# City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and Members of the City Council

**FROM:** Mike Pogge-Weaver, City Manager MJP-W

**DATE:** March 19, 2019

**SUBJECT:** Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **March 18, 2019**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **March 11, 2019**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **March 12, 2019**
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

1869 Carroll 2019 150 YEARS

Library Board Minutes

March 18, 2019

The Carroll Board of Trustees met in the Region XII Training Room. Trustees present: Thomas Parrish, Summer Parrott, Paul Reicks, Sondra Rierson, Laurie Schenkelberg, Kyle Ulveling, Ralph von Qualen, and Director Rachel Van Erdewyk. Trustees absent: Jacob Fiscus and Carol Shields. Also present was City Manager Mike Pogge-Weaver.

Rierson called the meeting to order at 5:15. It was moved by Ulveling and seconded by Reicks to approve the agenda. All voted aye. Absent: Fiscus and Shields. It was moved by von Qualen and seconded by Parrott to approve the minutes of the February meeting. All voted aye. Absent: Fiscus and Shields. It was moved by Reicks and seconded by Ulveling to approve the bills. All voted aye. Absent: Fiscus and Shields.

Director's Report: Children's programming continued this month with the regular schedule of Story Times, Read-Aloud, Pet Readers, Romp and Read, and outreach at some local daycares and pre-schools. Adult programming included Tech Help Fridays, Crafty Library Ladies, Book Clubs, and Poetry Group. Photographer Jacob Fiscus, through popular demand, provided a program on basic photography to an audience of 20. The Valentines for Seniors, popular from last year, was repeated and netted 403 Valentines which were delivered to local facilities and Meals on Wheels. Total program attendance was 1,295. Monthly door count was 5,209. Total resources utilized was 18,706.

Board Education: Van Erdewyk explained to the board the areas where funding for the library comes from and how the amount the library receives is determined.

Old Business: Library/City Hall project. A tour at the remodeling project site for the trustees is planned before the next board meeting.

New Business: Discussion on a request for early closing the day of Van Erdewyk's wedding. It was moved by Reicks and seconded by Parrott to close the library at 1:00 on Saturday, May 18, 2019. All voted aye. Absent: Fiscus and Shields.

It was moved by Reicks and seconded by von Qualen to adjourn. All voted aye. Absent: Fiscus and Shields. Meeting adjourned at 6:00. Next regular meeting is April 15, 2019 following the tour at the remodeling project site at 5:15.

---

Sondra Rierson—President

Judy Behm—Recording Secretary

# CARROLL AIRPORT COMMISSION

## Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, March 11, 2019, at the Arthur Neu Airport. Commission members in attendance were Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Chairman Norman Hutcheson attended via phone. Also attending were Don Mensen, airport manager and Carol Schoeppner, recording secretary. Vice-Chairman Siemann conducted the 5:30 P.M. meeting.

**MINUTES**

The minutes from the previous meeting were reviewed by the Commission. A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

**TALL STRUCTURE ISSUE**

The counter offer from the Airport Commission to settle the grain leg issue was rejected by Loren Danner's attorney. The Board of Supervisors are considering financial assistance and applying to ICAP Insurance to cover some of Loren Danner's expenses. The Commission discussed how to recoup attorney expenses which amounts to about $50,000.00. Jeff Minnich and Gina Badding will check with Mr. Hamilton on how to proceed with reimbursement for the commission's attorney fees.

**FLOODING ISSUES**

There is concern of water flooding the airport and hangers. Commission members with planes were very concerned with water in the hangers along with other plane owners. Don said he was going to get a surface pump and do as much as he can to keep the water at bay. The Commission suggested to contact Dave Paulson, county engineer.

**HANGER SUBLEASE**
The Commission reviewed the Arthur N. Neu T-Hanger Sublease and a motion by Comm. Wittrock and seconded by Comm. Vincent was made to accept the sublease as written. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton. The new lease will be in affect from April 1st to June 30th 2019.

**TOPICS DISCUSSED:**
Comm. Vincent will meet with the City Manager to discuss sludge disposal. There was some discussion of putting some of the sludge at the airport. Comm. Vincent said he has some suggestions other than the airport. The sludge disposal is a problem during a wet spring.

The Commission always pre-paid the farm chemical expenses but Comm. Vincent suggested to pay as delivered this year.

The City Council has appointed Kevin Wittrock and Dick Fulton each for another six year term.

**BILLS**
The following bills were presented to the Carroll Airport Commission for approval:

| | | |
|---|---|---|
| Carroll Aviation | contract | $ 6,600.00 |
| Neu, Minnich, Comito, Halbur, Neu & Badding | grain leg fees | 425.00 |
| Wittrock Motor | Feb car rental | 349.00 |
| IA Dept of Agriculture | 2 fuel tank tags | 18.00 |
| Raccoon Valley Elec | Feb electric service | 1,687.73 |
| Ecowater | cooler rent/water | 39.00 |
| Carroll Refuse | Feb garbage | 57.00 |
| Carol Schoeppner | secretary contract | 350.00 |

A motion by Comm. Fulton and seconded by Comm. Hutcheson was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Vincent and seconded by Comm. Wittrock was made to adjourn at 6:52 P.M.

The next regular meeting of the Carroll Airprot Commission will be April 8, 2019 at the Arthur Neu Airport.

_____
Chairman/Vice-Chairman

ATTEST:

_____

**CARROLL AIRPORT COMMISSION**

**Regular Meeting**

Monday, April 8, 2019

5:30 P.M.

Arthur Neu Airport

**Agenda**

Approve minutes from previous meeting

Tall Structure Issue

Water Damage

Airport Sign

New Business

Approve monthly bills

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

March 12, 2019

1. The meeting was called to order at 7:00 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; and Rich Ruggles, Carroll County Supervisor. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.

2. Agenda: Ruggles made the motion to approve the agenda and Dales seconded. Motion carried, all voting aye.

3. Dales made the motion and Ruggles seconded to approve the minutes of the Executive Board meeting on February 11, 2019. Motion carried, all voting aye.

4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Bomgaars--$804.60—gloves and supplies; Central States Wire Products--$4230.00—baler wire; Drees Company--$3894.02—maintenance building fans and exit signs; Eagle Pressure Washer Service--$8163.82—pressure washer; Foth--$37345.35—construction and annual water quality report; Grossman & Sons Excavating--$2500.00—concrete removal; Scales, Sales, & Service--$820.49—scale traffic light; Tiefenthaler Ag-Lime--$23873.30— freight and rock. Dales made the motion and Ruggles seconded to approve the bills as presented. Motion carried, all voting aye.

5. Halbur presented the financial report --see attached and reviewed investments. Dales made the motion and Ruggles seconded to approve the financial report as presented. Motion carried, all voting aye.

6. Discuss/approve used lift: Wittry discussed a used scissors lift for the maintenance building. Anthofer made the motion and Ruggles seconded to negotiate a price and purchase the lift. Motion carried, all voting aye.

7. EMS update: Wittry reviewed 2018 objectives and targets, new objectives and targets for 2019, Environmental Policy, and Internal and External audits. Wittry also announced that the Environmental Protection Commission (EPC) will be on site April 15 for a tour.

8. Recycling update: Wittry discussed the commingle line renovation project.

9. Landfill update: Wittry reported on landfill conditions, arrival of 6 wind screens, and the status of the new 973 track loader.

10. Upcoming events:
    - Household Hazardous Materials Day – April 6 at DMACC; 9:00 – 11:00 a.m.
    - Electronics Disposal Day – April 13 at Pella; 7:30 – 9:30 a.m.

11. Other: Halbur gave a presentation on the SWANApalooza conference. Wittry informed the board that Mark Kanealy was hired for the Production Staff/Assistant Production Coordinator position.

12. Next meeting date: Tuesday, April 9, 2019 at 7:00 a.m.

13. Dales made the motion and Ruggles seconded to adjourn the meeting at 7:58 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur