

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

GOVERNMENTAL BODY: Carroll City Council

DATE OF MEETING: April 26, 2021

TIME OF MEETING: 5:15 P.M.

LOCATION OF MEETING: Beginning at the Carroll Wastewater Treatment

Plant at 5:15 P.M. Continuing at City Hall

Council Chambers at 6:00 P.M.

www.cityofcarroll.com

NOTICE

In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. Due to this the Carroll City Hall will remain closed to the public for the April 26, 2021 City Council meeting. However, the meeting will be made available telephonically. The public will be able to hear and participate in the Council meeting by calling:

United States: 1 (312) 626-6799

Then when prompted, enter the following Access Code: 959 8347 1673#

Individuals may start calling in at 5:00 PM for the meeting. **Note: the meeting will not start until 6:00P.M.**

Individuals may also join the meeting from your computer, tablet or smartphone by using the following link:

<https://zoom.us/j/95983471673>

Similar to a regular City Council meeting, participants will be invited to provide feedback at various points during the meeting. Participants are requested to keep their mics muted until invited by the Mayor or Council to provide feedback. Participants calling in can unmute and mute their phone by dialing *6. Participants using a computer, tablet or smartphone can unmute and mute themselves by clicking on the mute/unmute button in the bottom left corner of the zoom program. Participants who unmute themselves outside of feedback periods may be muted by the City and/or removed from the meeting.

The public can watch the meeting live from the City's YouTube channel by going to: <https://tinyurl.com/t64juzk> To ensure you can access the meeting when we go live we suggest that you subscribe to the City's YouTube channel. The YouTube meeting is a view only option and you will not be able to participate in the meeting via YouTube.

We thank you for your understanding of this change during the current situation.

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AGENDA

- I. Pledge of Allegiance
- II. Roll Call
- III. Consent Agenda
 - A. Approval of Minutes of the April 12 Meeting
 - B. Approval of Bills and Claims
 - C. Licenses and Permits:
 1. Renewal of Class “C” Beer Permit with Sunday Sales – *Sparky’s One Stop*
 2. Renewal of Class “E” Liquor License with Class “B” Wine Permit (Carryout Wine – includes Native Wine) and Class “C” Beer Permit (Carryout Beer) and Sunday Sales – *Walgreens #10770*
 3. Renewal of Class “E” Liquor License with Class “B” Wine Permit (Carryout Wine – includes Native Wine) and Class “C” Beer Permit (Carryout Beer) and Sunday Sales – *Hy-Vee*
 - D. Appointments to Committees Commission and Boards
 1. Appointment by Mayor with Council Approval
 1. Kyl Knobbe – Building Code Board of Appeals (5-year term to expire 12-31-25)
 - E. Street Resurfacing – 2020 – HMA Resurfacing with Milling
 1. Statement of Completion and Final Acceptance of Work
 - F. Iowa DOT Agreement for Maintenance and Repair of Primary Roads in Municipalities
 - G. Waive Purchasing Policy #0501 – Espresso Cycles for Weight Room- 2021
- IV. Oral Requests and Communications from the Audience
- V. Ordinances
 - None

VI. Resolutions

- A. Simons Subdivision of the NW¼ of the SW FRL¼ of Section 31, T84N, R34W, Carroll County, Iowa – Preliminary and Final Plat
- B. Water System Risk and Resilience Assessment and Emergency Response Plan

VII. Reports

- A. Street Closure – Carroll Chamber of Commerce

VIII. Committee Reports

- IX. Comments from the Mayor
- X. Comments from the City Council
- XI. Comments from the City Manager
- XII. Closed Session Iowa Code 21.5(1)(i) – To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session

XIII. Adjourn

May/June Meetings:

Board of Adjustment – May 3, 2021 – City Hall – 627 N Adams Street
Parks, Recreation and Cultural Advisory Board – May 3, 2021 – Northeast Park Shelter House – Capistrano Ave
City Council – May 10, 2021 – City Hall – 627 N Adams Street
Airport Commission – May 10, 2021 – Airport Terminal Building - 21177 Quail Avenue
Planning and Zoning Commission – May 12, 2021 – City Hall - 627 N Adams Street
Library Board of Trustees – May 17, 2021 – Carroll Public Library – 118 E 5th Street
City Council – May 24, 2021 – City Hall – 627 N Adams Street
Board of Adjustment – June 7, 2021 – City Hall – 627 N Adams Street
Planning and Zoning Commission – June 9, 2021 – City Hall - 627 N Adams Street
City Council – June 14, 2021 – City Hall – 627 N Adams Street
Airport Commission – June 14, 2021 – Airport Terminal Building - 21177 Quail Avenue
Library Board of Trustees – June 21, 2021 – Carroll Public Library – 118 E 5th Street
City Council – June 28, 2021 – City Hall – 627 N Adams Street

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The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

COUNCIL MEETING

APRIL 12, 2021

(Please note these are draft minutes and may be amended by Council before final approval.)

In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation made it "impossible and impractical" to meet in one location. Due to this the Carroll City Hall was closed to the public for the April 12, 2021 City Council meeting. However, the meeting was held telephonically or via Zoom web conferencing. The public was able to hear and participate in the Council meeting by calling into a publicly posted phone number.

The Carroll City Council met in regular session on this date at 5:15 p.m. beginning at the Carroll Public Library (118 E. 5th Street) with a tour of the newly remodeled building and then continued their regular meeting at 6 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Members present: Misty Boes, LaVern Dirkx (via Zoom web conferencing), Jerry Fleshner, Clay Haley, Mike Kots and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance via Zoom web conferencing.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Haley, seconded by Kots, to approve the following items on the consent agenda: a) minutes of the March 22, 2021 Council meeting, as written; b) bills and claims in the amount of \$751,526.55; c) Sidewalk closure request from Kerp's Bar & Grill, Inc. on 5th Street for an event on April 24, 2021, Outdoor Service Endorsement (Special Event on April 24, 2021) – *Kerp's Bar & Grill, Inc.*, New 5-day Class "C" Liquor License (Kuemper Ball on May 1, 2021) – *Carroll Hy-Vee*; and d) Resolution No. 21-12, Application for Tax Abatement for Tom and Amy Riddle (1737 Pike Avenue) under the Urban Revitalization Plan. On roll call, all present voted aye. Absent: None. Motion carried.

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During the oral requests or communications from the audience, Cecelia Comito and Marilyn Setzler, members of the Carroll Public Library Foundation, and Library Director Rachel Van Erdewyk presented the final donation check to the City Council for the Library Remodel Project. No Council action taken.

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Mayor Jensen read a proclamation declaring April 30, 2021 as Arbor Day in Carroll, Iowa. No Council action taken.

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At 6:05 p.m. Mayor Jensen opened a public hearing on the proposed Olsen's/Carroll County Solid Waste 80/20 annexation. Mayor Jensen closed said public hearing at 6:14 p.m.

It was moved by Haley, seconded by Fleshner, to approve Resolution No. 21-13, Voluntary Annexation of Land Adjacent to the West Boundary of the City of Carroll, Including Land Without the Owner's Consent into the Corporate Limits of the City of Carroll. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Haley, to approve Resolution No. 21-14, Memorandum of Understanding Between the City of Carroll and the Over-the-Road, City Transfer Drivers, Helpers, Dockman, Warehousement, Inside Workers, State, County & Municipal Employees, Teamsters Local Union No. 238 – Carroll Police Department. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Kots, to approve Resolution No. 21-15, Agreement with Bolton & Menk, Inc. for Professional Services for the Quiet Zone Study Update at an estimated cost, based on hourly rates, not to exceed \$20,150.00 without prior consent. Jim Leiding, representative from Bolton & Menk, Inc., addressed Council on this issue. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Siemann, to approve the conversion of two (2) parking spaces along Vine Street, in the 700 Block North, west side of the street, immediately south of entrance walkway to east entrance door to the Carroll Recreation Center. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Haley, to approve the restriction of the first-row parking spaces (closest to the Carroll Recreation Center building) in the west parking lot to "No Stadium Parking". On roll call, all present voted aye. Absent: None. Motion carried.

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Council discussed the status of housing in the City of Carroll. No Council action taken.

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It was moved by Kots, seconded by Haley, to go into closed session at 7:46 p.m. per Iowa Code 21.5(1)(c) – to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Kots, seconded by Fleshner, to go back into open session at 7:46 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Siemann, to approve the Settlement Agreement and Release of All Claims with Drake Construction, LLC. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Haley, to adjourn at 7:48 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

04-22-2021 11:32 AM
 VENDOR SET: 01 City of Carroll
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
 O P E N I T E M R E P O R T
 S U M M A R Y

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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021
PARTIALLY ITEMS DATES:	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021
UNPAID ITEMS DATES :		4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-001720	ACCESS SYSTEMS	COPIER CONTRACT	214.49	214.49-	120829	4/21/21	0.00
		** TOTALS **	214.49	214.49-			0.00
01-001704	ACCO	WATER TESTING CHEMICALS	7.70	0.00	000000	0/00/00	7.70
01-001704	ACCO	WATER TESTING CHEMICALS	15.40	0.00	000000	0/00/00	15.40
		** TOTALS **	23.10	0.00			23.10
01-003484	ADAPTIVE AUDIOLOGY SOLUTI	PRE-EMPLOYMENT HEARING TEST	35.00	0.00	000000	0/00/00	35.00
		** TOTALS **	35.00	0.00			35.00
01-001698	ADVANCED LASER TECHNOLOGI	COPIER CONTRACT	209.95	0.00	000000	0/00/00	209.95
01-001698	ADVANCED LASER TECHNOLOGI	INK CARTRIDGE	109.95	0.00	000000	0/00/00	109.95
		** TOTALS **	319.90	0.00			319.90
01-003773	ADVANCED RELIABILITY	BLOWER #4 ALIGNMENT	350.00	0.00	000000	0/00/00	350.00
		** TOTALS **	350.00	0.00			350.00
01-003286	ALL CLEAN OF IOWA INC.	EXHAUST SYSTEM CLEANING	585.00	0.00	000000	0/00/00	585.00
		** TOTALS **	585.00	0.00			585.00
01-002080	AMAZON/SYNCHRONY BANK	BOOKS AND VIDEOS	360.26	360.26-	120831	4/21/21	0.00
		** TOTALS **	360.26	360.26-			0.00
01-002916	AMERICAN RED CROSS	LIFEGUARD CLASS	480.00	0.00	000000	0/00/00	480.00
		** TOTALS **	480.00	0.00			480.00
01-002350	ARCADIA LIMESTONE CO.	GRASS SEED	280.00	0.00	000000	0/00/00	280.00
		** TOTALS **	280.00	0.00			280.00
01-001557	ATCO INTERNATIONAL	HAND CLEANING WIPES	159.70	0.00	000000	0/00/00	159.70
		** TOTALS **	159.70	0.00			159.70
01-002818	BAKER AND TAYLOR INC.	BOOKS	966.62	966.62-	120834	4/21/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	362.77	362.77-	120834	4/21/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	749.91	749.91-	120834	4/21/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	336.44	336.44-	120834	4/21/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	354.57	354.57-	120834	4/21/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	831.60	831.60-	120834	4/21/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	18.25	18.25-	120834	4/21/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	7.50	7.50-	120834	4/21/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	13.25	13.25-	120834	4/21/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	5.75	5.75-	120834	4/21/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	6.00	6.00-	120834	4/21/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	15.25	15.25-	120834	4/21/21	0.00

04-22-2021 11:32 AM
 VENDOR SET: 01 City of Carroll
 REPORTING: PAID, UNPAID, PARTIAL

ACCOUNTS PAYABLE
 OPEN ITEM REPORT
 SUMMARY

PAGE: 2
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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021
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VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
		** TOTALS **	3,667.91	3,667.91-			0.00
01-001943	BAUER BUILT TIRE CENTER	TIRE REPAIRS	51.86	0.00	000000	0/00/00	51.86
		** TOTALS **	51.86	0.00			51.86
01-000087	BERT GURNEY & ASSOCIATES	SOLIDS HANDLING PUMP	25,720.00	0.00	000000	0/00/00	25,720.00
		** TOTALS **	25,720.00	0.00			25,720.00
01-000609	BIERSCHBACH EQUIP & SUPPL	GEL PASTE EPOXY	864.00	0.00	000000	0/00/00	864.00
		** TOTALS **	864.00	0.00			864.00
01-003370	BLACKBURN MANUFACTURING C	MARKING FLAGS	1,004.00	0.00	000000	0/00/00	1,004.00
		** TOTALS **	1,004.00	0.00			1,004.00
01-003771	BLACKSTONE PUBLISHING	AUDIO BOOKS RETURNED	87.14-	87.14	120840	4/21/21	0.00
01-003771	BLACKSTONE PUBLISHING	AUDIO BOOKS	2,815.12	2,815.12-	120840	4/21/21	0.00
		** TOTALS **	2,727.98	2,727.98-			0.00
01-000528	BLUEGLOBES LLC	RUNWAY LIGHTS REPAIR	54.89	54.89-	120798	4/14/21	0.00
		** TOTALS **	54.89	54.89-			0.00
01-003515	BOMGAARS	REPAIR PARTS	9.58	0.00	000000	0/00/00	9.58
01-003515	BOMGAARS	SUPPLIES	48.94	0.00	000000	0/00/00	48.94
01-003515	BOMGAARS	SUPPLIES	49.55	0.00	000000	0/00/00	49.55
01-003515	BOMGAARS	SUPPLIES	10.26	0.00	000000	0/00/00	10.26
01-003515	BOMGAARS	SUPPLIES	23.48	0.00	000000	0/00/00	23.48
01-003515	BOMGAARS	SUPPLIES	2.59	0.00	000000	0/00/00	2.59
01-003515	BOMGAARS	PAINT BRUSHES	17.16	0.00	000000	0/00/00	17.16
01-003515	BOMGAARS	SUPPLIES	98.03	0.00	000000	0/00/00	98.03
01-003515	BOMGAARS	MISC SUPPLIES	58.55	58.55-	120803	4/14/21	0.00
01-003515	BOMGAARS	SUPPLIES	37.95	0.00	000000	0/00/00	37.95
01-003515	BOMGAARS	SUPPLIES	20.24	0.00	000000	0/00/00	20.24
01-003515	BOMGAARS	GEAR LUBE	31.47	0.00	000000	0/00/00	31.47
01-003515	BOMGAARS	SUPPLIES	16.98	0.00	000000	0/00/00	16.98
01-003515	BOMGAARS	"C" CELL BATTERIES	44.97	0.00	000000	0/00/00	44.97
01-003515	BOMGAARS	SPRAYER PUMP AND SUPPLIES	168.97	0.00	000000	0/00/00	168.97
01-003515	BOMGAARS	SUPPLIES	33.98	0.00	000000	0/00/00	33.98
		** TOTALS **	672.70	58.55-			614.15
01-003661	BREDA TELEPHONE CORPORATI	LOCAL AND LONG DISTANCE	2,509.16	2,509.16-	120692	4/12/21	0.00
		** TOTALS **	2,509.16	2,509.16-			0.00
01-003670	BRIGGS INC OF OMAHA	PIPE	12.41	0.00	000000	0/00/00	12.41
		** TOTALS **	12.41	0.00			12.41

04-22-2021 11:32 AM
VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021
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UNPAID ITEMS DATES :		4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021

VENDOR	----	VENDOR NAME	-----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE	---
01-004138		CAPITAL SANITARY SUPPLY		RESTROOM SUPPLIES	39.25	39.25-	120806	4/14/21		0.00	
01-004138		CAPITAL SANITARY SUPPLY		REPAIR PARTS	31.05	0.00	000000	0/00/00		31.05	
01-004138		CAPITAL SANITARY SUPPLY		CLEANING SUPPLIES	192.33	192.33-	120842	4/21/21		0.00	
01-004138		CAPITAL SANITARY SUPPLY		CLEANING SUPPLIES	54.00	0.00	000000	0/00/00		54.00	
01-004138		CAPITAL SANITARY SUPPLY		CLEANING SUPPLIES	525.15	0.00	000000	0/00/00		525.15	
01-004138		CAPITAL SANITARY SUPPLY		CLEANING SUPPLIES	6.00	0.00	000000	0/00/00		6.00	
01-004138		CAPITAL SANITARY SUPPLY		CLEANING SUPPLIES	24.50	0.00	000000	0/00/00		24.50	
01-004138		CAPITAL SANITARY SUPPLY		SUPPLIES	41.95	0.00	000000	0/00/00		41.95	
01-004138		CAPITAL SANITARY SUPPLY		SUPPLIES	103.55	0.00	000000	0/00/00		103.55	
01-004138		CAPITAL SANITARY SUPPLY		CLEANING SUPPLIES	177.00	0.00	000000	0/00/00		177.00	
				** TOTALS **	1,194.78	231.58-				963.20	
01-025028		CAROL SCHOEPPNER		SECRETRY CONTRACT	350.00	350.00-	120810	4/14/21		0.00	
				** TOTALS **	350.00	350.00-				0.00	
01-000747		CARROLL AUTO SUPPLY		#50 OIL FILTERS	12.94	0.00	000000	0/00/00		12.94	
				** TOTALS **	12.94	0.00				12.94	
01-004132		CARROLL AVIATION INC.		CONTRACT	6,800.00	6,800.00-	120805	4/14/21		0.00	
				** TOTALS **	6,800.00	6,800.00-				0.00	
01-004146		CARROLL CONTROL SYSTEMS		BACKFLOW TESTING	756.50	0.00	000000	0/00/00		756.50	
				** TOTALS **	756.50	0.00				756.50	
01-004196		CARROLL HYDRAULICS		#29 CYLINDER REPAIRS	532.13	0.00	000000	0/00/00		532.13	
01-004196		CARROLL HYDRAULICS		#36 HYDRAULIC HOSE	117.21	0.00	000000	0/00/00		117.21	
01-004196		CARROLL HYDRAULICS		#23 HYDRAULIC HOSE	106.55	0.00	000000	0/00/00		106.55	
01-004196		CARROLL HYDRAULICS		#23 HYDRAULIC HOSE	79.05	0.00	000000	0/00/00		79.05	
				** TOTALS **	834.94	0.00				834.94	
01-004200		CARROLL LUMBER		STAKES AND FORMS	108.00	0.00	000000	0/00/00		108.00	
				** TOTALS **	108.00	0.00				108.00	
01-002977		CARROLL REFUSE SERVICE		MARCH GARBAGE	72.00	72.00-	120801	4/14/21		0.00	
				** TOTALS **	72.00	72.00-				0.00	
01-003632		CCI TECHNOLOGIES LLC		IT MAINTENANCE	172.50	172.50-	120838	4/21/21		0.00	
01-003632		CCI TECHNOLOGIES LLC		IT MAINTENANCE	415.00	415.00-	120838	4/21/21		0.00	
				** TOTALS **	587.50	587.50-				0.00	
01-002998		CENTURYLINK		BACKUP PHONE LINE	67.42	67.42-	120835	4/21/21		0.00	
01-002998		CENTURYLINK		BACKUP PHONE LINE	155.38	155.38-	120836	4/21/21		0.00	
				** TOTALS **	222.80	222.80-				0.00	

04-22-2021 11:32 AM
 VENDOR SET: 01 City of Carroll
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
 O P E N I T E M R E P O R T
 S U M M A R Y

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UNPAID ITEMS DATES :		4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-002867	CINTAS FIRST AID & SAFETY	SAFETY SUPPLIES	52.86	0.00	000000	0/00/00	52.86
	** TOTALS **		52.86	0.00			52.86
01-003633	CLEANING SOLUTIONS INC	MARCH LIBRARY CLEANING	3,112.41	3,112.41-	120839	4/21/21	0.00
	** TOTALS **		3,112.41	3,112.41-			0.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	12,476.96	12,476.96-	001058	4/22/21	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	14,877.06	14,877.06-	001058	4/22/21	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	4,432.02	4,432.02-	001058	4/22/21	0.00
	** TOTALS **		31,786.04	31,786.04-			0.00
01-002681	CONSOLIDATED FLEET SERVIC	TOWER 8 ANNUAL INSPECTION	675.00	0.00	000000	0/00/00	675.00
	** TOTALS **		675.00	0.00			675.00
01-001595	COUNSEL OFFICE & DOCUMENT	COPIER CONTRACT	59.18	0.00	000000	0/00/00	59.18
	** TOTALS **		59.18	0.00			59.18
01-005113	CUMMINS GREAT PLAINS	OPERATING SUPPLIES	27.15	0.00	000000	0/00/00	27.15
	** TOTALS **		27.15	0.00			27.15
01-001965	DIANE TRACY	BOOK DROPS - MILEAGE	43.18	43.18-	120830	4/21/21	0.00
	** TOTALS **		43.18	43.18-			0.00
01-012590	ECHO ELECTRIC SUPPLY	LIGHT BULBS	19.08	0.00	000000	0/00/00	19.08
01-012590	ECHO ELECTRIC SUPPLY	LIGHT BULBS	57.24	0.00	000000	0/00/00	57.24
	** TOTALS **		76.32	0.00			76.32
01-006810	ECOWATER SYSTEMS	COOLER RENT/WATER	123.24	123.24-	120807	4/14/21	0.00
	** TOTALS **		123.24	123.24-			0.00
01-003715	EDUCATIONAL DEVELOPMENT C	BOOKS	494.65	494.65-	120804	4/14/21	0.00
	** TOTALS **		494.65	494.65-			0.00
01-008032	FARM & HOME PUBLISHERS	PLAT BOOK	57.00	57.00-	120844	4/21/21	0.00
	** TOTALS **		57.00	57.00-			0.00
01-008035	FARNER-BOCKEN CO.	SOCCER CONCESSIONS	67.50	0.00	000000	0/00/00	67.50
01-008035	FARNER-BOCKEN CO.	SOCCER CONCESSIONS	532.17	0.00	000000	0/00/00	532.17
	** TOTALS **		599.67	0.00			599.67
01-008050	FASTENAL COMPANY	NUTS AND BOLTS	36.46	0.00	000000	0/00/00	36.46
	** TOTALS **		36.46	0.00			36.46

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VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-000013	FIRE/POLICE RETIREMENT SY	MFPRSI CONTRIBUTIONS	11,500.53	11,500.53-	001059	4/22/21	0.00
		** TOTALS **	11,500.53	11,500.53-			0.00
01-002954	FIRST WIRELESS INC.	MOBILE RADIO	503.19	0.00	000000	0/00/00	503.19
		** TOTALS **	503.19	0.00			503.19
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	246.30	0.00	000000	0/00/00	246.30
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	27.00	0.00	000000	0/00/00	27.00
		** TOTALS **	273.30	0.00			273.30
01-009315	GALLS INC.	FIFERLICK - BOOTS	161.80	0.00	000000	0/00/00	161.80
		** TOTALS **	161.80	0.00			161.80
01-009500	GEHLING WELDING & REPAIR	SUPPLIES	41.85	0.00	000000	0/00/00	41.85
		** TOTALS **	41.85	0.00			41.85
01-002567	GEHLPRO WELDING	PARKS ENTRANCE SIGNAGE	995.00	0.00	000000	0/00/00	995.00
01-002567	GEHLPRO WELDING	PARKS ENTRANCE SIGNAGE	995.00	0.00	000000	0/00/00	995.00
01-002567	GEHLPRO WELDING	PARKS ENTRANCE SIGNAGE	995.00	0.00	000000	0/00/00	995.00
		** TOTALS **	2,985.00	0.00			2,985.00
01-009535	GENERAL RENTAL	CONCRETE BITS	224.00	0.00	000000	0/00/00	224.00
		** TOTALS **	224.00	0.00			224.00
01-009540	GENERAL TRAFFIC CONTROLS	PEDESTRIAN SIGNS	1,550.00	0.00	000000	0/00/00	1,550.00
		** TOTALS **	1,550.00	0.00			1,550.00
01-001992	GOLF SERVICES LLC	REIMBURSEMENT - KEYS	19.40	0.00	000000	0/00/00	19.40
		** TOTALS **	19.40	0.00			19.40
01-010156	GRAPHIC EDGE LLC	GUARD TSHIRTS	233.76	0.00	000000	0/00/00	233.76
01-010156	GRAPHIC EDGE LLC	SPRING SOCCER SHIRTS	4.75	0.00	000000	0/00/00	4.75
01-010156	GRAPHIC EDGE LLC	SPRING SOCCER SHIRTS	4.75	0.00	000000	0/00/00	4.75
		** TOTALS **	243.26	0.00			243.26
01-005410	HERALD PUBLISHING COMPANY	PUBLICITY	75.00	75.00-	120843	4/21/21	0.00
		** TOTALS **	75.00	75.00-			0.00
01-012552	INDUSTRIAL BEARING SUPP.	BEARINGS	45.92	0.00	000000	0/00/00	45.92
01-012552	INDUSTRIAL BEARING SUPP.	BELTS	13.42	0.00	000000	0/00/00	13.42
		** TOTALS **	59.34	0.00			59.34
01-001549	INLAND TRUCK PARTS COMPAN	EQUIPMENT MAINT. SUPPLIES	158.24	0.00	000000	0/00/00	158.24
		** TOTALS **	158.24	0.00			158.24

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VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-012616	IOWA COUNTY ATTORNEYS	ACTS OF INTEREST CONFERENCE	210.00	0.00	000000	0/00/00	210.00
		** TOTALS **	210.00	0.00			210.00
01-012625	IOWA DEPT OF NATURAL RESO	NPDES APPL. FEE	85.00	0.00	000000	0/00/00	85.00
		** TOTALS **	85.00	0.00			85.00
01-012652	IOWA GOLF ASSOCIATION	18 HOLE ANNUAL MEMBERSHIP	250.00	0.00	000000	0/00/00	250.00
		** TOTALS **	250.00	0.00			250.00
01-012646	IOWA INSURANCE DIVISION	DEED FILING FEES	236.00	236.00-	000000	4/09/21	0.00
		** TOTALS **	236.00	236.00-			0.00
01-012666	IOWA ONE CALL	MARCH 2021 LOCATES	138.10	0.00	000000	0/00/00	138.10
		** TOTALS **	138.10	0.00			138.10
01-012706	IPERS	IPERS CONTRIBUTIONS	18,262.71	18,262.71-	001060	4/22/21	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	245.70	245.70-	001060	4/22/21	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	71.85	71.85-	001060	4/22/21	0.00
		** TOTALS **	18,580.26	18,580.26-			0.00
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	1,740.00	0.00	000000	0/00/00	1,740.00
		** TOTALS **	1,740.00	0.00			1,740.00
01-013917	JEO CONSULTING GROUP INC.	STREET RESTORATION 2021	9,156.00	0.00	000000	0/00/00	9,156.00
		** TOTALS **	9,156.00	0.00			9,156.00
01-002577	JESTER PUPPETS	SRP PERFORMER	100.00	100.00-	120833	4/21/21	0.00
		** TOTALS **	100.00	100.00-			0.00
01-003243	JET'S OUTDOOR POWER AND S	BATTERY	134.98	0.00	000000	0/00/00	134.98
		** TOTALS **	134.98	0.00			134.98
01-025020	JOHN DEERE FINANCIAL	OIL AND OIL FILTER	50.76	50.76-	120809	4/14/21	0.00
01-025020	JOHN DEERE FINANCIAL	FILTERS	78.29	78.29-	120809	4/14/21	0.00
01-025020	JOHN DEERE FINANCIAL	FILTERS	108.89	108.89-	120809	4/14/21	0.00
		** TOTALS **	237.94	237.94-			0.00
01-014815	KEYSTONE LABORATORIES	SAMPLE ANALYSIS	162.50	0.00	000000	0/00/00	162.50
		** TOTALS **	162.50	0.00			162.50
01-002698	LANDSCAPERS PARADISE	GRASS SEED/STRAW BLANKET ROLL	190.46	0.00	000000	0/00/00	190.46
		** TOTALS **	190.46	0.00			190.46

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01-002440	LIBRARY IDEAS LLC	VOX BOOKS	1,876.46	1,876.46-	120832	4/21/21	0.00
		** TOTALS **	1,876.46	1,876.46-			0.00
01-002331	MACQUEEN EQUIPMENT LLC	OPERATING SUPPLIES	160.26	0.00	000000	0/00/00	160.26
01-002331	MACQUEEN EQUIPMENT LLC	OPERATING SUPPLIES	145.68	0.00	000000	0/00/00	145.68
		** TOTALS **	305.94	0.00			305.94
01-002993	MC CLURE ENGINEERING CO.	PROJECT 3/21 RE-HAB - FINAL	1,183.00	1,183.00-	120802	4/14/21	0.00
		** TOTALS **	1,183.00	1,183.00-			0.00
01-003461	MERCHANT SERVICES	CC PROCESSING FEES	877.90	877.90-	000000	4/16/21	0.00
		** TOTALS **	877.90	877.90-			0.00
01-012680	MID AMERICAN ENERGY	ELECTRIC BILLS	41,146.34	41,146.34-	120693	4/12/21	0.00
		** TOTALS **	41,146.34	41,146.34-			0.00
01-001567	MIKE MERTES	STEEL TOED BOOTS	196.10	196.10-	120800	4/14/21	0.00
		** TOTALS **	196.10	196.10-			0.00
01-017600	MIRACLE RECREATION EQUIPM	PLAYGROUND EQUIP. SUPPLIES	101.16	0.00	000000	0/00/00	101.16
		** TOTALS **	101.16	0.00			101.16
01-002596	MOHR SAND GRAVEL & CONSTR	GRADATION ROCK & LIMESTONE	2,295.29	0.00	000000	0/00/00	2,295.29
		** TOTALS **	2,295.29	0.00			2,295.29
01-018408	NAPA AUTO PARTS	#36 REPAIR PARTS	23.38	0.00	000000	0/00/00	23.38
		** TOTALS **	23.38	0.00			23.38
01-003263	NETBANK	MARCH EFT PROCESSING FEES	92.44	92.44-	000000	4/16/21	0.00
		** TOTALS **	92.44	92.44-			0.00
01-003772	NOAH'S ARK ANIMAL WORKSHO	PROGRAM SUPPLIES	370.00	370.00-	120841	4/21/21	0.00
		** TOTALS **	370.00	370.00-			0.00
01-019135	NOVA FITNESS EQUIPMENT	FITNESS EQUIPMENT REPAIRS	764.68	0.00	000000	0/00/00	764.68
		** TOTALS **	764.68	0.00			764.68
01-020208	O'HALLORAN INTERNATIONAL	#27 FUEL GAUGE	257.20	0.00	000000	0/00/00	257.20
01-020208	O'HALLORAN INTERNATIONAL	#26 FUEL PUMP	1,460.46	0.00	000000	0/00/00	1,460.46
		** TOTALS **	1,717.66	0.00			1,717.66
01-020203	OFFICE STOP	OFFICE SUPPLIES	48.84	0.00	000000	0/00/00	48.84
		** TOTALS **	48.84	0.00			48.84

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01-021050	P & H WHOLESALE INC.	FILTERS	24.11	0.00	000000	0/00/00	24.11
01-021050	P & H WHOLESALE INC.	PLUMBING PARTS	17.15	0.00	000000	0/00/00	17.15
01-021050	P & H WHOLESALE INC.	PLUMBING PARTS	46.97	0.00	000000	0/00/00	46.97
01-021050	P & H WHOLESALE INC.	PLUMBING PARTS	16.02	0.00	000000	0/00/00	16.02
		** TOTALS **	104.25	0.00			104.25
01-001949	PERFORMANCE TIRE & SERVIC	#35 TIRES	1,185.10	0.00	000000	0/00/00	1,185.10
01-001949	PERFORMANCE TIRE & SERVIC	MOWER TIRE REPAIRS	7.25	0.00	000000	0/00/00	7.25
		** TOTALS **	1,192.35	0.00			1,192.35
01-000169	PERRY JOHNSON	MARCH MILEAGE INSPECTIONS	153.44	0.00	000000	0/00/00	153.44
		** TOTALS **	153.44	0.00			153.44
01-021860	PRESTO-X-COMPANY	PEST CONTROL 112 E 5TH ST	51.00	0.00	000000	0/00/00	51.00
		** TOTALS **	51.00	0.00			51.00
01-002978	QCI	MISC COMPUTER ISSUES	202.50	0.00	000000	0/00/00	202.50
		** TOTALS **	202.50	0.00			202.50
01-001136	R & R SEPTIC SERVICE INC	ANNUL SEPTIC CONTRACT	225.00	225.00-	120799	4/14/21	0.00
		** TOTALS **	225.00	225.00-			0.00
01-009870	RACCOON VALLEY ELECTRIC C	MARCH ELECTRIC SERVICE	1,335.16	1,335.16-	120808	4/14/21	0.00
01-009870	RACCOON VALLEY ELECTRIC C	AIR METHOD MARCH ELECTRIC	316.39	316.39-	120808	4/14/21	0.00
		** TOTALS **	1,651.55	1,651.55-			0.00
01-003137	RDG PLANNING & DESIGN	REC CENTER RENOVATIONS	7,245.54	0.00	000000	0/00/00	7,245.54
		** TOTALS **	7,245.54	0.00			7,245.54
01-025110	SECRETARY OF STATE	NOTARY FEE - AMDOR	30.00	0.00	000000	0/00/00	30.00
		** TOTALS **	30.00	0.00			30.00
01-025250	SHERWIN WILLIAMS CO.	WEIGHT ROOM PAINT	90.74	0.00	000000	0/00/00	90.74
		** TOTALS **	90.74	0.00			90.74
01-000155	SHIVE HATTERY INC	GRAHAM PARK CREEK IMPROVEMENTS	2,300.00	0.00	000000	0/00/00	2,300.00
01-000155	SHIVE HATTERY INC	MIRACLE FIELD PARKING LOT	13,125.00	0.00	000000	0/00/00	13,125.00
		** TOTALS **	15,425.00	0.00			15,425.00
01-003057	SIMMERING-CORY & IOWA COD	APRIL 2021 CODE SUPPLEMENT	313.00	0.00	000000	0/00/00	313.00
		** TOTALS **	313.00	0.00			313.00
01-002803	SITE ONE LANDSCAPE SUPPLY	SPRINKLER HEADS	1,397.09	0.00	000000	0/00/00	1,397.09
		** TOTALS **	1,397.09	0.00			1,397.09

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01-001652	SNAPPY POPCORN CO. INC.	SOCCER CONCESSIONS	148.00	0.00	000000	0/00/00	148.00
		** TOTALS **	148.00	0.00			148.00
01-004178	SOLID WASTE MANAGEMENT CO	FY 21 YARD WASTE MANAGEMENT	5,000.00	0.00	000000	0/00/00	5,000.00
		** TOTALS **	5,000.00	0.00			5,000.00
01-025880	STONE PRINTING CO.	SUPPLIES	3.50	3.50-	120845	4/21/21	0.00
01-025880	STONE PRINTING CO.	SUPPLIES	7.99	7.99-	120845	4/21/21	0.00
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	3.50	3.50-	120845	4/21/21	0.00
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	20.98	20.98-	120845	4/21/21	0.00
01-025880	STONE PRINTING CO.	FOLDERS	93.97	0.00	000000	0/00/00	93.97
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	167.67	167.67-	120845	4/21/21	0.00
01-025880	STONE PRINTING CO.	SUPPLIES	511.98	511.98-	120845	4/21/21	0.00
01-025880	STONE PRINTING CO.	SUPPLIES	54.81	54.81-	120845	4/21/21	0.00
01-025880	STONE PRINTING CO.	SUPPLIES	67.50	0.00	000000	0/00/00	67.50
		** TOTALS **	931.90	770.43-			161.47
01-003450	TECHNIQUE DATA SYSTEMS	in 2 YR SCANNER MAINTENANCE	750.00	0.00	000000	0/00/00	750.00
		** TOTALS **	750.00	0.00			750.00
01-027060	TREASURER OF IOWA	SALES TAX	8,365.00	8,365.00-	000000	4/13/21	0.00
		** TOTALS **	8,365.00	8,365.00-			0.00
01-027079	TRIPLE A SEEDS INC.	GRASS SEED	112.50	0.00	000000	0/00/00	112.50
01-027079	TRIPLE A SEEDS INC.	LAWN SEED	58.75	0.00	000000	0/00/00	58.75
		** TOTALS **	171.25	0.00			171.25
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 4/3/2021	27.24	27.24-	120694	4/12/21	0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 4/10/2021	65.03	65.03-	120846	4/21/21	0.00
		** TOTALS **	92.27	92.27-			0.00
01-002449	UNITYPOINT CLINIC-OCCUPAT	PRE-EMPLOYMENT DRUG TESTS	378.00	0.00	000000	0/00/00	378.00
		** TOTALS **	378.00	0.00			378.00
01-028814	VAN METER COMPANY, THE	LITTLE LEAGUE SHELTER LIGHTS	592.00	0.00	000000	0/00/00	592.00
01-028814	VAN METER COMPANY, THE	LIGHTING SUPPLIES	31.51	0.00	000000	0/00/00	31.51
01-028814	VAN METER COMPANY, THE	LITTLE LEAGUE SHELTER LIGHTS	67.32	0.00	000000	0/00/00	67.32
		** TOTALS **	690.83	0.00			690.83
01-030120	WAL-MART STORE #01-1787	SOCCER CONCESSIONS	30.67	0.00	000000	0/00/00	30.67
01-030120	WAL-MART STORE #01-1787	MAILERS AND ENVELOPES	53.46	0.00	000000	0/00/00	53.46
01-030120	WAL-MART STORE #01-1787	SUPPLIES	63.91	0.00	000000	0/00/00	63.91
01-030120	WAL-MART STORE #01-1787	SUPPLIES	182.90	0.00	000000	0/00/00	182.90

04-22-2021 11:32 AM
VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

PAGE: 10
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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021
PARTIALLY ITEMS DATES:	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021
UNPAID ITEMS DATES :		4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-030120	WAL-MART STORE #01-1787	SCHOOL PRESENTATION SUPPLIES	28.87	0.00	000000	0/00/00	28.87
01-030120	WAL-MART STORE #01-1787	SUPPLIES	16.33	0.00	000000	0/00/00	16.33
01-030120	WAL-MART STORE #01-1787	CLEANING SUPPLIES	17.42	0.00	000000	0/00/00	17.42
		** TOTALS **	393.56	0.00			393.56
01-003377	WELLMARK BLUE CROSS/BLUE	MAY HEALTH INS PREMIUMS	35,533.31	35,533.31-	120837	4/21/21	0.00
		** TOTALS **	35,533.31	35,533.31-			0.00
01-003774	WHITFIELD & EDDY LAW TRUS	DRAKE LAWSUIT SETTLEMENT	50,000.00	0.00	000000	0/00/00	50,000.00
		** TOTALS **	50,000.00	0.00			50,000.00
01-030355	WITTROCK MOTOR CO.	MARCH CAR RENTAL	349.00	349.00-	120811	4/14/21	0.00
		** TOTALS **	349.00	349.00-			0.00
01-003291	WORLDPAY INTEGRATED PAYME	MARCH ONLINE CC PROCESSING	197.68	197.68-	000000	4/16/21	0.00
01-003291	WORLDPAY INTEGRATED PAYME	MARCH IN-OFFICE CC PROCESSING	174.79	174.79-	000000	4/16/21	0.00
01-003291	WORLDPAY INTEGRATED PAYME	MARCH CC PROCESSING FEES	279.94	279.94-	000000	4/16/21	0.00
		** TOTALS **	652.41	652.41-			0.00
01-000386	ZIMCO SUPPLY CO	MARKING WAND AND PAINT	83.30	0.00	000000	0/00/00	83.30
		** TOTALS **	83.30	0.00			83.30
01-003722	iSOLVED BENEFIT SERVICES	MARCH HRA CHECKS	12,548.98	12,548.98-	000000	4/15/21	0.00
		** TOTALS **	12,548.98	12,548.98-			0.00
	* Payroll Expense		159,795.67				

04-22-2021 11:32 AM
VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

PAGE: 11
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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021
PARTIALLY ITEMS DATES:	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021
UNPAID ITEMS DATES :		4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	349,929.23	349,929.23CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	142,226.03	0.00	142,226.03
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	492,155.26	349,929.23CR	142,226.03

U N P A I D R E C A P

UNPAID INVOICE TOTALS	142,226.03
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	0.00
** UNPAID TOTALS **	142,226.03

04-22-2021 11:32 AM
VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

PAGE: 12
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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021
PARTIALLY ITEMS DATES:	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021
UNPAID ITEMS DATES :		4/09/2021 THRU 4/22/2021	4/09/2021 THRU 4/22/2021

FUND TOTALS

001	GENERAL FUND	130,626.71
010	HOTEL/MOTEL TAX	561.10
110	ROAD USE TAX FUND	14,667.19
167	REC CENTER TRUST FUND	778.34
168	LIBRARY TRUST FUND	2,346.46
303	C.P. - AIRPORT	1,183.00
304	C.P. STREETS	9,156.00
311	C.P.-PARKS & RECREATION	2,300.00
313	C.P. - REC CENTER BLDG	7,245.54
600	WATER UTILITY FUND	22,995.91
602	WATER UTILITY CAP. IMP.	50,000.00
610	SEWER UTILITY FUND	41,853.05
620	STORM WATER UTILITY	564.00
850	MEDICAL INSURANCE FUND	48,082.29
	* PAYROLL EXPENSE	159,795.67

GRAND TOTAL	492,155.26
-------------	------------

City of Carroll

Brad Burke, Chief of Police

Police Department

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

TO: Mike Pogge-Weaver, City Manager

FROM: Brad Burke, Chief of Police

DATE: April 22, 2021

RE: Renewal of License

The following establishments have applied for renewal of license:

Sparky's One Stop
402 East 6th Street
Class "C" Beer Permit with Sunday Sales

Walgreen's #10770
105 East 6th Street
Class "E" Liquor License with Class "B" Wine Permit (Carryout Wine – includes Native Wine) and Class "C" Beer Permit (Carryout Beer) and Sunday Sales

Hy-Vee
905 Hwy 30 West
Class "E" Liquor License with Class "B" Wine Permit (Carryout Wine – includes Native Wine) and Class "C" Beer Permit (Carryout Beer) and Sunday Sales

RECOMMENDATION: Council consideration and approval of these applications.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council
FROM: Mike Pogge-Weaver, City Manager *MSP-W*
DATE: April 19, 2021
SUBJECT: Appointments to Committees, Commissions and Boards

The Building Code Board of Appeals has a term that expired at the end of 2020. Kyl Knobbe has requested to be appointed to fill the term.

Member to be appointed by the Mayor with Council approval:

Building Code Board of Appeals	Kyl Knobbe	5-year term to expire December 31, 2025
---------------------------------------	------------	---

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *WSP w*
FROM: Randall M. Krauel, Director of Public Works *RMK*
DATE: April 21, 2021
SUBJECT: Street Resurfacing – 2020
HMA Resurfacing with Milling
Statement of Completion and Final Acceptance of Work

The contractor, Ten Point Construction Company, Inc., has completed the Street Resurfacing – 2020 project including work on West Street and Grant Road. Work on the project was started July 22, 2020, and completed November 19, 2020. A total of 58 of the 62 Contract Working Days were used in the performance of the project.

The final construction cost of the project was \$1,092,325.45.

The Statement of Completion and Final Acceptance of Work was approved and accepted on December 21, 2020. At that time, the Department of Transportation (DOT) requested that the Statement not be uploaded to their project management program until after their Field Review of the project. The Field Review has now been completed and the DOT has advised that they cannot now upload the December 21, 2020, Statement. The DOT has recommended completion of a second Statement of Completion and acceptance.

RECOMMENDATION: Mayor and City Council consideration of approval and acceptance of the Statement of Completion and Final Acceptance of Work for the Street Resurfacing – 2020 project.

RMK:ds

attachment



STATEMENT OF COMPLETION AND FINAL ACCEPTANCE OF WORK

Contractor Ten Point Construction Company, Inc. Letting Date 5/19/20
 Work Type HMA Resurfacing with Milling Contract ID 14-1125-618
 Accounting ID(s) 36918

Project Number(s) STBG-SWAP-1125(618)--SG-14

Additional Comments

Type of Contract

- ☐ Specified Start Date _____
☐ Approximate Start Date _____
☒ Late Start Date 7/20/20
☐ Completion Date Contract _____

Actual Start Date 7/22/20
 Field Completion Date 11/19/20

Site No.(s)	00				
Working Days Specified:	62.0				
Working Days Charged:	58.0				
Closure Days Specified:					
Closure Days Charged:					

Recommended for Acceptance	Iowa DOT Contract Acceptance
Signature _____ <div style="text-align: right; margin-right: 50px;">Project Engineer</div>	Signature _____ <div style="text-align: right; margin-right: 50px;">District Construction Engineer</div>
Date _____	Date _____

Approved and Work Accepted on Behalf of the Board of Supervisors of

City of Carroll, Iowa in Carroll _____ County this _____ Day of March, 2021
Year

Signature _____
County Engineer

For Central Office Use Only

Recorded Finance
 Recorded Construction & Materials

NOTE: On county administered projects, the County Engineer is required to sign "Recommended for Acceptance" and "Approved and Work Accepted on Behalf of the Board of Supervisors".

Project Engineer – Send original to District

District – Forward original to Office of Construction & Materials and copy to Project Engineer.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MPW*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: April 21, 2021

SUBJECT: Iowa DOT Agreement for Maintenance and Repair of Primary Roads
in Municipalities

The Iowa DOT has submitted an Agreement for maintenance and repair of U.S. 30 and U.S. 71 within the Corporate Limits. The responsibilities of the DOT and the City are detailed in the Agreement. The responsibilities of the City are summarized as follows:

“II. The Municipality shall maintain and repair:

A. Primary Highways – Urban Cross-Section (curbed)(See Sec. I.B)

1. Pavement: Maintain and repair pavement in parking lanes, intersections beyond the limits of state pavement maintenance; curbs used to contain drainage; and repairs to all pavement due to utility construction, maintenance and repair.
2. Traffic Services: Paint parking stalls, stop lines and crosswalks. Maintain, repair and provide energy to traffic signals and street lighting.
3. Drainage: Maintain storm sewers, manholes, intakes, catch basins and culverts used for collection and disposal of surface drainage.
4. Snow and ice removal: Remove snow windrowed by state plowing operations, remove snow and ice from all areas outside the traffic lanes and load or haul snow which the Municipality considers necessary. Remove snow and ice from sidewalks on bridges used for pedestrian traffic.
5. Maintain sidewalks, retaining walls and all areas between curb and right-of-way line. This includes the removal of trees as necessary and the trimming of tree branches as necessary.
6. Clean, sweep and wash streets when considered necessary by the Municipality.
7. Maintain and repair pedestrian overpasses and underpasses including snow removal, painting and structural repairs.

B. Primary Highways – Rural Cross-Section (uncurbed)(See Sec. I.C)

1. Maintain and repair highway facilities due to utility construction and maintenance.
2. Removal of trees as necessary and the trimming of tree branches as necessary.
3. Maintain sidewalks.

III. The Municipality further agrees:

- A. That all traffic control devices placed by the Municipality on primary roads within the Municipal boundaries shall conform to the “Manual on Uniform Traffic Control Devices for Streets and Highways.”
- B. To prevent encroachment or obstruction within the right of way, the erection of any private signs on the right of way, or on private property which may overhang the right of way and which could obstruct the view of any portion of the road or the traffic signs or traffic control devices contrary to Section 318.11 of the Code of Iowa.
- C. To comply with all current statutes and regulations pertaining to overlength and overweight vehicles using the primary roads, and to issue special permits for overlength and overweight vehicles only with approval of the Department.
- D. To comply with the current Utility Accommodation Policy of the Department.
- E. To comply with the access control policy of the Department by obtaining prior approval of the Department for any changes to existing entrances or for the construction of new entrances.

IV. Drainage district assessments levied against the primary road within the Municipality shall be shared equally by the Department and the Municipality.“

The current Agreement was approved on April 25, 2016, and is effective through June 30, 2021. The proposed Agreement does not represent any change in the responsibilities of municipalities that are identified within the Code of Iowa or the Iowa Administrative Code. The proposed Agreement is effective for a five year period from July 1, 2021 to June 30, 2026.

RECOMMENDATION: Mayor and City Council consideration of passage and approval of the Resolution authorizing and accepting the Iowa DOT Agreement for Maintenance and Repair of Primary Roads in Municipalities.

RMK:ds

attachments (2)

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AND ACCEPTING AN IOWA DEPARTMENT OF TRANSPORTATION AGREEMENT FOR MAINTENANCE AND REPAIR OF PRIMARY ROADS IN MUNICIPALITIES.

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be approved by the City Council; and,

WHEREAS, the Iowa Department of Transportation has submitted an Agreement for Maintenance and Repair of Primary Roads in Municipalities; and,

WHEREAS, it is determined that approval of the Agreement is in the best interest of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the Iowa Department of Transportation Agreement for Maintenance and Repair of Primary Roads in Municipalities is authorized and accepted, and that the Mayor is authorized to execute the Agreement on behalf of the City of Carroll.

Passed and approved by the City Council of the City of Carroll, Iowa this 26th day of April, 2021.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk



Iowa Department of Transportation

Agreement for Maintenance and Repair of Primary Roads in Municipalities

This Agreement made and entered into by and between the Municipality of Carroll, Carroll County, Iowa, hereinafter referred to as the Municipality, and the Iowa Department of Transportation, Ames, Iowa, hereinafter referred to as the Department.

AGREEMENT:

In accord with Provisions of Chapter 28E, Sections 306.3, 306.4, 313.3-5, 313.21-.23, 313.27, 313.36, 314.5, 321.348 and 384.76 of the Code of Iowa and the Iowa Administrative Rules 761 – Chapter 150 (IAC) the Municipality and Department enter into the following agreement regarding maintenance, repair and minor reconstruction of the primary roads within the boundaries of the Municipality.

I. The Department shall maintain and repair:

A. Freeways (functionally classified and constructed)

1. Maintain highway features including ramps and repairs to bridges.
2. Provide bridge inspection.
3. Highway lighting.

B. Primary Highways – Urban Cross-Section (curbed) (See Sec. II.A)

1. Pavement: Maintain and repair pavement and subgrade from face of curb to face of curb (excluding parking lanes, drainage structures, intakes, manholes, public or private utilities, sanitary sewers and storm sewers).
2. Traffic Services: Provide primary road signing for moving traffic, pavement marking for traffic lanes, guardrail, and stop signs at intersecting streets.
3. Drainage: Maintain surface drainage within the limits of pavement maintenance described in I.B.1 above.
4. Snow and Ice Removal: Plow traffic lanes of pavement and bridges and treat pursuant to the Department's policy.
5. Vehicular Bridges: Structural maintenance and painting as necessary.
6. Provide bridge inspection.

C. Primary Highways – Rural Cross-Section (uncurbed) (See II.B)

1. Maintain, to Department standards for rural roads, excluding tree removal, sidewalks, and repairs due to utility construction and maintenance.

D. City Streets Crossing Freeway Rights of Way (See II.C)

1. Roadsides within the limits of the freeway fence.
2. Surface drainage of right of way.
3. Traffic signs and pavement markings required for freeway operation.
4. Guardrail at piers and bridge approaches.
5. Bridges including deck repair, structural repair, berm slope protection and painting.
6. Pavement expansion relief joints and leveling of bridge approach panels.

II. The Municipality shall maintain and repair:

A. Primary Highways – Urban Cross-Section (curbed) (See Sec. I.B)

1. Pavement: Maintain and repair pavement in parking lanes, intersections beyond the limits of state pavement maintenance; curbs used to contain drainage; and repairs to all pavement due to utility construction, maintenance and repair.
2. Traffic Services: Paint parking stalls, stop lines and crosswalks. Maintain, repair and provide energy to traffic signals and street lighting.
3. Drainage: Maintain storm sewers, manholes, intakes, catch basins and culverts used for collection and disposal of surface drainage.
4. Snow and ice removal: Remove snow windrowed by state plowing operations, remove snow and ice from all areas outside the traffic lanes and load or haul snow which the Municipality considers necessary. Remove

snow and ice from sidewalks on bridges used for pedestrian traffic.

5. Maintain sidewalks, retaining walls and all areas between curb and right-of-way line. This includes the removal of trees as necessary and the trimming of tree branches as necessary.
6. Clean, sweep and wash streets when considered necessary by the Municipality.
7. Maintain and repair pedestrian overpasses and underpasses including snow removal, painting and structural repairs.

B. Primary Highways – Rural Cross-Section (uncurbed) (See Sec. I.C)

1. Maintain and repair highway facilities due to utility construction and maintenance.
2. Removal of trees as necessary and the trimming of tree branches as necessary.
3. Maintain sidewalks.

C. City Streets Crossing Freeway Rights of Way (See I.D)

1. All pavement, subgrade and shoulder maintenance on cross streets except expansion relief joints and bridge approach panel leveling.
2. Mark traffic lanes on the cross street.
3. Remove snow on the cross street, including bridges over the freeway.
4. Clean and sweep bridge decks on streets crossing over freeway.
5. Maintain all roadside areas outside the freeway fence.
6. Maintain pedestrian overpasses and underpasses including snow removal, painting, lighting and structural repair.

III. The Municipality further agrees:

- A. That all traffic control devices placed by the Municipality on primary roads within the Municipal boundaries shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways."
 - B. To prevent encroachment or obstruction within the right of way, the erection of any private signs on the right of way, or on private property which may overhang the right of way and which could obstruct the view of any portion of the road or the traffic signs or traffic control devices contrary to Section 318.11 of the Code of Iowa.
 - C. To comply with all current statutes and regulations pertaining to overlength and overweight vehicles using the primary roads, and to issue special permits for overlength and overweight vehicles only with approval of the Department.
 - D. To comply with the current Utility Accommodation Policy of the Department.
 - E. To comply with the access control policy of the Department by obtaining prior approval of the Department for any changes to existing entrances or for the construction of new entrances.
- IV. Drainage district assessments levied against the primary road within the Municipality shall be shared equally by the Department and the Municipality.
- V. Major construction initiated by the Department and all construction initiated by the Municipality shall be covered by separate agreements.
- VI. The Department and the Municipality may by a separate annual Supplemental Agreement, reallocate any of the responsibilities covered in Section I of this agreement.
- VII. This Agreement shall be in effect for a five year period from July 1, 2021 to June 30, 2026

IN WITNESS WHEREOF, The Parties hereto have set their hands, for the purposes herein expressed, on the dates indicated below.

City of Carroll
MUNICIPALITY

IOWA DEPARTMENT OF TRANSPORTATION

By _____

BY _____
District Engineer

Date _____

Date _____

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MSP-w*

FROM: Jack Wardell, Director of Parks & Recreation *JW*

DATE: April 21, 2021

SUBJECT: Waive Purchasing Policy #0501 – Espresso Cycles for Weight Room – 2021

Funding Sources: General Fund – Equipment Replacement - \$20,000.00

Purchase two (2) IFH Espresso Go Upright Cycles - \$12,592.40 includes 3-year certificate, freight and installation – Nova Fitness Equipment

At the Carroll Recreation Center, the weight/fitness room is one of the more prominent areas for our members and guests. The Espresso bikes are very popular bikes being used. Currently, there are two cycles that are in need of replacement. The Espresso cycles have been a machine our members and staff are very familiar with and would recommend to any facility to purchase.

Attached to this memorandum is Estimate No. 13997 from Nova Fitness Equipment for two IFH Espresso Go Upright Cycles at a cost of \$12,592.40. This price does not include trading in two Espresso cycles, in the quote.

Staff is requesting to waive the purchasing policy because Nova Fitness is the exclusive dealer in our area for the Espresso cycles. If repairs are needed it is beneficial to have a company in the area to be able to service the equipment in a timely manner.

Purchases between \$10,000 and \$50,000

For all purchases over \$10,000, Council approval is required. At least three documented price quotes shall be solicited. Quotes may be solicited in person, by telephone, from websites, or in writing. The process for obtaining Council approval is as follows:

- 1. All purchases or service contracts shall require a separate agenda item.***
- 2. All purchases or service contracts shall be accompanied by a written recommendation from the City Manager for award.***

Delivery of the equipment typically is 2 to 4 weeks after authorization to purchase. This is a continuation of the City Council recommendation to give members value to their memberships.

RECOMMENDATION: For Mayor City Council consideration and approval of waiving purchasing Policy #0501 to purchase two (2) IFH Espresso Upright Cycles for the total purchase price of \$12,592.40.



Expresso



Game-changing **Cardio**

Game-changing Workouts

ROADS



Immerse yourself in 300+ miles of stunning interactive roads.

HR TRAINING



Train like a pro with personalized workouts and soundtracks by MOi Cycle.

GAMES



High Intensity Interval Training Games will get you sweating and smiling.

STUDIO



Kick your workouts up a notch with Studio SWEAT onDemand.

Game-changing Design



Upright Bike



Recumbent Bike

- 1 26.5 Inch Touchscreen** Get engaged in your workouts on the largest available touchscreen.
- 2 Smart Handlebars** Turn left and right to drive your workout experience.
- 3 Smart Resistance** Feel the terrain on screen with incredible accuracy.
- 4 Custom Fit** Compatible with your favorite third party saddle (upright only) and pedals.
- 5 Battle Tested** Laser-cut steel frame. Mil-spec electronics. Dual-belt drive train.

Upright Dimensions: 47x24x62 in. • Upright Weight: 165 lbs. | Recumbent Dimensions: 70x27x53 in. • Recumbent Weight: 232 lbs.

Touchscreen: 26.5 in. with full 1080p resolution • Workout Options: Roads, HR Training, Games, Studio, Manual • Resistance Levels: 30 • Max Watts: 800
Power: 100-240V AC 50/60 Hz • Connectivity: Wireless WiFi 802.11n+ / Wired Gigabit LAN+

Nova Fitness Equipment
 - A Division of Johnson Health & Wellness-
 4511 South 119th Circle
 Omaha, NE 68137
 402.343.0552



ESTIMATE

DATE	EST. NUMBER
1/25/2021	139977

BILL TO
Carroll Recreation Center Attn: Accounts Payable 716 North Grant Road Carroll, IA 51401

SHIP TO
Carroll Rec Center 716 North Grant Road Carroll, IA 51401 Attn: Jack Wardell 712.792.5400

REP	EXP. DATE
TD	

ITEM	DESCRIPTION	QTY	COST	TOTAL
GO-U	IFH EXPRESSO GO UPRIGHT CYCLE	2	5,247.20	10,494.40
ELP-3	IFH EXPRESSO ELIVE 3 YEAR CERTIFICATE (5 MONTHS FREE)	2	775.00	1,550.00
OUTBOUND FR...	SHIPPING & HANDLING WITH DELIVERY	1	548.00	548.00
	Expresso Trade-Ins would be put on Consignment with a 60/40 Sale Split			
	Thank you for the opportunity! Tony Decker, Sales Manager 402-699-5409 tonyd@novahealth.net			

THANK YOU FOR THE OPPORTUNITY TO PRESENT OUR PRICE QUOTE.

SUBTOTAL \$12,592.40

Signature (Print Name Below): _____

SALES TAX (0.0%) \$0.00

TOTAL \$12,592.40

P.O. # _____

50% deposit required upon approval, Net 10
upon delivery. 3% added for credit card
purchases.

Phone #

Fax #

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager *MSP w*

DATE: April 19, 2021

SUBJECT: Simons Subdivision of the NW¼ of the SW FRL ¼ of Section 31, T84N, R34W, Carroll County, Iowa

Robert J. Simons, Rickey A. Simons, Daniel T. and Dawn R. Simons have submitted and are requesting approval of an application for a preliminary and final plat to be named Simons Subdivision of the Northwest ¼ of the Southwest Fractional ¼ of Section 31, Township 84 North, Range 34 West, Carroll County, Iowa. The subdivision is located on the east side of Mahogany Ave approximately a quarter mile south of McFarland Clinic. The site is in unincorporated Carroll County and within the City's two-mile zoning review area.

The property is identified in the 2013 Carroll Comprehensive Plan as Agricultural. The property is identified as Rural Estate Residential on the Future Land Use map in the 2013 Comprehensive Plan. The existing zoning is R-7, One- and Two-Family Residence District.

The development consists of 2 lots which are at least 5.00 acres in size. Each lot meets the minimum requirements for single-family residential.

No new streets or right-of-ways are proposed as part of this development. Both lots will have access to Mahogany Ave.

No new City owned utilities are proposed in the development.

The attached preliminary and final plat is pertinent to the application and includes the exterior boundary description of the proposed plat.

The Planning and Zoning Commission met on April 14, 2021 and recommended that the Carroll City Council approval of Simons Subdivision of the NW¼ of the SW FRL ¼ of Section 31, T84N, R34W, Carroll County, Iowa, Preliminary and Final Plats and waive any platting irregularities.

STAFF RECOMMENDATION: That the Carroll City Council approval of Simons Subdivision of the NW¼ of the SW FRL ¼ of Section 31, T84N, R34W, Carroll County, Iowa, Preliminary and Final Plats and waive any platting irregularities.

**CITY OF CARROLL
SUBDIVISION DATA**

NAME OF PLAN: Simons Subdivision of the NW¼ of the SW FRL ¼ of Section 31, T84N, R34W, Carroll County, Iowa - Preliminary and Final Plats

NAME OF OWNER/DEVELOPER: Robert J. Simons, Rickey A. Simons, Daniel T. and Dawn R. Simons

GENERAL INFORMATION:

PLAT LOCATION: East side of Mahogany Ave approximately a quarter mile south of McFarland Clinic
SIZE OF PLAN: 20.20 Acres
ZONING: R-7, One- and Two-Family Residence District

LOTS:

NUMBER: 2 Lots
SIZE/DENSITY: 13.40 acres and 6.80 acres
USE: Single Family Residential and Agricultural
BUILDING LINES: 60' front yard; 100' rear yard; and 30' side yard

ADJACENT LANDS:

NORTH: Agricultural Land
SOUTH: Agricultural Land
EAST: Agricultural Land
WEST: Residential and Agricultural Land

STREET DEVELOPMENT:

No new streets or right-of-ways are proposed as part of this development. Both lots will have access to Mahogany Ave.

WASTE WATER:

No new City owned water utilities are proposed in the development. The properties will be served with septic systems.

WATER SYSTEM:

No new City owned sanitary sewer utilities are proposed in the development. The properties will be served with well or rural water.

PRELIMINARY AND FINAL PLAT DRAWINGS:

Staff recommends approval by waiving any platting irregularities

RESOLUTION NO.: _____

WHEREAS, Robert J. Simons, Rickey A. Simons, Daniel T. and Dawn R. Simons have filed a Preliminary Plat for Simons Subdivision of the NW¼ of the SW FRL¼ of Section 31, T84N, R34W, Carroll County, Iowa; and,

WHEREAS, the Preliminary Plat was given tentative approval by the City Planning and Zoning Commission at their meeting of April 14, 2021;

NOW, THEREFORE, BE IT RESOLVED that the Council does hereby tentatively approve the Preliminary Plat for Simons Subdivision of the NW¼ of the SW FRL¼ of Section 31, T84N, R34W, Carroll County, Iowa. Council gives authorization to proceed with preparation of the Final Plat pursuant to Section 6-6.0308 of the City of Carroll Subdivision Ordinance.

Passed and adopted by the Carroll City Council this 26th day of April, 2021.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

CERTIFICATE

State of Iowa)
 ss.
Carroll, County)

We, Eric P. Jensen, Mayor and Laura A. Schaefer, City Clerk of the City of Carroll, Iowa hereby certify that at a meeting of the City Council of the City of Carroll, Iowa, held on the 26th day of April, 2021 the attached Resolution was adopted by the City Council of the City of Carroll, Iowa, approved by the Mayor, duly entered into the record of the City Council meeting of that date, and we further certify that the Preliminary Subdivision Plat is found to conform to the law as approved and accepted and we hereby certify this Resolution and cause the same to be affixed to the Preliminary Subdivision Plat as provided by law.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

State of Iowa)
 ss.
Carroll County)

On this 26th of April, 2021, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Eric P. Jensen and Laura A. Schaefer, to me personally known, who, being by me duly sworn did say that they are the Mayor and City Clerk respectively, of the City of Carroll, Iowa, executing the within and foregoing instrument, and that said instrument was signed and sealed on behalf of the City of Carroll, Iowa, by authority of its City Council and that said Mayor and City Clerk, as such officers acknowledged the execution of said instrument to be the voluntary act and deed of the City of Carroll, Iowa, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

RESOLUTION NO. _____

WHEREAS, Robert J. Simons, Rickey A. Simons, Daniel T. and Dawn R. Simons, owners of certain real estate described in a certain plat filed by them with the City Clerk of the City of Carroll, Iowa, known as Simons Subdivision of the NW¼ of the SW FRL¼ of Section 31, T84N, R34W, Carroll County, Iowa; and,

WHEREAS, the said Plat has been duly examined by the City Planning and Zoning Commission, which has recommended approval of the same on April 14, 2021, and found same to conform to the general plan of the City; and,

WHEREAS, said Plat has been examined by the City Council and found to conform to the City of Carroll Subdivision Ordinance and falls within the general plan of the City of Carroll, Iowa, and is found to comply with Chapter 354 of the 2019 Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa:

1. That the final plat of Simons Subdivision of the NW¼ of the SW FRL¼ of Section 31, T84N, R34W, Carroll County, Iowa, is found to conform with the law and is hereby accepted.

2. That this Resolution shall be fully binding upon the owners, their assigns, purchasers or successors in interest.

3. That the Mayor and City Clerk of the City of Carroll, Iowa, are hereby directed to certify this Resolution and cause the same to be affixed to the said Plat as provided by law.

Passed and approved by the Carroll City Council this 26th day of April, 2021.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

CERTIFICATE

State of Iowa)
 ss.
Carroll, County)

We, Eric P. Jensen, Mayor and Laura A. Schaefer, City Clerk of the City of Carroll, Iowa hereby certify that at a meeting of the City Council of the City of Carroll, Iowa, held on the 26th day of April 2021, the attached Resolution was adopted by the City Council of the City of Carroll, Iowa, approved by the Mayor, duly entered into the record of the City Council meeting of that date, and we further certify that the Final Subdivision Plat is found to conform to the law as approved and accepted and we hereby certify this Resolution and cause the same to be affixed to the Final Subdivision Plat as provided by law.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

State of Iowa)
 ss.
Carroll County)

On this 26th day of April 2021, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Eric P. Jensen and Laura A. Schaefer, to me personally known, who, being by me duly sworn did say that they are the Mayor and City Clerk respectively, of the City of Carroll, Iowa, executing the within and foregoing instrument, and that said instrument was signed and sealed on behalf of the City of Carroll, Iowa, by authority of its City Council and that said Mayor and City Clerk, as such officers acknowledged the execution of said instrument to be the voluntary act and deed of the City of Carroll, Iowa, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

SURVEYOR'S NAME/RETURN TO:

REQUESTED BY:

RICK SIMONS

OWNER:

RICK SIMONS 1/3, ROBERT SIMONS 1/3, DANIEL SIMONS 1/3

SURVEY LOCATED:

SIMONS SUBDIVISION

OF THE NORTHWEST 1/4 OF THE SOUTHWEST FRACTIONAL 1/4
SECTION 31, T84N, R34W, CARROLL COUNTY, IOWA

SURVEY DATE: 2021/1/25

SIMONS SUBDIVISION OF THE NW1/4 SW FRL 1/4 SECTION 31, T84N, R34W

LOT 3 NW1/4 SW FRL 1/4
INST. NO. 001878
OWNER: CARROLL COUNTY
ZONE R7
NOT PART OF THIS SURVEY

OWNER: DANIEL J. HEIMAN
PT NW FRL1/4 31-84-34
ZONE: A2
NOT PART OF SURVEY

PT. SENE SEC 36-84-35
OWNER: RUSSEL PIETIG
ZONE A2
NOT PART OF SURVEY

W1/4 CORNER
SEC. 31-84-34
FND MAG NAIL

N 89°23'19" E 2102.80'
N 00°10'10" W
50.00' M/P
CENTER
SEC. 31-84-34
END STEEL POST

LOT 1 NESE
OWNER: M
ZONE RT
NOT PART OF SURVEY

S 370' LOT 2 NESE
OWNER: DOUGLAS DAILEY
ZONE R7
NOT PART OF SURVEY

LOT 3 NESE
OWNER: SHAUN QUAM
ZONE A2
NOT PART OF SURVEY

OWNER: STATE OF IOWA
PT. SW FRL.1/4 31-84-34
ZONE: A2
NOT PART OF SURVEY

LOT 2 NW 1/4 SW 1/4 SW 1/4
INST. NO. 1535

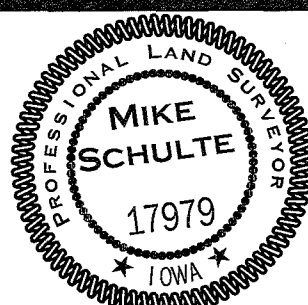
OWNER: ROBERT SIMONS
ZONE R7
NOT PART OF SURVEY

LOT 1 SW 1/4 SW 1/4 1/4
INST. NO. 1535


© 2020 Google

SURVEY	FOUND	SET
SECTION CORNER	▲	△
5/8" REBAR YPC #17979 (UNLESS NOTED)	●	○
MAG NAIL	•	◦
PLATTED DISTANCE	P	
MEASURED DISTANCE	M	
POWER POLE	⚡	
POWER POLE WITH TRANS.	⚡	
SECTION LINE	— — — — —	
PREVIOUS LOT LINE	— — — — —	
SET BACKS	— — — — —	

SW CORNER
SEC. 31-84-34
END MAG NAIL



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.


 MIKE SCHULTE
 LICENSE NUMBER: 17979
 LICENSE RENEWAL DATE IS DECEMBER 31, 2021
 PAGES COVERED BY THIS SEAL: 1 AND 2 OF 2

SIMONS SUBDIVISION OF THE NW1/4 SW FRL 1/4 SECTION 31, T84N, R34W

SCHULTE SURVEYING, INC.

DRAWN BY: MLS
PROJ NUMBER: 20-064
SHEET : 1 OF 2
SCALE: 1"=200'

PRELIMINARY PLAT
SIMONS SUBDIVISION OF THE NW1/4 SW FRL 1/4 SECTION 31, T84N, R34W

LEGAL DESCRIPTION FOR:
SIMONS SUBDIVISION OF THE NORTHWEST 1/4 OF THE SOUTHWEST FRACTIONAL 1/4, IN SECTION 31, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF LOT 3 OF SAID NORTHWEST 1/4 SOUTHWEST FRACTIONAL 1/4; THENCE NORTH 89°23'19" EAST ALONG THE SOUTH LINE OF SAID LOT 3, A DISTANCE OF 786.08 FEET TO THE SOUTHEAST CORNER OF SAID LOT 3; THENCE SOUTH 00°10'10" EAST, 1115.26 FEET; THENCE SOUTH 89°58'59" WEST, 798.23 FEET TO THE WEST LINE OF SAID SOUTHWEST FRACTIONAL 1/4; THENCE NORTH 00°26'10" EAST ALONG SAID WEST LINE, 1107.15 FEET TO THE POINT OF BEGINNING, CONTAINING 20.20 ACRES, MORE OR LESS, SUBJECT TO ANY AND ALL EASEMENTS APPARENT OR OF RECORD.

THE ABOVE DESCRIBED PARCEL CONTAINS PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST FRACTIONAL 1/4 (UNPLATTED) AND ALL OF LOT 1 OF THE NORTHWEST 1/4 OF THE SOUTHWEST FRACTIONAL 1/4 (SEE SURVEY INSTRUMENT 1555) ALL OF SECTION 31, TOWNSHIP 84 NORTH, RANGE 34 WEST, OF THE 5TH, P.M., CARROLL COUNTY, IOWA.

THE ABOVE DESCRIBED PARCEL IS HEREBY DIVIDED INTO LOTS WITH NUMBERS AND DIMENSIONS AS SHOWN HEREON, AND SHALL HEREAFTER BE KNOWN AS SIMONS SUBDIVISION OF THE NORTHWEST 1/4 OF THE SOUTHWEST FRACTIONAL 1/4, OF SECTION 31, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA.

POINT	NORTHING	EASTING	DESCRIPTION
1	7450580.92	17438576.49	FND MAG NAIL
2	7453200.93	17438596.44	FND MAG NAIL
3	7453223.37	17440699.12	TOP CTR STEEL POST
4	7451893.93	17439385.84	FND REBAR #10318
5	7452592.33	17439383.77	SET 5/8" REBAR YPC #17979
6	7452592.17	17438651.81	SET 5/8" REBAR YPC #17979
7	7452592.15	17438591.81	SET MAG NAIL
8	7453201.57	17438656.45	SET 5/8" REBAR YPC #17979
9	7453209.31	17439381.95	SET 5/8" REBAR YPC #17979
10	7453159.31	17439382.10	SET 5/8" REBAR YPC #17979
11	7453151.57	17438656.07	SET 5/8" REBAR YPC #17979
12	7453150.93	17438596.06	SET MAG NAIL
13	7452783.61	17439383.21	SET 5/8" REBAR YPC #17979
14	7452775.82	17438653.20	SET 5/8" REBAR YPC #17979
15	7452775.18	17438593.20	SET MAG NAIL
16	7452043.81	17438587.17	SET MAG NAIL
17	7452043.83	17438647.63	SET 5/8" REBAR YPC #17979
18	7452044.05	17439385.40	SET 5/8" REBAR YPC #17979

CITY TENTATIVE APPROVAL:

PLANNING & ZONING COMMISSION - CHAIRMAN

DATE

CITY OF CARROLL - CLERK

DATE

OWNER/SUBDIVIDER

ROBERT SIMONS

RICKY SIMONS

DAN AND DAWN SIMONS

1822 N US HWY 71

23678 150TH STREET

21656 MAHOGANY AVE

CARROLL, IA 51401

CARROLL, IA 51401

CARROLL, IA 51401

(712) 792-9968

(712) 790-6633

(712) 792-2347

PRELIMINARY PLAT APPROVALS

ADDRESS & LOCATION

PROPOSED LOT 1 - EXISTING BUILDING SITE

21656 MAHOGANY AVE, CARROLL IOWA

SITE IS CURRENTLY LOCATED OUTSIDE THE CITY LIMITS OF CARROLL.

OWNER:

ROBERT SIMONS

RICKY SIMONS

DAN SIMONS

DAWN SIMONS

ZONING EXISTING AND FUTURE: R7

170.20 R7, ONE AND TWO FAMILY RESIDENCE DISTRICT.

4. THE FOLLOWING MINIMUM OR MAXIMUM REQUIREMENTS SHALL BE OBSERVED:

A. LOT AREA: SINGLE DWELLING: MINIMUM 80,000 SQ FT
STRUCTURES CONTAINING MORE THAN ONE DWELLING 60,000
SQ FT FOR EACH UNIT

B. LOT WIDTH: 210 FEET MINIMUM

C. FRONT YARD - 80 FEET MINIMUM ALONG STATE & FEDERAL ROADS.
60 FEET MINIMUM FROM OTHER ROADS.

D. SIDE YARD - 20 FEET MINIMUM

E. REAR YARD - 100 FEET MINIMUM

F. MAXIMUM HEIGHT OF A PRINCIPAL STRUCTURE SHALL TWO AND
ON-HALF STORIES OR 30 FEET AND NO ACCESSORY STRUCTURE SHALL
EXCEED ONE STORY OR 15 FEET IN HEIGHT EXCEPT AS PROVIDED IN
SECTION 170.32(1).

FLOOD BOUNDARY

NO 100 YEAR BOUNDARY FOUND (FIRM 19027C0161C)

AIRPORT ZONING

SITE IS LOCATED WITHIN AIRPORT ZONING.

ACREAGE TABLE

TOTAL NUMBER OF LOTS: 2

LOT#	GROSS ACRES	R.O.W. ACRES	NET ACRES
LOT 1	13.40	1.01	12.39
LOT 2	6.80	0.52	6.28
TOTAL	20.20	1.53	18.67

UTILITY NOTES

THIS PARCEL IS LOCATED OUTSIDE THE CITY LIMITS OF CARROLL. AT
THIS TIME, NO CITY PROVIDED WATER OR SEWER SERVICES WILL
ARE PLANNED TO SERVE THESE SITES. ACCESS TO LOTS WILL BE
OBTAINED DIRECTLY FROM MAHOGANY AVE.

SIMONS SUBDIVISION OF THE NW1/4 SW FRL 1/4 SECTION 31, T84N, R34W

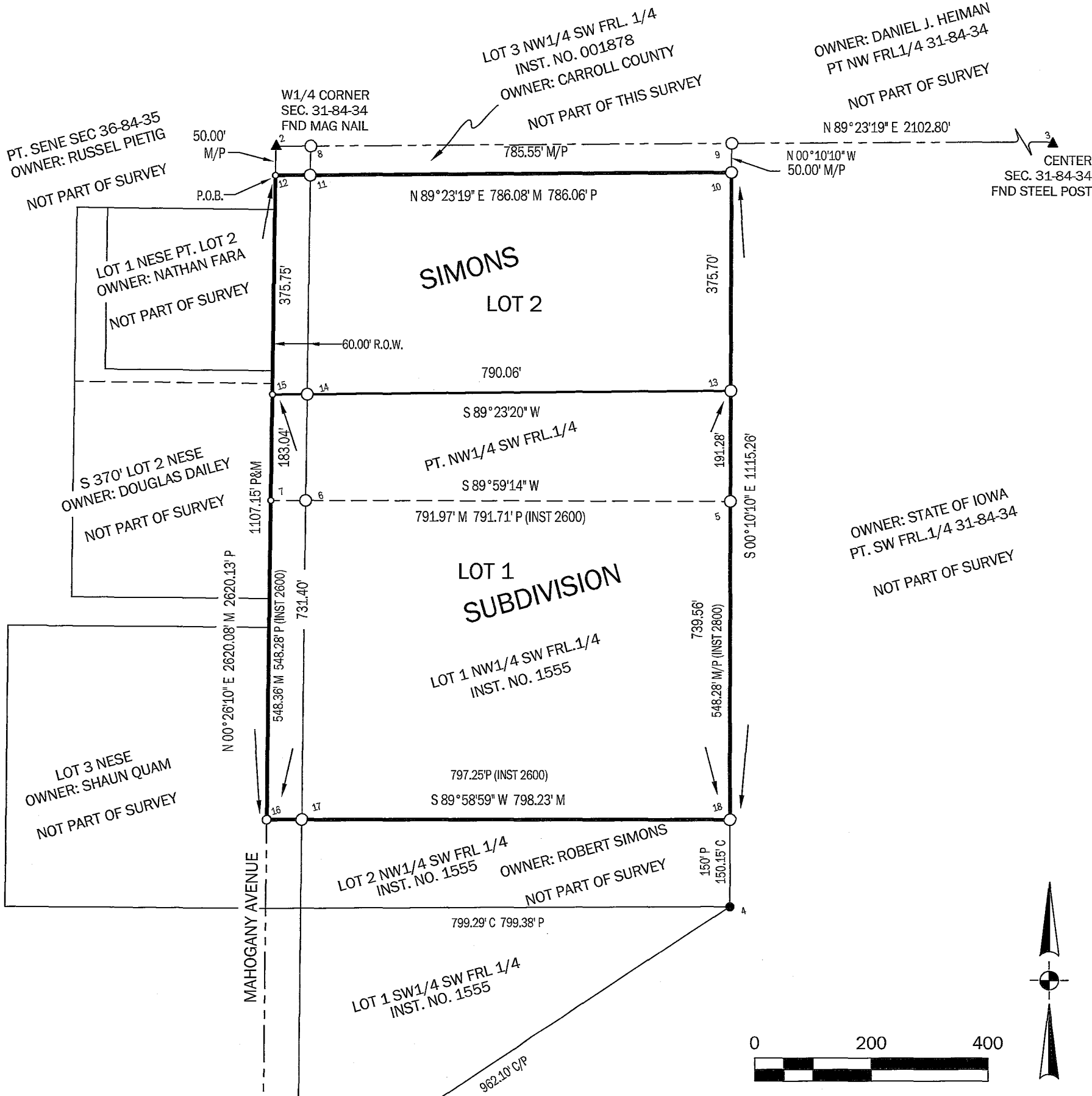
SCHULTE SURVEYING, INC.

DRAWN BY: MLS
PROJ NUMBER: 20-064
SHEET: 2 OF 2
SCALE: 1"=200'

INDEX LEGEND

SURVEYOR'S NAME/RETURN TO:
MIKE SCHULTE, SCHULTE SURVEYING, INC.
2003 390TH STREET, WESTSIDE, IA 51467
712-790-3489 MIKE@SCHULTESURVEY.COM
REQUESTED BY:
RICK SIMONS
OWNER:
RICK SIMONS 1/3, ROBERT SIMONS 1/3, DANIEL SIMONS 1/3
SURVEY LOCATED:
SIMONS SUBDIVISION
OF THE NORTHWEST 1/4 OF THE SOUTHWEST FRACTIONAL 1/4
SECTION 31, T84N, R34W, CARROLL COUNTY, IOWA
SURVEY DATE: 2021/1/25

FINAL PLAT
SIMONS SUBDIVISION OF THE NW1/4 SW FRL 1/4 SECTION 31, T84N, R34W



LEGEND

SURVEY	FOUND	SET
SECTION CORNER	▲	△
5/8" REBAR YPC #17979 (UNLESS NOTED)	●	○
MAG NAIL	•	◦
PLATTED DISTANCE	P	
MEASURED DISTANCE	M	
SECTION LINE	---	---
PREVIOUS LOT LINE	---	---
SET BACKS	---	---



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS
PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND
THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER
THE LAWS OF THE STATE OF IOWA.

Mike Schulte

MIKE SCHULTE
LICENSE NUMBER: 17979
LICENSE RENEWAL DATE IS DECEMBER 31, 2021
PAGES COVERED BY THIS SEAL: 1 AND 2 OF 2

2021/03/15
DATE

SIMONS SUBDIVISION OF THE NW1/4 SW FRL 1/4 SECTION 31, T84N, R34W

SCHULTE SURVEYING, INC.

DRAWN BY: MLS
PROJ NUMBER: 20-064
SHEET: 1 OF 2
SCALE: 1"=200'

FINAL PLAT
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LEGAL DESCRIPTION FOR:
SIMONS SUBDIVISION OF THE NORTHWEST 1/4 OF THE SOUTHWEST FRACTIONAL 1/4, IN SECTION 31, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

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FINAL PLAT APPROVALS
CITY RECOMMENDATION OF APPROVAL:

PLANNING & ZONING COMMISSION - CHAIRMAN

DATE

PLANNING & ZONING COMMISSION - SECRETARY

DATE

CITY ACCEPTED:

CITY OF CARROLL - MAYOR

DATE

OWNER/SUBDIVIDER

ROBERT SIMONS
1822 N US HWY 71
CARROLL, IA 51401
(712) 792-9968

RICKY SIMONS
23678 150TH STREET
CARROLL, IA 51401
(712) 790-6633

DAN AND DAWN SIMONS
21656 MAHOGANY AVE
CARROLL, IA 51401
(712) 792-2347

FINAL PLAT APPROVALS

ADDRESS & LOCATION

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ROBERT SIMONS

RICKY SIMONS

DAN SIMONS

DAWN SIMONS

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City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MPW*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: April 21, 2021

SUBJECT: Water System Risk and Resilience Assessment and Emergency Response Plan

America's Water Infrastructure Act of 2018 requires that community water systems serving more than 3,300 people complete a Risk and Resilience Assessment (RRA) and develop an Emergency Response Plan (ERP). The RRA assesses the risks to and resilience of assets to malevolent acts and natural hazards. The ERP incorporates findings of the risk assessment and includes resilience strategies, emergency plans and procedures, mitigation and detection strategies. The critical dates for submittal to the Environmental Protection Agency are as follows:

Risk and Resilience Assessment
Emergency Response Plan

June 30, 2021
December 31, 2021

To assist in the preparation of the RRA and ERP, letter proposals have been requested from JEO Consulting Group, Inc. and Veenstra & Kimm, Inc.

Both letter proposals include a Scope of Services that meets the minimum requirements of the America's Water Infrastructure Act Risk and Resilience Assessment and Emergency Response Plan. Both proposals also include services that exceed the minimum requirements in an effort to provide a more useable Assessment and Plan. The Veenstra & Kimm, Inc. proposal Scope includes more technical reference to assessment and planning guidance.

Fees for the Scope of Services included in the letter proposals are as follows:

JEO Consulting Group, Inc.

Project Management	\$8,515.00
Risk and Resilience Assessment	\$11,280.00
ERP Development	<u>\$2,550.00</u>
Total Fee	\$22,345.00 Lump Sum

Water System Risk and Resilience
Assessment and Emergency Response Plan
April 21, 2021
Page 2

Veenstra & Kimm, Inc.

Risk and Resilience Assessment	\$18,500	Hourly NTE
Emergency Response Plan	<u>\$5,300</u>	Hourly NTE
Total	\$23,800	Hourly NTE

Based on the assessment and planning services included in the Scope of Services, it is recommended that the Veenstra & Kimm, Inc. proposal be selected. A copy is attached.

RECOMMENDATION: Mayor and City Council consideration of passage and approval of the Resolution accepting the Engineering Agreement with Veenstra & Kimm, Inc. for Professional Services for Preparation of the Water System Risk and Resilience Assessment and Emergency Response Plan.

RMK:ds

attachments (2)

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE ENGINEERING AGREEMENT WITH VEENSTRA & KIMM, INC. FOR PROFESSIONAL SERVICES FOR PREPARATION OF THE WATER SYSTEM RISK AND RESILIENCE ASSESSMENT AND EMERGENCY RESPONSE PLAN.

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa, provides that contracts made by the City be approved by the City Council; and,

WHEREAS, an Engineering Agreement for preparation of the Water System Risk and Resilience Assessment and Emergency Response Plan has been prepared with Veenstra & Kimm, Inc.; and,

WHEREAS, the City Council has determined that acceptance of the Engineering Agreement is in the best interest of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the Engineering Agreement with Veenstra & Kimm, Inc. for preparation of the Water System Risk and Resilience Assessment and Emergency Response Plan is accepted and the Mayor and City Clerk are authorized and directed to sign and attest the Agreement on behalf of the City.

Passed and approved by the Carroll City Council this 26th day of April, 2021.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

April 21, 2021

Randy Krauel
Public Works Director
City of Carroll
627 N Adams Street
Carroll, Iowa 51401

**CITY OF CARROLL, IOWA
ENGINEERING AGREEMENT
COMMUNITY WATER SYSTEM RISK & RESILIENCE ASSESSMENT**

This letter agreement is in response to your request regarding compiling a Risk & Resilience Assessment required under the America's Water Infrastructure Act of 2018 for the drinking water system. This letter is offered to explain the requirements associated with a general Community Water System Risk & Resilience Assessment, and to outline the proposed Scope of Services to be provided and serve as an agreement between the parties.

This letter includes the following sections:

- Background Information
- Scope of Services
- Services by Others
- Schedule
- Compensation
- Authorization

Background Information

America's Water Infrastructure Act of 2018 became Public Law No: 115-270 on October 23, 2018. Section 2013 of the act amends Section 1433 of the Safe Drinking Water Act and creates requirements for assessing risks from malevolent acts, including terrorism and natural hazards for Community Water Systems serving more than 3,300 persons.

In general, Section 2013 of America's Water Infrastructure Act of 2018 requires each community water system serving a population greater than 3,300 persons to conduct an assessment of risks to, and resilience of, its system. The Risk & Resilience Assessment shall include an assessment of:

1. The risk to the system from malevolent acts and natural hazards;

2. The resilience of the pipes and constructed conveyances, physical barriers, source of water, water collection and intake, pretreatment, treatment, storage and distribution facilities, electronic, computer, or other automated systems (including security of such systems) which are utilized by the water system;
3. The monitoring practices of the system;
4. The financial infrastructure of the system;
5. The use, storage, or handling of various chemicals by the system
6. The operation and maintenance of the system.

The assessment may also include an evaluation of capital and operational needs for risk and resilience management for the system.

Each community water system shall submit to the EPA Administrator a Certification that the system has conducted an assessment. For systems serving a population of more than 3,300 but less than 50,000 people the Certification shall be made prior to June 30, 2021.

Each community water system is to review the assessment of the water system conducted at least once every five (5) years after the deadline for submission of the Certification and to submit another Certification that the assessment has been reviewed and, if applicable, has revised said assessment.

Each community water system serving a population greater than 3,300 shall also prepare an Emergency Response Plan that incorporates the findings of the assessment conducted. Each community water system shall certify to the EPA Administrator as soon as possible, but no later than 6 months after completion of the Risk & Resilience Assessment that the system has prepared an Emergency Response Plan. Community water systems shall, to the best extent possible, coordinate with existing local emergency planning committees established pursuant to the Emergency Planning and Community Right-To-Know Act of 1986 when preparing or revising the Risk & Resilience Assessment or Emergency Response Plan.

A key component of the Risk & Resilience Assessment and the Emergency Response Plan is cybersecurity. The National Institute of Standards and Technology (NIST) has developed a "Cybersecurity Framework" which is intended to help organizations better understand and improve their management of cybersecurity risk. This framework lays out a 7 Step process for Establishing or Improving a Cybersecurity Program. As previously noted, the Risk Assessment is one step in the process of Establishing or Improving a Cybersecurity Program.

Scope of Services

Veenstra & Kimm, Inc. proposes to provide the following Scope of Services to help the Community Water System conduct a Risk & Resilience Assessment and prepare an Emergency Response Plan.

Risk & Resilience Assessment

1. Work with the City to investigate and analyze risk to the City's community water system from malevolent acts and natural hazards.
2. Evaluate the resilience of the pipes and constructed conveyances, physical barriers, source of water, water collection and intake, pretreatment, treatment, storage and distribution facilities.
3. Evaluate the resilience of electronic, computer, or other automated systems, including security for such systems, which are used by the water department.
4. Assess the water departments monitoring practices.
5. Assess the financial infrastructure of the system.
6. Evaluate the use, storage, and handling of various chemicals by the water department.
7. Assess the operation and maintenance of the water system.
8. Evaluation of capital and operational needs for risk and resilience management of the system.

Veenstra & Kimm, Inc. proposes to follow the AWWA standard J100-10 (R13) Risk Analysis and Management for Critical Asset Protection (RAMCAP) for Risk & Resilience Management of Water and Wastewater Systems. This standard sets the requirements for all-hazards risk and resilience analysis and management for water supply systems. This standard also prescribes the methods that can be used for addressing these requirements. Veenstra & Kimm, Inc. will also use AWWA publication G430-14 – Security Practices for Operations and Management, AWWA publication G300-14 – Source Water Protection in conducting the Risk & Resilience Assessment, and AWWA document "Process Control System Security Guidance for the Water Sector."

The RAMCAP Standard provides a methodology to analyze risks and resilience due to man-made and natural hazards to water systems using the RAMCAP seven-step process. The Seven-Step RAMCAP process includes:

1. Asset Characterization
2. Threat Characterization
3. Consequence Analysis
4. Vulnerability Analysis
5. Threat Analysis
6. Risk/Resilience Analysis
7. Risk/Resilience Management

Veenstra & Kimm, Inc. will also utilize the AWWA Cybersecurity Tool to generate a Cybersecurity Report which will assess and make recommendations for added controls to help protect the City Water Department's Process Control System.

Utilizing the AWWA Cybersecurity Tool, Veenstra & Kimm, Inc. will assess the following components of the water departments Process Control System:

- Architecture (Dedicated Network, Shared WAN, Shared LAN, Unlicensed Wireless Wide-Area Network, etc.)
- Network Management & System Support
- Program Access
- PLC Programming and Maintenance
- User Access

Three (3) hard copies and one electronic copy of the Risk & Resilience Assessment will be provided to the Water System for review and use. The Risk & Resilience Assessment can be reviewed with the City Council at one meeting if so desired.

Veenstra & Kimm, Inc. will also prepare the Certification to the EPA Administrator that the City has conducted and reviewed the assessment.

Emergency Response Plan

Veenstra & Kimm, Inc. will assist the City in coordinating with local emergency planning committees as may be applicable and will assist the City Water Department with appropriate records maintenance.

Veenstra & Kimm, Inc. will follow the EPA Office of Water document "Community Water System Emergency Response Plan Template and Instructions" as the framework for developing the Emergency Response Plan.

Three (3) hard copies and one electronic copy of the Emergency Response Plan will be provided to the City for review and use. The Emergency Response Plan can be reviewed with the City Council at one meeting of if so desired.

Veenstra & Kimm, Inc. will also prepare the Certification to the EPA Administrator that the City has prepared and has on file an Emergency Response Plan for the City's community water system.

Services by Others

City and Water Department staff will be responsible for providing access to existing records and systems. City Water Department staff will also need to be available to review the departments existing monitoring practices, operations and maintenance of the water system. City staff will also need to assist in assessing the financial infrastructure of the water system as well as capital and operational needs.

City staff will also need to be available to review and identify strategies, resources, equipment and the various options identified to improve the resilience of the water system. Likewise, City staff will need to participate in identifying strategies, actions, procedures and equipment which can lessen the impact of a malevolent act or natural hazard and help detect said acts or hazards.

Specific system details required to complete a cybersecurity analysis for the assessment shall be made available by the Community Water System's IT internal or external specialists, system integrators, and other third-party entities contracted by the utility to supply computer and system hardware, software, and security.

Schedule

The Certification that the Risk & Resilience Assessment has been conducted will be submitted by no later than the **June 30, 2021** deadline.

The Emergency Response Plan will be completed, and Certification will be submitted within six (6) months after the completion of the Risk & Resilience Assessment.

Compensation

The City will compensate Veenstra & Kimm, Inc. for engineering services described below determined on the basis of our actual hourly fees plus expenses of personnel actually engaged in performance of the services. The hourly fees for our personnel by employee classification will not exceed those shown in Exhibit A attached hereto and made part of this formal agreement. The fee for services will be billed and payable monthly during the time frame in which the services are performed.

• Risk & Resilience Assessment –	Hourly not to exceed \$18,500
• Emergency Response Plan –	Hourly not to exceed <u>\$ 5,300</u>
TOTAL	\$23,800

Randy Krauel
April 21, 2021
Page 6

Authorization

The undersigned do hereby covenant and state that this instrument is executed in duplicate as though each were an original and that there are no agreements that have not been reduced to writing in this agreement. It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this instrument nor have any of the above been implied by or for any party to this agreement.

VEENSTRA & KIMM, INC.



Forrest S. Aldrich

0-03
Attachment

Accepted this _____ day of _____, 20____.

CITY OF CARROLL, IOWA

ATTEST:

By _____

By _____

EXHIBIT A
VEENSTRA & KIMM, INC.
HOURLY RATES BY EMPLOYEE CLASSIFICATION
(Effective July 2020)

Management I.....	\$181.00
Management II.....	175.00
Process Engineer I.....	199.00
Client Services I	175.00
Client Services V	66.00
Engineer I-A.....	181.00
Engineer I-B.....	172.00
Engineer I-C.....	163.00
Engineer I-D.....	156.00
Engineer II-A.....	147.00
Engineer II-B.....	138.00
Engineer III-A.....	130.00
Engineer III-B.....	124.00
Engineer III-C.....	121.00
Engineer IV	117.00
Engineer V.....	109.00
Engineer VI.....	102.00
Engineer VII.....	98.00
Engineer VIII.....	95.00
Engineer IX	88.00
Engineer X.....	78.00
Engineer XI	72.00
Engineer XII.....	63.00
Design Technician I	104.00
Design Technician II	92.00
Architect.....	110.00
Planner I.....	113.00
Planner II.....	75.00
Planner III	69.00
Drafter IA.....	103.00
Drafter IB.....	96.00
Drafter II.....	90.00
Drafter III.....	84.00
Drafter IV.....	75.00
Drafter V.....	65.00
Drafter VI.....	60.00
Drafter VII.....	47.00
Clerical I.....	93.00
Clerical II.....	66.00
Clerical III.....	57.00
Clerical IV	50.00
Clerical V	42.00
Construction Manager	175.00
Surveyor I.....	123.00

Surveyor II	105.00
Technician I	90.00
Technician II	83.00
Technician III	76.00
Technician IV	74.00
Technician V	67.00
Technician VI	62.00
Technician VII	51.00
Technician VIII	45.00
Technician IX	37.00
Building Inspector I	172.00
Building Inspector I-A	115.00
Building Inspector II	90.00
Building Inspector III	68.00
Robotics	30.00/Hour
GPS	30.00/Hour
Leica Total Station	20.00/Hour
Total Station Robotics	15.00/Hour
Tablet	45.00/Hour
Fluoroscope	50.00/Hour
4-Wheeler	45.00/Hour
Drone	75.00/Hour
Mileage	IRS Rate

City of Carroll

Brad Burke, Chief of Police

Police Department


112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

MEMO TO: Mike Pogge-Weaver, City Manager

FROM: Brad Burke, Chief of Police 

DATE: April 21, 2021

SUBJECT: Street Closure – Carroll Chamber of Commerce

I have received a request from the Carroll Chamber of Commerce for a street closure on the last Thursday of the Month beginning on the 29th of April and ending on the 30th of September 2021. The Chamber would like to close Adams Street from 4th Street to 5th Street. They would also like to close the first two or three rows of parking stalls on the east end of the Thomas Plaza parking lot as shown in the attached photo. This closure will be to allow the Chamber to hold a spring/summer concert series in the central business district. I have attached a letter and map from the Chamber in regards to these events. Below are also the dates of the closures which will be from 6-9 pm. The Chamber is not requesting a liquor license as they have no plans to sell alcohol during these events.

April 29th
May 27th
June 24th
July 29th
August 26th
September 30th

RECOMMENDATION: Council discussion and approval for the street closure for Carroll Chamber of Commerce on Adams Street from 4th Street to 5th Street including the east edge of the Thomas Plaza parking lot on April 29, May 27, June 24, July 29, August 26, and September 30, 2021.



4-21-21

Brad Burke
Police Chief
112 E 5th Street
Carroll, IA 51401

Dear Brad,

The Chamber retail committee would like to plan a FREE spring/summer concert series in the central business district.

Concerts will be the last Thursday of the month from 6-9 pm.

April 29th - tentative

May 27th

June 24th

July 29th

August 26th

September 30th

We are requesting the closure of Adams Street between 5th and 4th Streets. We would also like to use a portion of the east end of the city parking lot in that area. See enclosed map.

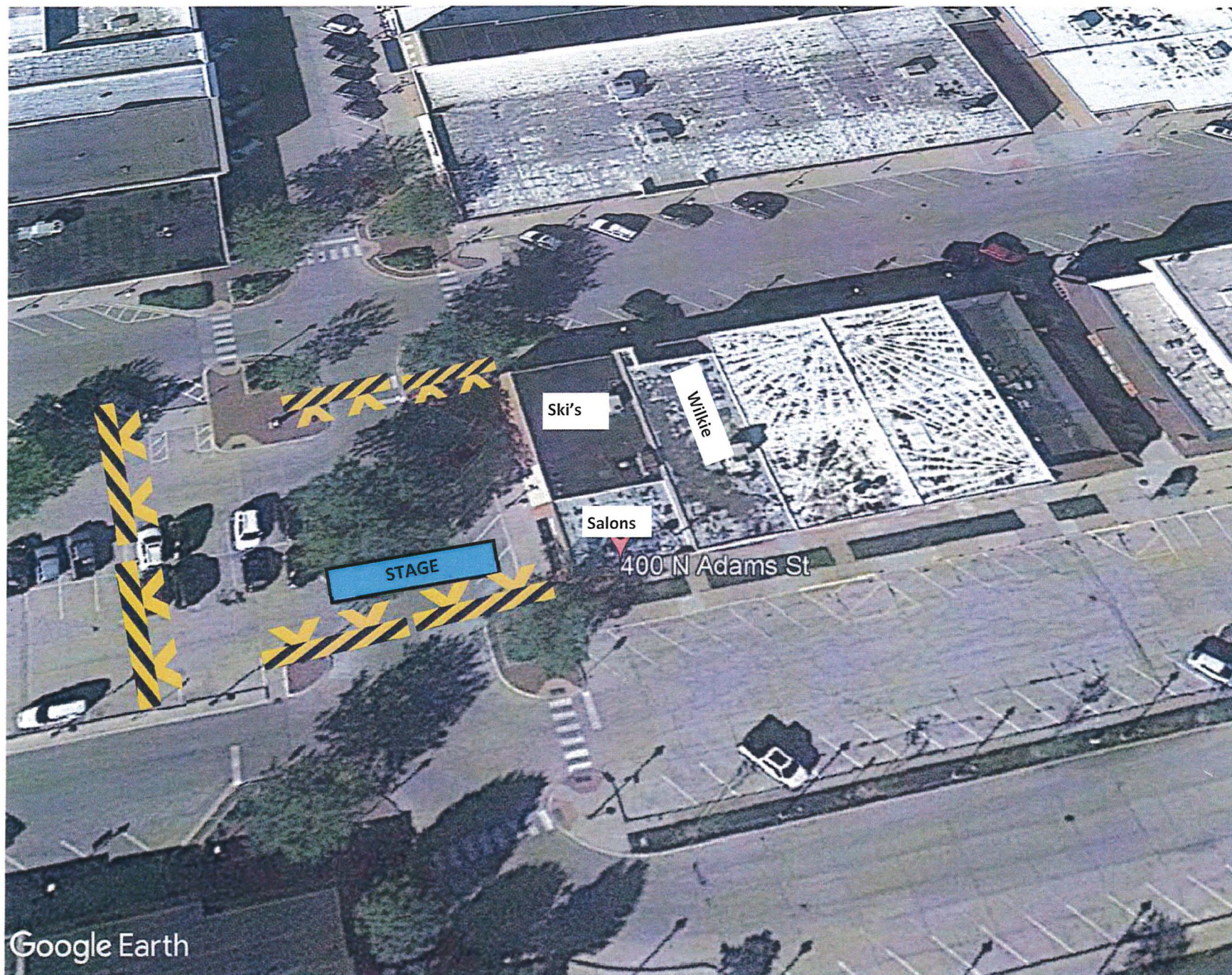
Attendees will be encouraged to bring their own beverages and lawn chairs. Beer and hard seltzers will be allowed no glass bottles, no hard liquor.

We will provide portable restrooms.

Windstar Lines will provide a flatbed trailer for the stage.

Let me know if you have any questions. Thanks so much for your help and support.

Rosanne Nees,
Business Development Director



City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager *MPW*

DATE: April 21, 2021

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **April 19, 2021**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) – **April 14, 2021**
4. Carroll Airport Commission (meets 2nd Monday of month) – **April 12, 2021**
5. Parks, Recreation & Cultural Advisory Board (meets 1st Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **April 13, 2021**
7. Carroll Historic Preservation Commission (no regular meeting dates) – **February 9, 2021**
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

Library Board Minutes

April 19, 2021

The Carroll Board of Trustees met in the Community Meeting Room at the Carroll Public Library. Trustees present: Lisa Auen, Marcie Hircock, Brenda Hogue, Summer Parrott, Dale Schmidt, Kyle Ulveling, Ralph von Qualen, and Director Rachel Van Erdewyk. Trustees absent: Thomas Parrish and Julie Perkins.

Parrott called the meeting to order at 5:15. It was moved by Ulveling and seconded by von Qualen to approve the agenda. All voted aye. Absent: Parrish and Perkins. It was moved by Schmidt and seconded by Auen to approve the minutes of the March meeting. All voted aye. Absent: Parrish and Perkins. It was moved by von Qualen and seconded by Schmidt to approve the bills. All voted aye. Absent: Parrish and Perkins.

Director's Report: Children's programming continues with online programs and Grab and Go crafts. Book drop-offs for Daycares and Seniors continue. Adult programming with Book Clubs and Crafty Library Ladies continues to gain in numbers. Meeting Room and study room use continues to be popular. Summer Reading programming is being planned. Total program attendance was 3,371. Monthly door count was 3,286. Total resources utilized was 34,342.

Board Education: None.

Old Business: None.

New Business: The Board of Trustees Bylaws and the Internet and Computer Use Policy were reviewed. It was moved by Ulveling and seconded by von Qualen to approve the recommended changes to the Internet and Computer Policy. All voted aye. Absent: Parrish and Perkins.

It was moved by Auen and seconded by Hircock to adjourn. All voted aye. Absent: Parrish and Perkins. Meeting adjourned at 5:40. Next regular meeting will be May 17, 2021.

Summer Parrott—President

Judy Behm—Recording Secretary

PLANNING AND ZONING COMMISSION
MINUTES OF APRIL 14, 2021

The Carroll Planning and Zoning Commission met in regular session on April 14, 2021, 5:20 PM, in the Council Chambers, City Hall, 627 N Adams Street. Present: Ron Juergens, Angelo Luis, Jayne Pietig, Daniel Sturm and Pat Venteicher. Absent: Shelley Diehl, Dan Messerich and Michelle Prichard. Also present: Mike Pogge-Weaver, City Manager, and Greg Schreck, Building/Fire Safety Official. Commissioner Venteicher presided.

* * * * *

MOTION by Juergens, second by Pietig, to approve the minutes of the February 10, 2021 as mailed. All present voted aye. Absent: Diehl, Messerich and Prichard. Motion carried.

* * * * *

A preliminary plat for Simons Subdivision of the NW $\frac{1}{4}$ of the SW FRL $\frac{1}{4}$ of Section 31, T84N, R34W, Carroll County, Iowa was submitted for review of the Commission. Mike Schulte and Rick Simons were present but did not speak. No comments from the public, written or verbal, were presented and no one present opposed. MOTION by Juergens, second by Luis to recommend to the Carroll City Council approval of the preliminary plat and to waive all irregularities to the platting requirements. All present voted aye. Absent: Diehl, Messerich and Prichard. Motion carried.

* * * * *

A final plat for Simons Subdivision of the NW $\frac{1}{4}$ of the SW FRL $\frac{1}{4}$ of Section 31, T84N, R34W, Carroll County, Iowa was submitted for review of the Commission. Mike Schulte and Rick Simons were present but did not speak. No comments from the public, written or verbal, were presented and no one present opposed. MOTION by Juergens, second by Pietig, to recommend to the Carroll City Council approval of the final plat and to waive all irregularities to the platting requirements. All present voted aye. Absent: Diehl, Messerich and Prichard. Motion carried.

* * * * *

MOTION by Juergens, second by Luis, to adjourn at 5:22 PM. All present voted Aye. Absent: Diehl, Messerich and Prichard. Motion carried.

Pat Venteicher, Commissioner

Mike Pogge-Weaver, City Manager

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, April 12, 2021, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent and Kevin Wittrock. Also attending were Don Mensen, airport manger and Carol Schoeppner, recording secretary. Dick Fulton did not attend. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes of the previous meeting and the special meeting of March 30, 2021 were reviewed by the Commission. A motion by Comm. Vincent and seconded by Comm. Siemann was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent and Wittrock.

FUEL DELIVERY SYSTEM

Don reported United installed the leak detection system. He also said the EPA may require more reporting in the future with new guide lines for DNR testing.

CONTRACTS

The Commission discussed the contracts for the airport manger and recording secretary. A motion by Comm. Vincent and seconded by Comm. Wittrock was made to extend the current contracts for one year. Motion carried by Commissioners Hutcheson, Siemann, Vincent and Wittrock. This was approved by the airport manager and recording secretary.

FLIGHT BREAKFAST

The Commission discussed having a flight breakfast this year. A motion by Comm. Vincent and seconded by Comm. Siemann was made to have the Masonic Lodge prepare the breakfast. Motion carried by Commissioners Hutcheson, Siemann, Vincent and Wittrock.

TOPICS DISCUSSED:

The Commission discussed fertilizing the grounds. Comm. Vincent will get an estimate and suggested doing half this fiscal year and the other half the next fiscal year.

Camping at the airport for pilots going to the EAA Convention.

April 12, 2021

Page 2

Wednesday virtual IPAA meeting.

Schroeder Construction repairing the shop roof.

Future of aviation

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 6,800.00
Wittrock Motor	March car rental	349.00
Bomgaars	misc'l supplies	58.55
Carroll Cleaning	restroom supplies	39.25
R&R Septic Services	annual septic contract	225.00
Raccoon Valley Elec	(AM) March electric	316.39
Raccoon Valley Elec	March electric service	1,335.16
Blueglobes, LLC	repair runway lights	54.89
Carroll Refuse	March garbage	72.00
Ecowater	cooler rent/water	123.24
McClure Engineering	closeout project 3/21	1,183.00
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Vincent and seconded by Comm. Siemann was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent and Wittrock.

There being no further business, a motion by Comm. Siemann and seconded by Comm. Wittrock was made to adjourn at 6:47 P.M..

The next regular meeting of the Carroll Airport Commission will be May 10, 2021, at the Arthur Neu Airport.

Chairman/Vice-Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, May 10, 2021

5:30 P.M.

Arthur Neu Airport

Agenda

Approve previous meeting minutes

Fertilize Grounds

Shop Hanger Roof Repair

New Business

Approve monthly bills

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

April 13, 2021

1. The meeting was called to order at 6:34 a.m. by Vice-Chair Dr. Eric Jensen. Mayor of Carroll, at the Carroll County Recycling Center. Others in attendance were: Scott Johnson, Carroll County Board of Supervisor; Harvey Dales, City of Manning and Mary Wittry, Director. Chair Jeff Anthofer arrived at 6:43 a.m.
2. Wittry requested to add fire under landfill operations. Dales moved and Johnson seconded to approve the amended agenda as presented. Motion carried, all voting aye.
3. Dales moved and Johnson seconded to approve the minutes of the March 9, 2021 meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable-see attached. Wittry discussed the following bills: Foth Infrastructure and Environment, \$17,067.04- general consulting, sampling, and progress on the monitored natural attenuation report; Fusebox Marketing, \$719 – website registration, name, hosting and security; Kolbeck Grinding, \$3,993 – grinding; Metro Waste Authority, \$4787.68 – hazardous waste quarterly payment; R & R Septic, \$757.82 – work on leachate line; and Eurofins, \$1824.50 – leachate and stormwater testing. Johnson moved and Dales seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report. Dales moved and Johnson seconded to approve the financial report as presented. Motion carried, all voting aye.
6. No final pay application was received from J.B. Holland for the last construction project.
7. Sac County Solid Waste signed an amendment to extend the disposal contract through 2027. Dr. Jensen moved and Dales seconded to authorized the Chair and Director to sign the agreement. Motion carried, all voting aye.
8. Dales moved and Dr. Jensen to approve the quote from Arcadia Limestone for \$25.98 per ton delivered and spread and to authorize Wittry to purchase up to 200 ton for a stockpile at a negotiated price. Motion carried, all voting aye.
9. Wittry requested to table the contract for Household Hazardous Waste Services until further review.
10. The voluntary annexation request was approved by the Commission in November and was approved by the City of Carroll on April 12, 2021.
11. Dr. Jensen moved and Johnson seconded to approve the EMS policy statement and core team as presented. Motion carried, all voting aye. A grant application for recycling information labels and tags for contaminated recycling containers was submitted through the EMS program.
12. Dr. Jensen moved and Johnson seconded to send a letter to a potential partner regarding the Commission's bid for solid waste disposal and the elimination of their drop-off recycling program. Motion carried, all voting aye.
13. Discussion was held on advertising/education opportunities for events and education pieces.
14. A broken line was found in the closed landfill which was allowing groundwater to enter the leachate system. All deliveries to the landfill must be tarped or strapped prior to entering the gates with the fee strictly enforced. A fire occurred at the landfill on April

11, 2021. The tarping mechanism and a tarp were destroyed by the fire. Wittry will provide additional information as soon as available regarding insurance and replacement of the mechanism and tarp.

15. Market prices for processed recyclables materials were reviewed.
16. The office has been opened to the public and 6 staff are fully vaccinated.
17. Other - Next Board meeting will be held on Tuesday, May 11, 2021 at 6::30 a.m.
18. Dr. Jensen moved and Johnson seconded to adjourn at 7:45 a.m. Motion carried, all voting aye.

Respectfully submitted:

Mary Wittry

**Carroll Historic Preservation Commission
City of Carroll
Meeting Minutes
Tuesday, February 9, 2021**

Venue: City Hall City Council Chambers

Members of the City of Carroll Historic Preservation Commission met in Carroll City Hall.

Members present were Vicki Gach, Acting President; John Steffes, Denis Bormann, Jonathon Pogge-Weaver, Tim Fitzpatrick, and Carolyn Siemann. The meeting was called to order at 4:30 p.m.

The minutes of the October 23, 2020, meeting were presented and a correction noted in regard to titles, using *President* and *Vice President* instead of *Chairperson* and *Vice Chair*. The minutes were corrected. The minutes were then unanimously approved as corrected on motion by Fitzpatrick, seconded by Steffes.

The second item of business was welcoming and introducing new Commission members.

The third item on the agenda was Selection of Officers. For president Gach nominated John Steffes, Pogge-Weaver seconded the nomination, and Steffes was unanimously elected. For vice president Steffes nominated Gach, Fitzpatrick seconded the nomination, and Gach was unanimously elected. For secretary Bormann nominated Fitzpatrick, Pogge-Weaver seconded the nomination, and Fitzpatrick was unanimously elected.

Next Gach and Siemann updated the Commission on the progress of the National Register nomination for the Carroll cemetery. The nomination has been submitted to the State Historic Preservation Office, and a virtual review meeting has been scheduled for March 10. The entire process may take until the end of 2021 to complete.

Commissioners then brainstormed ideas for the other 2021 project, planning for a 2022 celebration of the cemetery's 150th anniversary of its platting. Possible ideas include using old Memorial Day speeches from newspaper articles, having students from Serendipity Studio and/or school drama clubs to portray characters buried in the cemetery, having flyers with cemetery information to hand out, having mile markers painted on the roads for walkers, using phone GPS for a scavenger hunt, doing a ghost walk at Halloween, and printing a limited edition 2022 calendar about the cemetery. These ideas will be further discussed at the next meeting. Siemann informed the group about software mapping for the cemetery approved by the Carroll City Council.

In related business accounts, the 2020 CLG Annual Report is due to the SHPO by March 1. New commissioners have submitted biographical information for the report, and its information has been presented to the City Council. Gach will complete the report online.

The meeting was adjourned on motion by Steffes, seconded by Bormann.

The next meeting will be Thursday, April 15, 2021, in the City Hall Council Chambers at 4:30 p.m.

Respectfully submitted,
Vicki Gach, Acting Secretary

Note: These minutes will be officially approved at the next meeting.