# City of Carroll

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**MEMO TO:** Honorable Mayor and Members of the City Council

**FROM:** Mike Pogge-Weaver, City Manager

**DATE:** April 5, 2017

**SUBJECT:** Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) – **April 3, 2017**
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

BOARD OF ADJUSTMENT

MINUTES OF APRIL 3, 2017

The Board of Adjustment met in regular session on this date at 5:15 PM in the Farner Government Building, City Council Chambers. Members present: Aaron Juergens, Ruth Nellesen, Mark O'Leary, Donna Pudenz, Nick Topf and John Wessling. Absent: Marion Burns. Also present: David Bruner, City Attorney, Mike Pogge-Weaver, City Manager and Greg Schreck, Building/Fire Safety Official.

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MOTION by Juergens, second by Wessling, to approve the minutes of the January 3, 2017 meeting as mailed. All present voted aye. Absent: Burns. Motion carried.

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Case 04-17-01, a request for a parking exception from Ryan Milligan, Vice President of Commercial Savings Bank, was presented for consideration by the Board. The bank is proposing to construct a new building which will be located at the southeast quadrant of the intersection of U.S. Highway 30 and N. West Street. The new building will be 20,037 square feet and requires 67 parking stalls. Commercial Savings Bank proposes to have 48 parking stalls and is requesting a parking exception of 19 parking stalls. All adjacent property owners were provided written notice via USPS. No persons appeared to support or oppose the request. MOTION by Topf, second by Pudenz, to approve the request as presented for a park exception. Aye: Juegerns, Nellesen, O'Leary, Pudenz and Topf. Nay: Wessling. Absent: Burns. Motion carried.

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MOTION by Wessling, second by Pudenz, to adjourn at 5:26 PM. All present voted aye. Absent: Burns. Motion carried.

Mark O'Leary, Chairperson

Michel Pogge-Weaver, City Manager