AGENDA
CITY OF CARROLL

CITY LEADERSHIP GOAL SETTING WORK SESSION - 2020

Thursday, October 15, 2020
4:00 PM – 8:00 PM
Swan Lake Education Center

4:00 – 4:10 Check-in – Informal Visiting

4:10 – 4:14 Opening Remarks – Mayor and City Administrator

4:15 – 5:00 "Working as a Team – The Challenge of Public Sector Leadership"

Focus:

a. Review Agenda
b. Housekeeping and Basic Principles
c. Objectives and expectations for the session
d. Enhancing Communications

5:00 – 6:00 "Working as a Team – Reviewing Plans, Progress, Values, and Issues"

Focus:

a. Review of FY 2019-2020 Ongoing Projects and New Initiatives
b. Review of Recent City Accomplishments
c. Review and consensus on Issues, Concerns, Opportunities, and Trends

6:00 – 7:00 "Working as a Team – Providing Direction"

Focus:

a. Updating the City's Goals Program
b. Ranking of Priorities for Fiscal Years 2021 and 2022

7:00 – 7:45 "Working as a Team – Preliminary Planning and Clarifying Roles"

Focus:

a. Knowing and fulfilling Roles and Responsibilities
b. Preliminary action planning on highest priority goals
c. Review and discussion of preliminary action plans

7:45 – 8:00 Summary and Wrap Up Comments

Focus:

a. Results - Report to the City Administrator by October 19, 2020
b. Development of Action Plan by City Administrator
c. Importance of Regular Updates