City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager MPW

FROM: Jack Wardell, Director of Parks and Recreation JW

DATE: December 5, 2016

SUBJECT: Resolution – REAP Grant #17-R4-DX – Carroll Recreational Trail – Segment A

The City of Carroll has received a REAP (Resource Enhancement and Protection) grant from the Iowa Department of Natural Resources for the Carroll Recreation Trail - Segment A project in the amount of $122,218.00. The attached agreement needs formal acceptance for the City of Carroll City Council to receive the funds.

The deadline to complete the project is December 31, 2018.

RECOMMENDATION: For the Mayor and City Council consideration and approval of the resolution enter into a REAP Grant Agreement with the Iowa Department of Natural Resources. The total grant amount for Segment A is $122,218.00.

RESOLUTION NO. _____

Approval of the REAP Grant Agreement
for the Carroll Recreational Trails – Segment A Project

WHEREAS, the City of Carroll City Council is in support of the Carroll Recreational Trails Segment A Project and find it a worthwhile project for the City of Carroll and;

WHEREAS, the City of Carroll has or will provide the remaining project costs in City funds, private contributions and other grants for the proposed Carroll Recreational Trails Segment A Project;

WHEREAS, the City of Carroll is committed to the Carroll Recreational Trails – Segment A Project and now,

BE IT THEREFORE RESOLVED by the Carroll City Council that the City of Carroll supports and approves the grant agreement from the Iowa Department of Natural Resources and authorize the Mayor and City Clerk to sign the agreement;

Passed and approved by the Carroll City Council on this _____ day of December, 2016.

SIGNED:

City Council of the
City of Carroll, Iowa

_____
Eric P. Jensen, Mayor

ATTEST:

_____
Laura A. Schaefer, City Clerk

IOWA DEPARTMENT OF NATURAL RESOURCES
502 E. 9TH STREET DES MOINES, IA 50319

RESOURCE ENHANCEMENT AND PROTECTION FUND
GRANT AGREEMENT-DEVELOPMENT

GRANTEE:	**CITY OF CARROLL**	
PROJECT TITLE:	**CARROLL RECREATIONAL TRAIL - SEGMENT A**	
CONTACT PERSON/PHONE #:	**JACK WARDELL**	**712-792-1000**
GRANT AWARD:	**$122218.00**	
DNR CONTACT/PHONE #:	Kathleen Moench	515-725-8213

1. **PURPOSE.** The purpose of this REAP Development Grant Agreement is to enable the Iowa Department of Natural Resources (DNR), acting for the State of Iowa, to assist the **CITY OF CARROLL** (Grantee) in the development of land for the enhancement and protection of open space areas.

2. **PARTIES/AUTHORITY.** The parties to this Grant Agreement are the DNR, an agency of the State of Iowa, and the **CITY OF CARROLL**. The parties make this Grant Agreement pursuant to 1989 Iowa Code Supplement Section 455A.19(1)(a), which authorizes the Natural Resource Commission to spend certain state funds appropriated for projects to enhance and protect open spaces.

3. **GENERAL DESCRIPTION OF PROJECT LANDS.** This Grant Agreement is for your project described as:

   DEVELOPMENT OF .8 OF A MILE OF TRAIL TO CONNECT NORTHEAST PARK WITH VETERAN'S MEMORIAL PARK, LOCATED EAST OF N. GRANT ROAD ALONG E. 18TH STREET, CARROLL, IOWA.

4. **GRANT AWARD AND REIMBURSEMENTS.** The DNR will provide 100 percent of **development** costs up to a maximum amount of **$122218.00**.

   A. A ninety (90) percent advance reimbursement of the grant award may be requested by submitting a letter of request to:

   Kathleen Moench, Budget & Grants Bureau,
   Iowa Department of Natural Resources
   502 E. 9th Street
   Des Moines, Iowa 50319

   B. Final payment will be made when the project is completed and the grantee submits a letter of request along with the following grant requirements:

   - a legal description of the property for the required Notice of Use Restriction;
   - pictures of the completed project;
   - copies of billings and canceled checks for 100 percent of the grant award;
   - contracted development work requires; a copy of the signed contract, pay estimates, and contractor's reimbursement Refund of Sales Tax;
   - final report, to include a description of the completed project and efforts made to procure goods and services from Targeted Small Businesses (TSBs).

5. **RESPONSIBILITIES.** The grantee is solely responsible for the project completion as outlined in the project proposal. The grantee will make a concerted effort to procure goods and services from Targeted Small

Businesses (TSBs) during the performance of this Grant Agreement. The DNR may provide assistance at the request of the grantee, or at the Director's recommendation.

6. **AMENDMENTS.** This Grant Agreement may be amended only by written ADDENDA signed and dated by the DNR Director or the DNR REAP coordinator. Requests for amendments shall be directed to the DNR REAP coordinator.

7. **EFFECTIVE DATE/TERMINATION.** This Grant Agreement shall become effective when it has been signed and dated by the DNR Director and the grantee. All work specified in the project proposal will be completed by **DECEMBER 31, 2018**.

8. **AVAILABILITY OF FUNDS**: If funds anticipated for the continued fulfillment of this agreement are at any time not forthcoming or insufficient, either through the failure of the State of Iowa to appropriate funds, or discontinuance or material alteration of the program under which funds were provided, then the Department shall have the right to terminate the agreement without penalty.

9. **By** signing this Grant Agreement, the grantee agrees to the terms and conditions set forth in this agreement and all attachments listed below:

    - the REAP "General Provisions" (State Administrative Rules from your application);

Date	Bruce Trautman, Deputy Director Iowa Department of Natural Resources
JWARDELL@CITYOFCARROLL.COM Email Address	Grantee Signature, Mayor or County Board Director
	Print Name, Mayor or County Board Director