COUNCIL MEETING

JANUARY 14, 2019

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Carroll Community School District Board Room, 1026 N Adams Street (Adams Elementary). Members present: Misty Boes, LaVern Dirkx, Jerry Fleshner, Clay Haley, Mike Kots and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Haley, seconded by Kots, to approve the following items on the consent agenda: a) minutes of the December 18, 2018 Council meeting, as written, b) bills and claims in the amount of $1,174,452.60, c) Appointment by Mayor with Council Approval: 1. John Heuton – Building Code Board of Appeals (5 year term to expire 12-31-23); David Schapman – Building Code Board of Appeals (5 year term to expire 12-31-23); M. Carol Shields – Library Board of Trustees (6 year term to expire 12-31-24); Laurie Schenkelberg – Library Board of Trustees (6 year term to expire 12-31-24); Thomas Parrish – Library Board of Trustees (6 year term to expire 12-31-24. Appointment by Council: Kevin Wittrock – Airport Commission (6 year term to expire 12-31-24); Richard Fulton – Airport Commission (6 year term to expire 12-31-24); Donna Pudenz – Board of Adjustment (5 year term to expire 12-31-23); Nancy Riddle – Planning and Zoning Commission (5 year unexpired term to expire 12-31-19); Dawn Bonham – Planning and Zoning Commission (5 year term to expire 12-31-23); Eric Jensen – Carroll City/County Communications Commission (1 year term to expire 12-31-19); Mike Pogge-Weaver –Carroll City/County Communications Commission (1 year term to expire 12-31-19) and d) the 2019 Fire Department Officers: Fire Chief - Greg Schreck; Assistant Chief - Bob Shields; Captain - Dan Hannasch; Captain - Josh Hamilton; Lieutenant - Jeff Cullen; Lieutenant - B.J. Schreck; Training Officer - Brad Warnke. On roll call, all present voted aye. Absent: None. Motion carried.

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There were no oral requests or communications from the audience.

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Mayor Jensen read a proclamation declaring January 2019 as Mentoring Month in the City of Carroll. Chamaine Sims addressed Council about the mentoring program at New Opportunities. No Council action taken.

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At 5:20 p.m. Mayor Jensen opened a public hearing on the matter of the adoption of a proposed Carroll Urban Revitalization Plan. Mark Schreck and Steve Kraus addressed Council during the public hearing. Mayor Jensen closed said hearing at 5:31 p.m. No Council action taken.

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Karla Janning, Region XII Housing Programs Coordinator, explained the application process for the 2019 Community Development Block Grant (CDBG) Owner Occupied Housing Rehabilitation Grant.

It was moved by Dirkx, seconded by Haley, to approve the target area for the grant application as present. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Haley, seconded by Fleshner, to allocate $100 per applicant for income verification for the grant application. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Kots, seconded by Haley, to approve the process to procure for technical services contingent upon grant award. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Haley, to approve Resolution No. 19-01, Amendment No. 1 to the Water Supply Well & Transmission Main Improvements Professional Services Agreement for an amount not-to-exceed $25,000. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Fleshner, to approve Resolution No. 19-02, Accepting the Iowa One Call Email Ticket Agreement and Release Form. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Kots, to approve Resolution No. 19-03, Proposal from OPN Architects, Inc. for Audio/Visual Design Services for the City of Carroll Library Located at 112 E. 5th Street, Carroll, IA 51401, for the amount of $4,500 plus reimbursables of $200-$800. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Kots, seconded by Haley, to approve Resolution No. 19-04, Proposal from OPN Architects, Inc. for Audio/Visual Design Services for the City of Carroll City Hall

Located at 627 N. Adams Street, Carroll, Iowa 51401, for the amount of $3,500 plus reimbursables of $200-$800. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Dirkx, seconded by Haley, to approve adding to the scope of the Carroll Public Library project a family restroom and a mother's room at the Carroll Public Library at an estimated cost of $20,699. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Kots, to accept the Certificate of Substantial Completion for the Carroll Recreation Center Westside ADA Entrance Project. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Boes, to accept the Certificate of Substantial Completion for the Downtown Streetscape Phase 9 Project. On roll call, all present voted aye. Absent: None. Motion carried.

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Mayor Jensen re-appointed Jerry Fleshner as Mayor Pro-Tem for 2019. No Council action taken.

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The closed session pursuant to Iowa Code 20.17(3) – Union Negotiations was postponed to a later date. No Council action taken.

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It was moved by Fleshner, seconded by Haley, to adjourn at 6:18 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

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Eric P. Jensen, Mayor

ATTEST:

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Laura A. Schaefer, City Clerk