City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager

DATE: April 16, 2019

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **April 15, 2019**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **April 8, 2019**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **April 9, 2019**
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

1869 Carroll 2019 150 YEARS

Library Board Minutes

April 15, 2019

The Carroll Board of Trustees met in the Region XII Training Room. Trustees present: Jacob Fiscus, Thomas Parrish, Paul Reicks, Sondra Rierson, Carol Shields (5:20), Kyle Ulveling, Ralph von Qualen, and Director Rachel Van Erdewyk. Trustees absent: Summer Parrott and Laurie Schenkelberg.

Rierson called the meeting to order at 5:18. It was moved by Ulveling and seconded by von Qualen to approve the agenda. All voted aye. Absent: Parrott, Schenkelberg, and Shields. It was moved by von Qualen and seconded by Fiscus to approve the minutes of the March meeting. All voted aye. Absent: Parrott, Schenkelberg, and Shields. Shields present. After discussion about the electric bills, Van Erdewyk was asked to check with the city manager about what portion Badding Construction would be paying at the construction site. It was moved by Fiscus and seconded by von Qualen to approve the bills. All voted aye. Absent: Parrott and Schenkelberg.

Director's Report: Children's programming included Rookie Readers, Diane's Read-Aloud, Pet Readers, Romp and Read, and outreach. Diane and Dr. Whoot visited Kuemper Preschool while Fairview Preschoolers visited the library for a field trip. Adult programming included Tech Help Fridays, Crafty Library Ladies, Book Clubs, and Poetry Group. The library hosted the Carroll County Historical Society and Historic Preservation Commission's program on 150 years of Carroll history. 24 patrons attended this program. The library also hosted Sister Shirley Fineran from Sioux City's Briar Cliff University for a program on human trafficking. 36 patrons attended this program. Total program attendance was 1,295. Monthly door count was 4,834. Total resources utilized was 22,405.

Board Education: Van Erdewyk talked about the new library automation system and gave the trustees a demonstration of the new catalog.

Old Business: Library/City Hall project update.

New Business: None.

It was moved by Shields and seconded by Fiscus to adjourn. All voted aye. Absent: Parrott and Schenkelberg. Meeting adjourned at 5:50. A reminder there will be no meeting in May. Next regular meeting will be June 17, 2019.

Sondra Rierson—President

Judy Behm—Recording Secretary

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, April 8, 2019, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Robert and Joan Peters, Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes from the previous meeting were reviewed by the Commission. A motion by Comm. Fulton and seconded by Comm. Siemann was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

HANGER LEASE

Robert Peters had concerns with the current hanger lease. He handed out a modified version of the current lease and a lengthy discussion pursued. The Commission did not act on any of the changes he wanted at this time. The Commission wanted a chance to study the purposed changes and will discuss this at the next meeting.

TALL STRUCTURE

Comm. Siemann reported there was no ruling from the Supreme Court. Steve Hamilton was going to suggest to Loren Danner to lower the grain leg and settle for a $20,000.00 payment. The Commission would not consider this as the attorney fees are over $50,000.00.

WATER DAMAGE

Don reported there was water damage in the shop hanger. The panel walls and doors are damaged. Schultes Construction is working on an estimate for the repairs. The Commission discussed what could be done with the river north of the airport to avoid this from happening again. Comm. Vincent will talk to Drainage District people. The City has no flood insurance.

AIRPORT SIGN
Mr. Jeff Minnich is working with I SAW THE SIGN for a contract for the airport sign. A contract is needed to secure a grant from the State. Comm. Vincent reported the company needed a down payment when ordering the materials for the sign. Comm. Vincent will work on this so the sign can be finished by the end of August.

TOPICS DISCUSSED:
Comm. Vincent met with the City Manager and since the City owns the property at the airport, the airport will be an alternate disposal for the city sludge if needed. The Commission will discuss proper payment to Chad Steinkamp if crops can not be planted.

State Airport Association meetings will be April 16th thru the 18th. in Sioux City. Chairman Hutcheson and Don Mensen plan to attend.

The Commission approved building permits to Michele Roth and Denis Heithoff.

BILLS
The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	$ 6,600.00
Wittrock Motor	March car rental	349.00
Drees Oil	propane	171.44
Tigges Overhead Door	terminal door repairs	225.19
Rueter's	tractor repair	77.70
Raccoon Valley Elect	March electric service	1,646.20
Carroll Refuse	March garbage	57.00
Ecowater	cooler rent/water	85.73
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Fulton and seconded by Comm. Vincent was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Siemann and seconded by Comm. Vincent was made to adjourn at 7:26 P.M..

The next regular meeting of the Carroll Airport Commission will be May 13, 2019.

_____
Chairman/Vice-Chairman

ATTEST:

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CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, May 13, 2019

5:30 P.M.

Arthur Neu Airport

Agenda

Approve minutes from previous meeting

Tall Structure Issue

Hanger Lease

Hanger Repair

New Business

Approve monthly bills

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

April 9, 2019

1. The meeting was called to order at 7:00 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Dr. Eric Jensen, City of Carroll; Mike Schwabe, City of Breda; and Rich Ruggles, Carroll County Supervisor. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.

2. Agenda: Dales made the motion to approve the agenda and Dr. Jensen seconded. Motion carried, all voting aye.

3. Dales made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board meeting on March 12, 2019. Motion carried, all voting aye.

4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: All Pro Door Co.--$900—commercial door opener; Barker Lemar--$900—EMS internal audit; Foth--$29303—cell construction/spring sampling/commingle line/financial assurance; Metta Technologies--$32298—wind screens; Stone Printing--$799—E-Waste recycling flyer; Tiefenthaler Ag-Lime--$13869—Rock; and Ziegler--$1316—maintenance. Dales made the motion and Schwabe seconded to approve the bills as presented. Motion carried, all voting aye.

5. Halbur presented the financial report --see attached. Schwabe made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.

6. Discuss/approve contractor: Wittry reported that two bids were received for the Recycling Center modification. Dr. Jensen made the motion and Ruggles seconded to approve Rotert's bid of $190570. Motion carried, all voting aye.

7. Discuss/approve chain fence: One bid was received to extend the chain link fence around the south expansion area of the Recycling Center. Dr. Jensen made the motion and Schwabe seconded to approve Elkhorn Fence Company's bid of $21427. Motion carried, all voting aye.

8. Wittry discussed the need for equipment for training/presentations. Schwabe made the motion and Ruggles seconded to approve Sound and Service's quote of $1159.95 for a TV and installation. Motion carried, all voting aye.

9. Wittry reviewed the updated agreement with Employment Resources. Dr. Jensen made the motion and Dales seconded to approve the agreement. Motion carried, all voting aye.

10. Wittry discussed the leachate treatment agreement with the City of Carroll. No action taken.

11. Wittry discussed available airspace and a nearby county's waste.

12. Wittry updated the board on the solar project.

13. Landfill update: Wittry informed the board on the cell construction; 973 Track Loader has arrived; 6 more windscreens have arrived; and litter control.

14. Recycling update: Wittry reported on the commingle line renovation and that all recycling products continue to move.

15. Other: The Environmental Protection Commission (EPC) will be at the Recycling Center for a tour April 15, 2019 from 1:30 p.m. to 2:30 p.m.

16. Next meeting date: Tuesday, May 14, 2019 at 7:00 a.m.

17. Dr. Jensen made the motion and Ruggles seconded to adjourn the meeting at 7:47 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur