City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Gerald L. Clausen, City Manager

DATE: June 9, 2016

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) – **June 8, 2016**
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

PLANNING AND ZONING COMMISSION

MINUTES OF JUNE 8, 2016

The Carroll Planning and Zoning Commission met in regular session on June 8, 2016, 5:18 PM, in the Farner Government Building, City Council Chambers. Present: John Horbach (via telephone), Ron Juergens, Pat Macke, Katie McQueen and Jayne Pietig. Absent: Jan Abbe, Lisa Lampe, Thomas Loeck and Pat Venteicher. Also present: Greg Schreck, Building/Fire Safety Official. Commissioner Katie McQueen presided.

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MOTION by Juergens, second by Macke, to approve the minutes of the April 13, 2016 as mailed. All present voted aye. Absent: Abbe, Lampe, Loeck and Venteicher. Motion carried.

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A final plat for Timber Creek East Subdivision Plat 5, City of Carroll, Carroll County, Iowa was submitted for review of the Commission. No one present spoke in favor of the request. No one present opposed the request. Marty Steffes was present to represent the request but did not speak. MOTION by Juergens, second by Macke to recommend to City Council approval of the final plat as presented. All present voted aye. Absent: Abbe, Lampe, Loeck and Venteicher. Motion carried.

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MOTION by Juergens, second by Macke, to adjourn at 5:21 PM. All present voted Aye. Absent: Abbe, Lampe, Loeck and Venteicher. Motion carried.

Katie McQueen, Vice-Chairperson

Greg Schreck, Building/Fire Safety Official