City of Carroll

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MEMO TO: City Council Members

FROM: Mayor Eric Jensen

DATE: May 23, 2018

SUBJECT: FY 2019 City Manager Annual Salary

City Manager Michel Pogge-Weaver's Employment Contract required a performance review in April of 2018. On April 30, 2018, the City Council completed a performance review of City Manager Michel Pogge-Weaver. Mr. Pogge-Weaver received an excellent performance evaluation from the Council.

The terms of the revised employment contract dated May 8, 2017 specifies that "Upon a satisfactory performance evaluation in April 2018, the Employer agrees to increase the Employee annual base salary to 96.8% top of salary on July 1, 2018." If approved at the May 29th meeting, the top of salary for the City Manager position is proposed to go to $128,378.44 as of July 1, 2018. Following the terms of the approved revised employment contract the annual salary for Mr. Pogge-Weaver would be $124,270.33 starting July 1, 2018.

RECOMMENDATION: Council discussion and approval of the resolution approving the annual salary for City Manager Michel Pogge-Weaver of $124,270.33 as of July 1, 2018.

RESOLUTION NO. _____

A RESOLUTION APPROVING THE ANNUAL CITY MANAGER SALARY

WHEREAS, Chapter 20, of the Code of Ordinances of the City of Carroll, Iowa, provides that the annual salary of the City Manager be determined by resolution of the City Council; and

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, the revised employment contract for City Manager Michel Pogge-Weaver was approved by the City Council on May 8, 2017; and

WHEREAS, said revised employment contract provided that upon a satisfactory performance evaluation in April 2018, that City Manager Michel Pogge-Weaver salary would increase to 96.8% of top of salary on July 1, 2018; and

WHEREAS, the Council completed a performance evaluation for City Manager Michel Pogge-Weaver on April 30, 2018 and Mr. Pogge-Weaver was given a satisfactory performance evaluation by the City Council at that time.

NOW, THEREFORE, BE IT RESOLVED, by the City of Carroll City Council that City Manager Michel Pogge-Weaver salary as of July 1, 2018 shall be set at $124,270.33 which is 96.8% top of salary for the City Manager position; and

BE IT FURTHER RESOLVED, by the City of Carroll City Council that all the terms and conditions of the revised employment contract for City Manager Michel Pogge-Weaver dated May 8, 2017 is reaffirmed and remains in effect.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 29th day of May, 2018.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY:_____
Eric P. Jensen, Mayor

ATTEST:

By:_____
Laura A. Schaefer, City Clerk