



# **City Manager's Monthly Activity Report Mike Pogge-Weaver, City Manager**



**June 2019**

This is a report of the various departments and divisions of the City of Carroll.

# Finance Department

**As reported by Laura Schaefer, City Clerk/Finance Director**

Routine Activities for the month:

- Dealt with water issues/collections
- Began drafting financial policies
- Work with Mid-IA for liability and property insurance renewal
- Continued to promote wellness initiatives (Carroll County Wellness Coalition and City wellness program)
  - Wellness Coalition Meeting – June 19

Activities planned for next month and other comments:

- Continue to work on delinquent water accounts/water issues
- Continue to work on draft financial policies
- Prepare bid documents & accept bids for new City Hall copier
- Begin preparing end of fiscal year financial information – transfers, financial reports
- Municipal Professionals Academy (MPA) – July 24 – 26 (Ames)
- Continue to promote wellness program with employees
  - Wellness Coalition Meeting – July 18

Accomplishments of particular note:

- 335 utility bills and statements were emailed in June 2019.

# Fire Department

## As reported by Greg Schreck, Fire Chief

Routine Activities for the month:

The Department responded to 11 calls for service and held three training sessions in June.

Department members participated in a seven-hour training session involving flashover recognition. A flashover is the near simultaneous ignition of all exposed combustible material in a room or area involved in fire. An example of flashover would be the ignition and fire involving a piece of furniture in a room. The fire involving this piece of furniture produces a layer of extremely hot smoke which spreads across the ceiling of a room. The hot, buoyant smoke layer grows in depth, as it is bounded by the walls of the room. The radiated heat from this layer heats the surfaces of all exposed combustible materials in the room causing them to give off flammable gases. When the temperatures of these gases become high enough, the gases will ignite and fill the room with fire.

Firefighters utilized a flashover simulation trailer with live fire to recognize the signs of an impending flashover and take defensive actions prior to being caught in this very dangerous situation. Training sessions were held on June 10<sup>th</sup> and June 25<sup>th</sup>.

Run Report for June:

Alarm Date	Alarm Location	Incident Type
06/03/2019	Hwy 30 & Crawford St	Vehicle collision
06/04/2019	1024 E 11 <sup>th</sup> St	False alarm
06/05/2019	741 Granada Rd	Good intent call
06/07/2019	726 N Adams St	False alarm
06/08/2019	21071 N Hwy 71	Vehicle collision
06/12/2019	526 W 2 <sup>nd</sup> St	Trash fire
06/13/2019	1010 Woodland Dr	False alarm
06/17/2019	Highway 30 & 71	Vehicle collision
06/17/2019	630 W 13 <sup>th</sup> St	Vehicle collision
06/20/2019	521 18 <sup>th</sup> Place	False alarm
06/29/2019	800 N Grant Rd	Fire sprinkler problem

# Police Department

## **As reported by Brad Burke, Police Chief**

Routine Activities for the month:

Sergeant Tony Amdor attended supervisor leadership training. As a new sergeant, he has been sent to schools and training to be able to handle any supervisory task. The training took place from the 3<sup>rd</sup> through the 7<sup>th</sup> in Ames.

On the 4<sup>th</sup> the Carroll Police Department, Carroll County Sheriff's Office, Iowa State Patrol, Carroll County Ambulance Service, Carroll County Emergency Management, and the Carroll Community School District completed an active shooter exercise at the Carroll High School. Teachers were given an ALICE refresher before the exercise in which an active shooter entered the school to simulate a real-life situation.

Officer Justin Ferrin attended TASER instructor school on the 5<sup>th</sup> and 6<sup>th</sup>. He is now trained as the in-house department TASER instructor and is responsible for maintenance and training of the department issued TASER X2. This two-day training was conducted on Camp Dodge in Johnston.

On the 6<sup>th</sup> officers were trained on the new body and in-car camera system. WatchGuard is the manufacturer of the new system which collects HD video and audio from 4 different cameras within the car and on the officer's uniform.

On the 11<sup>th</sup> Officers Patrick McCarty and Ferrin attended a search warrant class in Coon Rapids. The course was sponsored by the Mid-States Organized Crime Information Center and focused on correct search warrant writing.

Captain Ethan Kathol attended the Iowa Acts of Interest on the 20<sup>th</sup>. This session was focused on the legislative changes that will take effect July 1. Captain Kathol was given information that is passed onto officers with the changes in laws that effect law enforcement.

On the 19<sup>th</sup> the officers completed the quarterly fitness testing. The testing is mandatory participating with incentives for passing.

Officers Blake Fiferlick and Steven Pudenz completed field training on the 28<sup>th</sup>. They are now assigned to a patrol shift and will be on their own responding to calls and enforcing state and local codes.

# Offense Summary

## CARROLL POLICE DEPARTMENT OFFENSE SUMMARY

Offenses	Incidents		
	June 2019	June 2018	June 2017
Forcible Rape			1
Forcible Fondling	2		1
Robbery			
Aggravated Assault		2	1
Statutory Rape	1		
Simple Assault	2	4	6
Domestic Abuse	1	2	2
Burglary/B&E	4	5	9
Shoplifting	4	2	1
Theft from Vehicle	5	3	8
Theft Vehicle Part	1		
Theft of Bike			
Theft from Building	5	1	8
Other Larceny	1	2	
Motor Vehicle Theft		3	2
090Z			
Counterfeit/Forgery		2	2
Credit/ATM Fraud		1	1
Identify Theft			
Bad Checks	1		1
Stolen Property			1
Vandalism			
Vandalism: Business			3
Vandalism: Residence	2	3	4
Vandalism: Vehicle	1	5	2
Vandalism: School			
Vandalism: Other	2	1	
Weapon Law Violation	1		
Drug/Narc Violations	3	6	5
Drug Equipment Viol		2	
Drive Under Influence	2		5
OWI 2 <sup>nd</sup>	1		
OWI 3 <sup>rd</sup>			
Liquor Law Violation			1
Drunkenness	5	3	
Disorderly Conduct	2	6	2
Harassment			1
All Other Offenses	3	3	3
False Information	1		
Trespassing	1	8	3
Runaway	1		
Missing Person			
Cruelty to Animal			

Found Animal			
Found Property	2	6	2
Firearms Accident			
Unattended Death	1	1	1
Suicide			
Mental Case			
Animal Bite	1		1
Dispose of Animal			
Warrant Outside	6	2	6
Restraining Order	1		
1050F Traffic Accident			
10-50 PI Personal Injury	1	2	
10-50 PI MV Pedestrian			
10-50 PI Car & Bike			
10-50 PD Prop.	22	7	17
10-50 Car & Deer			1
1050 PD: Hit and Run	2	1	2
1050 PD: City Vehicle			
1050 PD: Police Vehicle			
10-50 PD Under 1500	1	2	2
Assist Other Agency			1
Moving Violations			
Op After Revocation	4	3	1
Operate After Suspen	13	5	10
Miscellaneous Public	11	3	6
<b>Total</b>	<b>117</b>	<b>96</b>	<b>123</b>

**06/01/2019 thru 06/30/2019**

<b>Citations</b>	
Animal	0
Dark Windows	0
License Violation	25
Other	2
Violation (Parking)	2
Registration	7
Seatbelt	23
Tobacco	2
Traffic	69
Warning Notices	148
Loud Stereo	0
<b>TOTAL</b>	<b>278</b>

**06/01/2019 thru 06/30/2019**

Salvage Vehicle Inspections: 8
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# Building Department

**As reported by Perry Johnson, Building Official**

<b>Permits - By Class - By Type - June 2019</b>						
Class	Permit Type	Date Issued	Valuation		Permit #	Fee
<i><b>Agricultural</b></i>						
	Building	6/26/2019	\$0.00		190148	\$0.00
<b>Agricultural Building Valuation Total:</b>			<b>\$0.00</b>	<b>Agricultural Building Fee Total:</b>		<b>\$0.00</b>
<b>Agricultural Valuation Total:</b>			<b>\$0.00</b>	<b>Agricultural Fee Total:</b>		<b>\$0.00</b>
<i><b>Commercial</b></i>						
	Building	6/27/2019	\$60,000.00		190151	\$315.80
<b>Commercial Building Valuation Total:</b>			<b>\$60,000.00</b>	<b>Commercial Building Fee Total:</b>		<b>\$315.80</b>
	Electrical	6/5/2019			190133	\$59.14
		6/26/2019			190150	\$132.56
<b>Commercial Electrical Fee Total:</b>						<b>\$191.70</b>
	Mechanical	6/21/2019			190137	\$44.26
		6/26/2019			190147	\$59.39
<b>Commercial Mechanical Fee Total:</b>						<b>\$103.65</b>
	Plumbing	6/21/2019			190136	\$41.00
		6/26/2019			190149	\$100.50
<b>Commercial Plumbing Fee Total:</b>						<b>\$141.50</b>
	Right of Way	6/21/2019			190142	\$25.00
		6/26/2019			190146	\$25.00
<b>Commercial Right of Way Fee Total:</b>						<b>\$50.00</b>
	Sign	6/21/2019			190135	\$15.00
		6/21/2019			190143	\$15.00
<b>Commercial Sign Fee Total:</b>						<b>\$30.00</b>
<b>Commercial Valuation Total:</b>			<b>\$60,000.00</b>	<b>Commercial Fee Total:</b>		<b>\$832.65</b>

<b>Residential</b>					
Building					
	6/5/2019	\$15,000.00		190132	\$109.50
	6/21/2019	\$30,000.00		190139	\$194.50
	6/21/2019	\$25,000.00		190140	\$172.00
	6/21/2019	\$10,000.00		190414	\$84.50
	6/21/2019	\$0.00		190144	\$0.00
<b>Residential Building Valuation Total:</b>		<b>\$80,000.00</b>	<b>Residential Building Fee Total:</b>		<b>\$560.50</b>
Electrical					
	6/5/2019			190130	\$47.76
			<b>Residential Electrical Fee Total:</b>		<b>\$47.76</b>
Mechanical					
	6/5/2019			190129	\$28.13
			<b>Residential Mechanical Fee Total:</b>		<b>\$28.13</b>
Plumbing					
	NONE				\$0.00
			<b>Residential Plumbing Fee Total:</b>		<b>\$0.00</b>
Right of Way					
	6/5/2019			190128	\$25.00
	6/5/2019			190131	\$25.00
	6/21/2019			190138	\$25.00
	6/25/2019			190145	\$25.00
			<b>Residential Right of Way Fee Total:</b>		<b>\$100.00</b>
Sign					
	NONE				\$0.00
			<b>Residential Sign Fee Total:</b>		<b>\$0.00</b>
<b>Residential Valuation Total:</b>		<b>\$80,000.00</b>	<b>Residential Fee Total:</b>		<b>\$736.39</b>
<b>Valuation Grand Total:</b>		<b>\$140,000.00</b>	<b>Fee Grand Total:</b>		<b>\$1,569.04</b>



## Permits - YTD - through June 2019

Class	Permit Type	Valuation		Fee
<i><b>Agricultural</b></i>				
	Building	\$0.00		\$0.00
	<b>Agricultural Valuation Total:</b>	<b>\$0.00</b>	<b>Agricultural Fee Total:</b>	<b>\$0.00</b>
<i><b>Commercial</b></i>				
	Building	\$13,941,400.00		\$23,225.19
	Electrical			\$892.57
	Mechanical			\$581.54
	Plumbing			\$480.50
	Right of Way			\$200.00
	Sign			\$360.00
	<b>Commercial Valuation Total:</b>	<b>\$13,941,400.00</b>	<b>Commercial Fee Total:</b>	<b>\$25,739.80</b>
<i><b>Residential</b></i>				
	Building	\$2,026,420.00		\$8,028.13
	Electrical			\$1,002.16
	Mechanical			\$303.60
	Plumbing			\$249.50
	Right of Way			\$275.00
	Sign			\$0.00
	<b>Residential Valuation Total:</b>	<b>\$2,026,420.00</b>	<b>Residential Fee Total:</b>	<b>\$9,858.39</b>
<b>Valuation Grand Total:</b>		<b>\$15,967,820.00</b>	<b>Fee Grand Total: \$35,598.19</b>	

# Public Works

**As reported by Randy Krauel, Public Works Director/City Engineer**

Routine Activities for the month:

**Division:** Streets; Dale Pottebaum, Street Superintendent

- Painted traffic control markings.
- Excavated three graves for Cemetery.
- Maintained signs and signals.
- Maintained gravel roads.
- Swept streets.
- Graded alleys.
- Patched potholes.
- Placed 49.5 cubic yards of concrete and ROW permits.
- Division Safety Meeting: “Eye Protection”, June 24, 2019.

**Division:** Water; Terry Kluver, Water Superintendent

- Water production:
  - Monthly Total: 34.785 million gallons
  - Daily Average: 1.160 million gallons
  - Daily Maximum: 1.375 million gallons
- Completed 207 Iowa One Call locate requests.
- Meter Department
  - 168 service orders.
  - 2 delinquents.
  - 5 reread.
  - 0 stuck meters.
- Division Safety Meeting: Proper installation and safety procedures when installing cut-in sleeves, 441 couplings and full-circle clamps on watermains, June 3, 2019.

**Division:** Sean Kleespies, Wastewater Superintendent

- Wastewater treatment:
  - Monthly Total: 56.695 million gallons
  - Daily Average: 1.890 million gallons
  - Daily Maximum: 2.470 million gallons
- Performed laboratory analysis.
- Completed DNR Monthly Operating Report.
- Daily plant sampling and operations.
- Division Safety Meeting: “Heat Stress”, June 12, 2019.

Special Activities/Accomplishments of particular note:

**Division:** Streets; Dale Pottebaum, Street Superintendent

- Sprayed for mosquitoes on June 13<sup>th</sup>, June 20<sup>th</sup>, and June 27<sup>th</sup>.
- Assisted Water Division with water leaks.
- Assisted Water Division with replacing fire hydrant.
- Repaired broken storm sewer inlet at Hwy. 30 & 6<sup>th</sup> Street.
- Removed graffiti from Grant Road.
- Removed graffiti from stop signs.

**Division:** Water; Terry Kluver, Water Superintendent

- Replaced fire hydrant and valve at Adams Street and 8<sup>th</sup> Street.
- Replaced two (2) watermain valves at Adams Street and 8<sup>th</sup> Street.
- Chemically treated Well #15.

**Division:** Sean Kleespies, Wastewater Superintendent

- Mowed the Wastewater Treatment Plant grounds.
- Vinchattle Enterprises replaced the computer system in the Blower building.
- Repaired the fence around the Wastewater Treatment Plant.
- Jet/Vaced the sanitary system.
- CCTV of the sanitary sewer system.
- Routine plant maintenance.

Activities planned for next month and other comments:

**Division:** Streets; Dale Pottebaum, Street Superintendent

- Street repairs and ROW permits.
- Maintain signs and signals.
- Paint traffic control markings.
- Spray mosquitoes, as needed.
- Rent and place barricades for Sesquicentennial.

**Division:** Water; Terry Kluver, Water Superintendent

- Install replacement fire hydrant and valve at Carroll Street and 12<sup>th</sup> Street.
- Obtain permit-required samples for Total Trihalomethanes (TTHM) and Haloacetic Acids (HHA5) at two locations.
- Mow five (5) well sites.
- Work with contractor on twelve (12)-inch watermain installation at hospital.
- Work with contractor on watermain installation on Rolling Hills South Condominium Addition.

**Division:** Sean Kleespies, Wastewater Superintendent

- Laboratory Analysis.
- DNR Monthly Operating Report.
- Sanitary sewer repairs on Perch.
- Repair the water line going to the Primary Clarifiers.
- Routine maintenance on the sanitary sewer system.

**CAPITAL PROJECT STATUS SUMMARY – 07-16-19**

PROJECT				ANTICIPATED		CONTRACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Sidewalk Transition Plan	2018	FY18		\$57,414	2018	FEH Design	\$5,680.00		\$5,680.00		09-14-18	
						Badding Constr. Co.	\$65,765.00		\$43,402.76		10-14-18	
Streambed Stabilization		FY17	FY14	\$385,000	2018	JEO Consulting Group, Inc.	\$39,850.00	02-25-19	\$11,110.00		08-01-19	
Street Resurfacing 2013	2015 On-going		FY16			JEO Consulting Group, Inc.	\$60,800.00+	09-24-12	\$143,848.36		11-15-13	Plus Hourly Construction Service
						Godbersen-Smith Construction Co.	\$555,808.75		\$563,827.37	95%	11-15-13	
Street Maintenance Building	2017 On-going	FY16	FY14	\$4,977,500	2019	FEH	\$22,500.00	01-25-16	\$22,500.00		05-01-16	Space Needs/ Prelim. Design Design
						FEH DESIGN	\$349,050.00	12-10-18	\$16,320.00		Fall, 2019	
US 30 – Grant Road Intersection	2017 On-going	FY12	FY12	\$2,604,530	2018	Snyder & Associates, Inc.	\$4,900.00	07-22-13	\$4,900.00	100%	08-15-13	TSIP Application
						Snyder & Associates, Inc.	\$421,525.00	04-14-14	\$442,219.44			Design & Construction
						Dixon Const. Co.	\$1,449,835.78	04-02-18	\$1,430,555.45		118 Working Days	
Well and Transmission Main	2014	FY16	FY16			JEO Consulting Group, Inc.	\$383,312.50	07-28-14	\$327,680.61			
Transmission Main – Group A	2014	FY16	FY16			Drake Construction, L.C.	\$790,134.07	03-23-14	\$751,752.95	95%		Contract Completion 11-30-15

PROJECT				ANTICIPATED		CONTACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Watermain Replacement		FY16	FY16	\$500,000	2019	JEO Consulting Group, Inc.	\$19,800.00	02-11-19	\$13,790.00		2019	
Leachate Forcemain & Gravity Sewer						King Construction	\$661,257.50 Total \$370,434.53 City	07-18-16	CCSWMC \$325,605.01		08-31-16	CCSWMC Contract
Downtown Streetscape Phase 9	2017 On-going	FY18	FY18	\$1,340,500	2018	Confluence	\$109,101.00	10-23-17	\$103,973.46		05-18	
						Badding Constr. Co.	\$1,707,342.05	05-29-18	\$1,651,314.29	18%	11-16-18	
Downtown Streetscape Phase 10	On-going	FY19	FY19	\$1,300,000	2019	Confluence	\$97,915.00	10-22-18	\$81,482.99		04-19	
Downtown Streetscape Phase 11	On-going	FY20		\$1,700,000	2020	Confluence	\$118,775.00	03-19	\$14,040.00		03-20	
Street Resurfacing 2019	On-going	FY19	FY19	\$700,000	2019	JEO Consulting Group, Inc.	\$88,100.00 + Hourly	10-08-18	\$86,610.00		2019	Design Const. Service
						Ten Point Construction Co., Inc.			\$998,735.27			
Wastewater Treatment Plant Disinfection Improvements	2017	FY18	FY18	\$1,000,000	2020	Veenstra & Kimm, Inc.	\$73,500		\$63,769.28			
						Woodruff Const., LLC	\$967,530.00	03-25-19			03-01-20	
Wastewater Treatment Plant Sludge Handling			FY19	\$330,000		Veenstra & Kimm, Inc.	\$18,800		\$21,007.19			
Water Storage Tower		FY20	FY19	\$575,000	2019	JEO Consulting Group, Inc.	\$29,400.00	02-11-19	\$25,200.00		07-01-19	Design

# Parks and Recreation

## As reported by Jack Wardell, Parks and Recreation Director

Routine Activities for the month:

### **Parks:** Tom Weber, Parks Superintendent

- Mow parks and other city properties weekly
- Get ball fields ready for freshman games at Little League Complex
- Get slow pitch fields ready for slow pitch league
- Planted flowers in Central Business District
- Trim flower beds in Central Business District
- Water plants in Central Business District
- Paint bathroom stalls in Graham
- Sprayed weeds in Central Business district parking lots and sidewalks
- Sprayed weeds in parks
- Weeded curbs and trees in parks

### **Golf:** Scott Haakenson, Golf Superintendent

- Mowed fairways 11 times
- Mowed tees 11 times
- Mowed collars 11 times
- Mowed greens 21 times
- Rolled greens 7 times
- Mowed rough as needed
- Sprayed greens and tees as needed
- Weed ate as needed
- Cut cups 11 times
- Serviced mowers as needed
- Watered greens, tees, and fairways as needed

### **Cemetery:** Jake Bruggeman, Cemetery Sexton

- Performed the duties of 11 funerals. Five of these were cremations. Two of the cremations were on Saturday.
- Sold 20 spaces throughout the cemetery. Collected all money and turned into city hall.
- Picked up sticks regularly.
- Mowed and string trimmed every day that we didn't get rained out.
- Serviced, sharpened blades, and greased all mowers.
- Cleaned the office, shop, bathroom, and breakroom.
- Planted flowers in one bed in block 8.
- Push mowed baby land areas as needed.
- Emptied garbage cans when needed.
- Hand sprayed weeds around Veteran's Circle.
- Leveled and seeded sunken graves.
- John Grossman resigned.

**Recreation Center/Aquatic Center:** Joel Cortum, Recreation Center Director

- Aquatic Center staffing, maintenance, and concessions. Weekly training and skill development with lifeguard staff. Communicating regularly with community members.
- Baseball/softball/tee-ball staffing, field and equipment maintenance, and weather rescheduling. Communicating regularly with parents and coaches.
- Recreation Center staffing, maintenance, and programming. Weekly staff meetings. Communicating regularly with members.

**Building Maintenance:** Andy Snyder, Building Maintenance Specialist

- Changed light bulbs on city property
- Back washed filters for pools and spa at Rec Center
- General housekeeping
- Time sheets for staff
- Ordered supplies
- Vacuum Pool
- Night cleaning crew at Rec Center
- Power scrub gym and pool at Rec Center
- Bills

Special Activities/Accomplishments of particular note:

**Parks:** Tom Weber, Parks Superintendent

- Placed playground safety mulch at Southside Park
- Get slow pitch fields ready for Bud Open

**Golf:** Scott Haakenson, Golf Superintendent

- Removed old plant material at clubhouse and put in new in part of east bed

**Cemetery:** Jake Bruggeman, Cemetery Sexton

- Leveled out a pad between the shop and dirt shed and set in place a fuel barrel for the mowers to use from instead of transporting 5-gallon cans from the fuel station.



**Recreation Center/Aquatic Center:** Joel Cortum, Recreation Center Director

- Summer swimming programs
  - Swim team
  - Group swimming lessons
  - Aqua Bootcamp (New program!)
- Summer youth programs
  - Youth Tennis
  - Golf Fundamentals
- Red Cross facility audit
- Baseball/softball postseason play
  - Hosted 5th/6th softball postseason tournament.
- Additional Recreation Center weight room equipment
  - Addition of pull-up bar and TRX bands on top level.

**Building Maintenance:** Andy Snyder, Building Maintenance Specialist

- Fixed bathrooms at city buildings
- Worked on vacuums at City Hall and Rec Center
- Fixed exercise equipment
- Sinks and drains at Rec Center and City Hall
- Downtown lights
- Working on specs, bids, quotes
- Locker locks at Rec Center
- Budget items
- Theater rentals
- Floor drains at Rec Center
- Finishing budget items
- Next year's budget items
- Night cleaning 24/7 operations.
- A/C and heating repairs at city buildings
- Golf Course awning
- Rec Center hallway floor refinish
- City construction sites
- Repair pump at Aquatic Center
- Little league lighting
- Storm sirens
- Finishing budget items
- AHU#1 at Rec Freon leak repair

Activities planned for next month and other comments:

**Parks:** Tom Weber, Parks Superintendent

- Get things cleaned up for 150<sup>th</sup> Year Celebration
- Mow and trim parks
- Paint bathroom stalls
- Put in playground mulch at Northeast Park

**Golf:** Scott Haakenson, Golf Superintendent

- Put down grub control on tees and fairways
- Grind some stumps out, fill and seed

**Cemetery:** Jake Bruggeman, Cemetery Sexton

- Continue summer mowing and maintenance.
- Try to find another part time helper.

**Recreation Center/Aquatic Center:** Joel Cortum, Recreation Center Director

- Organize and host our first Lifeguard Olympics
- Free admission and inflatables at the Aquatic Center during the Carroll Sesquicentennial
- Water safety booth at the Kids Health and Safety Fair
- 3 on 3 basketball tournament in Graham Park during the Carroll Sesquicentennial
- Start of adult softball
- Day Ball Volleyball and Chicago Fire Soccer Camp
- Addition of new flat bench to Recreation Center weight room

**Building Maintenance:** Andy Snyder, Building Maintenance Specialist

- Aquatic Center

**Safety Topic:**

- Heat related illnesses
- Thunderstorms



## Director's Report June 2019

**As reported by Rachel Van Erdewyk, Library Director**

Tech Help Fridays	22	Total Print Circulation:	15,484
Children's Library Programs	262	BRIDGES Circulation:	707
Children's Programs Outreach	26	Consumer Reports:	273
Diane's Read Aloud	193	Public Computer Use:	452
Summer Storytimes	234	Wi-Fi Use:	201
Book Club Groups	6	Website Visits	3,439
Crafty Library Ladies	64	Gale Databases:	0
Poetry Group	6	Global Road Warrior:	1
SRP Show Richard Renner	326	Learning Express Resources:	0
SRP Show Tim Gosgrove	273	Freegal Music Downloads:	572
SRP Show Tim Stolba	358	Transparent Language:	3
Relay for Life	30	Chilton Auto Manual	4
Test Proctor	1	Zinio Digital Magazine Circulation:	86
Insect Zoo	101	Daily Times Herald Page Views:	7,414
		Lynda.com	34
		RBDigital	24
<b>Total Program Attendance</b>	<b>1,902</b>		
<b>Monthly Door Count</b>	<b>9,407</b>	<b>Total Resources Utilized</b>	<b>28,694</b>

### Special activities/accomplishments of particular note:

- 1) **Children's Programs:** Children's programming continued this month with the regular monthly schedule of Rookie Readers, Diane's Read-Aloud, Pet Readers, Romp and Read, and outreach events with book visits to the Breda daycare. Summer Reading Program Shows kicked off in June with a comedian, musical sing along, and a magician with well attendance to all shows. Dr. Whoot and Diane visited and read stories to children at Relay for Life. The ISU Insect Zoo also visited the library last month to show all ages the amazing world of bugs. The Carroll Merchants baseball players visited the library and participated in Diane's Read-Aloud.

- 2) **Adult & Teen Programs:** Adult programs continued this month with the regular monthly schedule of Tech Help Fridays, the Crafty Library Ladies, Book Clubs and the Poetry Group.
  
- 3) View upcoming events on the library's Google calendar at [www.carroll-library.org](http://www.carroll-library.org) by clicking on the Calendar of Events link on the home page or on Facebook.
  - Check out all of our Summer Reading Program 2019 Shows in July!

## Library Statistics from June 2018-June 2019





