City of Carroll

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MEMO TO: Gerald L. Clausen, City Manager

FROM: Laura A. Schaefer, Finance Director/City Clerk

DATE: May 5, 2016

SUBJECT: City of Carroll Personnel Policy Changes

Both the Police Union Contract and the Public Works Union Contract were negotiated with changes to items that are also contained in the City of Carroll Personnel Policies, which govern the non-represented employees. Those items are:

- Change from four (4) to five (5) days of funeral leave to attend the funeral of an employee's spouse or child (Section 8.5).
- Change from one (1) to two (2) floating holidays per year (Section 10)

RECOMMENDATION: Council consideration and approval of changes to Section 8.5, Funeral Leave and Section 10, Holidays of the City of Carroll Personnel Policies.