City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager MJP-W

FROM: Jack Wardell, Director of Parks and Recreation JW

DATE: April 7, 2020

SUBJECT: Amendments to the Parks, Recreation and Cultural Advisory Board Ordinance

Attached is a proposed amended ordinance to allow the Carroll Community School District Parks, Recreation and Cultural board appointee to attend our meetings on a regular basis. Currently, the Parks, Recreation and Cultural Board and the CCSD board meetings are on the same night – third Monday of the month. An email to the current board members was sent asking if they would have a conflict if the meetings were moved to the first Monday of the month and those who responded indicated no conflict with their schedule.

RECOMMNEDATION: For the Mayor and City Council consideration and adoption of the change in CHAPTER 24.04 REGULAR MEETINGS section.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO THE PARKS, RECREATION AND CULTURAL ADVISORY BOARD

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 24, Sections 04 of the Code of Ordinances of the City of Carroll, Iowa, 2011, are repealed and the following adopted in lieu thereof:

> 24.04 REGULAR MEETINGS. The Parks, Recreation and Cultural Advisory Board shall meet a minimum of six times a year in the months of January, March, May, July, September and November at a time that is mutually agreeable by a quorum of the board members. The Parks and Recreation Department staff shall prepare an agenda, monthly report of events, along with the minutes from the proceeding meeting, and shall distribute such no later than four (4) days prior to each Board meeting.

Passed and approved this 13th day of April, 2020.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

_____
Eric P. Jensen, Mayor

ATTEST:

_____
Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No._____ on the _____day of _____, 2020.

_____
Laura A. Schaefer, City Clerk