City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager MSP-W

FROM: Laura A. Schaefer, Finance Director/City Clerk LAS

DATE: May 6, 2020

SUBJECT: Set Public Hearing Date for FY 2019/2020 Budget Amendment #2

After Council had started the process for the first budget amendment for FY 2019/2020, the City was awarded a grant from the Iowa Economic Development Authority for a Community Economic Development Block Grant (CDBG) in the amount of $49,050 to be used to assist local non-profits in providing restaurant gift cards to families and to cover processing costs of meat donated to a local food program. In order to spend the funds, the City needs to account for the funds in the financial system of receipt of the revenue (as intergovernmental revenue) and the expense in the Health and Social Services functional area. The net impact to the ending General Fund balance will be zero.

Another item to be included in this budget amendment is the expense to replace the doors at the Police Department when the Library was renovated. Council discussed this item at the February 10, 2020 Council meeting. The proposed funding source is General Fund balance.

And the final item proposed for this budget amendment is to upgrade the router at City Hall. The new router will be more secure and allow for a secure access for employees needing to work remotely. The proposed funding source is General Fund balance.

Attached is the notice of public hearing to be published in the newspaper as required by Iowa Code. Also attached is a listing of the items and amounts included in the budget amendment. If you have any questions, please give me a call or stop by City Hall.

RECOMMENDATION: Council motion setting Tuesday, May 26, 2020 as the date for a public hearing for the F.Y. 2019/2020 Budget Amendment #2.

Jun-19

Form 653.C1

NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2019-2020 CITY BUDGET

The City Council of Carroll in CARROLL County, Iowa

will meet at City Hall, 627 N Adams Street

at 5:15 PM (hour) on 5/26/2020 (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2020 (year)

by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given. Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	6,022,902		6,022,902
Less: Uncollected Property Taxes-Levy Year	2	0		0
Net Current Property Taxes	3	6,022,902	0	6,022,902
Delinquent Property Taxes	4	0		0
TIF Revenues	5	993,156		993,156
Other City Taxes	6	1,979,376		1,979,376
Licenses & Permits	7	88,400		88,400
Use of Money and Property	8	230,555		230,555
Intergovernmental	9	1,779,834	49,050	1,828,884
Charges for Services	10	5,590,845		5,590,845
Special Assessments	11	0		0
Miscellaneous	12	1,372,025		1,372,025
Other Financing Sources	13	1,484,000		1,484,000
Transfers In	14	8,462,623		8,462,623
Total Revenues and Other Sources	15	28,003,716	49,050	28,052,766
Expenditures & Other Financing Uses				
Public Safety	16	2,450,189	15,764	2,465,953
Public Works	17	2,318,422		2,318,422
Health and Social Services	18	121,895	49,050	170,945
Culture and Recreation	19	3,705,823		3,705,823
Community and Economic Development	20	332,525		332,525
General Government	21	1,348,181	5,000	1,353,181
Debt Service	22	1,332,364		1,332,364
Capital Projects	23	7,647,496		7,647,496
Total Government Activities Expenditures	24	19,256,895	69,814	19,326,709
Business Type / Enterprises	25	6,164,754		6,164,754
Total Gov Activities & Business Expenditures	26	25,421,649	69,814	25,491,463
Transfers Out	27	8,462,623		8,462,623
Total Expenditures/Transfers Out	28	33,884,272	69,814	33,954,086
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	-5,880,556	-20,764	-5,901,320
Beginning Fund Balance July 1	30	19,223,560	4,389,269	23,612,829
Ending Fund Balance June 30	31	13,343,004	4,368,505	17,711,509

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Community Economic Development Block Grant to assist local non-profits in providing restaurant gift cards to families and to cover processing costs of meat donated to a local food program, door replacement at Police Department entrance, and City Hall router replacement

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Laura A. Schaefer

City Clerk/ Finance Officer Name

BUDGET AMENDMENT #2 FY 19/20

GENERAL FUND AMENDMENTS	
2020 CDBG OT Award	49,050
Outside Agency Funding	(49,050)
Police Department Door Replacement	(15,764)
City Hall Router Replacement	(5,000)

Note: The items included were not known at the time of the FY 20/21 budget preparations and were not included in the FY 19/20 budget re-estimates. The proposed funding for the door replacement project is General Fund balance.