City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MPW

DATE: May 24, 2018

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **May 21, 2018**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **May 14, 2018**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

Library Board Minutes

May 21, 2018

The Carroll Board of Trustees met in the Mayor's Conference Room of City Hall. Trustees present were: Jacob Fiscus, Tom Louis, Summer Parrott, Sondra Rierson, Carol Shields, Kyle Ulveling (5:25), Ralph von Qualen, and Director Rachel Van Erdewyk. Trustees absent were: Janet Auge and Paul Reicks.

Fiscus called the meeting to order 5:16. It was moved by Rierson and seconded by Louis to approve the agenda. All voted aye; Ulveling absent. It was moved by Louis and seconded by von Qualen to approve the minutes of the April meeting. All voted aye; Ulveling absent. It was moved by Rierson and seconded by Parrott to approve the bills. All voted aye; Ulveling present.

Director's Report: Adult and teen programs continued this month with Crafty Library Ladies, Tech Help Fridays, Book Clubs, Teen Advisory Group, and Poetry Group. During National Library Week, Van Erdewyk presented a program at Carroll Middle School and was a mystery reader at Kuemper Grade School. For National Library Week, the Friends of the Library hosted a Chamber Coffee, with about 50 participants attending. Children's programming continued with Rookie Readers, Diane's Read A-Loud, Pet readers and other outreach visits. In April, the library teamed with DMACC for Earth Day, hosting the Carroll Animal Rescue League, Ivan, the therapy dog, and Dr. Whoot. "Everybody on the Same Page" continued. Diane hosted special story times to promote the theme of "Choose Kind," reading *We're All Wonders* by R.J. Palacio. Book discussions, a showing of the movie *Wonder*, and a bullying program by Family Crisis Center rounded out the programming. Diane has been busy promoting the upcoming Summer Reading Program to schools and day cares. Total program attendance was 1,678. Monthly Door count was 5,746. Total resources utilized was 18, 272.

Old Business: An update was given on the library/city hall project.

New Business: It was moved by Ulveling and seconded by Shields to go into closed session at 5:44 pursuant to Iowa Code 21.5(l)(i)—annual library director performance review. On roll call, all voted aye. Absent: Auge and Reicks. At 6:10, it was moved by Louis and seconded by Ulveling to go back into open session. On roll call, all voted aye. Absent: Auge and Reicks.

It was moved by Ulveling and seconded by Parrott to adjourn. All voted aye. Meeting adjourned at 6:11. Next regular meeting will be June 18, 2018.

Jacob Fiscus—President

Judy Behm—Recording Secretary

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, May 14, 2018, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Mr. Pete Crawford, engineer, Don Mensen, airport manager, Jarod Strong, reporter and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes of the previous meeting were reviewed by the Commission. A motion by Comm. Fulton and seconded by Comm. Vincent was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

DANNER GRAIN LEG LITIGATION

For the benefit of Jarod Strong, Carroll Herald reporter, Comm. Siemann started from the beginning of the grain leg tower being erected to current litigation. Some issues have been ruled on and some are waiting decisions. If the County Zoning Commissioner had not issued a permit to Loren Danner for the erection of the grain leg tower protruding in the protected airspace at the airport no one would have legal issues. Danner has a $1000.00 bond issue in court on Thursday which Comm. Siemann will testify.

IOWA STATE AIRPORTS MEETING

Chairman Hutcheson, Comm. Siemann and Don Mensen, who is on the State board, reported the meeting was well attended and FAA people from Kansas City was also there. Chairman Hutcheson, Comm. Siemann and Don Mensen met with the FAA to discuss the legal issues with the grain leg tower in protected airspace. After much discussion the FAA was enphytotic that protecting the air space at an airport is not a regulation but a Ferderal law.

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, June 11, 2018

5:30 P.M.

Arthur Neu Airport

Agenda

Approve minutes from previous meeting

Danner grain leg litigation

Sidewalk Cracks

Airport Sign

New Business

Approve monthly bills

TOPICS DISCUSSED:

Mr. Crawford will contact Wicks Construction to figure out the best solution to fix the cracks in the sidewalk and the bubble in the colored part.

Comm. Fulton contacted a local company to get samples on the design of the airport sign.

Don commented at some time the City will own the AWOS system. Now the State is maintaining it.

Comm. Vincent reported there will be 60 acres of corn, 60 acres of beans and 22 acres of hay.

Comm. Fulton made a formal request for the Masons to do the Flight Breakfast in September. No objection was made.

BILLS:

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	$ 6,450.00
Neu, Minnich, Comito, Halbur, Neu & Badding	grain leg fees	1,337.50
IA Small Engine	mower repair	59.04
Carroll Aviation	IA Airports meeting fees & mileage	732.79
Andrews Roofing	terminal roof repair	685.47
Drees Oil	propane	96.28
Wittrock Motor	April car rental	375.00
Carroll Refuse	April garbage	57.00
Earl May	river rock	23.96
Raccoon Valley Electric	April electric	1,227.14
Bomgaars	rodent control	70.61
Ecowater	cooler rent/water	212.83
McClure Engineering	entrance dr project	1,040.18
McClure Engineering	entrance lighting	1,450.00
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Siemann and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Wittrock and seconded by Comm. Siemann was made to adjourn at 7:01 P.M..

The next regular meeting of the Carroll Airport Commission will be June 11, 2018, at the Arthur Neu Airport.

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Chairman/Vice-Chairman

ATTEST:

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