City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MSP-W

DATE: April 3, 2018

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) – **April 2, 2018**
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) – **March 22, 2018**
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

BOARD OF ADJUSTMENT

MINUTES OF APRIL 2, 2018

The Board of Adjustment met in regular session on this date at 5:15 PM in the Farner Government Building, City Council Chambers. Members present: Aaron Juergens, Ruth Nellesen, Mark O'Leary, Donna Pudenz, Nick Topf and John Wessling. Absent: Marion Burns. Also present: David Bruner, City Attorney, Mike Pogge-Weaver, City Manager, Greg Schreck, Building/Fire Safety Official and Perry Johnson, Building Official.

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O'Leary served as interim chairperson to elect a chairperson. MOTION by Nellesen second by Pudenz to elect O'Leary as chairperson. All present voted aye. Absent: Burns. Motion carried. O'Leary assumed the chair. MOTION by O'Leary, second by Wessling to elect Pudenz as vice-chairperson. All present voted aye. Absent: Burns. Motion carried.

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MOTION by Juergens, second by O'Leary, to approve the minutes of the November 6, 2017 meeting as corrected. All present voted aye. Absent: Burns. Motion carried.

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Case 04-18-01, a request for a variance to the rear yard requirements from Clay P & Diane M. Gubbels, 1238 N Grant Road, legally described as Lot 1, Block 1, Alta Vista Addition, Carroll, Carroll County, Iowa, was presented for consideration by the Board. Clay proposes to construct a covered patio and tie it into the existing roof and concrete in his back yard. All adjacent property owners were provided written notice via USPS. Clay Gubbels appeared to support the request. No other persons appeared to support or oppose the request. MOTION by Juergens, second by Wessling, to approve the request as presented for a variance. All present voted aye. Absent: Burns. Motion carried.

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MOTION by Topf, second by Juergens, to adjourn at 5:20 PM. All present voted aye. Absent: Burns. Motion carried.

Mark O'Leary, Chairperson

Michel J. Pogge-Weaver, City Manager

PARKS, RECREATION AND CULTURAL BOARD MEETING MINUTES
March 22, 2018 @ 5:15 P.M.
Farner Government Building – Council Chambers

The Parks, Recreation and Cultural Board met on this date at 5:15 p.m. at the Farner Government Building – Council Chambers. Members Present: Jeff Aden, Summer Boes, Matt Hodges, Brook Mikkelsen, Clay Netusil and Lois Neu. Absent: Ryan Milligan and Cara Greteman. Staff Present: Jack Wardell, Director of Parks and Recreation.

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The meeting was called to order at 5:15 P.M.

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It was moved by Neu and seconded by Boes to approve the March 22, 2018 agenda as presented. All present voted Aye.

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It was moved by Hodges and seconded by Boes to approve the January 15, 2018 minutes. All present voted Aye.

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Wardell asked committee if any of the board members would like to serve on either the Graham Park or Northeast Park committees. Matt Hodges said he would serve on the Graham Park committee. No action taken.

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Wardell presented to the board the current and proposed rate for 2019.

Lot Fees: Current			Proposed	
	01/01/2012		**01/01/2019**	
Babyland	$ 325.00		Babyland	$ 350.00
Flush	$ 200.00		Flush	$ 250.00
Upright	$ 500.00		Upright	$ 600.00
Opening and Closing				
	M-F	Weekends	M-F	Weekends
Adult	$ 450.00	$ 550.00	$ 500.00	$ 600.00
Child (0-5)	$ 225.00	$ 350.00	$ 250.00	$ 375.00
Cremations	$ 225.00	$ 350.00	$ 250.00	$ 375.00
Disinterment	$ 600.00	$ 800.00	$ 700.00	$ 900.00

It was moved by Aden and seconded by Boes to recommend to the council the rate proposed by Wardell. All present voted Aye.

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It was moved by Neu and seconded by Mikkelsen to recommend to the City Council a rate increase at the Carroll Recreation Center. All present voted Aye.

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It was moved by Aden and seconded by Hodges to recommend to the City Council the next segment of the City Trails Plan should consider the trail around the baseball and soccer fields. All present voted Aye.

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It was moved by Hodges and seconded by Neu to adjourn at 5:59 pm. All present voted Aye.