City of Carroll

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MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager MSP-W

DATE: January 19, 2017

SUBJECT: City Council Meeting with OPN Architects

At the December 27, 2016 City Council Meeting, Council accepted the Additional Services request from OPN Architects to review the existing feasibility study and cost estimate. The Council was set to meet with OPN on Monday, January 16 for this discussion; however, due to the ice storm this meet was postponed. Two alternative dates for this meeting have been identified including Monday, February 13th during the regular Council Meeting or Monday, February 20th as a special meeting. Either date works and right now February 13th agenda is not looking to be an especially busy; however, if there is a need to provide sufficient time to have this discussion a special meeting would ensure we have the time needed.

The purpose of this meeting will be for OPN to lead a discussion with the Council and public on the feasibility study and cost estimate that was developed by OPN and to discuss, in broad and general terms, various alternatives that could be considered that would lower the overall cost of the project. The intent of this meeting is not for new concepts drawing to be presented but rather there be a discussion on how to proceed with a new concept be presented at a later time.

RECOMMENDATION: Select a date for the rescheduled meeting with OPN and if February 20, 2017 is selected then set a special City Council meeting for that date at 6:00P.M.