City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager MSP-W

FROM: Randall M. Krauel, Director of Public Works RMK

DATE: January 17, 2017

SUBJECT: Downtown Streetscape Phase 8
Supplemental Professional Services Agreement #2

Following the December 27, 2016, Development Agreement with Biokinemetrics Holdings, LLC and DMBA Properties & Consulting, Inc., a Supplemental Services Agreement #2 has been prepared with Confluence to add the area to the Downtown Streetscape Phase 8 project. The Agreement adds design services necessary for the preparation of additional plans and bidding documents for streetscape improvements of the parking lot along the north side of East 4th Street from North Court Street to North Clark Street. The Agreement amends the contract fees by adding $12,900.00.

The Design Services Agreement fees with Supplemental Services Agreements #1 and #2 are as follows:

Design Services Agreement, 11-10-14	$65,500.00
Supplemental Services Agreement #1	$23,540.00
Supplemental Services Agreement #2	$12,900.00
Total Design Contract Amount	$101,940.00

RECOMMENDATION: Mayor and City Council consideration and passage and approval of the Resolution Approving Supplemental Services Agreement #2 with Confluence for the Downtown Streetscape Phase 8 project.

RMK:ds

attachments (2)

RESOLUTION NO. _____

RESOLUTION APPROVING SUPPLEMENTAL SERVICES AGREEMENT #2 WITH CONFLUENCE FOR THE CORRIDOR OF COMMERCE DOWNTOWN STREETSCAPE PHASE 8 PROJECT.

WHEREAS, the City of Carroll is desirous of adding the East Fourth Street Parking Lot to the development of the Corridor of Commerce Downtown Streetscape Phase 8 project; and,

WHEREAS, a Supplemental Services Agreement #2 to the Design Services Agreement has been prepared for the development of the addition to the Corridor of Commerce Downtown Streetscape Phase 8 project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that Supplemental Services Agreement #2 with Confluence for the Corridor of Commerce Downtown Streetscape Phase 8 is approved.

Passed and approved by the Carroll City Council this 23rd day of January, 2017.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

525 17TH STREET DES MOINES, IA 50309
TEL 515-288-4875 FAX 515-288-8359 WWW.THINKCONFLUENCE.COM

CONFLUENCE

Supplemental Agreement

January 23, 2017

Mr. Randall M. Krauel. Public Works Director
City of Carroll
112 E. 5th Street
Carroll, IA 51401

Re: Carroll Downtown Streetscape Phase 8, Confluence # 14136
Supplemental Services Agreement # 2

Dear Mr. Krauel:

At the request of the City of Carroll, we are providing this Supplemental Agreement #2 for the addition of design scope to the Carroll Downtown Streetscape Phase 8 contract. The additional area is described as the parking lot along the north side of East 4th Street between North Court and North Clark Streets as shown in the attached Exhibit B-2. The scope of services are as follows:

1. Boundary and topographic survey (by JEO Consulting Group).
2. Design of pavement and curb modifications to create a main entrance into the new infill building development and to allow for new public sidewalk to support future phase along 4th Street.
3. Design of landscaping.
4. Design of new street lighting to match City standards (by JEO Consulting Group).
5. Preparation of construction documents and cost estimate.
6. Bidding administration and review of bid proposals.

Based on the above, we respectfully request that our current contract amount of $89,040.00 be amended by $12,900.00, for a revised total contract amount of $101,940.00 This amendment is subject to all other terms and conditions of the original agreement. Upon your review and approval, please return one signed copy to us. Thank you for your consideration.

ACKNOWLEDGEMENT OF APPROVAL OF AMENDMENT

City of Carroll		Confluence	
By:	Eric P. Jensen	By:	Chris Della Vedova
Signature:		Signature:	
Title:	Mayor	Title:	President and CEO
Date:	January 23, 2017	Date:	January 23, 2017

Enc: Exhibit B-2

Cc: Cody Forch, JEO

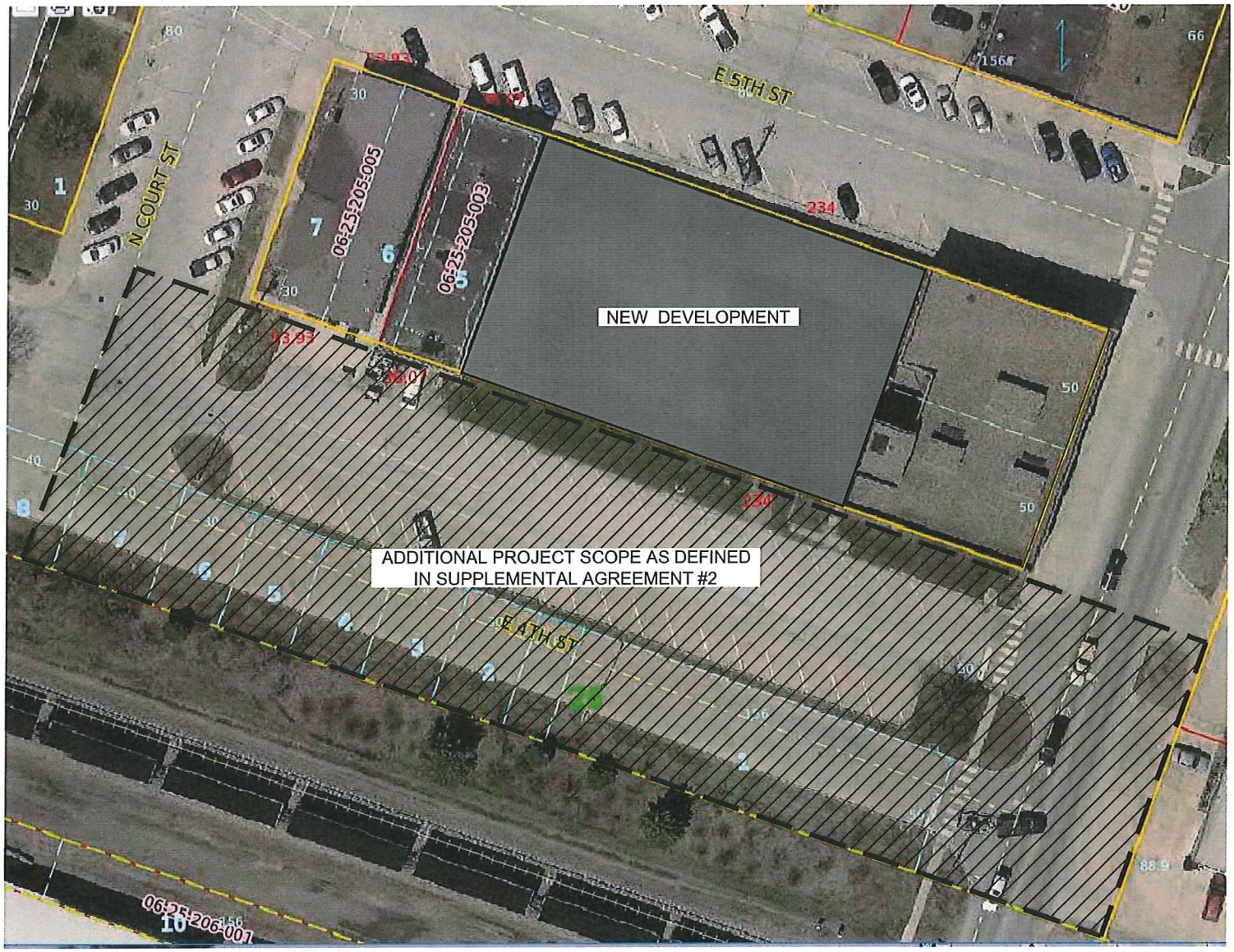

Exhibit B-2

Carroll Corridor of Commerce Phase 8

CONFLUENCE

Carroll, Iowa

January 23, 2017