City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MSP-W

DATE: April 7, 2021

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **March 15, 2021**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **March 30, 2021**
5. Parks, Recreation & Cultural Advisory Board (meets 1st Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) – **March 31, 2021**

Library Board Minutes

March 15, 2021

The Carroll Board of Trustees met in the Community Meeting Room at the Carroll Public Library. Trustees present: Marcie Hircock, Brenda Hogue, Thomas Parrish, Summer Parrott, Julie Perkins, Dale Schmidt, Kyle Ulveling, and Director Rachel Van Erdewyk. Trustees absent: Lisa Auen and Ralph von Qualen.

Parrott called the meeting to order at 5:17. It was moved by Schmidt and seconded by Perkins to approve the agenda. All voted aye. Absent: Auen and von Qualen. It was moved by Ulveling and seconded by Schmidt to approve the minutes of the February meeting. All voted aye. Absent: Auen and von Qualen. It was moved by Parrish and seconded by Schmidt to approve the bills. All voted aye. Absent: Auen and von Qualen.

Director's report: Children's programming continues with children programming online and Grab & Go crafts. Book drop-offs for Daycares and Seniors continues. Adult programming continues with Crafty Library Ladies and Book Clubs. Recorded Books has been acquired by OverDrive, the platform used for Bridges E-Books and E-Audio. The numbers will be accounted for in the Bridges circulation. Total program attendance was 2,999. Monthly door count was 2,373. Total resources utilized was 25,975.

Board Education: Information on upcoming schedule for library reaccreditation.

Old Business: Discussion was held on the revised Meeting Room Use Policy. It was moved by Parrish and seconded by Hogue to approve the revised Meeting Room Use Policy with discussed changes. All voted aye. Absent: Auen and von Qualen.

New Business: Election of Library Board of Trustees Secretary. It was moved by Perkins and seconded by Schmidt to nominate and elect Hogue as Secretary. All voted aye. Absent: Auen and von Qualen.

It was moved by Hogue and seconded by Perkins to adjourn. All voted aye. Absent: Auen and von Qualen. Meeting adjourned at 6:02. Next regular meeting will be April 19, 2021.

Summer Parrott—President

Judy Behm—Recording Secretary

Minutes of Special Airport Commission Meeting 3-30-2021

A special meeting of the Carroll Airport Commission was held at the Siemann Law Firm, Carroll, Iowa at 11:30 am on Tuesday, March 30, 2021 pursuant to public notice publicly posted in the Carroll City Hall since Monday, March 29, 2021 at 11:15 AM.

All Commission members were present in person, namely Chairman Norm Hutcheson, Gene Vincent, Greg Siemann, Kevin Wittrock and Dick Fulton. At 11:30 am the meeting was called to order by Commission Chairman Hutcheson.

The purpose of the meeting was to discuss the proposed contract with Schroeder Construction for repairs to the roof of the Shop Hangar Building. The Board voted unanimously to approve the contract. Norm was authorized to sign and signed .the contract

A motion was made that the meeting be adjourned by Commissioner Siemann and seconded by Commissioner Vincent. All member voted to approve and the meeting was adjourned at 11:45 pm

Respectfully Submitted

K. Wittrock

Kevin Wittrock, Board Secretary

CIVIL SERVICE COMMISSION
MINUTES OF MARCH 31, 2021

The City of Carroll Civil Service Commission met on Wednesday, March 31, 2021 at 11:00 A.M. in Carroll Police Department Training Room and via GoToMeeting web conference. Commission Members present: Phil Markway, Chairperson, Todd Bierl, and Sheri Mertz. Absent: None. Also present: Police Chief Brad Burke and City Clerk Laura Schaefer.

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It was moved by Mertz, seconded by Bierl, to approve the minutes of the June 22, 2020 meeting, as written. All present voted aye. Absent: None. Motion carried.

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It was moved by Mertz, seconded by Bierl, to elect Phil Markway as Chairperson. All present voted aye. Absent: None. Motion carried.

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It was moved by Mertz, seconded by Markway, to remove Nicholas Johnson, per Mr. Johnson's request, from the Civil Service List per Chapter V, Section 2, of the City of Carroll Service Commission Rules and Regulations. All present voted aye. Absent: None. Motion carried.

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It was moved by Mertz, seconded by Bierl, to adjourn at 11:13 A.M. All present voted aye. Absent: None. Motion carried.

DRAFT

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Phil Markway, Chairperson

ATTEST:

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Laura A. Schaefer, Secretary