City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MPW

DATE: February 7, 2019

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Historical Preservation Commission (no regular meeting dates) – **January 17, 2019**
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

1869 Carroll 2019 150 YEARS

Carroll Historic Preservation Commission
City of Carroll
Meeting Minutes
Thursday, January 17, 2019

Venue: City Hall Conference Room
Members of the City of Carroll Historic Preservation Commission met in Carroll City Hall on Thursday, January 17, 2019 at 10:00 am. Members present were: Joni Rutten, Jacob Fiscus, Barbara Hackfort, Vicki Gach, Carolyn Siemann and Mary Baumhover. The meeting was called to order at 10:00 a.m. by Chairperson Barbara Hackfort.

The agenda was approved by consensus. The minutes of October 18, 2018 were approved unanimously with corrections on motion by Joni Rutten, seconded by Jacob Fiscus.

The first item of business was the Cemetery Museum Update. Reports of the cemetery lock and entrance were given by Vicki Gach and Barbara Hackfort. The entrance door is locked and can be opened with a code. Discussion was held concerning posting the code so that the building can be available to visitors. The door locks automatically when closed, but can be opened from the inside.

The carriage doors have been retrofitted, although Nagl is not yet paid. The doors don't open properly; the cement beneath the doors needs to be ground down. The sweeps for the doors must also be attached to the doors. The problem of handicapped accessibility has yet to be solved as well. Carolyn Siemann will speak to Jack Wardell about these issues.

Agenda Item two was an update of the Characters Calendar Project. Vicki Gach reported that there are fewer than 25 copies left. She has tentative plans for a similar calendar in one-two years. She suggested putting the Commission's projects on line, possibly asking the city administration to put the information on the web.

The Carroll Public Library program to be presented by the members of the Commission is set for Tuesday, March 12 at 6 p.m. Barbara reported that the Commission would be allowed to sell such things as the calendars if the Commission is presenting a program. Jacob Fiscus reported that although attendance at the programs varies, a target of 30 persons is possible.

Suggested topic for the program is the 150th Carroll Sesquicentennial, using a picture presentation and possibly including information about some of the early settlers. Commission members will meet on Feb. 12 at 10 a.m. at City Hall to prepare for the program.

On the planned Project 2019 to be presented by the Commission, the Training Workshop in Repointing Techniques, Barbara Hackfort reported that in the restoration presentation, concrete will have to be used. A nephew of John Snyder may assist with the project. Paula Mohr of the State Preservation Commission will assist in planning the workshop. The Training could be scheduled for the end of June.

The Preserve Iowa Summit is scheduled for June 6-8, 2019 in Newton, Ia.

Barbara reported on communication she had with Tom Daniels on the preservation of the City Hotel. It is the common understanding that the building has been condemned by City of Carroll action, the electricity has been shut off and the city will take over the property. The report was given as an information update.

The meeting was adjourned on motion by Joni Rutten and seconded by Vicki Gach.

Respectfully submitted,
Mary Baumhover, Secretary

Note: These minutes have not been officially approved.