City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MSP-W

DATE: January 19, 2017

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **January 9, 2017**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, January 9, 2017, at the Arthur Neu Airport. Commission members in attendance were Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Mr. Pete Crawford, engineer, Don Mensen, airport manager and Carol Schoeppner, recording secretary. Vice-Chairman Siemann conducted the 5:30 P.M. meeting.

MINUTES

The minutes of the previous meeting were reviewed by the Commission. A motion by Comm. Vincent and seconded by Comm. Wittrock was made to approve the minutes. Motion carried by Siemann, Vincent, Wittrock and Fulton.

DRIVE RECONSTRUCTION PROJECT

As was discussed last meeting, Mr. Crawford presented new plans for the reconstruction of the driveway. There were two new plans to consider. One plan had a 30ft. wide drive with 20 parking spaces and the other plan had a 24ft. wide drive with 9 parking spaces. Concrete would go to the new equipment building and around the fuel service area. The entitlement money from the FAA is $300,000.00 with a 10% City cost. It was more cost effective to go withthe 24ft wide drive and that would lessen the City money, which was a top priority for the Commission. Mr. Crawford did not know if the FAA would participate in the lighting. The Commission discussed a State project for the landscaping. If there would be State money available, they would not participate until the Federal project is finished.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	6,450.00
McClure Engineering	2018 CIP plan	787.50
Drees Oil	LP gas	185.59
Wittrock Motor	Dec car rental	375.00

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, February 13, 2017

5:30 P.M.

Arthur Neu Airport

Agenda

Approve minutes from previous meeting

Drive Entrance Project

Winter Equipment Report

New Business

Approve monthly bills