City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MSP-W

DATE: April 3, 2019

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) – **April 1, 2019**
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

1869 Carroll 2019 150 YEARS

BOARD OF ADJUSTMENT

MINUTES OF APRIL 1, 2019

The Board of Adjustment met in regular session on this date at 5:15 PM in the Meeting Room, Region XII. Members present: Aaron Juergens, Ruth Nellesen, Mark O'Leary, Donna Pudenz and John Wessling. Absent: Marion Burns and Nick Topf. Also present: David Bruner, City Attorney, Mike Pogge-Weaver, City Manager and Greg Schreck, Building/Fire Safety Official.

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MOTION by Juergens, second by Wessling, to approve the minutes of the January 7, 2019 meeting as mailed. All present voted aye. Absent: Burns and Topf. Motion carried.

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Case 04-19-01, a request for a special use permit, home occupation, from Christopher B. Nelsen and Ashley L. Noland, 1315 Salinger Avenue, legally described as Lot 7, Block 2, Neu Addition to Carroll, Carroll County, Iowa, was presented for consideration by the Board. Mr. Nelsen proposes to operate a part time business of doing massage therapy and one on one personal training sessions out of his home. All adjacent property owners were provided written notice via USPS. Christopher Nelsen appeared to support the request. No other persons appeared to support or oppose the request. MOTION by Juergens, second by Pudenz, to approve the request as presented for a special use permit, home occupation until April 1, 2020 at which time Mr. Nelsen may request a renewal of the permit allowing the Board to review the business again for conformance with City Code. All present voted aye. Absent: Burns and Topf. Motion carried.

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MOTION by Nellesen, second by Pudenz, to adjourn at 5:22 PM. All present voted aye. Absent: Burns and Topf. Motion carried.

Mark O'Leary, Chairperson

Michel Pogge-Weaver, City Manager