City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager MJP-W

FROM: Randall M. Krauel, Director of Public Works RMK

DATE: May 20, 2020

SUBJECT: Right-of-Way/Easement Use Fees

During review of the F.Y. 20-21 proposed Budget, a proposal was presented to increase some of the Right-of-Way/Easement Use Fees included in the Code of Ordinances Chapter 135.09, Paragraph 9. The proposed increases were as follows:

	Current	Proposed
A. Permit	$25.00 each permit	$25.00 each permit
B. Barricades and Lighting	$20.00 each permit	$20.00 each permit
C. Saw Cut Only	$ 3.00 per linear foot	$ 3.00 per linear foot
D. Removal of Curb	$ 7.00 per linear foot	$ 7.00 per linear foot
E. Remove and Replace Curb and Gutter	$30.00 per linear foot	**$35.00 per linear foot**
F. Pavement Restoration	$45.00 per square yard	**$50.00 per square yard**
G. Curb Penetration	$35.00 each	**$50.00 each**
H. Utility Trench Granular Backfill		**$25.00 per ton**

The most significant proposed change is the addition of a fee for Utility Trench Granular Backfill. Current research indicates that the most stable utility trench repair includes backfilling with a graded granular material. Water and sewer utility service trenches cut into paved roadways have been backfilled with graded granular material for the past year at no change to the property owners. The proposed fee is approximately the cost of the graded granular material. No installation cost is included in the proposed fee. Depending upon soil conditions and contractor excavation practice, graded granular backfill material for an 8-foot deep sanitary sewer service replacement under roadway paving could cost an estimated $750.00 or more.

Right-of-Way/Easement Use Fees collected are credited to the General Fund, Roadway Maintenance portion of the Budget. Expenditures from Roadway Maintenance fund maintenance activities not eligible for Road Use Tax expenditure in addition to Right-of-Way/Easement Use permit work. Below is a summary of recent and projected Roadway Maintenance revenues and expenditures.

	Revenue	Expenditure
F.Y. 2018-2019 Actual	$12,332	$33,135
F.Y. 2019-2020 Re-estimated	$35,000	$32,200
F.Y. 2020-2021 Estimate w/o Increase	$15,000	$32,294
F.Y. 2020-2021 Estimate w/Increase	$20,000	$32,294

RECOMMENDATION: Mayor and City Council consideration of passage of the attached Ordinance amending Right-of-Way/Easement Use Fees.

RMK:ds

attachment

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, BY AMENDING PROVISIONS PERTAINING TO RIGHT-OF-WAY/EASEMENT USE FEES.

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. SECTION MODIFIED. Section 135.09, Paragraph 9 of the Code of Ordinances of the City of Carroll, Iowa, is repealed and the following adopted in lieu thereof:

9. Fees. The fees for the permit and work performed by the City as described herein are as follows:

A. Permit . . . . . $25.00 each permit

B. Barricades and Lighting . . . . . $20.00 each permit

C. Saw Cut only. . . . . $ 3.00 per linear foot

D. Removal of Curb . . . . . $ 7.00 per linear foot

E. Remove and Replace Curb and Gutter. . . . . $35.00 per linear foot

F. Pavement Restoration . . . . . $50.00 per square yard

G. Curb Penetration . . . . . $50.00 each

H. Utility Trench Granular Backfill . . . . . $25.00 per ton

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law for permits issued and work performed on those permits after July 1, 2020.

Passed by the Council the _____ day of _____, 2020 and approved this _____ day of _____, 2020.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

First Reading: _____

Second Reading: _____

Third Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

_____

Laura A. Schaefer, City Clerk