City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

May 19, 2016

MEMO

TO : Honorable Mayor and City Council Members

FROM : Gerald L. Clausen, City Manager

SUBJECT : 2015 Council Annual Planning Session-Action Plan

Please note the attached memo dated October 8, 2015 when the Council approved the Action Plan with seven priorities.

Action has been taken on number four "Cemetery Maintenance Building" and number six "Review City Sidewalk Policy". No action has been taken on the other priorities.

RECOMMENDATION: Review and appropriate action as directed by the Mayor/Council.

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October 8, 2015

MEMO

TO : Honorable Mayor and City Council Members

FROM : Gerald L. Clausen, City Manager

SUBJECT : 2015 Council Annual Planning Session-Action Plan

The City of Carroll Planning Session Report, adopted by the City Council, dated August 29, 2015, page 8, lists "New Priority Projects, Programs, Policies and Initiatives".

The following is a proposed Action Plan for each item listed, not in order of importance:

1. Investigate enhancing the Community Endowment Fund to offset project expenses and/or operational expenses.

   Promote the "collective impact" theory of city planning (i.e., organizations from different sectors adopting common agendas to combat community issues such as limited resources, poverty, crime, etc.)

   ACTION: *Major responsibility: Mayor and Council Members*

   Mayor determines when to conduct a workshop or appropriate discussion; suggested for February or March

2. Investigate possibility of providing staff to develop new ideas and promote community events, theater and other community programs.

   ACTION: *Major responsibility: Mayor and Council Members*

   Mayor determines when to conduct a workshop or appropriate discussion; suggested for January

3. Investigate Graham Park parking concept.

   ACTION: *Major Responsibility: Staff and Council Members*

   Mayor determines when to conduct a workshop or appropriate discussion; suggested for December or January

4. Cemetery maintenance building.

   ACTION: *Major responsibility: Staff*

   Mayor determines when to conduct a workshop; suggested for December or January.

5. City signs at entryways to City.

   ACTION: *Major responsibility: Staff and Council Members*

   Mayor determines when to conduct a workshop

6. Review City sidewalk policy; investigate developing a sidewalk repair program.

   ACTION: *Major responsibility: Mayor and Council Members and Staff.*

   Mayor determines when to conduct a workshop

7. Evaluate compensation of Mayor and City Council.

   ACTION: *Major responsibility: Mayor and Council Members*

   Mayor determines when to conduct a workshop or appropriate discussion

RECOMMENDATION: Motion to approve the Action Plan as proposed.