City of Carroll

627 N. Adams Street Carroll, Iowa 51401 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MPW

DATE: May 20, 2021

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **May 10, 2021**
5. Parks, Recreation & Cultural Advisory Board (meets 1st Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **May 11, 2021**
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, May 10, 2021, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hurcheson conducted the 5:30 P.M. meeting.

MINUTES
The minutes of the previous meeting were reviewed by the Commission. A motion by Comm. Wittrock and seconded by Comm. Vincent was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

HANGER REPAIR
Schroeder Construction submitted a bid of $21,250.00 to repair the roof on the big hanger. A motion by Comm. Siemann and seconded by Comm. Fulton was made to approve the contract and down payment of $10,625.00. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

AIR METHODS
Comm. Vincent is in contact with Air Methods as to what they will have to remove from the airport. He also said they will have to fulfill their contract with the City which runs through September. Don has terminated his contract with Air Methods in May.

FARM REPORT
Comm. Vincent reported there will be 60 acres in beans, 57 acres in corn and 20 acres of hay ground.

TOPICS DISCUSSED:
Don had Wi-Fi installed in the shop hanger. The Commission agreed to approve payment because of the print out for the fuel system.

The Commission decided to have the airport fertilized and Don will get the product from New Cooperative and have Chad Steinkamp apply it. It should cost around $3,800.00.

Comm. Fulton reported the Masonic Lodge will prepare the Flight Breakfast and the Commission should be looking for static displays for the event.

Federal and Iowa Aviation Boards reclassification of Iowa airports.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	$ 6,800.00
Drees Oil	propane	145.28
Schroeder Construction	roof repair	10,625.00
New Cooperative	farm chemicals	3,936.82
Unified Contracting	new leak detection	8,685.00
Carroll Refuse	April garbage	72.00
Ecowater	cooler rent/water	161.08
Carroll Cleaning	cleaning supplies	129.00
Wittrock Motor	April car rental	349.00
Carroll Aviation	Wi-Fi in hanger	636.00
Raccoon Valley Elec	April electric service	1,113.11
Raccoon Valley Elec	(AM) electric service	282.18
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Siemann and seconded by Comm. Wittrock was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Sieman and seconded by Comm. Wittrock was made to adjourn at 6:43 P.M.

THe next regular meeting of the Carroll Airport Commission will be June 14, 2021 at the Arthur Neu Airport.

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Chairman/Vice-Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

Regular meeting

Monday, June 14, 2021

5:30 P.M.

Arthur Neu Airport

Agenda

Approve previous meeting minutes

Shop Hanger Roof Repair

2020/2021 Budget

2021/2022 Budget

New Business

Approve monthly bills

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

May 11, 2021

1. The meeting was called to order at 6:30 a.m. by Vice-Chair Dr. Eric Jensen. Mayor of Carroll, at the Carroll County Recycling Center. Others in attendance were: Scott Johnson, Carroll County Board of Supervisor; Harvey Dales, City of Manning, Dan Snyder, City of Breda and Mary Wittry, Director. Chair Jeff Anthofer arrived at 6:35 a.m.
2. Wittry requested to add leachate line break and equipment repairs. Dales moved and Johnson seconded to approve the amended agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Dales seconded to approve the minutes of the April 13, 2021 meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable-see attached. Wittry discussed the following bills: All Pro Door, $8,655 – replacement doors at the Recycling Center; Arcadia Limestone, $7860.05 – rock; Foth Infrastructure and Environment, $29,544.80 - general consulting, sampling, and progress on the monitored natural attenuation report; and Greteman Insurance, $17,275 – auto/equipment insurance. Dales moved and Snyder second. Motion carried, all voting aye.
5. Wittry presented the financial report. Snyder moved and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Snyder moved and Dr. Jensen second to approve the wage and benefit recommendation for 2021-22 as presented. Motion carried, all voting aye.
7. Dales moved and Johnson seconded to accept the final pay application from J.B. Holland for $138, 243.01 with $$41,432.68 paid in May and the retainage of $97,823.52 to be paid in June from the landfill expansion account. Motion carried, all voting.
8. Dales moved and Snyder seconded to approve the contract as presented with Metro Waste Authority for disposal of household hazardous waste for the next 3 years at $.94 per person per year. Motion carried, all voting aye.
9. Johnson moved and Dr. Jensen seconded to maintain the coverage limits on Commission owned vehicles as presented. Motion carried, all voting aye.
10. Equipment replacement for landfill and recycling center was discussed. Johnson moved and Dales seconded to purchase a 973K Caterpillar track loader, extend warranty on the 826 compactor up to 10,000 hours and to put an additional $10,000 per month into the equipment replacement account from revenue received for out of county waste disposal. Motion carried, all voting aye. Dales moved and Snyder seconded to purchase a Bobcat S62 T4 skid steer loader as presented. Motion carried, all voting aye.
11. Discussion was held on bid submittal last July with a change operations after the submittal. No action taken.
12. Snyder moved and Johnson second to approve the quote as presented from Superior Jetting to flush the leachate lines as required by law every three years. Motion carried, all voting aye. The monitored natural attenuation plan was submitted to DNR as scheduled with a meeting scheduled for June.
13. Market prices for processed recyclable materials was presented.

14. A leachate line break occurred when a company was installing fiber near the recycling center. An unexpected expense on the compactor will be included in the bills in June. Next meeting date is June 8, 2021 at 6:30 a.m.
15. Johnson moved and Snyder seconded to adjourn the meeting at 7:45 a.m. Motion carried, all voting aye.

Respectfully submitted,

Mary Wittry