

# City of Carroll

---

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

---

**GOVERNMENTAL BODY:** Carroll City Council

**DATE OF MEETING:** February 8, 2021

**TIME OF MEETING:** 5:15 P.M.

**LOCATION OF MEETING:** City Hall Council Chambers

**[www.cityofcarroll.com](http://www.cityofcarroll.com)**

## NOTICE

In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. Due to this the Carroll City Hall will remain closed to the public for the February 8, 2021 City Council meeting. However, the meeting will be made available telephonically. The public will be able to hear and participate in the Council meeting by calling:

United States: 1 (312) 626-6799

Then when prompted, enter the following Access Code: 959 8347 1673#

Individuals may start calling in at 5:00 PM for the meeting.

Individuals may also join the meeting from your computer, tablet or smartphone by using the following link:

<https://zoom.us/j/95983471673>

Similar to a regular City Council meeting, participants will be invited to provide feedback at various points during the meeting. Participants are requested to keep their mics muted until invited by the Mayor or Council to provide feedback. Participants calling in can unmute and mute their phone by dialing \*6. Participants using a computer, tablet or smartphone can unmute and mute themselves by clicking on the mute/unmute button in the bottom left corner of the zoom program. Participants who unmute themselves outside of feedback periods may be muted by the City and/or removed from the meeting.

The public can watch the meeting live from the City's YouTube channel by going to: <https://tinyurl.com/t64juzk> To ensure you can access the meeting when we go live we suggest that you subscribe to the City's YouTube channel. The YouTube meeting is a view only option and you will not be able to participate in the meeting via YouTube.

We thank you for your understanding of this change during the current situation.

**GOVERNMENTAL BODY:** Carroll City Council

**DATE OF MEETING:** February 8, 2021

**TIME OF MEETING:** 5:15 P.M.

**LOCATION OF MEETING:** City Hall Council Chambers

**[www.cityofcarroll.com](http://www.cityofcarroll.com)**

**AGENDA**

- I. Pledge of Allegiance
- II. Roll Call
- III. Consent Agenda
  - A. Approval of Minutes of the January 25 and 27 Meetings
  - B. Approval of Bills and Claims
  - C. Licenses and Permits:
    - 1. Renewal of Class "C" Beer Permit with Class "B" Wine Permit (Carryout Wine – includes Native Wine) and Sunday Sales – *Dollar General Store #2756*
  - D. Appointments to Committees Commission and Boards
    - Appointment by Mayor with Council Approval
      - 1. Jonathon Pogge-Weaver – Historical Preservation Commission (3-year term to expire 12-31-23)
    - Appointment by Council
      - 2. Daniel Sturm – Planning and Zoning Commission (unexpired 5-year term to expire 12-31-22)
      - 3. Michelle Prichard – Planning and Zoning Commission (unexpired 5-year term to expire 12-31-23)
  - E. Firefighter Resignation and Appointment
- IV. Oral Requests and Communications from the Audience
  - A. Carroll Historical Preservation Commission Presentation
- V. Ordinances
  - A. Carroll City Ordinance Chapter 43, Drug Paraphernalia Addition
- VI. Resolutions
  - A. Amended Resolution for Wendl Subdivision Plat 2
  - B. Software Services Agreement – Cemetery (Grave Discover)
    - 1. Presentation
    - 2. Software Services Agreement

VII. Reports

A. Street Maintenance Facility - Bridge Crane

B. Set Public Hearing – Proposed Property Tax Levy – Fiscal Year July 1, 2021 to June 30, 2022

VIII. Committee Reports

IX. Comments from the Mayor

X. Comments from the City Council

XI. Comments from the City Manager

XII. Adjourn

February/March Meetings:

Airport Commission – February 8, 2021 – Airport Terminal Building - 21177 Quail Avenue

Planning and Zoning Commission – February 10, 2021 – City Hall - 627 N Adams Street

Library Board of Trustees – February 15, 2021 – Carroll Public Library – 118 E 5<sup>th</sup> Street

City Council – February 22, 2021 – City Hall – 627 N Adams Street

Board of Adjustment – March 1, 2021 – City Hall – 627 N Adams Street

Parks, Recreation and Cultural Advisory Board – March 1, 2021 – Rec Center – 716 N Grant Road

City Council – March 8, 2021 – City Hall – 627 N Adams Street

Airport Commission – March 8, 2021 – Airport Terminal Building - 21177 Quail Avenue

Planning and Zoning Commission – March 10, 2021 – City Hall - 627 N Adams Street

Library Board of Trustees – March 15, 2021 – Carroll Public Library – 118 E 5<sup>th</sup> Street

City Council – March 22, 2021 – City Hall – 627 N Adams Street

[www.cityofcarroll.com](http://www.cityofcarroll.com)



*The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.*

## COUNCIL MEETING

JANUARY 25, 2021

(Please note these are draft minutes and may be amended by Council before final approval.)

In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation made it "impossible and impractical" to meet in one location. Due to this the Carroll City Hall was closed to the public for the January 25, 2021 City Council meeting. However, the meeting was held telephonically or via Zoom web conferencing. The public was able to hear and participate in the Council meeting by calling into a publicly posted phone number.

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Members present: Misty Boes, LaVern Dirks, Jerry Fleshner, Clay Haley, Mike Kots and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance via Zoom web conference until 5:52 p.m. when he attended in person at City Hall.

\* \* \* \* \*

The Pledge of Allegiance was led by the City Council. No Council action taken.

\* \* \* \* \*

It was moved by Haley, seconded by Kots, to approve the following items on the consent agenda: a) minutes of the January 11, 18 and 20, 2021 Council meetings, as written; b) bills and claims in the amount of \$575,809.19; and c) the Mayoral appointment of John Steffes to the Historical Preservation Commission for a 3-year term expiring December 31, 2023 and Marcie Hircock to the Library Board of Trustees for an unfulfilled 6-year term to expire December 31, 2024 and the Council appointment of Mark O'Leary to the Board of Adjustment for a 5-year term to expire December 31, 2025. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

There were no oral requests or communications from the audience.

\* \* \* \* \*

It was moved by Haley, seconded by Siemann, to approve Resolution No. 21-01, Fees and Charges for the City Cemetery. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Haley, seconded by Fleshner, to approve Resolution No. 21-02, Agreement with JEO Consulting Group, Inc. for Professional Services in an estimated amount of \$35,000.00 for the Street Restoration – 2021 Project. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Fleshner, seconded by Kots, to approve the Resolution No. 21-03, Amended Agreement with Shive-Hattery for Professional Services for an additional amount of \$3,200.00 for the Graham Park Creek Improvements – 2020 Project. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Kots, seconded by Siemann, to approve the purchase of a New Holland L334 Skid Steer Loader for use in the Parks Department from Haley Equipment at their bid price of \$62,124.00. On roll call, all present voted aye. Abstain: Haley. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Fleshner, seconded by Kots, to approve the purchase of a John Deere 330G Skid Steer, Four-Wheel Drive Loader for use in the Street Division from Van Wall Equipment at their bid price of \$29,950.00. On roll call, all present voted aye. Abstain: Haley. Absent: None. Motion carried.

\* \* \* \* \*

City Attorney Dave Bruner arrived at 5:52 p.m.

\* \* \* \* \*

Council discussed and then directed staff to draft an ordinance dealing with drug paraphernalia for consideration at a later Council meeting. No Council action taken.

\* \* \* \* \*

Council discussed an annexation request from Olsen's Outdoor Power. Council directed City staff to begin the process of annexing Ferrellgas, Inc. (19116 Kittyhawk Avenue), Carroll County Solid Waste (19111 Kittyhawk Avenue) and Olsen's Outdoor Power (19072 Kittyhawk Avenue). No Council action taken.

\* \* \* \* \*

It was moved by Haley, seconded by Fleshner, to go into closed session at 6:25 p.m. per Iowa Code 21.5(1)(c) –to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Kots, seconded by Haley, to go back into open session at 7:35 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Haley, seconded by Kots, to approve the Stipulation and Agreement with Pamela Nieland as discussed in closed session. On roll call, all present voted aye except Siemann voted nay. Motion carried.

\* \* \* \* \*

It was moved by Fleshner, seconded by Haley, to adjourn at 7:37 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

---

Eric P. Jensen, Mayor

ATTEST:

---

Laura A. Schaefer, City Clerk

COUNCIL MEETING  
JANUARY 27, 2021

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in special session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Members present: Misty Boes, LaVern Dirkx, Jerry Fleshner (arrived at 6:15 p.m.), Clay Haley, Mike Kots, and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided.

\* \* \* \* \*

The Pledge of Allegiance was led by the City Council. No Council action taken.

\* \* \* \* \*

Council continued discussions on the FY 2021/2022 budget proposal. Council recessed at 6:39 p.m. and reconvened at 6:54 p.m. to continue budget discussions. No Council action taken.

\* \* \* \* \*

It was moved by Fleshner, seconded by Haley, to adjourn at 8:34 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

---

Eric P. Jensen, Mayor

ATTEST:

---

Laura A. Schaefer, City Clerk

02-04-2021 09:52 AM  
 VENDOR SET: 01 City of Carroll  
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E  
 O P E N I T E M R E P O R T  
 S U M M A R Y

PAGE: 1  
 BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
PARTIALLY ITEMS DATES:	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
UNPAID ITEMS DATES :		1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
01-001720	ACCESS SYSTEMS	COPIER CONTRACT	196.55	0.00	000000	0/00/00	196.55
		** TOTALS **	196.55	0.00			196.55
01-001704	ACCO	POOL CHEMICALS	455.89	0.00	000000	0/00/00	455.89
		** TOTALS **	455.89	0.00			455.89
01-001621	ACE HARDWARE	BATTERIES	23.98	0.00	000000	0/00/00	23.98
01-001621	ACE HARDWARE	BATTERIES	13.99	0.00	000000	0/00/00	13.99
01-001621	ACE HARDWARE	SUPPLIES	5.99	0.00	000000	0/00/00	5.99
01-001621	ACE HARDWARE	SUPPLIES	23.98	0.00	000000	0/00/00	23.98
01-001621	ACE HARDWARE	SUPPLIES	23.97	0.00	000000	0/00/00	23.97
01-001621	ACE HARDWARE	SUPPLIES	7.99	0.00	000000	0/00/00	7.99
01-001621	ACE HARDWARE	TOOLBOX AND ORGANIZER	33.97	0.00	000000	0/00/00	33.97
01-001621	ACE HARDWARE	CABLE TIES	14.99	0.00	000000	0/00/00	14.99
01-001621	ACE HARDWARE	SUPPLIES	35.96	0.00	000000	0/00/00	35.96
01-001621	ACE HARDWARE	SUPPLIES	5.98	0.00	000000	0/00/00	5.98
01-001621	ACE HARDWARE	SUPPLIES	100.86	0.00	000000	0/00/00	100.86
01-001621	ACE HARDWARE	SUPPLIES	15.99	0.00	000000	0/00/00	15.99
01-001621	ACE HARDWARE	SUPPLIES	18.97	0.00	000000	0/00/00	18.97
01-001621	ACE HARDWARE	SUPPLIES	3.99	0.00	000000	0/00/00	3.99
01-001621	ACE HARDWARE	KEY	2.79	0.00	000000	0/00/00	2.79
01-001621	ACE HARDWARE	KEYS	39.66	0.00	000000	0/00/00	39.66
		** TOTALS **	373.06	0.00			373.06
01-001698	ADVANCED LASER TECHNOLOGI	TONER CARTRIDGE - PW SEC.	129.95	0.00	000000	0/00/00	129.95
		** TOTALS **	129.95	0.00			129.95
01-001910	AHLERS & COONEY P.C.	PERSONNEL MATTERS	57.00	0.00	000000	0/00/00	57.00
		** TOTALS **	57.00	0.00			57.00
01-002080	AMAZON/SYNCHRONY BANK	BOOKS AND VIDEOS	204.24	204.24-	120124	1/22/21	0.00
		** TOTALS **	204.24	204.24-			0.00
01-029040	ANTHONY A. VONNAHME	DEGREASER	184.70	0.00	000000	0/00/00	184.70
		** TOTALS **	184.70	0.00			184.70
01-001558	ARBOR DAY FOUNDATION	MEMBERSHIP DUES	20.00	0.00	000000	0/00/00	20.00
		** TOTALS **	20.00	0.00			20.00
01-002370	ARNOLD MOTOR SUPPLY	DIALER BATTERY	25.99	0.00	000000	0/00/00	25.99
01-002370	ARNOLD MOTOR SUPPLY	V-BELTS	20.99	0.00	000000	0/00/00	20.99
01-002370	ARNOLD MOTOR SUPPLY	WAX	7.23	0.00	000000	0/00/00	7.23
01-002370	ARNOLD MOTOR SUPPLY	#29 FAN	102.58	0.00	000000	0/00/00	102.58
01-002370	ARNOLD MOTOR SUPPLY	CLEANING SUPPLIES	98.99	0.00	000000	0/00/00	98.99



02-04-2021 09:52 AM  
 VENDOR SET: 01 City of Carroll  
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E  
 O P E N I T E M R E P O R T  
 S U M M A R Y

PAGE: 2  
 BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
PARTIALLY ITEMS DATES:	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
UNPAID ITEMS DATES :		1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
		** TOTALS **	255.78	0.00			255.78
01-003050	AXON ENTERPRISE INC.	4 BATTERY PACK	284.24	0.00	000000	0/00/00	284.24
		** TOTALS **	284.24	0.00			284.24
01-002818	BAKER AND TAYLOR INC.	BOOKS	171.35	171.35-	120125	1/22/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	462.72	462.72-	120125	1/22/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	298.93	298.93-	120125	1/22/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	448.08	448.08-	120125	1/22/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	338.58	338.58-	120125	1/22/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	253.70	253.70-	120125	1/22/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	3.25	3.25-	120125	1/22/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	7.75	7.75-	120125	1/22/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	5.25	5.25-	120125	1/22/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	4.75	4.75-	120125	1/22/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	6.00	6.00-	120125	1/22/21	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	4.00	4.00-	120125	1/22/21	0.00
		** TOTALS **	2,004.36	2,004.36-			0.00
01-002840	BARRON'S	PERIODICAL RENEWAL	239.88	239.88-	120126	1/22/21	0.00
		** TOTALS **	239.88	239.88-			0.00
01-001943	BAUER BUILT TIRE CENTER	ALIGNMENT CHECK	32.95	0.00	000000	0/00/00	32.95
		** TOTALS **	32.95	0.00			32.95
01-003515	BOMGAARS	SUPPLIES	210.25	0.00	000000	0/00/00	210.25
01-003515	BOMGAARS	SOFTNER SALT	54.90	0.00	000000	0/00/00	54.90
01-003515	BOMGAARS	SUPPLIES	65.38	0.00	000000	0/00/00	65.38
01-003515	BOMGAARS	SNOW SHOVEL	59.99	0.00	000000	0/00/00	59.99
01-003515	BOMGAARS	#28 NOZZLE	21.98	0.00	000000	0/00/00	21.98
01-003515	BOMGAARS	SUPPLIES	5.99	0.00	000000	0/00/00	5.99
01-003515	BOMGAARS	SUPPLIES	35.32	0.00	000000	0/00/00	35.32
		** TOTALS **	453.81	0.00			453.81
01-003661	BREDA TELEPHONE CORPORATI	LOCAL AND LONG DISTANCE	2,268.51	2,268.51-	120210	2/04/21	0.00
		** TOTALS **	2,268.51	2,268.51-			0.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	87.47	0.00	000000	0/00/00	87.47
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	49.00	0.00	000000	0/00/00	49.00
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	82.60	0.00	000000	0/00/00	82.60
		** TOTALS **	219.07	0.00			219.07
01-000747	CARROLL AUTO SUPPLY	FUEL ADDITIVE	27.32	0.00	000000	0/00/00	27.32
01-000747	CARROLL AUTO SUPPLY	SUPPLIES	15.98	0.00	000000	0/00/00	15.98

02-04-2021 09:52 AM  
 VENDOR SET: 01 City of Carroll  
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E  
 O P E N I T E M R E P O R T  
 S U M M A R Y

PAGE: 3  
 BANK: AP

PAID ITEMS DATES :	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PARTIALLY ITEMS DATES:	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
UNPAID ITEMS DATES :	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-000747	CARROLL AUTO SUPPLY	SUPPLIES	218.56	0.00	000000	0/00/00	218.56
		** TOTALS **	261.86	0.00			261.86
01-004155	CARROLL COUNTY	GASOLINE	5,583.90	0.00	000000	0/00/00	5,583.90
		** TOTALS **	5,583.90	0.00			5,583.90
01-004170	CARROLL COUNTY RECORDER	ASHWOOD BUSINESS PARK SUBD	62.00	0.00	000000	0/00/00	62.00
		** TOTALS **	62.00	0.00			62.00
01-004196	CARROLL HYDRAULICS	#27 HYDRAULIC HOSE	125.37	0.00	000000	0/00/00	125.37
01-004196	CARROLL HYDRAULICS	#27 & #31 HYDRAULIC HOSES	146.94	0.00	000000	0/00/00	146.94
		** TOTALS **	272.31	0.00			272.31
01-004200	CARROLL LUMBER	LUMBER - PICNIC TABLES	188.00	0.00	000000	0/00/00	188.00
		** TOTALS **	188.00	0.00			188.00
01-004237	CARROLL VETERINARY CLINIC	MAR. DOG CARE CONTRACT	650.00	0.00	000000	0/00/00	650.00
		** TOTALS **	650.00	0.00			650.00
01-003632	CCI TECHNOLOGIES LLC	IT MAINTENANCE	315.00	315.00-	120127	1/22/21	0.00
01-003632	CCI TECHNOLOGIES LLC	IT MAINTENANCE	28.25	28.25-	120127	1/22/21	0.00
		** TOTALS **	343.25	343.25-			0.00
01-001148	CERTIFIED TESTING SERVICE	ST. MAINT. BLDG TESTING	176.00	0.00	000000	0/00/00	176.00
		** TOTALS **	176.00	0.00			176.00
01-003633	CLEANING SOLUTIONS INC	DEC. NIGHT CLEANING	1,980.00	0.00	000000	0/00/00	1,980.00
01-003633	CLEANING SOLUTIONS INC	DECEMBER LIBRARY CLEANING	3,120.00	3,120.00-	120128	1/22/21	0.00
01-003633	CLEANING SOLUTIONS INC	JAN. CITY HALL CLEANING	2,080.00	0.00	000000	0/00/00	2,080.00
01-003633	CLEANING SOLUTIONS INC	JANUARY PD CLEANING	624.00	0.00	000000	0/00/00	624.00
01-003633	CLEANING SOLUTIONS INC	JAN REC CTR CLEANING	2,584.00	0.00	000000	0/00/00	2,584.00
		** TOTALS **	10,388.00	3,120.00-			7,268.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	12,196.97	12,196.97-	000977	1/28/21	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	13,782.60	13,782.60-	000977	1/28/21	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	4,239.02	4,239.02-	000977	1/28/21	0.00
		** TOTALS **	30,218.59	30,218.59-			0.00
01-003145	CORE AND MAIN LP	SUPPLIES RETURNED	47.00-	0.00	000000	0/00/00	47.00-
01-003145	CORE AND MAIN LP	FREIGHT CREDITED	24.94-	0.00	000000	0/00/00	24.94-
01-003145	CORE AND MAIN LP	FREIGHT CREDITED	25.58-	0.00	000000	0/00/00	25.58-
01-003145	CORE AND MAIN LP	TOUGHBOOK & TECH NET SFTWRE	7,155.58	0.00	000000	0/00/00	7,155.58
01-003145	CORE AND MAIN LP	SUPPLIES	179.94	0.00	000000	0/00/00	179.94
		** TOTALS **	7,238.00	0.00			7,238.00

02-04-2021 09:52 AM  
 VENDOR SET: 01 City of Carroll  
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E  
 O P E N I T E M R E P O R T  
 S U M M A R Y

PAGE: 4  
 BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
PARTIALLY ITEMS DATES:	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
UNPAID ITEMS DATES :		1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
01-002934	COREY & RON'S LAWN SERVIC	SNOW REMOVAL - SIDEWALKS	250.00	0.00	000000	0/00/00	250.00
01-002934	COREY & RON'S LAWN SERVIC	SNOW REMOVAL - SIDEWALKS	100.00	0.00	000000	0/00/00	100.00
		** TOTALS **	350.00	0.00			350.00
01-005395	D & K PRODUCTS	ICE MELT	465.50	0.00	000000	0/00/00	465.50
		** TOTALS **	465.50	0.00			465.50
01-000854	DEARBORN NATIONAL	FEB. LIFE INSURANCE PREMIUMS	316.52	316.52-	120209	2/04/21	0.00
		** TOTALS **	316.52	316.52-			0.00
01-003749	DEVIN DEMBINSKI	REFUND GOLF ACH MEMBERSHIP	109.59	109.59-	120211	2/04/21	0.00
		** TOTALS **	109.59	109.59-			0.00
01-001965	DIANE TRACY	TRAVEL	38.53	38.53-	120123	1/22/21	0.00
		** TOTALS **	38.53	38.53-			0.00
01-012590	ECHO ELECTRIC SUPPLY	MOTION EYES IN GYM	75.22	75.22-	120212	2/04/21	0.00
01-012590	ECHO ELECTRIC SUPPLY	MOTION EYES IN GYM	46.83	46.83-	120212	2/04/21	0.00
		** TOTALS **	122.05	122.05-			0.00
01-006810	ECOWATER SYSTEMS	SOFTNER SALT	87.60	0.00	000000	0/00/00	87.60
		** TOTALS **	87.60	0.00			87.60
01-000127	ELECTRONIC ENGINEERING	SEAT COVERS	189.95	0.00	000000	0/00/00	189.95
		** TOTALS **	189.95	0.00			189.95
01-008027	FAREWAY STORES	BUDGET WORK SESSION	10.98	0.00	000000	0/00/00	10.98
		** TOTALS **	10.98	0.00			10.98
01-001291	FEH DESIGN	STREET MAINT. BLDG	5,045.85	0.00	000000	0/00/00	5,045.85
01-001291	FEH DESIGN	PICKLEBALL COURTS	452.70	0.00	000000	0/00/00	452.70
		** TOTALS **	5,498.55	0.00			5,498.55
01-006860	FELD FIRE EQUIPMENT CO.	RECHARGE EXTINGUISHER	35.00	0.00	000000	0/00/00	35.00
01-006860	FELD FIRE EQUIPMENT CO.	EXTINGUISHER INSPECTION	308.00	0.00	000000	0/00/00	308.00
		** TOTALS **	343.00	0.00			343.00
01-003748	FERNANDO CARRERAS	REC MEMBERSHIP REFUND	107.44	107.44-	120206	1/29/21	0.00
		** TOTALS **	107.44	107.44-			0.00
01-000633	FILTER CARE	FILTER CLEANING	275.87	0.00	000000	0/00/00	275.87
		** TOTALS **	275.87	0.00			275.87

02-04-2021 09:52 AM  
 VENDOR SET: 01 City of Carroll  
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E  
 O P E N I T E M R E P O R T  
 S U M M A R Y

PAGE: 5  
 BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
PARTIALLY ITEMS DATES:	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
UNPAID ITEMS DATES :		1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021

VENDOR	---- VENDOR NAME ----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-000013	FIRE/POLICE RETIREMENT SY	MFPRSI CONTRIBUTIONS	12,248.49	12,248.49-	000978	1/28/21	0.00
		** TOTALS **	12,248.49	12,248.49-			0.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	2,317.75	0.00	000000	0/00/00	2,317.75
		** TOTALS **	2,317.75	0.00			2,317.75
01-003534	FUSEBOX MARKETING	WEB MAINTENANCE FEBRUARY	255.00	0.00	000000	0/00/00	255.00
		** TOTALS **	255.00	0.00			255.00
01-010156	GRAPHIC EDGE LLC	POLICE DECALS	13.00	0.00	000000	0/00/00	13.00
01-010156	GRAPHIC EDGE LLC	BASKETBALL CAMP SHIRTS	194.75	0.00	000000	0/00/00	194.75
		** TOTALS **	207.75	0.00			207.75
01-010615	HALEY IMPLEMENT CO.	SNOW BLOWER REPAIRS	35.66	0.00	000000	0/00/00	35.66
		** TOTALS **	35.66	0.00			35.66
01-005410	HERALD PUBLISHING COMPANY	LEGAL PUBLICATIONS	169.18	0.00	000000	0/00/00	169.18
01-005410	HERALD PUBLISHING COMPANY	PUBLICITY	75.00	75.00-	120130	1/22/21	0.00
01-005410	HERALD PUBLISHING COMPANY	CARROLL FORWARD SURVEY ADS	120.00	0.00	000000	0/00/00	120.00
		** TOTALS **	364.18	75.00-			289.18
01-001572	IMFOA	IMFOA DUES	50.00	0.00	000000	0/00/00	50.00
		** TOTALS **	50.00	0.00			50.00
01-001549	INLAND TRUCK PARTS COMPAN	OPERATING SUPPLIES	1,308.15	0.00	000000	0/00/00	1,308.15
		** TOTALS **	1,308.15	0.00			1,308.15
01-012655	IOWA GOOD ROADS ASSN.	2021 IGRA MEMBERSHIP DUES	95.00	0.00	000000	0/00/00	95.00
		** TOTALS **	95.00	0.00			95.00
01-012678	IOWA PRISON INDUSTRIES	SIGNS	119.57	0.00	000000	0/00/00	119.57
		** TOTALS **	119.57	0.00			119.57
01-012706	IPERS	IPERS CONTRIBUTIONS	17,751.40	17,751.40-	000979	1/28/21	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	37.81	37.81-	000979	1/28/21	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	35.81	35.81-	000979	1/28/21	0.00
		** TOTALS **	17,825.02	17,825.02-			0.00
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	1,050.00	0.00	000000	0/00/00	1,050.00
		** TOTALS **	1,050.00	0.00			1,050.00
01-013917	JEO CONSULTING GROUP INC.	2020 WATERMAIN REPLAC.	1,915.00	0.00	000000	0/00/00	1,915.00
01-013917	JEO CONSULTING GROUP INC.	WELL CONSTR. 2020	4,787.50	0.00	000000	0/00/00	4,787.50
		** TOTALS **	6,702.50	0.00			6,702.50

02-04-2021 09:52 AM  
 VENDOR SET: 01 City of Carroll  
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E  
 O P E N I T E M R E P O R T  
 S U M M A R Y

PAGE: 6  
 BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
PARTIALLY ITEMS DATES:	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
UNPAID ITEMS DATES :		1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-014520	KASPERBAUER CLEANING SER	LAUNDER RUGS	100.84	0.00	000000	0/00/00	100.84
01-014520	KASPERBAUER CLEANING SER	MATS FOR CAST SWIM TEAM	144.62	0.00	000000	0/00/00	144.62
01-014520	KASPERBAUER CLEANING SER	MATS FOR CAST SWIM TEAM	145.18	0.00	000000	0/00/00	145.18
		** TOTALS **	390.64	0.00			390.64
01-000531	KEVIN HOFFMAN	STEEL TOED SHOES	160.49	160.49-	120207	2/04/21	0.00
		** TOTALS **	160.49	160.49-			0.00
01-003481	MARCO TECHNOLOGIES LLC	COPIER CONTRACT	43.82	0.00	000000	0/00/00	43.82
		** TOTALS **	43.82	0.00			43.82
01-017133	MASTERCARD	IBC, NEC, IRC REVIEW	270.11	270.11-	120131	1/22/21	0.00
01-017133	MASTERCARD	POSTAGE/BACKGROUND CHECKS	264.35	264.35-	120134	1/22/21	0.00
		** TOTALS **	534.46	534.46-			0.00
01-003461	MERCHANT SERVICES	CC PROCESSING FEES	882.93	882.93-	000992	1/27/21	0.00
		** TOTALS **	882.93	882.93-			0.00
01-017510	MICHAEL TODD & CO. INC.	OPERATING SUPPLIES	2,262.56	0.00	000000	0/00/00	2,262.56
01-017510	MICHAEL TODD & CO. INC.	CROSS CHAIN	897.28	0.00	000000	0/00/00	897.28
		** TOTALS **	3,159.84	0.00			3,159.84
01-001873	MTI DISTRIBUTING INC.	MOWER REPAIR PARTS	268.54	0.00	000000	0/00/00	268.54
		** TOTALS **	268.54	0.00			268.54
01-018408	NAPA AUTO PARTS	#23 ALARM AND LIGHT	123.97	0.00	000000	0/00/00	123.97
01-018408	NAPA AUTO PARTS	SEALANT	28.98	0.00	000000	0/00/00	28.98
		** TOTALS **	152.95	0.00			152.95
01-018440	NATIONAL RECREATION & PAR	NRPA MEMBERSHIP WARDELL	175.00	0.00	000000	0/00/00	175.00
		** TOTALS **	175.00	0.00			175.00
01-003263	NETBANX	DEC EFT PROCESSING FEES	90.90	90.90-	000990	1/27/21	0.00
		** TOTALS **	90.90	90.90-			0.00
01-003250	NEW WAY FORD	PD FORD INTERCEPTOR	25,889.00	25,889.00-	120203	1/27/21	0.00
		** TOTALS **	25,889.00	25,889.00-			0.00
01-019135	NOVA FITNESS EQUIPMENT	TREADMILLS	9,375.00	0.00	000000	0/00/00	9,375.00
		** TOTALS **	9,375.00	0.00			9,375.00
01-020208	O'HALLORAN INTERNATIONAL	#24 RADIATOR PARTS	116.68	0.00	000000	0/00/00	116.68
01-020208	O'HALLORAN INTERNATIONAL	#24 RADIATOR HOSE	84.17	0.00	000000	0/00/00	84.17

02-04-2021 09:52 AM  
 VENDOR SET: 01 City of Carroll  
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E  
 O P E N I T E M R E P O R T  
 S U M M A R Y

PAGE: 7  
 BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
PARTIALLY ITEMS DATES:	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
UNPAID ITEMS DATES :		1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
		** TOTALS **	200.85	0.00			200.85
01-020330	O'REILLY AUTO PARTS	SUPPLIES	25.97	0.00	000000	0/00/00	25.97
		** TOTALS **	25.97	0.00			25.97
01-003701	OLSEM PLUMBING, LLC	CLEAN/SERVICE HEATERS	350.00	0.00	000000	0/00/00	350.00
		** TOTALS **	350.00	0.00			350.00
01-021050	P & H WHOLESALE INC.	FURNACE REPAIRS	705.95	705.95-	120213	2/04/21	0.00
		** TOTALS **	705.95	705.95-			0.00
01-001949	PERFORMANCE TIRE & SERVIC	#18 OIL CHANGE	27.46	0.00	000000	0/00/00	27.46
01-001949	PERFORMANCE TIRE & SERVIC	#15 OIL CHANGE	26.69	0.00	000000	0/00/00	26.69
01-001949	PERFORMANCE TIRE & SERVIC	OIL CHANGE #16	29.76	0.00	000000	0/00/00	29.76
01-001949	PERFORMANCE TIRE & SERVIC	#17 OIL CHANGE/WTR RESERVOIR	249.97	0.00	000000	0/00/00	249.97
01-001949	PERFORMANCE TIRE & SERVIC	WILLIAMS TOW - FORD VAN	150.00	0.00	000000	0/00/00	150.00
		** TOTALS **	483.88	0.00			483.88
01-002938	PHOTOGRAPHY BY FISCUS	VIRTUAL TOUR OF REC CENTER	550.00	0.00	000000	0/00/00	550.00
		** TOTALS **	550.00	0.00			550.00
01-003127	PLANET TECHNOLOGIES, INC.	EMAILS	73.92	0.00	000000	0/00/00	73.92
		** TOTALS **	73.92	0.00			73.92
01-021735	POSTMASTER	POSTAGE TO MAIL WATER BILLS	1,571.68	1,571.68-	120136	1/25/21	0.00
		** TOTALS **	1,571.68	1,571.68-			0.00
01-021860	PRESTO-X-COMPANY	PEST CONTROL - 627 N ADAMS	79.00	0.00	000000	0/00/00	79.00
		** TOTALS **	79.00	0.00			79.00
01-000625	PRODUCTIVITY PLUS ACCOUNT	REPAIR PARTS AND OIL	182.68	182.68-	120208	2/04/21	0.00
		** TOTALS **	182.68	182.68-			0.00
01-023640	RAY'S REFUSE SERVICE	JANUARY GARBAGE PICKUP	928.64	0.00	000000	0/00/00	928.64
		** TOTALS **	928.64	0.00			928.64
01-024915	SARGENT DRILLING	WELL CONSTRUCTION #4	317,844.45	0.00	000000	0/00/00	317,844.45
		** TOTALS **	317,844.45	0.00			317,844.45
01-000612	SENECA COMPANIES	FREE PRODUCT RECOVERY	1,743.00	0.00	000000	0/00/00	1,743.00
		** TOTALS **	1,743.00	0.00			1,743.00
01-025260	SHIELD TECHNOLOGY CORPORA	IBR UPDATE	500.00	0.00	000000	0/00/00	500.00
		** TOTALS **	500.00	0.00			500.00

02-04-2021 09:52 AM  
 VENDOR SET: 01 City of Carroll  
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E  
 O P E N I T E M R E P O R T  
 S U M M A R Y

PAGE: 8  
 BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
PARTIALLY ITEMS DATES:	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
UNPAID ITEMS DATES :		1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-028180	STATE HYGIENIC LABORATORY	WATER SAMPLE ANALYSIS	42.50	0.00	000000	0/00/00	42.50
		** TOTALS **	42.50	0.00			42.50
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	13.00	13.00-	120132	1/22/21	0.00
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	7.17	7.17-	120132	1/22/21	0.00
01-025880	STONE PRINTING CO.	2021 DAY PLANNER	18.99	0.00	000000	0/00/00	18.99
		** TOTALS **	39.16	20.17-			18.99
01-002682	STOREY KENWORTHY/MATT PAR	1095 TAX FORMS	50.92	0.00	000000	0/00/00	50.92
		** TOTALS **	50.92	0.00			50.92
01-027060	TREASURER OF IOWA	DEC. SALES TAX	2,619.00	2,619.00-	000993	1/27/21	0.00
		** TOTALS **	2,619.00	2,619.00-			0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 1/16/2021	93.02	93.02-	120135	1/22/21	0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 1/23/2021	129.84	129.84-	120214	2/04/21	0.00
		** TOTALS **	222.86	222.86-			0.00
01-028174	UNITED STATES CELLULAR	CELL PHONES	216.99	216.99-	120204	1/27/21	0.00
		** TOTALS **	216.99	216.99-			0.00
01-028275	UPTOWN SPORTING GOODS	GUARD SUIT	40.00	0.00	000000	0/00/00	40.00
		** TOTALS **	40.00	0.00			40.00
01-028814	VAN METER COMPANY, THE	VARIABLE FREQUENCY DRIVE RPRS	1,627.92	0.00	000000	0/00/00	1,627.92
		** TOTALS **	1,627.92	0.00			1,627.92
01-002666	VAN WALL EQUIPMENT INC.	EQUIPMENT REPAIR PARTS	909.38	0.00	000000	0/00/00	909.38
01-002666	VAN WALL EQUIPMENT INC.	GREEN MOWERS SERVICED	2,356.12	0.00	000000	0/00/00	2,356.12
		** TOTALS **	3,265.50	0.00			3,265.50
01-029013	VERIZON WIRELESS	AIR CARDS	320.12	320.12-	120215	2/04/21	0.00
01-029013	VERIZON WIRELESS	CELL PHONES	440.80	440.80-	120215	2/04/21	0.00
		** TOTALS **	760.92	760.92-			0.00
01-030120	WAL-MART STORE #01-1787	SUPPLIES	55.79	55.79-	120205	1/27/21	0.00
		** TOTALS **	55.79	55.79-			0.00
01-001715	WORLD TRADE PRESS	DATABASE RENEWAL	603.89	603.89-	120122	1/22/21	0.00
		** TOTALS **	603.89	603.89-			0.00
01-003291	WORLDPAY INTEGRATED PAYME	CC PROCESSING	187.57	187.57-	000991	1/27/21	0.00
		** TOTALS **	187.57	187.57-			0.00

02-04-2021 09:52 AM  
VENDOR SET: 01 City of Carroll  
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
S U M M A R Y

PAGE: 9  
BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
PARTIALLY ITEMS DATES:	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
UNPAID ITEMS DATES :		1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021

VENDOR	----- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-003747	ZOOBEAN INC.	BEANSTACK DATABASE	1,029.00	1,029.00-	120129	1/22/21	0.00
		** TOTALS **	1,029.00	1,029.00-			0.00
	* Payroll Expense		153,300.66				



02-04-2021 09:52 AM  
VENDOR SET: 01 City of Carroll  
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
S U M M A R Y

PAGE: 10  
BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
PARTIALLY ITEMS DATES:	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
UNPAID ITEMS DATES :		1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021

R E P O R T   T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	258,276.41	258,276.41CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	385,406.41	0.00	385,406.41
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	643,682.82	258,276.41CR	385,406.41

U N P A I D   R E C A P

UNPAID INVOICE TOTALS	385,503.93
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	97.52CR
** UNPAID TOTALS **	385,406.41

02-04-2021 09:52 AM  
VENDOR SET: 01 City of Carroll  
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
S U M M A R Y

PAGE: 11  
BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
PARTIALLY ITEMS DATES:	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021
UNPAID ITEMS DATES :		1/22/2021 THRU 2/04/2021	1/22/2021 THRU 2/04/2021

FUND TOTALS

001	GENERAL FUND	117,001.21
010	HOTEL/MOTEL TAX	28.69
110	ROAD USE TAX FUND	13,970.79
121	LOCAL OPTION SALES TAX	120.00
178	CRIME PREV/SPEC PROJECTS	320.12
311	C.P.-PARKS & RECREATION	452.70
314	C.P.-STREETS MAINT BLDG	5,221.85
600	WATER UTILITY FUND	18,007.22
602	WATER UTILITY CAP. IMP.	324,546.95
610	SEWER UTILITY FUND	10,396.11
850	MEDICAL INSURANCE FUND	316.52
	* PAYROLL EXPENSE	153,300.66

GRAND TOTAL	643,682.82
-------------	------------

# City of Carroll

**Brad Burke, Chief of Police**

**Police Department**

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

**TO:** Mike Pogge-Weaver, City Manager *MPW*

**FROM:** Brad Burke, Chief of Police *BB*

**DATE:** February 4, 2021

**RE:** Renewal of License

The following establishment has applied for renewal of license:

Dollar General Store #2756

840 East Plaza Drive

Class "C" Beer Permit with Class B Wine Permit (Carryout Wine – Includes Native Wine)  
and Sunday Sales

**RECOMMENDATION:** Council consideration and approval of this application.

# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and Members of the City Council  
**FROM:** Mike Pogge-Weaver, City Manager *MPW*  
**DATE:** February 4, 2021  
**SUBJECT:** Appointments to Committees, Commissions and Boards

The Historical Preservation Commission has several terms that expired at the end of 2020. In addition, two Planning and Zoning Commission members resigned mid-term. The following lists members that have requested to be appointed.

**Member to be appointed by the Mayor, with Council approval:**

<b>Historical Preservation Commission</b>	Jonathon Pogge-Weaver	3-year term to expire December 31, 2023
---	-----------------------	---

**Members to be appointed by Council:**

<b>Planning and Zoning Commission</b>	Daniel Sturm	Unexpired term to expire December 31, 2022
	Michelle Prichard	Unexpired term to expire December 31, 2023



# CARROLL VOLUNTEER FIRE DEPT.

801 N. BELLA VISTA DR.  
CARROLL, IOWA 51401

**MEMO TO:** Mike Pogge-Weaver, City Manager *MPW*

**FROM:** Greg L. Schreck, Fire Chief *GLS*

**DATE:** February 2, 2021

**SUBJECT:** Firefighter Resignation and Appointment

At their February 1, 2021 business meeting, the Carroll Volunteer Fire Department accepted the resignation of firefighter Josh Sample. We appreciate the service Sample has given to the Department over the past year.

As a result of the open position created by this resignation, Noah Snyder has been accepted by the Department as a member, subject to Council approval.

**RECOMMENDATION:** Mayor and Council acceptance of the resignation of firefighter Josh Sample and approve the appointment of Noah Snyder to begin duties as a member of the Carroll Volunteer Fire Department.

GLS:ds

# City of Carroll

**Brad Burke, Chief of Police**

**Police Department**

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

**MEMO TO:** Mike Pogge-Weaver, City Manager *MJP-W*

**FROM:** Brad Burke, Chief of Police *BB*

**DATE:** February 2, 2021

**SUBJECT:** Carroll City Ordinance Chapter 43, Drug Paraphernalia, addition

After discussion at the last City Council meeting on January 24, 2021, the attached ordinance for Drug Paraphernalia was created. This is the same ordinance that was attached to the January 24, 2021, agenda with a few minor changes. The code section has been amended to Chapter 43 as the previous code was rearranged by the codification company who manages City of Carroll Ordinances. Also, after discussion with the City Attorney, a scheduled violation of \$200.00 was added as the penalty for possession of drug paraphernalia. This fine amount matches the penalty of the Carroll County Ordinance No. 15 dealing with drug paraphernalia.

**RECOMMENDATION:** Council consideration of the ordinance addition, Chapter 43 Drug Paraphernalia, to the City of Carroll Code of Ordinances.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, BY ADDING A NEW CHAPTER FOR DRUG PARAPHERNALIA

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. NEW CHAPTER. The Code of Ordinances of the City of Carroll, Iowa, is amended by adding a new chapter, Chapter 43, entitled DRUG PARAPHERNALIA, which is hereby adopted to read as follows:

**43.01 PURPOSE.** The purpose of this chapter is to prohibit the use, possession with intent to use, manufacture and delivery of drug paraphernalia as defined herein.

**43.02 CONTROLLED SUBSTANCE DEFINED.** The term “controlled substance” as used in this chapter is defined as the term “controlled substance” is defined in the Uniform Controlled Substances Act, Chapter 124 of the Code of Iowa, as it now exists or is hereafter amended.

**43.03 DRUG PARAPHERNALIA DEFINED.** The term “drug paraphernalia” as used in this chapter means all equipment, products, and materials of any kind which are used, intended for use, or designed for use, in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, concealing, containing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance in violation of the Uniform Controlled Substances Act, Chapter 124 of the Code of Iowa. It includes, but is not limited to:

1. Growing Kits. Kits used, intended for use, or designed for use in planting, propagating, cultivating, growing, or harvesting of any species of plant which is a controlled substance or from which a controlled substance can be derived.
2. Processing Kits. Kits used, intended for use, or designed for use in manufacturing, compounding, converting, producing, processing, or preparing controlled substances.
3. Isomerization Devices. Isomerization devices used, intended for use, or designed for use in increasing the potency of any species of plant which is a controlled substance.
4. Testing Equipment. Testing equipment used, intended for use, or designed for use in identifying or in analyzing the strength, effectiveness or purity of controlled substances.
5. Scales. Scales and balances used, intended for use, or designed for use in weighing or measuring controlled substances.
6. Diluents. Diluents and adulterants, such as quinine, hydrochloride, mannitol, mannite, dextrose or lactose used, intended for use, or designed for use in cutting controlled substances.
7. Separators - Sifters. Separation gins and sifters used, intended for use, or designed for use in removing twigs and seeds from, or in otherwise cleaning or refining marijuana.
8. Mixing Devices. Blenders, bowls, containers, spoons and mixing devices used, intended for use, or designed for use in compounding controlled substances.

9. Containers. Capsules, balloons, envelopes and other containers used, intended for use, or designed for use in packaging small quantities of controlled substances.

10. Storage Containers. Containers and other objects used, intended for use, or designed for use in storing or concealing controlled substances.

11. Injecting Devices. Hypodermic syringes, needles and other objects used, intended for use, or designed for use in parenterally injecting controlled substances into the human body.

12. Ingesting-Inhaling Device. Objects used, intended for use, or designed for use in ingesting, inhaling, or otherwise introducing heroin, marijuana, cocaine, hashish, or hashish oil into the human body, such as:

- A. Metal, wooden, acrylic, glass, stone, plastic, or ceramic pipes with or without screens, permanent screens, hashish heads, or punctured metal bowls;
- B. Water pipes;
- C. Carburetion tubes and devices;
- D. Smoking and carburetion masks;
- E. Roach clips, meaning objects used to hold burning materials, such as a marijuana cigarette that has become too small or too short to be held in the hand;
- F. Miniature cocaine spoons and cocaine vials;
- G. Chamber pipes;
- H. Carburetor pipes;
- I. Electric pipes;
- J. Air driven pipes;
- K. Chillums;
- L. Bongs;
- M. Ice pipes or chillers.

**43.04 DETERMINING FACTORS:** In determining whether an object is drug paraphernalia for the purpose of enforcing this chapter, the following factors should be considered in addition to all other logically relevant factors:

1. Statements. Statements by an owner or by anyone in control of the object concerning its use.

2. Prior Convictions. Prior convictions, if any, of an owner, or of anyone in control of the object under any State or Federal law relating to any controlled substance.

3. Proximity To Violation. The proximity of the object, in time and space, to a direct violation of the Uniform Controlled Substance Act, Chapter 124 of the Code of the Iowa.

4. Proximity To Substances. The proximity of the object to controlled substances.

5. Residue. The existence of any residue of controlled substances on the object.

6. Evidence of Intent. Direct or circumstantial evidence of the intent of an owner or of anyone in control of the object, to deliver it to persons whom he or she knows, or should reasonably know, intend to use the object to facilitate a violation of the Uniform Controlled Substances Act, Chapter 124 of the Code of Iowa.

7. Innocence of an Owner. The innocence of an owner, or of anyone in control of the object, as to a direct violation of the Uniform Controlled Substances Act, Chapter 124 of



the Code of the Iowa, should not prevent a finding that the object is intended for use, or designed for use as drug paraphernalia.

8. Instructions. Instructions, oral or written, provided with the object concerning its use.

9. Descriptive Materials. Descriptive materials accompanying the object which explain or depict its use.

10. Advertising. National and local advertising concerning its use.

11. Displayed. The manner in which the object is possessed or displayed for sale, including its proximity to other objects commonly used or intended for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, concealing, containing, injecting, ingesting, inhaling, or otherwise introducing into the human body.

12. Licensed Distributor or Dealer. Whether the owner, or anyone in control of the object, is a legitimate supplier of like or related items to the community, such as a licensed distributor or dealer of tobacco products.

13. Sales Ratios. Direct or circumstantial evidence of the ratio of sales of the object(s) to the total sales of the business enterprise.

14. Legitimate Uses. The existence and scope of legitimate uses for the object in the community.

15. Expert Testimony. Expert testimony concerning its use.

**43.05 POSSESSION OF DRUG PARAPHERNALIA.** It is unlawful for any person to use, or to possess with intent to use, drug paraphernalia to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, conceal, contain, inject, ingest, inhale, or otherwise introduce into the human body a controlled substance in violation of the Uniform Controlled Substance Act, Chapter 124 of the Code of Iowa.

**43.06 MANUFACTURE, DELIVERY OR OFFERING FOR SALE.** It is unlawful for any person to deliver, possess with intent to deliver, manufacture with intent to deliver, or offer for sale drug paraphernalia, intending that the drug paraphernalia will be used, or knowing, or under circumstances where one reasonably should know that it will be used, or knowing that it is designed for use to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, conceal, contain, inject, ingest, inhale, or otherwise introduce into the human body a controlled substance in violation of the Uniform Controlled Substances Act, Chapter 124 of the Code of Iowa.

**43.07 PENALTY.** Any person violating any provision of this chapter shall be guilty of a simple misdemeanor and upon conviction thereof be subject to a scheduled fine of two hundred dollars (\$200.00).

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

\_\_\_\_\_  
Eric P. Jensen, Mayor

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll

---

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members  
**FROM:** Mike Pogge-Weaver, City Manager *MPW*  
**DATE:** February 3, 2021  
**SUBJECT:** Amended Resolution for Wendl Subdivision Plat 2

The final plat for Wendl Subdivision Plat 2 was approved at the November 23, 2020 City Council meeting by Resolution No. 20-96. This plat incorrectly listed Matthew J. Wendl as the owner of the property when it should have been Carroll County Redemption, LLC. Attached is an amended resolution which corrects the ownership. A new final plat, treasurer's certificate and consent of owner have been prepared as well.

**STAFF RECOMMENDATION:** City Council approval of the amended resolution correcting ownership for Wendl Subdivision Plat 2, Final Plat.

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Carroll County Redemption, LLC, owner of certain real estate described in a certain amended plat filed by them with the City Clerk of the City of Carroll, Iowa, known as Wendl Subdivision Plat 2 City of Carroll, Carroll County, Iowa; and,

WHEREAS, the said Plat has been duly examined by the City Planning and Zoning Commission, which has recommended approval of the same on November 11, 2020, and found same to conform to the general plan of the City; and,

WHEREAS, said amended Plat has been examined by the City Council and found to conform to the City of Carroll Subdivision Ordinance and falls within the general plan of the City of Carroll, Iowa, and is found to comply with Chapter 354 of the 2019 Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa:

1. That the amended final plat of Wendl Subdivision Plat 2, City of Carroll, Carroll County, Iowa, is found to conform with the law and is hereby accepted.
2. That this Resolution shall be fully binding upon the owners, their assigns, purchasers or successors in interest.
3. That the Mayor and City Clerk of the City of Carroll, Iowa, are hereby directed to certify this Resolution and cause the same to be affixed to the said Plat as provided by law.

Passed and approved by the Carroll City Council this 8<sup>th</sup> day of February, 2021.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Eric P. Jensen, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

CERTIFICATE

State of Iowa        )  
                                  ss.  
Carroll, County    )

We, Eric P. Jensen, Mayor and Laura A. Schaefer, City Clerk of the City of Carroll, Iowa hereby certify that at a meeting of the City Council of the City of Carroll, Iowa, held on the 8<sup>th</sup> day of February, 2021 the attached Resolution was adopted by the City Council of the City of Carroll, Iowa, approved by the Mayor, duly entered into the record of the City Council meeting of that date, and we further certify that the amended Final Plat is found to conform to the law as approved and accepted and we hereby certify this Resolution and cause the same to be affixed to the amended Final Plat as provided by law.

\_\_\_\_\_  
Eric P. Jensen, Mayor

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

State of Iowa    )  
                                  ss.  
Carroll County )

On this 8<sup>th</sup> day of February, 2021, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Eric P. Jensen and Laura A. Schaefer, to me personally known, who, being by me duly sworn did say that they are the Mayor and City Clerk respectively, of the City of Carroll, Iowa, executing the within and foregoing instrument, and that said instrument was signed and sealed on behalf of the City of Carroll, Iowa, by authority of its City Council and that said Mayor and City Clerk, as such officers acknowledged the execution of said instrument to be the voluntary act and deed of the City of Carroll, Iowa, by it and by them voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

AMENDED FINAL PLAT  
WENDL SUBDIVISION PLAT 2

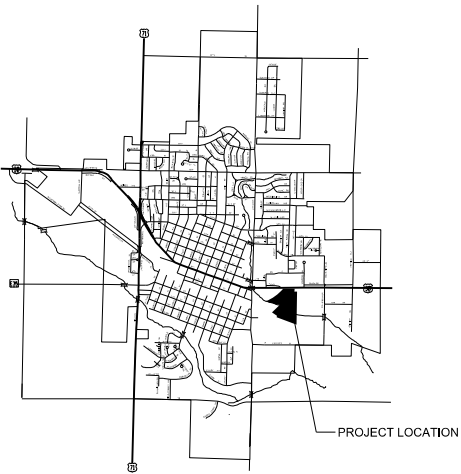
CITY OF CARROLL  
CARROLL COUNTY, IOWA

COUNTY RECORDER'S USE ONLY

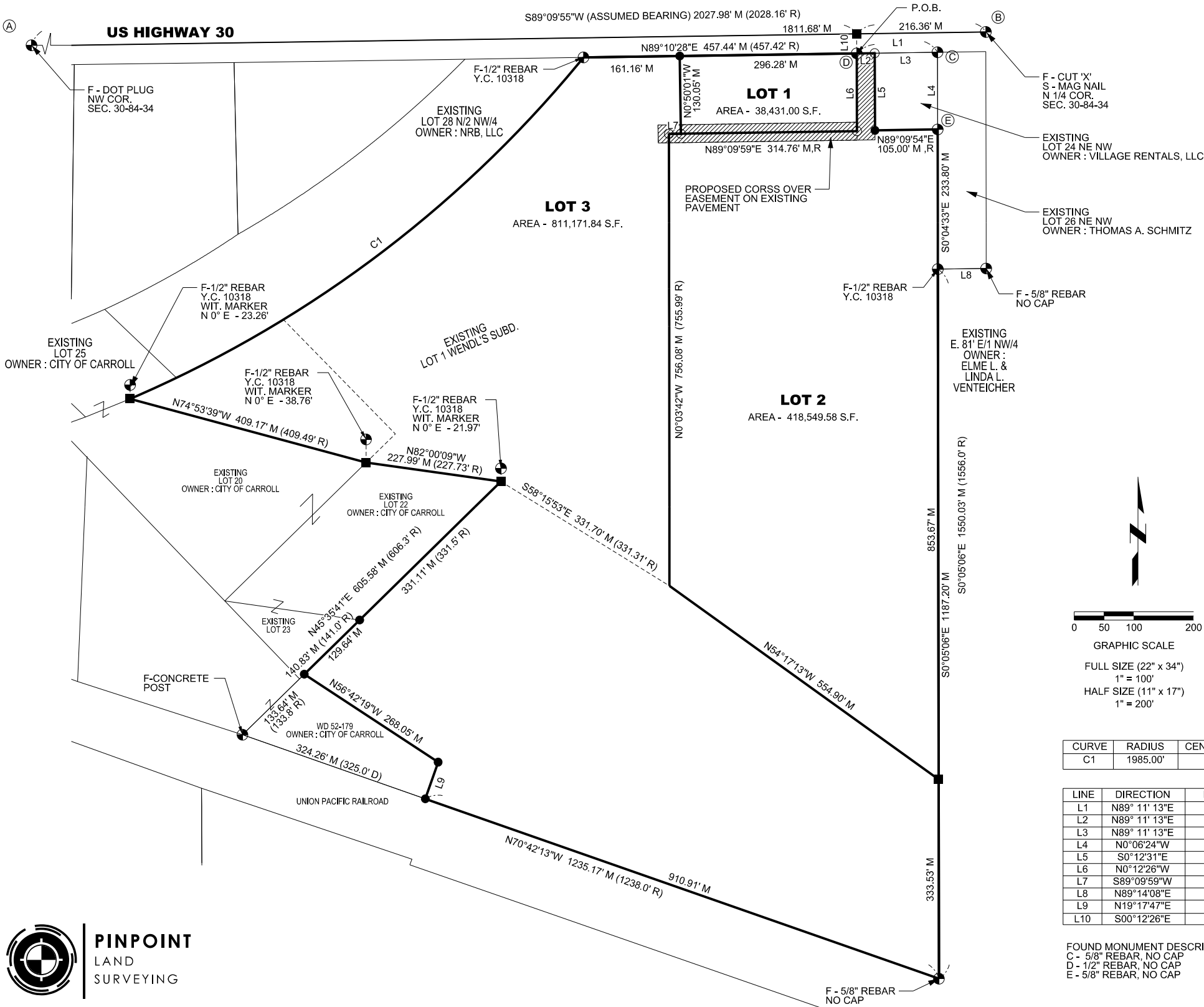
INDEX LEGEND

LOCATION: WENDL SUBDIVISION PLAT 2

REQUESTOR: MATTHEW J. WENDL  
PROPRIETOR: CARROLL COUNTY REDEMPTION, LLC  
SURVEYOR: DANIEL G. MESSERICH  
COMPANY: PINPOINT LAND SURVEYING, PLLC  
RETURN TO: DANIEL G. MESSERICH  
919 BROOKDALE DRIVE, CARROLL, IOWA 51401  
712-790-8513



CITY OF CARROLL, IOWA



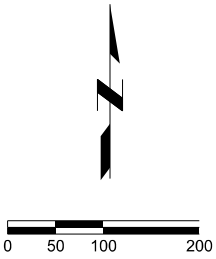
**BUILDING SETBACKS: B-2**  
FRONT YARD NONE  
REAR YARD MIN. 20'  
SIDE YARD MIN. 10'

**BUILDING SETBACKS: R-6**  
FRONT YARD 25'  
REAR YARD MIN. 25'  
SIDE YARD MIN. 5'

NOTE:  
ALL BEARINGS ARE ASSUMED, ALL  
MONUMENTS SET ARE 1/2" REBAR  
WITH YELLOW CAP No. 21443 UNLESS  
OTHERWISE NOTED.

ACREAGE TABLE	
TOTAL ACREAGE	1,268,152.42 S.F.
NUMBER OF LOTS	3
MIN. LOT AREA	38,431.00 S.F.
AVG. LOT AREA	422,717.47 S.F.
MAX. LOT AREA	811,171.84 S.F.
PUBLIC LAND AREA	NONE
ROW LAND AREA	NONE

OWNER: CARROLL COUNTY REDEMPTION, LLC	CITY APPROVALS
	RECOMMEND APPROVAL - PLANNING & ZONING COMMISSION
	CHAIRMAN _____ DATE _____
	FINAL PLAT ACCEPTED - CITY OF CARROLL, IOWA
MATTHEW J. WENDL _____ DATE _____	MAYOR _____ DATE _____



LEGEND	
	CITY LIMIT LINE
	MONUMENT FOUND
	MONUMENT SET WITH YELLOW CAP (Y.C.) # 21443
	SET M.A.G. NAIL
	SET 'X' IN PAVEMENT
	TEMPORARY POINT
	FOUND MONUMENT LABEL
	FOUND MONUMENT
	MEASURED DISTANCE
	RECORDED DISTANCE
	SET MONUMENT

CURVE	RADIUS	CENTRAL ANGLE	TANGENT	LENGTH	CHORD BEARING	CHORD LENGTH
C1	1985.00'	2° 53' 11"	489.17'	959.24' M (958.89' R)	N 53° 01' 54" E	949.94'

LINE	DIRECTION	MEASURED	RECORDED
L1	N89° 11' 13"E	135.30'	135.00'
L2	N89° 11' 13"E	30.07'	30.00'
L3	N89° 11' 13"E	105.23'	105.00'
L4	N0° 06' 24"W	129.03'	129.06'
L5	S0° 12' 31"E	129.06'	129.06'
L6	N0° 12' 26"W	130.01'	130.01'
L7	S89° 09' 59"W	19.91'	-
L8	N89° 14' 08"E	80.95'	81.0'
L9	N19° 17' 47"E	65.00'	65.00' D
L10	S00° 12' 26"E	32.88'	33.0' R.O.W.

FOUND MONUMENT DESCRIPTIONS:  
C - 5/8" REBAR, NO CAP  
D - 1/2" REBAR, NO CAP  
E - 5/8" REBAR, NO CAP

**OWNER, SUBDIVIDER, BUILDER**  
CARROLL COUNTY REDEMPTION, LLC  
21296 NOBLE AVE.  
CARROLL, IA 51401

**LAND SURVEYOR**  
DANIEL G. MESSERICH  
919 BROOKDALE DRIVE  
CARROLL, IOWA 51401  
712-790-8513



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
DANIEL G. MESSERICH

PRINTED OR TYPED NAME

21443

MY LICENSE RENEWAL DATE IS: DECEMBER 31, 2022

PAGES OR SHEETS COVERED BY THIS SEAL:  
SHEET 1 AND 2

DATE 1/16/2021	PROJECT NO. 271
SCALE SEE GRAPHIC SCALE	
FIELD BOOK	No. 4
SHEET	1 OF 2



# AMENDED FINAL PLAT WENDL SUBDIVISION PLAT 2

CITY OF CARROLL  
CARROLL COUNTY, IOWA

**DEDICATION:**

KNOW ALL MEN BY THESE PRESENT: THAT **CARROLL COUNTY REDEMPTION, LLC IS THE OWNER** OF THE LAND DESCRIBED WITHIN THE PERIMETER DESCRIPTION AND EMBRACED WITHIN THIS PLAT AND HAVE CAUSED SAID LAND TO BE SUBDIVIDED INTO LOTS TO BE NAMED AND NUMBERED AS SHOWN, SAID SUBDIVISION TO BE HEREAFTER KNOWN AS WENDL SUBDIVISION PLAT 2. SAID OWNER HEREBY RATIFIES AND APPROVES OF THE DISPOSITION OF ITS PROPERTY AS SHOWN ON THIS PLAT.

**EASEMENTS**

CROSSOVER EASEMENT IS A PERMANENT INGRESS/EGRESS EASEMENT ACROSS THE CURRENT DRIVEWAY LOCATED AT THE NORTHEAST CORNER OF AND ENTRANCE TO THE REAL ESTATE. NO VEHICLES EXCEEDING 25,000 POUNDS SHALL BE PERMITTED TO USE THE EASEMENTS.

**BOUNDARY DESCRIPTION**

WENDL SUBDIVISION PLAT 2, CITY OF CARROLL, CARROLL COUNTY, IOWA, WHOSE EXTERIOR BOUNDARY IS MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SECTION 30, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA, THENCE S 89°09' 55" W (ASSUMED BEARING) ON THE NORTH LINE OF SAID SECTION, A DISTANCE OF 216.36 FEET TO A TEMPORARY POINT;

THENCE S 00°12' 26" E, A DISTANCE OF 32.88 FEET TO A 1/2" REBAR WITH NO CAP, SAID POINT BEING ON THE SOUTH RIGHT-OF-WAY LINE OF US HIGHWAY 30 AND SAID POINT BEING THE POINT OF BEGINNING (P.O.B.);

THENCE N 89°11' 13" E ON SAID LINE, A DISTANCE OF 30.07 TO A MAG NAIL, SAID POINT BEING THE NORTHWEST CORNER OF LOT 24 OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER;

THENCE S 0°12' 31" E ON THE WEST LINE OF SAID LOT 24, A DISTANCE OF 129.06 TO A 1/2" REBAR WITH YELLOW CAP #21443, SAID POINT BEING THE SOUTHWEST CORNER OF SAID LOT 24;

THENCE N 89°09' 54" E ON THE SOUTH LINE OF SAID LOT 24, A DISTANCE OF 105.00 FEET TO A 5/8" REBAR WITH NO CAP, SAID POINT BEING THE SOUTHEAST CORNER OF SAID 24 AND SAID POINT BEING ON THE WEST LINE OF LOT 26 OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER;

THENCE S 0°04' 33" E ON THE WEST LINE OF SAID LOT 26, A DISTANCE OF 233.80 FEET TO A 1/2" REBAR WITH YELLOW CAP #10318, SAID POINT BEING THE SOUTHWEST CORNER OF SAID LOT 26;

THENCE S 0°05' 06" E ON THE WEST LINE OF THE EAST 81.0 FEET OF THE EAST HALF OF THE NORTHWEST QUARTER, A DISTANCE OF 1187.20 FEET TO A 5/8" REBAR WITH NO CAP, SAID POINT BEING THE SOUTHWEST CORNER OF SAID PARCEL AND SAID POINT BEING ON THE NORTH RIGHT-OF-WAY LINE OF THE UNION PACIFIC RAILROAD;

THENCE N 70°42' 13" W ON SAID LINE, A DISTANCE OF 910.91 FEET TO A 1/2" REBAR WITH YELLOW CAP #21443, SAID POINT BEING THE SOUTHEAST CORNER OF A PARCEL DESCRIBED IN BOOK 52 PAGE 179;

THENCE N 19°17' 47" E ON THE EAST LINE OF SAID PARCEL, A DISTANCE OF 65.00 FEET TO A 1/2" REBAR WITH YELLOW CAP #21443, SAID POINT BEING THE NORTHEAST CORNER OF SAID PARCEL;

THENCE N 56°42' 19" W ON THE NORTH LINE OF SAID PARCEL, A DISTANCE OF 268.05 FEET TO A 1/2" REBAR WITH YELLOW CAP #21443 SAID POINT BEING ON THE EAST LINE OF LOT 23 OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER;

THENCE N 45°35' 41" E ON THE EAST LINE OF SAID LOT 23, A DISTANCE OF 129.64 FEET TO A 1/2" REBAR WITH YELLOW CAP #21443, SAID POINT BEING THE SOUTHEAST CORNER OF LOT 22 OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER;

THENCE N 45°35' 41" E ON THE EAST LINE OF SAID LOT 22, A DISTANCE OF 331.11 FEET TO A TEMPORARY POINT;

THENCE N 82°00' 09" W, A DISTANCE OF 227.99 FEET TO A TEMPORARY POINT;

THENCE N 74°53' 39" W, A DISTANCE OF 409.17 FEET TO A TEMPORARY POINT, SAID POINT BEING ON THE EAST LINE OF LOT 25 OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER;

THENCE NORTHEASTERLY ON THE EAST LINE IF SAID LOTS 25 AND 28, A DISTANCE OF 959.24 FEET ALONG A CURVE TO THE RIGHT WITH A RADIUS OF 1985.00 FEET TO A 1/2" REBAR WITH YELLOW CAP #10318, SAID POINT BEING THE NORTHEAST CORNER OF LOT 28 AND SAID POINT BEING ON THE SOUTH RIGHT-OF-WAY LINE OF US HIGHWAY 30;

THENCE N 89°10' 28" E ON SAID LINE, A DISTANCE OF 457.44 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL CONTAINS 29.11 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS OF RECORD NOT SHOWN ON THIS PLAT.

OWNER: CARROLL COUNTY REDEMPTION, LLC

# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MPW*

**FROM:** Jack Wardell, Director of Parks and Recreation *JW*

**DATE:** February 3, 2021

**SUBJECT:** Software Services Agreement – Cemetery  
➤ Resolution

The City has been working with Grave Discover, LLC to set up an online program for families and individuals to research and locate grave locations in the Carroll City Cemetery.

Attached is the Software Services Agreement with Grave Discover, LLC – Carroll, Iowa to perform the following scope of work:

- Setup and Configure the Software
  - User Client Administration Setup
  - Cloud Server Configurations
  - Satellite Map Setup
  - Date Field Customization
  - Online Training
- Provide Maintenance Services
  - Hosting and Storage
  - Data Backups
  - Backup Storage
  - Yearly Software Feature Releases and Upgrades
- Mapping of Grave Locations



#### Project Cost

Cemetery Software Setup	\$1,999.00 – One time cost – paid
Cemetery Software Maintenance	\$3,588.00 – Annually – paid 11/20

Austin Scott, Grave Discover owner will be attending via Zoom and will present the online program to the City Council and will be available to answer any questions regarding the program.

**RECOMMENDATION:** For the Mayor and City Council consideration and approval of the Software Service Agreement with Grave Discover, LLC for the Carroll City Cemetery Software Improvements for the annual fee of \$3,588.00.

**RESOLUTION \_\_\_\_\_**

**RESOLUTION ACCEPTING THE GRAVE DISCOVER, LLC SOFTWARE SERVICES  
AGREEMENT - 2021**

WHEREAS, a Software Services Agreement prepared with Grave Discover, LLC is attached.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the Software Service Agreement with Grave Discover, LLC – 2021 is accepted.

Passed and approved by the Carroll City Council this 8<sup>th</sup> day February 2021.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Eric P. Jensen, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

# SOFTWARE SERVICES AGREEMENT

This Software Services Agreement (“Agreement”) is executed on the date indicated in Item 1 of the attached Schedule A (“Effective Date”), by and between Grave Discover, LLC, a limited liability company organized under the laws of Iowa (“Grave Discover”), and the entity indicated in Item 2 of Schedule A (“Customer,” together with Grave Discover, the “Parties,” and each, a “Party”).

## 1. SCOPE OF WORK

### SETUP AND CONFIGURATION

Grave Discover will setup and configure the Grave Discover Software (“Software”) for Customer (the “Setup and Configuration”). The Setup and Configuration will include the following: (1) User Client Administrator Setup; (2) Cloud Server Configuration; (3) Satellite Map Setup; (4) Data Field Customization; and (5) an Online Training Session.

### MAINTENANCE SERVICES

Grave Discover will perform annual services (“Maintenance Services”) for the duration of the term set forth in Section 2 of this Agreement. These services will include the following: (1) Hosting and Storage; (2) Data Backups; (3) Backup Storage; and (4) Yearly Software Feature Releases and Upgrades.

Grave Discover will perform Maintenance Services for a term of three years from the Effective Date (“Term”). Maintenance Services automatically renew on a yearly basis after the Term. The Customer shall be notified of the fee (“Renewal Fee”) in an invoice sent to the Customer prior to the end of the Term and prior to each yearly renewal, which Customer shall pay by the date due on the invoice.

## 2. PRICE AND PAYMENT

### SETUP AND CONFIGURATION FEE

Customer shall pay to Grave Discover a one-time fee in the amount set forth in Item 4 of Schedule A for the Setup and Configuration of the Software. Customer shall also pay to Grave Discover a one-time fee in the amount set forth in Item 5 of Schedule A for any elected additional features, e.g., Grave Pinning.

### MAINTENANCE SERVICES FEE

Customer must subscribe to Maintenance Services for the Term. The Maintenance Services Fee for the first year of services is set forth in Item 6 of Schedule A. The Maintenance Services Fee is due upon completion of the Setup and Configuration. Failure to pay the Maintenance Services Fee within sixty days of completion of the Setup and Configuration will result in the termination of Grave Discover’s Maintenance Services and removal of Customer’s data from databases and/or servers used by Grave Discover.

The Renewal Fee of \$3588 for the second, third, and all subsequent years of the Term shall be due and payable no later than the last day of the preceding year (“Renewal Date”). Customer may decline renewal by notifying Grave Discover in writing by letter or email. Maintenance Services will automatically terminate upon Grave Discover receiving notice of nonrenewal. If notice of nonrenewal is received within sixty days after the Renewal Date, the Renewal Fee will be prorated and Customer shall pay Grave Discover the prorated Renewal Fee. Failure to pay the Renewal Fee within sixty days after the Renewal Date will result in the termination of Grave Discover’s Maintenance Services and removal of Customer’s data from databases and/or servers used by Grave Discover.

Discover. Customer may be required to pay an additional fee if maintenance services lapse and are subsequently resumed.

### **3. MAPPING**

Grave Discover uses a third-party mapping services and accuracy of pinned map locations may vary from location to location. Grave Discover does not guarantee the accuracy of the cemetery mapping to the extent that such is under third-party control and is therefore dependent on the accuracy of the third-party mapping services. Grave Discover may, in its sole discretion, change its mapping services without notice to Customer.

### **4. CUSTOMER DATA**

All cemetery data shall be owned by the Customer. Grave Discover will not use or resell Customer data for any purpose.

### **5. DATA LOSS**

Grave Discover uses a third party for its data storage and cloud computing services. Grave Discover assumes no liability for any loss, corruption, or alteration of Customer's data. Grave Discover may, in its sole discretion, change its data storage service, cloud computing service, or both without notice to Customer. Grave Discover will provide a quarterly backup of all Customer Data on a flash drive or CD and will send to Customer.

### **6. LIMITED WARRANTY**

Customer's access to the Software and related services is at their own risk. Customer understands and agrees that the Software and related services are provided an "AS IS" and "AS AVAILABLE" basis. Without limiting the foregoing, to the maximum extent permitted under applicable law, GRAVE DISCOVER DISCLAIMS ALL WARRANTIES AND CONDITIONS, WHETHER EXPRESS OR IMPLIED, OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT.

Grave Discover makes no warranty or representation and disclaims all responsibility and liability for: (i) the completeness, accuracy, availability, timeliness, security or reliability of the Software and related services; (ii) any harm to a computer system, loss of data, or other harm that results from access to or use of the Software and related services or any content; (iii) the deletion of, or the failure to store or to transmit, any content and other communications maintained by the Software and related services; (iv) whether the Software and related services will meet any requirement or be available on an uninterrupted, secure, or error-free basis; and (v) any harm to any computer system or other property, loss of data, or other harm that results from use of the Software and related services. No advice or information, whether oral or written, obtained from the Grave Discover, will create any warranty or representation not expressly made herein.

### **7. LIMITED LIABILITY**

THE CUMULATIVE LIABILITY OF GRAVE DISCOVER TO CUSTOMER FOR ALL CLAIMS ARISING UNDER OR RELATED TO THIS SOFTWARE SERVICES AGREEMENT, WHETHER IN CONTRACT, TORT, OR OTHERWISE, SHALL NOT EXCEED THE MAINTENANCE SERVICES FEES PAID TO GRAVE DISCOVER WITHIN THE PRECEDING YEAR. IN NO EVENT WILL

GRAVE DISCOVER BE LIABLE TO CUSTOMER FOR DAMAGES FOR LOSS OF DATA, LOST PROFITS, OR OTHER INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF THIS AGREEMENT, EVEN IF GRAVE DISCOVER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, OR FOR ANY CLAIM BY ANY THIRD PARTY. THE FOREGOING LIMITATION OF LIABILITY AND EXCLUSION OF CERTAIN DAMAGES SHALL APPLY REGARDLESS OF THE SUCCESS OR EFFECTIVENESS OF OTHER REMEDIES.

## **8. OUR RIGHTS**

All right, title, and interest in and to the Software and related services, except for Content generated by Customer and third-parties, are and will remain the exclusive property of Grave Discover. Grave Discover's intellectual property rights in the Software and related services are protected by copyright and trademark laws of the United States and international treaties, as well as other domestic and international laws. Nothing in these Terms gives Customer a right to use Grave Discover's trademarks, logos, domain names, and other distinctive brands. Any feedback, comments, or suggestions Customer may provide regarding the Software and related services is entirely voluntary and Grave Discover shall be free to use such feedback, comments, or suggestions as deemed fit and without any obligation or approval to Customer.

## **9. ASSIGNMENT AND DELEGATION**

This Agreement and each right, duty or obligation hereunder may be assigned or delegated by the Grave Discover in its sole discretion and without notice to Customer.

## **10. GOVERNING LAW & VENUE**

This agreement shall be governed by and construed in accordance with Iowa law. The Parties agree that any claims or litigation arising from this agreement shall be tried in Iowa District Court for Carroll County. All Parties expressly waive trial by jury.

IN WITNESS WHEREOF, the Parties have executed this agreement as of the Effective Date.

CUSTOMER

GRAVE DISCOVER, LLC

By:\_\_\_\_\_

By:\_\_\_\_\_

Name:\_\_\_\_\_

Name:\_\_\_\_\_

Title:\_\_\_\_\_

Title:\_\_\_\_\_

For:\_\_\_\_\_

For: Grave Discover, LLC

# SCHEDULE A:

## SOFTWARE SERVICES AGREEMENT

1. Effective Date:	1/21/2021
2. Customer Name:	City of Carroll
3. Cemetery(s) Name(s):	Carroll City Cemetery
4. Setup & Configuration Fee:	\$1999
5. Additional Features and Fees:	Data Migration – No Charge
6. Yearly Maintenance Services Fee:	\$3588



# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *Mog-w*

**FROM:** Randall M. Krauel, Director of Public Works *RMK*

**DATE:** February 3, 2021

**SUBJECT:** Street Maintenance Facility  
Bridge Crane

Plans and specifications for the Street Maintenance Facility were developed including a 2-Ton Bridge Crane in the Apparatus Workshop or truck storage bays. Bidding of the project was structured such that the 2-Ton Bridge Crane was an alternate that could be considered for award. The alternate bid included only the Bridge Crane. The supporting structure for the Bridge Crane was included in the base bid for the building. The rationale was that, in the event that the Bridge Crane alternate was not awarded, the supporting structure would be built in-place for possible addition of the Bridge Crane at a future time.

The Contract for the construction of the Street Maintenance Facility was awarded on September 28, 2020, without including the 2-Ton Bridge Crane alternate. At the time, it was still the thought that it could be added at a future time.

As shop drawings for the project have been prepared and reviewed, additional details related to the Bridge Crane have been provided. The steel contractor on the project has prepared shop drawings for the Bridge Crane support structure based on the plan drawings. Those shop drawings need to be verified by the crane manufacturer. The crane manufacturer has declined to verify the shop drawings without a purchase order.

At this point, even though the plans were prepared with the basis of design being the crane manufacturer proposed by the successful bidder, there is no certainty that the supporting structure steel will fit the crane without manufacturer review and approval. Discussion has also included that crane manufacturers change designs over time. The supporting steel erected at this time may not accommodate a crane purchased at a future time.

It appears that there may be options, as follows, for proceeding with the Facility

Option 1. Build supporting structure pursuant to the plans. The advantage of this Option is that the supporting structure is currently in the bid price and it is designed based on the crane manufacturer included in the low bid. An additional advantage is that, with the supporting structure in place, all mechanical, electrical and plumbing would be built around it. The disadvantage is that, without manufacturer review and approval of drawings, the supporting structure may not fit the crane currently or a later purchase.

Option 2. Delete the crane supporting structure from the Contract. The steel erector and fabricator have offered a \$19,000.00 credit on the Contract for removal of the supporting structure. The advantage of this option is a Contract cost reduction. The disadvantages are that, if there is a future desire to install a crane, the crane and installation will probably cost more than the current pricing.

Option 3. Add the 2-Ton Bridge Crane alternate to the Contract at the bid price of \$48,200.00. The advantages of this Option are a complete, useable Bridge Crane at a competitively bid price. The disadvantage is the additional cost.

Currently estimated project funding and costs are as follows:

#### FUNDING

General Fund, F.Y. 13-14	\$22,500.00	
General Fund, F.Y. 16-17	\$350,000.00	
General Fund, F.Y. 18-19	\$480,568.00	
Road Use Tax Fund, F.Y. 19-20	\$590,000.00	
LOST, F.Y. 16-17	\$1,600,000.00	
LOST, F.Y. 18-19	\$350,000.00	
LOST, F.Y. 19-20	\$1,500,000.00	
C.P. – Streets, F.Y. 16-17	\$52,500.00	
Interest, F.Y. 17-18	\$19,594.00	
Interest, F.Y. 18-19	\$38,335.00	
Interest, F.Y. 19-20	\$55,745.00	
Interest, F.Y. 20-21	\$40,000.00 (est.)	
Interest, F.Y. 21-22	<u>\$10,000.00</u> (est.)	
Total		\$5,109,242.00

#### COST

Planning/Design		
Planning, F.Y. 15-16	\$22,500.00	
Architect Design Fees	\$287,340.00	
Soil Testing	<u>\$3,430.00</u>	
Subtotal Planning/Design		\$313,270.00
Construction		
Base Bid	\$4,036,000.00	
Add Alternate Bid No. 1	\$357,000.00	
Add Alternate Bid No. 10	\$96,300.00	
Architect Construction Admin.	\$63,073.00	
Construction Testing (Est.)	\$20,000.00	
Construction Contingency (Est.)	<u>\$223,500.00</u>	
Subtotal Construction		<u>\$4,795,873.00</u>
Total		\$5,109,143.00



The Construction Contingency, currently \$223,500.00, is provided to cover unforeseen expenses that are encountered and determined necessary for the completion of the project. If Option 3, inclusion of the 2-Ton Bridge Crane in the Contract, is selected, and unforeseen expenses do not exceed the Construction Contingency, it can be used to cover the cost of the Bridge Crane. However, if currently unforeseen expenses equal the Construction Contingency, the funding may need to be increased to cover the Bridge Crane.

**RECOMMENDATION:** Mayor and City Council consideration of approval of Option 3 - Add 2-Ton Bridge Crane alternate to the Contract at the bid price of \$48,200.00.

The recommendation is based on the anticipation that the additional cost will be part of the Construction Contingency. In the event that expenditure of the Construction Contingency is required for other items necessary for the completion of the project, additional funding would be required to cover the Bridge Crane.

If either Option 2 or 3 is approved, a Change Order will be prepared and returned for approval to incorporate the change into the Contract.

RMK:ds

# City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MPW*  
**FROM:** Laura A. Schaefer, Finance Director/City Clerk *las*  
**DATE:** February 2, 2021  
**SUBJECT:** Set Public Hearing – Proposed Property Tax Levy – Fiscal Year July 1, 2021 to June 30, 2022

In 2019, the State legislators passed Senate File 634 (SF634). SF 634 was approved with the aim of adding transparency to city and county property taxes. This legislation does two main things. First, it adds additional public notification about city and county property tax collections and an additional public hearing. Second, it requires budgets to be approved by a 2/3 supermajority when property tax collections, in certain categories, exceed 2% over the previous year tax collections.

The new required public notice will only report part of the property taxes collected by the City, as required by the new law. Notably the debt service levy is excluded from the required public hearing notices. The levies impacted by the 2% threshold in Carroll's budget proposal are the regular general (\$8.10), tort liability, and employee benefits levies.

The required attached Notice of Public Hearing – Proposed Property Tax Levy includes a column with the sum of the current fiscal year's (FY 21) actual property taxes certified for levies under the levies specified to be impacted by the 2% threshold with the current year's (FY21) combined tax levy rate for those levies; a second column for the effective tax rate which is the rate that would be assessed for these levies (using the FY 22 taxable valuation) if the dollars requested is not changed in the next budget year (FY22); and a third column with the sum of the proposed maximum property tax dollars that will be certified for the levies subject to the new 2% threshold.

In the attached notice, the proposed FY 2021/2022 maximum property tax rate is \$10.42259. This equates into an increase of a tax levy, or tax asking, of 4.67%, or \$248,022, from the FY 2020/2021 tax asking. However, when you compare the overall city tax levy (which includes the debt service levy) to the prior year, the overall tax levy, or tax asking, increase is only 1.67%, or \$102,907.

After the public hearing and considering all comments, Council may approve the proposed property tax levy or decrease, not increase, the levy amount. A public hearing and approved resolution for the maximum property tax levy is required before setting a public hearing on the entire FY 2021/2022 budget.

**RECOMMENDATION:** Council consideration and approval to set February 22, 2021, as the date for a public hearing for the proposed property tax levy rate of \$10.42259.

**NOTICE OF PUBLIC HEARING - CITY OF CARROLL - PROPOSED PROPERTY TAX LEVY**  
**Fiscal Year July 1, 2021 - June 30, 2022**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

**Meeting Date:** 2/22/2021 **Meeting Time:** 05:15 PM **Meeting Location:** Council Chambers, City Hall, 627 N Adams Street

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
[www.cityofcarroll.com](http://www.cityofcarroll.com)

City Telephone Number  
 (712) 792-1000

	Current Year Certified Property Tax 2020 - 2021	Budget Year Effective Property Tax 2021 - 2022	Budget Year Proposed Maximum Property Tax 2021 - 2022	Annual % CHG
Regular Taxable Valuation	525,219,743	532,574,376	532,574,376	
Tax Levies:				
Regular General	4,254,280	4,254,280	4,313,852	
Contract for Use of Bridge	0	0		
Opr & Maint Publicly Owned Transit	0	0		
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.	0	0		
Opr & Maint of City-Owned Civic Center	0	0		
Planning a Sanitary Disposal Project	0	0		
Liability, Property & Self-Insurance Costs	150,000	150,000	203,000	
Support of Local Emer. Mgmt. Commission	0	0		
Emergency	0	0		
Police & Fire Retirement	264,319	264,319	250,000	
FICA & IPERS	498,142	498,142	500,000	
Other Employee Benefits	136,039	136,039	283,950	
<b>Total Tax Levy</b>	<b>5,302,780</b>	<b>5,302,780</b>	<b>5,550,802</b>	<b>4.67</b>
<b>Tax Rate</b>	<b>10.09631</b>	<b>9.95688</b>	<b>10.42259</b>	

**Explanation of significant increases in the budget:**

Increase for increased costs of property, liability and worker compensation expenses as well as increased costs for employee benefits.

**If applicable, the above notice also available online at:**

[www.cityofcarroll.com/finance](http://www.cityofcarroll.com/finance); [www.carroll-library.org](http://www.carroll-library.org); [Facebook.com/cityofcarroll](https://www.facebook.com/cityofcarroll); [Facebook.com/carrollpolice](https://www.facebook.com/carrollpolice); [Facebook.com/CPLCarrollia](https://www.facebook.com/CPLCarrollia); [Twitter.com/cityofcarroll](https://twitter.com/cityofcarroll); [Twitter.com/carrollLibrary](https://twitter.com/carrollLibrary); [Instagram.com/Carroll.Library](https://www.instagram.com/Carroll.Library); [www.pinterest.com/carrollpublib](https://www.pinterest.com/carrollpublib); [www.carrollreccenter.com](http://www.carrollreccenter.com); [www.Facebook.com/CarrollRecreationCenter](https://www.facebook.com/CarrollRecreationCenter)

\*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

\*\*Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year