City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MJP-W

DATE: May 23, 2019

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **May 13, 2019**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

1869 Carroll 2019 150 YEARS

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, May 13, 2019, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton, Also attending were Michael Zweigart, program manager from Lifeflight, Jason Atkins and Megan Sorensen from Air Methods Medical Helicopter Company, Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MEDICAL HELICOPTER SERVICE

Michael Sweigart from Unity Point Health, directs the medical air service which uses Air Methods. They are looking for a place in western Iowa and thought the Carroll Airport was the logical place. The Commission was aware of this for several months. They would need hanger space for the helicopter and housing for the staff. They would bring portable housing for the staff but would need space in the shop hanger for the helicopter. The Commission discussed the space needed in the hanger and placement of the portable housing. The septic system at the shop hanger would have to be updated as problems has risen from normal use. The Commission will inform the City of the pending Air Method request. A motion by Comm. Siemann and seconded by Comm. Fulton was made for the Commission to move forward with this project. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

MINUTES

The minutes from the previous meeting were reviewed by the Commission. A motion by Comm. Wittrock and seconded by Comm. Vincent was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

TALL STRUCTURE ISSUE

The Supreme Court ruled the grain leg has to be taken down in 9 months but took away the $200.00 per day fine.

AIRPORT SIGN
The Commission has informed Carl Wilburn about erection of the airport sign. Carl informed Ryan Schroeder who contacted the DNR for any issues about erecting the airport sign because of the sign being in a Flood Plain. The Commission should submit the FAA Notice Criteria Tool form. It is recommended to apply to the Board of Adjustment for a variance or special exemption for the sign at that location and that size.

TOPICS DISCUSSED:
Adam Soyer cattle shed and Steve Hannasch machine shed does not violate protected air space.

Hanger sub-lease was discussed.

Work with Chad Steinkamp to measure farm land for planting.

BILLS
The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	$ 6,600.00
Neu, Minnich, Comito, Halbur, Neu & Badding	grian leg legal fees	100.00
Bomgaars	sump pump/misc'l	255.40
Rueter's	mower repair	75.58
Midwest Wholesale	lumber	155.40
Carroll Cleaning	restroom supplies	89.75
Carroll Aviation	1/2 TV service/Dish	571.78
Wittrock Motor	April car rental	349.00
New Cooperative	farm fertilizer/chem	3,842.00
Seidl Electric	light fixture	243.50
Carroll Aviation	IPPA fees/mileage	399.46
Norman Hutcheson	IPPA fees/mileage	279.78
Greg Siemann	IPPA fees	200.00
Blueglobes	runway lighs	186.51
Raccoon Valley Elec	April electric	1,157.39
Triple A Seeds	grass seed	55.00
Ecowater	cooler rent/water	119.76
Carroll Refuse	April garbage	57.00
Carol Schoeppner	Stones/printing	129.79
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Wittrock and seconded by Comm. Vincent was made to adjourn at 7:46 P.M..

The next regular meeting of the Carroll Airport Commission will be June 10, 2019 at the Arthur Neu Airport.

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Chairman/Vice-Chairman

ATTEST:

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CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, June 10, 2019

5:30 P.M.

Arthur Neu Airport

Agenda

Approve minutes from previous meeting

Tall Structure Issue

Air Methods

Farm Report

New Business

Approve monthly bills