City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MJP-W

DATE: February 21, 2018

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **February 19, 2018**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **February 12, 2018**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **February 12, 2018**
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

Library Board Minutes

February 19, 2018

The Carroll Board of Trustees met in the Mayor's Conference Room of City Hall. Trustees present were: Janet Auge, Jacob Fiscus, Tom Louis, Summer Parrott, Paul Reicks, Sondra Rierson, Carol Shields, Kyle Ulveling (5:18), Ralph von Qualen, and Director Rachel Van Erdewyk. No trustees were absent. Also present was City Manager Mike Pogge-Weaver.

Fiscus called the meeting to order at 5:16. It was moved by von Qualen and seconded by Louis to approve the agenda. All voted aye. Ulveling absent. It was moved by Louis and seconded by Auge to approve the minutes of the January meeting. All voted aye. Ulveling absent. Ulveling arrived during discussion of the bills. It was moved by Rierson and seconded by Louis to approve the bills. All voted aye.

Director's Report: Toddler Story Times and Children's Outreach programming remained steady despite inclement weather conditions. Romp and Read, in conjunction with the Rec Center, has been re-introduced. This program will continue until the end of April. Van Erdewyk presented to area Homeschoolers, with an invitation to access the library resources, including STEM materials. The library added the database Transparent Languages, and the Freegal database updated streaming from 3 hours per day to 5 hours per day. Monthly door count was 5,677 and total resources utilized was 19,294.

Old Business: An update was given on the progress of the library/city hall project.

New Business: None.

It was moved by Parrott and seconded by Auge to adjourn. All voted aye. Meeting adjourned at 5:35. Next regular meeting will be March 19, 2018.

Jacob Fiscus—President

Judy Behm—Recording Secretary

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, March 12, 2018

5:30 P.M.

Arthur Neu Airport

Agenda

Approve minutes from previous meeting

Tall Structure Issue

Bathroom repair

New Business

Approve monthly bills

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, February 12, 2018, at the Arthur Neu Airport. Commission members in attendance were Greg Siemann, Kevin Wittrock and Dick Fulton. Also attending were Don Mensen, airport manager and Carol Schoeppner, recording secretary. Vice-Chairman Siemann conducted the 5:30 P.M. meeting.

MINUTES
The minutes of the previous meeting were reviewed by the Commission. A motion by Comm. Fulton and seconded by Comm. Wittrock was made to approve the minutes. Motion carried by Commissioners Siemann, Wittrock and Fulton.

TALL STRUCTURE ISSUE
There was much discussion concerning the pending litigation with the board of adjustments ruling and the pending Iowa Supreme Court ruling. There should be a ruling on February 15th on failure to grant a variance with the board of adjustments.

BATHROOM REPAIR
Kitt Plumbing submitted an estimate of $7,130.00 on the upstairs bathroom repair. A motion by Comm. Fulton and seconded by Comm. Wittrock was made to proceed and approve the estimate. Motion carried by Commissioners Siemann, Wittrock and Fulton. The estimate does not include the flooring.

BILLS
The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	$ 6,450.00
Neu, Minnich, Comito, Halbur, Neu, Badding	grain leg legal fees	225.00
Rueter's	tractor repair	670.55
O'Halloran	dump truck repair	252.73
Wittrock Motor	Jan car rental	375.00
Carroll Aviation	1/2 of internet	367.74

Dept of Natural Res	underground tank fees	130.00
Drees Oil	equip building fuel	275.71
Kitt Plumbing	furnace filters	150.00
True Value Hardware	misc'l supplies	44.45
Ecowater	cooler rent/water	95.96
Raccoon Valley Elec	Jan electric service	1,660.77
IA Public Airport	annual membership	150.00
Carroll Refuse	Jan garbage	57.00
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Wittrock and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Siemann, Wittrock and Fulton.

There being no further business a motion by Comm. Fulton and seconded by Comm. Wittrock was made to adjourn at 6:19 P.M..

The next regular meeting of the Carroll Airport Commission will be March 12, 2018, at the Arthur Neu Airport.

_____
Chairman/Vice-Chairman

ATTEST:

_____

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

February 12, 2018

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the boardroom at the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; Harvey Dales, City of Manning; and Mike Schwabe, City of Breda. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.

2. Agenda: Wittry requested discussion of Cass County in Other business. With the addition, Dales made the motion to approve the agenda and Schwabe seconded. Motion carried, all voting aye.

3. Dales made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board meeting on January 17, 2018. Motion carried, all voting aye.

4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Central States Wire Products--$3524.40—baling wire; Geologic Computer Systems--$3358.00—move GPS to new compactor; Foth--$20737.99—permit renewal, general consulting, and annual water quality report; Haley Implement--$908.17—Bobcat repairs; Rehrig Pacific Company--$1821.00—recycling bins; and Ziegler--$428152.71—new compactor. Schwabe made the motion and Dales seconded to approve the financial report and bills as presented. Motion carried, all voting aye.

5. Halbur presented the financial report --see attached. Dales made the motion and Schwabe seconded to approve the financial report as presented. Motion carried, all voting aye.

6. Wittry discussed options for moving tires, appliances, compost, and brush.

7. Discussion/decision conceptual design of maintenance building: Wittry presented a preliminary drawing of the maintenance building to the board. Schwabe made the motion to approve the preliminary drawing and Dr. Jensen seconded. Motion carried, all voting aye.

8. Discussion/decision design and engineering of maintenance building: Wittry discussed Foth's quote for planning and spec's, bidding assistance, and construction phases. Dales made the motion to approving the Foth engineering contract of $92000 and Dr. Jensen seconded. Motion carried, all voting aye.

9. Education coordinator position update: Wittry informed that board that members of the Association were interested in creating an Education Coordinator position. Wittry will bring more information to the board.

10. Landfill update: Wittry discussed tipping fees and assessments of neighboring counties.

11. Recycling update: Wittry informed the board that the price of cardboard has dropped to $97.50/ton.

12. Wittry informed the board of dates to upcoming events.

13. Next meeting date: March 13, 2018 at 8:00 a.m.

14. Other: Wittry informed the board that the Commission has received a call from a Cass County supervisor who is searching for an outlet for Cass County waste. No action taken.

15. Schwabe made the motion and Dr. Jensen seconded to adjourn the meeting at 8:54 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Daniel J Halbur