City of Carroll

627 N. Adams Street Carroll, Iowa 51401 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MSPW

DATE: June 10, 2021

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **May 17, 2021**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) – **June 9, 2021**
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 1st Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **June 8, 2021**
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

Library Board Minutes

May 17, 2021

The Carroll Board of Trustees met in the Community Meeting Room at the Carroll Public Library. Trustees present: Lisa Auen, Marcie Hircock, Brenda Hogue, Summer Parrott, Thomas Parrish, Dale Schmidt, Ralph von Qualen, and Director Rachel Van Erdewyk. Trustees absent: Julie Perkins and Kyle Ulveling. Also present was City Manager Mike Pogge-Weaver.

Parrott called the meeting to order at 5:15. It was moved by Schmidt and seconded by Auen to approve the agenda. All voted aye. Absent: Perkins and Ulveling. It was moved by von Qualen and seconded by Schmidt to approve the minutes of the April meeting. All voted aye. Absent: Perkins and Ulveling. It was moved by Parrish and seconded by Hogue to approve the bills. All voted aye. Absent: Perkins and Ulveling.

Director's Report: Children's programming continues with Miss Diane reading stories via Facebook Live, and her virtual program called Rookies at Home, and book drop offs to local area daycares and seniors. The Grab and Go craft pickups, which accompany the story time are very popular. Adult programs continue with Crafty Library Ladies and Book Clubs. Registration for Summer Reading has begun. The Beanstack app and online will be used along with in-library sign-up. Summer Reading will begin on June 1st. Study room use has been very steady. Total program attendance was 2,903. Monthly door count was 2,622. Total resources utilized was 33,790.

Board Education: None.

Old Business: None.

New business: Action item—Elevator Maintenance Contract. After discussion, it was moved by Hogue and seconded by Parrish to approve the recommended contract with Schlindler Elevator Corporation from June 1, 2021 through May 31, 2026. All voted aye. Absent: Perkins and Ulveling. Item action—Bridges Participation. After discussion, it was moved by Schmidt and seconded by Auen to approve the library to participate in the Bridges consortium provided through the State Library of Iowa. All voted aye. Absent: Perkins and Ulveling. Action item—Library Mask Mandate. After discussion, it was moved by Auen and seconded by Hogue to approve lifting the mask mandate, but still encourage patrons to wear a mask in the library effective May 18, 2021. All voted aye. Absent: Perkins and Ulveling. Action item—Sex Offender Policy. After discussion, it was moved by Hogue and seconded by Parrish to repeal the Carroll Public Library Sex Offender Policy due to the Code of Iowa already dictating sex offenders on library premises. All voted aye. Absent: Perkins and Ulveling.

It was moved by Hogue and seconded by Schmidt to adjourn. All voted aye. Absent: Perkins and Ulveling. Meeting adjourned at 5:46. Next regular meeting will be June 21, 2021.

Summer Parrott—President

Judy Behm—Recording Secretary

PLANNING AND ZONING COMMISSION

MINUTES OF JUNE 9, 2021

The Carroll Planning and Zoning Commission met in regular session on June 9, 2021, 5:16 PM, in the Council Chambers, City Hall, 627 N Adams Street. Present: Shelley Diehl, Ron Juergens, Angelo Luis, Dan Messerich, Michelle Prichard and Daniel Sturm. Absent: Jayne Pietig and Pat Venteicher. One Commissioner position vacant. Also present: Mike Pogge-Weaver, City Manager, David Bruner, City Attorney, (via phone) Greg Schreck, Building/Fire Safety Official and Randy Krauel, Public Works Director/City Engineer. Commissioner Messerich presided.

* * * * * * *

MOTION by Juergens, second by Sturm, to approve the minutes of the April 14, 2021 as mailed. All present voted aye. Absent: Pietig and Venteicher. Motion carried.

* * * * * * *

A request from Alexa J. and Lucas L. Lenhart, to change the zoning from B-2, General Business District to RB-1, Residential-Business Transitional District for an area legally described as the North 72 feet of Lot 1 and the North 72 feet of the East 10 feet of Lot 2, Block B, Seventh Street Addition to Carroll, Carroll County, Iowa. All adjacent property owners were notified of the hearing by mail and proof of public notice of a hearing was presented. The public hearing was opened at 5:19 PM. Alexa J. Lenhart was present and spoke in favor of the request. No comments from the public, written or verbal, were presented and no one present opposed. The public hearing was closed at 5:25 P.M. MOTION by Juergens, second by Sturm to recommend to the City Council approval of the zoning change request for the area described from B-2, General Business District to RB-1, Residential-Business Transitional District. All present voted aye. Absent: Pietig and Venteicher. Motion carried

* * * * * * *

Charlie Cowell from RDG Planning and Design presented an update on the Carroll Corridor of Commerce Plan 2.0 to the Commission. MOTION by Juergens, second by Diehl, to recommend to the Carroll City Council approval of the Carroll Corridor of Commerce Plan 2.0. All present voted aye. Absent: Pietig and Venteicher. Motion carried.

* * * * * * *

MOTION by Juergens, second by Luis, to adjourn at 6:01 PM. All present voted Aye. Absent: Pietig and Venteicher. Motion carried.

Dan Messerich, Commissioner

Mike Pogge-Weaver, City Manager

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

June 8, 2021

1. The meeting was called to order at 6:30 a.m. by Chair Jeff Anthofer, Mayor of Coon Rapids at the Carroll County Recycling Center. Others in attendance were: Scott Johnson, Carroll County Board of Supervisor; Harvey Dales, City of Manning, Dan Snyder, City of Breda, Dr. Eric Jensen, Mayor of Carroll and Mary Wittry, Director.
2. Snyder moved and Dr. Jensen seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Dales moved and Dr. Jensen seconded to approve the minutes of the May 11, 2021 meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable-see attached. Wittry discussed the following bills: Earl May, $1308.50 – trees and bushes (EMS project); J.B. Holland, $97823.51 – final payment for construction project; Foth Infrastructure and Environment, $5241.88 - general consulting, sampling, IDNR correspondence; IMWCA, $2,795 – work compensation; King Construction, $8,500 – leachate line fix; Lifetime Solar, $975.32 – replacement solar panels; Tarpomatic, $69,412 – replacement machine; Eurofins, $8,437-spring sampling and leachate samples; and Ziegler, $1,944.92 – preventative maintenance and parts. Dales moved and Dr. Jensen seconded. Motion carried, all voting aye.
5. Wittry presented the financial report along with financial assurance payment, review of set aside accounts and market prices. Harvey moved and Snyder seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Johnson moved and Snyder seconded to approve the hire for a full-time paper line sorter and to accept an employee's requested move to part – time. Motion carried, all voting aye.
7. The leachate line repair was completed by King Construction and the line is registered with Iowa One Call.
8. Wittry updated the Board on equipment purchases approved at the May meeting. Snyder moved and Dr. Jensen seconded to authorize Witty to sell the 973D track loader outright to an interested party. Motion carried, all voting aye.
9. Information was provided regarding the cost per pound of the hazardous materials program through the contract with Metro Waste Authority.
10. No future discussions have taken place with an interested county for solid waste disposal.
11. Landfill operations continue with very dusty conditions.
12. Next meeting date is Tuesday, July 13, 2021 at 6:30 a.m.
13. Dr. Jensen moved and Snyder seconded to adjourn the meeting at 7:15 a.m. Motion carried, all voting aye.

Respectfully submitted,

Mary Wittry