

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

GOVERNMENTAL BODY: Carroll City Council

DATE OF MEETING: March 23, 2020

TIME OF MEETING: 5:15 P.M.

LOCATION OF MEETING: City Hall Council Chambers

www.cityofcarroll.com

NOTICE

In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. Due to this the Carroll City Hall will remain closed to the public for the March 23, 2020 City Council meeting. However, the meeting will be made available telephonically. The public will be able to hear and participate in the Council meeting by calling:

United States: +1 (312) 757-3129

United States (Toll Free): 1 (877) 309-2073

Then when prompted, enter the following Access Code: 914 828 789 #

Individuals may start calling in at 5:00 PM for the meeting.

While the phones will be muted through most of the meeting, the phones will be unmuted at various points to receive feedback from the community, similar to a regular City Council meeting.

We thank you for your understanding of this change during the current situation.

AGENDA

- I. Pledge of Allegiance
- II. Roll Call
- III. Consent Agenda
 - A. Approval of Minutes of the March 9 Meeting
 - B. Approval of Bills and Claims
 - C. Licenses and Permits:

1. Renewal of Class "C" Liquor License with Catering Privilege, Class "B" Native Wine Permit, Outdoor Sales and Sunday Service – *Baratta's Steakhouse*
 2. Renewal of Class "C" Native Wine with Outdoor Service – *Santa Maria Vineyard and Winery*
 - D. Report of Bid Opening – Floating Lilly Pads – Carroll Aquatic Center - 2020
 - IV. Oral Requests and Communications from the Audience
 - V. Ordinances
 - None
 - VI. Resolutions
 - A. Kerkhoff Korner Plat 1, SW1/4 Section 23, T84N, R35W
 1. Preliminary Plat
 2. Final Plat
 - B. Minor Subdivision – Lot 1 of the NE1/4 SE1/4 Section 11, T84N, R35W
 - C. FY 2020/2021 Budget
 1. Public Hearing
 2. Resolution Adopting the Annual Budget
 - D. FY 2020/2021 Salary Resolution
 - E. Personnel Policy Changes – Declared Emergencies
 - F. Graham Park Pickleball Complex – 2020 (cancelled)
 1. Public Hearing on Plans, Specifications, Form of Contract and Opinion of Cost (cancelled)
 2. Resolution Adopting Plans, Specifications, Form of Contract and Opinion of Cost (cancelled)
 - VII. Reports
 - A. Carroll Public Library/Carroll City Hall
 1. Change Order No. 10
 - VIII. Committee Reports
 - IX. Monthly Activity Reports
 - X. Comments from the Mayor
 - XI. Comments from the City Council
 - XII. Comments from the City Manager
 - XIII. Adjourn

April/May Meetings:

Board of Adjustment – April 6, 2020 – City Hall – 627 N Adams Street
Planning and Zoning Commission – April 8, 2020 – City Hall - 627 N Adams Street
City Council – April 13, 2020 – City Hall – 627 N Adams Street
Airport Commission – April 13, 2020 – Airport Terminal Building - 21177 Quail Avenue
Library Board of Trustees – April 20, 2020 – Carroll Public Library – 118 E 5th Street
City Council – April 27, 2020 – City Hall – 627 N Adams Street
Board of Adjustment – May 4, 2020 – City Hall – 627 N Adams Street
City Council – May 11, 2020 – City Hall – 627 N Adams Street
Airport Commission – May 11, 2020 – Airport Terminal Building - 21177 Quail Avenue
Planning and Zoning Commission – May 13, 2020 – City Hall - 627 N Adams Street
Library Board of Trustees – May 18, 2020 – Carroll Public Library – 118 E 5th Street
Parks, Recreation and Cultural Advisory Board – May 18, 2020 – City Hall - 627 N Adams Street
City Council – Tuesday, May 26, 2020 – City Hall – 627 N Adams Street

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The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

COUNCIL MEETING

MARCH 9, 2020

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Members present: Misty Boes, LaVern Dirkx, Jerry Fleshner, Clay Haley, Mike Kots and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided and Attorney Jessica Morton attended in the absence of City Attorney Dave Bruner.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Haley, seconded by Siemann, to approve the following items on the consent agenda: a) minutes of the February 24, 2020 Council meeting, as written; b) bills and claims in the amount of \$662,501.49 c) Renewal of Class “B” Beer Permit (includes Wine Coolers) with Sunday Sales – *Godfather’s Pizza*; Renewal of Class “C” Beer Permit – *Carroll Can Redemption*; Renewal of Class “E” Liquor License with Class “B” Wine Permit (Carryout Wind – Includes Native Wine) and Class “C” Beer Permit (Carryout Beer) and Sunday Sales – *Casey’s General Store #3082*; Renewal Class “C” Liquor License with Sunday Sales – *Carroll Moose Lodge #273*; Renewal Class “C” Liquor License with Brew Pub, Outdoor Service and Sunday Sales – *Carroll Brewing Co.*; d) acceptance of the resignation of Volunteer Firefighter Jose Rodriguez and approval of Josh Lahr as a member of the Carroll Volunteer Fire Department; and e) the disposal of the 1983 GMC 700 Series/Toyne Pumper truck by sealed bid. On roll call, all present voted aye. Absent: None. Motion carried.

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There were no oral requests or communications from the audience.

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Mayor Jensen read a proclamation declaring April 1, 2020 as Census Day in Carroll, Iowa and encouraging all citizens to support census takers as they help our community complete an accurate count. No Council action taken.

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It was moved by Haley, seconded by Kots, to accept the public improvements in the Rolling Hills South Condominiums for future maintenance and repair subject to the maintenance provisions of the Surety Bond. On roll call, all present voted aye. Absent: None. Motion carried.

An ordinance establishing street grades on Westridge Drive cul-de-sac in the Rolling Hills South Condominiums was introduced by Council Member Kots.

It was moved by Kots, seconded by Haley, to approve the first reading and waive the second and third readings of said ordinance. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Haley, seconded by Siemann, to adopt said Ordinance No. 2005. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Dirx, seconded by Haley, to approve Resolution No. 20-16, Appointing UMB Bank, N.A. of West Des Moines, Iowa to Serve as Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement for the \$1,505,000 General Obligation Capital Loan Notes, Series 2020A. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Dirx, seconded by Boes, to approve Resolution No. 20-17, Authorizing a Form of Loan Agreement and Authorizing and Providing for the Issuance of \$1,505,000 General Obligation Capital Loan Notes, Series 2020A, And Levying a Tax to Pay Said Notes; Approval of the Tax Exemption Certificate and Continuing Disclosure Certification. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Kots, seconded by Haley, to approve the closure of Plaza Drive and E. 10th Street from Griffith to 9th Street in association with Harley-Davidson of Carroll's Largest Women's Motorcycle Group Ride World Record Attempt event on August 1, 2020 and provide for barricades and police assistance for the event subject to Harley-Davidson of Carroll providing a certificate of insurance for the event that lists the City of Carroll as an additional insured party and Harley-Davidson of Carroll reimbursing the City of Carroll any direct cost to rent any required barricades for the event. Wade Adams, General Manager of Harley-Davidson of Carroll, addressed Council on this issue. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Haley, to accept the bid from Wittrock Motor Company – Carroll, Iowa, to purchase a 2020 Ram 3500 regular cab pickup for the Parks

Department at the bid price of \$36,687.00 less \$1,000 trade-in of a 2000 Dodge pickup for a net price of \$35,687.00. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Fleshner to accept the bid from Champion Ford – Carroll, Iowa, to purchase a 2020 F-550 truck at the bid price of \$53,593.00 less \$1,000 trade-in of a 2001 Dodge 2500 truck for a net price of \$52,593.00. Motion failed due to a lack of a second. Drew Beeber, Sales Consultant Champion Ford, Tim Hesseltine, Hawkeye Truck Equipment, and Kyle Bauer, New Way Ford, addressed Council on this issue.

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Council discussed a proposed Rental Housing Code. Michelle Loew, Leo Kasparbauer, Margaret Sadoris, Doug Wanninger, Larry Hansman, Ryan O’leary, Dan Kratoska, Judy Lohrmann, and Dave Schapman addressed Council during this work session. No Council action taken.

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It was moved by Fleshner, seconded by Haley, to adjourn at 8:48 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

ACCOUNTS PAYABLE
 OPEN ITEM REPORT
 SUMMARY

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
PARTIALLY ITEMS DATES :	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
UNPAID ITEMS DATES :		3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-001704	ACCO	POOL VAC REPLACEMENT	3,620.00	0.00	000000	0/00/00	3,620.00
		** TOTALS **	3,620.00	0.00			3,620.00
01-012650	ALLIANT ENERGY-IES UTILIT	GAS BILLS	8,028.72	8,028.72-	117406	3/13/20	0.00
		** TOTALS **	8,028.72	8,028.72-			0.00
01-002080	AMAZON/SYNCHRONY BANK	BOOKS AND VIDEOS	94.58	94.58-	117418	3/19/20	0.00
		** TOTALS **	94.58	94.58-			0.00
01-001046	AMERICAN RADIATOR	RADIATOR FOR UNIT #28	674.00	0.00	000000	0/00/00	674.00
		** TOTALS **	674.00	0.00			674.00
01-002281	AMERICAN SECURITY CABINET	BOOK RETURN RENTAL	49.30	49.30-	117419	3/19/20	0.00
		** TOTALS **	49.30	49.30-			0.00
01-002370	ARNOLD MOTOR SUPPLY	#27 CORE CREDIT	36.00-	0.00	000000	0/00/00	36.00-
01-002370	ARNOLD MOTOR SUPPLY	#27 - CORE CREDIT	72.00-	0.00	000000	0/00/00	72.00-
01-002370	ARNOLD MOTOR SUPPLY	REPAIR PARTS	16.69	0.00	000000	0/00/00	16.69
01-002370	ARNOLD MOTOR SUPPLY	REPAIR PARTS	87.71	0.00	000000	0/00/00	87.71
01-002370	ARNOLD MOTOR SUPPLY	REPAIR PARTS	87.99	0.00	000000	0/00/00	87.99
01-002370	ARNOLD MOTOR SUPPLY	CLEANER	29.98	0.00	000000	0/00/00	29.98
01-002370	ARNOLD MOTOR SUPPLY	GLOVES	25.98	0.00	000000	0/00/00	25.98
01-002370	ARNOLD MOTOR SUPPLY	GREASE FITTINGS AND TAPE	46.86	0.00	000000	0/00/00	46.86
01-002370	ARNOLD MOTOR SUPPLY	#27 BATTERY	158.99	0.00	000000	0/00/00	158.99
01-002370	ARNOLD MOTOR SUPPLY	#27 BATTERY	317.98	0.00	000000	0/00/00	317.98
01-002370	ARNOLD MOTOR SUPPLY	SUPPLIES	24.99	0.00	000000	0/00/00	24.99
		** TOTALS **	689.17	0.00			689.17
01-002539	AUTO GRAPHICS PLUS	#14 GRAPHICS	477.50	0.00	000000	0/00/00	477.50
		** TOTALS **	477.50	0.00			477.50
01-002818	BAKER AND TAYLOR INC.	BOOKS RETURNED	17.11-	17.11	117423	3/19/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	66.29	66.29-	117423	3/19/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	536.23	536.23-	117423	3/19/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	533.95	533.95-	117423	3/19/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	698.33	698.33-	117423	3/19/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	535.08	535.08-	117423	3/19/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	1.75	1.75-	117423	3/19/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	8.50	8.50-	117423	3/19/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	10.00	10.00-	117423	3/19/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	10.25	10.25-	117423	3/19/20	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	7.75	7.75-	117423	3/19/20	0.00
		** TOTALS **	2,391.02	2,391.02-			0.00

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 OPEN ITEM REPORT
 SUMMARY

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PAID ITEMS DATES :	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
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UNPAID ITEMS DATES :		3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-001943	BAUER BUILT TIRE CENTER	#31 SKID LOADER TIRE	48.85	0.00	000000	0/00/00	48.85
		** TOTALS **	48.85	0.00			48.85
01-002845	BLAZE PUBLICATIONS INC.	FIRE TRUCK SALE AD	100.00	0.00	000000	0/00/00	100.00
		** TOTALS **	100.00	0.00			100.00
01-000528	BLUEGLOBES LLC	RUNWAY LIGHTS REPAIR	1,815.78	1,815.78-	117398	3/13/20	0.00
		** TOTALS **	1,815.78	1,815.78-			0.00
01-003515	BOMGAARS	REPAIR PARTS	27.96	0.00	000000	0/00/00	27.96
01-003515	BOMGAARS	STOP SIGN REPAIRS	43.96	0.00	000000	0/00/00	43.96
01-003515	BOMGAARS	REPAIR PARTS	23.96	0.00	000000	0/00/00	23.96
01-003515	BOMGAARS	SUPPLIES	109.05	0.00	000000	0/00/00	109.05
01-003515	BOMGAARS	SUPPLIES	7.99	0.00	000000	0/00/00	7.99
01-003515	BOMGAARS	HOSES	99.95	0.00	000000	0/00/00	99.95
01-003515	BOMGAARS	MISC SUPPLIES	64.99	64.99-	117402	3/13/20	0.00
01-003515	BOMGAARS	GREASE GUN #34	17.99	0.00	000000	0/00/00	17.99
01-003515	BOMGAARS	SUPPLIES	47.97	0.00	000000	0/00/00	47.97
01-003515	BOMGAARS	LL LIGHTING REPAIRS	15.55	0.00	000000	0/00/00	15.55
01-003515	BOMGAARS	SOCCER FIELD REPAIRS	82.95	0.00	000000	0/00/00	82.95
01-003515	BOMGAARS	SOCCER FIELD REPAIRS	15.99	0.00	000000	0/00/00	15.99
01-003515	BOMGAARS	SUPPLIES	18.32	0.00	000000	0/00/00	18.32
01-003515	BOMGAARS	SUPPLIES	11.99	0.00	000000	0/00/00	11.99
01-003515	BOMGAARS	SUPPLIES	1.58	0.00	000000	0/00/00	1.58
01-003515	BOMGAARS	SUPPLIES	30.04	0.00	000000	0/00/00	30.04
		** TOTALS **	620.24	64.99-			555.25
01-002311	BOOK FARM INC.	CHILDREN'S BOOKS	1,970.71	1,970.71-	117420	3/19/20	0.00
		** TOTALS **	1,970.71	1,970.71-			0.00
01-003670	BRIGGS INC OF OMAHA	REPAIR PARTS	3.46	0.00	000000	0/00/00	3.46
		** TOTALS **	3.46	0.00			3.46
01-003693	BRUNER & BRUNER	GENERAL WORK	270.00	0.00	000000	0/00/00	270.00
01-003693	BRUNER & BRUNER	POLICE/MAGISTRATE	1,323.00	0.00	000000	0/00/00	1,323.00
01-003693	BRUNER & BRUNER	PLANNING AND ZONING	162.00	0.00	000000	0/00/00	162.00
01-003693	BRUNER & BRUNER	PUBLIC WORKS/ENGINEER	310.50	0.00	000000	0/00/00	310.50
		** TOTALS **	2,065.50	0.00			2,065.50
01-003140	CANINE TACTICAL	K9 KENNELING	120.00	0.00	000000	0/00/00	120.00
		** TOTALS **	120.00	0.00			120.00
01-004138	CAPITAL SANITARY SUPPLY	SCRUBBER PADS	39.50	0.00	000000	0/00/00	39.50
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	442.30	0.00	000000	0/00/00	442.30

ACCOUNTS PAYABLE
 OPEN ITEM REPORT
 SUMMARY

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
PARTIALLY ITEMS DATES:	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
UNPAID ITEMS DATES :		3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	82.80	0.00	000000	0/00/00	82.80
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	41.70	0.00	000000	0/00/00	41.70
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	28.00	0.00	000000	0/00/00	28.00
		** TOTALS **	634.30	0.00			634.30
01-025028	CAROL SCHOEPPNER	SECRETARY SALARY	350.00	350.00-	117411	3/13/20	0.00
		** TOTALS **	350.00	350.00-			0.00
01-000747	CARROLL AUTO SUPPLY	BATTERY	104.28	0.00	000000	0/00/00	104.28
		** TOTALS **	104.28	0.00			104.28
01-004132	CARROLL AVIATION INC.	CONTRACT	6,700.00	6,700.00-	117403	3/13/20	0.00
		** TOTALS **	6,700.00	6,700.00-			0.00
01-004146	CARROLL CONTROL SYSTEMS	POOL HEATER REPAIRS	544.75	0.00	000000	0/00/00	544.75
		** TOTALS **	544.75	0.00			544.75
01-002977	CARROLL REFUSE SERVICE	FEBRUARY TRASH COLLECTIONS	11,978.41	11,978.41-	117295	3/09/20	0.00
01-002977	CARROLL REFUSE SERVICE	JANUARY GARBAGE/TRASH	72.00	72.00-	117400	3/13/20	0.00
		** TOTALS **	12,050.41	12,050.41-			0.00
01-000991	CARUS PHOSPHATE INC.	WATER TREATMENT SUPPLIES	7,719.71	0.00	000000	0/00/00	7,719.71
		** TOTALS **	7,719.71	0.00			7,719.71
01-002998	CENTURYLINK	BACKUP PHONE LINE	60.74	60.74-	117424	3/19/20	0.00
01-002998	CENTURYLINK	BACKUP PHONE LINE	150.80	150.80-	117425	3/19/20	0.00
		** TOTALS **	211.54	211.54-			0.00
01-004835	COMMERCIAL SAVINGS BANK	MARCH WATER ACH PROCESSING FEE	116.40	116.40-	000000	3/16/20	0.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	12,373.09	12,373.09-	000730	3/12/20	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	14,615.86	14,615.86-	000730	3/12/20	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	4,438.94	4,438.94-	000730	3/12/20	0.00
		** TOTALS **	31,544.29	31,544.29-			0.00
01-000366	COMPUTER & NETWORK SPEC	MISC COMPUTER ISSUES	90.00	0.00	000000	0/00/00	90.00
01-000366	COMPUTER & NETWORK SPEC	MISC COMPUTER ISSUES - JACK	45.00	0.00	000000	0/00/00	45.00
		** TOTALS **	135.00	0.00			135.00
01-000911	COMPUTER CONCEPTS OF IOWA	IT MAINTENANCE	37.50	37.50-	117414	3/19/20	0.00
01-000911	COMPUTER CONCEPTS OF IOWA	IT MAINTENANCE	315.00	315.00-	117414	3/19/20	0.00
01-000911	COMPUTER CONCEPTS OF IOWA	IT MAINTENANCE	375.00	375.00-	117414	3/19/20	0.00
01-000911	COMPUTER CONCEPTS OF IOWA	IT MAINTENANCE	45.00	45.00-	117414	3/19/20	0.00
		** TOTALS **	772.50	772.50-			0.00

ACCOUNTS PAYABLE
 OPEN ITEM REPORT
 SUMMARY

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
PARTIALLY ITEMS DATES:	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
UNPAID ITEMS DATES :		3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-002071	COMPUTER REPAIR & SERVICE	MISC COMPUTER ISSUE	85.00	0.00	000000	0/00/00	85.00
		** TOTALS **	85.00	0.00			85.00
01-001539	CONFLUENCE	STREETSCAPE PHASE 10	3,049.53	0.00	000000	0/00/00	3,049.53
		** TOTALS **	3,049.53	0.00			3,049.53
01-001595	COUNSEL OFFICE & DOCUMENT	COPIER CONTRACT	64.40	0.00	000000	0/00/00	64.40
01-001595	COUNSEL OFFICE & DOCUMENT	COPIER CONTRACT	178.34	178.34-	117416	3/19/20	0.00
		** TOTALS **	242.74	178.34-			64.40
01-005615	DEMCO EDUCATIONAL CORP.	OPERATING SUPPLIES	136.24	136.24-	117430	3/19/20	0.00
01-005615	DEMCO EDUCATIONAL CORP.	OPERATING SUPPLIES	316.00	316.00-	117430	3/19/20	0.00
01-005615	DEMCO EDUCATIONAL CORP.	OPERATING SUPPLIES	256.01	256.01-	117430	3/19/20	0.00
		** TOTALS **	708.25	708.25-			0.00
01-001965	DIANE TRACY	OUTREACH PROGRAM AND SUPPLIES	151.96	151.96-	117417	3/19/20	0.00
		** TOTALS **	151.96	151.96-			0.00
01-006270	DREES HEATING & PLUMBING	CAMERAS LIBRARY	219.00	0.00	000000	0/00/00	219.00
		** TOTALS **	219.00	0.00			219.00
01-006275	DREES OIL CO. INC.	PROPANE	142.03	0.00	000000	0/00/00	142.03
01-006275	DREES OIL CO. INC.	PROPANE	163.80	0.00	000000	0/00/00	163.80
01-006275	DREES OIL CO. INC.	PROPANE	280.22	280.22-	117404	3/13/20	0.00
01-006275	DREES OIL CO. INC.	PROPANE	203.40	0.00	000000	0/00/00	203.40
01-006275	DREES OIL CO. INC.	DIESEL FUEL	88.63	0.00	000000	0/00/00	88.63
01-006275	DREES OIL CO. INC.	DIESEL FUEL	134.58	0.00	000000	0/00/00	134.58
		** TOTALS **	1,012.66	280.22-			732.44
01-012590	ECHO ELECTRIC SUPPLY	BREAKER PANELS	768.16	0.00	000000	0/00/00	768.16
01-012590	ECHO ELECTRIC SUPPLY	LIGHTING YOUTH SPORTS	63.26	0.00	000000	0/00/00	63.26
		** TOTALS **	831.42	0.00			831.42
01-006810	ECOWATER SYSTEMS	COOLER RENT/WATER	60.19	60.19-	117405	3/13/20	0.00
		** TOTALS **	60.19	60.19-			0.00
01-004185	EMPLOYMENT RESOURCES	FEB. LIBRARY CLEANING	593.35	593.35-	117428	3/19/20	0.00
01-004185	EMPLOYMENT RESOURCES	FEB. CITY HALL CLEANING	945.80	0.00	000000	0/00/00	945.80
01-004185	EMPLOYMENT RESOURCES	FEB. CITY HALL CLEANING	623.05	0.00	000000	0/00/00	623.05
		** TOTALS **	2,162.20	593.35-			1,568.85
01-008020	FAMILY & SPECIALTY MEDICA	PHYSICAL AUSTIN GOETZINGER	175.00	0.00	000000	0/00/00	175.00
		** TOTALS **	175.00	0.00			175.00

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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-006860	FELD FIRE EQUIPMENT CO.	PROTECTIVE BOOTS - LAHR	280.00	0.00	000000	0/00/00	280.00
		** TOTALS **	280.00	0.00			280.00
01-003095	FOSTER GRANDPARENTS	1/2 FY 20 FUNDING REQUEST	1,500.00	0.00	000000	0/00/00	1,500.00
		** TOTALS **	1,500.00	0.00			1,500.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	767.25	0.00	000000	0/00/00	767.25
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	874.35	0.00	000000	0/00/00	874.35
		** TOTALS **	1,641.60	0.00			1,641.60
01-009315	GALL'S INC.	SCHRECK - BOOTS	199.48	0.00	000000	0/00/00	199.48
		** TOTALS **	199.48	0.00			199.48
01-010605	HACH CHEMICAL COMPANY	LAB SUPPLIES	241.39	0.00	000000	0/00/00	241.39
01-010605	HACH CHEMICAL COMPANY	LAB SUPPLIES	337.20	0.00	000000	0/00/00	337.20
		** TOTALS **	578.59	0.00			578.59
01-010617	HALLETT MATERIALS	COLD PATCH	1,506.70	0.00	000000	0/00/00	1,506.70
01-010617	HALLETT MATERIALS	COLD PATCH	1,506.70	0.00	000000	0/00/00	1,506.70
		** TOTALS **	3,013.40	0.00			3,013.40
01-010680	HAWKINS WATER TREATMENT	WATER TREATMENT SUPPLIES	749.50	0.00	000000	0/00/00	749.50
		** TOTALS **	749.50	0.00			749.50
01-005410	HERALD PUBLISHING COMPANY	PUBLICITY	135.00	135.00-	117429	3/19/20	0.00
		** TOTALS **	135.00	135.00-			0.00
01-011831	HY-VEE INC.	SENIOR DAY SNACKS	75.92	75.92-	117432	3/19/20	0.00
		** TOTALS **	75.92	75.92-			0.00
01-012552	INDUSTRIAL BEARING SUPP.	REPAIR PARTS	19.00	0.00	000000	0/00/00	19.00
01-012552	INDUSTRIAL BEARING SUPP.	BEARINGS	119.56	0.00	000000	0/00/00	119.56
		** TOTALS **	138.56	0.00			138.56
01-012635	IOWA DEPARTMENT OF TRANSP	PAPER FOR CARS	166.32	0.00	000000	0/00/00	166.32
		** TOTALS **	166.32	0.00			166.32
01-012666	IOWA ONE CALL	FEB 2020 LOCATES	22.50	0.00	000000	0/00/00	22.50
		** TOTALS **	22.50	0.00			22.50
01-012685	IOWA SMALL ENGINE CENTER	CHAINS SHARPENED	17.28	0.00	000000	0/00/00	17.28
01-012685	IOWA SMALL ENGINE CENTER	SUPPLIES	54.91	0.00	000000	0/00/00	54.91
01-012685	IOWA SMALL ENGINE CENTER	EQUIPMENT REPAIRS	105.66	105.66-	117408	3/13/20	0.00
01-012685	IOWA SMALL ENGINE CENTER	EQUIPMENT REPAIRS	494.49	494.49-	117408	3/13/20	0.00

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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-012685	IOWA SMALL ENGINE CENTER	SUPPLIES	3.84	0.00	000000	0/00/00	3.84
01-012685	IOWA SMALL ENGINE CENTER	CHAIN SHARPEN	1.21	0.00	000000	0/00/00	1.21
01-012685	IOWA SMALL ENGINE CENTER	CHAIN SAW BLADES	71.28	0.00	000000	0/00/00	71.28
		** TOTALS **	748.67	600.15-			148.52
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	960.00	0.00	000000	0/00/00	960.00
		** TOTALS **	960.00	0.00			960.00
01-013917	JEO CONSULTING GROUP INC.	STREAMBED STABILIZATION	1,045.00	0.00	000000	0/00/00	1,045.00
		** TOTALS **	1,045.00	0.00			1,045.00
01-003243	JET'S OUTDOOR POWER AND S	GOLF CARTS SERVICED	2,175.00	0.00	000000	0/00/00	2,175.00
		** TOTALS **	2,175.00	0.00			2,175.00
01-025020	JOHN DEERE FINANCIAL	EQUIPMENT REPAIRS	890.94	890.94-	117410	3/13/20	0.00
01-025020	JOHN DEERE FINANCIAL	CLEANER	24.00	24.00-	117410	3/13/20	0.00
		** TOTALS **	914.94	914.94-			0.00
01-002700	JUSTIN FERRIN	DRUG INTERDICTION TRAINING	30.32	30.32-	117421	3/19/20	0.00
01-002700	JUSTIN FERRIN	K9 TRAINING CHARITON	27.03	27.03-	117421	3/19/20	0.00
		** TOTALS **	57.35	57.35-			0.00
01-000994	KABEL BUSINESS SERVICES -	FEB HRA CHECKS	7,158.29	7,158.29-	000000	3/06/20	0.00
		** TOTALS **	7,158.29	7,158.29-			0.00
01-014520	KASPERBAUER CLEANING SER	LAUNDRER RUGS	96.64	0.00	000000	0/00/00	96.64
01-014520	KASPERBAUER CLEANING SER	MATS FOR STATE MEET	62.08	0.00	000000	0/00/00	62.08
		** TOTALS **	158.72	0.00			158.72
01-014815	KEYSTONE LABORATORIES	MONTHLY BAC-T/FLUORIDE SAMPLES	165.50	0.00	000000	0/00/00	165.50
		** TOTALS **	165.50	0.00			165.50
01-014940	KITT PLBG. AND HTG. INC.	RESTROOM REPAIRS	40.75	40.75-	117409	3/13/20	0.00
		** TOTALS **	40.75	40.75-			0.00
01-003547	KRIS KLOCKE	SOCCER REFUND	40.00	0.00	000000	0/00/00	40.00
		** TOTALS **	40.00	0.00			40.00
01-003540	LINCOLN HIGHWAY ASSOCIATI	PERIODICAL RENEWAL	45.00	45.00-	117427	3/19/20	0.00
		** TOTALS **	45.00	45.00-			0.00
01-003546	LINDSEY POTTEBAUM	SOCER REFUND	70.00	0.00	000000	0/00/00	70.00
		** TOTALS **	70.00	0.00			70.00

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01-002331	MACQUEEN EQUIPMENT LLC	CONNECTOR HOSE FOR #35	293.37	0.00	000000	0/00/00	293.37
01-002331	MACQUEEN EQUIPMENT LLC	MAINTENANCE SUPPLIES	795.74	0.00	000000	0/00/00	795.74
01-002331	MACQUEEN EQUIPMENT LLC	SWEEPER SWITCH	241.58	0.00	000000	0/00/00	241.58
01-002331	MACQUEEN EQUIPMENT LLC	#35 SEAL LABOR	1,242.90	0.00	000000	0/00/00	1,242.90
		** TOTALS **	2,573.59	0.00			2,573.59
01-017133	MASTERCARD	CONFERENCE AND SUPPLIES	1,344.73	1,344.73-	117433	3/19/20	0.00
01-017133	MASTERCARD	CONF. REGISTRATIONS/SUPPLIES	1,135.28	1,135.28-	117434	3/19/20	0.00
01-017133	MASTERCARD	SOFTWARE/CONFERENCE/SUPPLIES	118.74	118.74-	117435	3/19/20	0.00
01-017133	MASTERCARD	MAIL CHIMP	9.99	9.99-	117436	3/19/20	0.00
		** TOTALS **	2,608.74	2,608.74-			0.00
01-002993	MC CLURE ENGINEERING CO.	REHAB PROJECT SERVICES	15,470.45	15,470.45-	117401	3/13/20	0.00
		** TOTALS **	15,470.45	15,470.45-			0.00
01-003541	MEGAN THEULEN	ROOM RENTAL REFUND	30.00	0.00	000000	0/00/00	30.00
		** TOTALS **	30.00	0.00			30.00
01-003461	MERCHANT SERVICES	CC PROCESSING FEES	571.61	571.61-	000000	3/06/20	0.00
		** TOTALS **	571.61	571.61-			0.00
01-012680	MID AMERICAN ENERGY	ELECTRIC BILLS	41,893.67	41,893.67-	117407	3/13/20	0.00
		** TOTALS **	41,893.67	41,893.67-			0.00
01-018634	MINNICH COMITO & NEU	TRANS. MAIN DRAKE VS CITY	1,925.00	0.00	000000	0/00/00	1,925.00
		** TOTALS **	1,925.00	0.00			1,925.00
01-001202	MOBILE BLASTING SERVICES	SODA BLAST SKATE PARK	175.00	0.00	000000	0/00/00	175.00
01-001202	MOBILE BLASTING SERVICES	SODA BLAST PARK SHELTER HOUSES	1,050.00	0.00	000000	0/00/00	1,050.00
		** TOTALS **	1,225.00	0.00			1,225.00
01-002596	MOHR SAND GRAVEL & CONSTR	GRADATION ROCK	1,978.42	0.00	000000	0/00/00	1,978.42
		** TOTALS **	1,978.42	0.00			1,978.42
01-018408	NAPA AUTO PARTS	SHOP TOOLS	26.08	0.00	000000	0/00/00	26.08
01-018408	NAPA AUTO PARTS	CUTTING DISCS	26.90	0.00	000000	0/00/00	26.90
01-018408	NAPA AUTO PARTS	SUPPLIES	18.28	0.00	000000	0/00/00	18.28
		** TOTALS **	71.26	0.00			71.26
01-003263	NETBANX	FEB EFT PROCESSING FEES	103.52	103.52-	000000	3/16/20	0.00
		** TOTALS **	103.52	103.52-			0.00
01-019124	NORTH CENTRAL LABORATORIE	LAB SUPPLIES	607.49	0.00	000000	0/00/00	607.49
		** TOTALS **	607.49	0.00			607.49

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01-019138	NORTHWEST IOWA LEAGUE OF	NW IA LEAGUE - DIRKX	15.00	0.00	000000	0/00/00	15.00
		** TOTALS **	15.00	0.00			15.00
01-020208	O'HALLORAN INTERNATIONAL	#26 DOOR LOCK	209.96	0.00	000000	0/00/00	209.96
		** TOTALS **	209.96	0.00			209.96
01-020203	OFFICE STOP	OFFICE SUPPLIES	63.39	0.00	000000	0/00/00	63.39
		** TOTALS **	63.39	0.00			63.39
01-020326	OPTIONS INK	FREIGHT WATER SAMPLES	11.69	0.00	000000	0/00/00	11.69
		** TOTALS **	11.69	0.00			11.69
01-021050	P & H WHOLESALE INC.	WATER HEATER	554.20	0.00	000000	0/00/00	554.20
01-021050	P & H WHOLESALE INC.	DISINFECTION IMPR.	16.33	0.00	000000	0/00/00	16.33
01-021050	P & H WHOLESALE INC.	SUPPLIES	16.77	0.00	000000	0/00/00	16.77
		** TOTALS **	587.30	0.00			587.30
01-001127	PIONEER MANUFACTURING CO.	BALLFIELD STRIPE	623.00	0.00	000000	0/00/00	623.00
		** TOTALS **	623.00	0.00			623.00
01-001490	PITNEY BOWES/PURCHASE POW	POSTAGE SUPPLIES	113.02	113.02-	117415	3/19/20	0.00
		** TOTALS **	113.02	113.02-			0.00
01-001136	R & R SEPTIC SERVICE INC	ADVANTEK TEXTILE FILTER SERVIC	225.00	225.00-	117399	3/13/20	0.00
		** TOTALS **	225.00	225.00-			0.00
01-009870	RACCOON VALLEY ELECTRIC C	AIR METHODS - FEB ELECTRIC	390.33	390.33-	117431	3/19/20	0.00
01-009870	RACCOON VALLEY ELECTRIC C	FEB. ELECTRIC SERVICE	1,747.41	1,747.41-	117431	3/19/20	0.00
		** TOTALS **	2,137.74	2,137.74-			0.00
01-023640	RAY'S REFUSE SERVICE	FEBRUARY TRASH COLLECTIONS	32,514.58	32,514.58-	117296	3/09/20	0.00
01-023640	RAY'S REFUSE SERVICE	FEB. GARBAGE PICKUP	943.64	0.00	000000	0/00/00	943.64
		** TOTALS **	33,458.22	32,514.58-			943.64
01-003137	RDG PLANNING & DESIGN	REC CENTER BLDG IMPROVEMENTS	119.94	0.00	000000	0/00/00	119.94
		** TOTALS **	119.94	0.00			119.94
01-023815	REGION XII COG	FEB. TAXI PROGRAM DONATIONS	2,310.00	2,310.00-	117297	3/09/20	0.00
		** TOTALS **	2,310.00	2,310.00-			0.00
01-023828	RETIRED SENIOR VOLUNTEER	1/2 FY FUNDING REQUEST	4,750.00	0.00	000000	0/00/00	4,750.00
		** TOTALS **	4,750.00	0.00			4,750.00

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01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	704.16	0.00	000000	0/00/00	704.16
01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	700.65	0.00	000000	0/00/00	700.65
01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	706.05	0.00	000000	0/00/00	706.05
01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	672.03	0.00	000000	0/00/00	672.03
01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	713.88	0.00	000000	0/00/00	713.88
01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	703.35	0.00	000000	0/00/00	703.35
		** TOTALS **	4,200.12	0.00			4,200.12
01-002987	RIESBERG AUDIO AND DETAIL	INSTALL MICROPHONE SYSTEM	95.00	0.00	000000	0/00/00	95.00
01-002987	RIESBERG AUDIO AND DETAIL	MICROPHONES FOR THEATER	1,579.98	0.00	000000	0/00/00	1,579.98
		** TOTALS **	1,674.98	0.00			1,674.98
01-003544	SAMANTHA MAJOR	SOCCER REFUND	90.00	0.00	000000	0/00/00	90.00
		** TOTALS **	90.00	0.00			90.00
01-003543	SCHULTE SURVEYING INC.	EASEMENT SURVEY	360.00	0.00	000000	0/00/00	360.00
		** TOTALS **	360.00	0.00			360.00
01-003542	SHERI DAVIS	ROOM RENTAL REFUND	30.00	0.00	000000	0/00/00	30.00
		** TOTALS **	30.00	0.00			30.00
01-025250	SHERWIN WILLIAMS CO.	SUPPLIES	57.08	0.00	000000	0/00/00	57.08
		** TOTALS **	57.08	0.00			57.08
01-000155	SHIVE HATTERY INC	LIGHTING YOUTH SPORTS COMPLEX	2,652.60	0.00	000000	0/00/00	2,652.60
01-000155	SHIVE HATTERY INC	TRAILS SEGMENT III - 1	3,052.80	0.00	000000	0/00/00	3,052.80
		** TOTALS **	5,705.40	0.00			5,705.40
01-025335	SNYDER TREE SERVICE	10 TREES REMOVED GRAHAM PARK	5,250.00	0.00	000000	0/00/00	5,250.00
		** TOTALS **	5,250.00	0.00			5,250.00
01-004178	SOLID WASTE MANAGEMENT CO	WATER HEATER REPAIRS	10.00	0.00	000000	0/00/00	10.00
01-004178	SOLID WASTE MANAGEMENT CO	LL LIGHTING DISPOSAL	11.25	0.00	000000	0/00/00	11.25
01-004178	SOLID WASTE MANAGEMENT CO	LL LIGHTING PROJECT DISPOSAL	44.10	0.00	000000	0/00/00	44.10
01-004178	SOLID WASTE MANAGEMENT CO	DISPOSAL FEES	9.00	0.00	000000	0/00/00	9.00
01-004178	SOLID WASTE MANAGEMENT CO	LANDFILL DISPOSAL FEES	9.00	0.00	000000	0/00/00	9.00
		** TOTALS **	83.35	0.00			83.35
01-025606	SOPPE CHIROPRACTIC CLINIC	PRE-EMPOY & RANDOM DRUG TESTS	160.00	0.00	000000	0/00/00	160.00
		** TOTALS **	160.00	0.00			160.00
01-025880	STONE PRINTING CO.	OPERATING SUPPLIES	1.00	1.00-	117437	3/19/20	0.00
01-025880	STONE PRINTING CO.	OPERATING SUPPLIES	482.68	482.68-	117437	3/19/20	0.00
01-025880	STONE PRINTING CO.	OPERATING SUPPLIES	35.38	35.38-	117437	3/19/20	0.00

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01-025880	STONE PRINTING CO.	FURNITURE	7,525.50	0.00	000000	0/00/00	7,525.50
01-025880	STONE PRINTING CO.	FURNITURE	1,869.40	0.00	000000	0/00/00	1,869.40
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	777.60	777.60-	117437	3/19/20	0.00
01-025880	STONE PRINTING CO.	OPERATING SUPPLIES	17.94	17.94-	117437	3/19/20	0.00
01-025880	STONE PRINTING CO.	SUMMER READING PROGRAM	59.89	59.89-	117437	3/19/20	0.00
		** TOTALS **	10,769.39	1,374.49-			9,394.90
01-025935	SUBWAY	EMPLOYEE RECOGNITION	12.36	0.00	000000	0/00/00	12.36
		** TOTALS **	12.36	0.00			12.36
01-002758	SWANK MOTION PICTURES INC	MOVIE LICENSE	532.00	532.00-	117422	3/19/20	0.00
		** TOTALS **	532.00	532.00-			0.00
01-003548	TASHA MC CULLOUGH	SOCCER REFUND	40.00	0.00	000000	0/00/00	40.00
		** TOTALS **	40.00	0.00			40.00
01-002272	TIGGES OVERHEAD DOORS	FIX GARAGE DOOR	85.00	0.00	000000	0/00/00	85.00
		** TOTALS **	85.00	0.00			85.00
01-027060	TREASURER OF IOWA	3/1-3/15/2020 SALES TAX	273.00	273.00-	000000	3/16/20	0.00
		** TOTALS **	273.00	273.00-			0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 3/7/2020	58.94	58.94-	117412	3/13/20	0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 2/29/2020	53.90	53.90-	117298	3/09/20	0.00
		** TOTALS **	112.84	112.84-			0.00
01-002449	UNITYPOINT CLINIC-OCCUPAT	RANDOM DRUG TESTING	84.00	0.00	000000	0/00/00	84.00
		** TOTALS **	84.00	0.00			84.00
01-028275	UPTOWN SPORTING GOODS	VOLLEYBALLS	108.00	0.00	000000	0/00/00	108.00
01-028275	UPTOWN SPORTING GOODS	GUARD SWIM TRUNK	28.00	0.00	000000	0/00/00	28.00
		** TOTALS **	136.00	0.00			136.00
01-030115	WALL STREET JOURNAL	PERIODICAL RENEWAL	599.88	599.88-	117438	3/19/20	0.00
		** TOTALS **	599.88	599.88-			0.00
01-003377	WELLMARK BLUE CROSS/BLUE	APRIL HEALTH INS. PREMIUMS	39,185.81	39,185.81-	117426	3/19/20	0.00
		** TOTALS **	39,185.81	39,185.81-			0.00
01-030355	WITTROCK MOTOR CO.	JANUARY CAR RENTAL	349.00	349.00-	117413	3/13/20	0.00
		** TOTALS **	349.00	349.00-			0.00
01-003307	WORLDPAY INTEGRATED PAYME	FEB CC PROCESSING FEES	406.70	406.70-	000000	3/16/20	0.00
		** TOTALS **	406.70	406.70-			0.00

03-19-2020 01:31 PM
 VENDOR SET: 01 City of Carroll
 REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
 O P E N I T E M R E P O R T
 S U M M A R Y

PAGE: 11
 BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
PARTIALLY ITEMS DATES:	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
UNPAID ITEMS DATES :		3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-000386	ZIMCO SUPPLY CO	BALL WASHER SUPPLIES	66.00	0.00	000000	0/00/00	66.00
		** TOTALS **	66.00	0.00			66.00
	* Payroll Expense		160,346.19				

03-19-2020 01:31 PM
VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

PAGE: 12
BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
PARTIALLY ITEMS DATES:	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
UNPAID ITEMS DATES :		3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	378,171.79	378,171.79CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	80,433.97	0.00	80,433.97
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	458,605.76	378,171.79CR	80,433.97

U N P A I D R E C A P

UNPAID INVOICE TOTALS	80,541.97
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	108.00CR
** UNPAID TOTALS **	80,433.97

03-19-2020 01:31 PM
VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

PAGE: 13
BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
PARTIALLY ITEMS DATES:	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020
UNPAID ITEMS DATES :		3/06/2020 THRU 3/19/2020	3/06/2020 THRU 3/19/2020

FUND TOTALS

001	GENERAL FUND	157,731.54
010	HOTEL/MOTEL TAX	2,316.91
110	ROAD USE TAX FUND	16,996.79
178	CRIME PREV/SPEC PROJECTS	583.80
303	C.P. - AIRPORT	15,470.45
309	C.P. - CORRIDOR OF COMM.	3,049.53
311	C.P.-PARKS & RECREATION	6,536.82
315	LIBRARY/CITY HALL REMODEL	9,613.90
600	WATER UTILITY FUND	20,657.90
602	WATER UTILITY CAP. IMP.	1,925.00
610	SEWER UTILITY FUND	15,971.50
612	SEWER UTILITY CAP. IMP.	16.33
621	STORM WATER CAP. IMP.	1,045.00
850	MEDICAL INSURANCE FUND	46,344.10
	* PAYROLL EXPENSE	160,346.19

GRAND TOTAL 458,605.76

City of Carroll

Brad Burke, Chief of Police

Police Department

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

TO: Mike Pogge-Weaver, City Manager *MSP-w*

FROM: Brad Burke, Chief of Police *BB*

DATE: March 19, 2020

RE: Renewal of License

The following establishments have applied for renewal of license:

Baratta's Steakhouse

218 West 6th Street

Class "C" Liquor License with Catering Privilege, Class "B" Native Wine Permit, Outdoor Sales and Sunday Service

Santa Maria Vineyard and Winery

218 West 6th Street

Class "C" Native Wine with Outdoor Service

RECOMMENDATION: Council consideration and approval of these applications.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MSPW*
FROM: Jack Wardell, Director of Parks and Recreation *JW*
DATE: March 18, 2020
SUBJECT: Report of Bid Opening – Floating Lilly Pads – Carroll Family Aquatic Center - 2020

➤ Report of Bid Opening

Two bids were received at the time of the bid opening, March 13, 2020. The following bid was the low bid that met the specifications outlined in the provided bid documents.

Playtime – Englewood, CO

\$15,532.00

In the bid documents, the potential bidders were asked to give a price per Lilly Pad so if the bid for 10 Lilly Pad came in over the budget. \$20,000.00, we could replace the worst Lilly Pads first. The current Lilly pads are original with the construction of the Carroll Family Aquatic Center in 2009.

Recommendation:

For the Mayor and City Council consideration and approval to accept the bid from Playtime – Englewood, CO for the total bid price of \$15,532.00

CITY OF CARROLL
Department of Parks and Recreation
627 N Adams Street
(712) 792-1000

REPORT OF BID OPENING

Proposals were opened on: March 13, 2020 @ 11:00 am

For: Lilly Pads - Carroll Family Aquatic Center

Proposal Estimate: \$20,000 001-6-4045-37271 Capital - Equipment Replacement

BIDDER	One Lilly Pad	10 Lilly Pads
1. <u>Zebec Inc. - Fairfield OH</u>	<u>\$ 2,021.50</u>	<u>\$ 20,215.00</u>
2. <u>Playtime - Englewood, CO</u>	<u>\$ 1,553.20</u>	<u>\$ 15,532.00</u>
3. _____	_____	_____
4. _____	_____	_____

Signature: Laura A Schaefer

Date: 3/13/2020

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.
THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER
THE BIDS HAVE BEEN COMPLETELY REVIEWED.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager *MJPW*

DATE: March 18, 2020

SUBJECT: Kerkhoff Korner Plat 1
SW1/4 Section 23, T84N, R35W

Jay Masching, General Manager of GSC AG LLC and Chad R & Michelle L Kerkhoff have jointly submitted and are requesting approval of an application for a preliminary and final plat to be named Kerkhoff Korner Plat 1. The subdivision is located on the east side of Kittyhawk Ave just north of 200th St. The property is outside the corporate limits for the City of Carroll; however, it is within the City's 2-mile review area.

The property is identified in the 2013 Carroll Comprehensive Plan as Agriculture. The existing zoning is A-2, Agriculture District.

The development consists of 5 lots and all are at least 5.00 acres in size which meets the minimum requirements for single-family residential.

No new streets or right-of-ways are proposed as part of this development. Lots 2-5 will have access to 200th St and Lots 1 and 2 will have access to Kittyhawk Ave.

No new City owned utilities are proposed in the development. West Central Iowa Rural Water will serve each lot and septic will be used for sanitary sewer.

The attached preliminary and final plat is pertinent to the application and includes the exterior boundary description of the proposed plat.

PLANNING AND ZONING COMMISSION RECOMMENDATION: That the Carroll City Council approve the Kerkhoff Korner Plat 1, Preliminary and Final Plats and waive any platting irregularities.

STAFF RECOMMENDATION: Staff recommends City Council approval of the Kerkhoff Korner Plat 1, Preliminary and Final Plats and waive any platting irregularities.

**CITY OF CARROLL
SUBDIVISION DATA**

NAME OF PLAN: Kerkhoff Korner Plat 1 - Preliminary and Final Plats

NAME OF OWNER/DEVELOPER: GSC Ag LLC and Chad R & Michelle L Kerkhoff

GENERAL INFORMATION:

PLAT LOCATION: East side of Kittyhawk Ave just north of 200th St
SIZE OF PLAN: 51.20 Acres
ZONING: A-2, Agriculture District

LOTS:

NUMBER: 5 Lots
SIZE/DENSITY: 0.09 units per acre
USE: Agriculture and Single Family Residential
BUILDING LINES: 60' front yard; 100' rear yard; and 30' side yard

ADJACENT LANDS:

NORTH: Agricultural Land
SOUTH: Agricultural Land
EAST: Agricultural Land
WEST: Agricultural Land

STREET DEVELOPMENT:

No new streets or right-of-ways are proposed as part of this development. Lots 2-5 will have access to 200th St and Lots 1 and 2 will have access to Kittyhawk Ave.

WASTE WATER:

No new City owned water utilities are proposed in the development. West Central Iowa Rural Water will serve each lot.

WATER SYSTEM:

No new City owned sanitary sewer utilities are proposed in the development. The lot will be served by a septic system for sanitary sewer service.

PRELIMINARY AND FINAL PLAT DRAWINGS:

The Planning and Zoning Commission and Staff recommends approval as presented.

RESOLUTION NO.: _____

WHEREAS, Jay Masching, General Manager of GSC AG LLC and Chad R & Michelle L Kerkhoff have jointly filed a Preliminary Plat for Kerkhoff Korner Plat 1, SW1/4, T84N, R35W, Carroll County, Iowa; and,

WHEREAS, the Preliminary Plat was given tentative approval by the City Planning and Zoning Commission at their meeting of March 11, 2020;

NOW, THEREFORE, BE IT RESOLVED that the Council does hereby tentatively approve the Preliminary Plat for Kerkhoff Korner Plat 1, SW1/4, T84N, R35W, Carroll County, Iowa. Council gives authorization to proceed with preparation of the Final Plat pursuant to Section 6-6.0308 of the City of Carroll Subdivision Ordinance.

Passed and adopted by the Carroll City Council this 23rd day of March, 2020.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

RESOLUTION NO. _____

WHEREAS, Jay Masching, General Manager of GSC AG LLC and Chad R & Michelle L Kerkhoff, owners of certain real estate described in a certain plat filed by them with the City Clerk of the City of Carroll, Iowa, known as Kerkhoff Korner Plat 1, SW1/4, T84N, R35W, Carroll County, Iowa; and,

WHEREAS, the said Plat has been duly examined by the City Planning and Zoning Commission, which has recommended approval of the same on March 11, 2020, and found same to conform to the general plan of the City; and,

WHEREAS, said Plat has been examined by the City Council and found to conform to the City of Carroll Subdivision Ordinance and falls within the general plan of the City of Carroll, Iowa, and is found to comply with Chapter 354 of the 2019 Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa:

1. That the plat of Kerkhoff Korner Plat 1, SW1/4, T84N, R35W, Carroll County, Iowa, is found to conform with the law and is hereby accepted.
2. That this Resolution shall be fully binding upon the owners, their assigns, purchasers or successors in interest.
3. That the Mayor and City Clerk of the City of Carroll, Iowa, are hereby directed to certify this Resolution and cause the same to be affixed to the said Plat as provided by law.

Passed and approved by the Carroll City Council this 23rd day of March, 2020.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

CERTIFICATE

State of Iowa)
) SS.
Carroll, County)

We, Eric P. Jensen, Mayor and Laura A. Schaefer, City Clerk of the City of Carroll, Iowa hereby certify that at a meeting of the City Council of the City of Carroll, Iowa, held on the 23rd day of March, 2020 the attached Resolution was adopted by the City Council of the City of Carroll, Iowa, approved by the Mayor, duly entered into the record of the City Council meeting of that date, and we further certify that the Final Subdivision Plat is found to conform to the law as approved and accepted and we hereby certify this Resolution and cause the same to be affixed to the Final Subdivision Plat as provided by law.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

State of Iowa)
) SS.
Carroll County)

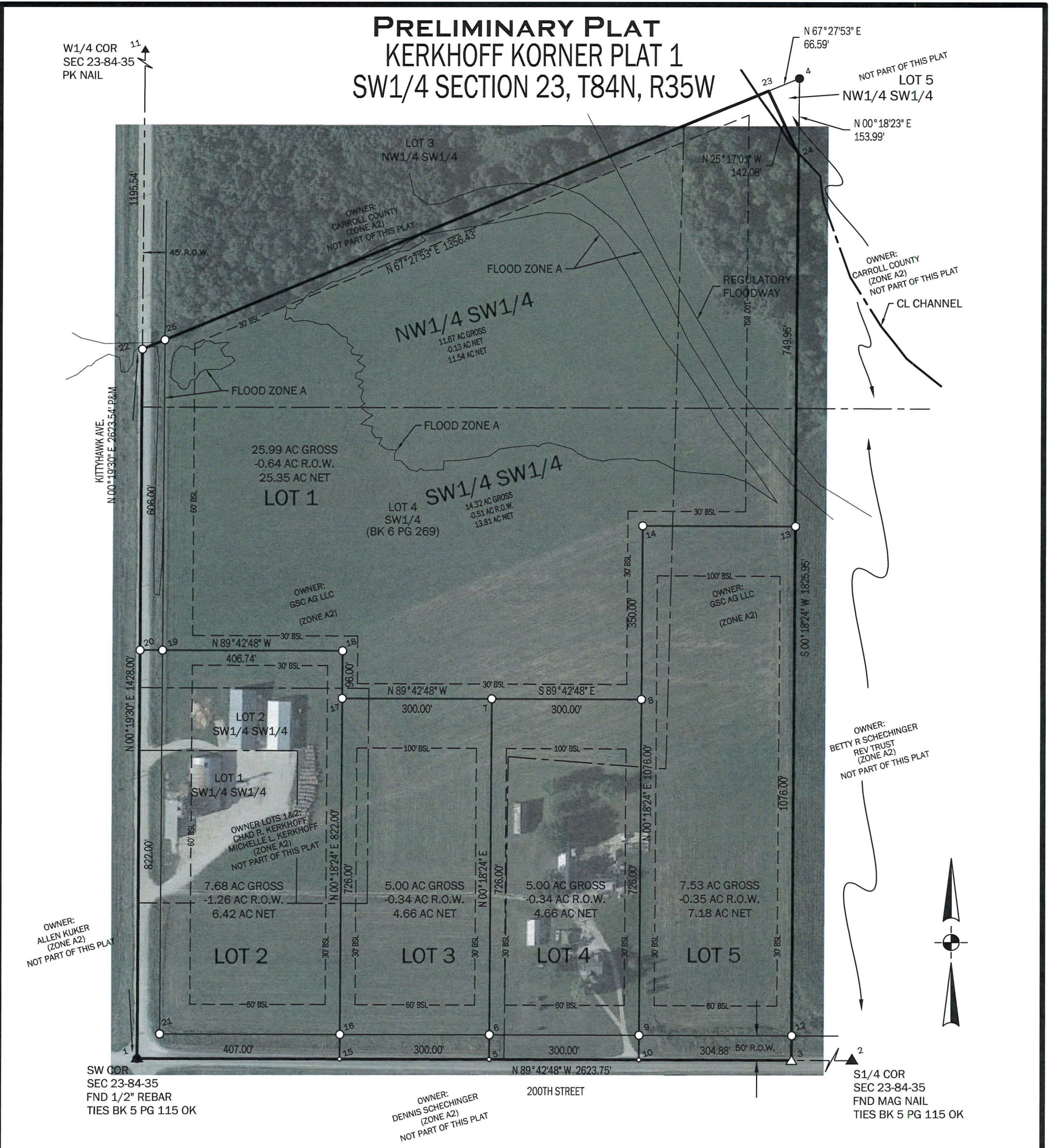
On this 23rd day of March, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Eric P. Jensen and Laura A. Schaefer, to me personally known, who, being by me duly sworn did say that they are the Mayor and City Clerk respectively, of the City of Carroll, Iowa, executing the within and foregoing instrument, and that said instrument was signed and sealed on behalf of the City of Carroll, Iowa, by authority of its City Council and that said Mayor and City Clerk, as such officers acknowledged the execution of said instrument to be the voluntary act and deed of the City of Carroll, Iowa, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

INDEX LEGEND

SURVEYOR'S NAME/RETURN TO:
 MIKE SCHULTE, SCHULTE SURVEYING, INC.
 2003 390TH STREET, WESTSIDE, IA 51467
 712-790-3489 MIKE@SCHULTESURVEY.COM
 REQUESTED BY:
 JAY MASCHING
 OWNER:
 GSC AG LLC AND CHAD R. & MICHELLE L. KERKHOFF
 SURVEY LOCATED:
 KERKHOFF KORNER PLAT 1
 SW1/4 SECTION 23, T84N, R35W, CARROLL COUNTY, IOWA
 SURVEY DATE: 2020/02/10

PRELIMINARY PLAT KERKHOFF KORNER PLAT 1 SW1/4 SECTION 23, T84N, R35W



LEGEND

SURVEY	FOUND	SET
SECTION CORNER	▲	△
5/8" REBAR YPC #17979 (UNLESS NOTED)	●	○
MAG NAIL	•	◦
PLATTED DISTANCE	P	
MEASURED DISTANCE	M	
BUILDING SETBACK LINE	XX' BSL	
SECTION LINE	---	

BASIS OF BEARING

laRCS ZONE 7 - US SURVEY FEET
 laRTN DERIVED - NAD83(2011)(EPOCH 2010.00)

KERKHOFF KORNER PLAT 1 SW1/4 SEC 23, T84N, R35W

SCHULTE SURVEYING, INC.

DRAWN BY: MLS
 PROJ NUMBER: 20-007
 SHEET: 1 OF 2
 SCALE: 1" = 200'

PRELIMINARY PLAT KERKHOFF KORNER PLAT 1 SW1/4 SECTION 23, T84N, R35W

BOUNDARY DESCRIPTION:

KERKHOFF KORNER PLAT 1 OF THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 84 NORTH, RANGE 35 WEST, OF THE 5TH, P.M., CARROLL COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SECTION 23, TOWNSHIP 84 NORTH, RANGE 35 WEST, OF THE 5TH P.M., CARROLL COUNTY, IOWA; THENCE NORTH 00° 19'30" EAST ALONG THE WEST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION 23, 1428.00 FEET TO THE NORTHWEST CORNER OF LOT 4 OF THE SOUTHWEST 1/4 OF SAID SECTION 23; THENCE NORTH 67° 27'53" EAST ALONG THE NORTH LINE OF SAID LOT 4, 1356.43 FEET TO THE WEST CORNER OF LOT 5 OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 23; THENCE SOUTH 25° 17'01" EAST ALONG THE SOUTHWESTERN LINE OF SAID LOT 5, 142.08 FEET TO THE SOUTH CORNER OF SAID LOT 5; THENCE SOUTH 00° 18'24" WEST ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND THE EAST LINE OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, 1825.95 FEET TO THE SOUTHWEST CORNER OF SAID SOUTHWEST 1/4 OF THE SOUTHWEST 1/4; THENCE NORTH 89° 42'48" WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, 1311.88 FEET TO THE POINT OF BEGINNING CONTAINING 51.20 ACRES, MORE OR LESS, SUBJECT TO ANY AND ALL EASEMENTS APPARENT OR OF RECORD.

THE ABOVE DESCRIBED PARCEL CONTAINS ALL OF LOTS 1 AND 2 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 23 AS DESCRIBED IN DEED 2020-0307 OWNED BY CHAD R. KERKHOFF AND MICHELLE L. KERKHOFF. THE ABOVE DESCRIPTION ALSO CONTAINS ALL OF LOT 4 OF THE SOUTHWEST 1/4 OF SAID SECTION 23, AND ALL THAT PART OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, EXCEPT LOTS 1 AND 2 THEREOF, AND ALSO; ALL THAT PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 LYING SOUTH OF THE SOUTH LINE OF LOT 3 OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 23 AND EAST OF THE EAST LINE OF SAID LOT 4 OF THE SOUTHWEST 1/4 AS DESCRIBED IN DEED 2015-2091 OWNED BY GSC AG, LLC.

THE ABOVE DESCRIBED PARCEL IS HEREBY DIVIDED INTO LOTS WITH NUMBERS AND DIMENSIONS AS SHOWN HEREON, AND SHALL HEREAFTER BE KNOWN AS KERKHOFF KORNER PLAT 1 OF THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 84 NORTH, RANGE 35 WEST, OF THE 5TH, P.M., CARROLL COUNTY, IOWA.

ZONING EXISTING AND FUTURE: A2

- 170.25
4. MINIMUM REQUIREMENTS. THE FOLLOWING MINIMUM REQUIREMENTS SHALL BE OBSERVED:
A. LOT AREA: MINIMUM 5 ACRES
B. YARD REQUIREMENTS:
C. FRONT YARD - 80 FEET ALONG STATE & FEDERAL ROADS. 60 FEET FROM OTHER ROADS. NOTE ALL FRONT YARD SET BACKS ARE MEASURED FROM STREET RIGHT OF WAY.
D. SIDE YARD - 30 FEET MINIMUM
E. REAR YARD - 100 FEET MINIMUM
F. MAXIMUM HEIGHT OF A PRINCIPAL STRUCTURE SHALL BE 30 FEET AND 15 FEET FOR AN ACCESSORY STRUCTURE, EXCEPT AS PROVIDED IN SECTION 170.32(1).

FLOOD BOUNDARY

100 YEAR BOUNDARY AS SHOWN (FIRM 19027C0134)

AIRPORT ZONING

SITE IS LOCATED OUTSIDE AIRPORT ZONING.

ACREAGE TABLE

LOT#	GROSS ACRES	R.O.W. ACRES	NET ACRES
LOT 1	25.99	0.64	25.35
LOT 2	7.68	1.26	6.42
LOT 3	5.00	0.34	4.66
LOT 4	5.00	0.34	4.66
LOT 5	7.53	0.35	7.18
TOTAL	51.20	2.93	48.27

UTILITY NOTES

THIS PARCEL IS LOCATED OUTSIDE THE CITY LIMITS OF CARROLL. AT THIS TIME, NO WATER, ELECTRICAL, OR SEWER SERVICES WILL BE SERVING THE SITE. ACCESS TO LOTS WILL BE OBTAINED DIRECTLY FROM 200TH STREET OR KITTYHAWK AVE.

OWNER/SUBDIVIDER

CHAD R. & MICHELLE L. KERKHOFF
21701 KITTYHAWK AVE.
CARROLL, IA 51401
(712) 830-3808

OWNER/SUBDIVIDER

GSC JUERGENS FEED LLC NOW KNOWN AS GSC AG LLC
620 WEST 3RD STREET
CARROLL, IA 51401
(712) 792-3506

PRELIMINARY PLAT APPROVALS

ADDRESS & LOCATION

PROPOSED LOT 1 - EXISTING BUILDING SITE
19914 KITTYHAWK AVE, CARROLL IOWA
SITE IS CURRENTLY LOCATED OUTSIDE THE CITY LIMITS OF CARROLL.

ADDRESS & LOCATION

PROPOSED LOT 4 - EXISTING HOUSE SITE
20175 200TH STREET, CARROLL IOWA
SITE IS CURRENTLY LOCATED OUTSIDE THE CITY LIMITS OF CARROLL.

OWNER:

CHAD R. KERKHOFF

MICHELLE L. KERKHOFF

OWNER:

GSC AG LLC - JAY MASCHING (GENERAL MANAGER)

CITY TENTATIVE APPROVAL:

PLANNING & ZONING COMMISSION - CHAIRMAN _____ DATE _____

CITY OF CARROLL - CLERK _____ DATE _____

BASIS OF BEARING

1aRCS ZONE 7 - US SURVEY FEET

1aRTN DERIVED - NAD83(2011)(EPOCH 2010.00)

POINT	NORTHING	EASTING	ELEV
1	7461125.09	17428124.60	1/2" REBAR
2	7461111.96	17430748.32	MAG NAIL
3	7461118.53	17429436.46	MAG NAIL
4	7463098.44	17429447.06	5/8" REBAR
5	7461121.56	17428831.59	SEE LEGEND
6	7461171.55	17428831.86	SEE LEGEND
7	7461847.55	17428835.48	SEE LEGEND
8	7461846.04	17429135.47	SEE LEGEND
9	7461170.05	17429131.86	SEE LEGEND
10	7461120.05	17429131.59	SEE LEGEND
11	7463748.59	17428139.48	PK NAIL
12	7461168.53	17429436.73	SEE LEGEND
13	7462194.51	17429442.22	SEE LEGEND
14	7462196.04	17429137.35	SEE LEGEND
15	7461123.06	17428531.59	SEE LEGEND
16	7461173.06	17428531.86	SEE LEGEND
17	7461849.05	17428535.48	SEE LEGEND
18	7461945.05	17428536.00	SEE LEGEND
19	7461946.86	17428174.26	SEE LEGEND
20	7461947.08	17428129.26	SEE LEGEND
21	7461174.87	17428169.88	SEE LEGEND
22	7462553.07	17428132.70	SEE LEGEND
23	7463072.92	17429385.56	CALCULATED - IN RIVER
24	7462944.45	17429446.24	CALCULATED - IN RIVER
25	7462571.78	17428177.81	SEE LEGEND



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

Mike Schulte _____ 2020/02/21
MIKE SCHULTE DATE

LICENSE NUMBER: 17979
LICENSE RENEWAL DATE IS DECEMBER 31, 2021
PAGES COVERED BY THIS SEAL: 2 OF 2

KERKHOFF KORNER PLAT 1 SW1/4 SEC 23, T84N, R35W

SCHULTE SURVEYING, INC.

DRAWN BY: MLS
PROJ NUMBER: 20-007
SHEET: 2 OF 2
SCALE: 1"= 200'

INDEX LEGEND

SURVEYOR'S NAME/RETURN TO:

MIKE SCHULTE, SCHULTE SURVEYING, INC.
 2003 390TH STREET, WESTSIDE, IA 51467
 712-790-3489 MIKE@SCHULTESURVEY.COM

REQUESTED BY:

JAY MASCHING

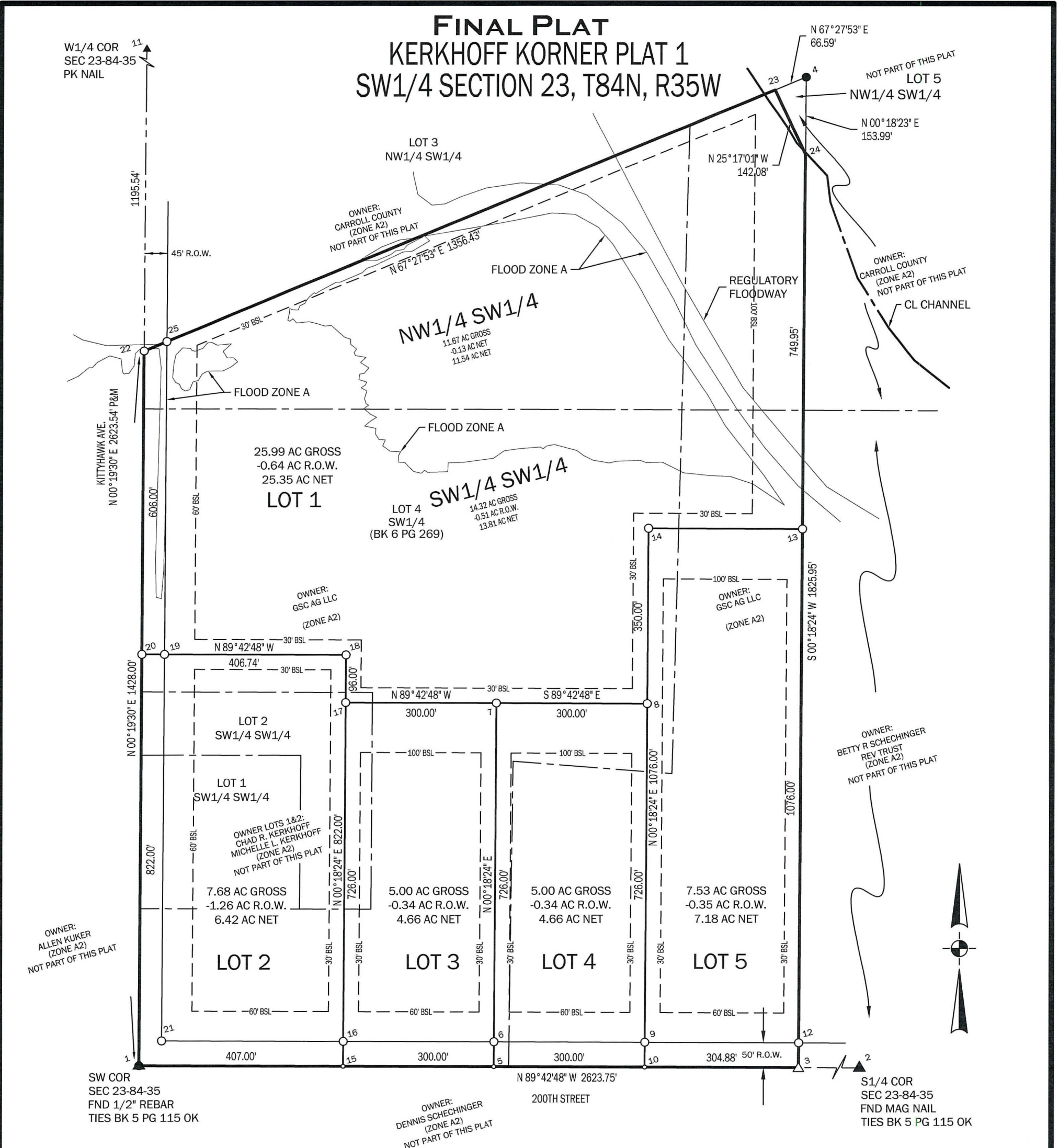
OWNER:

GSC AG LLC AND CHAD R. & MICHELLE L. KERKHOFF

SURVEY LOCATED:

KERKHOFF KORNER PLAT 1
 SW1/4 SECTION 23, T84N, R35W, CARROLL COUNTY, IOWA

SURVEY DATE: 2020/02/10

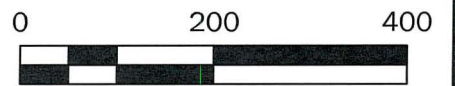


LEGEND

SURVEY	FOUND	SET
SECTION CORNER	▲	△
5/8" REBAR YPC #17979 (UNLESS NOTED)	●	○
MAG NAIL	•	◦
PLATTED DISTANCE	P	
MEASURED DISTANCE	M	
BUILDING SETBACK LINE	XX' BSL	
SECTION LINE	---	

BASIS OF BEARING

laRCS ZONE 7 - US SURVEY FEET
 laRTN DERIVED - NAD83(2011)(EPOCH 2010.00)



KERKHOFF KORNER PLAT 1 SW1/4 SEC 23, T84N, R35W

SCHULTE SURVEYING, INC.

DRAWN BY: MLS
 PROJ NUMBER: 20-007
 SHEET: 1 OF 2
 SCALE: 1" = 200'

FINAL PLAT KERKHOFF KORNER PLAT 1 SW1/4 SECTION 23, T84N, R35W

BOUNDARY DESCRIPTION:

KERKHOFF KORNER PLAT 1 OF THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 84 NORTH, RANGE 35 WEST, OF THE 5TH, P.M., CARROLL COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SECTION 23, TOWNSHIP 84 NORTH, RANGE 35 WEST, OF THE 5TH P.M., CARROLL COUNTY, IOWA; THENCE NORTH 00° 19'30" EAST ALONG THE WEST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION 23, 1428.00 FEET TO THE NORTHWEST CORNER OF LOT 4 OF THE SOUTHWEST 1/4 OF SAID SECTION 23; THENCE NORTH 67° 27'53" EAST ALONG THE NORTH LINE OF SAID LOT 4, 1356.43 FEET TO THE WEST CORNER OF LOT 5 OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 23; THENCE SOUTH 25° 17'01" EAST ALONG THE SOUTHWESTERN LINE OF SAID LOT 5, 142.08 FEET TO THE SOUTH CORNER OF SAID LOT 5; THENCE SOUTH 00° 18'24" WEST ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND THE EAST LINE OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, 1825.95 FEET TO THE SOUTHWEST CORNER OF SAID SOUTHWEST 1/4 OF THE SOUTHWEST 1/4; THENCE NORTH 89° 42'48" WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, 1311.88 FEET TO THE POINT OF BEGINNING CONTAINING 51.20 ACRES, MORE OR LESS, SUBJECT TO ANY AND ALL EASEMENTS APPARENT OR OF RECORD.

THE ABOVE DESCRIBED PARCEL CONTAINS ALL OF LOTS 1 AND 2 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 23 AS DESCRIBED IN DEED 2020-0307 OWNED BY CHAD R. KERKHOFF AND MICHELLE L. KERKHOFF. THE ABOVE DESCRIPTION ALSO CONTAINS ALL OF LOT 4 OF THE SOUTHWEST 1/4 OF SAID SECTION 23, AND ALL THAT PART OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, EXCEPT LOTS 1 AND 2 THEREOF, AND ALSO; ALL THAT PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 LYING SOUTH OF THE SOUTH LINE OF LOT 3 OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 23 AND EAST OF THE EAST LINE OF SAID LOT 4 OF THE SOUTHWEST 1/4 AS DESCRIBED IN DEED 2015-2091 OWNED BY GSC AG, LLC.

THE ABOVE DESCRIBED PARCEL IS HEREBY DIVIDED INTO LOTS WITH NUMBERS AND DIMENSIONS AS SHOWN HEREON, AND SHALL HEREAFTER BE KNOWN AS KERKHOFF KORNER PLAT 1 OF THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 84 NORTH, RANGE 35 WEST, OF THE 5TH, P.M., CARROLL COUNTY, IOWA.

ZONING EXISTING AND FUTURE: A2

170.25
4. MINIMUM REQUIREMENTS. THE FOLLOWING MINIMUM REQUIREMENTS SHALL BE OBSERVED:
A. LOT AREA: MINIMUM 5 ACRES
B. YARD REQUIREMENTS:
C. FRONT YARD - 80 FEET ALONG STATE & FEDERAL ROADS. 60 FEET FROM OTHER ROADS. NOTE ALL FRONT YARD SET BACKS ARE MEASURED FROM STREET RIGHT OF WAY.
D. SIDE YARD - 30 FEET MINIMUM
E. REAR YARD - 100 FEET MINIMUM
F. MAXIMUM HEIGHT OF A PRINCIPAL STRUCTURE SHALL BE 30 FEET AND 15 FEET FOR AN ACCESSORY STRUCTURE, EXCEPT AS PROVIDED IN SECTION 170.32(1).

FLOOD BOUNDARY

100 YEAR BOUNDARY AS SHOWN (FIRM 19027C0134)

AIRPORT ZONING

SITE IS LOCATED OUTSIDE AIRPORT ZONING.

ACREAGE TABLE

LOT#	GROSS ACRES	R.O.W. ACRES	NET ACRES
LOT 1	25.99	0.64	25.35
LOT 2	7.68	1.26	6.42
LOT 3	5.00	0.34	4.66
LOT 4	5.00	0.34	4.66
LOT 5	7.53	0.35	7.18
TOTAL	51.20	2.93	48.27

UTILITY NOTES

THIS PARCEL IS LOCATED OUTSIDE THE CITY LIMITS OF CARROLL. AT THIS TIME, NO WATER, ELECTRICAL, OR SEWER SERVICES WILL BE SERVING THE SITE. ACCESS TO LOTS WILL BE OBTAINED DIRECTLY FROM 200TH STREET OR KITTYHAWK AVE.

OWNER/SUBDIVIDER

CHAD R. & MICHELLE L. KERKHOFF
21701 KITTYHAWK AVE.
CARROLL, IA 51401
(712) 830-3808

OWNER/SUBDIVIDER

GSC JUERGENS FEED LLC NOW KNOWN AS GSC AG LLC
620 WEST 3RD STREET
CARROLL, IA 51401
(712) 792-3506

FINAL PLAT APPROVALS

ADDRESS & LOCATION

PROPOSED LOT 1 - EXISTING BUILDING SITE
19914 KITTYHAWK AVE, CARROLL IOWA
SITE IS CURRENTLY LOCATED OUTSIDE THE CITY LIMITS OF CARROLL.

ADDRESS & LOCATION

PROPOSED LOT 4 - EXISTING HOUSE SITE
20175 200TH STREET, CARROLL IOWA
SITE IS CURRENTLY LOCATED OUTSIDE THE CITY LIMITS OF CARROLL.

OWNER:

CHAD R. KERKHOFF

MICHELLE L. KERKHOFF

OWNER:

GSC AG LLC - JAY MASCHING (GENERAL MANAGER)

FINAL PLAT APPROVALS

CITY RECOMMENDATION OF APPROVAL:

PLANNING & ZONING COMMISSION - CHAIRMAN _____ DATE _____

PLANNING & ZONING COMMISSION - SECRETARY _____ DATE _____

CITY ACCEPTED:

CITY OF CARROLL - MAYOR _____ DATE _____

BASIS OF BEARING

1aRCS ZONE 7 - US SURVEY FEET

1aRTN DERIVED - NAD83(2011)(EPOCH 2010.00)

POINT	NORTHING	EASTING	ELEV
1	7461125.09	17428124.60	1/2" REBAR
2	7461111.96	17430748.32	MAG NAIL
3	7461118.53	17429436.46	MAG NAIL
4	7463098.44	17429447.06	5/8" REBAR
5	7461121.56	17428831.59	SEE LEGEND
6	7461171.55	17428831.86	SEE LEGEND
7	7461847.55	17428835.48	SEE LEGEND
8	7461846.04	17429135.47	SEE LEGEND
9	7461170.05	17429131.86	SEE LEGEND
10	7461120.05	17429131.59	SEE LEGEND
11	7463748.59	17428139.48	PK NAIL
12	7461168.53	17429436.73	SEE LEGEND
13	7462194.51	17429442.22	SEE LEGEND
14	7462196.04	17429137.35	SEE LEGEND
15	7461123.06	17428531.59	SEE LEGEND
16	7461173.06	17428531.86	SEE LEGEND
17	7461849.05	17428535.48	SEE LEGEND
18	7461945.05	17428536.00	SEE LEGEND
19	7461946.86	17428174.26	SEE LEGEND
20	7461947.08	17428129.26	SEE LEGEND
21	7461174.87	17428169.88	SEE LEGEND
22	7462553.07	17428132.70	SEE LEGEND
23	7463072.92	17429385.56	CALCULATED - IN RIVER
24	7462944.45	17429446.24	CALCULATED - IN RIVER
25	7462571.78	17428177.81	SEE LEGEND



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

Mike Schulte

MIKE SCHULTE
2020/02/21
DATE

LICENSE NUMBER: 17979
LICENSE RENEWAL DATE IS DECEMBER 31, 2021
PAGES COVERED BY THIS SEAL: 2 OF 2

KERKHOFF KORNER PLAT 1 SW1/4 SEC 23, T84N, R35W

SCHULTE SURVEYING, INC.

DRAWN BY: MLS
PROJ NUMBER: 20-007
SHEET: 2 OF 2
SCALE: 1" = 200'

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members
FROM: Mike Pogge-Weaver, City Manager *MPW*
DATE: March 18, 2020
SUBJECT: Minor Subdivision – Lot 1 of the NE1/4 SE1/4 Section 11, T84N, R35W

John Werden of Eich, Werden Steger and Ahrendsen Law Firm PC has submitted and is requesting approval of an application for a Minor Subdivision to be named Minor Subdivision – Lot 1 of the NE1/4 SE1/4 Section 11, T84N, R35W. The subdivision is located on the west side of US Highway 71 between 180th Street to the south and 170th Street to the north. The property is outside the corporate limits for the City of Carroll; however, it is within the City's 2-mile review area.

The property is identified in the 2013 Carroll Comprehensive Plan as Agriculture. The existing zoning is A-2, Agriculture District.

The development consists of 1 single-family lot which is 5.01 acres in size. The lot meets the minimum requirements for single-family residential.

No new streets or right-of-ways are proposed as part of this development and all lots will have access to Highway 71. No new City owned utilities are proposed in the development. West Central Iowa Rural Water will serve each lot and septic will be used for sanitary sewer.

The attached plat is pertinent to the application and includes the exterior boundary description of the proposed plat.

PLANNING AND ZONING COMMISSION RECOMMENDATION: That the Carroll City Council approve the Minor Subdivision – Lot 1 of the NE1/4 SE1/4 Section 11, T84N, R35W.

STAFF RECOMMENDATION: Staff recommends City Council approval of the Minor Subdivision – Lot 1 of the NE1/4 SE1/4 Section 11, T84N, R35W as recommended by the Planning and Zoning Commission.

**CITY OF CARROLL
SUBDIVISION DATA**

NAME OF PLAN: Minor Subdivision – Lot 1 of the NE1/4 SE1/4 Section 11, T84N, R35W
NAME OF OWNER/DEVELOPER: Cletus Brinks Trust/John Werden of Eich, Werden, Steger & Ahrendsen Law Firm PC

GENERAL INFORMATION:

PLAT LOCATION: West side of US Highway 71 between 180th Street to the south and 170th Street to the north
SIZE OF PLAN: 5.01 Acres
ZONING: A-2, Agriculture District

LOTS:

NUMBER: 1 Residential Lot
SIZE/DENSITY: 0.20 units per acre
USE: Agriculture and Single Family Residential
BUILDING LINES: 80 front yard; 100' rear yard; and 30' side yard

ADJACENT LANDS:

NORTH: Agricultural Land
SOUTH: General Business District (B-2)
EAST: Agricultural Land
WEST: Agricultural Land

STREET DEVELOPMENT:

No new streets or right-of-ways are proposed as part of this development. The lot will have access to US Highway 71.

WASTE WATER:

No new City owned water utilities are proposed in the development. West Central Iowa Rural Water will serve the lot.

WATER SYSTEM:

No new City owned sanitary sewer utilities are proposed in the development. Each lot will be served by a septic system for sanitary sewer service.

PLAT DRAWINGS:

The Planning and Zoning Commission and Staff recommends approval as presented.

RESOLUTION NO. _____

WHEREAS, John Werden of Eich, Werden Steger and Ahrendsen Law Firm PC, representing the owner of certain real estate described in a certain plat filed by them with the City Clerk of the City of Carroll, Iowa, known as Minor Subdivision, Lot 1 of NE1/4 SE1/4 Section 11, T84N, R35W, Carroll County, Iowa; and,

WHEREAS, the said plat has been duly examined by the City Planning and Zoning Commission, which has recommended approval of the same on March 11, 2020, and found same to conform to the general plan of the City; and,

WHEREAS, said plat has been examined by the City Council and found to conform to the City of Carroll Subdivision Ordinance and falls within the general plan of the City of Carroll, Iowa, and is found to comply with Chapter 354 of the 2019 Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa:

1. That the final plat of Minor Subdivision, Lot 1 of NE1/4 SE1/4 Section 11, T84N, R35W, Carroll County, Iowa, is found to conform with the law and is hereby approved and accepted.
2. This Resolution shall be fully binding upon the owners, their assigns, purchasers or successors in interest.
3. The Mayor and City Clerk of the City of Carroll, Iowa, are hereby directed to certify this Resolution and cause the same to be affixed to the said plat as provided by law.

Adopted and passed by the Carroll City Council this 23rd day of March, 2020.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

CERTIFICATE

State of Iowa)
 ss.
Carroll, County)

We, Eric P. Jensen, Mayor, and Laura A. Schaefer, City Clerk of the City of Carroll, Iowa hereby certify that at a meeting of the City Council of the City of Carroll, Iowa, held on the 23rd day of March, 2020 the attached Resolution was adopted by the City Council of the City of Carroll, Iowa, approved by the Mayor, duly entered into the record of the City Council meeting of that date, and we further certify that the Minor Subdivision Plat is found to conform to the law as approved and accepted and we hereby certify this Resolution and cause the same to be affixed to the Minor Subdivision Plat as provided by law.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

State of Iowa)
 ss.
Carroll County)

On this 23rd day of March, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Eric P. Jensen and Laura A. Schaefer, to me personally known, who, being by me duly sworn did say that they are the Mayor and City Clerk, respectively, of the City of Carroll, Iowa, executing the within and foregoing instrument, and that said instrument was signed and sealed on behalf of the City of Carroll, Iowa, by authority of its City Council and that said Mayor and City Clerk, as such officers acknowledged the execution of said instrument to be the voluntary act and deed of the City of Carroll, Iowa, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

INDEX LEGEND

SURVEYOR'S NAME/RETURN TO:

MIKE SCHULTE, SCHULTE SURVEYING, INC.
 2003 390TH STREET, WESTSIDE, IA 51467
 712-790-3489 MIKE@SCHULTESURVEY.COM

REQUESTED BY/SUBDIVIDER:

JOHN WERDEN OF EICH, WERDEN STEGER & AHRENSEN LAW FIRM PC

OWNER:

CLETUS BRINKS TRUST

SURVEY LOCATED:

MINOR SUBDIVISION, LOT 1 OF THE NE1/4 SE1/4
 SECTION 11, T84N, R35W, CARROLL COUNTY, IOWA

SURVEY DATE: 2020/02/12

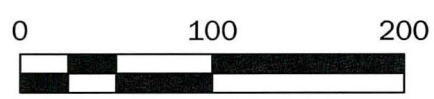
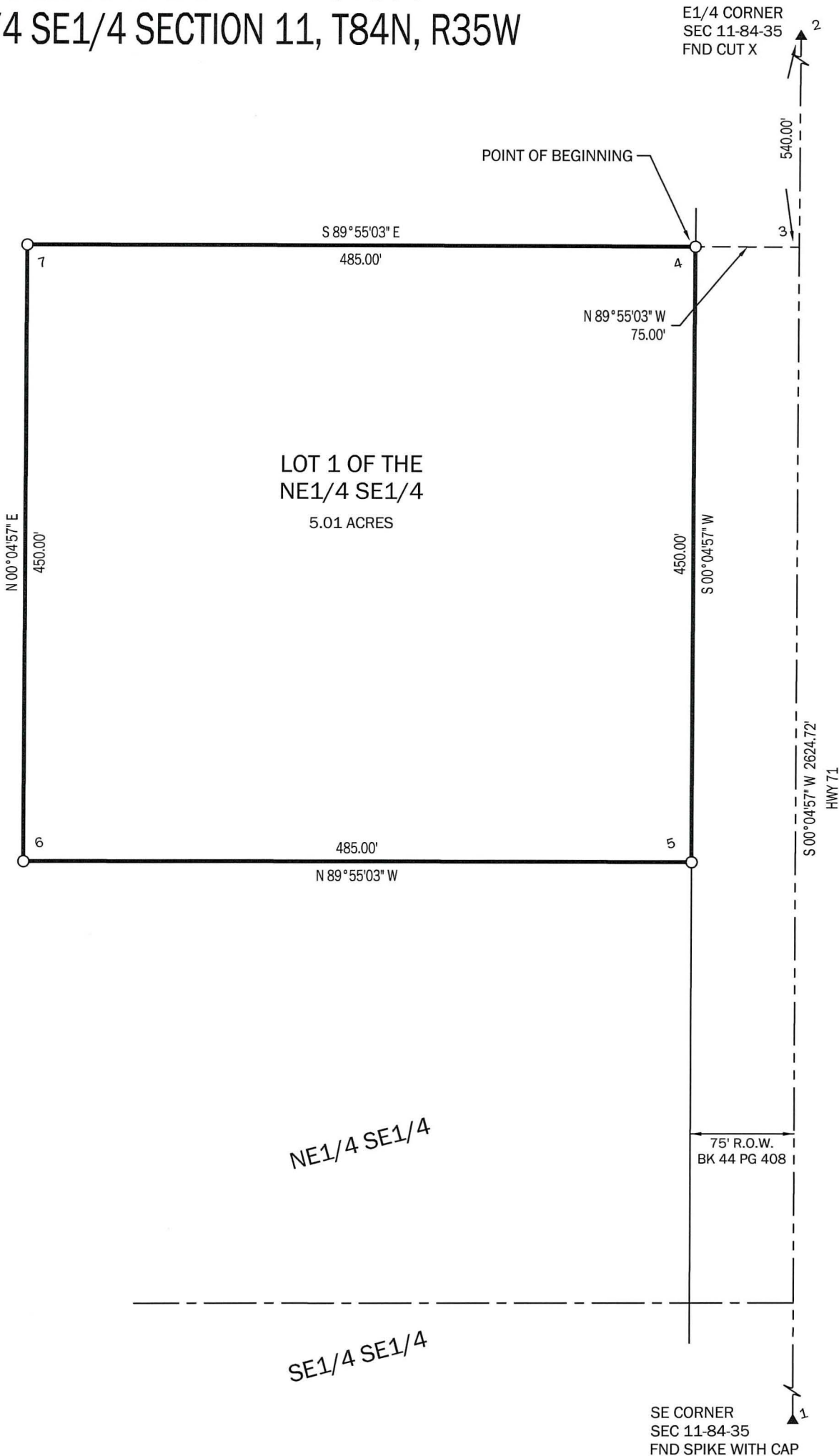
PLAT OF MINOR SUBDIVISION LOT 1 OF THE NE1/4 SE1/4 SECTION 11, T84N, R35W

MINOR SUBDIVISION LEGAL DESCRIPTION:

LOT 1 OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 11, TOWNSHIP 84 NORTH, RANGE 35 WEST, OF THE 5TH, P.M., CARROLL COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FROM THE EAST 1/4 CORNER OF SECTION 11, TOWNSHIP 84 NORTH, RANGE 35 WEST, OF THE 5TH, P.M., CARROLL COUNTY, IOWA, THENCE SOUTH 00°04'57" WEST ALONG THE EAST LINE OF SAID SOUTHEAST 1/4, 540.00 FEET; THENCE NORTH 89°55'03" WEST, 75.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF STATE HIGHWAY 71, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE SOUTH 00°04'57" WEST ALONG SAID WEST RIGHT OF WAY LINE, 450.00 FEET; THENCE NORTH 89°55'03" WEST, 485.00 FEET; THENCE NORTH 00°04'57" EAST, 450.00 FEET; THENCE SOUTH 89°55'03" EAST, 485.00 FEET TO THE POINT OF BEGINNING CONTAINING 5.01 ACRES, MORE OR LESS, SUBJECT TO ANY AND ALL EASEMENTS APPARENT OR OF RECORD.

THE ABOVE DESCRIBED PARCEL SHALL HEREAFTER BE KNOWN AS LOT 1 OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 11, TOWNSHIP 84 NORTH, RANGE 35 WEST, OF THE 5TH, P.M., CARROLL COUNTY, IOWA



SITE ADDRESS

17663 HWY 71
 CARROLL, IA 51401

OWNER

CLETUS BRINKS TRUST
 17663 HWY 71
 CARROLL, IA 51401

DEVELOPER

JOHN WERDEN
 EICH, WERDEN STEGER & AHRENSEN LAW FIRM PC
 815 N. MAIN ST.
 CARROLL, IA 51401
 712-792-3424

BASIS OF BEARING

laRCS ZONE 7 - US SURVEY FEET
 laRTN DERIVED - NAD83(2011)(EPOCH 2010.00)

POINT	NORTHING	EASTING
1	7471619.98	17433420.64
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3	7473704.70	17433423.64
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LEGEND

SURVEY	FOUND	SET
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5/8" REBAR YPC #17979 (UNLESS NOTED)	●	○
MAG NAIL	•	◦
PLATTED DISTANCE	P	
MEASURED DISTANCE	M	
SECTION LINE	---	---



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

Mike Schulte
 MIKE SCHULTE
 LICENSE NUMBER: 17979
 LICENSE RENEWAL DATE IS DECEMBER 31, 2021
 PAGES COVERED BY THIS SEAL: 1 OF 1
 2020/02/21
 DATE

LOT 1 OF THE NE1/4 SE1/4 SECTION 11, T84N, R35W
SCHULTE SURVEYING, INC.

DRAWN BY: MLS
 PROJ NUMBER: 20-011
 SHEET: 1 OF 1
 SCALE: 1"= 100'

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JOHN WERDEN OF EICH, WERDEN STEGER & AHRENDSEN LAW FIRM PC

OWNER:

CLETUS BRINKS TRUST

SURVEY LOCATED:

MINOR SUBDIVISION, LOT 1 OF THE NE1/4 SE1/4
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SURVEY DATE: 2020/02/12

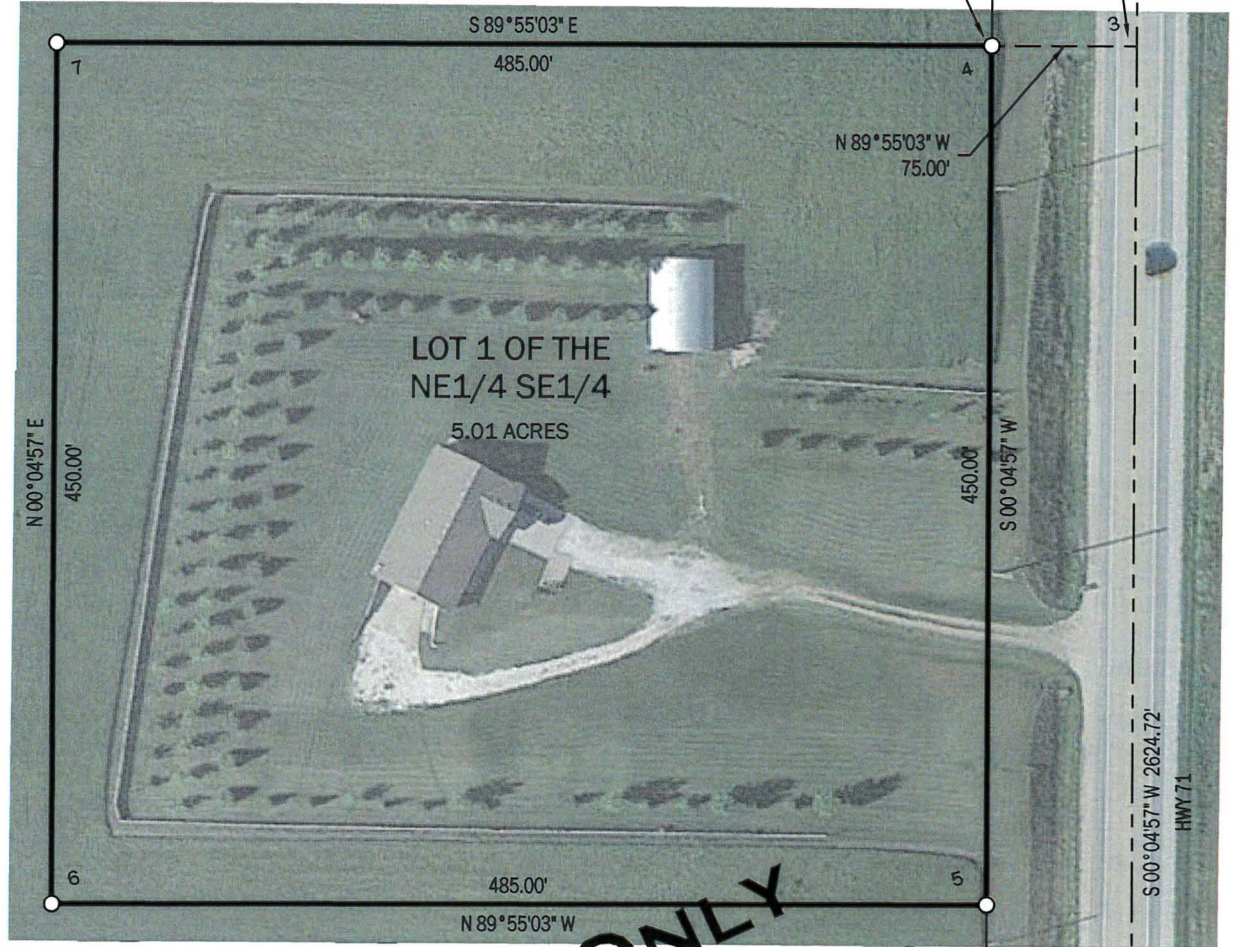
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SITE ADDRESS

17663 HWY 71
 CARROLL, IA 51401

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5/8" REBAR YPC #17979 (UNLESS NOTED)	●	○
MAG NAIL	•	◦
PLATTED DISTANCE	P	
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SECTION LINE	---	---

PRELIMINARY FOR REVIEW ONLY



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2020/02/21
 MIKE SCHULTE
 LICENSE NUMBER: 17979
 LICENSE RENEWAL DATE IS DECEMBER 31, 2021
 PAGES COVERED BY THIS SEAL: 1 OF 1

LOT 1 OF THE NE1/4 SE1/4 SECTION 11, T84N, R35W
SCHULTE SURVEYING, INC.

DRAWN BY: MLS
 PROJ NUMBER: 20-011
 SHEET: 1 OF 1
 SCALE: 1"= 100'

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MSP-W*

FROM: Laura A. Schaefer, City Clerk/Finance Director *las*

DATE: March 17, 2020

SUBJECT: FY 2020/2021 Budget
1. Public Hearing
2. Resolution Adopting the Annual Budget

Attached is a Resolution adopting the FY 2020/2021 Budget. A public hearing needs to be held and any changes to the budget need to be made before the Resolution is adopted.

The proposed budget notice of public hearing was published in the Carroll Times Herald on Friday, March 6, 2020 which is within the requirements of State of Iowa Code. A copy of the detailed budget that will be filed with the State of Iowa is also attached for your review.

If you have any questions, please stop by the office or call.

RECOMMENDATION: At the close of the public hearing, Council approval of the Resolution adopting the Fiscal Year 2020/2021 Budget.

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2021.

BE IT RESOLVED by the City Council of the City of Carroll, Iowa:

1. That the Certification of Taxes with a total tax rate of 11.59799 for FY 2020/2021 be approved.
2. That the Budget Estimate that was published on March 6, 2020 be approved as published.
3. That the detailed budget showing estimated revenues and expenditures by program which support the Certification of Taxes and Budget Estimate be approved.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are directed to certify this Resolution, make all filings as required by law and set up the City's books in accordance with the summary and details as adopted.

ADOPTED AND PASSED BY THE CITY COUNCIL OF THE CITY OF CARROLL, IOWA, this 23rd day of March, 2020.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

14-116

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.: _____

The City of: Carroll

County Name: CARROLL

Date Budget Adopted: _____

(Date) xxxxxx

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

County Auditor Date Stamp		Telephone Number		Signature			
		January 1, 2019 Property Valuations				Last Official Census 10,103	
		With Gas & Electric		Without Gas & Electric			
		Regular	2a	525,219,743	2b		515,931,099
		DEBT SERVICE	3a	573,329,116	3b		564,040,472
Ag Land	4a	471,805					

		TAXES LEVIED			
Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General levy	5	4,254,280	43 8.10000
(384) Non-Voted Other Permissible Levies					
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14	150,000	62 0.28559
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	0	465 0
(384) Voted Other Permissible Levies					
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missl or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
Total General Fund Regular Levies (5 thru 24)			25	4,404,280	4,326,387
384.1	3.00375	Ag Land	26	1,417	63 3.00375
Total General Fund Tax Levies (25 + 26)			27	4,405,697	4,327,804 Do Not Add
Special Revenue Levies					
384.8	0.27000	Emergency (if general fund at levy limit)	28	0	64 0
384.6	Amt Nec	Police & Fire Retirement	29	264,319	65 0.50325
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30	498,142	0.94844
Rules	Amt Nec	Other Employee Benefits	31	136,039	0.26901
Total Employee Benefit Levies (29,30,31)			32	898,500	65 1.71070
Sub Total Special Revenue Levies (28+32)			33	898,500	882,603
Valuation					
386	As Req	With Gas & Elec	Without Gas & Elec		
SSMID 1	(A)	(B)		34	0 66 0
SSMID 2	(A)	(B)		35	0 67 0
SSMID 3	(A)	(B)		36	0 68 0
SSMID 4	(A)	(B)		37	0 69 0
SSMID 5	(A)	(B)		565	0 565 0
SSMID 6	(A)	(B)		566	0 566 0
SSMID 7	(A)	(B)		1177	0 ### 0
SSMID 8	(A)	(B)		1185	0 ### 0
Total Special Revenue Levies			39	898,500	882,603
384.4	Amt Nec	Debt Service Levy 76.10(6)	40	860,970	40 847,020 70 1.50170
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	41 71 0
Total Property Taxes (27+39+40+41)			42	6,165,167	42 6,057,427 72 11.59799

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that **DO NOT** meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

CHECK CITY VALUATIONS
Taxable Valuations By Class By Levy Authority
100% Valuations By Class By Levy Authority

Commercial & Industrial Replacement Claim Estimation

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of Carroll

	(A) Commercial - Non-TIF	(B) Commercial - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1 Taxable	136,223,809	45,829,082	12,688,778	138,760
2 100% Assessed	156,451,908	45,829,082	14,114,060	138,760

REPLACEMENT \$		FILLS TO:
3 General Fund	\$145,261	REVENUES, LINE 18, COL (C)
4 Special Fund	\$29,634	REVENUES, LINE 18, COL (D)
5 Debt Fund	\$26,014	REVENUES, LINE 18, COL (F)
6 Capital Reserve Fund	\$0	REVENUES, LINE 18, COL (G)

REPLACEMENT PAYMENT PERCENTAGE

Beginning in FY 2017-2018, the amount of commercial & industrial replacement payments paid by the State of Iowa to local governments becomes limited by the total amount of payments made in FY 2016-2017. This limitation of total dollars available for repayment of commercial & industrial replacement claims may cause all payments to local governments to be pro-rated. The amount of proration necessary for the budget year will not be known until August, but the dropdown below will allow the estimated commercial & industrial replacement payments to be reduced by a selected proration percentage.

To reduce that estimated amount of commercial & industrial replacement payment budgeted for the coming fiscal year, complete an estimation of the replacement payment above. Once complete, select a proration percentage from the list below. The proration percentage will limit the amount of estimated replacement payment budgeted. This will hopefully prevent an over estimation in the budget year revenues.

* Please input the amount of revenue being received from any grants or reimbursements from the State of Iowa, excluding the replacement amounts on lines 3 through 6 above. Separate the revenues by fund receiving the money.

	(A) <u>General</u>	(B) <u>Special Revenue</u>	(C) <u>TIF Sp. Revenue</u>	(D) <u>Debt Service</u>	(E) <u>Capital Projects</u>	(F) <u>Proprietary</u>
Other State Grants & Reimbursements	18	\$8,143	\$4,564		\$600,000	

Fund Balance Worksheet for City of **Carroll**

		General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)
(1)										
* Annual Report FY 2019										
Beginning Fund Balance July 1 (pg 5, line 134) *	1	4,038,784	2,318,663	46,091	122,837	4,138,217	525,728	11,190,320	8,996,978	20,187,298
Actual Revenues Except Beg Bal (pg 5, line 132) *	2	7,919,721	4,154,510	956,454	936,270	9,499,833	22,381	23,489,169	5,175,078	28,664,247
Actual Expenditures Except End Bal (pg 9, line 136) *	3	7,744,133	3,450,218	866,443	971,485	7,966,446	0	20,998,725	4,239,992	25,238,717
Ending Fund Balance June 30 (pg 9, line 147) *	4	4,214,372	3,022,955	136,102	87,622	5,671,604	548,109	13,680,764	9,932,064	23,612,828
(2)										
** Re-Estimated FY 2020										
Beginning Fund Balance	5	4,214,372	3,022,955	136,102	87,622	5,671,604	548,109	13,680,764	9,932,064	23,612,828
Re-Est Revenues	6	8,028,109	4,094,625	999,225	1,343,672	7,292,197	23,630	21,781,458	7,108,405	28,889,863
Re-Est Expenditures	7	8,902,933	4,894,024	1,131,497	1,341,188	6,173,742	0	22,443,384	9,434,922	31,878,306
Ending Fund Balance	8	3,339,548	2,223,556	3,830	90,106	6,790,059	571,739	13,018,838	7,605,547	20,624,385
(3)										
** Budget FY 2021										
Beginning Fund Balance	9	3,339,548	2,223,556	3,830	90,106	6,790,059	571,739	13,018,838	7,605,547	20,624,385
Revenues	10	7,935,174	4,039,055	1,124,234	1,386,942	2,031,750	20,130	16,537,285	6,900,630	23,437,915
Expenditures	11	9,184,235	3,495,043	1,035,902	1,388,271	7,657,300	0	22,760,751	6,684,761	29,445,512
Ending Fund Balance	12	2,090,487	2,767,568	92,162	88,777	1,164,509	591,869	6,795,372	7,821,416	14,616,788

* The figures in section (1) are taken from FORM F-66(IA-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30,

** The remaining two sections are filled in by the software once ALL worksheets are completed.

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

RE-ESTIMATED Fiscal Year Ending

2020

Fiscal Years

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2020	ACTUAL 2019
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
PUBLIC SAFETY										
Police Department/Crime Prevention	1	1,739,181	60,598						1,799,779	1,575,462
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	140,025							140,025	120,750
Ambulance	6								0	0
Building Inspections	7	173,632							173,632	145,695
Miscellaneous Protective Services	8	227,500							227,500	214,404
Animal Control	9	4,150							4,150	0
Other Public Safety	10								0	2,783
TOTAL (lines 1 - 10)	11	2,284,488	60,598				0		2,345,086	2,059,094
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12	42,294	622,059						664,353	938,795
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	165,000							165,000	155,942
Traffic Control and Safety	15								0	0
Snow Removal	16		149,400						149,400	167,359
Highway Engineering	17								0	0
Street Cleaning	18		25,760						25,760	21,307
Airport (if not Enterprise)	19	239,200							239,200	160,522
Garbage (if not Enterprise)	20	677,980							677,980	669,559
Other Public Works	21	236,061	147,783						383,844	364,554
TOTAL (lines 12 - 21)	22	1,360,535	945,002				0		2,305,537	2,478,038
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29	121,895							121,895	104,185
TOTAL (lines 23 - 29)	30	121,895	0				0		121,895	104,185
CULTURE & RECREATION										
Library Services	31	514,126	24,500						538,626	491,842
Museum, Band and Theater	32								0	11,316
Parks	33	812,171							812,171	462,839
Recreation	34	1,968,891	98,000						2,066,891	1,473,076
Cemetery	35	177,176							177,176	146,562
Community Center, Zoo, & Marina	36								0	0
Other Culture and Recreation	37	1,000							1,000	101
TOTAL (lines 31 - 37)	38	3,473,364	122,500				0		3,595,864	2,585,736

CITY OF Carroll

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

RE-ESTIMATED Fiscal Year Ending 2020

Fiscal Years

GOVERNMENT ACTIVITIES CONT. (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2020 (J)	ACTUAL 2019 (K)
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39								0	0
Economic Development	40	75,500							75,500	72,250
Housing and Urban Renewal	41	4,000		120,000					124,000	3,830
Planning & Zoning	42	1,000							1,000	1,021
Other Com & Econ Development	43	104,907							104,907	83,044
TIF Rebates	44			18,843					18,843	10,219
TOTAL (lines 39 - 44)	45	185,407	0	138,843			0		324,250	170,364
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	50,169							50,169	27,251
Clerk, Treasurer, & Finance Adm.	47	516,044							516,044	482,286
Elections	48	6,250							6,250	0
Legal Services & City Attorney	49	62,133							62,133	59,636
City Hall & General Buildings	50	101,220							101,220	74,928
Tort Liability	51	259,359							259,359	248,909
Other General Government	52	226,408							226,408	83,180
TOTAL (lines 46 - 52)	53	1,221,583	0	0			0		1,221,583	976,190
DEBT SERVICE	54				1,341,188				1,341,188	971,485
Gov Capital Projects	55					6,078,145			6,078,145	7,966,446
TIF Capital Projects	56					95,597			95,597	0
TOTAL CAPITAL PROJECTS	57	0	0	0		6,173,742	0		6,173,742	7,966,446
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	58	8,647,272	1,128,100	138,843	1,341,188	6,173,742	0		17,429,145	17,311,538
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
Water Utility	59						1,148,858		1,148,858	1,017,525
Sewer Utility	60						1,357,397		1,357,397	791,272
Electric Utility	61						0		0	0
Gas Utility	62						0		0	0
Airport	63						0		0	0
Landfill/Garbage	64						0		0	0
Transit	65						0		0	0
Cable TV, Internet & Telephone	66						0		0	0
Housing Authority	67						0		0	0
Storm Water Utility	68						6,500		6,500	6,686
Other Business Type (city hosp., ISF, parking, etc.)	69						0		0	0
Enterprise DEBT SERVICE	70						699,300		699,300	693,320
Enterprise CAPITAL PROJECTS	71						2,829,125		2,829,125	151,029
Enterprise TIF CAPITAL PROJECTS	72						0		0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 56 - 68)	73						6,041,180		6,041,180	2,659,832
TOTAL ALL EXPENDITURES (lines 58+74)	74	8,647,272	1,128,100	138,843	1,341,188	6,173,742	0	6,041,180	23,470,325	19,971,370
Regular Transfers Out	75	255,661	3,765,924					2,193,742	6,215,327	3,255,623
Internal TIF Loan Transfers Out	76			992,654				1,200,000	2,192,654	2,011,724
Total ALL Transfers Out	77	255,661	3,765,924	992,654	0	0	0	3,393,742	8,407,981	5,267,347
Total Expenditures and Other Fin Uses (lines 73+74)	78	8,902,933	4,894,024	1,131,497	1,341,188	6,173,742	0	9,434,922	31,878,306	25,238,717
Ending Fund Balance June 30	79	3,339,548	2,223,556	3,830	90,106	6,790,059	571,739	7,605,547	20,624,385	23,612,828

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.

CITY OF Carroll

RE-ESTIMATED REVENUES DETAIL
RE-ESTIMATED Fiscal Year Ending 2020 Fiscal Years

(A)	(B)	(C) GENERAL	(D) SPECIAL REVENUES	(E) TIF SPECIAL REVENUES	(F) DEBT SERVICE	(G) CAPITAL PROJECTS	(H) PERMANENT	(I) PROPRIETARY	(J) RE-ESTIMATED 2020	(K) ACTUAL 2019
REVENUES & OTHER FINANCING SOURCES										
Taxes Levied on Property	1	4,390,984	880,000		865,732				6,136,716	5,788,804
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	4,390,984	880,000		865,732	0			6,136,716	5,788,804
Delinquent Property Taxes	4								0	0
TIF Revenues	5			989,891					989,891	945,885
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6								0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	95,000							95,000	100,899
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11	220,000							220,000	207,299
Other Local Option Taxes	12		1,734,888						1,734,888	1,594,410
Subtotal - Other City Taxes (lines 6 thru 12)	13	315,000	1,734,888		0	0			2,049,888	1,902,608
Licenses & Permits	14	72,900							72,900	76,015
Use of Money & Property	15	123,525	15,870	3,050		51,500	5,130	170,200	369,275	483,173
Intergovernmental:										
Federal Grants & Reimbursements	16	1,200				255,250		80,000	336,450	219,908
Road Use Taxes	17		1,272,978						1,272,978	1,305,163
Other State Grants & Reimbursements	18	167,579	30,112	6,284	27,809	793,510			1,025,294	850,365
Local Grants & Reimbursements	19	69,289	4,564			5,000			78,853	70,453
Subtotal - Intergovernmental (lines 16 thru 19)	20	238,068	1,307,654	6,284	27,809	1,053,760		80,000	2,713,575	2,445,889
Charges for Fees & Service:										
Water Utility	21							1,489,800	1,489,800	1,457,394
Sewer Utility	22							2,105,000	2,105,000	2,117,659
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	555,000							555,000	548,241
Hospital	28								0	0
Transit	29	55,000							55,000	36,780
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32							256,500	256,500	263,092
Other Fees & Charges for Service	33	1,161,545	5,000						1,166,545	1,108,815
Subtotal - Charges for Service (lines 21 thru 33)	34	1,771,545	5,000		0	0	0	3,851,300	5,627,845	5,531,981
Special Assessments	35								0	0
Miscellaneous	36	218,182	15,934			707,276	18,500	77,900	1,037,792	1,747,545
Other Financing Sources:										
Regular Operating Transfers In	37	847,905	135,279		415,812	2,795,661		2,020,670	6,215,327	3,255,623
Internal TIF Loan Transfers In	38	50,000			34,319	1,200,000		908,335	2,192,654	2,011,724
Subtotal ALL Operating Transfers In	39	897,905	135,279	0	450,131	3,995,661	0	2,929,005	8,407,981	5,267,347
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					1,484,000			1,484,000	4,475,000
Proceeds of Capital Asset Sales	41								0	0
Subtotal-Other Financing Sources (lines 36 thru 39)	42	897,905	135,279	0	450,131	5,479,661	0	2,929,005	9,891,981	9,742,347
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	8,028,109	4,094,625	999,225	1,343,672	7,292,197	23,630	7,108,405	28,889,863	28,664,247
Beginning Fund Balance July 1	44	4,214,372	3,022,955	136,102	87,622	5,671,604	548,109	9,932,064	23,612,828	20,187,298
TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	45	12,242,481	7,117,580	1,135,327	1,431,294	12,963,801	571,739	17,040,469	52,502,691	48,851,545

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2021

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2021 (J)	RE-ESTIMATED 2020 (K)	ACTUAL 2019 (L)
PUBLIC SAFETY											
Police Department/Crime Prevention	1	1,857,329	8,000						1,865,329	1,799,779	1,575,462
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	167,052							167,052	140,025	120,750
Ambulance	6								0	0	0
Building Inspections	7	251,318							251,318	173,632	145,695
Miscellaneous Protective Services	8	242,634							242,634	227,500	214,404
Animal Control	9								0	4,150	0
Other Public Safety	10	4,150							4,150	0	2,783
TOTAL (lines 1 - 10)	11	2,522,483	8,000				0		2,530,483	2,345,086	2,059,094
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12	42,294	784,689						826,983	664,353	938,795
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	165,000							165,000	165,000	155,942
Traffic Control and Safety	15	8,900							8,900	0	0
Snow Removal	16		145,400						145,400	149,400	167,359
Highway Engineering	17								0	0	0
Street Cleaning	18		25,760						25,760	25,760	21,307
Airport (if not Enterprise)	19	217,400							217,400	239,200	160,522
Garbage (if not Enterprise)	20	682,980							682,980	677,980	669,559
Other Public Works	21	232,172	157,962						390,134	383,844	364,554
TOTAL (lines 12 - 21)	22	1,348,746	1,113,811				0		2,462,557	2,305,537	2,478,038
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29	121,895							121,895	121,895	104,185
TOTAL (lines 23 - 29)	30	121,895	0				0		121,895	121,895	104,185
CULTURE & RECREATION											
Library Services	31	558,469	14,000						572,469	538,626	491,842
Museum, Band and Theater	32								0	0	11,316
Parks	33	724,586							724,586	812,171	462,839
Recreation	34	2,292,653	63,312						2,355,965	2,066,891	1,473,076
Cemetery	35	178,597							178,597	177,176	146,562
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37	1,000							1,000	1,000	101
TOTAL (lines 31 - 37)	38	3,755,305	77,312				0		3,832,617	3,595,864	2,585,736

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2021

Fiscal Years

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2021	RE-ESTIMATED 2020	ACTUAL 2019	
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
COMMUNITY & ECONOMIC DEVELOPMENT											
Community Beautification	39							0	0	0	
Economic Development	40	77,250						77,250	75,500	72,250	
Housing and Urban Renewal	41	3,000		75,000				78,000	124,000	3,830	
Planning & Zoning	42	1,000						1,000	1,000	1,021	
Other Com & Econ Development	43	96,407						96,407	104,907	83,044	
TIF Rebates	44			22,500				22,500	18,843	10,219	
TOTAL (lines 39 - 44)	45	177,657	0	97,500			0	275,157	324,250	170,364	
GENERAL GOVERNMENT											
Mayor, Council, & City Manager	46	38,669						38,669	50,169	27,251	
Clerk, Treasurer, & Finance Adm.	47	538,833						538,833	516,044	482,286	
Elections	48	6,250						6,250	6,250	0	
Legal Services & City Attorney	49	63,133						63,133	62,133	59,636	
City Hall & General Buildings	50	108,736						108,736	101,220	74,928	
Tort Liability	51	271,228						271,228	259,359	248,909	
Other General Government	52	76,300						76,300	226,408	83,180	
TOTAL (lines 46 - 52)	53	1,103,149	0	0			0	1,103,149	1,221,583	976,190	
DEBT SERVICE	54				1,388,271			1,388,271	1,341,188	971,485	
Gov Capital Projects	55				6,432,300			6,432,300	6,078,145	7,966,446	
TIF Capital Projects	56				1,225,000			1,225,000	95,597	0	
TOTAL CAPITAL PROJECTS	57	0	0	0	7,657,300		0	7,657,300	6,173,742	7,966,446	
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	9,029,235	1,199,123	97,500	1,388,271	7,657,300	0	19,371,429	17,429,145	17,311,538	
BUSINESS TYPE ACTIVITIES											
Proprietary: Enterprise & Budgeted ISF											
Water Utility	59						1,215,884	1,215,884	1,148,858	1,017,525	
Sewer Utility	60						877,385	877,385	1,357,397	791,272	
Electric Utility	61						0	0	0	0	
Gas Utility	62						0	0	0	0	
Airport	63						0	0	0	0	
Landfill/Garbage	64						0	0	0	0	
Transit	65						0	0	0	0	
Cable TV, Internet & Telephone	66						0	0	0	0	
Housing Authority	67						0	0	0	0	
Storm Water Utility	68						6,500	6,500	6,500	6,686	
Other Business Type (city hosp., ISF, parking, etc.)	69						0	0	0	0	
Enterprise DEBT SERVICE	70						706,920	706,920	699,300	693,320	
Enterprise CAPITAL PROJECTS	71						1,810,000	1,810,000	2,829,125	151,029	
Enterprise TIF CAPITAL PROJECTS	72						0	0	0	0	
TOTAL Business Type Expenditures (lines 59 - 73)	73						4,616,689	4,616,689	6,041,180	2,659,832	
TOTAL ALL EXPENDITURES (lines 58+74)	74	9,029,235	1,199,123	97,500	1,388,271	7,657,300	0	4,616,689	23,988,118	19,971,370	
Regular Transfers Out	75	155,000	2,295,920					2,068,072	4,518,992	3,255,623	
Internal TIF Loan / Repayment Transfers Out	76			938,402					938,402	2,011,724	
Total ALL Transfers Out	77	155,000	2,295,920	938,402	0	0	0	2,068,072	5,457,394	5,267,347	
Total Expenditures & Fund Transfers Out (lines 75+78)	78	9,184,235	3,495,043	1,035,902	1,388,271	7,657,300	0	6,684,761	29,445,512	25,238,717	
Ending Fund Balance June 30	79	2,090,487	2,767,568	92,162	88,777	1,164,509	591,869	7,821,416	14,616,788	20,624,385	23,612,828

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

The last two columns will fill in once the Re-Est forms are completed

REVENUES DETAIL

Fiscal Year Ending

2021

Fiscal Years

(A)	(B)	(C) GENERAL	(D) SPECIAL REVENUES	(E) TIF SPECIAL REVENUES	(F) DEBT SERVICE	(G) CAPITAL PROJECTS	(H) PERMANENT	(I) PROPRIETARY	(J) BUDGET 2021	(K) RE-ESTIMATED 2020	(L) ACTUAL 2019
REVENUES & OTHER FINANCING SOURCES											
	1	4,327,804	882,603		847,020	0			6,057,427	6,136,716	5,788,804
	2								0	0	0
	3	4,327,804	882,603		847,020	0			6,057,427	6,136,716	5,788,804
	4								0	0	0
	5			1,123,234					1,123,234	989,891	945,885
Other City Taxes:											
	6	77,893	15,897		13,950	0			107,740	0	0
	7	95,000							95,000	95,000	100,899
	8								0	0	0
	9								0	0	0
	10								0	0	0
	11	220,000							220,000	220,000	207,299
	12		1,653,834						1,653,834	1,734,888	1,594,410
	13	392,893	1,669,731		13,950	0			2,076,574	2,049,888	1,902,608
	14	100,900							100,900	72,900	76,015
	15	107,775	6,500	1,000		16,000	5,130	170,200	306,605	369,275	483,173
Intergovernmental:											
	16	1,200				255,250			256,450	336,450	219,908
	17		1,283,081						1,283,081	1,272,978	1,305,163
	18	153,404	34,198	0	26,014	600,000		0	813,616	1,025,294	850,365
	19	68,789				5,250			74,039	78,853	70,453
	20	223,393	1,317,279	0	26,014	860,500		0	2,427,186	2,713,575	2,445,889
Charges for Fees & Service:											
	21							1,489,800	1,489,800	1,489,800	1,457,394
	22							2,105,000	2,105,000	2,105,000	2,117,659
	23							0	0	0	0
	24							0	0	0	0
	25							0	0	0	0
	26							0	0	0	0
	27	555,000							555,000	555,000	548,241
	28								0	0	0
	29	55,000							55,000	55,000	36,780
	30								0	0	0
	31								0	0	0
	32							256,500	256,500	256,500	263,092
	33	1,140,970	5,000						1,145,970	1,166,545	1,108,815
	34	1,750,970	5,000		0	0		3,851,300	5,607,270	5,627,845	5,531,981
	35								0	0	0
	36	178,675	9,500			250	15,000	77,900	281,325	1,037,792	1,747,545
Other Financing Sources:											
	37	852,764	148,442		467,786	1,155,000		1,895,000	4,518,992	6,215,327	3,255,623
	38				32,172			906,230	938,402	2,192,654	2,011,724
	39	852,764	148,442	0	499,958	1,155,000	0	2,801,230	5,457,394	8,407,981	5,267,347
	40								0	1,484,000	4,475,000
	41								0	0	0
	42	852,764	148,442	0	499,958	1,155,000	0	2,801,230	5,457,394	9,891,981	9,742,347
	43	7,935,174	4,039,055	1,124,234	1,386,942	2,031,750	20,130	6,900,630	23,437,915	28,889,863	28,664,247
	44	3,339,548	2,223,556	3,830	90,106	6,790,059	571,739	7,605,547	20,624,385	23,612,828	20,187,298
	45	11,274,722	6,262,611	1,128,064	1,477,048	8,821,809	591,869	14,506,177	44,062,300	52,502,691	48,851,545

CITY OF

Carroll

ADOPTED BUDGET SUMMARY

YEAR ENDED JUNE 30, 2021

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2021 (J)	RE-ESTIMATED 2020 (K)	ACTUAL 2019 (L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	4,327,804	882,603		847,020	0			6,057,427	6,136,716	5,788,804
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	4,327,804	882,603		847,020	0			6,057,427	6,136,716	5,788,804
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			1,123,234					1,123,234	989,891	945,885
Other City Taxes	6	392,893	1,669,731		13,950	0			2,076,574	2,049,888	1,902,608
Licenses & Permits	7	100,900	0					0	100,900	72,900	76,015
Use of Money and Property	8	107,775	6,500	1,000	0	16,000	5,130	170,200	306,605	369,275	483,173
Intergovernmental	9	223,393	1,317,279	0	26,014	860,500		0	2,427,186	2,713,575	2,445,889
Charges for Fees & Service	10	1,750,970	5,000		0	0	0	3,851,300	5,607,270	5,627,845	5,531,981
Special Assessments	11	0	0		0	0		0	0	0	0
Miscellaneous	12	178,675	9,500		0	250	15,000	77,900	281,325	1,037,792	1,747,545
Sub-Total Revenues	13	7,082,410	3,890,613	1,124,234	886,984	876,750	20,130	4,099,400	17,980,521	18,997,882	18,921,900
Other Financing Sources:											
Total Transfers In	14	852,764	148,442	0	499,958	1,155,000	0	2,801,230	5,457,394	8,407,981	5,267,347
Proceeds of Debt	15	0	0	0	0	0		0	0	1,484,000	4,475,000
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	0
Total Revenues and Other Sources	17	7,935,174	4,039,055	1,124,234	1,386,942	2,031,750	20,130	6,900,630	23,437,915	28,889,863	28,664,247
Expenditures & Other Financing Uses											
Public Safety	18	2,522,483	8,000	0			0		2,530,483	2,345,086	2,059,094
Public Works	19	1,348,746	1,113,811	0			0		2,462,557	2,305,537	2,478,038
Health and Social Services	20	121,895	0	0			0		121,895	121,895	104,185
Culture and Recreation	21	3,755,305	77,312	0			0		3,832,617	3,595,864	2,585,736
Community and Economic Development	22	177,657	0	97,500			0		275,157	324,250	170,364
General Government	23	1,103,149	0	0			0		1,103,149	1,221,583	976,190
Debt Service	24	0	0	0	1,388,271		0		1,388,271	1,341,188	971,485
Capital Projects	25	0	0	0		7,657,300	0		7,657,300	6,173,742	7,966,446
Total Government Activities Expenditures	26	9,029,235	1,199,123	97,500	1,388,271	7,657,300	0		19,371,429	17,429,145	17,311,538
Business Type Proprietary: Enterprise & ISF	27							4,616,689	4,616,689	6,041,180	2,659,832
Total Gov & Bus Type Expenditures	28	9,029,235	1,199,123	97,500	1,388,271	7,657,300	0	4,616,689	23,988,118	23,470,325	19,971,370
Total Transfers Out	29	155,000	2,295,920	938,402	0	0	0	2,068,072	5,457,394	8,407,981	5,267,347
Total ALL Expenditures/Fund Transfers Out	30	9,184,235	3,495,043	1,035,902	1,388,271	7,657,300	0	6,684,761	29,445,512	31,878,306	25,238,717
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31 32	-1,249,061	544,012	88,332	-1,329	-5,625,550	20,130	215,869	-6,007,597	-2,988,443	3,425,530
Beginning Fund Balance July 1	33	3,339,548	2,223,556	3,830	90,106	6,790,059	571,739	7,605,547	20,624,385	23,612,828	20,187,298
Ending Fund Balance June 30	34	2,090,487	2,767,568	92,162	88,777	1,164,509	591,869	7,821,416	14,616,788	20,624,385	23,612,828

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
PAGE 1

City Name: Carroll

Fiscal Year
2021

GO - TOTAL	1,205,000	181,271	1,386,271	2,000	0	527,301	860,970
NON-GO TOTAL	639,000	59,430	698,430	8,490	0	706,920	0
GRAND TOTAL	1,844,000	240,701	2,084,701	10,490	0	1,234,221	860,970

Debt Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Debt Resolution Number (D)	Principal Due FY 2021 (E)	Interest Due FY 2021 (F)	Total Obligation Due FY 2021 (G)	Bond Reg./ Paying Agent Fees Due FY 2021 =(H)	Reductions due to Refinancing or Prepayment of Certified Debt =(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =-(J)	Amount Paid Current Year Debt Service Levy =(K)
(1) 2015A Aquatic Refunding	1,770,000	GO	1520	270,000	14,400	284,400	500		284,900	0
(2) 2016B-Cemetery Bldg/Third Street	2,290,000	GO	1681	275,000	16,498	291,498	500		242,001	49,997
(3) 2018B Library/City Hall/Park Improvements	4,475,000	GO	18116	400,000	126,295	526,295				526,295
(4) 2020A - Fire Truck/Street Improvements	1,445,000	GO		260,000	24,078	284,078	1,000		400	284,678
(5) SRF Loan - WWTP	10,998,000	NON - GO		639,000	59,430	698,430	8,490		706,920	0
(6)		NO SELECTION				0				0
(7)		NO SELECTION				0				0
(8)		NO SELECTION				0				0
(9)		NO SELECTION				0				0
(10)		NO SELECTION				0				0
(11)		NO SELECTION				0				0
(12)		NO SELECTION				0				0
(13)		NO SELECTION				0				0
(14)		NO SELECTION				0				0
(15)		NO SELECTION				0				0
(16)		NO SELECTION				0				0
(17)		NO SELECTION				0				0
(18)		NO SELECTION				0				0
(19)		NO SELECTION				0				0
(20)		NO SELECTION				0				0
(21)		NO SELECTION				0				0
(22)		NO SELECTION				0				0
(23)		NO SELECTION				0				0
(24)		NO SELECTION				0				0
(25)		NO SELECTION				0				0
(26)		NO SELECTION				0				0
(27)		NO SELECTION				0				0
(28)		NO SELECTION				0				0
(29)		NO SELECTION				0				0
(30)		NO SELECTION				0				0
TOTALS				1,844,000	240,701	2,084,701	10,490	0	1,234,221	860,970

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MPOW*

FROM: Laura A. Schaefer, Finance Director/City Clerk *las*

DATE: March 19, 2020

SUBJECT: FY 2020/2021 Salary Resolution

Attached please find the salary resolution for the top of pay or ranges of pay for all city positions beginning July 1, 2020. The numbers were derived from union contracts with Police and Public Works that are required to be provided as of July 1, 2020. Following past practice, the non-represented full-time positions were adjusted by the same percentage increase as the full-time union positions. All adjustments to full-time positions are 3.0% which was negotiated in both union contracts.

Part-time pay ranges were adjusted as necessary to hire new workers or retain current employees.

RECOMMENDATION: Council consideration and approval of the resolution setting top of pay or ranges of pay for city employees beginning July 1, 2020, or sooner as noted on the resolution.

RESOLUTION NO. _____

A RESOLUTION SETTING SALARIES/WAGES FOR EMPLOYEES OF THE CITY OF CARROLL FOR THE FISCAL YEAR 2020/2021

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLL, IOWA THAT:

Section 1. The positions named in the Fiscal Year 2021 Wage Schedule below shall be paid the salaries or wages indicated and the City Clerk and/or City Manager is hereby authorized to issue checks less legally required or authorized deductions from the amounts set out below on a bi-weekly basis, and also make such contributions to Social Security, I.P.E.R.S., or other purpose as required by law or authorization of the Council, all subject to audit and review by the Council.

Section 2. All City personnel are subject to the provisions contained in the City of Carroll Personnel Policy Manual adopted on February 24, 2003 and last updated on March 25, 2019. All employees and positions covered by bargaining units or other employment related contracts are subject to the terms and conditions of those agreements in addition to the City's Personnel Policy Manual.

<u>Position</u>	<u>July 1, 2020 Hourly Rate / Salary</u>
City Manager	136,196.68
Engineer/Public Works Director	112,506.36
Police Chief	97,685.54
Wastewater Superintendent	89,417.41
Finance Director/City Clerk	87,099.26
Library Director	84,363.55
Parks & Recreation Director	82,864.75
Water Superintendent	78,630.22
Police Captain	78,630.22
Street Superintendent	74,395.73
Park Superintendent	74,395.73
Golf Course Superintendent	74,395.73
Recreation Superintendent	74,395.73
Chief Building Official	74,395.73
Building / Fire Safety Official	74,395.73
Building Official	66,148.41
Police Sergeant	26.252 - 34.542
Engineering Technician	25.750 - 33.881
Wastewater Plant Operator IV	25.386 - 33.403
Wastewater Plant Operator III	24.043 - 31.636
Police Officer	22.874 - 30.097
Wastewater Plant Operator II	22.701 - 29.870
Water Plant Operator II (must also have Water Distribution System Grade II)	22.701 - 29.870
Building Maint. Specialist	22.591 - 29.725
Wastewater Plant Operator	21.358 - 28.103
Water Plant Operator	21.358 - 28.103
Mechanic	21.358 - 28.103
Deputy City Clerk	21.012 - 27.648
Crew Supervisor	21.012 - 27.648
Cemetery Sexton	19.616 - 25.810
Municipal Service Worker	18.919 - 24.893
Program Specialist	18.919 - 24.893
Assist Golf Course Superintendent	18.481 - 24.317
Administrative Assistant	17.855 - 23.494
Assist Library Director	17.839 - 23.472
Secretary	16.094 - 21.176
Library Worker	16.094 - 21.176
Receptionist/Clerk	13.824 - 18.190
Recreation Center Worker	13.824 - 18.190

*Police Officer regularly assigned to the 1st shift shall receive an additional \$.20/hour

**any employee required to hold a pesticide and/or herbicide certification shall receive an additional \$.12/hour

Position

July 1, 2020 Hourly Rate/Salary

Volunteer Fire Chief	5,832.96
Vol. Assist. Fire Chief	1,300.00
Fitness Instructors	15.000 - 30.000
Recreation Center Building Supervisor	15.000 - 17.500
Aquatic Center Pool Manager	12.000 - 14.000
Leisure Services Supervisor	11.000 - 15.000
Aquatic Center Pool Assistant Managers	11.000 - 14.000
Parks/Golf/Cemetery Seasonal Workers	10.000 - 16.000**
Custodians	10.000 - 17.000
Head Lifeguards*	12.000 - 14.000
Lifeguards *	10.000 - 13.500
Leisure Services Assistant	8.000 - 11.000
Concession Workers	9.500 - 11.000
Control Room Operators	9.750 - 14.000
Library Assistants	9.000 - 13.556
City Maintenance Worker	7.750 - 11.250
Library Pages	7.250 - 8.250

* a lifeguard with W.S.I. training is eligible for an additional \$.25/hour

**effective April 1, 2020

Firefighters	<u>Per Hr. Calls > 1 hr.</u> 15.00
Officials/Referees/Umpires	up to \$30/game

Passed and approved on this _____ day of _____, 2020.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager *MSP W*

DATE: March 19, 2020

SUBJECT: Personnel Policy Changes – Declared Emergencies

With the recent situation around COVID-19, the ability to make quick and temporary changes to the Personnel Policies to protect staffing and the delivery of essential services during a time of the emergency is important. If this change would be approved, when the Mayor of the City of Carroll issues an emergency proclamation and the emergency proclamation authorizes and empowers the City Manager to make changes to the Personnel Policies then the City Manager can make temporary changes that would last until the expiration of the emergency proclamation.

RECOMMENDATION: Mayor and City Council consider approval the attached revisions to the City of Carroll's Personnel Policy related to declared emergencies.

RESOLUTION NO. _____

**A RESOLUTION APPROVING CHANGES TO POLICY 0400 --
PERSONNEL POLICIES**

WHEREAS, there may be times that the City is operating under an emergency proclamation signed by the Mayor of the City of Carroll;

WHEREAS, it is necessary for the City Manager to implement measures in order to protect staffing and the delivery of essential services and;

WHEREAS, a change to the Personnel Policies is prepared to authorize and empower the City Manager to make any and all changes to the City Personnel Policies in order to protect staffing and the delivery of essential services during the time of the emergency and;

WHEREAS, the City Council of the City of Carroll, Iowa, finds that the update to the Personnel Policies to add Section 26 – Declared Emergencies is acceptable and should, therefore, be approved.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that Section 26 – Declared Emergencies is approved and added to the Personnel Policies.

PASSED AND APPROVED this 23rd day of March, 2020.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Eric P. Jensen, Mayor

Attest:

Laura A. Schaefer, City Clerk

Section 26. DECLARED EMERGENCIES

During such times that the City is operating under an emergency proclamation signed by the Mayor of the City of Carroll, the Carroll City Manager, as authorized and empowered by the Mayor shall make any and all changes to the City Personnel Policy as he/she sees fit in order to protect staffing and in order to protect the delivery of essential services during the time of the emergency. All changes made under this section shall expire upon expiration of the emergency proclamation.

Section 276. CONCLUSION

All City employees help provide the services that the citizens of the City desire, pay for, and expect. Good streets, excellent water systems, enjoyable parks, good community planning, police and fire protection do not just happen. We know that you, too, will give your best effort to provide the people of this community with the service that they can expect. It is not an easy task, but it is worthwhile.

Everyone with the City organization wishes you well on your job. We hope that your working relationship with the City is long, pleasant, and rewarding.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager *MSPW*

DATE: March 19, 2020

SUBJECT: Carroll Public Library/Carroll City Hall
Change Order No. 10

During construction at the Library site, there were a number of unexpected items that were discovered and changes that needed to be addressed. The items are detailed in the attached, proposed Change Order No. 10 and summarized as follows:

Interior Finishes ITC #21	\$455.00
Sheet Metal Band Above Windows	\$9,000.00
Pressure Plate at Head of Curtainwall	\$562.00
Social Stair Bulkhead	\$1,118.00
Card Access Changes	\$2,888.00
Credit for Window Film at Workroom	-\$1,220.00
Drywall Patch at Cable Company	\$563.00
Total Change Order No. 10	\$13,336.00

These changes are only for the Library portion of the project. This is the last change order for the project.

The proposed Change Order No. 10 adds no working days to the contract. The completion date of City Hall remains November 1, 2019 and the completion date for the Library remains January 31, 2020.

The effect of the proposed Change Order No. 10 on the Contract is as follows:

	<u>Cost</u>	<u>City Hall Completion Date</u>	<u>Library Completion Date</u>
Original Contract	\$ 4,526,100.00	August 2, 2019	October 25, 2019
Change Order No. 1 (Approved)	\$ 29,087.00	9 days	0 days
Contract with Change Order #1	\$ 4,555,187.00	August 11, 2019	October 25, 2019
Change Order No. 2 (Approved)	\$ 56,451.00	8 days	11 days
Contract with Change Order #2	\$ 4,611,638.00	August 21, 2019	November 11, 2019
Change Order No. 3 (Approved)	\$ 86,606.00	21 days	25 days
Contract with Change Order #3	\$ 4,698,244.00	September 20, 2019	December 17, 2019
Change Order No. 4 (Approved)	\$ 38,363.00	11 days	4 days
Contract with Change Order #4	\$ 4,736,607.00	October 1, 2019	December 19, 2019
Change Order No. 5 (Approved)	\$ 17,800.00	2 days	8 days
Contract with Change Order #5	\$ 4,754,407.00	October 3, 2019	January 2, 2020
Change Order No. 6 (Approved)	\$ 63,267.00	No days	16 days
Contract with Change Order #6	\$ 4,817,674.00	October 3, 2019	January 24, 2020
Change Order No. 7 (Approved)	\$ 61,622.00	20 days	No days
Contract with Change Order #7	\$ 4,879,296.00	November 1, 2019	January 24, 2020
Change Order No. 8 (Approved)	\$ 8,043.00	No days	No days
Contract with Change Order #8	\$ 4,887,339.00	November 1, 2019	January 24, 2020
Change Order No. 9 (Approved)	\$ 14,246.00	No days	5 days
Contract with Change Order #9	\$ 4,901,585.00	November 1, 2019	January 31, 2020
Change Order No. 10 (Proposed)	\$ 13,336.00	No days	No days
Contract with Change Order #10	\$ 4,914,921.00	November 1, 2019	January 31, 2020

The budget for the Carroll Public Library/Carroll City Hall included a planned construction contingency of \$362,088.00. After approval of the ninth change order, the planned construction contingency was exceeded by \$13,397.00. If the tenth change order is approved, the planned construction contingency will have been exceeded by \$26,733.00. With cost savings in other parts of the overall project budget the project is expected to remain under the overall project budget of \$6.8 million.

RECOMMENDATION: Mayor and City Council consideration and approval of Change Order No. 10 to the Carroll Public Library/Carroll City Hall project in the amount of \$13,336.00.

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Change Order

PROJECT: (Name and address) Carroll Library/City Hall 627 North Adams Carroll, IA 51401	CONTRACT INFORMATION: Contract For: General Construction Date: January 12, 2018	CHANGE ORDER INFORMATION: Change Order Number: 010 Date: March 19, 2020
OWNER: (Name and address) City of Carroll, Iowa 112 E 12 th Street Carroll, IA 51401	ARCHITECT: (Name and address) OPN Architects, Inc. 100 Court Ave, Suite 100 Des Moines, IA 50309	CONTRACTOR: (Name and address) Badding Construction 814 W 9th Street Carroll, IA 51401

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

- CR #81 (Interior Finishes ITC #21) PL
- CR #82 (Sheet Metal Band Above Windows) PL
- CR #84 (Pressure Plate at Head of Curtainwall) PL
- CR #90 (Social Stair Bulkhead) PL
- CR #91 (Card Access Changes) PL
- CR #92 (Credit for Window Film at Workroom) PL
- CR #93 (Drywall Patch at Cable Company) PL

	Add \$455.00
	Add \$9,000.00
	Add \$562.00
	Add \$1,118.00
	Add \$2,888.00
	Deduct (\$1,220.00)
	Add \$563.00
	\$ 4,526,100.00
	\$ 375,485.00
	\$ 4,901,585.00
	\$ 13,336.00
	\$ 4,914,921.00

The original Contract Sum was
 The net change by previously authorized Change Orders
 The Contract Sum prior to this Change Order was
 The Contract Sum will be increased by this Change Order in the amount of
 The new Contract Sum including this Change Order will be

The Contract Time will be increased by *See Below* (*) days.
 The new date of Substantial Completion will be *See Below*

*Carroll City Hall

- Original Completion Date: August 2, 2019
- Change Order 1 - Increase nine (9) days to August 11, 2019 (Executed and Approved)
- Change Order 2 - Increase eight (8) days to August 21, 2019 (Executed and Approved)
- Change Order 3 - Increase twenty-one (21) days to September 20, 2019 (Executed and Approved)
- Change Order 4 - Increase eleven (11) working days to October 1, 2019 (Executed and Approved)
- Change Order 5 - Increase two (2) working days to October 3, 2019 (Executed and Approved)
- Change Order 6 - No Change (Executed and Approved)
- Change Order 7 - Increase twenty (20) working days to November 1, 2019 (Executed and Approved)
- Change Order 8 - No Change (Executed and Approved)
- Change Order 9 - No Change

*Carroll Public Library

- Original Completion Date: October 25, 2019
- Change Order 2 - Increase eleven (11) days to November 11, 2019 (Executed and Approved)
- Change Order 3 - Increase twenty-five (25) working days to December 17, 2019 (Executed and Approved)
- Change Order 4 - Increase four (4) working days to December 19, 2019 (Executed and Approved)
- Change Order 5 - Increase eight (8) working days to January 2, 2020 (Executed and Approved)
- Change Order 6 - Increase sixteen (16) working days to January 24, 2020 (Executed and Approved)
- Change Order 7 - No Change (Executed and Approved)
- Change Order 9 - Increase (5) working days to January 31, 2020

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time,

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 User Notes:

that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

OPN Architects, Inc.
ARCHITECT (*Firm name*)

Badding Construction
CONTRACTOR (*Firm name*)

City of Carroll, Iowa
OWNER (*Firm name*)

SIGNATURE

SIGNATURE

SIGNATURE

Joe Feldmann - Project Architect
PRINTED NAME AND TITLE

Tony Badding - Project Manager
PRINTED NAME AND TITLE

Dr. Eric Jensen - Mayor
PRINTED NAME AND TITLE

DATE

DATE

DATE



City of Carroll


112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager 

DATE: March 19, 2020

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **March 16, 2020**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) – **March 11, 2020**
4. Carroll Airport Commission (meets 2nd Monday of month) – **March 9, 2020**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **March 17, 2020**
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

Carroll Public Library Board Minutes

March 16, 2020

The Carroll Board of Trustees met in the City Hall Conference Room. Trustees present: Lisa Auen, Brenda Hogue, Thomas Parrish, Summer Parrott, Paul Reicks, Dale Schmidt, Carol Shields, Kyle Ulveling, Ralph von Qualen, and Director Rachel Van Erdewyk.

Reicks called the meeting to order at 5:36. It was moved by Ulveling and seconded by Auen to approve the agenda. All voted aye. It was moved by Shields and seconded by Ulveling to approve the minutes of the February meeting. All voted aye. It was moved by von Qualen and seconded by Schmidt to approve the bills. All voted aye.

Director's Report: Children's programming continued with Diane's Read Aloud, Pet Readers, Toddler Story Times, and Outreach. Adult programming continued with Crafty Library Ladies, Poetry Group, Book Clubs, and Tech Help Fridays. Total program attendance was 1,796. Total resources utilized was 26,903. Monthly door count was 4,748. Census workers have utilized the library to sign up summer workers. Census information is on the library website.

Board Education: COVID 19 update.

Old Business: Library project.

New Business: Action Item—Holiday Closings for the 2020 Year. It was moved by Parrott and seconded by Parrish to approve the corrected (due to a typo) holiday closing schedule recommended by Van Erdewyk. All voted aye.

It was moved by Ulveling and seconded by Auen to adjourn. All voted aye. Meeting adjourned at 5:59. Next regular meeting will be April 20, 2020. Trustees then proceeded to the remodeled library site for a tour.

Paul Reicks—President

Judy Behm—Recording Secretary

PLANNING AND ZONING COMMISSION
MINUTES OF MARCH 11, 2020

The Carroll Planning and Zoning Commission met in regular session on March 11, 2020, 5:15 PM, in the Council Chambers, City Hall, 627 N Adams Street. Present: Dawn Bonham, Shelley Diehl, Ron Juergens, Angelo Luis, Pat Macke, Dan Messerich, and Pat Venteicher. Absent: Jayne Pietig and Katie McQueen. Also present: Mike Pogge-Weaver, City Manager, David Bruner, City Attorney and Perry Johnson, Building Official. Commissioner Venteicher presided.

* * * * *

MOTION by Juergens, second by Macke, to elect Katie McQueen as chairperson. All present voted aye. Absent: McQueen and Pietig. Motion carried.

* * * * *

MOTION by Juergens, second by Macke, to elect Pat Venteicher as vice-chairperson. All present voted aye. Absent: McQueen and Pietig. Motion carried.

* * * * *

MOTION by Juergens, second by Bonham, to approve the minutes of the December 11, 2019 as mailed. All present voted aye. Absent: McQueen and Pietig. Motion carried.

* * * * *

A preliminary plat for Kerkhoff Korner Plat 1 SW1/4 Section 23, T84N, R35W was submitted for review of the Commission. No comments from the public, written or verbal, were presented and no one present opposed. MOTION by Juergens, second by Macke to recommend to the Carroll City Council approval of the preliminary plat and to waive all irregularities to the platting requirements. All present voted aye. Absent: McQueen and Pietig. Motion carried.

* * * * *

A final plat for Kerkhoff Korner Plat 1 SW1/4 Section 23, T84N, R35W was submitted for review of the Commission. No comments from the public, written or verbal, were presented and no one present opposed. MOTION by Juergens, second by Messerich, to recommend to the Carroll City Council approval of the final plat and to waive all irregularities to the platting requirements. All present voted aye. Absent: McQueen and Pietig. Motion carried.

* * * * *

A Plat of Minor Subdivision, Lot 1 of the NE1/4 SE1/4 Section 11, T84N, R35W was submitted for review by the commission. No comments from the public, written or verbal, were presented and no one present opposed. MOTION by Juergens, second by Venteicher, to recommend to the City Council approval of the Plat of Minor Subdivision. All present voted aye. Absent: McQueen and Pietig. Motion carried.

* * * * *

Commissioner Messerich asked staff present how to begin the process of changing the current subdivision ordinance. Discussion was held as to the subdivision process needed when there are no utilities, roads, etc. vs. a full subdivision requiring a preliminary and final plat. Mike Schulte, land surveyor, also spoke about the need for a full subdivision within the two-mile area. John Werdern, County Attorney, spoke regarding the five (5) acre requirement in the two-mile area and the desire to preserve farmland when possible. The Commission would like staff to begin making revisions to the current subdivision ordinance.

* * * * *

MOTION by Juergens, second by Venteicher, to adjourn at 5:27 PM. All present voted Aye. Absent: McQueen and Pietig. Motion carried.

Pat Venteicher, Commissioner

Mike Pogge-Weaver, City Manager

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, March 9, 2020, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Mr. Pete Crawford and Mr. Jay Pudenz engineers, Mr. Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes of the previous meeting were reviewed by the Commission. A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

3/21 RE-HAB PROJECT

Mr. Crawford and Mr. Pudenz presented the photos the drone had taken of the project and went through the pages of the repair plan. There was also a photo of the apron and hanger taxi-lane repair plan. This will be an alternate bid that will not be funded by the FAA. It was determined having the work done while the repair crew was on the field would be cheaper than going through a bid process and engineering fees. Mr. Crawford had 90% of the plan completed and will submit this to the FAA to authorize bids. The project could be ready to receive bids by the April meeting. Mr. Crawford completed the DBE Program report.

AIR METHODS

Comm. Vincent reported that Air Methods staff wanted to have a specific parking area for four vehicles. Where to place this and what product to use was discussed along with the seeding around the crew quarters.

TOPICS DISCUSSED:

Doug Jorgensen was contacted to estimate the cost of seeding and ground work around the sign and Air Methods

crew quarters. A motion by Comm. Siemann and seconded by Comm. Fulton was made to have Doug Jorgensen do the work not to exceed \$3,500.00. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

The Commission looked at the monthly hanger lease and Don reported there is only one hanger that will be put on a monthly lease.

Commissioners Hutcheson, Siemann and Don Mensen will be going to the IPAA meeting.

Air Methods will be having an open house on May 22nd.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 6,700.00
Wittrock Motor	Febraury car rental	349.00
Drees Oil	propane	280.22
Kitt Plumbing	restroom repair	40.75
IA Small Engine	equipment repair	600.15
R&R Septic Service	year filter service	225.00
Raccoon Valley Elec	Feb electric service	1,747.41
Bomgaars	misc'l supplies	64.99
Blueglobes	runway lightrs repair	1,815.78
Raccoon Valley Elec	(AM) Feb electric service	390.33
Ecowater	cooler rent/water	60.19
Carroll Refuse	Feb garbage/trash	72.00
McClure Engineering	3/21 Re-Hab project	15,470.45
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Vincent and seconded by Comm. Wittrock was made to approve the bills as presented to the Carroll Airport Commission for approval. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Siemann and seconded by Comm. Fulton was made to adjourn at 6:58 P.M..

The next regular meeting of the Carroll Airport Commission will be April 13, 2020 at the Arthur Neu Airport.

March 9, 2020

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Chairman/Vice-Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, April 13, 2020

5:30 P.M.

Arthur Neu Airport

AGENDA

Approve minutes from previous meeting

3/21 Re-Hab Project

Airport Sign

Air Methods

New Business

Approve monthly bills

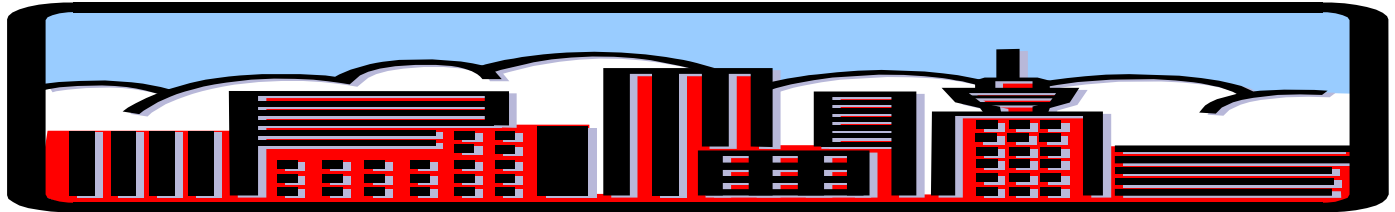
CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

March 17, 2020

1. The meeting was called to order at 7:04 a.m. by Chairman Jeff Anthofer at the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; Rich Ruggles, County Supervisor; Harvey Dales, City of Manning; Dan Snyder, Mayor of Breda. Also attending were Mary Wittry, Director; Cathy Toms, Office Manager and Karen Monical, Education Coordinator.
2. Dales moved and Ruggles second to approve the agenda with the COVID 19 virus added under other. Motion carried, all voting aye.
3. Dales moved and Jensen seconded to approve the minutes of the February 18, 2020 meeting. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable-see attached, Wittry went over the following bills: Decker Equipment--\$996.86 recycling supplies; Foth Infrastructure and Environment--\$34,664.04 engineering, lifecycle update, facility plan and annual groundwater reports; Recycle Away--\$5,955.81 park recycle bins. Dales moved and Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report—see attached. Ruggles moved and Snyder seconded to accept the financial report as presented. Motion carried, all voting aye.
6. Wittry is working with Puck Enterprise and Foth on leachate treatment options for BOD's. Puck Enterprise will submit a proposal to the Board for evaluation.
7. Staff will be asked to complete an evaluation form on director. Anthofer will receive the sealed envelopes and tabulate the results for presentation at the April meeting.
8. Environmental Management System (EMS) update—No new grant application to apply for at this time. It will be re-evaluated before the next grant cut off on November 1, 2020. The internal audit is scheduled for April 16, 2020 and the external DNR audit on May 14, 2020. These dates are pending on the COVID 19 virus.
9. Quotes for rock needed for the landfill road will be an April agenda item. Staff recommended that when the wind is excessive and unsafe for customers and staff that the landfill is closed to all customers. The board agrees for safety purposes that the landfill will be closed for all traffic on excessive wind days. Wittry will communicate with customers when the landfill is being closed.
10. Market prices for processed recyclable materials are at all-time lows and newsprint is very difficult to move. No inmate labor is available due to COVID 19. Staff is considering other options for sorting and litter pickup.
11. Board consensus was too close to the general public for all drop-off services until April 1, 2020 and re-evaluate at that time. All charge customers will be able to use the services provided by the Commission with the office being closed to all traffic. Next meeting date: April 14, 2020
12. Ruggles moved and Dales seconded, to adjourn the meeting at 8:07 a.m. Motion carried, all voting aye.

Respectfully submitted:

Cathy Toms



City Manager's Monthly Activity Report Mike Pogge-Weaver, City Manager

February 2020

City of *Carroll*

This is a report of the various departments and divisions of the City of Carroll.

Finance Department

As reported by Laura Schaefer, City Clerk/Finance Director

Routine Activities for the month:

- Dealt with water issues/collections
- Posted notice of public hearing/conduct public hearing for proposed max levy
- Prepared FY 21 state budget forms
- Municipal Fire & Police Retirement System Board Meeting – February 26-27 (DSM)
- Continued to promote wellness initiatives (Carroll County Wellness Coalition and City wellness program)
 - Wellness Coalition Meeting – February 20
 - Kuemper FitKnight Days – February 24 & 25 (Wellness Coalition presents healthy lifestyles information)

Activities planned for next month and other comments:

- Continue to work on delinquent water accounts/water issues
- Continue to work on draft financial policies
- Hold public hearing for FY 21 Budget. File with state and county auditor
- Finish paperwork for 2020A debt issuance
- West Central IA Clerks Association Meeting – March 18 (Denison)
- TIF Abatement Lunch & Learn – March 26 (Region 12)
- Continue to promote wellness program with employees
 - Wellness Coalition Meeting – March 19
 - Cyber security training for all employees – March 11

Accomplishments of particular note:

- 351 utility bills and statements were emailed in February 2020.

Fire Department

As reported by Greg Schreck, Fire Chief

Routine Activities for the month:

The Department responded to seven calls for service and held three training sessions in February.

Training in February included a hands-on firefighter rescue simulation. In this drill, firefighters in full protective gear (including air packs) navigated an obstacle course to locate an unresponsive firefighter. The facemask on the air pack was covered so firefighters had to carry out the search with very limited visibility and navigate primarily by feel. The Department also conducted a tour and pre-plan of the Carroll County Courthouse and the new Public Library.

Run Report for February:

Alarm Date	Alarm Location	Incident Type
02/04/2020	510 W 8 th	Carbon monoxide alarm
02/07/2020	Hwy 30 & Jade	Reported car collision – nothing found
02/11/2020	2241 N West	False alarm
02/12/2020	217 N Griffith Rd	False alarm
02/24/2020	Olympic Ave & 270 th	Vehicle in ditch – medical situation
02/24/2020	101 State St (Scranton)	Mutual aid given
02/27/2020	511 W 9 th	Natural gas leak

Police Department

As reported by Brad Burke, Police Chief

Routine Activities for the month:

Chief Brad Burke met with staff of the Carroll Cycle Center and the Carroll County Sheriff's Department to finalize a route for an upcoming event on August 1, 2020, that the Carroll Cycle Center will be holding. This event is a world record attempt of the largest women's motorcycle group ride. The event will also be a fundraiser for breast cancer research. The route will begin in Carroll and wind through the County near Lidderdale before returning to Carroll. More information will become available as the planning process continues.

Officer Patrick McCarty completed phase II of Crisis Negotiation on the 10th through the 14th. The training took place at Midwest Counterdrug Training Center (MCTC) on Camp Dodge in Johnston. The second phase training further enhances his ability to work with subjects during crisis events.

Offense Summary

CARROLL POLICE DEPARTMENT OFFENSE SUMMARY

Offenses	Incidents		
	February 2020	February 2019	February 2018
Forcible Rape			1
Forcible Fondling	1		
Aggravated Assault			2
Simple Assault	2	2	2
Intimidation			
Domestic Abuse		1	1
Burglary/B&E	1	1	
Shoplifting	1	5	3
Theft from Vehicle	1	3	2
Theft Vehicle Part			1
Theft from Building	3	7	5
Theft from Vending			
Other Larceny		1	
Motor Vehicle Theft		3	
Arson			1
Counterfeit/Forgery	1		1
Credit/ATM Fraud	1		
Identify Theft			
Wire Fraud			
Bad Checks			
Vandalism: Business			3
Vandalism: Other			
Vandalism: Vehicle	2	1	1
Vandalism: Residence		2	
Vandalism: School			
Weapon Law Violation			
Drug/Narc Violations	6	5	3
Drug Equipment Viol			
Drive Under Influence	6	1	3
OWI 2 nd	1		
Liquor Law Violation	4	1	
Under 21 BAC .02			
Drunkenness	5	1	6
Disorderly Conduct		1	
Harassment	2	3	
All Other Offenses	4	4	1
False Information	1		
Trespassing	3	2	2
Runaway	2		
Found Person			1
Found Property			1
Unattended Death			

Suicide			
Animal Bite	1		
Warrant Outside	10	3	6
Restraining Order		2	1
10-50F Traffic Accident			
10-50 PI Personal Injury			
10-50 PI MV Pedestrian			
10-50 PI Car & Bike			
10-50 PD Prop.	12	19	11
10-50 PD: Hit and Run	2	1	4
10-50 PD: City Vehicle			1
10-50 PD Under 1000	1		
10-50 PD Under 1500	2	6	3
Assist Other Agency			
Moving Violations			
Op After Revocation	7	3	2
Operate After Suspen	5	11	14
Miscellaneous Public	5	9	2
Total	72	98	84

February 1 – 29, 2020

Citations	
Animal	0
Dark Windows	3
License Violation	22
Other	13
Parking Violation	1
Registration	18
Seatbelt	3
Tobacco	4
Traffic	90
Warning Notices	371
Loud Stereo	0
TOTAL	525

Salvage Vehicle Inspections: 6



Building Department

As reported by Perry Johnson, Building Official

Permits - By Class - By Type - February 2020						
Class	Permit Type	Date Issued	Valuation		Permit #	Fee
<i>Agricultural</i>						
	Building	NONE	\$0.00			\$0.00
Agricultural Building Valuation Total:			\$0.00	Agricultural Building Fee Total:		\$0.00
Agricultural Valuation Total:			\$0.00	Agricultural Fee Total:		\$0.00
<i>Commercial</i>						
	Building	2/7/2020	\$10,000.00		200028	\$78.25
		2/11/2020	\$0.00		200037	\$35.00
		2/11/2020	\$0.00		200038	\$35.00
		2/24/2020	\$30,000.00		200042	\$194.50
		2/25/2020	\$52,676.00		200046	\$293.89
Commercial Building Valuation Total:			\$92,676.00	Commercial Building Fee Total:		\$636.64
	Electrical	2/7/2020			200029	\$611.11
		2/7/2020			200030	\$35.88
		2/7/2020			200032	\$35.88
		2/10/2020			200036	\$49.76
		2/25/2020			200044	\$35.88
Commercial Electrical Fee Total:						\$768.51
	Mechanical	NONE				\$0.00
Commercial Mechanical Fee Total:						\$0.00
	Plumbing	NONE				\$0.00
Commercial Plumbing Fee Total:						\$0.00
	Right of Way	NONE				\$0.00
Commercial Right of Way Fee Total:						\$0.00
	Sign	2/27/2020			200049	\$5.00
Commercial Sign Fee Total:						\$5.00
Commercial Valuation Total:			\$92,676.00	Commercial Fee Total:		\$1,410.15

Residential					
Building					
	2/21/2020	\$200,000.00		200039	\$691.00
	2/24/2020	\$20,000.00		200040	\$140.75
	2/25/2020	\$20,000.00		200045	\$140.75
Residential Building Valuation Total:		\$240,000.00	Residential Building Fee Total:		\$972.50
Electrical					
	2/7/2020			200020	\$53.60
	2/7/2020			200021	\$53.60
	2/7/2020			200022	\$53.60
	2/7/2020			200023	\$46.80
	2/24/2020			200041	\$35.88
	2/27/2020			200047	\$61.88
	2/27/2020			200048	\$87.88
			Residential Electrical Fee Total:		\$393.24
Mechanical					
	2/7/2020			200031	\$35.75
			Residential Mechanical Fee Total:		\$35.75
Plumbing					
	2/7/2020			200024	\$73.00
	2/7/2020			200025	\$73.00
	2/7/2020			200026	\$73.00
	2/7/2020			200027	\$73.00
	2/7/2020			200033	\$48.00
			Residential Plumbing Fee Total:		\$340.00
Right of Way					
	2/7/2020			200034	\$25.00
	2/24/2020			200043	\$25.00
			Residential Right of Way Fee Total:		\$50.00
Sign					
	NONE				\$0.00
			Residential Sign Fee Total:		\$0.00
Residential Valuation Total:		\$240,000.00	Residential Fee Total:		\$1,791.49
Valuation Grand Total:		\$332,676.00	Fee Grand Total:		\$3,201.64

Permits - YTD - through February 2020

Class	Permit Type	Valuation		Fee
<i>Agricultural</i>				
	Building	\$0.00		\$0.00
	Agricultural Valuation Total:	\$0.00	Agricultural Fee Total:	\$0.00
<i>Commercial</i>				
	Building	\$295,164.00		\$1,535.29
	Electrical			\$1,217.13
	Mechanical			\$82.14
	Plumbing			\$114.50
	Right of Way			\$0.00
	Sign			\$5.00
	Commercial Valuation Total:	\$295,164.00	Commercial Fee Total:	\$2,954.06
<i>Residential</i>				
	Building	\$240,000.00		\$972.50
	Electrical			\$462.32
	Mechanical			\$153.02
	Plumbing			\$340.00
	Right of Way			\$100.00
	Sign			\$0.00
	Residential Valuation Total:	\$240,000.00	Residential Fee Total:	\$2,027.84
Valuation Grand Total:		\$535,164.00	Fee Grand Total: \$4,981.90	

Public Works

As reported by Randy Krauel, Public Works Director/City Engineer

Routine Activities for the month:

Division: Streets; Dale Pottebaum, Street Superintendent

- Maintained signs and signals.
- Maintained gravel roads.
- Maintained snow equipment.
- Graded alleys.
- Patched potholes.
- Placed 2 cu. yds. of concrete.
- Division Safety Meeting: “Right and Left Turns”, February 11, 2020.

Division: Water; Terry Kluver, Water Superintendent

- Water production:
 - Monthly Total: 28.982 million gallons
 - Daily Average: 0.999 million gallons
 - Daily Maximum: 1.162 million gallons
- Completed 32 Iowa One Call locate requests.
- Meter Department
 - 39 service orders.
 - 14 delinquents.
 - 1 reread.
 - 0 stuck meters.
- Division Safety Meeting: Conveyed critical reminders about over-exertion and heart attacks during shoveling snow during and after winter storms; February 27, 2020.

Division: Sean Kleespies, Wastewater Superintendent

- Wastewater treatment:
 - Monthly Total: 39.040 million gallons
 - Daily Average: 1.347 million gallons
 - Daily Maximum: 1.633 million gallons
- Performed laboratory analysis.
- Completed DNR Monthly Operating Report.
- Daily plant sampling and operations.
- Division Safety Meeting: Lock Out/Tag Out Procedures; February 12, 2020.

Special Activities/Accomplishments of particular note:

Division: Streets; Dale Pottebaum, Street Superintendent

- Snow removal and ice control for four snow events.
- Removed snow from CBD.
- Trimmed trees in ROW.
- Started repairs on the Clark Street storm sewer.
- Dale Pottebaum attended LTAP Streets and Roads Conference Meeting in Ames on February 27, 2020.

Division: Water; Terry Kluver, Water Superintendent

- Jared Hays passed Grade 2 Distribution certification.
- Terry Kluver attended the Carroll DMACC Career Discovery Day to highlight the Water Operator career path.
- Submitted permit-required samples for Nitrite from SEP and distribution system.
- Submitted Unregulated Contaminant Monitoring Rule (UCMR4) samples from SEP, Raw and Distribution System.

Division: Sean Kleespies, Wastewater Superintendent

- Routine Plant maintenance.
- Sanitary sewer maintenance.
- Installed blower motor #4.
- Finished the sampler plumbing in the disinfection building.
- Carroll Controls repaired the backflow preventors.
- Replaced the bladder on the 24-inch sanitary sewer plug.

Activities planned for next month and other comments:

Division: Streets; Dale Pottebaum, Street Superintendent

- Street repairs and ROW permits.
- Maintain signs and signals.
- Snow removal and ice control, as needed.
- Trimming trees in Street ROW
- Continue repairs on the Clark Street storm sewer.

Division: Water; Terry Kluver, Water Superintendent

- Start flushing 500 fire hydrants.
- Terry Kluver to attend Iowa Section AWWA Region 4 workshop in Atlantic on March 25, 2020.
- Seed four (4) excavation sites from this past winter's watermain breaks.
- Devin Pudenz and Garold Sorensen will attend a Work Zone Workshop in Ames on March 9, 2020.
- Complete Budget items for F.Y. 2019-2020.
- Place Well #16 on-line after installation of new column pipe and rebuilt pump bowl assembly.
- Review meeting with JEO Consulting Group, Inc. for 2020 Water Distribution Main Replacements and Water Supply Well Replacement.

Division: Sean Kleespies, Wastewater Superintendent

- Laboratory Analysis.
- DNR Monthly Operating Report.
- Start-up of the Disinfection Improvements.
- Start testing E. coli in the Plant effluent.
- Repair sanitary main near 12th Street and Main Street.
- Install a sampler switch at Smithfield Foods.
- Training on the Disinfection Improvements.

CAPITAL PROJECT STATUS SUMMARY – 03-13-2020

PROJECT				ANTICIPATED		CONTRACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Sidewalk Transition Plan	2018	FY18		\$57,414	2018	FEH Design	\$5,680.00		\$5,680.00		09-14-18	
						Badding Constr. Co.	\$65,765.00		\$43,402.76		10-14-18	
Streambed Stabilization		FY17	FY14	\$385,000	2018	JEO Consulting Group, Inc.	\$39,850.00	02-25-19	\$40,360.00		08-01-19	
						Healy Excavating	\$320,116.00	10-28-19	\$44,844.45		05-31-20	
Street Resurfacing 2013	2015 On-going		FY16			JEO Consulting Group, Inc.	\$60,800.00+	09-24-12	\$143,848.36		11-15-13	Plus Hourly Construction Service
						Godbersen-Smith Construction Co.	\$555,808.75		\$563,827.37	95%	11-15-13	
Street Maintenance Building	2017 On-going	FY16	FY14	\$4,977,500	2019	FEH	\$22,500.00	01-25-16	\$22,500.00		05-01-16	Space Needs/ Prelim. Design Design
						FEH DESIGN	\$349,050.00	12-10-18	\$210,371.00		Fall, 2019	
US 30 – Grant Road Intersection	2017 On-going	FY12	FY12	\$2,604,530	2018	Snyder & Associates, Inc.	\$4,900.00	07-22-13	\$4,900.00		08-15-13	TSIP Application
						Snyder & Associates, Inc.	\$421,525.00	04-14-14	\$453,680.02			Design & Construction
						Dixon Const. Co.	\$1,449,835.78	04-02-18	\$1,455,565.45	97%	118 Working Days	
Well and Transmission Main	2014	FY16	FY16			JEO Consulting Group, Inc.	\$383,312.50	07-28-14	\$335,899.36			
Transmission Main – Group A	2014	FY16	FY16			Drake Construction, L.C.	\$790,134.07	03-23-14	\$751,752.95	95%		Contract Completion 11-30-15
PROJECT				ANTICIPATED		CONTACT DATA						

Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Watermain Replacement		FY16	FY16	\$500,000	2019	JEO Consulting Group, Inc.	\$19,800.00	02-11-19	\$19,000.00		2019	
						King Construction	\$321,746.00	06-24-19	\$300,631.40	93%	09-30-19	
Leachate Forcemain & Gravity Sewer						King Construction	\$661,257.50 Total \$370,434.53 City	07-18-16	CCSWMC \$325,605.01		08-31-16	CCSWMC Contract
Wastewater Treatment Plant Disinfection Improvements	2017	FY18	FY18	\$1,000,000	2020	Veenstra & Kimm, Inc.	\$73,500		\$74,596.25			
						Woodruff Const., LLC	\$996,923.40	03-25-19	\$905,722.78	96%	03-01-20	
Water Storage Tower		FY20	FY19	\$575,000	2019	JEO Consulting Group, Inc.	\$29,400.00	02-11-19	\$107,272.75		07-01-19	Design
						Utility Service Co., Inc.	\$591,900.00	06-04-19	\$263,767.50	45%	120, 150 days	
Watermain Improvement 2020		FY20	FY20	\$500,000	2020	JEO Consulting Group	\$136,500.00	10-14-19	\$77,985.00			
Water Well 2020		FY20	FY20	\$725,000	2020	JEO Consulting Group	\$125,800.00	10-14-19	\$18,480.00			
Downtown Streetscape Phase 10	On-going	FY19	FY19	\$1,300,000	2019	Confluence	\$103,475.00	10-22-18	\$87,917.15		04-19	
Downtown Streetscape Phase 11	On-going	FY20		\$1,700,000	2020	Confluence	\$118,775.00	03-19	\$24,083.95		03-20	
Street Resurfacing 2019	On-going	FY19	FY19	\$700,000	2019	JEO Consulting Group, Inc.	\$88,100.00 + Hourly	10-08-18	\$86,610.00		2019	Design Const. Service
						Ten Point Construction Co., Inc.	\$928,994.54		\$1,055,300.28	95%		
Street Resurfacing 2020	On-going	FY20	FY20	\$1,575,000	2020	JEO Consulting Group	\$210,650.00	0-23-19	\$131,990.00			

Parks and Recreation

As reported by Jack Wardell, Parks and Recreation Director

Routine Activities for the month:

Parks: Tom Weber, Parks Superintendent

- Cleaned and organized shop
- Painted wall in shop
- Painted picnic tables
- Painted garbage cans
- Snow removal
- Picked up branches and sticks in Graham Park
- Bladed parking lots at parks
- Repair Graham Park signs and painted
- Dump trash cans at parks twice a week

Golf: Scott Haakenson, Golf Superintendent

- Cleaned and ground reels and bedknives on John Deere 7700 fairway mower
- Cleaned and rebuilt reels on John Deere 8700 fairway mower
- Ground reels and bedknives on John Deere 8700
- Cleaned, sanded, and painted yellow tee markers

Cemetery: Jake Bruggeman, Cemetery Sexton

- Dug seven graves
- Performed the duties of seven burials this month, two of which were on Saturdays
- Turned in all paperwork, money, and receipts into City Hall
- Sold four grave spaces and assisted others with plot information
- Fixed the doors on the chapel as they were catching on the cement that had heaved from the winter temperatures
- Emptied trash cans
- Backfilled sunken graves
- Worked with the parks for the remaining time for the month

Recreation Center/Aquatic Center: Joel Cortum, Recreation Center Director

- Recreation Center staffing, maintenance, and programming. Staff meetings and monthly lifeguard meetings. Communicating regularly with members.

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Changed light bulbs on city property
- Back washed filters for pools and spa at Rec Center
- General housekeeping
- Time sheets for staff
- Ordered supplies
- Vacuum Pool

- Night cleaning crew at Rec Center
- Power scrub gym and pool at Rec Center
- Bills

Special Activities/Accomplishments of particular note:

Parks: Tom Weber, Parks Superintendent

- Tom Weber and Mike Heithoff attended a fertilizer and seeding class
- Cleaned up and painted bathroom at cemetery
- Ordered products for ball fields
- Hauled benches to Rec Center for State Swim Meet

Golf: Scott Haakenson, Golf Superintendent

- Jeremy and I attended chemical meeting in Sioux City

Cemetery: Jake Bruggeman, Cemetery Sexton

- Remodeled the bathroom in the cemetery. Painted the walls, installed a new heater, put in a new paper towel dispenser, patched drywall, painted the floor and cleaned up the sink and toilet.

Recreation Center/Aquatic Center: Joel Cortum, Recreation Center Director

- Wrapped up our Basketball Basics program.
- Start of adult volleyball.
- Registration deadline for spring soccer and swim lessons. Formation of teams, recruiting volunteer coaches, and scheduling field preparation and maintenance.
- Hosted the 2020 GISL State Swim Meet on February 29. Had 500 swimmers and their families from all over the state attend.

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Fixed bathrooms at city buildings
- Worked on vacuums at City Hall and Rec Center
- Fixed exercise equipment
- Sinks and drains at Rec Center and City Hall
- Downtown lights
- Working on specs, bids, quotes
- Locker locks at Rec Center
- Budget items
- Theater rentals
- Floor drains at Rec Center
- Finishing budget items
- Next year's budget items
- Night cleaning 24/7 operations.
- A/C and heating repairs at city buildings

- City construction site
- Finishing budget items
- Electrical update at Museum
- Baseball lights
- Swim meet at Rec Center
- Soda Blast pool decks at Rec
- Front/back light poles at Rec
- Washer and Dryer replaced at Rec

Activities planned for next month and other comments:

Parks: Tom Weber, Parks Superintendent

- Remove two trees north of shop
- Clean up parks
- Snow and ice removal as needed
- Dump trash cans at parks twice a week
- Level dirt in North East Park
- Cut trees in North East Park
- Get soccer fields ready

Golf: Scott Haakenson, Golf Superintendent

- Finish grinding reels
- Service and clean mowers
- Have cleanup day
- Open golf course
- Finish painting tee markers

Cemetery: Jake Bruggeman, Cemetery Sexton

- Begin to clean up the grounds as the weather continues to get nicer
- Hire on 2 summer employees

Recreation Center/Aquatic Center: Joel Cortum, Recreation Center Director

- IPRA Spring Conference
- Start of spring soccer season.
- Open registration for Red Cross babysitting course.
- Open registration for baseball/softball/t-ball

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Roof drain pipe replacement at Rec

Safety Topic:

- Dog attacks
- Heavy lifting

**CITY OF CARROLL
MONTHLY ACTIVITY REPORT**



Department/Division Carroll Public Library

Month February Year 2020

Person preparing report Rachel Van Erdewyk

Routine activities for the month/statistics:

Program Attendance:

Monthly Statistics:

Tech Help Fridays	23	Total Print Circulation	8,210
Children's Library Programs	230	BRIDGES Circulation	882
Children's Programs Outreach	1,238	Consumer Reports	231
Diane's Read Aloud	221	Public Computer Use	513
Crafty Library Ladies	67	Wi-Fi Use	202
Poetry Group	7	Website Visits	3,354
Book Clubs	10	Gale Databases	69
		Global Road Warrior	0
		Learning Express	231
		Freegal	546
		Transparent Language	2
		Chilton Auto Manual	0
		eMagazine Circulation	67
		Daily Times Herald Archives Views	12,445
		Lynda.com	126
		RBDigital eAudiobooks	1
		Brainfuse	24
Total Program Attendance	1,796		
Monthly Door Count	4,748	Total Resources Utilized	26,903

Special activities/accomplishments:

- 1) **Children's Programs:** Children's programming continued this month with the regular monthly schedule of Rookie Readers, Diane's Read-Aloud, Romp and Read at the Carroll Rec Center, and outreach events with book visits to the Breda daycare, and various daycares. Children's programming also included attending the Fairview Literacy Day and Kuemper Preschool Roundup to educate parents on the importance of reading.
- 2) **Adult & Teen Programs:** Adult programs continued this month with the regular monthly schedule of Tech Help Fridays, the Crafty Library Ladies, Book Clubs and the Poetry Group.
- 3) Fun Fact: 29 people signed up for library cards in the month of February. That is one patron every day last month!
- 4) 2020 Census information is available on the library's website at <http://www.carroll-library.org/2020-census-in-carroll>
- 5) View upcoming events on the library's Google calendar at www.carroll-library.org by clicking on the Calendar of Events link on the home page or on Facebook.

Library Statistics from February 2019 - February 2020

