LF @ \$2.50/LF = \$50.00.
7021 / Increase (Contract Line Item #0430 Removal of Silt fence or Silt Fence for Ditch Checks) 20.00 LF @ \$1.00/LF = \$20.00.
7022 / Decrease (Contract Line Item #0440 Maintenance of Silt fence or Silt Fence for Ditch Check) 20.00 LF @ \$1.00/LF = \$20.00.
7023 / Increase (Contract Line Item #0450 Perimeter and Slope Sediment Control Device, 9 in. dia.) 492.00 LF @ \$2.25/LF = \$1107.00.
7024 / Decrease (Contract Line Item #0460 Removal or Perimeter and Slope Sediment Control Device) 1208.00 LF @ \$1.00/LF = \$1,208.00.
7025 / Decrease (Contract Line Item #0480 Mobilization, Emergency Erosion Control) 1.00 EA @ \$1,000.00/EA = \$1,000.00.
7026 / Decrease (Contract Line Item #0520 Granular Backfill) 25.78 CY @ \$70.00/CY = \$1,804.60.
7027 / Increase (Contract Line Item #0550 Structural Concrete (Bridge)) 2.50 CY @ \$550.00/CY = \$1,375.00.
7028 / Increase (Contract Line Item #0560 Reinforcing Steel) 2,643.00 LB @ \$1.25/LB = \$3,303.75.
8005 / New Item / (Price Adj\Liquidated Damages) 8.000 DAY @ \$1,000.00/DAY = \$8000.00.

D - Justification for cost(s) (See I.M. 3.805, Attachment D, Chapter 2.36, for acceptable justification):

7006 - 7028 / Based on contract unit prices and as-built quantities.

8005 / Agreed upon liquidated damages between the City of Carroll and General Contractor.

E - Contract time adjustment: ☐ No Working Days added ☒ Working Days added: 0.5 ☐ Unknown at this time

Justification for selection:

Items 7006 - 7028 / No additional days required.

Item 8005 / 0.5 days added to accommodate agreed upon amount of liquidated damages.

F - Items included in contract:

Participating		Line Number	Item Description	For deductions enter as "-x.xx"		Amount .xx
Federal-aid	State-aid			Unit Price .xx	Quantity .xxx	
	X	0050	2301-1033100 Standard or Slip Form P.C.C. Pavement, Class C, Class 3 Durability, 10 in.	\$67.00	-155.200	-\$10,398.40
	X	0120	2435-0600010 Manhole Adjustment, Minor	\$1,000.00	1.000	\$1,000.00
	X	0130	2435-0600020 Manhole Adjustment, Major	\$2,500.00	1.000	\$2,500.00
	X	0170	2507-3250005 Engineering Fabric	\$4.00	2.500	\$10.00
	X	0180	2507-6800061 Revetment, Class E	\$70.00	8.340	\$583.80
	X	0190	2510-6745850 Removal of Pavement	\$15.00	101.300	\$1,519.50
	X	0210	2511-6745900 Removal of Sidewalk	\$11.00	-0.500	-\$5.50
	X	0220	2511-7526004 Sidewalk, P.C. Concrete, 4 in.	\$49.00	0.600	\$29.40
	X	0250	2515-2475008 Driveway, P.C. Concrete, 8 in.	\$55.00	-27.900	-\$1,534.50
	X	0260	2515-6745600 Removal of Paved Driveway	\$11.00	84.100	\$925.10
	X	0310	2527-9263112 Painted Pavement Markings, High-Build Waterborne	\$60.00	-0.080	-\$4.80
	X	0330	2527-9263180 Pavement Markings Removed	\$26.00	0.720	\$18.72
	X	0400	2601-2634100 Mulching	\$1,500.00	0.500	\$750.00
	X	0410	2601-2636044 Seed and Fertilizing (Urban)	\$3,500.00	0.500	\$1,750.00
	X	0420	2602-0000020 Silt Fence	\$2.50	20.000	\$50.00
	X	0430	2602-0000071 Removal of Silt Fence or Silt fence for Ditch Checks	\$1.00	20.000	\$20.00
	X	0440	2602-0000101 Maintenance of Silt Fence or Silt Fence for Ditch Check	\$1.00	-20.000	-\$20.00
	X	0450	2602-0000309 Perimeter and Slope Sediment Control Device, 9 in. dia.	\$2.25	492.000	\$1,107.00
	X	0460	2602-0000350 Removal of Perimeter and Slope Sediment Control Device	\$1.00	-1,208.000	-\$1,208.00
	X	0480	2602-0010020 Mobilization, Emergency Erosion Control	\$1,000.00	-1.000	-\$1,000.00
	X	0520	2402-0425030 Granular Backfill	\$70.00	-25.780	-\$1,804.60
	X	0550	2403-0100010 Structural Concrete (Bridge)	\$550.00	2.500	\$1,375.00
	X	0560	2404-7775000 Reinforcing Steel	\$1.25	2,643.000	\$3,303.75
				TOTAL		-\$1,033.53

Add Row

Delete Row

G - Items not included in contract:

Accounting ID No.(5-digit number): _____

Participating					For deductions Change Order No.: "-x.xx"		
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
	X	8005	6200-1108010	Price Adj/Liquidated Damages	(\$1,000.00)	8.000	-\$8,000.00
				-8,000			
				-8,000			
					TOTAL		-\$8,000.00

Add Row

Delete Row

H. Signatures

Agreed:

Contractor

Date

Recommended:

Project Engineer

Date

Approved:

Person in Responsible Charge

Date

Other (optional)

Title

Date

Contracting Authority (optional)

Date

Other (optional)

Title

Date

Iowa DOT Administering Office

Date

Approval is contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

FHWA Concurrence:

Federal Highway Division Administration
(if required)

Date

DISTRIBUTION (after fully executed on LPA projects): Original - Finance; Copies - Contractor, Project Engineer, Contracting Authority, Administering Office.

Date distributed: _____

Initials: _____

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *WSP-w*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: June 5, 2019

SUBJECT: West Central Iowa Rural Water Association
Request to Provide Water Service Within Two-Mile Limit

On April 2, West Central Iowa Rural Water Association made a request to provide water service within the two-mile limit to the following:

John Renze

Grant Township, Section 7

17552 Mahogany Avenue

The approximate location is illustrated on the attached map.

The options appear to be as follows:

1. Not respond to the plan within 75 days. West Central Iowa Rural Water Association may provide the service proposed.
2. Within 75 days of receipt of the plan, notify West Central Iowa Rural Water Association that the City requires additional time or information to study provision of water service outside the limits of the City.
3. Waive the right to provide water service. West Central Iowa Rural Water Association may provide the service.
4. Reserve the right to provide water service in some or all areas of the plan. Preparations must be made to provide service within three years.

RECOMMENDATION: Mayor and City Council consideration of notification of West Central Iowa Rural Water Association that the City requires additional time, up to 165 days from date of notification, to study provision of water service outside the limits of the City.

RMK:ds

attachment



CARROLL COUNTY IOWA

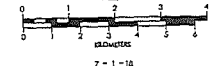


Office of Systems Planning
Phone: (515) 239-1664
WWW.IOWADOT.GOV/MAFS



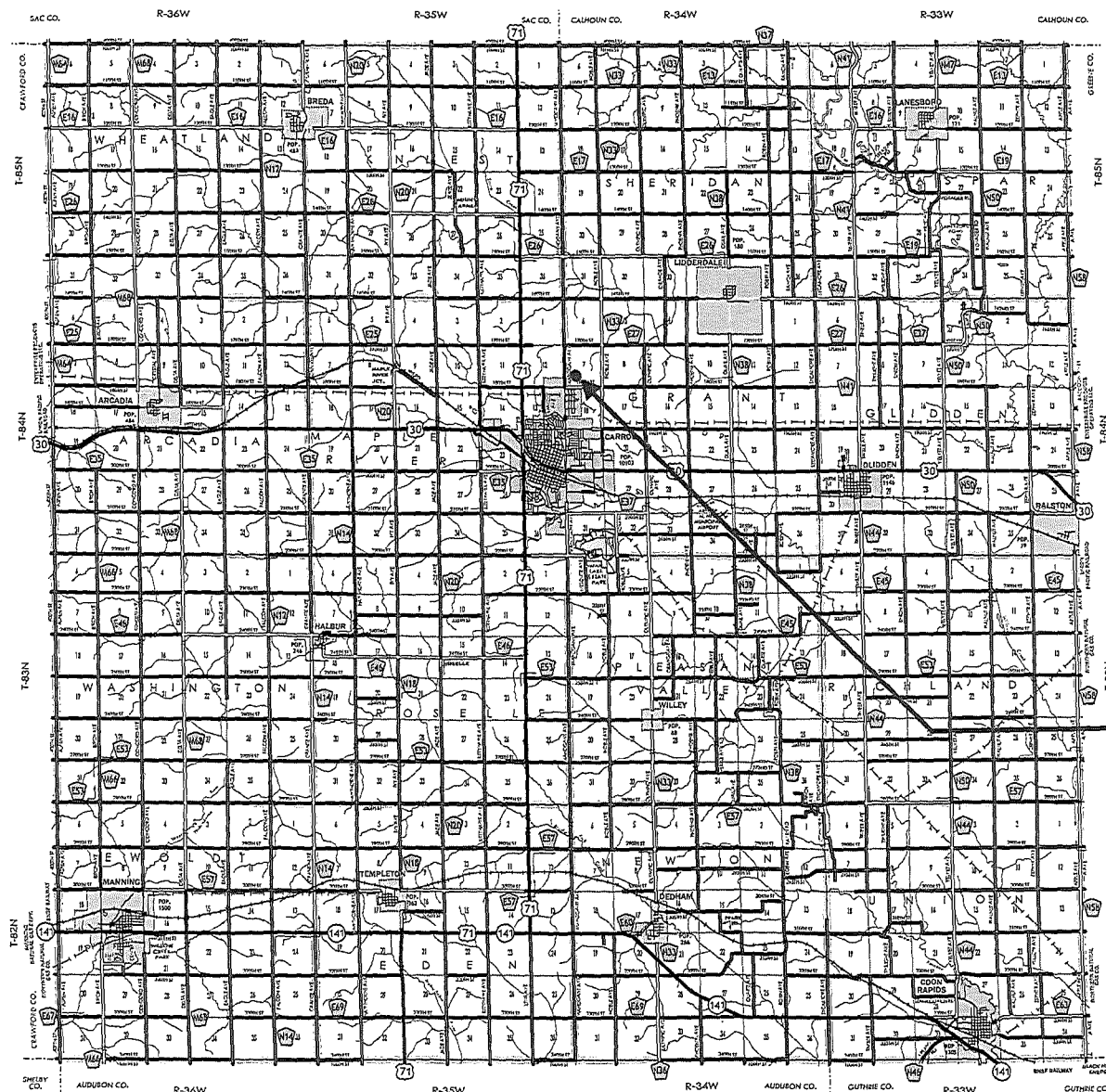
In Cooperation With
United States
Department of Transportation

JANUARY 1, 2018



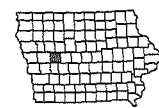
LEGEND

- INTERSTATE HIGHWAY
- PRIMARY HIGHWAY-UNDIVIDED
- PRIMARY HIGHWAY
- PORTLAND CEMENT CONCRETE ROAD
- ASPHALT ROAD
- BITUMINOUS ROAD
- GRAVEL ROAD
- DUSTY ROAD
- INTERSTATE HIGHWAY
- UNITED STATES HIGHWAY
- STATE HIGHWAY
- COUNTY HIGHWAY
- RAILROAD
- WATER
- WETLAND
- WETLAND
- WETLAND
- STATE BOUNDARY
- COUNTY BOUNDARY
- CONGRESSIONAL BOUNDARY
- TOWNSHIP LINE
- SECTION LINE
- ROAD NAME
- UNINCORPORATED PLACE
- STATE PARK
- STATE INSTITUTION
- FEDERAL LAND



West Central Iowa
Rural Water
Association

Requested
Service 04-02-19



City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MPW*
FROM: Jack Wardell, Director of Parks and Recreation *JW*
DATE: June 4, 2019
SUBJECT: Report of Bid Opening - 72" Front Mount Mower, Cab and Blower

Pre Bid Estimate: F.Y. 2018-19 - Budgeted Item \$49,000.00

On June 3, 2019 two bids were received at the time of the bid opening. Below is the result of the bids:

	2019 72' Mower Cab & Blower	2013 Kubota 3080 Cab & Blower	Total Cost
Rueter's Red Power - Carroll (Kubota)	\$41,803.00	(\$13,953.00)	\$27,850.00
VanWall Equipment - Carroll (John Deere)	\$33,060.00	(\$10,000.00)	\$23,060.00

Both mowers met the specifications outlined in the bid documents.

RECOMMENDATION: For the Mayor and City Council to consider and approve the bid from VanWall Equipment for the total purchase price of \$23,060.00.

CITY OF CARROLL
Department of Parks & Recreation
112 E. 5th Street
CARROLL, IOWA 51401
(712) 792-1000

BID OPENING REPORT

For: One (1) 72" Mower, Cab & Blower - Parks Department

Bids were opened on: June 3, 2019 @ 11:00 am

Pre-Bid Estimate: \$49,000.00 001-6-4030-37271 - Equipment Replacement

Bidder	2019 72" Mower Cab & Blower	2013 Kubota 3080 Cab & Blower	Total Cost
1. <u>Rueter's Red Power - Kubota - Carroll, Iowa</u>	<u>\$ 41,803.00</u>	<u>\$ (13,953.00)</u>	<u>\$27,850.00</u>
2. <u>VanWall Equipment - John Deere - Carroll, Iowa</u>	<u>\$ 33,060.00</u>	<u>\$ (10,000.00)</u>	<u>\$23,060.00</u>
3. <u></u>	<u></u>	<u></u>	<u></u>
4. <u></u>	<u></u>	<u></u>	<u></u>
5. <u></u>	<u></u>	<u></u>	<u></u>
6. <u></u>	<u></u>	<u></u>	<u></u>

Signature: _____

Albra K. Doehring

Date: _____

6-3-2019

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.
THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER
THE BIDS HAVE BEEN COMPLETELY REVIEWED.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager *MSP-W*

DATE: June 6, 2019

SUBJECT: Carroll City Hall Furniture Fixtures and Equipment (FFE) Package

- Report of Bid Opening
- Award of Bid

On June 5, 2019, bids for the FFE related to the Carroll City Hall Project were received, opened, and tabulated. The bid package included eight parts with three alternates. Bids are to be awarded to the lowest responsive bid for each part. A total of six bids were received for the various parts and alternates. Attached is a summary of the bids for all of the parts and alternates.

All bids received were reviewed for compliance with specifications and totals verified. Following review, it was determined that the lowest responsive bid for each section is as follows:

<u>Section</u>	<u>Responsive Low Bid</u>	<u>Vendor</u>
Section 8 - 9 to 5 Seating	\$ 6,757.60	Stone
Section 9 - Boss Office Products	\$ 1,155.60	Stone
Section 10 - Claridge	\$ 961.54	Pigott
Section 11- Herman Miller	\$ 77,606.15	Pigott
Section 12 - Hi5 Furniture	\$ 491.04	Stone
Section 13 - Hightower Total	\$ 181.95	Pigott
Section 14 - Magnuson Group	\$ 1,514.30	Stone
Section 15 - Safco	\$ 416.60	Stone
Section 16 - Spacesaver	Not Accepted	
Section 17 - Add Alt. # 1 (Spacesaver Alternate Layout)	\$ 9,796.52	Midwest Storage Solutions
Section 18 - Add Alt. # 2 (Sit-to-Stand Desks)	\$ 3,600.47	Pigott
Section 19 - Add Alt. # 3 (Eames Table Veneer Top)	Not Accepted	
Grand Total	\$ 102,481.77	

Attached to this memo is a letter from OPN Architects discussing the bid opening, their recommendations, and discussing two instances where they recommend the City reject two of the bids and go with the second low bidder.

Finally, in their bid, Pigott included a separate fee for "Additional Install Services" of \$4,681.21. No other vendor included this type of fee. In discussing this with Pigott, this fee is required. This amount is also based on them being awarded the entirety of the project and is prorated if they are only awarded parts of the project. Based on being awarded only sections 10, 11, 13 and 18 of the overall project the "Additional Install Services" fee is \$2,765.00. This has been added to the Section 11 - Herman Miller line of the bid tab. In reviewing this fee, it would appear that Pigott is still the lowest responsive bid for the sections that are proposed to be awarded to them.

The City Hall FFE portion of the project was included as a line item in the overall project budget which was \$115,425 to \$145,800. To date \$3,882.60 has been spent out of this part of the project budget for file cabinets that will be installed in the workroom. With these purchases the City Hall FFE expenses will be \$106,364.37.

RECOMMENDATION: Mayor and City Council consideration and approval of bids for the Carroll City Hall Furniture Fixtures and Equipment awarding Sections 10, 11, 13 and 18 to Pigott of Des Moines in the amount of \$82,350.11; sections 8, 9, 12, 14, and 15 to Stones Printing Office Supply of Carroll in the amount of \$10,335.14; and \$9,796.52 to Midwest Storage Solutions, Inc. of Urbandale.

FURNITURE BID TAB



Project: Carroll City Hall
Location: 627 North Adams Street Carroll, Iowa 51401
Project#: 17.8430.01
Issue Date: June 5, 2019

Item Code	Item Description	Commercial Concepts & Furnishings	Midwest Storage Solutions	Pigott	Saxton	Stone	Triplett	Total
Section 8 - 9 to 5 Seating								
	Section 8 - 9 to 5 Seating Total	\$6,983.39	No Bid	\$8,118.90	\$7,275.30	\$6,757.60	\$7,310.39	\$6,757.60
Section 9 - Boss Office Products								
	Section 9 - Boss Office Products Total	\$1,111.68	No Bid	\$1,524.86	No Bid	\$1,155.60	\$1,344.40	\$1,155.60
Section 10 - Claridge								
	Section 10 - Claridge Total	No Bid	No Bid	\$961.54	No Bid	\$1,034.00	\$1,041.53	\$961.54
Section 11- Herman Miller								
	Section 11- Herman Miller Total	No Bid	No Bid	\$77,606.15	\$66,665.56	\$87,999.36	\$86,061.18	\$77,606.15
Section 12 - Hi5 Furniture								
	Section 12 - Hi5 Furniture Total	No Bid	No Bid	\$1,725.72	\$1,725.60	\$491.04	\$1,914.95	\$491.04
Section 13 - Hightower								
	Section 13 - Hightower Total	No Bid	No Bid	\$181.95	No Bid	No Bid	\$1,278.53	\$181.95
Section 14 - Magnuson Group								
	Section 14 - Magnuson Group Total	\$1,518.55	No Bid	\$1,588.92	No Bid	\$1,514.30	\$1,648.12	\$1,514.30
Section 15 - Safco								
	Section 15 - Safco Total	\$443.89	No Bid	\$419.00	No Bid	\$416.60	\$498.98	\$416.60
Section 16 - Spacesaver								
	Section 16 - Spacesaver Total	No Bid	\$6,751.84	\$12,507.56	No Bid	No Bid	\$10,352.82	Not Accepted
Grand Total (Base Only)								\$89,084.78
Section 17 - Add Alt. No. 1								
ADD ALT. NO.1	Section 17 - Add Alt. No. 1 (Spacesaver Alternate Layout) Total	No Bid	\$9,796.52	\$15,493.35	No Bid	No Bid	No Bid	\$9,796.52
Section 18 - Add Alt. No. 2								
ADD ALT. NO.2	Section 18 - Add Alt. No. 2 (Sit-to-Stand Desks) Total	No Bid	No Bid	\$3,600.47	\$7,656.60	\$5,291.88 (looks like this is only for 8)	No Bid	\$3,600.47
Section 19 - Add Alt. No.3								
ADD ALT. NO.3	Section 19 - Add Alt. No.3 (Eames Veneer Top Conference Table) Total	No Bid	No Bid	\$2,294.31	\$1,644.51	\$2,792.18	No Bid	Not Accepted
Grand Total (Base and Add Alts)								\$102,481.77
Award by Vendor	Total	\$0.00	\$9,796.52	\$82,350.11	\$0.00	\$10,335.14	\$0.00	\$102,481.77

Awa

Alternate Submitted

Recommended Responsive Low Bid



Cedar Rapids

200 Fifth Avenue SE Ste. 201
Cedar Rapids, Iowa 52401
(319) 363-6018

Des Moines

100 Court Avenue Ste. 100
Des Moines, Iowa 50309
(515) 309-0722

Iowa City

24 ½ S. Clinton Street Ste. 1
Iowa City, Iowa 52240
(319) 363-6018

Madison

301 N. Broom Street Ste. 100
Madison, Wisconsin 53703
(608) 819-0260

opnarchitects.com

To: City of Carroll, 510 N. Carroll Street, Ste. 2, Carroll, Iowa 51401

Date: June 6, 2019

RE: Carroll City Hall Interior Furnishings RFQ#17.8430.01

City of Carroll: Upon reviewing the bid responses submitted for the above referenced project, OPN Architects recommends the City of Carroll accept the following bid submissions per section, as follows:

Section 8: Stone Printing Office Supply

Note: Commercial Concepts & Furnishings (Independence, MO) was the lowest responsive bidder, however, we feel the importance of awarding to a local Iowa vendor outweighs the bid pricing difference.

Section 9 - 9to5 Seating: Stone Printing Office Supply

Section 10 - Boss Office Products: Pigott

Section 11 - Claridge: Pigott

Note: Saxton (Des Moines, IA) was the apparent low bidder, however, we feel the submitted alternate product did not meet the expectations of the product specified as the basis-of-design for the following reasons; inferior warranty on select products, multiple manufacturer solution verses a furniture solution sourced by one manufacturer, concern over furniture finishes matching across the product lines/manufacturer, and dimensions and sizes of select products not equivalent to basis-of-design specified. Additionally, OPN does not have experience working with many of the manufacturers submitted as product alternates.

Section 12 - Hi5 Furniture: Stone Printing Office Supply

Section 13 - Hightower: Pigott

Section 14 - Magnuson Group: Stone Printing Office Supply

Section 15 - Safco: Stone Printing Office Supply

Section 16 - Spacesaver: Not Accepted, Add Alternate No. 2 (Section 17) accepted in lieu of Section 16



Section 17 - Add Alt. No. 1: Midwest Storage Solutions, Inc.

Section 18 – Add Alt. No. 2: Pigott

Section 19 – Add Alt. No. 3: Not Accepted

OPN Architects is pleased to offer this recommendation and is looking forward to seeing through the completion of the City Hall Interior Furnishings project for the City of Carroll. Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in blue ink that reads 'Jennifer Koesters'.

Jennifer Koesters

Contract Interior Designer, on behalf of OPN ARCHITECTS, INC.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager *MPW*

DATE: June 5, 2019

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **May 13, 2019**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) – **May 13, 2019**

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

May 13, 2019

1. The meeting was called to order at 7:00 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Rich Ruggles, Carroll County Supervisor. Dr. Eric Jensen, City of Carroll; was present by phone. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.
2. Agenda: Schwabe made the motion to approve the agenda and Ruggles seconded. Motion carried, all voting aye.
3. Ruggles made the motion and Dales seconded to approve the minutes of the Executive Board meeting on April 9, 2019. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Carroll Refuse Service SGS, LLC--\$3791--2 months recycling dropboxes; Foth--\$29002--cell construction, commingle line renovation, general, and groundwater; Greteman Agency--\$18174--auto/equipment insurance; TestAmerica Laboratories--\$7318--spring sampling; and Ziegler--\$639994--973 track loader and maintenance. Dales made the motion and Schwabe seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Schwabe made the motion and Dales seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discuss/approve wages and benefits: Wittry presented the proposed wages and benefits package. Dales made the motion and Dr. Jensen seconded to approve the wages and benefits as presented. Motion carried, all voting aye.
7. Discuss/approve auditing firm: Wittry presented the bid results for FYE 2019, 2020, and 2021 audit services. Two bids were received. Dales made the motion to accept Bowman & Miller, P.C.'s three year bid of \$11000, \$11250, and \$11500 and Dr. Jensen seconded. Motion carried, all voting aye.
8. Discuss/approve rock for north road: Wittry reported that JB Holland is widening the north landfill road. An estimate of \$36000 of rock is needed to complete the road. Schwabe made the motion and Ruggles seconded to approve the purchase of rock to widen the road. Motion carried, all voting aye.
9. Discuss/approve solar project expansion: Wittry informed the board of available grant funding to install solar panels at the Recycling Center. The Commission's portion to the solar project would increase by \$14000. Dales made the motion and Anthofer seconded to approve the installation of solar panels at the Recycling Center. Motion carried, all voting aye.
10. Discuss/approve education coordinator position: Wittry discussed the counties committed to utilizing the coordinator, job description, benefits package, and the timeline to start by July 1. Schwabe made the motion and Dr. Jensen seconded to move forward with the project. Motion carried, all voting aye.
11. Discuss/approve north side landfill fence. Wittry discussed the condition of the existing fence. Dales made the motion to accept Carroll Lumber's quote of \$3500 for new fence and Schwabe seconded. Motion carried, all voting aye.
12. Wittry informed the board that she will be submitting her name for the Regional Director position for Region 10, which will be elected at the June meeting.
13. EMS update: Wittry discussed the internal audit results and current objectives and targets.
14. Recycling update: Halbur reported on market conditions and Wittry provided an update on the commingle line renovation project.
15. Landfill update: A landfill staff member is attending heavy equipment operator training and Wittry updated the board on the cell construction project.
16. Wittry reported that the Household Material Day at DMACC collected hazardous material from 83 vehicles and that 17 ton electronics were collected during the Electronics Disposal Day at Pella.
17. Other: None
18. Next meeting date: MONDAY, June 10, 2019 at 7:00 a.m.
19. Dr. Jensen made the motion and Ruggles seconded to adjourn the meeting at 7:53 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur

CIVIL SERVICE COMMISSION
MINUTES OF MAY 13, 2019

The City of Carroll Civil Service Commission met on Monday, May 13, 2019 at 9:30 A.M. in Carroll Police Department Training Room. Members present: Phil Markway, Chairperson, Todd Bierl, and Sheri Mertz. Absent: None. Also present: Police Chief Brad Burke.

* * * * *

It was moved by Mertz, seconded by Bierl, to approve the minutes of the March 14, 2019, meeting as written. All present voted aye. Absent: None. Motion carried.

* * * * *

It was moved by Mertz, seconded by Markway, to go into Executive Closed Session at 9:40 A.M. per Iowa Code 21.5(1)(i) – Civil Service interviews for entry level police officer. All present voted aye. Absent: None. Motion carried.

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It was moved by Mertz, seconded by Markway, to go back into open session at 2:25 P.M. All present voted aye. Absent: None. Motion carried.

* * * * *

It was moved by Mertz, seconded by Bierl, to approve the following eligibility list for the position of Police Officer:

Blake Gray

Matthew Kennebeck

Brian Menzter

Jessica Riedell

All present voted aye. Absent: None. Motion carried.

* * * * *

It was moved by Mertz, seconded by Bierl, to adjourn at 3:18 P.M. All present voted aye. Absent: None. Motion carried.

Phil Markway, Chairperson

ATTEST:

Police Chief Brad Burke, Acting Secretary