# City Manager's Monthly Activity Report

## Mike Pogge-Weaver, City Manager

## February 2019

City of Carroll

This is a report of the various departments and divisions of the City of Carroll.

# Finance Department

## As reported by Laura Schaefer, City Clerk/Finance Director

Routine Activities for the month:

- Dealt with water issues/collections
- Work with Ahlers & Cooney for pre-levy resolution for 2019A debt issuance
- Prepare and file annual continuing debt disclosure
- Began union negotiations
- Continued to promote wellness initiatives (Carroll County Wellness Coalition and City wellness program)
    - Kuemper Fit Knight Days – February 18 & 19
    - Wellness Coalition Meeting – February 20

Activities planned for next month and other comments:

- Continue to work on delinquent water accounts/water issues
- Draft financial policies
- Work with Region 12 on housing grant
- Receive and evaluate Request for Proposals for technical services for housing grant
- File FY 20 Budget proposal with County Auditor and State
- Continue to promote wellness program with employees
    - City employees blood profiles – March 6
    - Wellness Coalition Meeting – March 21
    - Preparations for Live Healthy Iowa 5K – April 13

Accomplishments of particular note:

- 320 utility bills and statements were emailed in February 2019

# Fire Department

## As reported by Greg Schreck, Fire Chief

Routine Activities for the month:

The Department responded to six calls for service and held three training sessions in February.

Firefighters continued the process of pressure testing fire hose. Testing should be finished in March. The Department also received refresher CPR training on February 18th. This training was provided by personnel from the Carroll County Ambulance Service.

On the evening February 15th, the Department responded to one of the more substantial fires we have had over the past several years. The fire involved a 7500 sq. ft. warehouse that was heavily involved in fire upon our arrival. This fire required a substantial amount time, equipment and approximately 40 firefighters to control. We thank our neighboring community fire departments of Arcadia and Glidden for their assistance in controlling this fire.

Run Report for February:

| Alarm Date | Alarm Location | Incident Type |
|---|---|---|
| 02/07/2019 | 1629 Radiant Rd | Truck fire |
| 02/15/2019 | 908 W 6th St | Warehouse fire |
| 02/16/2019 | 908 W 6th St | Extinguish hot spots from previous call |
| 02/23/2018 | 506 E 18th St | Car fire |
| 02/24/2019 | 24336 E Highway 30 | Vehicle collision |
| 02/26/2019 | 406 E Anthony | False alarm |

# Police Department

## As reported by Brad Burke, Police Chief

Routine Activities for the month:

On the 6th, the Carroll K9 team consisting of Officer Justin Ferrin and K9 Eudoris completed ongoing training. The training took place in Chariton Iowa at K9 Tactical.

On the 19th, Chief Brad Burke attended a LEA Committee meeting in Des Moines at the Department of Public Safety Headquarters. This group is tasked with creating a solution to a failing radio system that is used for interoperability between agencies. The radio channel is called LEA standing for Law Enforcement Aid and is maintained by copper phone lines which companies are wanting to change out to fiber optics for a large fee.

The investigation team attended the Carroll County SART (sex abuse response team) quarterly training on the 26th. The teams consists of counselors, medical professionals, law enforcement, and prosecutors. This team works together during a sex abuse investigation to aid the victims and provide a successful prosecution of the offenders.

# Offense Summary

## CARROLL POLICE DEPARTMENT OFFENSE SUMMARY

| Offenses | Incidents | | |
|---|---|---|---|
| | February 2019 | January 2018 | January 2017 |
| Forcible Rape | | 1 | |
| Forcible Fondling | | | 1 |
| Porno/Obscene Material | | | 1 |
| Aggravated Assault | | 2 | |
| Domestic Violence | | | |
| Simple Assault | 2 | 2 | 4 |
| Domestic Abuse | 1 | 1 | 2 |
| Burglary/B&E | 1 | | 5 |
| Shoplifting | 5 | 3 | 3 |
| Theft from Vehicle | 3 | 2 | 2 |
| Theft Vehicle Part | | 1 | |
| Theft of Bike | | | |
| Theft from Building | 7 | 5 | 1 |
| Other Larceny | 1 | | 1 |
| Motor Vehicle Theft | 3 | | 1 |
| Arson | | 1 | |
| Counterfeit/Forgery | | 1 | 2 |
| Credit/ATM Fraud | | | 1 |
| Identify Theft | | | |
| Wire Fraud | | | |
| Bad Checks | | | |
| Stolen Property | | | |
| Vandalism | | | |
| Vandalism: Business | | 3 | 4 |
| Vandalism: Residence | 2 | | 2 |
| Vandalism: Vehicle | 1 | 1 | 4 |
| Vandalism: School | | | |
| Vandalism: Other | | | |
| Weapon Law Violation | | | |
| Drug/Narc Violations | 5 | 3 | 3 |
| Drug Equipment Viol | | | |
| Drive Under Influence | 1 | 3 | 5 |
| OWI 2nd | | | 1 |
| OWI 3rd | | | |
| Liquor Law Violation | 1 | | 1 |
| Under 21 BAC.02 | | | |
| Drunkenness | 1 | 6 | 5 |
| Disorderly Conduct | 1 | | 3 |
| Harassment | 3 | | |
| All Other Offenses | 4 | 1 | 4 |
| False Information | | | 1 |
| Trespassing | 2 | 2 | 1 |
| Runaway | | | |

| | | | |
|---|---|---|---|
| Missing Person | | | |
| Found Person | | 1 | |
| Found Animal | | | |
| Found Property | | 1 | |
| Firearms Accidents | | | |
| Unattended Death | | | |
| Animal Bite | | | |
| Dispose of Animal | | | |
| Warrant Outside | 3 | 6 | 8 |
| Restraining Order | 2 | 1 | |
| 1050F Traffic Accident | | | |
| 10-50 PI Personal Injury | | | |
| 10-50 PI MV Pedestrian | | | |
| 10-50 PI Car & Bike | | | |
| 10-50 PD Prop. | 19 | 11 | 19 |
| 10-50 Car & Deer | | | |
| 1050 PD: Hit and Run | 1 | 4 | 1 |
| 1050 PD: City Vehicle | | 1 | |
| 1050 PD: Police Vehicle | | | |
| 10-50 PD Under 1500 | 6 | 3 | 5 |
| Assist Other Agency | | | |
| Moving Violations | | | |
| Op After Revocation | 3 | 2 | 1 |
| Operate After Suspen | 11 | 14 | 8 |
| Miscellaneous Public | 9 | 2 | 6 |
| **Total** | **98** | **84** | **106** |

**02/01/2019 thru 02/28/2019**

| **Citations** | |
|---|---|
| Animal | 0 |
| Dark Windows | 1 |
| License Violation | 14 |
| Other | 3 |
| Violation (Parking) | 73 |
| Registration | 17 |
| Seatbelt | 9 |
| Tobacco | 1 |
| Traffic | 27 |
| Warning Notices | 119 |
| Loud Stereo | 0 |
| **TOTAL** | **264** |

**02/01/2019 thru 02/28/2019**

Salvage Vehicle Inspections: 10

# Building Department

**As reported by Perry Johnson, Building Official**

## Permits - By Class - By Type - February 2019

| Class | Permit Type | Date Issued | Valuation | | Permit # | Fee |
|---|---|---|---|---|---|---|
| ***Agricultural*** | | | | | | |
| | Building | | | | | |
| | | NONE | $0.00 | | | $0.00 |
| | **Agricultural Building Valuation Total:** | | **$0.00** | **Agricultural Building Fee Total:** | | **$0.00** |
| | **Agricultural Valuation Total:** | | **$0.00** | **Agricultural Fee Total:** | | **$0.00** |
| ***Commercial*** | | | | | | |
| | Building | | | | | |
| | | 02/28/2019 | $0.00 | | 190018 | $0.00 |
| | **Commercial Building Valuation Total:** | | **$0.00** | **Commercial Building Fee Total:** | | **$0.00** |
| | Electrical | | | | | |
| | | 02/15/2019 | | | 190016 | $35.24 |
| | | | | **Commercial Electrical Fee Total:** | | **$35.24** |
| | Mechanical | | | | | |
| | | 02/08/2019 | | | 190009 | $0.00 |
| | | 02/08/2019 | | | 190012 | $0.00 |
| | | | | **Commercial Mechanical Fee Total:** | | **$0.00** |
| | Plumbing | | | | | |
| | | 02/08/2019 | | | 190010 | $0.00 |
| | | 02/11/2019 | | | 190011 | $0.00 |
| | | | | **Commercial Plumbing Fee Total:** | | **$0.00** |
| | Right of Way | | | | | |
| | | NONE | | | 180005 | $0.00 |
| | | | | **Commercial Right of Way Fee Total:** | | **$0.00** |
| | Sign | | | | | |
| | | 02/05/2019 | | | 190008 | $120.00 |
| | | 02/12/2019 | | | 190014 | $15.00 |
| | | | | **Commercial Sign Fee Total:** | | **$135.00** |
| | **Commercial Valuation Total:** | | **$0.00** | **Commercial Fee Total:** | | **$170.24** |

| | | | | | |
|---|---|---|---|---|---|
| ***Residential*** | | | | | |
| | Building | | | | |
| | | 02/08/2019 | $1,300.00 | 190013 | $28.25 |
| | **Residential Building Valuation Total:** | | **$1,300.00** | **Residential Building Fee Total:** | **$28.25** |
| | Electrical | | | | |
| | | 02/15/2019 | | 190015 | $35.88 |
| | | 02/28/2019 | | 190017 | $93.46 |
| | | | | **Residential Electrical Fee Total:** | **$129.34** |
| | Mechanical | | | | |
| | | NONE | | | $0.00 |
| | | | | **Residential Mechanical Fee Total:** | **$0.00** |
| | Plumbing | | | | |
| | | NONE | | | $0.00 |
| | | | | **Residential Plumbing Fee Total:** | **$0.00** |
| | | | | | |
| | Right of Way | | | | |
| | | NONE | | | $0.00 |
| | | | | **Residential Right of Way Fee Total:** | **$0.00** |
| | Sign | | | | |
| | | NONE | | | $0.00 |
| | | | | **Residential Sign Fee Total:** | **$0.00** |
| | | | | | |
| | **Residential Valuation Total:** | | **$1,300.00** | **Residential Fee Total:** | **$157.59** |
| | | | | | |
| | **Valuation Grand Total:** | | **$1,300.00** | **Fee Grand Total:** | **$327.83** |

# Permits - YTD - through February 2019

| Class | Permit Type | Valuation | | Fee |
|---|---|---|---|---|
| ***Agricultural*** | | | | |
| | Building | $0.00 | | $0.00 |
| | **Agricultural Valuation Total:** | **$0.00** | **Agricultural Fee Total:** | **$0.00** |
| ***Commercial*** | | | | |
| | Building | $85,000.00 | | $394.00 |
| | Electrical | | | $35.24 |
| | Mechanical | | | $61.51 |
| | Plumbing | | | $92.50 |
| | Right of Way | | | $0.00 |
| | Sign | | | $135.00 |
| | **Commercial Valuation Total:** | **$85,000.00** | **Commercial Fee Total:** | **$718.25** |
| ***Residential*** | | | | |
| | Building | $46,300.00 | | $360.25 |
| | Electrical | | | $507.08 |
| | Mechanical | | | $76.15 |
| | Plumbing | | | $109.00 |
| | Right of Way | | | $0.00 |
| | Sign | | | $0.00 |
| | **Residential Valuation Total:** | **$46,300.00** | **Residential Fee Total:** | **$1,052.48** |
| | **Valuation Grand Total:** | **$131,300.00** | **Fee Grand Total:** | **$1,770.73** |

# Public Works

## As reported by Randy Krauel, Public Works Director/City Engineer

Routine Activities for the month:

**Division:** Streets: Tom Weber, Street Superintendent

- Excavated five graves for Cemetery.
- Patched potholes in streets.
- Snow removal and ice control for several snow events.
- Maintained signs and signals.
- Division Safety Meeting: Slips, Trips and Falls; February 5, 2019.

**Division**: Water: Terry Kluver, Water Superintendent

- Water production:
  Monthly Total: 28.343 million gallons
  Daily Average: 1.012 million gallons
  Daily Maximum: 1.195 million gallons
- Completed 8 Iowa One Call locate requests.
- Meter Department
  - 114 service orders.
  - 14 delinquents.
  - 1 reread.
  - 0 stuck meters.
- Division Safety Meeting: Work Zone Safety Workshop; February 1, 2019.

**Division:** Sean Kleespies: Wastewater Superintendent

- Wastewater treatment:
  Monthly Total: 34.805 million gallons
  Daily Average: 1.243 million gallons
  Daily Maximum: 1.436 million gallons
- Performed laboratory analysis.
- Completed DNR Monthly Operating Report.
- Daily plant sampling and operations.
- Division Safety Meeting: "Slips, Trips and Falls", February 27, 2019.

Special Activities/Accomplishments of particular note:

**Division:** Streets: Tom Weber, Street Superintendent

- All employees attended a traffic signal class in Carroll on February 13, 2019.
- Core drilled streets for 2019 Street project.

**Division:** Water: Terry Kluver, Water Superintendent

- Submitted permit-required samples for Nitrite from SEP and distribution system.
- Assisted the Street Division with snow removal on February 23, 24, 25, 26, 29 and March 4.
- Updated utility maps with completed projects.
- Installed maintenance kit in two (2) vacuum regulators at the Water Treatment Plant.

**Division:** Sean Kleespies: Wastewater Superintendent

- Paul Kersey set up a preventative maintenance program.
- Travis Boell passed the Wastewater Grade 2 test.
- Replaced batteries for the Wastewater Plant generator.
- Replaced battery for the 12$^{th}$ Street Lift Station generator.
- Installed Pump #2 at 12$^{th}$ Street Lift Station following repairs.
- Repaired bearings on Raw Sludge Pump #1.
- Passed Wastewater Toxicity Test.

Activities planned for next month and other comments:

**Division:** Streets: Tom Weber, Street Superintendent

- Snow removal and ice control
- Maintain snow and ice removal equipment.
- Maintain signs and signals.

**Division:** Water: Terry Kluver, Water Superintendent

- Tery Kluver and Devin Pudenz will attend a Work Zone Safety Workshop in Storm Lake on March 18.
- Complete 2-hour load bank test on three (3) generators.
- Begin locating stop boxes and watermain valves for the 2019 Watermain Replacement project.
- Install new chlorine lines from tanks to injector at Water Treatment Plant.

**Division**: Sean Kleespies: Wastewater Superintendent

- Laboratory Analysis.
- DNR Monthly Operating Report.
- Preventative Maintenance on equipment.
- DMRQA Proficiency Test for Lab Certification.
- Continue CCTV of the sanitary sewer.
- Start routine maintenance on the sanitary sewer system.
- Begin testing for Copper Compliance.
- Receive bids for Disinfection Improvements.
- Repaired bearing on Raw Sewage Pump #1.

## CAPITAL PROJECT STATUS SUMMARY – 03-12-19

| PROJECT | | | | ANTICIPATED | | CONTRACT DATA | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Project Name | Action Plan | CIP | Budget | Estimated Cost | Projected Completion | Contractor | Contract Cost | Start Date | Expenditure | % Complete | Completion Date | Notes |
| Library/City Hall Project | 2017 | FY 18 | FY18 | $4,511,000 | 2019 | OPN Architects<br><br>Badding Constr. Co. | $604,666.00<br><br>$4,555,187.00 | 12-18-17<br><br>10-15-18 | $510,769.79<br><br>$853,895.70 | 84%<br><br>18.75% | | |
| Trails | 2015 On-going | FY 17 | FY16 | | | | | | | | | |
| Sidewalk Transition Plan | 2018 | FY18 | | $57,414 | 2018 | FEH Design<br><br>Badding Constr. Co. | $5,680.00<br><br>$65,765.00 | | $5,680.00<br><br>$43,402.76 | | 09-14-18<br><br>10-14-18 | |
| Streambed Stabilization | | FY 17 | FY16 | $385,000 | 2018 | JEO Consulting Group, Inc. | $39,850.00 | 02-25-19 | | | 08-01-19 | |
| Street Maintenance Building | 2016 On-going | FY 16 | FY14 | $4,308,500 | 2019 | FEH<br><br>FEH DESIGN | $22,500.00<br><br>$349,050,99 | 01-25-16<br><br>12-10-18 | $22,500.00 | | 05-01-16<br><br>Fall, 2019 | Space Needs/ Prelim. Design<br><br>Design |
| Street Resurfacing 2013 | 2015 On-going | | FY16 | | | JEO Consulting Group, Inc.<br><br>Godbersen-Smith Construction Co. | $60,800.00 +<br><br>$555,808.75 | 09-24-12 | $143,848.36<br><br>$563,827.37 | <br><br>95% | 11-15-13<br><br>11-15-13 | Plus Hourly Construction Services |
| Street Resurfacing 2019 | On-going | FY 19 | FY 19 | $700,000 | 2019 | JEO Consulting Group, Inc. | $88,100.00 + Hourly | 10-08-18 | $85,300.00 | | 2019 | Design Const. Service |
| US 30 – Grant Road Intersection | 2016 On-going | FY 14 | FY14 | $1,466,150 | 2017 | Snyder & Associates, Inc.<br><br>Snyder & Associates, Inc.<br><br>Dixon Const. Co. | $4,900.00<br><br>$412,525.00<br><br>$1,449,835.78 | 07-22-13<br><br>04-14-14<br><br>04-02-18 | $4,900.00<br><br>$436,367.04<br><br>$1,428,630.45 | 100% | 08-15-13<br><br>118 Working Days | TSIP Application<br><br>Design & Construction |

| PROJECT | | | | ANTICIPATED | | CONTACT DATA | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Project Name | Action Plan | CIP | Budget | Estimated Cost | Projected Completion | Contractor | Contract Cost | Start Date | Expenditure | % Complete | Completion Date | Notes |
| Downtown Streetscape Phase 9 | 2017 On-going | FY18 | FY18 | $1,340,500 | 2018 | Confluence<br><br>Badding Constr. Co. | $109,101.00<br><br>$1,707,342.05 | 10-23-17<br><br>05-29-18 | $103,973.46<br><br>$1,636,383.01 | <br><br>18% | 05-18<br><br>11-16-18 | |
| Downtown Streetscape Phase 10 | On-going | FY 19 | FY 19 | $1,300,000 | 2019 | Confluence | $97,915.00 | 10-22-18 | $4.,268.88 | | 04-19 | |
| Downtown Streetscape Phase 11 | On-going | FY20 | | $1,700,000 | 2020 | Confluence | $118,775.00 | 03-19 | $14,040.00 | | 03-20 | |
| Well and Transmission Main<br><br>Transmission Main – Group A | 2014<br><br>2014 | FY 16<br><br>FY 16 | FY16<br><br>FY16 | | | JEO Consulting Group, Inc.<br><br>Drake Construction, L.C. | $383,312.50<br><br>$790,134.07 | 07-28-14<br><br>03-23-14 | $327,680.61<br><br>$751,752.95 | <br><br>95% | | <br><br>Contract Completion 11-30-15 |
| Watermain Replacement | | FY 16 | FY16 | $500,000 | 2018 | JEO Consulting Group, Inc. | $19,800.00 | 02-11-19 | | | 2019 | |
| Water Storage Tower | | FY20 | FY19 | $575,000 | 2019 | JEO Consulting Group, Inc. | $29,400.00 | 02-11-19 | | | 07-01-19 | Design |
| Leachate Forcemain & Gravity Sewer | | | | | | King Construction | $661,257.50 Total $370,434.53 City | 07-18-16 | CCSWMC $325,605.01 | | 08-31-16 | CCSWMC Contract |
| Wastewater Treatment Plant Disinfection Improvements | 2017 | FY18 | FY18 | $1,000,000 | 2020 | Veenstra & Kimm, Inc. | $73,500 | | $59,896.25 | | | |
| Wastewater Treatment Plant Sludge Handling | | | FY19 | $330,0000 | | Veenstra & Kimm, Inc. | $18,800 | | $18,800.00 | | | |

# Parks and Recreation

## As reported by Jack Wardell, Parks and Recreation Director

Routine Activities for the month:

**Golf**: Scott Haakenson, Golf Superintendent

- Continued cleaning and grinding reels and bedknives

**Aquatic Center/Recreation Center:** Jessi Harmon, Aquatic & Fitness Specialist

- Lifeguard Schedule
- Lifeguard Meeting (2-10)
- CRO Schedule
- State Water Testing

**Recreation Center:** Grant Magill, Recreation Program Specialist

**Recreation Center:** Joel Cortum, Recreation Center Director

- Monitor 24-hour usage
- Report membership number numbers
- Snow/ice removal

**Building Maintenance:** Andy Snyder, Building Maintenance Specialist

- Changed light bulbs on city property
- Back washed filters for pools and spa at Rec Center
- General housekeeping
- Time sheets for staff
- Ordered supplies
- Vacuum Pool
- Night cleaning crew at Rec Center
- Power scrub gym and pool at Rec Center
- Bills

Special Activities/Accomplishments of particular note:

**Golf**: Scott Haakenson, Golf Superintendent

- Attended meeting on grass seed varieties and fertilizer products
- Getting quotes for fertilizer with pre-emergent

**Aquatic Center/Recreation Center:** Jessi Harmon, Aquatic & Fitness Specialist

- Romp & Read
- Carroll Elementary Swim Lessons (all month)
- IWSC Meeting (2-4 & 2-25)
- Youth TRI meeting

**Recreation Center:** Grant Magill, Recreation Program Specialist

- Spring Soccer Registration
- CO-ED Volleyball

**Recreation Center:** Joel Cortum, Recreation Center Director

- Implemented 24-hour access
- Received council approval for dividing gym curtain installation
- Added new lane lines for swimming pool

**Building Maintenance:** Andy Snyder, Building Maintenance Specialist

- Fixed bathrooms at city buildings
- Worked on vacuums at City Hall and Rec Center
- Fixed exercise equipment
- Sinks and drains at Rec Center and City Hall
- Downtown lights
- Working on specs, bids, quotes
- Locker locks at Rec Center
- Budget items
- Theater rentals
- Floor drains at Rec Center
- Finishing budget items
- Next year's budget items
- Night cleaning 24/7 operations.
- A/C and heating repairs at city buildings
- Golf Course Club House siding
- 24 hour at Rec Center Cameras and Locks
- City construction sites
- Rec and Cemetery snow removal
- AHU #6 fan system at Rec Center
- Library heating control check
- Received small auto scrubber and swing machine

Activities planned for next month and other comments:

**Golf**: Scott Haakenson, Golf Superintendent

- Sand and paint ball washers, tee markers, trash cans
- Service mowers clean-up for start of season

**Aquatic Center/Recreation Center:** Jessi Harmon, Aquatic & Fitness Specialist

- Lifeguard Class
- Rec Improvements Meeting
- IPRA Conference

**Recreation Center:** Grant Magill, Recreation Program Specialist

- Soccer Prep
- Soccer Scheduling
- Soccer Coaches Meeting
- Summer Program Planning
    - T-ball
    - Baseball
    - Softball

**Recreation Center:** Joel Cortum, Recreation Center Director

- Spring soccer coaches meeting
- Attend Iowa Soccer Symposium
- Attend Iowa Parks and Recreation Association Spring Conference
- Proceed with preparation for gym curtain installation

**Building Maintenance:** Andy Snyder, Building Maintenance Specialist

- Golf lights and awning

**Safety Topic:**

- Working on electrical circuits

# Director's Report
# February 2019

## As reported by Rachel Van Erdewyk, Library Director

**Program Attendance:**

| | |
|---|---|
| Tech Help Friday | 15 |
| Children's Library Programs | 184 |
| Children's Program Outreach | 489 |
| Diane's Read Aloud | 127 |
| Crafty Library Ladies | 48 |
| Book Club Groups | 4 |
| Poetry Group | 5 |
| Fundamentals of Photography | 20 |
| Valentines for Seniors | 403 |

**Monthly Statistics:**

| | |
|---|---|
| Total Print Circulation: | 7,752 |
| BRIDGES Circulation: | 787 |
| Consumer Reports: | 184 |
| Public Computer Use: | 425 |
| Wi-Fi Use: | 169 |
| Website Visits | 2,559 |
| Gale Databases: | 13 |
| Global Road Warrior Page Views: | 1 |
| Learning Express Resources: | 74 |
| Freegal Music Downloads: | 794 |
| Transparent Language: | 53 |
| Chilton Auto Manual | 9 |
| ABC Mouse Sessions: | 0 |
| Zinio Digital Magazine Circulation: | 62 |
| Daily Times Herald Page Views: | 5,787 |
| Lynda.com | 12 |
| RBDigital | 25 |

**Total Program Attendance** **1,295**

**Monthly Door Count** **5,209**

**Total Resources Utilized** **18,706**

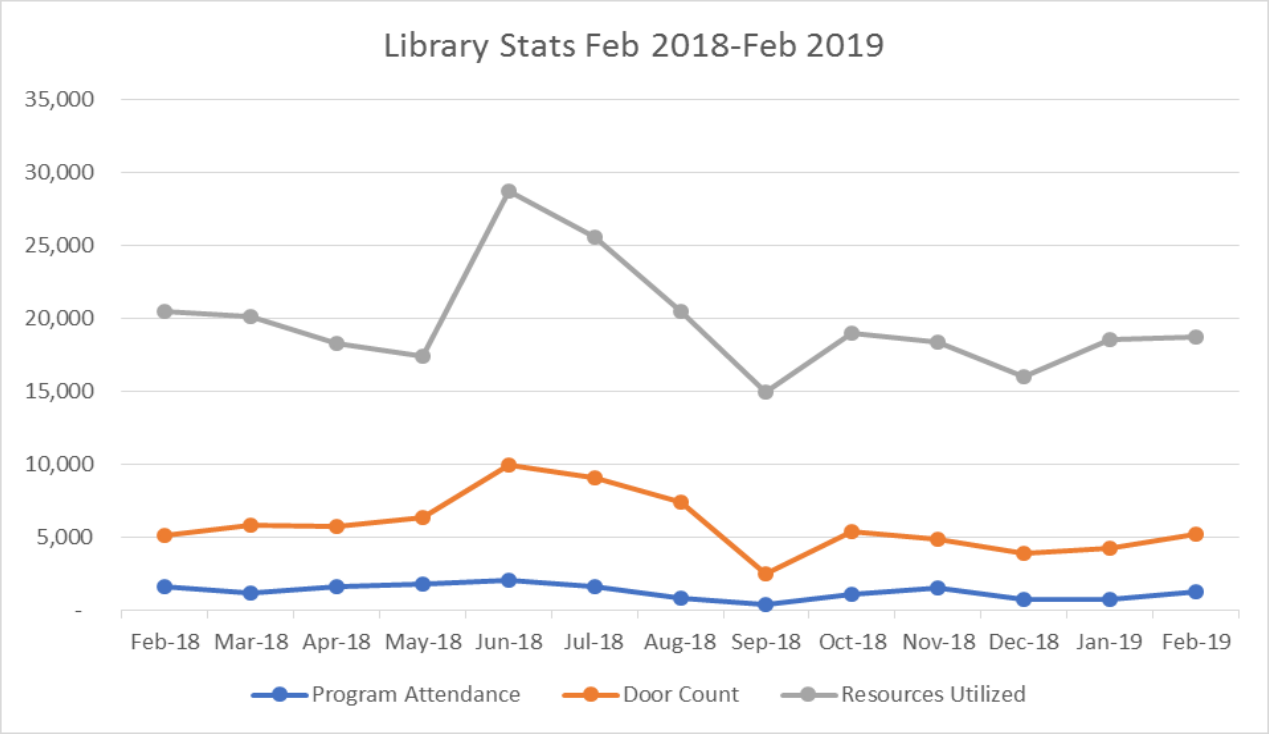
**Special activities/accomplishments of particular note:**

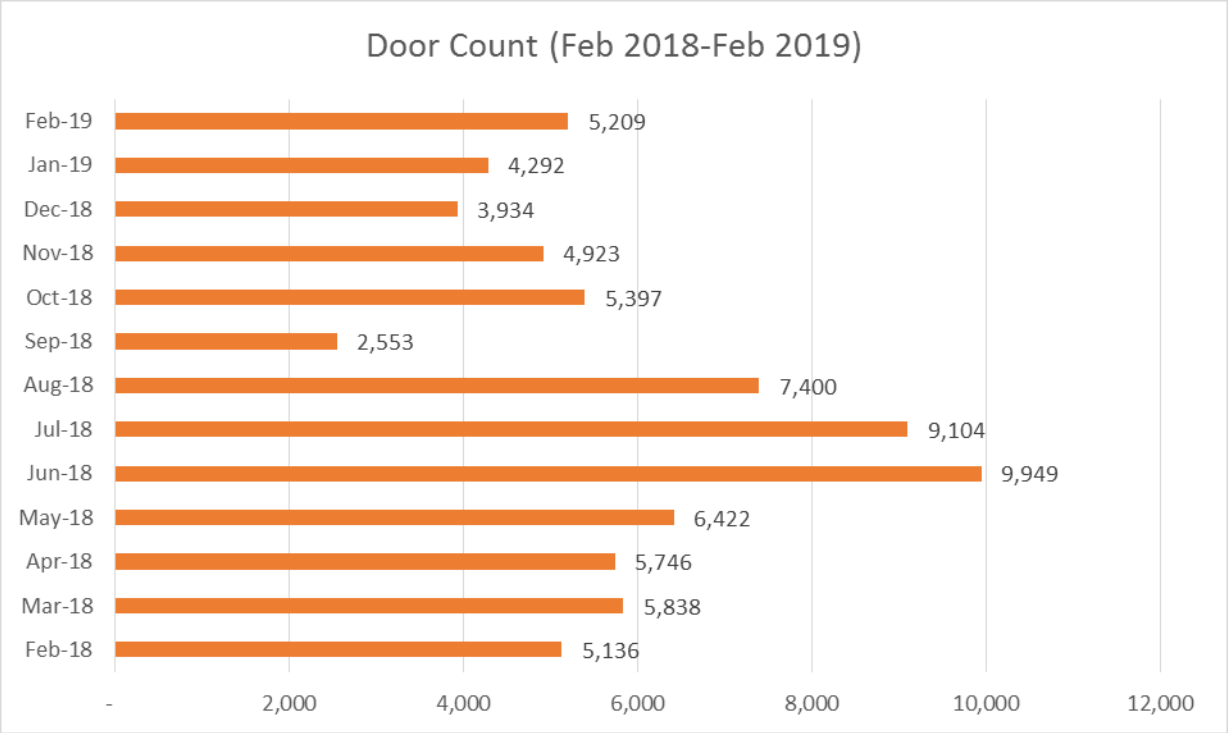
1) **Children's Programs:** Children's programming continued this month with the regular monthly schedule of Rookie Readers, Diane's Read-Aloud, Pet Readers, Romp and Read, and outreach events with book visits to the various daycares and preschools in the area.

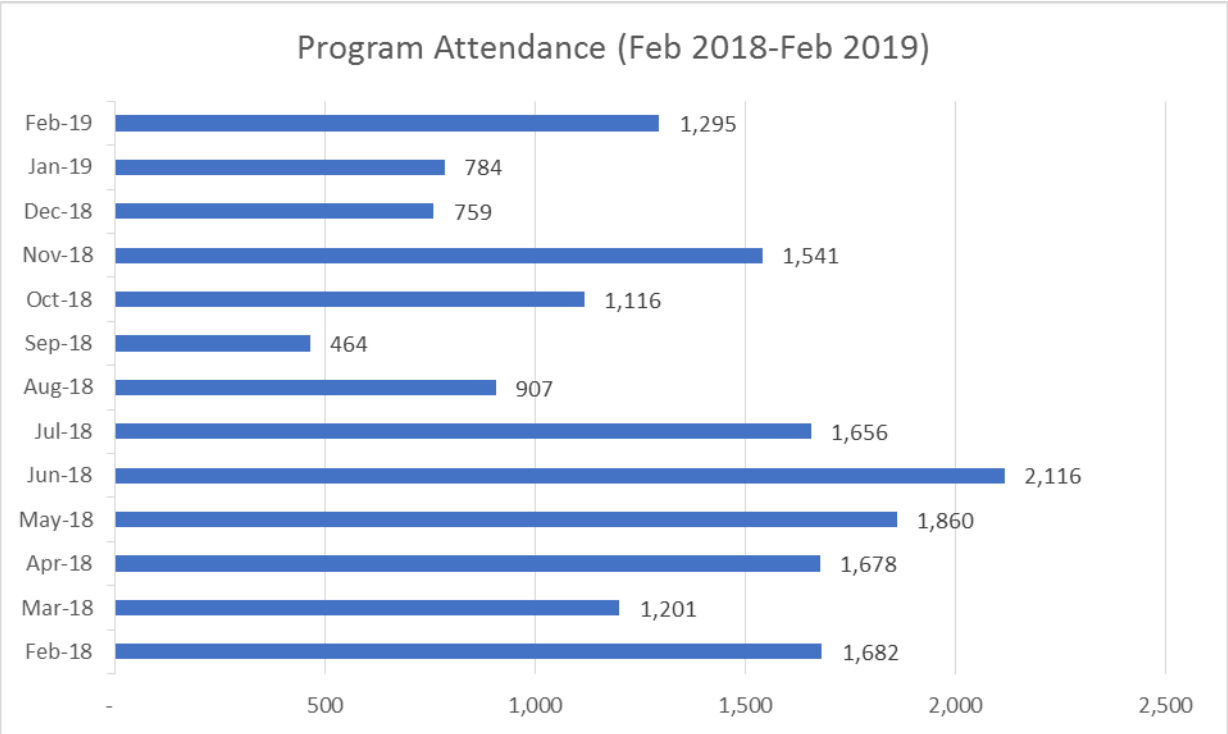
2) **Adult & Teen Programs**: Adult programs continued this month with the regular monthly schedule of Tech Help Fridays, the Crafty Library Ladies, Book Clubs and the Poetry Group. Jacob Fiscus, photographer, brought back his program by demand to discuss how the camera works, types of cameras, basic photography scenarios, and the importance of printing. This program was well attended by 20 participants. 403 Valentines were delivered to seniors in the community living at assisted living facilities, nursing homes, and through the Meals on Wheels program. Patrons were encouraged to come into the library to make Valentines or make them at home. This is our second year hosting this program and we once again had a great turnout from the community supporting this project.

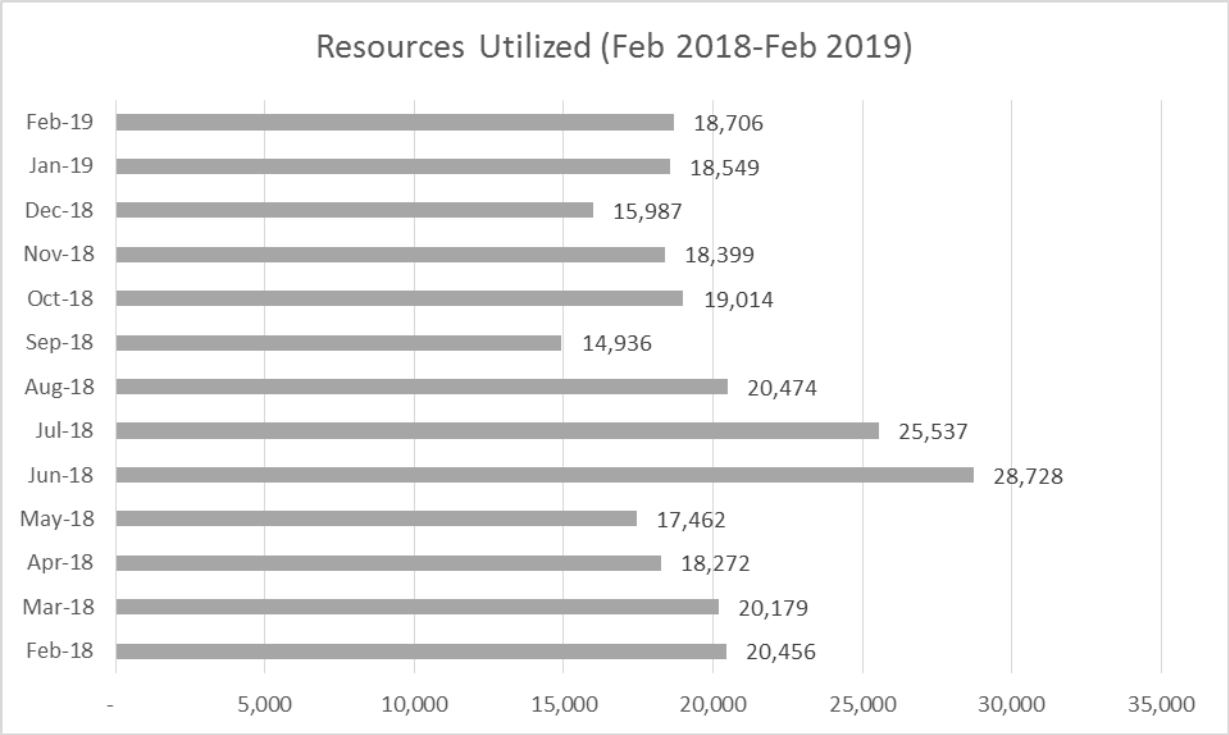
3) View upcoming events on the library's Google calendar at www.carroll-library.org by clicking on the Calendar of Events link on the home page or on Facebook.
   - Library Book Sale: Thursday, February 21 from 2-7 pm and Friday, February 22 from 9 am-7 pm
   - Human Trafficking in Western Iowa: Wednesday, March 27 from 3-4 pm

# Library Statistics from February 2018-February 2019




Door Count (Feb 2018-Feb 2019)
Feb-19
Jan-19
Dec-18
Nov-18
Oct-18
Sep-18
Aug-18
Jul-18
Jun-18
May-18
Apr-18
Mar-18
Feb-18
5,209
4,292
3,934
4,923
5,397
2,553
7,400
9,104
9,949
6,422
5,746
5,838
5,136
-
2,000
4,000
6,000
8,000
10,000
12,000


Program Attendance (Feb 2018-Feb 2019)
Feb-19
Jan-19
Dec-18
Nov-18
Oct-18
Sep-18
Aug-18
Jul-18
Jun-18
May-18
Apr-18
Mar-18
Feb-18
1,295
784
759
1,541
1,116
464
907
1,656
2,116
1,860
1,678
1,201
1,682
-
500
1,000
1,500
2,000
2,500


Resources Utilized (Feb 2018-Feb 2019)
Feb-19
18,706
Jan-19
18,549
Dec-18
15,987
Nov-18
18,399
Oct-18
19,014
Sep-18
14,936
Aug-18
20,474
Jul-18
25,537
Jun-18
28,728
May-18
17,462
Apr-18
18,272
Mar-18
20,179
Feb-18
20,456
-
5,000
10,000
15,000
20,000
25,000
30,000
35,000