City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager MPW

FROM: Jack Wardell, Director of Parks and Recreation JW

DATE: April 20, 2017

SUBJECT: Report of Bid Opening – Carroll Trails Project – Segment A & B

- Report of Bid Opening
- Resolution – Award of Bid
- Recommendation Letter from Shive-Hattery, Inc.

Estimate of Probable Cost
Segment A - $473,765.00
Segment B - $270,765.00

On April 11, 2017, two (2) sealed bids were received at the time of the bid opening. Following is the summary of bids recorded:

Contractor		5% Bid Bond	Bid Amount
Howery Construction, Inc.	Rockwell City, IA	Yes	$606,328.90
Carley Construction	Council Bluffs, IA	Yes	$609,603.36

Current Budget

REAP Grant	$ 122,218.00
LOST	$ 531,982.00
Hotel/Motel Tax	$ 230,000.00
GO Bonds	$ 200,000.00
Total Revenue	$1,084,200.00
Engineering	$ 51,171.62
Construction	$ 606,328.90
Expenses to date	$ 657,500.52

RESOLUTION NO. _____

RESOLUTION MAKING AWARD OF THE CONSTRUCTION CONTRACT FOR CARROLL TRAILS PROJECT SEGMENT A & B – 2017

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, the following bid for the construction of public improvements described in general as the Carroll Trails Project Segments A & B Project – 2017 and further described in the plans and specifications heretofore adopted by this Council is the lowest, responsive, responsible bid for said work as follows:

Contractor:	Howery Construction, Inc
Amount of Bid:	$606,328.90
Portion of Project:	All construction work

and,

NOW, THEREFORE, BE IT RESOLVED that the contract with Howery Construction for the construction of the Carroll Trails Project Segments A & B Project – 2017, is authorized and accepted, and that the Mayor and City Clerk are authorized to execute the contract on behalf of the City.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 24th day of April, 2017.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

SHIVEHATTERY
ARCHITECTURE + ENGINEERING

April 12, 2017

Mr. Jack Wardell
City of Carroll
112 E 5th Street
Carroll, IA 51401-2799

RE: BID RECOMMENDATION
2017 TRAIL IMPROVEMENTS
PROJECT NO. 4145511

Dear Jack:

Bids were opened at 10:00 am on April 11, 2017 at the City Hall Council Chambers in the City of Carroll, IA. Two bids were received. Enclosed you will find the plan holder's list, bid tabulation, which includes the engineer's estimate, and the contract to be used for contracting with the successful contractor for the above referenced project.

Shive-Hattery's review of the bid documents finds that the low bid of $606,328.90 provided by Howrey Construction is responsive to the bid documents. There was a summation error on the second bidder's proposal (Carley Construction) that was corrected as noted on the bid tabulation. The error did not affect the outcome of the bids so we recommend the irregularity be waived and the bids be accepted as corrected.

Shive-Hattery recommends that the City of Carroll enter into a contract with Howrey Construction provided that all other conditions and requirements of the contract are satisfied. We have worked with Howrey Construction on other trail projects and have been favorably impressed by their pavement quality.

If you have any questions, please do not hesitate to contact me.

Sincerely,
SHIVE-HATTERY, INC.

Jenifer J. Bates

Jenifer J. Bates, P.E.
Project Manager

Project #4145511

CONTRACT NO. _____

CONTRACT DATE _____

THIS CONTRACT, made and entered into at the City of Carroll this _____ day of April, 2017, by and between the City of Carroll, Iowa by its Mayor, upon order of its City Council, hereinafter called the "Jurisdiction," and Howrey Construction, hereinafter called the "Contractor."

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City Clerk. This contract includes all contract documents. The work under this contract shall be constructed in accordance with the SUDAS Standard Specifications, 2017 Edition and the Iowa Department of Transportation Standard Specifications for Highway and Bridge Construction – Series 2015, plus General Supplemental Specifications and Special Provisions; and as further modified by the supplemental specifications and special provisions included in said contract documents, and the Contract Attachment - Item 1: General, which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the Jurisdiction.

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment - Item 2: Bid Items, Quantities, and Prices, which were proposed by the Contractor in its proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

> 2017 Trail Improvements
> City of Carroll, Iowa
> Project No. 4145511
>
> This project includes approximately 6,485 linear feet of 6" thick PCC shared use path paving. Also included in the project is the stripping of vegetation, grading, subgrade preparation, culvert installation, backfilling, and seeding the disturbed areas.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of Six Hundred Thousand Six, Three Hundred Twenty-Eight and 90/100 dollars ($606,328.901) which amount shall constitute the required amount of the performance, maintenance, and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written notice to proceed by the Jurisdiction and to fully complete the project no later than September 30, 2017; and to pay liquidated damages for noncompliance with said completion provisions at the rate of Five Hundred and 00/100 dollars ($500.00) for each calendar day thereafter that the work remains incomplete.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

CITY OF CARROLL, IOWA

By _____
Dr. Eric Jensen, Mayor

(Seal)
ATTEST:

_____
Laura A. Schaefer, City Clerk

FORM APPROVED BY:

_____
David S. Bruner, City Attorney

CONTRACTOR: HOWREY CONSTRUCTION

_____
Contractor

By _____
Signature

_____
Title

316 Austin Street
Street Address

Rockwell City, IA 50579
City, State, Zip Code

712.297.8182
Telephone

CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration Number __ __ __ __ __ - __ __ issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.

2. Out-of-State Contractors:

   A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
   B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Iowa Code, or as amended, governing foreign corporations.

NOTE: All signatures on this contract must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.

CORPORATE ACKNOWLEDGMENT

State of_____)
) SS
_____County)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known, who, being by me duly sworn, did say that they are the _____, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that _____ and _____acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

_____
Notary Public in and for the State of _____
My commission expires _____, 20 _____

PARTNERSHIP ACKNOWLEDGMENT

State of _____)
) SS
_____County)

On this ____ day of _____, 20 ___, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

_____
Notary Public in and for the State of _____
My commission expires _____, 20_____

INDIVIDUAL ACKNOWLEDGMENT

State of _____)
) SS
_____County)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

_____
Notary Public in and for the State of _____
My commission expires _____, 20_____

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

State of _____)
) SS
_____County)

On this _____ day of _____, 20____, before me a Notary Public in and for said county, personally appeared _____, to me personally known, who being by me duly sworn did say that person is _____ of said _____, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) _____, and that said instrument was signed and sealed on behalf of the said _____, by authority of its managers and the said _____ acknowledged the execution of said instrument to be the voluntary act and deed of said _____, by it voluntarily executed.

_____
Notary Public in and for the State of_____
My commission expires _____, 20 _____

CONTRACT ATTACHMENT: ITEM 1 - GENERAL

Insured Endorsements
Add the City of Carroll, Iowa and Shive-Hattery, Inc. as additional insured endorsements as specified in Division 1, Section 1070.

Sales Tax
The Jurisdiction will issue special exemption certificates to contractors and subcontractors allowing the purchase, or withdrawal from inventory, of materials for the contract free from sales tax pursuant to Iowa Code Sections 423.3(80)(b)(d) and 423.45.

Human Rights Policy
The Contractor agrees to comply with any and all applicable provisions of the Jurisdiction's Human Rights Policy. The Contractor specifically agrees not to discriminate against any employees or applicants for employment on the basis of age, race, religion, creed, color, sex, national origin, ancestry or disability. The Contractor further agrees to include this provision in all subcontracts for this project.

CONTRACT ATTACHMENT: ITEM 2 - BID ITEMS AND QUANTITIES

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices tabulated below as proposed by the Contractor in its proposal submitted in accordance with notice to bidders and notice of public hearing. All quantities are subject to revision by the Jurisdiction. Quantity changes that amount to 20% or less of the amount bid shall not affect the unit bid price.

No.	Item Description	Division 1 Quantity	Division 2 Quantity	Total Quantity	Unit	Unit Cost	Total Cost
1	CLEARING AND GRUBBING	90.0	8.6	98.6	UNIT	$75.00	$7,395.00
2	EMBANKMENT-IN-PLACE	1,900	100	2,000	CY	$21.00	$42,000.00
3	EXCAVATION, CLASS 10, ROADWAY AND BORROW	666	42	708	CY	$21.00	$14,868.00
4	TOPSOIL, STRIP, SALVAGE AND SPREAD	2,077	199	2,276	CY	$5.50	$12,518.00
5	SHOULDER FINISHING, EARTH	41.7	16.2	57.9	STA	$175.00	$10,132.50
6	GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE	65.0	0.0	65.0	TON	$40.00	$2,600.00
7	APRON, LOW CLEARANCE CONCRETE, EQUIVALENT DIAMETER 42 IN.	4	0	4	EA	$2,400.00	$9,600.00
8	CULVERT, 2000D LOW CLEARANCE CONCRETE ENTRANCE PIPE, EQUIVALENT DIAMETER 42 IN.	36	0	36	LF	$625.00	$22,500.00
9	APRONS, METAL, 18 IN. DIA.	2	0	2	EA	$350.00	$700.00
10	CULVERT, CORRUGATED METAL ENTRANCE PIPE, 18 IN. DIA.	59	0	59	LF	$70.00	$4,130.00
11	MANHOLE ADJUSTMENT, MINOR	1	0	1	EA	$550.00	$550.00
12	STORM SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 15 IN.	30	0	30	LF	$100.00	$3,000.00
13	REVETMENT, CLASS D	30.0	0.0	30.0	TON	$70.00	$2,100.00
14	REMOVAL OF PAVEMENT	104.4	730.3	834.7	SY	$15.00	$12,520.50
15	RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.	4543.7	100.1	4643.8	SY	$33.00	$153,245.40
16	SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL	41.7	16.2	57.9	STA	$250.00	$14,475.00
17	SIDEWALK, P.C. CONCRETE, 5 IN.	87.0	0.0	87.0	SY	$38.00	$3,306.00
18	SIDEWALK, P.C. CONCRETE, 6 IN.	0.0	1415.8	1415.8	SY	$41.25	$58,401.75
19	DETECTABLE WARNINGS	40	70	110	SF	$42.00	$4,620.00

No.	Item Description	Division 1 Quantity	Division 2 Quantity	Total Quantity	Unit	Unit Cost	Total Cost
20	CURB AND GUTTER, P.C. CONCRETE, 2.5 FT.	0.0	175.0	175.0	LF	$35.00	$6,125.00
21	DRIVEWAY, P.C. CONCRETE, 8 IN.	144.5	688.9	833.4	SY	$50.00	$41,670.00
22	RAILROAD APPROACH SECTION, HMA	0.0	5.0	5.0	SY	$500.00	$2,500.00
23	FENCE, CHAIN LINK, VINYL COATED	72.0	0.0	72.0	LF	$33.20	$2,390.40
24	REMOVAL AND REINSTALLATION OF FENCE, CHAIN LINK	210.0	0.0	210.0	LF	$18.45	$3,874.50
25	REMOVE AND REINSTALL LIGHT POLE AND LUMINAIRE	4	0	4	EA	$9,500.00	$38,000.00
26	REMOVE AND REINSTALL SIGN AS PER PLAN	2	0	2	EA	$165.00	$330.00
27	PERFORATED SQUARE STEEL TUBE POST	22.0	22.0	44.0	LF	$8.80	$387.20
28	PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK-AWAY SOIL INSTALLATION	2	2	4	EA	$110.00	$440.00
29	TYPE A SIGN, SHEET ALUMINUM	12.5	6.0	18.5	SF	$13.20	$244.20
30	CONSTRUCTION SURVEY	0.6	0.4	1.0	LS	$13,650.00	$13,650.00
31	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	0.5	2.7	3.2	STA	$550.00	$1,760.00
32	PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	0	4	4	EA	$126.50	$506.00
33	TRAFFIC CONTROL	0.6	0.4	1.0	LS	$4,500.00	$4,500.00
34	MOBILIZATION	0.6	0.4	1.0	LS	$35,000.00	$35,000.00
35	WATER SERVICE STUB, Copper ¾ IN.	0	5	5	EA	$3,580.50	$17,902.50
36	FIRE HYDRANT ASSEMBLY, WM-201	0	1	1	EA	$7,920.00	$7,920.00
37	RAILROAD PROTECTIVE LIABILITY INSURANCE FOR UNION PACIFIC LS DS RAILROAD CO.	0.0	1.0	1.0	LS	$6,000.00	$6,000.00
38	VEHICLE WHEEL STOP	13	0	13	EA	$100.00	$1,300.00
39	PRE-ENGINEERED DRAIN BASIN 15 IN.	1.0	0.0	1.0	LS	$7,500.00	$7,500.00
40	REMOVE AND RECONSTRUCT MODULAR BLOCK RETAINING WALL	1.0	0.0	1.0	LS	$8,500.00	$8,500.00
41	MULCHING	1.4	0.3	1.7	ACRE	$1,760.00	$2,992.00
42	SEEDING AND FERTILIZING (URBAN)	1.4	0.3	1.7	ACRE	$1,650.00	$2,805.00
43	SILT FENCE	5325.0	175.0	5500.0	LF	$1.50	$8,250.00

No.	Item Description	Division 1 Quantity	Division 2 Quantity	Total Quantity	Unit	Unit Cost	Total Cost
44	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	5325.0	175.0	5500.0	LF	$0.10	$550.00
45	MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK	532.0	17.5	549.5	LF	$0.10	$54.95
46	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	100.0	1600.0	1700.0	LF	$3.30	$5,610.00
47	MOBILIZATIONS, EROSION CONTROL	1	1	2	EA	$440.00	$880.00
48	MOBILIZATIONS, EMERGENCY EROSION CONTROL	1	1	2	EA	$825.00	$1,650.00
49	RAILROAD FLAGGERS	0.0	5.0	5.0	DAY	$875.00	$4,375.00
	TOTAL BID						**$606,328.90**