City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager

DATE: November 9, 2016

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **November 8, 2016**
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

November 8, 2016

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the offices of the solid waste commission. Others in attendance were Harvey Dales, City of Manning and Mike Schwabe, City of Breda. Also attending were Bob Muhlbauer, Commission CPA; Mary Wittry, Director and Dan Halbur, Office Manager.

2. Agenda: Dales made the motion to approve the agenda and Schwabe seconded. Motion carried, all voting aye.

3. Schwabe made the motion and Dales seconded to approve the minutes of the Executive Board Meeting on October 11, 2016. Motion carried, all voting aye.

4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: King Construction --$55560.77—3rd payment: leachate force main project work completion to date less retainage; Carroll Hydraulics--$1511.56— baler hose rebuild and replace; Foth--$16069.58— consulting, sampling, force main project; Iowa Communities Assurance Pool--$15400.63—liability insurance; Metta Technologies--$24395.00—windscreens; R & R Septic Services --$1924.89—recycle center hook up to sanitary sewer; Tiefenthaler Ag-Lime --$2108.88—freight on 5 loads of glass. Dales made the motion and Schwabe seconded to approve the bills as presented. Motion carried, all voting aye.

5. Halbur presented the financial report --see attached. Schwabe made the motion and Dales seconded to approve the financial report as presented. Motion carried, all voting aye.

6. Muhlbauer discussed the final June 30, 2016 audit report. Dales made the motion and Schwabe seconded to approve the June 30, 2016 audit as presented. Motion carried, all voting aye.

7. Force main/sanitary sewer update: Leachate system completed and operational and sanitary sewer hookup to recycle center completed.

8. Inmate transportation and supervision update: Wittry reported that Midas has transported inmates last Tuesday for the first time and discussed the need to transport inmates from the litter site to the restroom and breakroom. This service will not be provided by Midas.

9. Update on special waste: Wittry updated the board on the special waste of a local business. No action taken.

10. Discussion on budget items: Witty discussed the replacement of equipment for the next year. No action taken.

11. Landfill update: Wittry reported that the drone survey was last Thursday and results will be presented next spring.

12. Recycling update: Prices have been holding steady.

13. Free compost give away information: Wittry reported there were 40 participants and that ½ will be using compost for the first time.

14. Next meeting date: December 13, 2016 at 8:00 a.m.

15. Other: Nothing new discussed.

16. Schwabe made the motion and Dales seconded to adjourn the meeting at 9:08 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur