City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Laura Schaefer, Finance Director/City Clerk

DATE: August 3, 2016

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) – **August 1, 2016**
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

BOARD OF ADJUSTMENT

MINUTES OF AUGUST 1, 2016

The Board of Adjustment met in regular session on this date at 5:15 PM in the Farner Government Building, City Council Chambers. Members present: Marion Burns, Aaron Juergens, Mark O'Leary, Donna Pudenz, Nick Topf and John Wessling. Absent: Ruth Nellesen. Also present: David Bruner, City Attorney and Greg Schreck, Building/Fire Safety Official.

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MOTION by Burns, second by Juergens, to approve the minutes of the July 5, 2016 meeting as mailed. All present voted aye. Absent: Nellesen. Motion carried.

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Case 08-16-01 a request from Bradley J. Burke and Casie M. Forke-Burke for a variance to the front yard setback requirements in order to construct a covered porch addition to the east side of their house was presented for consideration. This addition would require a ten (10) foot variance to the front yard requirements. Their home is located at 2005 Quint Avenue and legally described as Lot 2, Block 2, Thomas Addition, Carroll, Carroll County, Iowa. All adjacent property owners were provided written notice via USPS. Brad Burke appeared to support the request. No persons appeared to oppose the request. MOTION by Juergens, second by Burns, to approve the variance to the front yard as presented. All present voted aye. Absent: Nellesen. Motion carried.

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Case 08-16-02 a request from James B. and Cynthia K. Schroeder for a variance to the lot size requirements in order to construct a sixteen (16) foot by twelve (12) foot addition on to the west side of their house was presented for consideration. This addition would require a 405 square foot variance to the lot size requirements. Their home is located at 406 South Walnut Street and legally described as Lot Three (3), Block Four (4), Subdivision of Out Lots F, G, H, I and J, Heims Addition, Carroll, Carroll County, Iowa. All adjacent property owners were provided written notice via USPS. Cynthia Schroeder appeared to support the request. No persons appeared to oppose the request. MOTION by Juergens, second by Burns, to grant the lot size variance as presented. All present voted aye. Absent: Nellesen. Motion carried.

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MOTION by Wessling, second by Juergens, to adjourn at 5:21 PM. All present voted aye. Absent: Nellesen. Motion carried.

DRAFT