City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MJP-W

DATE: February 20, 2019

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **February 19, 2019**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **February 11, 2019**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **February 11, 2019**
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

1869 Carroll 2019 150 YEARS

Library Board Minutes

February 19, 2019 (Rescheduled)

The Carroll Board of Trustees met in the Region XII Training Room. Trustees present: Jacob Fiscus, Paul Reicks, Sondra Rierson, Ralph von Qualen, Laurie Schenkelberg, Kyle Ulveling, and Director Rachel Van Erdewyk. Trustees absent: Thomas Parrish, Summer Parrott, and Carol Shields. Also present: city councilman LaVern Dirkx.

Rierson called the meeting to order at 5:16. It was moved by Ulveling and seconded by Reicks to approve the agenda. All voted aye. Absent: Parrish, Parrott, and Shields. It was moved by Reicks and seconded by von Qualen to approve the minutes of the January meeting. All voted aye. Absent: Parrish, Parrott, and Shields. It was moved by Fiscus and seconded by Reicks to approve the bills. All voted aye. Absent: Parrish, Parrott, and Shields.

Director's report: Children's programming continued this month with regular schedule of Story Times, Read-Aloud, Pet Readers and outreach. Weather conditions affected some attendance to programs. Adult programming included regular Book clubs, Crafty Library Ladies, Poetry, and Tech Help Fridays. A program on human trafficking was presented by Kevin Schwendinger to an audience of 34. Another program on this topic will be on March 27, 2019. Total program attendance was 784. Monthly door count was 4,292. Total resources utilized was 18,549.

Old Business: Library/City Hall project update.

New Business: Discussion on not having a May 2019 trustee meeting. Due to Van Erdewyk's wedding in May, a motion was made by Reicks and seconded by Ulveling to conduct her performance evaluation in June and to cancel the trustee meeting in May. All voted aye. Absent: Parrish, Parrott, and Shields.

It was moved by Fiscus and seconded by von Qualen to adjourn. All voted aye. Absent: Parrish, Parrott, and Shields. Meeting adjourned at 5:47 pm. Next regular meeting will be March 18, 2019.

Sondra Rierson—President

Judy Behm—Recording Secretary

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, February 11, 2019, at the Arthur Neu Airport. Commission members in attendance were Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Norman Hutcheson attended via phone. Also attending were Don Mensen, airport manager and Carol Schoeppner, recording secretary. Vice-Chairman Siemann conducted the 5:30 P.M. meeting.

MINUTES

The minutes of the previous meeting were reviewed by the Commission. A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann. Vincent, Wittrock and Fulton.

TALL STRUCTURE ISSUE

There has been offer on February 11, 2019 by Mr. Hamilton, attorney for the Danners, to settle this matter by dismissing the appeal and modifying the grain leg to comply with the zoning ordinances on or before April 15, 2019, in return for the Airport Commission releasing the per diem judgments. In addition, Mr. and Mrs. Danner would seek monetary contribution from the Carroll County, Iowa to help defray the costs of the grain leg modification.

The Commission counter offer is as follows:

1. The Danners will modify the grain leg to be in compliance with all zoning ordinances and conditions on or before April 15, 2019.
2. The Danners will dismiss all appeals(including their appeal from the Carroll County Board of Adjustment) and pay all court costs incurred by the Commission.
3. The Danners will reimburse the Carroll Airport Commission for all costs incurred by the Commission regarding this litigation. (As of Monday, February 11, 2019 total costs incurred by the Commission regarding this litigation was $48,613.53, which included engineering and legal fees and expenses (it is anticipated that there will be additional legal fees incurred). The Commission will provide and itemization of the costs if settlement is reached.

4.The Danners will provide a release of all liability to the Carroll Airport Commission (operating the Arthur N Neu Municipal Airport) and the City of Carroll, Iowa.

5. Upon the Danners modification of the grain leg to be in compliance with all the zoning ordinances and payment of the above reference costs, the Commission will release and file a satisfaction of all per diem judgments (as of February 11, 2019 the per diem judgments totaled $57,200 +legal interest).

6.The Airport Commission will not resist or publicly comment on the Danners request for contribution from the Carroll County Board of Supervisors.

A motion by Comm. Wittrock and seconded by Comm. Hutcheson was made to send this counter offer to Mr. Hamilton. Motion carried by Commissioners Hutcheson, Siemann, Vincent Wittrock and Fulton.

BUILDING PERMITS

Mr. Wilburn informed the Commission that David Kanne requested a permit for 60ft grain bin and Templeton Family Farms requested a permit for a grain bin. The Commission had no objections for either permit.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	$ 6,600.00
Neu, Minich, Comito		
Halbur, Neu & Badding	grain leg fees	4,532.88
Jacobsen Electric	generator repair	2,578.71
Carroll Glass	door repairs	1,642.00
Wittrock Motor	Jan car rental	349.00
Drees Oil Co	propane	256.49
Midwest Wholesale	building repair	11.94
Van Maamen Elec	runway lights repair	624.40
Raccoon Valley Elec	Jan electric service	1,869.85
Ecowater	cooler rent/water	107.57
Carroll Refuse	Jan garbage	57.00
Feld Fire	security monitoring	276.00
Ia Public Airports	membership	175.00
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Fulton and seconded by Comm. Vincent was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners

Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Wittrock and seconded by Comm. Vincent was made to adjourn at 6:53 P.M..

The next regular meeting of the Carroll Airport Commission will be March 11, 2019 at the Arthur Neu Airport.

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Chairman/Vice-Chairman

ATTEST:

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CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, March 11, 2019

5:30 P.M.

Arthur Neu Airport

Agenda

Approve minutes from previous meeting

Tall Structure Issue

Snow removal Equipment

New Business

Approve monthly bills

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

February 11, 2019

1. The meeting was called to order at 7:30 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Rich Ruggles, Carroll County Supervisor. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.

2. Agenda: Wittry added to "other" discussion of Solid Waste Association of North America (SWANA) Conference and Education Coordinator position. With the addition, Dales made the motion to approve the agenda and Dr. Jensen seconded. Motion carried, all voting aye.

3. Schwabe made the motion and Dales seconded to approve the minutes of the Executive Board meeting on January 9, 2019. Motion carried, all voting aye.

4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Rotert Construction--$44204.48—maintenance building pay application #8; Bomgaars--$1112.89—supplies for maintenance shop; Drees Company--$2928.52—piping for pressure washer and sewer line work for maintenance building; Foth--$17286.60—maintenance building, commingle line renovations, cell 5B/6, and general; Iowa Pump Works--$2141.69—pump repair; Midwest Wholesale--$2517.33—supplies for maintenance building; Napa--$359.98—battery pack and torch kit; Northwest Mfg., Inc.--$4659.30— recycling dumpsters; Service Master by Rice--$795.00—office floor cleaning; Ziegler--$1344.68—maintenance and repairs. Dr. Jensen made the motion and Dales seconded to approve the bills as presented. Motion carried, all voting aye.

5. Halbur presented the financial report --see attached. Dales made the motion and Schwabe seconded to approve the financial report as presented. Motion carried, all voting aye.

6. 1 bid was received for the recycling center modification. Dr. Jensen made the motion to approve Recovery Systems bid of $436,470 and Schwabe seconded. Motion carried, all voting aye.

7. Rock supplier for recycling areal: 2 bids were received. Schwabe made the motion and Ruggles seconded to approve Tiefenthaler Ag Lime's bid of $20.88 per ton. Motion carried, all voting aye.

8. Bids for Bobcat skid loaders: 2 bids were received for the Bobcat 751 and 1 bid for the Bobcat S150. Dales made the motion and Dr. Jensen seconded to accept the high bid for each; Russ Riesenberg bid of $9250 for the 751 and Dan Nieland bid of $10150 for the S150. Motion carried, all voting aye.

9. Job description/wage: Wittry informed the board the job description for the open position has been expanded to include additional responsibilities and a higher starting wage range. Schwabe made the motion and Dales seconded to approve the modification of the job description/wage. Motion carried, all voting aye.

10. Installation of fans and signs: Wittry reported that Drees Co. submitted a bid of $2957.02 for 3 fans in the maintenance building; and $937.00 for exit signs. Schwabe made the motion to approve Drees Co. bid for the fans and exit signs and Dr. Jensen seconded. Motion carried, all voting aye except for Anthofer voting naye.

11. Wittry discussed options for transporting inmates. No action taken.

12. Environmental Management System (EMS) update: Wittry updated the board on the maintenance building solar project and discussed upcoming projects.

13. Recycling update: Wittry discussed legislation being introduced regarding the bottle bill.

14. Landfill update: Wittry reported that the new 973 Track Loader and windscreens will arrive in March.

15. Other: Wittry informed that board that Dan Halbur was selected by state chapter Iowa Society of Solid Waste Operations (ISOSWO) for sponsorship to attend a national conference SWANApalooza and that Shelby and Crawford counties have approved funding for the education coordinator position.

16. Next meeting date: Tuesday, March 12, 2019 at 7:00 a.m.

17. Dr. Jensen made the motion and Ruggles seconded to adjourn the meeting at 8:16 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur