City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MPW

DATE: January 17, 2018

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **January 15, 2018**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) – **January 10, 2018**
4. Carroll Airport Commission (meets 2nd Monday of month) – **January 8, 2018**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) – **January 15, 2018**
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

Library Board Minutes

January 15, 2018

The Carroll Board of Trustees met in the Mayor's Conference Room of City Hall. Trustees present were: Jacob Fiscus, Tom Louis, Paul Reicks, Sondra Rierson, Kyle Ulveling, Ralph von Qualen, and Director Rachel Van Erdewyk. Trustees absent were: Janet Auge, Summer Parrott, and Carol Shields. Also present were City Manager Mike Pogge-Weaver and city councilman Lavern Dirkx.

Fiscus called the meeting to order at 5:15. It was moved by Rierson and seconded by von Qualen to approve the agenda. All voted aye. It was moved by Ulveling and seconded by Reicks to approve the minutes of the December meeting. All voted aye. It was moved by Louis and seconded by Rierson to approve the bills. All voted aye.

Director's Report: Children's librarian, Diane Tracy, had toddler story time, outreach programs, pet readers, and open library read aloud; it brings her numbers to 813 for the month. IPTV launched a new children's channel and Carroll Public Library was chosen for one of four spots in the state to host a pajama party. Along with Tracy and staff from IPTV, 155 kids and parents enjoyed activities, snacks, and visits with Dr. Whoot and Clifford the Big Red Dog. Tracy also participated in Kuemper's Preschool-Parent Literacy Day. The Reading Tree Project netted 100 preschool kids with a book donated by library patrons and community organizations. Van Erdewyk participated in a Winter STEM Festival at DMACC. About 40 children participated in Van Erdewyk's Ozobots and scavenger hunt. Regular meetings of the Crafty Library Ladies, Book Clubs, Poetry, and Teen Advisory groups netted around 72 for the month. Monthly door count was 5,322 and total resources utilized was 16,211.

Old Business: An update was given on the progress of the library/city hall project.

New Business: Discussion was held on the FY 2019 proposed budget. It was moved by Rierson and seconded by Ulveling to approve the FY 2019 proposed budget to be presented to the city council. All voted aye.

It was moved by von Qualen and seconded by Louis to adjourn. All voted aye. Meeting adjourned at 5:37.

Next regular meeting will be February 19, 2018.

Jacob Fiscus—President

Judy Behm—Recording Secretary

PLANNING AND ZONING COMMISSION

MINUTES OF JANUARY 10, 2018

The Carroll Planning and Zoning Commission met in regular session on January 10, 2018, 5:15 PM, in the Farner Government Building, Mayor's Office. Present: John Horbach, Ron Juergens, Lisa Lampe, Thomas Loeck, Jean Ludwig, Pat Macke, Katie McQueen, Jayne Pietig and Pat Venteicher. Absent: None. Also present: Mike Pogge-Weaver, David Bruner, City Attorney and Randy Krauel, Public Works Director/City Engineer. Commissioner Thomas Loeck presided.

* * * * * * *

MOTION by Juergens, second by Venteicher, to approve the minutes of the May 10, 2017 as mailed. All present voted aye. Absent: None. Motion carried.

* * * * * * *

A request from Lee Plasier, President of Pla-Cor, to change the zoning from A-2, Agricultural District to I-2, General Industrial District for an area legally described as Lot 1 of the SW ¼ NE ¼ of Section 23, T84N, R35W, Carroll, Iowa as set forth on a plat of survey recorded May 10, 1996 at Book 10, Page 139. Owner, Pla-Cor, Inc. All adjacent property owners were notified of the hearing by mail and proof of public notice of a hearing was presented. The public hearing was opened at 5:17 PM. Eric Neu was present and spoke in favor of the request. No one appeared in opposition. The public hearing was closed at 5:20 P.M. MOTION by Lampe, second by Ludwig to recommend to the City Council approval of the zoning change request for the area described from A-2 Agricultural District to I-2 General Industrial District. All present voted aye. Absent: None. Motion carried.

* * * * * * *

A preliminary and final plat for Placor Subdivision was submitted for review of the Commission. No one present supported or opposed the request. MOTION by Juergens, second by Venteicher to recommend to City Council approval of the preliminary and final plat as presented. All present voted aye. Absent: None. Motion carried.

* * * * * * *

A preliminary and final plat for Korwes Family Subdivision was submitted for review of the Commission. No one present supported or opposed the request. MOTION by Juergens,

second by Venteicher to recommend to City Council approval of the preliminary and final plat as presented. All present voted aye. Absent: None. Motion carried.

* * * * * * *

MOTION by Juergens, second by Lampe, to adjourn at 5:23 PM. All present voted Aye. Absent: None. Motion carried.

Thomas Loeck, Chairperson

Michel J. Pogge-Weaver, City Manager

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, January 8, 2018, at the Arthur Neu Airport. Commission members in attendance were Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Don Memsen, airport manager and Carol Schoeppner, recording secretary. Vice-Chairman Siemann conducted the 5:30 P.M. meeting.

MINUTES

The minutes of the previous meeting were reviewed by the Commission. A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the minutes. Motion carried by Commissioners Siemann, Vincent, Wittrock and Fulton.

FARM REPORT

Comm. Vincent reported the ground Larry Behrens was renting will be farmed by his son, Russell Behrens. Comm. Vincent had a rent check from Russell Behrens in the amount of $2,847.50. Chad Steinkamp will be putting the bean ground in hay this year which will be share cropped. Comm. Vincent said the ground needs to put in hay for a couple of years.

TOPICS DISCUSSED:

Don had problems with the tractor and dump truck. He will have O'Halloran look at the truck which is out of warranty and the tractor will go to Rueter's.

Comm. Wittrock ask the Commission if he could install a wench in his hanger to pull his airplane in when there is ice in front of the hanger. There was no objection to this as Comm. Siemann has a wench and suggested installation procedures.

Kitt Plumbing has not got back to Don on the bathroom repair.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	$ 6,450.00
McClure Engineering	funding application	585.00
Unified	fuel delivery printer	408.85
Rueter's	misc'l equipment repair	40.67
Wittrock Motor	December car rental	375.00
Carroll Refuse	December garbage	57.00
Ecowater	cooler rent/water	78.00
Raccoon Valley Elec	Dec electric service	1,495.98
McClure Engineering	drive entrance pgt	889.00
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Vincent and seconded by Comm. Wittrock was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Fulton and seconded by Comm. Wittrock was made to adjourn at 6:01 P.M..

The next regular meeting of the Carroll Airport Commission will be February 12, 2018, at the Arthur Neu Airport.

_____
Chairman/Vice-Chairman

ATTEST:

_____

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, February 12, 2018

5:30 P.M.

Arthur Neu Airport

Agenda

Approve minutes from previous meeting

Tall Structure Issue

5 Year CIP Plan

New Business

Approve monthly bills

PARKS, RECREATION AND CULTURAL BOARD MEETING MINUTES
January 15, 2018 @ 5:15 P.M.
Farner Government Building – Council Chambers

The Parks, Recreation and Cultural Board met on this date at 5:25 p.m. at the Farner Government Building – Council Chambers. Members Present: Jeff Aden, Summer Boes, Cara Greteman, Matt Hodges and Clay Netusil. Absent: Ryan Milligan, Brook Mikkelsen, Jen Munson, and Lois Neu. Staff Present: Jack Wardell, Director of Parks and Recreation and McKenzie Kiger, Recreation Superintendent.

* * * * * * *

The meeting was called to order at 5:25 P.M.

* * * * * * *

It was moved by Aden and seconded by Hodges to approve the January 15, 2018 agenda as presented. All present voted Aye.

* * * * * * *

It was moved by Greteman and seconded by Boes to approve the December 4, 2017 minutes. All present voted Aye.

* * * * * * *

It was moved by Hodges and seconded by Aden to recommend to the City Council if the All Inclusive Playground and Miracle Field are to be in the same park the recommendation will be placed at North East Park. If the Miracle Field is not approved by City Council they would ask the All Inclusive Playground Committee come back to the board with request of where they want the playground system placed. All present voted Aye.

* * * * * * *

It was moved by Aden and seconded by Greteman that the recommendation for the Pickleball Courts to be located in Northwest Park. All present voted Aye.

* * * * * * *

It was moved by Greteman and seconded by Boes to adjourn at 6:14 pm. All present voted Aye.