

# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**GOVERNMENTAL BODY:** Carroll City Council

**DATE OF MEETING:** March 11, 2019

**TIME OF MEETING:** 5:15 P.M.

**LOCATION OF MEETING:** 1026 N Adams Street - Adams Elementary School  
Board Conference Room

**[www.cityofcarroll.com](http://www.cityofcarroll.com)**

## AGENDA

- I. Pledge of Allegiance
- II. Roll Call
- III. Introduction of New Employees: Jake Bruggeman, Cemetery Sexton and Grant Magill, Recreation Program Specialist
- IV. Consent Agenda
  - A. Approval of Minutes of the February 25 Meeting
  - B. Approval of Bills and Claims
  - C. Licenses and Permits:
    1. New 5-day Class "C" Liquor License with Outdoor Service – Carroll Hy-Vee (*Kuemper Ball, April 27, 2019*)
    2. New Class "C" Liquor License with Catering Privilege, Class "B" Native Wine Permit, Outdoor Sales and Sunday Service – *Baratta's Steakhouse*
    3. Renewal of Class "B" Beer Permit including Wine Coolers and Sunday Sales – *Godfathers Pizza*
- V. Oral Requests and Communications from the Audience
- VI. Proclamation – Girl Scouts Week
- VII. Ordinances
  - A. Carroll Municipal Golf Course and Police Department Change Fund Ordinance
- VIII. Resolutions
  - A. FY 2019/2020 Budget
    1. Public Hearing
    2. Resolution Adopting the Annual Budget
  - B. Carroll Municipal Golf Course Scorecard Ads



- C. Wastewater Treatment Plant Disinfection Improvements
  - 1. Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost
  - 2. Resolution Adopting Plans, Specifications, Form of Contract and Estimated Cost
- D. Consideration of a Resolution approving a Purchase Agreement of real estate at 224 N Main St from Thomas Daniel (City Apartments Property) and waiving City Policy 0307 which requires an appraisal of real estate prior to the purchase of said property by the City of Carroll

IX. Reports

- A. Carroll Recreation Center Weight Room Floor – 2019 – Report of Bid Opening
- B. Carroll Recreation Center Terrazzo Floors – 2019 – Report of Bid Opening

~~X. Committee Reports~~

- XI. Comments from the Mayor
- XII. Comments from the City Council
- XIII. Comments from the City Manager
- XIV. Adjourn

March/April Meetings:

~~Planning and Zoning Commission – March 13, 2019 – Region XII – 1009 E Anthony St~~

Library Board of Trustees – March 18, 2019 – Region XII - 1009 E Anthony St

Parks, Recreation and Cultural Advisory Board – March 18, 2019 – Carroll Recreation Center - 716 N Grant Rd

City Council – March 26, 2019 – Adams Elementary School - 1026 N Adams St

Board of Adjustment – April 1, 2019 – Region XII - 1009 E Anthony St

City Council – April 8, 2019 – Adams Elementary School - 1026 N Adams St

Planning and Zoning Commission – April 10, 2019 – Region XII - 1009 E Anthony St

Library Board of Trustees – April 15, 2019 – Region XII - 1009 E Anthony St

City Council – April 22, 2019 – Adams Elementary School - 1026 N Adams St

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*The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.*

COUNCIL MEETING

FEBRUARY 25, 2019

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Carroll Community School District Board Room, 1026 N Adams Street (Adams Elementary). Members present: Misty Boes, LaVern Dirks, Jerry Fleshner, Mike Kots and Carolyn Siemann. Absent: Clay Haley. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance.

\* \* \* \* \*

The Pledge of Allegiance was led by the City Council. No Council action taken.

\* \* \* \* \*

It was moved by Kots, seconded by Boes, to approve the following items on the consent agenda: a) minutes of the February 11, 2019 Council meeting, as written; b) bills and claims in the amount of \$465,296.82; c) the following licenses and permits: New Class "C" Liquor License (8 Month) with Outdoor Service and Sunday Sales – *Golf Services, LLC*, Renewal of Class "C" Beer Permit – *Carroll Can Redemption* and Renewal of Class "E" Liquor License including Native Wine, Carryout Beer and Sunday Sales – *Casey's General Store #3082*; and d) Resolution No. 19-12, Farm Lease with the Carroll Area FFA Chapter to farm crops of approximately six acres of City Cemetery property. On roll call, all present voted aye. Absent: Haley. Motion carried.

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There were no oral requests or communications from the audience.

\* \* \* \* \*

It was moved by Fleshner, seconded by Kots, to approve Resolution No. 19-13, Adopting Proposed Plan for the Carroll Urban Revitalization Plan. On roll call, all present voted aye. Absent: None. Motion carried.

An Ordinance Designating Certain Areas of the City of Carroll, Iowa as the Urban Revitalization Area was introduced by Council Member Fleshner.

It was moved by Fleshner, seconded by Kots, to waive all three readings of said Ordinance. On roll call, all present voted aye. Absent: Haley. Motion carried.

It was moved by Fleshner, seconded by Kots, to approve said Ordinance No. 19-01. On roll call, all present voted aye. Absent: Haley. Motion carried.

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At 5:21 p.m. Mayor Jensen opened a public hearing on the authorization of a Loan Agreement and the issuance Not to Exceed \$1,560,000 General Obligation Capital Loan Notes to fund street improvements and for the purchase of a fire pumper truck. Mayor Jensen closed said hearing at 5:23 p.m.

It was moved by Kots, seconded by Siemann, to approve Resolution No. 19-14, Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$1,560,000 General Obligation Capital Loan Notes. On roll call, all present voted aye. Absent: Haley. Motion carried.

It was moved by Kots, seconded by Fleshner, to approve Resolution No. 19-15, Authorizing the Issuance of \$1,560,000 General Obligation Capital Loan Notes, Series 2019A, and Levying a Tax for the Payment Thereof. On roll call, all present voted aye. Absent: Haley. Motion carried.

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At 5:24 p.m. Mayor Jensen opened a public hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the Street Resurfacing – 2019 Project. Mayor Jensen closed said hearing at 5:28 p.m.

It was moved by Fleshner, seconded by Kots, to approve Resolution No. 19-16, Adopting the Plans, Specifications, Form of Contract and Estimated Cost for the Street Resurfacing – 2019 Project. On roll call, all present voted aye. Absent: Haley. Motion carried.

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It was moved by Dirkx, seconded by Fleshner, to approve Resolution No. 19-17, Professional Services Agreement with JEO Consulting Group, Inc. for Professional Services in the amount of \$39,850 (plus hourly construction services) for the Middle Raccoon River Streambed Stabilization Project. On roll call, all present voted aye. Absent: Haley. Motion carried.

\* \* \* \* \*

It was moved by Dirkx, seconded by Fleshner, to approve Resolution No. 19-18, Application for Registration of Mark for “Merchants Park”. Barry Bruner, Carroll Athletic Association representative, addressed Council on this issue. On roll call, all present voted aye. Absent: Haley. Motion carried.

\* \* \* \* \*

It was moved by Kots, seconded by Fleshner, to accept the bid from Iowa Direct Equipment to purchase a gym curtain for the Carroll Rec Center at their bid price of \$12,154.00. On roll call, all present voted aye. Absent: Haley. Motion carried.

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It was moved by Fleshner, seconded by Kots, to approve the following Carroll Recreation Center Building Improvements Committee Members: Randy Bissen (Carroll High Activities Director), Summer Boes, Deb Dieter, Matt Hodges, Ryan Isgrig (Kuemper Activities Director), Joel Lundstrom, Rhonda Mart, Jessica Morton, Lois Neu, Dr. Greg Perkins, Misty Boes, LaVern Dirkx, and Carolyn Siemann. On roll call, all present voted aye. Absent: Haley. Motion carried.

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It was moved by Fleshner, seconded by Boes, to adjourn at 5:50 p.m. On roll call, all present voted aye. Absent: Haley. Motion carried.

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Eric P. Jensen, Mayor

ATTEST:

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Laura A. Schaefer, City Clerk

ACCOUNTS PAYABLE  
 OPEN ITEM REPORT  
 SUMMARY

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019
PARTIALLY ITEMS DATES:	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019
UNPAID ITEMS DATES :		2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-001704	ACCO	POOL SUPPLIES	152.26	0.00	000000	0/00/00	152.26
		** TOTALS **	152.26	0.00			152.26
01-001621	ACE HARDWARE	ICE MELT AND CASTERS	68.94	0.00	000000	0/00/00	68.94
01-001621	ACE HARDWARE	BOLTS	2.08	0.00	000000	0/00/00	2.08
01-001621	ACE HARDWARE	SUPPLIES	21.26	0.00	000000	0/00/00	21.26
01-001621	ACE HARDWARE	SUPPLIES	61.61	0.00	000000	0/00/00	61.61
01-001621	ACE HARDWARE	SUPPLIES	7.62	0.00	000000	0/00/00	7.62
01-001621	ACE HARDWARE	SUPPLIES	24.98	0.00	000000	0/00/00	24.98
01-001621	ACE HARDWARE	SCRUBBER REPAIR PARTS	29.95	0.00	000000	0/00/00	29.95
01-001621	ACE HARDWARE	IMPACT BITS	34.99	0.00	000000	0/00/00	34.99
01-001621	ACE HARDWARE	SCRUBBER REPAIR PARTS	3.99	0.00	000000	0/00/00	3.99
01-001621	ACE HARDWARE	SCRUBBER REPAIR PARTS	7.99	0.00	000000	0/00/00	7.99
01-001621	ACE HARDWARE	ICE MELT	67.96	0.00	000000	0/00/00	67.96
01-001621	ACE HARDWARE	SUPPLIES	12.97	0.00	000000	0/00/00	12.97
01-001621	ACE HARDWARE	SUPPLIES	4.99	0.00	000000	0/00/00	4.99
		** TOTALS **	349.33	0.00			349.33
01-001698	ADVANCED LASER TECHNOLOGI	TONER CARTRIDGES	159.80	0.00	000000	0/00/00	159.80
		** TOTALS **	159.80	0.00			159.80
01-001910	AHLERS & COONEY P.C.	URBAN REVITALIZATION	648.00	0.00	000000	0/00/00	648.00
01-001910	AHLERS & COONEY P.C.	NEGOTIATIONS/CIVIL SERVICE	1,945.00	0.00	000000	0/00/00	1,945.00
		** TOTALS **	2,593.00	0.00			2,593.00
01-002069	ALL PRO DOOR CO.	OVERHEAD DOOR REPAIRS	551.00	0.00	000000	0/00/00	551.00
		** TOTALS **	551.00	0.00			551.00
01-002370	ARNOLD MOTOR SUPPLY	GEAR OIL	11.00	0.00	000000	0/00/00	11.00
01-002370	ARNOLD MOTOR SUPPLY	OIL	9.75	0.00	000000	0/00/00	9.75
		** TOTALS **	20.75	0.00			20.75
01-003397	ARROWHEAD FORENSICS	DARE SUPPLIES	260.74	0.00	000000	0/00/00	260.74
		** TOTALS **	260.74	0.00			260.74
01-002385	ASPHALT PAVING ASSN OF IO	APAI ROAD SHOW - KRAUEL	60.00	0.00	000000	0/00/00	60.00
01-002385	ASPHALT PAVING ASSN OF IO	APAI ROAD SHOW PROMES	60.00	0.00	000000	0/00/00	60.00
		** TOTALS **	120.00	0.00			120.00
01-002805	BADDING CONSTRUCTION CO.	STREETSCAPE PHASE 9	8,699.97	0.00	000000	0/00/00	8,699.97
01-002805	BADDING CONSTRUCTION CO.	LIBRARY/CITY HALL #5	544,337.40	0.00	000000	0/00/00	544,337.40
		** TOTALS **	553,037.37	0.00			553,037.37
01-002710	BERT AND LEON HACKFORT	WTR TRANS MAIN CROP DAMAGE	398.50	0.00	000000	0/00/00	398.50

ACCOUNTS PAYABLE  
 OPEN ITEM REPORT  
 SUMMARY

=====PAYMENT DATES=====      =====ITEM DATES=====      =====POSTING DATES=====  
 PAID ITEMS DATES : 2/22/2019 THRU 3/07/2019      2/22/2019 THRU 3/07/2019      2/22/2019 THRU 3/07/2019  
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 UNPAID ITEMS DATES : 2/22/2019 THRU 3/07/2019      2/22/2019 THRU 3/07/2019      2/22/2019 THRU 3/07/2019

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
** TOTALS **			398.50	0.00			398.50
01-003515	BOMGAARS	SUPPLIES RETURNED	1.28-	0.00	000000	0/00/00	1.28-
01-003515	BOMGAARS	METAL DETECTOR AND BATTERIES	158.57	0.00	000000	0/00/00	158.57
01-003515	BOMGAARS	SUPPLIES	16.68	0.00	000000	0/00/00	16.68
01-003515	BOMGAARS	SUPPLIES	456.87	0.00	000000	0/00/00	456.87
01-003515	BOMGAARS	#28 PLOW JACK	33.99	0.00	000000	0/00/00	33.99
01-003515	BOMGAARS	SUPPLIES	104.90	0.00	000000	0/00/00	104.90
01-003515	BOMGAARS	SUPPLIES	1.28	0.00	000000	0/00/00	1.28
01-003515	BOMGAARS	SUPPLIES	1.18	0.00	000000	0/00/00	1.18
01-003515	BOMGAARS	MAILBOXES	83.95	0.00	000000	0/00/00	83.95
01-003515	BOMGAARS	MAILBOX NUMBERS	23.64	0.00	000000	0/00/00	23.64
01-003515	BOMGAARS	SUPPLIES	7.95	0.00	000000	0/00/00	7.95
** TOTALS **			887.73	0.00			887.73
01-003661	BREDA TELEPHONE CORPORATI	LOCAL AND LONG DISTANCE	2,386.12	2,386.12-	113953	3/07/19	0.00
** TOTALS **			2,386.12	2,386.12-			0.00
01-003670	BRIGGS INC OF OMAHA	SUPPLIES	220.57	220.57-	113954	3/07/19	0.00
** TOTALS **			220.57	220.57-			0.00
01-003401	CAA/CARROLL 150	CARROLL 150TH CELEBRATION	20,000.00	0.00	000000	0/00/00	20,000.00
** TOTALS **			20,000.00	0.00			20,000.00
01-004138	CAPITAL SANITARY SUPPLY	SWING MACHINE SCRUBBER	1,047.14	0.00	000000	0/00/00	1,047.14
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	63.00	0.00	000000	0/00/00	63.00
01-004138	CAPITAL SANITARY SUPPLY	WEIGHT ROOM TOWELS	235.52	0.00	000000	0/00/00	235.52
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	85.80	0.00	000000	0/00/00	85.80
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	52.00	0.00	000000	0/00/00	52.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	281.27	0.00	000000	0/00/00	281.27
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	165.00	0.00	000000	0/00/00	165.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	41.95	0.00	000000	0/00/00	41.95
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	368.25	0.00	000000	0/00/00	368.25
** TOTALS **			2,339.93	0.00			2,339.93
01-004133	CARROLL BROADCASTING CO.	RADIO ADS	600.00	0.00	000000	0/00/00	600.00
** TOTALS **			600.00	0.00			600.00
01-004155	CARROLL COUNTY	GASOLINE	11,789.14	0.00	000000	0/00/00	11,789.14
** TOTALS **			11,789.14	0.00			11,789.14
01-001297	CARROLL COUNTY INFO TECH	ZONING MAPS - P & Z MEMBERS	30.00	0.00	000000	0/00/00	30.00
01-001297	CARROLL COUNTY INFO TECH	MAPS	20.00	0.00	000000	0/00/00	20.00
** TOTALS **			50.00	0.00			50.00

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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-004170	CARROLL COUNTY RECORDER	URBAN REVIT. PLAN RECORDING	427.00	0.00	000000	0/00/00	427.00
		** TOTALS **	427.00	0.00			427.00
01-004196	CARROLL HYDRAULICS	#33 CYCLINDER	481.54	0.00	000000	0/00/00	481.54
01-004196	CARROLL HYDRAULICS	REPAIR PARTS	482.11	0.00	000000	0/00/00	482.11
01-004196	CARROLL HYDRAULICS	HOSE #32 PLOW	52.38	0.00	000000	0/00/00	52.38
		** TOTALS **	1,016.03	0.00			1,016.03
01-004200	CARROLL LUMBER	SUPPLIES	64.97	0.00	000000	0/00/00	64.97
		** TOTALS **	64.97	0.00			64.97
01-002977	CARROLL REFUSE SERVICE	FEB. TRASH COLLECTIONS	11,329.33	11,329.33-	113951	3/07/19	0.00
		** TOTALS **	11,329.33	11,329.33-			0.00
01-004237	CARROLL VETERINARY CLINIC	APRIL DOG CARE CONTRACT	650.00	0.00	000000	0/00/00	650.00
		** TOTALS **	650.00	0.00			650.00
01-000991	CARUS PHOSPHATE INC.	WATER TREATMENT SUPPLIES	8,743.14	0.00	000000	0/00/00	8,743.14
		** TOTALS **	8,743.14	0.00			8,743.14
01-001148	CERTIFIED TESTING SERVICE	CONCRETE TESTING	2,280.50	0.00	000000	0/00/00	2,280.50
		** TOTALS **	2,280.50	0.00			2,280.50
01-002867	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	90.31	0.00	000000	0/00/00	90.31
		** TOTALS **	90.31	0.00			90.31
01-004656	CLARKE MOSQUITO CONTROL	MOSQUITO CONTROL	2,317.20	0.00	000000	0/00/00	2,317.20
		** TOTALS **	2,317.20	0.00			2,317.20
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	11,937.85	11,937.85-	000426	2/28/19	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	13,614.68	13,614.68-	000426	2/28/19	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	4,093.98	4,093.98-	000426	2/28/19	0.00
		** TOTALS **	29,646.51	29,646.51-			0.00
01-004836	COMMUNITY OIL CO. INC.	GREASE	35.11	0.00	000000	0/00/00	35.11
01-004836	COMMUNITY OIL CO. INC.	OIL AND GREASE FOR MIXERS	677.20	0.00	000000	0/00/00	677.20
		** TOTALS **	712.31	0.00			712.31
01-000366	COMPUTER & NETWORK SPEC	COMPUTER ISSUES	105.00	0.00	000000	0/00/00	105.00
01-000366	COMPUTER & NETWORK SPEC	COMPUTER SETUP & SUPPORT	330.00	0.00	000000	0/00/00	330.00
		** TOTALS **	435.00	0.00			435.00
01-001539	CONFLUENCE	STREETScape PHASE 10	5,702.18	0.00	000000	0/00/00	5,702.18



A C C O U N T S P A Y A B L E  
 O P E N I T E M R E P O R T  
 S U M M A R Y

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PARTIALLY ITEMS DATES :	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019
UNPAID ITEMS DATES :		2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-001539	CONFLUENCE	STREETSCAPE PHASE 11	7,020.20	0.00	000000	0/00/00	7,020.20
		** TOTALS **	12,722.38	0.00			12,722.38
01-003145	CORE AND MAIN LP	GASKETS	203.00	0.00	000000	0/00/00	203.00
01-003145	CORE AND MAIN LP	METERS	9,477.00	0.00	000000	0/00/00	9,477.00
		** TOTALS **	9,680.00	0.00			9,680.00
01-005410	DAILY TIMES HERALD	NOTICES/ADS/LEGAL PUBLICATIONS	554.05	0.00	000000	0/00/00	554.05
01-005410	DAILY TIMES HERALD	ADS - CONTROL ROOM OPERATOR	155.25	0.00	000000	0/00/00	155.25
		** TOTALS **	709.30	0.00			709.30
01-000854	DEARBORN NATIONAL	MARCH LIFE INSURNACE PREMIUMS	306.52	306.52-	113945	2/28/19	0.00
		** TOTALS **	306.52	306.52-			0.00
01-002811	DEVIN PUDENZ	STEEL TOED BOOTS	149.79	149.79-	113873	2/25/19	0.00
01-002811	DEVIN PUDENZ	IRWA CONFERENCE EXPENSES	10.00	10.00-	113873	2/25/19	0.00
		** TOTALS **	159.79	159.79-			0.00
01-006275	DREES OIL CO. INC.	PROPANE	170.39	0.00	000000	0/00/00	170.39
01-006275	DREES OIL CO. INC.	PROPANE	405.28	0.00	000000	0/00/00	405.28
01-006275	DREES OIL CO. INC.	PROPANE	269.41	0.00	000000	0/00/00	269.41
		** TOTALS **	845.08	0.00			845.08
01-002995	DTC WORLDWIDE	PRINTER	1,124.50	0.00	000000	0/00/00	1,124.50
		** TOTALS **	1,124.50	0.00			1,124.50
01-006810	ECOWATER SYSTEMS	SOFTNER SALT	91.00	0.00	000000	0/00/00	91.00
		** TOTALS **	91.00	0.00			91.00
01-007253	ELECTRIC MOTOR SERVICE	12TH LIFT STATION PUMP	409.25	0.00	000000	0/00/00	409.25
		** TOTALS **	409.25	0.00			409.25
01-004185	EMPLOYMENT RESOURCES	FEBRUARY PD CLEANING	550.35	0.00	000000	0/00/00	550.35
01-004185	EMPLOYMENT RESOURCES	FEB CITY HALL CLEANING	275.18	0.00	000000	0/00/00	275.18
		** TOTALS **	825.53	0.00			825.53
01-002644	ETS CORPORATION	CC PROCESSING	347.79	347.79-	000000	3/04/19	0.00
		** TOTALS **	347.79	347.79-			0.00
01-007860	EXECUTIVE TECHNOLOGIES	COPIER CONTRACT	67.64	0.00	000000	0/00/00	67.64
		** TOTALS **	67.64	0.00			67.64
01-008020	FAMILY & SPECIALTY MEDICA	EMPLOYEE PHYSICAL BRUGGEMAN	345.00	0.00	000000	0/00/00	345.00
		** TOTALS **	345.00	0.00			345.00

A C C O U N T S P A Y A B L E  
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	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019
PARTIALLY ITEMS DATES:	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019
UNPAID ITEMS DATES :		2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-008027	FAREWAY STORES	SUPPLIES	2.19	0.00	000000	0/00/00	2.19
		** TOTALS **	2.19	0.00			2.19
01-008035	FARNER-BOCKEN CO.	CLEANING SUPPLIES	528.75	0.00	000000	0/00/00	528.75
		** TOTALS **	528.75	0.00			528.75
01-008050	FASTENAL COMPANY	#24 PLOW BOLTS	6.22	0.00	000000	0/00/00	6.22
		** TOTALS **	6.22	0.00			6.22
01-006860	FELD FIRE EQUIPMENT CO.	AIR PACK REPAIRS	57.60	0.00	000000	0/00/00	57.60
01-006860	FELD FIRE EQUIPMENT CO.	EXTINGUISHER RECHARGED	35.00	0.00	000000	0/00/00	35.00
		** TOTALS **	92.60	0.00			92.60
01-000013	FIRE/POLICE RETIREMENT SY	MFPRSI CONTRIBUTIONS	11,641.17	11,641.17-	000427	2/28/19	0.00
		** TOTALS **	11,641.17	11,641.17-			0.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	570.75	0.00	000000	0/00/00	570.75
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	455.40	0.00	000000	0/00/00	455.40
		** TOTALS **	1,026.15	0.00			1,026.15
01-000006	GARY BELLINGHAUSEN	HARD DRIVE	56.18	56.18-	113942	2/28/19	0.00
		** TOTALS **	56.18	56.18-			0.00
01-002137	GAVILON GRAIN LLC	ROAD ROCK SALT	1,760.88	0.00	000000	0/00/00	1,760.88
01-002137	GAVILON GRAIN LLC	ROAD ROCK SALT	3,541.08	0.00	000000	0/00/00	3,541.08
		** TOTALS **	5,301.96	0.00			5,301.96
01-009500	GEHLING WELDING & REPAIR	TRACTOR BUCKET REPAIR	192.50	0.00	000000	0/00/00	192.50
		** TOTALS **	192.50	0.00			192.50
01-002567	GEHLPRO WELDING	BUCKET BLADE	92.84	0.00	000000	0/00/00	92.84
		** TOTALS **	92.84	0.00			92.84
01-009535	GENERAL RENTAL	PROPANE	150.00	0.00	000000	0/00/00	150.00
01-009535	GENERAL RENTAL	PROPANE	150.00	0.00	000000	0/00/00	150.00
01-009535	GENERAL RENTAL	CORE BITS AND SAW BLADES	570.95	0.00	000000	0/00/00	570.95
01-009535	GENERAL RENTAL	PROPANE	150.00	0.00	000000	0/00/00	150.00
01-009535	GENERAL RENTAL	PROPANE	150.00	0.00	000000	0/00/00	150.00
		** TOTALS **	1,170.95	0.00			1,170.95
01-009540	GENERAL TRAFFIC CONTROLS	SIGNAL TRAINING	800.00	0.00	000000	0/00/00	800.00
		** TOTALS **	800.00	0.00			800.00

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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-010750	HEARING UNLIMITED	PRE-EMPLOYMENT TEST BRUGGEMAN	70.00	0.00	000000	0/00/00	70.00
		** TOTALS **	70.00	0.00			70.00
01-012552	INDUSTRIAL BEARING SUPP.	#24 SEAL	45.95	0.00	000000	0/00/00	45.95
01-012552	INDUSTRIAL BEARING SUPP.	BEARINGS #24	92.26	0.00	000000	0/00/00	92.26
01-012552	INDUSTRIAL BEARING SUPP.	MIXER BELTS	84.14	0.00	000000	0/00/00	84.14
		** TOTALS **	222.35	0.00			222.35
01-012625	IOWA DEPT OF NATURAL RESO	US 30 & GRANT PERMIT FEES	175.00	0.00	000000	0/00/00	175.00
		** TOTALS **	175.00	0.00			175.00
01-012666	IOWA ONE CALL	DEC & JAN LOCATES	90.30	0.00	000000	0/00/00	90.30
		** TOTALS **	90.30	0.00			90.30
01-012670	IOWA PARK & RECREATION	CONFERENCE EXPENSE WARDELL	235.00	0.00	000000	0/00/00	235.00
		** TOTALS **	235.00	0.00			235.00
01-012604	IOWA PEACE OFFICERS ASSOC	IPOA DUES	400.00	0.00	000000	0/00/00	400.00
		** TOTALS **	400.00	0.00			400.00
01-012706	IPERS	IPERS CONTRIBUTIONS	17,251.38	17,251.38-	000428	2/28/19	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	23.90	23.90-	000428	2/28/19	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	35.99	35.99-	000428	2/28/19	0.00
		** TOTALS **	17,311.27	17,311.27-			0.00
01-002642	J SCHON CONSTRUCTION	PATIO ROOF CLUBHOUSE	10,000.00	0.00	000000	0/00/00	10,000.00
		** TOTALS **	10,000.00	0.00			10,000.00
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	870.00	0.00	000000	0/00/00	870.00
		** TOTALS **	870.00	0.00			870.00
01-003361	JOEL CORTUM	IOWA SOCCER SYMPOSIUM	106.72	106.72-	113875	2/25/19	0.00
		** TOTALS **	106.72	106.72-			0.00
01-003393	JULIO ORTIZ	MEMBERSHIP REFUND	50.00	0.00	000000	0/00/00	50.00
		** TOTALS **	50.00	0.00			50.00
01-000994	KABEL BUSINESS SERVICES -	FEBRUARY HRA PARTICIPANT FEES	162.50	162.50-	000000	3/04/19	0.00
01-000994	KABEL BUSINESS SERVICES -	FEB HRA CHECKS	10,393.97	10,393.97-	000000	3/06/19	0.00
		** TOTALS **	10,556.47	10,556.47-			0.00
01-002897	KIEFER AQUATICS	DELIVERY CREDIT	40.00-	0.00	000000	0/00/00	40.00-
01-002897	KIEFER AQUATICS	RACING LANE LINES	2,186.43	0.00	000000	0/00/00	2,186.43
		** TOTALS **	2,146.43	0.00			2,146.43

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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-003022	LAVERN DIRKX	NW IA LEAGUE MEETING	95.12	0.00	000000	0/00/00	95.12
		** TOTALS **	95.12	0.00			95.12
01-010827	LEON HENDRICKS	FEB CONTRACT METER READER	1,827.06	1,827.06-	113955	3/07/19	0.00
		** TOTALS **	1,827.06	1,827.06-			0.00
01-003396	MARY BERNHOLTZ	SOCCER REFUND	50.00	0.00	000000	0/00/00	50.00
		** TOTALS **	50.00	0.00			50.00
01-002959	MATTHEW RIEDELL	STEEL TOED BOOTS	150.00	150.00-	113874	2/25/19	0.00
		** TOTALS **	150.00	150.00-			0.00
01-000208	MIKE HEITHOFF	SHADE TREE SHORT COURSE EXP.	322.80	322.80-	113948	3/07/19	0.00
		** TOTALS **	322.80	322.80-			0.00
01-003394	NAGL HOME REPAIR	CEMETERY MUSEUM DOORS	2,146.75	0.00	000000	0/00/00	2,146.75
		** TOTALS **	2,146.75	0.00			2,146.75
01-018408	NAPA AUTO PARTS	FUEL ADDITIVE - SHOP STOCK	283.74	0.00	000000	0/00/00	283.74
		** TOTALS **	283.74	0.00			283.74
01-019124	NORTH CENTRAL LABORATORIE	LAB SUPPLIES	369.53	0.00	000000	0/00/00	369.53
01-019124	NORTH CENTRAL LABORATORIE	LAB SUPPLIES	26.83	0.00	000000	0/00/00	26.83
		** TOTALS **	396.36	0.00			396.36
01-019138	NORTHWEST IOWA LEAGUE OF	NW IA LEAGUE MTG - DIRKX	15.00	0.00	000000	0/00/00	15.00
		** TOTALS **	15.00	0.00			15.00
01-020208	O'HALLORAN INTERNATIONAL	RESISTOR RETURNED	154.13-	0.00	000000	0/00/00	154.13-
01-020208	O'HALLORAN INTERNATIONAL	ELECTRICAL RESISTOR #29	154.13	0.00	000000	0/00/00	154.13
01-020208	O'HALLORAN INTERNATIONAL	RESISTOR #29	89.06	0.00	000000	0/00/00	89.06
01-020208	O'HALLORAN INTERNATIONAL	SEALS #24, #27, #23	148.02	0.00	000000	0/00/00	148.02
		** TOTALS **	237.08	0.00			237.08
01-020330	O'REILLY AUTO PARTS	OIL	11.37	0.00	000000	0/00/00	11.37
		** TOTALS **	11.37	0.00			11.37
01-020203	OFFICE STOP	COPY PAPER	230.00	0.00	000000	0/00/00	230.00
		** TOTALS **	230.00	0.00			230.00
01-001949	PERFORMANCE TIRE & SERVIC	TIRE REPAIRS #16	25.44	0.00	000000	0/00/00	25.44
01-001949	PERFORMANCE TIRE & SERVIC	MOUNT AND BALANCE TIRES	206.44	0.00	000000	0/00/00	206.44
01-001949	PERFORMANCE TIRE & SERVIC	OIL CHANGE #16	38.10	0.00	000000	0/00/00	38.10

ACCOUNTS PAYABLE  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-001949	PERFORMANCE TIRE & SERVIC	OIL CHANGE #20	27.24	0.00	000000	0/00/00	27.24
01-001949	PERFORMANCE TIRE & SERVIC	OIL CHANGE #15	27.24	0.00	000000	0/00/00	27.24
01-001949	PERFORMANCE TIRE & SERVIC	OIL CHANGE #18	32.16	0.00	000000	0/00/00	32.16
01-001949	PERFORMANCE TIRE & SERVIC	OIL CHANGE #17	27.24	0.00	000000	0/00/00	27.24
		** TOTALS **	383.86	0.00			383.86
01-000169	PERRY JOHNSON	JANUARY MILEAGE - INSPECTIONS	167.04	0.00	000000	0/00/00	167.04
01-000169	PERRY JOHNSON	FEBRUARY MILEAGE INSPECTIONS	145.00	0.00	000000	0/00/00	145.00
		** TOTALS **	312.04	0.00			312.04
01-021251	PETERSEN MFG. COMPANY INC	CONCRETE MAILBOX	416.85	0.00	000000	0/00/00	416.85
		** TOTALS **	416.85	0.00			416.85
01-001490	PITNEY BOWES/PURCHASE POW	POSTAGE	2,000.00	2,000.00-	113949	3/07/19	0.00
		** TOTALS **	2,000.00	2,000.00-			0.00
01-021735	POSTMASTER	POSTAGE TO MAIL WATER BILLS	1,587.14	1,587.14-	113876	2/25/19	0.00
		** TOTALS **	1,587.14	1,587.14-			0.00
01-000625	PRODUCTIVITY PLUS ACCOUNT	CAB MOWER REPAIRS	981.00	981.00-	113944	2/28/19	0.00
01-000625	PRODUCTIVITY PLUS ACCOUNT	#33 REPAIRS	63.25	63.25-	113944	2/28/19	0.00
01-000625	PRODUCTIVITY PLUS ACCOUNT	#33 OIL	171.36	171.36-	113944	2/28/19	0.00
		** TOTALS **	1,215.61	1,215.61-			0.00
01-003173	R & R RENTAL	FEB WATER BILL	42.23	42.23-	113952	3/07/19	0.00
		** TOTALS **	42.23	42.23-			0.00
01-023640	RAY'S REFUSE SERVICE	FEB. GARBAGE PICKUP	978.64	0.00	000000	0/00/00	978.64
01-023640	RAY'S REFUSE SERVICE	FEB. TRASH COLLECTIONS	31,710.07	31,710.07-	113956	3/07/19	0.00
		** TOTALS **	32,688.71	31,710.07-			978.64
01-023815	REGION XII COG	FEB. TAXI PROGRAM DONATIONS	3,360.00	3,360.00-	113957	3/07/19	0.00
		** TOTALS **	3,360.00	3,360.00-			0.00
01-024630	RUTTEN'S VACUUM CENTER	VACUUM BAGS	19.98	0.00	000000	0/00/00	19.98
01-024630	RUTTEN'S VACUUM CENTER	VACUUM BAGS AND REPAIR PARTS	107.91	0.00	000000	0/00/00	107.91
		** TOTALS **	127.89	0.00			127.89
01-000939	SCHMILLEN CONSTRUCTION IN	CONCRETE CRUSHING	42,117.75	0.00	000000	0/00/00	42,117.75
		** TOTALS **	42,117.75	0.00			42,117.75
01-002778	SEAN KLEESPIES	IRWA CONFERENCE LODGING	372.78	372.78-	113872	2/25/19	0.00
		** TOTALS **	372.78	372.78-			0.00

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 PAID ITEMS DATES : 2/22/2019 THRU 3/07/2019      2/22/2019 THRU 3/07/2019      2/22/2019 THRU 3/07/2019  
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 UNPAID ITEMS DATES : 2/22/2019 THRU 3/07/2019      2/22/2019 THRU 3/07/2019      2/22/2019 THRU 3/07/2019

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-025332	SIRCHIE FINGER PRINT LABO	LAB SUPPLIES	157.45	0.00	000000	0/00/00	157.45
		** TOTALS **	157.45	0.00			157.45
01-004178	SOLID WASTE MANAGEMENT CO	APR-JUN ASSESSMENT	30,745.00	0.00	000000	0/00/00	30,745.00
		** TOTALS **	30,745.00	0.00			30,745.00
01-025606	SOPPE CHIROPRACTIC CLINIC	DRUG TESTS & PHYSICAL BRINCKS	100.00	0.00	000000	0/00/00	100.00
		** TOTALS **	100.00	0.00			100.00
01-025880	STONE PRINTING CO.	OFFICE PAPER	43.99	0.00	000000	0/00/00	43.99
01-025880	STONE PRINTING CO.	POSTERS	42.50	0.00	000000	0/00/00	42.50
01-025880	STONE PRINTING CO.	SWIM BAND POSTERS	14.00	0.00	000000	0/00/00	14.00
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	33.90	0.00	000000	0/00/00	33.90
01-025880	STONE PRINTING CO.	UTILITY BILLING ENVELOPES	799.00	0.00	000000	0/00/00	799.00
01-025880	STONE PRINTING CO.	POSTAGE AND ENVELOPES	376.40	0.00	000000	0/00/00	376.40
01-025880	STONE PRINTING CO.	WARNING DOOR HANGAR	125.00	0.00	000000	0/00/00	125.00
01-025880	STONE PRINTING CO.	NOTE PADS	575.50	0.00	000000	0/00/00	575.50
01-025880	STONE PRINTING CO.	ENVELOPES SHUT OFF NOTICES	175.00	0.00	000000	0/00/00	175.00
01-025880	STONE PRINTING CO.	24 HR. MEMBERSHIP FORMS	59.50	0.00	000000	0/00/00	59.50
01-025880	STONE PRINTING CO.	SCREW POST EXTENSIONS	12.00	0.00	000000	0/00/00	12.00
		** TOTALS **	2,256.79	0.00			2,256.79
01-000578	TERRY KLUVER	STEEL TOED BOOTS	133.20	133.20-	113943	2/28/19	0.00
		** TOTALS **	133.20	133.20-			0.00
01-026605	TIEFENTHALER AG-LIME	SNOW HAULING	2,210.00	0.00	000000	0/00/00	2,210.00
		** TOTALS **	2,210.00	0.00			2,210.00
01-002862	TRAVIS BOELL	GRADE II EXAM	103.24	103.24-	113950	3/07/19	0.00
		** TOTALS **	103.24	103.24-			0.00
01-027060	TREASURER OF IOWA	2/16-2/28/2019 SALES TAX	8,521.00	8,521.00-	000000	3/07/19	0.00
		** TOTALS **	8,521.00	8,521.00-			0.00
01-003220	TURFWERKS	REPAIR PARTS	57.40	0.00	000000	0/00/00	57.40
		** TOTALS **	57.40	0.00			57.40
01-001088	TYLER TECHNOLOGIES	ONLINE BILLING ACCESS	180.00	0.00	000000	0/00/00	180.00
		** TOTALS **	180.00	0.00			180.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 2/9/2019	127.41	127.41-	113946	2/28/19	0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 2/16/2019	34.68	34.68-	113947	2/28/19	0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 2/23/2019	41.60	41.60-	113958	3/07/19	0.00
		** TOTALS **	203.69	203.69-			0.00

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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-028174	UNITED STATES CELLULAR	CELL PHONES	271.39	271.39-	113877	2/25/19	0.00
		** TOTALS **	271.39	271.39-			0.00
01-028275	UPTOWN SPORTING GOODS	SUPPLIES	50.00	0.00	000000	0/00/00	50.00
		** TOTALS **	50.00	0.00			50.00
01-028435	UTILITY EQUIPMENT COMPANY	OPERATING SUPPLIES	229.46	0.00	000000	0/00/00	229.46
		** TOTALS **	229.46	0.00			229.46
01-028814	VAN METER COMPANY, THE	CAN LIGHTS	66.94	0.00	000000	0/00/00	66.94
		** TOTALS **	66.94	0.00			66.94
01-002666	VAN WALL EQUIPMENT INC.	REPAIR PARTS	1,180.15	0.00	000000	0/00/00	1,180.15
		** TOTALS **	1,180.15	0.00			1,180.15
01-029010	VEENSTRA & KIMM INC.	DISINFECTION IMPROVEMENTS	41,863.39	0.00	000000	0/00/00	41,863.39
01-029010	VEENSTRA & KIMM INC.	DISINFECTION IMPROVEMENTS	1,096.25	0.00	000000	0/00/00	1,096.25
		** TOTALS **	42,959.64	0.00			42,959.64
01-029013	VERIZON WIRELESS	AIR CARDS	280.07	280.07-	113959	3/07/19	0.00
01-029013	VERIZON WIRELESS	CELL PHONES	320.88	320.88-	113959	3/07/19	0.00
		** TOTALS **	600.95	600.95-			0.00
01-001366	WEBSITES TO IMPRESS INC	WEB MAINTENANCE	255.00	0.00	000000	0/00/00	255.00
		** TOTALS **	255.00	0.00			255.00
01-011323	WES HORN	TUNE THEATER GRAND PIANO	85.00	0.00	000000	0/00/00	85.00
		** TOTALS **	85.00	0.00			85.00
01-003398	ZORO.COM	BIO LABELS, ETC.	101.95	0.00	000000	0/00/00	101.95
		** TOTALS **	101.95	0.00			101.95

\* Payroll Expense 147,747.62

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R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	284,237.22	284,237.22CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	788,776.16	0.00	788,776.16
VOID ITEMS	0.00	0.00	0.00
<b>** TOTALS **</b>	<b>1,073,013.38</b>	<b>284,237.22CR</b>	<b>788,776.16</b>

U N P A I D R E C A P

UNPAID INVOICE TOTALS	788,971.57
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	195.41CR
<b>** UNPAID TOTALS **</b>	<b>788,776.16</b>



03-07-2019 11:29 AM  
VENDOR SET: 01 City of Carroll  
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E  
O P E N I T E M R E P O R T  
S U M M A R Y

PAGE: 12  
BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019
PARTIALLY ITEMS DATES:	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019
UNPAID ITEMS DATES :		2/22/2019 THRU 3/07/2019	2/22/2019 THRU 3/07/2019

FUND TOTALS

001	GENERAL FUND	159,778.33
010	HOTEL/MOTEL TAX	20,112.42
110	ROAD USE TAX FUND	71,505.85
178	CRIME PREV/SPEC PROJECTS	698.26
309	C.P. - CORRIDOR OF COMM.	21,597.35
315	LIBRARY/CITY HALL REMODEL	546,617.90
600	WATER UTILITY FUND	38,171.41
602	WATER UTILITY CAP. IMP.	398.50
610	SEWER UTILITY FUND	12,006.11
612	SEWER UTILITY CAP. IMP.	42,959.64
620	STORM WATER UTILITY	557.00
850	MEDICAL INSURANCE FUND	10,862.99
	* PAYROLL EXPENSE	147,747.62

GRAND TOTAL 1,073,013.38

# City of Carroll

**Brad Burke, Chief of Police**

**Police Department**

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

**TO:** Mike Pogge-Weaver, City Manager *MTP-W*

**FROM:** Brad Burke, Chief of Police *BB*

**DATE:** March 7, 2019

**RE:** New and Renewal of License

The following establishments have made application for a new license:

Carroll Hy-Vee (Kuemper Ball -- April 27, 2019)  
905 Hwy 30 West  
5-day Class "C" Liquor License with Outdoor Service

Baratta's Steakhouse  
218 West 6<sup>th</sup>  
Class "C" Liquor License with Catering Privilege, Class "B" Native Wine Permit, Outdoor  
Sales and Sunday Service

The following establishment has made application for renewal of license:

Godfather's  
624 Hwy 30 West  
Class "B" Beer Permit including Wine Coolers and Sunday Sales

**RECOMMENDATION:** Council consideration and approval of these applications.



## 2019 Girl Scouts Week Proclamation

**WHEREAS**, March 12, 2019, marks the 107<sup>th</sup> Anniversary of Girl Scouts of the USA, founded by Juliette Gordon Low in 1912 whose life mission was to build girls of courage, confidence and character; and

**WHEREAS**, throughout its long and distinguished history, Girl Scouting has inspired millions of girls and women with the highest ideals of character, conduct and patriotism; and

**WHEREAS**, through Girl Scouting, girls gain confidence and character who make their local communities and the world a better place; and

**NOW THEREFORE, I, ERIC P. JENSEN, MAYOR OF THE CITY OF CARROLL**, on behalf of the City Council, do hereby applaud the Girl Scout movement and proudly proclaim March 10 through March 16 as Girl Scouts Week and March 12 as Girl Scouts Day

---

Eric P. Jensen, Mayor

# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MSPW*  
**FROM:** Laura A. Schaefer, Finance Director/City Clerk *las*  
**DATE:** March 5, 2019  
**SUBJECT:** Carroll Municipal Golf Course and Police Department Change Fund Ordinance

Currently the Golf Course Clubhouse Manager collects and weekly remits money to City Hall for money collected for green fees and golf memberships.

Upon review of operations, it is recommended to have a separate cash/change drawer to process these transactions. Just like all city locations where money is collected, there is a need to have money available on-site to make change. The attached ordinance establishes a change fund for the golf course to have \$400.00 available in the cash drawer to start each day for the purposes of making change.

In the same manner, it is recommended to have a change/cash drawer for the Police Department in the amount of \$75.00. When City Hall was located in the same building as the Police Department, change could be made at City Hall offices. With the two operations in separate buildings, there is a need to have a change drawer at the Police Department.

**RECOMMENDATION:** Council discussion and approval by waiving all three readings to establish a change fund/cash drawer for the Carroll Municipal Golf Course Clubhouse and the Police Department.

1869 *Carroll* 2019  
**150**  
YEARS

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, 2011, BY ADDING PROVISIONS PERTAINING FOR THE CARROLL MUNICIPAL GOLF COURSE CHANGE FUND AND POLICE DEPARTMENT.

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 7, Section 03(4), of the Code of Ordinances of the City of Carroll, Iowa, 2011, is amended to the following:

Chapter 7.03(4) Change Funds. The finance officer is authorized to draw a check on the General Fund for establishing a change fund for the purpose of making change without comingling other funds to meet the requirements of the office. Said change fund shall be in the custody of the Clerk, who shall maintain the integrity of the fund. In the same manner and under the same conditions, the Park and Recreation Director is authorized to draw a check on the General Fund for establishing a change fund in the amount of \$600.00 to meet the requirements of the Recreation Center, and the Parks and Recreation Director shall maintain the integrity of that fund. In the same manner and under the same conditions, the Parks and Recreation Director is authorized to draw a check on the General Fund for establishing a change fund in the amount of \$400.00 to meet the requirements of the Carroll Family Aquatic Center, and the Parks and Recreation Director shall maintain the integrity of such fund. In the same manner and under the same conditions, the Parks and Recreation Director is authorized to draw a check on the General Fund for establishing a change fund in the amount of \$400.00 to meet the requirements of the Carroll Municipal Golf Course Clubhouse, and the Parks and Recreation Director shall maintain the integrity of such fund. In the same manner and under the same conditions, the Police Chief is authorized to draw a check on the General Fund for establishing a change fund in the amount of \$75.00 to meet the requirements of the Carroll Police Department, and the Police Chief shall maintain the integrity of such fund.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this 11th day of March, 2019.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

\_\_\_\_\_  
Eric P. Jensen, Mayor

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager

*MSPW*

**FROM:** Laura A. Schaefer, Finance Director/City Clerk

*las*

**DATE:** March 1, 2019

**SUBJECT:** FY 2019/2020 Budget

1. Public Hearing
2. Resolution Adopting the Annual Budget

Attached is a Resolution adopting the FY 2019/2020 Budget. A public hearing needs to be held and any changes to the budget need to be made before the Resolution is adopted.

The proposed budget notice of public hearing was published in the Daily Times Herald on February 26, 2019 which is within the requirements of State of Iowa Code. A copy of the detailed budget that will be filed with the State of Iowa is also attached for your review.

If you have any questions, please stop by the office or call.

**RECOMMENDATION:** At the close of the public hearing, Council approval of the Resolution adopting the Fiscal Year 2019/2020 Budget.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2020.

BE IT RESOLVED by the City Council of the City of Carroll, Iowa:

1. That the Certification of Taxes with a total tax rate of 11.59794 for FY 2019/2020 be approved.
2. That the Budget Estimate that was published on February 26, 2019 be approved as published.
3. That the detailed budget showing estimated revenues and expenditures by program which support the Certification of Taxes and Budget Estimate be approved.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are directed to certify this Resolution, make all filings as required by law and set up the City's books in accordance with the summary and details as adopted.

ADOPTED AND PASSED BY THE CITY COUNCIL OF THE CITY OF CARROLL, IOWA, this 11th day of March, 2019.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By \_\_\_\_\_  
Eric P. Jensen, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk



# 14-116

## Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2019 - ENDING JUNE 30, 2020

Resolution No.: \_\_\_\_\_

The City of: CARROLL

County Name: CARROLL

Date Budget Adopted: \_\_\_\_\_  
(Date) xx/xx/xx

The below signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

712-792-1000  
Telephone Number

\_\_\_\_\_  
Signature

County Auditor Date Stamp

### January 1, 2018 Property Valuations

Last Official Census

	Regular	2a	<u>523,413,404</u>	2b	<u>513,599,620</u>	10,103
	DEBT SERVICE	3a	<u>565,809,838</u>	3b	<u>555,996,054</u>	
	Ag Land	4a	<u>444,572</u>			

### TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General levy	5 4,239,649	4,160,157	43 8.10000
<b>Non-Voted Other Permissible Levies</b>					
(384)					
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(16)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14 150,000	147,187	52 0.28658
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	0	465 0
<b>Voted Other Permissible Levies</b>					
(384)					
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
<b>Total General Fund Regular Levies (5 thru 24)</b>			25 4,389,649	4,307,344	
384.1	3.00375	Ag Land	26 1,335	1,335	63 3.00375
<b>Total General Fund Tax Levies (25 + 26)</b>			27 4,390,984	4,308,679	Do Not Add
<b>Special Revenue Levies</b>					
384.8	0.27000	Emergency (if general fund at levy limit)	28	0	64 0
384.6	Amt Nec	Police & Fire Retirement	29 244,282	239,702	0.46671
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 488,756	479,594	0.93379
Rules	Amt Nec	Other Employee Benefits	31 146,962	144,209	0.28078
<b>Total Employee Benefit Levies (29,30,31)</b>			32 880,000	863,505	65 1.68128
<b>Sub Total Special Revenue Levies (28+32)</b>			33 880,000	863,505	
<b>Valuation</b>					
386	As Req	With Gas & Elec	Without Gas & Elec		
	SSMID 1 (A)	(B)	34	0	66 0
	SSMID 2 (A)	(B)	35	0	67 0
	SSMID 3 (A)	(B)	36	0	68 0
	SSMID 4 (A)	(B)	37	0	69 0
	SSMID 5 (A)	(B)	555	0	565 0
	SSMID 6 (A)	(B)	556	0	566 0
	SSMID 7 (A)	(B)	1177	0	### 0
	SSMID 8 (A)	(B)	1185	0	### 0
<b>Total Special Revenue Levies</b>			39 880,000	863,505	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 865,732	850,718	70 1.53008
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71 0
<b>Total Property Taxes (27+39+40+41)</b>			42 6,136,716	6,022,902	72 11.59794

### COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

\_\_\_\_\_  
(County Auditor)

**CHECK CITY VALUATIONS**  
 Taxable Valuations By Class By Levy Authority  
 100% Valuations By Class By Levy Authority

**Commercial & Industrial Replacement Claim Estimation**

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of                     CARROLL                    

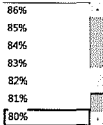
	(A) Commercial - Non-TIF	(B) Commerical - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1 Taxable	136,277,387	40,306,627	12,328,908	116,130
2 100% Assessed	155,897,833	40,306,627	13,711,690	116,130

REPLACEMENT \$		FILLS TO:
3 General Fund	\$140,916	REVENUES, LINE 18, COL (C)
4 Special Fund	\$28,250	REVENUES, LINE 18, COL (D)
5 Debt Fund	\$25,709	REVENUES, LINE 18, COL (F)
6 Capital Reserve Fund	\$0	REVENUES, LINE 18, COL (G)

**REPLACEMENT PAYMENT PERCENTAGE**

Beginning in FY 2017-2018, the amount of commercial & industrial replacement payments paid by the State of Iowa to local governments becomes limited by the total amount of payments made in FY 2016-2017. This limitation of total dollars available for repayment of commercial & industrial replacement claims may cause all payments to local governments to be pro-rated. The amount of proration necessary for the budget year will not be known until August, but the dropdown below will allow the estimated commercial & industrial replacement payments to be reduced by a selected proration percentage.

To reduce that estimated amount of commercial & industrial replacement payment budgeted for the coming fiscal year, complete an esitmation of the replacement payment above. Once complete, select a proration percentage from the list below. The proration percentage will limit the amount of estimated replacement payment budgeted. This will hopefully prevent an over estimation in the budget year revenues.



\* Please input the amount of revenue being received from any grants or reimbursements from the State of Iowa, excluding the replacement amounts on lines 3 through 6 above. Separate the revenues by fund receiving the money.

	(A) General	(B) Special Revenue	(C) TIF Sp. Revenue	(D) Debt Service	(E) Capital Projects	(F) Proprietary
Other State Grants & Reimbursements	18 \$8,713	\$4,532			\$255,646	

Fund Balance Worksheet for City of

**CARROLL**

		General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)
<b>(1)</b>										
<b>*Annual Report FY 2018</b>										
Beginning Fund Balance July 1 (pg 5, line 134) *	1	3,703,435	1,777,772	-21,916	93,242	5,010,392	504,539	11,067,464	8,245,929	19,313,393
Actual Revenues Except Beg Bal (pg 5, line 132) *	2	7,739,990	3,892,960	837,626	1,123,181	3,464,778	21,189	17,079,724	4,986,101	22,065,825
Actual Expenditures Except End Bal (pg 12, line 259) *	3	7,404,641	3,352,069	769,619	1,093,586	4,336,953	0	16,956,868	4,235,052	21,191,920
Ending Fund Balance June 30 (pg 12, line 270) *	4	4,038,784	2,318,663	46,091	122,837	4,138,217	525,728	11,190,320	8,996,978	20,187,298
<b>(2)</b>		<b>General</b>	<b>Spec Rev</b>	<b>TIF Special Rev</b>	<b>Debt Serv</b>	<b>Capt Proj</b>	<b>Permanent</b>	<b>Tot Govt</b>	<b>Proprietary</b>	<b>Grand Total</b>
<b>** Re-Estimated FY 2019</b>										
Beginning Fund Balance	5	4,038,784	2,318,663	46,091	122,837	4,138,217	525,728	11,190,320	8,996,978	20,187,298
Re-Est Revenues	6	7,896,699	4,031,537	945,926	935,175	9,474,496	21,830	23,305,663	5,097,796	28,403,459
Re-Est Expenditures	7	8,953,992	3,629,392	866,161	971,486	9,974,776	0	24,395,807	4,971,390	29,367,197
Ending Fund Balance	8	2,981,491	2,720,808	125,856	86,526	3,637,937	547,558	10,100,176	9,123,384	19,223,560
<b>(3)</b>		<b>General</b>	<b>Spec Rev</b>	<b>TIF Special Rev</b>	<b>Debt Serv</b>	<b>Capt Proj</b>	<b>Permanent</b>	<b>Tot Govt</b>	<b>Proprietary</b>	<b>Grand Total</b>
<b>** Budget FY 2020</b>										
Beginning Fund Balance	9	2,981,491	2,720,808	125,856	86,526	3,637,937	547,558	10,100,176	9,123,384	19,223,560
Revenues	10	7,807,925	3,861,879	994,156	1,338,858	6,845,037	21,830	20,869,685	6,444,935	27,314,620
Expenditures	11	8,752,592	4,826,030	852,440	1,329,477	7,647,496	0	23,408,035	8,249,209	31,657,244
Ending Fund Balance	12	2,036,824	1,756,657	267,572	95,907	2,835,478	569,388	7,561,826	7,319,110	14,880,936

\* The figures in section (1) are taken from FORM F-66(IA-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30,

\*\* The remaining two sections are filled in by the software once ALL worksheets are completed.

CITY OF  CARROLL

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

RE-ESTIMATED Fiscal Year Ending 2019

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2019 (J)	ACTUAL 2018 (K)
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	1	1,719,371	11,133						1,730,504	1,620,909
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	124,616							124,616	107,735
Ambulance	6								0	0
Building Inspections	7	147,774							147,774	149,266
Miscellaneous Protective Services	8	220,869							220,869	204,012
Animal Control	9								0	0
Other Public Safety	10	4,000							4,000	2,412
TOTAL (lines 1 - 10)	11	2,216,630	11,133				0		2,227,763	2,084,334
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	12	54,662	1,025,025						1,079,687	852,916
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	166,000							166,000	160,488
Traffic Control and Safety	15								0	0
Snow Removal	16		123,887						123,887	110,869
Highway Engineering	17								0	0
Street Cleaning	18		31,615						31,615	22,461
Airport (if not Enterprise)	19	178,000							178,000	173,890
Garbage (if not Enterprise)	20	677,980							677,980	660,566
Other Public Works	21	230,488	152,302						382,790	368,845
TOTAL (lines 12 - 21)	22	1,307,130	1,332,829				0		2,639,959	2,350,035
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29	121,445							121,445	107,005
TOTAL (lines 23 - 29)	30	121,445	0				0		121,445	107,005
<b>CULTURE &amp; RECREATION</b>										
Library Services	31	502,138	5,000						507,138	455,772
Museum, Band and Theater	32	117,131							117,131	11,234
Parks	33	715,113							715,113	501,298
Recreation	34	1,929,954	98,000						2,027,954	1,521,822
Cemetery	35	193,631							193,631	132,176
Community Center, Zoo, & Marina	36								0	0
Other Culture and Recreation	37	1,000							1,000	11,071
TOTAL (lines 31 - 37)	38	3,458,967	103,000				0		3,561,967	2,633,373

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

		RE-ESTIMATED Fiscal Year Ending 2019						Fiscal Years		
GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2019	ACTUAL 2018
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
Community Beautification	39								0	0
Economic Development	40	72,250							72,250	71,000
Housing and Urban Renewal	41	13,000		10,219					23,219	3,045
Planning & Zoning	42	1,000							1,000	201
Other Com & Econ Development	43	101,400							101,400	45,593
TOTAL (lines 39 - 44)	45	187,650	0	10,219			0		197,869	119,839
<b>GENERAL GOVERNMENT</b>										
Mayor, Council, & City Manager	46	29,069							29,069	28,712
Clerk, Treasurer, & Finance Adm.	47	497,331							497,331	472,142
Elections	48								0	12,205
Legal Services & City Attorney	49	62,133							62,133	61,569
City Hall & General Buildings	50	87,987							87,987	72,527
Tort Liability	51	248,870							248,870	262,858
Other General Government	52	86,780							86,780	71,717
TOTAL (lines 46 - 52)	53	1,012,170	0	0			0		1,012,170	981,730
<b>DEBT SERVICE</b>	54				971,486				971,486	1,093,586
Gov Capital Projects	55					6,964,886			6,964,886	2,077,723
TIF Capital Projects	56					3,009,890			3,009,890	2,232,528
<b>TOTAL CAPITAL PROJECTS</b>	57	0	0	0		9,974,776	0		9,974,776	4,310,251
<b>TOTAL Governmental Activities Expenditures</b> (lines 11+22+30+38+44+52+53+54)	58	8,303,992	1,446,962	10,219	971,486	9,974,776	0		20,707,435	13,680,153
<b>BUSINESS TYPE ACTIVITIES</b> <b>Proprietary: Enterprise &amp; Budgeted ISF</b>										
Water Utility	59						1,187,848		1,187,848	1,142,180
Sewer Utility	60						1,217,865		1,217,865	1,145,730
Electric Utility	61								0	0
Gas Utility	62								0	0
Airport	63								0	0
Landfill/Garbage	64								0	0
Transit	65								0	0
Cable TV, Internet & Telephone	66								0	0
Housing Authority	67								0	0
Storm Water Utility	68						6,500		6,500	6,654
Other Business Type (city hosp., ISF, parking, etc.)	69								0	0
Enterprise DEBT SERVICE	70						693,320		693,320	688,000
Enterprise CAPITAL PROJECTS	71						285,697		285,697	99,976
Enterprise TIF CAPITAL PROJECTS	72								0	0
<b>TOTAL BUSINESS TYPE EXPENDITURES</b> (lines 56 - 68)	73						3,391,230		3,391,230	3,082,540
<b>TOTAL ALL EXPENDITURES</b> (lines 58+74)	74	8,303,992	1,446,962	10,219	971,486	9,974,776	0	3,391,230	24,098,665	16,762,693
Regular Transfers Out	75	650,000	2,182,430					424,660	3,257,090	2,674,108
Internal TIF Loan Transfers Out	76			855,942				1,155,500	2,011,442	1,755,119
<b>Total ALL Transfers Out</b>	77	650,000	2,182,430	855,942	0	0	0	1,580,160	5,268,532	4,429,227
<b>Total Expenditures and Other Fin Uses</b> (lines 73+74)	78	8,953,992	3,629,392	866,161	971,486	9,974,776	0	4,971,390	29,367,197	21,191,920
<b>Ending Fund Balance June 30</b>	79	2,981,491	2,720,808	125,856	86,526	3,637,937	547,558	9,123,384	19,223,560	20,187,298

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.

RE-ESTIMATED REVENUES DETAIL  
RE-ESTIMATED Fiscal Year Ending 2019

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2019 (J)	ACTUAL 2018 (K)
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>										
Taxes Levied on Property	1	4,314,232	996,000		483,697				5,793,929	5,636,506
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	4,314,232	996,000		483,697	0			5,793,929	5,636,506
Delinquent Property Taxes	4								0	0
TIF Revenues	5			938,593					938,593	831,308
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6								0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	92,000							92,000	86,280
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11	220,000							220,000	247,299
Other Local Option Taxes	12		1,594,410						1,594,410	1,471,239
Subtotal - Other City Taxes (lines 6 thru 12)	13	312,000	1,594,410		0	0			1,906,410	1,804,818
Licenses & Permits	14	79,475							79,475	87,502
Use of Money & Property	15	82,088	5,075	1,050		30,000	3,830	107,200	229,243	274,213
Intergovernmental:										
Federal Grants & Reimbursements	16	700				255,829			256,529	730,001
Road Use Taxes	17		1,232,566						1,232,566	1,289,043
Other State Grants & Reimbursements	18	163,457	40,268	6,283	16,328	1,039,469			1,265,805	464,024
Local Grants & Reimbursements	19	64,588				10,000			74,588	83,349
Subtotal - Intergovernmental (lines 16 thru 19)	20	228,745	1,272,834	6,283	16,328	1,305,298		0	2,829,488	2,566,417
Charges for Fees & Service:										
Water Utility	21							1,489,800	1,489,800	1,536,195
Sewer Utility	22							2,130,000	2,130,000	2,146,528
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	555,000							555,000	540,741
Hospital	28								0	0
Transit	29	55,000							55,000	41,220
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32							256,500	256,500	259,816
Other Fees & Charges for Service	33	1,100,425	5,000						1,105,425	1,144,017
Subtotal - Charges for Service (lines 21 thru 33)	34	1,710,425	5,000		0	0	0	3,876,300	5,591,725	5,668,517
Special Assessments	35								0	0
Miscellaneous	36	210,516	13,200			968,698	18,000	80,650	1,291,064	767,317
Other Financing Sources:										
Regular Operating Transfers In	37	959,218	145,018		400,694	1,540,000		212,160	3,257,090	2,674,108
Internal TIF Loan Transfers In	38				34,456	1,155,500		821,486	2,011,442	1,755,119
Subtotal ALL Operating Transfers In	39	959,218	145,018	0	435,150	2,695,500	0	1,033,646	5,268,532	4,429,227
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					4,475,000			4,475,000	0
Proceeds of Capital Asset Sales	41								0	0
Subtotal-Other Financing Sources (lines 36 thru 39)	42	959,218	145,018	0	435,150	7,170,500	0	1,033,646	9,743,532	4,429,227
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	7,896,699	4,031,537	945,926	935,175	9,474,496	21,830	5,097,796	28,403,459	22,065,825
Beginning Fund Balance July 1	44	4,038,784	2,318,663	46,091	122,837	4,138,217	525,728	8,996,978	20,187,298	19,313,393
TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	45	11,935,483	6,350,200	992,017	1,058,012	13,612,713	547,558	14,094,774	48,590,757	41,379,218

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2020

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2020 (J)	RE-ESTIMATED 2019 (K)	ACTUAL 2018 (L)
<b>PUBLIC SAFETY</b>											
Police Department/Crime Prevention	1	1,778,165	60,563						1,838,728	1,730,504	1,620,909
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	141,835							141,835	124,616	107,735
Ambulance	6								0	0	0
Building Inspections	7	235,405							235,405	147,774	149,266
Miscellaneous Protective Services	8	230,071							230,071	220,869	204,012
Animal Control	9								0	0	0
Other Public Safety	10	4,150							4,150	4,000	2,412
TOTAL (lines 1 - 10)	11	2,389,626	60,563				0		2,450,189	2,227,763	2,084,334
<b>PUBLIC WORKS</b>											
Roads, Bridges, & Sidewalks	12	36,221	656,663						692,884	1,079,687	852,916
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	168,000							168,000	166,000	160,488
Traffic Control and Safety	15								0	0	0
Snow Removal	16		126,887						126,887	123,887	110,869
Highway Engineering	17								0	0	0
Street Cleaning	18		31,615						31,615	31,615	22,461
Airport (if not Enterprise)	19	195,000							195,000	178,000	173,890
Garbage (if not Enterprise)	20	677,980							677,980	677,980	660,566
Other Public Works	21	225,116	156,740						381,856	382,790	368,845
TOTAL (lines 12 - 21)	22	1,302,317	971,905				0		2,274,222	2,639,959	2,350,035
<b>HEALTH &amp; SOCIAL SERVICES</b>											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29	121,895							121,895	121,445	107,005
TOTAL (lines 23 - 29)	30	121,895	0				0		121,895	121,445	107,005
<b>CULTURE &amp; RECREATION</b>											
Library Services	31	513,799	24,500						538,299	507,138	455,772
Museum, Band and Theater	32	167,429							167,429	117,131	11,234
Parks	33	694,192							694,192	715,113	501,298
Recreation	34	1,825,134	5,000						1,830,134	2,027,954	1,521,822
Cemetery	35	197,644							197,644	193,631	132,176
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37	1,000							1,000	1,000	11,071
TOTAL (lines 31 - 37)	38	3,399,198	29,500				0		3,428,698	3,561,967	2,633,373

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2020

Fiscal Years

GOVERNMENT ACTIVITIES CONT. (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2020 (J)	RE-ESTIMATED 2019 (K)	ACTUAL 2018 (L)
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>											
Community Beautification	39								0	0	0
Economic Development	40	75,500							75,500	72,250	71,000
Housing and Urban Renewal	41	2,000		21,500					23,500	23,219	3,045
Planning & Zoning	42	1,000							1,000	1,000	201
Other Com & Econ Development	43	98,400							98,400	101,400	45,593
TOTAL (lines 39 - 44)	45	176,900	0	21,500			0		198,400	197,869	119,839
<b>GENERAL GOVERNMENT</b>											
Mayor, Council, & City Manager	46	65,169							65,169	29,069	28,712
Clerk, Treasurer, & Finance Adm.	47	530,091							530,091	497,331	472,142
Elections	48	12,500							12,500	0	12,205
Legal Services & City Attorney	49	63,133							63,133	62,133	61,569
City Hall & General Buildings	50	91,257							91,257	87,987	72,527
Tort Liability	51	258,631							258,631	248,870	262,858
Other General Government	52	139,300							139,300	86,780	71,717
TOTAL (lines 46 - 52)	53	1,160,081	0	0			0		1,160,081	1,012,170	981,730
<b>DEBT SERVICE</b>	54				1,329,477				1,329,477	971,486	1,093,586
Gov Capital Projects	55					6,447,496			6,447,496	6,964,886	2,077,723
TIF Capital Projects	56					1,200,000			1,200,000	3,009,890	2,232,528
<b>TOTAL CAPITAL PROJECTS</b>	57	0	0	0		7,647,496	0		7,647,496	9,974,776	4,310,251
<b>TOTAL Government Activities Expenditures</b> (lines 11+22+30+38+45+53+54+57)	58	8,550,017	1,061,968	21,500	1,329,477	7,647,496	0		18,610,458	20,707,435	13,680,153
<b>BUSINESS TYPE ACTIVITIES</b>											
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>											
Water Utility	59						1,217,648		1,217,648	1,187,848	1,142,180
Sewer Utility	60						966,861		966,861	1,217,865	1,145,730
Electric Utility	61						0		0	0	0
Gas Utility	62						0		0	0	0
Airport	63						0		0	0	0
Landfill/Garbage	64						0		0	0	0
Transit	65						0		0	0	0
Cable TV, Internet & Telephone	66						0		0	0	0
Housing Authority	67						0		0	0	0
Storm Water Utility	68						6,500		6,500	6,500	6,654
Other Business Type (city hosp., ISF, parking, etc.)	69						0		0	0	0
Enterprise DEBT SERVICE	70						699,300		699,300	693,320	688,000
Enterprise CAPITAL PROJECTS	71						2,364,700		2,364,700	285,697	99,976
Enterprise TIF CAPITAL PROJECTS	72						0		0	0	0
<b>TOTAL Business Type Expenditures (lines 59 - 73)</b>	73						5,255,009		5,255,009	3,391,230	3,082,540
<b>TOTAL ALL EXPENDITURES (lines 58+74)</b>	74	8,550,017	1,061,968	21,500	1,329,477	7,647,496	0	5,255,009	23,865,467	24,098,665	16,762,693
Regular Transfers Out	75	202,575	3,764,062						1,794,200	5,760,837	3,257,090
Internal TIF Loan / Repayment Transfers Out	76			830,940					1,200,000	2,030,940	2,011,442
<b>Total ALL Transfers Out</b>	77	202,575	3,764,062	830,940	0	0	0	2,994,200	7,791,777	5,268,532	4,429,227
<b>Total Expenditures &amp; Fund Transfers Out (lines 75+76)</b>	78	8,752,592	4,826,030	852,440	1,329,477	7,647,496	0	8,249,209	31,657,244	29,367,197	21,191,920
<b>Ending Fund Balance June 30</b>	79	2,036,824	1,756,657	267,572	95,907	2,835,478	569,388	7,319,110	14,880,936	19,223,560	20,187,298

\* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.



CITY OF CARROLL

The last two columns will fill in once the Re-Est forms are completed

REVENUES DETAIL  
Fiscal Year Ending 2020

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2020 (J)	RE-ESTIMATED 2019 (K)	ACTUAL 2018 (L)
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>											
Taxes Levied on Property	1	4,308,679	863,505		850,718	0			6,022,902	5,793,929	5,636,506
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	4,308,679	863,505		850,718	0			6,022,902	5,793,929	5,636,506
Delinquent Property Taxes	4								0	0	0
TIF Revenues	5			993,156					993,156	938,593	831,308
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	82,305	16,495		15,014	0			113,814	0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	92,000							92,000	92,000	86,280
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10								0	0	0
Hotel/Motel Taxes	11	220,000							220,000	220,000	247,299
Other Local Option Taxes	12		1,553,562						1,553,562	1,594,410	1,471,239
Subtotal - Other City Taxes (lines 6 thru 12)	13	394,305	1,570,057		15,014	0			1,979,376	1,906,410	1,804,818
Licenses & Permits	14	88,400							88,400	79,475	87,502
Use of Money & Property	15	82,775	4,000	1,000		25,000	3,830	107,200	223,805	229,243	274,213
Intergovernmental:											
Federal Grants & Reimbursements	16	1,200				22,716			23,916	256,529	730,001
Road Use Taxes	17		1,227,514						1,227,514	1,232,566	1,289,043
Other State Grants & Reimbursements	18	149,629	32,782	0	25,709	255,646		0	463,766	1,265,805	464,024
Local Grants & Reimbursements	19	64,638							64,638	74,588	83,349
Subtotal - Intergovernmental (lines 16 thru 19)	20	215,467	1,260,296	0	25,709	278,362		0	1,779,834	2,829,488	2,566,417
Charges for Fees & Service:											
Water Utility	21							1,489,800	1,489,800	1,489,800	1,536,195
Sewer Utility	22							2,130,000	2,130,000	2,130,000	2,146,528
Electric Utility	23							0	0	0	0
Gas Utility	24							0	0	0	0
Parking	25							0	0	0	0
Airport	26							0	0	0	0
Landfill/Garbage	27	555,000						0	555,000	555,000	540,741
Hospital	28							0	0	0	0
Transit	29	55,000						0	55,000	55,000	41,220
Cable TV, Internet & Telephone	30							0	0	0	0
Housing Authority	31							0	0	0	0
Storm Water Utility	32							256,500	256,500	256,500	259,816
Other Fees & Charges for Service	33	1,099,545	5,000					0	1,104,545	1,105,425	1,144,017
Subtotal - Charges for Service (lines 21 thru 33)	34	1,709,545	5,000		0	0	0	3,876,300	5,590,845	5,591,725	5,668,517
Special Assessments	35								0	0	0
Miscellaneous	36	177,925	9,100			1,075,100	18,000	80,400	1,360,525	1,291,064	767,317
Other Financing Sources:											
Regular Operating Transfers In	37	830,829	149,921		415,812	2,782,575		1,581,700	5,760,837	3,257,090	2,674,108
Internal TIF Loan Transfers In	38				31,605	1,200,000		799,335	2,030,940	2,011,442	1,755,119
Subtotal ALL Operating Transfers In	39	830,829	149,921	0	447,417	3,982,575	0	2,381,035	7,791,777	5,268,532	4,429,227
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					1,484,000			1,484,000	4,475,000	0
Proceeds of Capital Asset Sales	41								0	0	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42	830,829	149,921	0	447,417	5,466,575	0	2,381,035	9,275,777	9,743,532	4,429,227
<b>Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, &amp; 41)</b>	<b>43</b>	<b>7,807,925</b>	<b>3,861,879</b>	<b>994,156</b>	<b>1,338,858</b>	<b>6,845,037</b>	<b>21,830</b>	<b>6,444,935</b>	<b>27,314,620</b>	<b>28,403,459</b>	<b>22,065,825</b>
Beginning Fund Balance July 1	44	2,981,491	2,720,808	125,856	86,526	3,637,937	547,558	9,123,384	19,223,560	20,187,298	19,313,393
<b>TOTAL REVENUES &amp; BEGIN BALANCE (lines 42+43)</b>	<b>45</b>	<b>10,789,416</b>	<b>6,582,687</b>	<b>1,120,012</b>	<b>1,425,384</b>	<b>10,482,974</b>	<b>569,388</b>	<b>15,568,319</b>	<b>46,538,180</b>	<b>48,590,757</b>	<b>41,379,218</b>

CITY OF

CARROLL

ADOPTED BUDGET SUMMARY

YEAR ENDED JUNE 30, 2020

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2020 (J)	RE-ESTIMATED 2019 (K)	ACTUAL 2018 (L)
<b>Revenues &amp; Other Financing Sources</b>											
Taxes Levied on Property	1	4,308,679	863,505		850,718	0			6,022,902	5,793,929	5,636,506
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	4,308,679	863,505		850,718	0			6,022,902	5,793,929	5,636,506
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			993,156					993,156	938,593	831,308
Other City Taxes	6	394,305	1,570,057		15,014	0			1,979,376	1,906,410	1,804,818
Licenses & Permits	7	88,400	0					0	88,400	79,475	87,502
Use of Money and Property	8	82,775	4,000	1,000	0	25,000	3,830	107,200	223,805	229,243	274,213
Intergovernmental	9	215,467	1,260,296	0	25,709	278,362		0	1,779,834	2,829,488	2,566,417
Charges for Fees & Service	10	1,709,545	5,000		0	0	0	3,876,300	5,590,845	5,591,725	5,668,517
Special Assessments	11	0	0		0	0		0	0	0	0
Miscellaneous	12	177,925	9,100		0	1,075,100	18,000	80,400	1,360,525	1,291,064	767,317
Sub-Total Revenues	13	6,977,096	3,711,958	994,156	891,441	1,378,462	21,830	4,063,900	18,038,843	18,659,927	17,636,598
<b>Other Financing Sources:</b>											
Total Transfers In	14	830,829	149,921	0	447,417	3,982,575	0	2,381,035	7,791,777	5,268,532	4,429,227
Proceeds of Debt	15	0	0	0	0	1,484,000		0	1,484,000	4,475,000	0
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	0
Total Revenues and Other Sources	17	7,807,925	3,861,879	994,156	1,338,858	6,845,037	21,830	6,444,935	27,314,620	28,403,459	22,065,825
<b>Expenditures &amp; Other Financing Uses</b>											
Public Safety	18	2,389,626	60,563	0			0		2,450,189	2,227,763	2,084,334
Public Works	19	1,302,317	971,905	0			0		2,274,222	2,639,959	2,350,035
Health and Social Services	20	121,895	0	0			0		121,895	121,445	107,005
Culture and Recreation	21	3,399,198	29,500	0			0		3,428,698	3,561,967	2,633,373
Community and Economic Development	22	176,900	0	21,500			0		198,400	197,869	119,839
General Government	23	1,160,081	0	0			0		1,160,081	1,012,170	981,730
Debt Service	24	0	0	0	1,329,477		0		1,329,477	971,486	1,093,586
Capital Projects	25	0	0	0		7,647,496	0		7,647,496	9,974,776	4,310,251
Total Government Activities Expenditures	26	8,550,017	1,061,968	21,500	1,329,477	7,647,496	0		18,610,458	20,707,435	13,680,153
Business Type Proprietary: Enterprise & ISF	27							5,255,009	5,255,009	3,391,230	3,082,540
Total Gov & Bus Type Expenditures	28	8,550,017	1,061,968	21,500	1,329,477	7,647,496	0	5,255,009	23,865,467	24,098,665	16,762,693
Total Transfers Out	29	202,575	3,764,062	830,940	0	0	0	2,994,200	7,791,777	5,268,532	4,429,227
Total ALL Expenditures/Fund Transfers Out	30	8,752,592	4,826,030	852,440	1,329,477	7,647,496	0	8,249,209	31,657,244	29,367,197	21,191,920
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31 32	-944,667	-964,151	141,716	9,381	-802,459	21,830	-1,804,274	-4,342,624	-963,738	873,905
Beginning Fund Balance July 1	33	2,981,491	2,720,808	125,856	86,526	3,637,937	547,558	9,123,384	19,223,560	20,187,298	19,313,393
Ending Fund Balance June 30	34	2,036,824	1,756,657	267,572	95,907	2,835,478	569,388	7,319,110	14,880,936	19,223,560	20,187,298

**LONG TERM DEBT SCHEDULE**  
**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**  
 PAGE 1

City Name:     CARROLL    

Fiscal Year  
2020

Debt Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Date Certified to County Auditor (D)	Debt Resolution Number (E)	Principal Due FY 2020 (F)	Interest Due FY 2020 +(G)	Bond Reg./ Paying Agent Fees Due FY 2020 +(H)	Total Obligation Due FY 2020 =(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =-(J)	Amount Paid Current Year Debt Service Levy =(K)
(1) 2016B-Cemetery Bldg/Third Street	2,290,000	g	11/15/2016	1681	275,000	19,523	500	295,023	31,605	263,418
(2) 2015A-Aquatic Center Refunding	1,770,000	GO	03/27/2015	1520	265,000	17,978	500	283,478	16,328	267,150
(3) 2018B - Library/City Hall/Park Improvements	4,475,000	GO	11/14/2018	18116	390,000	139,360		529,360	415,812	113,548
(4) SRF Loan - WWTP	10,998,000	NON - GO			619,000	70,263	10,037	699,300	699,300	0
(5) PROPOSED 2019A-Fire Truck/Street Improvements	1,445,000	GO			180,000	40,616	1,000	221,616		221,616
(6)		NO SELECTION						0		0
(7)		NO SELECTION						0		0
(8)		NO SELECTION						0		0
(9)		NO SELECTION						0		0
(10)		NO SELECTION						0		0
(11)		NO SELECTION						0		0
(12)		NO SELECTION						0		0
(13)		NO SELECTION						0		0
(14)		NO SELECTION						0		0
(15)		NO SELECTION						0		0
(16)		NO SELECTION						0		0
(17)		NO SELECTION						0		0
(18)		NO SELECTION						0		0
(19)		NO SELECTION						0		0
(20)		NO SELECTION						0		0
(21)		NO SELECTION						0		0
(22)		NO SELECTION						0		0
(23)		NO SELECTION						0		0
(24)		NO SELECTION						0		0
(25)		NO SELECTION						0		0
(26)		NO SELECTION						0		0
(27)		NO SELECTION						0		0
(28)		NO SELECTION						0		0
(29)		NO SELECTION						0		0
(30)		NO SELECTION						0		0
<b>TOTALS</b>					1,729,000	287,740	12,037	2,028,777	1,163,045	865,732

## NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2019 - ENDING JUNE 30, 2020

City of           **CARROLL**          , Iowa

The City Council will conduct a public hearing on the proposed Budget at           CCSD Board Rm, Adams Elementary            
on           03/11/2019           at           5:15PM            
*(Date) xx/xx/xx* *(hour)*

The Budget Estimate Summary of proposed receipts and expenditures is shown below.  
Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,  
City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property . . . . . \$           11.59794            
The estimated tax levy rate per \$1000 valuation on Agricultural land is . . . . . \$           3.00375          

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

          712-792-1000            
phone number

          Laura A. Schaefer            
City Clerk/Finance Officer's NAME

		Budget FY 2020	Re-estimated FY 2019	Actual FY 2018
		(a)	(b)	(c)
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	6,022,902	5,793,929	5,636,506
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	<b>3</b>	<b>6,022,902</b>	<b>5,793,929</b>	<b>5,636,506</b>
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	993,156	938,593	831,308
Other City Taxes	6	1,979,376	1,906,410	1,804,818
Licenses & Permits	7	88,400	79,475	87,502
Use of Money and Property	8	223,805	229,243	274,213
Intergovernmental	9	1,779,834	2,829,488	2,566,417
Charges for Fees & Service	10	5,590,845	5,591,725	5,668,517
Special Assessments	11	0	0	0
Miscellaneous	12	1,360,525	1,291,064	767,317
Other Financing Sources	13	1,484,000	4,475,000	0
Transfers In	14	7,791,777	5,268,532	4,429,227
<b>Total Revenues and Other Sources</b>	<b>15</b>	<b>27,314,620</b>	<b>28,403,459</b>	<b>22,065,825</b>
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	2,450,189	2,227,763	2,084,334
Public Works	17	2,274,222	2,639,959	2,350,035
Health and Social Services	18	121,895	121,445	107,005
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Debt Service	22	1,329,477	971,486	1,093,586
Capital Projects	23	7,647,496	9,974,776	4,310,251
<b>Total Government Activities Expenditures</b>	<b>24</b>	<b>18,610,458</b>	<b>20,707,435</b>	<b>13,680,153</b>
Business Type / Enterprises	25	5,255,009	3,391,230	3,082,540
<b>Total ALL Expenditures</b>	<b>26</b>	<b>23,865,467</b>	<b>24,098,665</b>	<b>16,762,693</b>
Transfers Out	27	7,791,777	5,268,532	4,429,227
<b>Total ALL Expenditures/Transfers Out</b>	<b>28</b>	<b>31,657,244</b>	<b>29,367,197</b>	<b>21,191,920</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>-4,342,624</b>	<b>-963,738</b>	<b>873,905</b>
Beginning Fund Balance July 1	30	19,223,560	20,187,298	19,313,393
<b>Ending Fund Balance June 30</b>	<b>31</b>	<b>14,880,936</b>	<b>19,223,560</b>	<b>20,187,298</b>

# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MSP-w*

**FROM:** Jack Wardell, Director of Parks and Recreation *JW*

**DATE:** March 6, 2019

**SUBJECT:** Carroll Municipal Golf Course Scorecard Ads

In the past the City would allow a company to sell the ads on the golf course scorecards and we would get the scorecards at no cost. The scorecards were not printed locally so no revenue was generated within the city.

City Staff has discussed the City receiving the revenue and ordering the cards locally. Starting with the 2019 golf season, we have decided to locally print the score cards. I asked for quotes from three local businesses and the low bid was Stone Printing at a cost of \$1,512.00. This would be for 16,800 cards and would cover three golf season's worth of score cards.

This is an average of \$504.00 per season and we would recommend selling individual ads for \$200.00 per season or \$550.00 for a three year commitment, if paid in full. The scorecard will average 10 ad spots.

**RECOMMENDATION:** For the Mayor and City Council consideration and approval of the attached resolution establishing golf course scorecard ads at \$200.00 per season or \$550.00 for three seasons, if paid in full.

1869 *Carroll* 2019  
**150**  
YEARS

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING GOLF COURSE SCORECARD ADS**

WHEREAS, the City of Carroll desires to sell ads for the Carroll Municipal Golf Course Scorecards; and

WHEREAS, purchasing an ad on the scorecard for one golf season is \$200 or \$550 for three seasons (if paid in full); and

NOW, THEREFORE, BE IT RESOLVED that the Carroll City Council desires to set the rate for a one season ad on the Carroll Municipal Golf Course Scorecard at \$200 and \$550 for three seasons (if paid in full).

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 11th day of March, 2019.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_  
Eric P. Jensen, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MSPW*

**FROM:** Randall M. Krauel, Director of Public Works *RMK*

**DATE:** March 6, 2019

**SUBJECT:** Wastewater Treatment Plant Disinfection Improvements

- Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost
- Resolution Adopting Plans, Specifications, Form of Contract and Estimated Cost

On February 22, 2019, plans, specifications, form of contract and estimated cost for the Wastewater Treatment Plant Disinfection Improvements were filed by Veenstra & Kimm, Inc. The plans, specifications, form of contract and estimated cost are generally described as follows:

## PLANS

The plans detail the construction of Wastewater Treatment Plant Disinfection Improvements including all labor, equipment and materials necessary for excavation, backfill and sitework, sheeting, shoring and bracing, reinforced concrete, precast concrete, piping and appurtenances, sluice gates, parshall flume, building work including installation of UV (ultraviolet) equipment, manholes, piping and appurtenances, electrical improvements, conduits, cables, power wiring, plumbing, heating and ventilating, and miscellaneous associated work, including cleanup.

## SPECIFICATIONS

The Specifications further detail the construction of the planned improvements. The specification sections are project specific prepared by Veenstra & Kimm, Inc.

## FORM OF CONTRACT

The form of contract was prepared by Veenstra & Kimm, Inc. and is attached.

## ESTIMATED COST

The estimated cost of the project is \$750,000.00.

Based on the estimated construction cost, the current project cost estimated is as follows:

Design through Contract Award	\$ 58,000.00
General Services during Construction	\$ 14,700.00
Construction	\$750,000.00
Sampler	<u>\$ 14,500.00</u>
Total	\$838,000.00



Wastewater Treatment Plant Disinfection Improvements  
Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost  
Resolution Adopting Plans, Specifications, Form of Contract and Estimated Cost  
March 6, 2019  
Page 2

Funding for the project is currently identified as follows:

F.Y. 18 – 19 Budget	\$58,800.00
F.Y. 19 – 20 Budget, proposed	\$764,700.00

Following receipt of bids, any funding shortfall is anticipated to be proposed for re-estimate of the F.Y. 19 – 20 Budget.

The project schedule is anticipated as follows:

Bid Receipt	March 19, 2019
Bid/Contract Award Consideration	March 26, 2019
Construction Substantial Completion	March 1, 2020
Construction Completion	May 29, 2020

**RECOMMENDATION:** Mayor and City Council consideration, conduction of the required public hearing and passage and approval of the Resolution adopting the plans, specifications, form of contract and estimated cost for the Wastewater Treatment Plant Disinfection Improvements project.

RMK:ds

attachments (2)



RESOLUTION NO. \_\_\_\_\_

RESOLUTION ADOPTING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE WASTEWATER TREATMENT PLANT DISINFECTION IMPROVEMENTS.

WHEREAS, plans, specifications, form of contract and estimated cost were filed for the construction of public improvements described in general as Wastewater Treatment Plant Disinfection Improvements; and,

WHEREAS, a public hearing on the plans, specifications, form of contract and estimated cost for said public improvements was conducted by the City Council of the City of Carroll, Iowa; and,

WHEREAS, the City Council has determined that the plans, specifications, form of contract and estimated cost are in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that said plans, specifications, form of contract and estimated cost are hereby adopted as the plans, specifications, form of contract and estimated cost for the Wastewater Treatment Plant Disinfection Improvements.

Passed and approved by the Carroll City Council this 11<sup>th</sup> day of March, 2019.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Eric P. Jensen, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

SECTION 00510

CONTRACT

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of Carroll, Iowa, party of the first part, hereinafter referred to as the "Owner", and \_\_\_\_\_, party of the second part, hereinafter referred to as the "Contractor".

WITNESSETH: THAT WHEREAS, the Owner has heretofore caused to be prepared certain plans, specifications and proposal blanks, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, for Wastewater Treatment Plant Disinfection Improvements, under the terms and conditions therein fully stated and set forth, and,

WHEREAS, said plans, specifications and proposal blanks accurately and fully describe the terms and conditions upon which the Contractor is willing to perform the work specified:

NOW, THEREFORE, IT IS AGREED:

1. That the Owner hereby accepts the proposal of the Contractor for the work, as follows:

2. That this contract consists of the following component parts which are made a part of this agreement and contract as fully and absolutely as if they were set out in detail in this contract:

2.1 Contract Documents, including:

- 2.1.1 Notice to Bidders
- 2.1.2 Instructions to Bidders
- 2.1.3 Proposal
- 2.1.4 Bond
- 2.1.5 General Conditions
- 2.1.6 Special Conditions
- 2.1.7 Plans List
- 2.1.8 Detailed Specifications
- 2.1.9 Plans listed in the specifications
- 2.1.10 Numbered addenda issued to the foregoing.
- 2.1.11 Iowa Reciprocal Preference Law.

2.2 This Instrument.

2.3 The above components are complementary and what is called for by one shall be as binding as if called for by all.

3. That payments are to be made to the Contractor in accordance with and subject to the provisions embodied in the documents made a part of this contract.

4. That this contract is executed in triplicate.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hand and seals the date first written above.

**CONTRACTOR:**

**CITY OF CARROLL, IOWA**

\_\_\_\_\_

By \_\_\_\_\_  
Mayor

By \_\_\_\_\_

Title \_\_\_\_\_

**ATTEST:**

**ATTEST:**

\_\_\_\_\_

\_\_\_\_\_

Title \_\_\_\_\_

City Clerk

# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members

**FROM:** Mike Pogge-Weaver, City Manager *MSP-W*

**DATE:** March 7, 2019

**SUBJECT:** Consideration of a Resolution approving a Purchase Agreement of real estate at 224 N Main St from Thomas Daniel (City Apartments Property) and waiving City Policy 0307 which requires an appraisal of real estate prior to the purchase of said property by the City of Carroll

For a number of years, the City of Carroll has been working to address building deficiencies at 224 N Main St which is owned by Mr. Thomas Daniel and is known locally as the City Apartments. Ultimately this effort led City Staff to declare the property a Dangerous Building with the City Council upholding that determination on December 10, 2018.

Since the December 10<sup>th</sup> meeting, staff has been in contact with Mr. Daniel about the situation and ultimately extended an offer to purchase the property. Purchasing the property allows the City to avoid the time and expense of litigation. Additionally, after demolition, the City will have an asset that will assist in mitigating some of our costs associated in acquiring and/or demolishing the property.

A summary of the terms that have been agreed to by Mr. Daniel are as follows:

- Closing would be July 31, 2019 at which time the City would take possession of the property.
- The purchase price for the property would be \$31,500, of which \$500 is due and payable to an escrow account upon Council approval of the Purchase Agreement and the rest would be due at closing on July 31, 2019.
- Mr. Daniel has the right to remove any and all property, including fixtures and personal property through July 31, 2019. After that point all fixtures and personal property will become the property of the City.

The Carroll County Assessor has set an estimated assessed value of \$22,090 for the land and \$37,360 for the building for a total of \$59,450. At this time and due to the nature of the transaction, staff did not seek an appraisal of the property. Due to this, the Council would need to waive council policy 0307 which requires appraisal of real property prior to the purchase of property by the City.

Attached to this staff report is a copy of the Purchase Agreement agreed to by Mr. Daniel.

**RECOMMENDATION:** Mayor and City Council adopt a resolution approving a Purchase Agreement for real estate at 224 N Main St owned by Mr. Thomas Daniel, known locally as City Apartments and waive City Policy 0307 which requires an appraisal of real estate prior to the purchase of said property by the City of Carroll.



**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION APPROVING A PURCHASE AGREEMENT FOR REAL ESATE LEGALLY DESCRIBED AS LOT 9 AND THE SOUTH 11 FEET OF THE WEST 68 FEET OF LOT 10, BLOCK 37, SECOND ADDITION TO THE CITY OF CARROLL, CARROLL COUNTY, IOWA AND LOCATED AT 224 N MAIN ST, CARROLL, IA 51401

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be approved by the City Council by resolution; and

WHEREAS, the purchase agreement is attached hereto as Exhibit "A"; and

WHEREAS, it is determined that the approval of the attached agreement is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the purchase agreement attached as Exhibit "A", be authorized and approved, and that the Mayor is authorized to execute the agreement on behalf of the City of Carroll.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 11<sup>th</sup> day of March, 2019.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_  
Eric P. Jensen, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

## PURCHASE AGREEMENT

TO: Thomas L. Daniel, a/k/a Thomas Lowell Daniel, Seller:

1. REAL ESTATE DESCRIPTION. The Buyer offers to buy real estate in Carroll County, Iowa, described as follows:

Lot 9 and the South 11 Feet of the West 68 feet of Lot 10, Block 37, Second Addition to the City of Carroll, Carroll County, Iowa.

with any easements and appurtenant servient estates, but subject to the following:

- a. any zoning and other ordinances;
- b. any covenants of record; and
- c. any easements of record for public utilities, roads and highways.

2. PRICE. The purchase price shall be \$31,500.00, payable at Carroll, Carroll County, Iowa, as follows: **\$500.00** downpayment, held in trust with Bruner, Bruner, Reinhart & Morton, LLP, with the balance paid on **July 31, 2019**.

**In addition, if the Buyer subsequently sells the property for more than the above purchase price plus all costs to demolish the buildings thereon, associated costs for debris and material disposal and site leveling, the Seller shall be entitled to any gain over, if any, and above the above purchase price and above-mentioned costs.**

3. REAL ESTATE TAXES. Seller shall pay 2<sup>nd</sup> half of real estate taxes payable in March 2019, and any unpaid real estate taxes payable in prior years. Buyer shall pay all subsequent real estate taxes.

4. RISK OF LOSS AND INSURANCE. All risk of loss shall remain with Seller until possession of the Real Estate shall be delivered to Buyer.

5. POSSESSION. If Buyer timely performs all obligations, possession of the Real Estate shall be delivered to Buyer on **July 31, 2019**. Seller shall vacate the premises on July 31, 2019, and relinquish sole possession and ownership to the Buyer on that date.

6. FIXTURES AND PERSONAL PROPERTY. **Seller may remove fixtures and personal property from the building until July 31, 2019. Thereafter, the fixtures and personal property remaining shall become the property of the Buyer.**

7. ENVIRONMENTAL MATTERS. SELLER warrants to the best of his knowledge and belief that there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks located on the Property. The Property may contain levels of radon gas, asbestos, or urea-formaldehyde foam insulation which require remediation under current governmental standards. SELLER has done nothing to further contaminate the Property with hazardous wastes or substances. SELLER warrants that the property is not subject to any local, state, or federal judicial or administrative action, investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks. SELLER shall also provide BUYER with a properly executed GROUNDWATER HAZARD STATEMENT showing no wells, private burial sites, solid waste disposal sites, private

sewage disposal system, hazardous waste and underground storage tanks on the Property.

8. USE OF PURCHASE PRICE. At time of settlement, funds of the purchase price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.

9. ABSTRACT AND TITLE. Seller shall obtain an abstract of title to the Real Estate and deliver it to Buyer for examination. It shall show merchantable title in Seller in conformity with this agreement, Iowa law and Title Standards of the Iowa State Bar Association. The abstract shall become property of the Buyer when the purchase price is paid in full. Buyer shall pay all the costs of abstracting.

10. DEED. Upon payment of purchase price, Seller shall convey the Real Estate to Buyer, by Warranty Deed, free and clear of all liens, restrictions, and encumbrances.

11. TIME IS OF THE ESSENCE. Time is of the essence in this contract.

12. REMEDIES OF THE PARTIES.

a. If Buyer fails to timely perform this contract, the Seller may forfeit it as provided in The Code, and all payments made shall be forfeited or, at Seller's option, upon thirty days written notice of intention to accelerate the payment of the entire balance because of such failure (during which thirty days such failure is not corrected) Seller may declare the entire balance immediately due and payable. Thereafter this contract may be foreclosed in equity and the Court may appoint a receiver.

b. If Seller fails to timely perform this contract, Buyer has the right to have all payments made returned to them.

c. Buyer and Seller also are entitled to utilize any and all other remedies or actions at law or in equity available to them and shall be entitled to obtain a judgment for costs and attorney fees as permitted by law.

13. CONTRACT BINDING ON SUCCESSORS IN INTEREST. This contract shall apply to and bind the successors in interest of the parties.

14. CONSTRUCTION. Words and phrases shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

15. CERTIFICATION. Buyer and Seller each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to my breach of the foregoing certification.

16. TIME FOR ACCEPTANCE. If this offer is not accepted by Seller on or before February 27, 2019, it shall become void and all payments shall be repaid to the Buyer.

17. AS IS. The property is sold "as is".

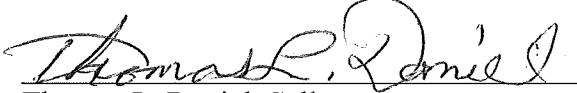
DATED: \_\_\_\_\_, 2019.

CITY OF CARROLL, IOWA

---

Eric Jensen, Mayor, Buyer

THIS OFFER IS ACCEPTED: February 25 2019.



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Thomas L. Daniel, Seller  
a/k/a Thomas Lowell Daniel

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# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MPW*  
**FROM:** Jack Wardell, Director of Parks and Recreation *JW*  
**DATE:** March 6, 2019  
**SUBJECT:** Report of Bid Opening – Carroll Recreation Center Weight Room Floor - 2019

**Pre Bid Estimate: F.Y. 2018-19 - Budgeted Item \$45,000.00**

On March 5, 2019 three bids were received at the time of the bid opening. Below is the result of the bids:

- |  |             |
|--|-------------|
| 1. Carpet One Floor & Home - Carroll, IA               | \$21,674.37 |
| 2. Peterson Flooring LLC DBA JP Flooring - Carroll, IA | \$26,853.80 |
| 3. Peterson Flooring LLC DBA JP Flooring - Carroll, IA | \$22,198.02 |

The bid specifications required the use of Johnsonite products. However, during the bidding process, it was confirmed that an alternate brand of flooring was used in the Carroll Recreation Center Mezzanine Expansion project that was completed in 2016 and installed by Carpet One Floor & Home. The bids received from Carpet One Floor & Home as well as the \$22,198.02 bid from Peterson Flooring LLC dba JP Flooring include the E-Core brand rubber flooring that was used in the Mezzanine Expansion Project. The \$26,853.80 bid from Peterson Flooring LLC dba JP Flooring is for the Johnsonite flooring which was originally requested in the bid specifications. Carpet One Floor & Home has the lowest bid which includes the acceptable brand of flooring, E-Core rubber flooring.

**RECOMMENDATION:** For the Mayor and City Council to consider and approve the bid from Carpet One Floor & Home - Carroll, IA for the total bid price of \$21,674.37.

**CITY OF CARROLL**  
**Parks & Recreation Department - Recreation Center Division**  
716 N. Grant Road , Carroll Iowa 51401  
**(712) 792-1000**

For: Carroll Recreation Center Weight Room Floor

Bids were opened on: March 5, 2019 @ 11:00 AM - Carroll Recreation Center

Pre-Bid Estimate: \$45,000.00

NAME OF BIDDER

1.	<u>Carpet One Floor &amp; Home - Carroll, IA</u>	<u>\$ 21,674.37</u>
2.	<u>Peterson Flooring LLC dba JP Flooring - Carroll, IA</u>	<u>\$ 26,853.80</u>
3.	<u>Peterson Flooring LLC dba JP Flooring - Carroll, IA</u>	<u>\$ 22,198.02</u>
4.	<u> </u>	<u> </u>

Signed: Pamela J. Hanlin  
Date: 3-5-19

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**MEMO TO:** Mike Pogge-Weaver, City Manager *MSPW*  
**FROM:** Jack Wardell, Director of Parks and Recreation *JW*  
**DATE:** March 6, 2019  
**SUBJECT:** Report of Bid Opening – Carroll Recreation Center Terrazzo Floors - 2019

**Pre Bid Estimate: F.Y. 2018-19 - Budgeted Item \$25,000.00**

On March 5, 2019 two bids were received at the time of the bid opening. Below is the result of the bids:

- |                                  |             |
|----------------------------------|-------------|
| 1. Shawn Jannings - Carroll, IA  | \$18,549.00 |
| 2. Snyder Flooring - Carroll, IA | \$24,900.40 |

This project will strip the flooring and polish to the natural stone. The terrazzo will be grinded with the diamond disc a minimum of 12 passes per grit and then apply two coats of 3M Stone Guard and burnish with two passes of 1500 grit diamond pads.

This process restores the terrazzo floors to their original look and with an aggressive maintenance program this process should not have to be repeated for decades.

**RECOMMENDATION:** For the Mayor and City Council to consider and approve the bid from Shawn Jannings for the total bid price of \$18,549.00.

