



# **City Manager's Monthly Activity Report**

**Gerald L. Clausen, City Manager**

**June 2016**

**City of *Carroll***

This is a report of the various departments and divisions of the City of Carroll.

# Finance Department

## As reported by Laura Schaefer, City Clerk/Finance Director

### Routine Activities for the month:

- Dealt with water issues/collections
- Launched new City website
- Continued the process of replacement of the city manager position
- Prepared information for annual property and liability insurance renewal
- Worked with Police Department on vicious dog order
- Filed 2015 Form 1095-C with IRS
- Continued to promote wellness initiatives (Carroll County Wellness Coalition and City wellness program)
  - Attended Wellness Coalition Meeting – June 16
  - Prepare for Kids Health & Safety Fair Booth

### Activities planned for next month and other comments:

- Continue to work on delinquent water accounts/water issues
- Draft financial policies
- Continue the process of replacement of the city manager position
- Prepare and distribute CMS Creditable Coverage information
- Review end of year financial information
- Prepare FY 15/16 transfers for Council approval
- Attend Iowa Municipal Professionals Academy – Ames, IA (July 27 – 29, 2016)
- Continue to promote wellness program with employees
  - Attend Carroll County Wellness Coalition Meeting – July 26

### Accomplishments of particular note:

- 170 utility bills were emailed to customers in June 2016

# Fire Department

## As reported by Greg Schreck, Fire Chief

Routine Activities for the month:

The Department responded to 12 calls for service and held three training sessions in June.

Firefighters received refresher training in interior search and rescue procedures at the former Food Pantry building on Highway 71 South. We thank to Howie Drees, owner of Drees Company, for allowing the Department to utilize this building for various training sessions. Truck operations and rural water supply operations were also conducted.

### Run Report for June:

Alarm Date	Alarm Location	Incident Type
06/01/2016	1607 N West	Alarm malfunction
06/03/2016	225 S Maple	House fire
06/05/2016	28529 Mahogany Ave	Vehicle accident
06/05/2016	502 N Court	Alarm malfunction
06/06/2016	914 E Highway 30 Lot 20	Reported gas leak – nothing found
06/08/2016	20249 S Highway 71	Vehicle accident
06/13/2016	1717 Le Clark Road	Assist police
06/19/2016	112 N Highway 71	Vehicle accident
06/19/2016	1123 High Ridge Rd	Trash fire
06/20/2016	9008 Quint Ave	Alarm malfunction
06/20/2016	2241 N West St	Gas grill fire
06/28/2016	112 W 12 <sup>th</sup> St	HVAC motor over heated

# Police Department

## **As reported by Brad Burke, Police Chief**

Routine Activities for the month:

On June 1, officers completed handgun and shotgun training. During the training officers were qualified on the State requirements for these weapons.

The Carroll Police Department completes vehicle theft inspections for the Iowa Department of Transportation. On June 7<sup>th</sup>, officers completed an update training on the inspection process which has now become paperless.

On June 9<sup>th</sup>, Captain Mark Heino presented to about 30 students at the Iowa State Extension Center. The presentation focused on babysitting safety and he was assisted by Fire Chief Greg Schreck.

On June 13<sup>th</sup>, Captain Heino participated in the STEM class held at Kuemper High School. Captain Heino presented a two hour block on crime scene analysis. His demonstration included the use of technology in police work.

Sergeant Gary Bellinghausen attended the annual DARE conference in Osage June 26-28. During the conference Sergeant Bellinghausen was presented with the Lifetime Achievement Award for his dedication to the students and the DARE association.

A summary of case investigations and a summary of citations and warnings issued for the month follows on page 5.

# Offense Summary

## CARROLL POLICE DEPARTMENT OFFENSE SUMMARY

Reported: June 1 THRU June 30, 2016

Offenses	Incidents Reported
Forcible Fondling	1
Aggravated Assault	1
Simple Assault	1
Burglary/B&E	5
Shoplifting	10
Theft of Bike	1
Theft from Building	5
Other Larceny	1
Motor Vehicle Theft	1
Counterfeit/Forgery	1
Vandalism: Business	2
Vandalism: Vehicle	3
Vandalism: Other	1
Drug/Narc Violations	4
Drive Under Infl	5
Liquor Law Violation	1
Drunkenness	2
Disorderly Conduct	4
All Other Offenses	2
Trespassing	1
Missing Person	1
Found Property	3
Animal Bite	2
Dispose of Animal	1
Warrant Outside	4
10-50 PI	3
10-50 PD	10
10-50PD Hit and Run	5
Under 1500	2
Assist Other Agency	2
Parking Violations	1
Operate After Suspen	5
<b>Total</b>	<b>91</b>

Citations	
Animal	0
Dark Windows	2
License	15
Other	0
Parking Violation	13
Registration	7
Seatbelt	18
Tobacco	0
Traffic	56
Warning	170
<b>TOTAL</b>	<b>281</b>

Salvage Vehicle  
Inspections: 5

# Building Department

**As reported by Perry Johnson, Building Official**

***Agricultural***

Building	NONE	\$0.00		\$0.00
<b>Agricultural Building Valuation Total:</b>		<b>\$0.00</b>	<b>Agricultural Building Fee Total:</b>	<b>\$0.00</b>

**Agricultural Valuation  
Total:**

**\$0.00**

**Agricultural Fee Total:**

**\$0.00**

***Commercial***

Building	06/09/2016	\$10,000.00	160178	\$78.25
	06/30/2016	\$92,000.00	160192	\$455.96
<b>Commercial Building Valuation Total:</b>		<b>\$102,000.00</b>	<b>Commercial Building Fee Total:</b>	<b>\$534.21</b>

Electrical	06/02/2016		160169	\$38.98
			<b>Commercial Electrical Fee Total:</b>	<b>\$38.98</b>

Mechanical	06/09/2016		160175	\$37.51
			<b>Commercial Mechanical Fee Total:</b>	<b>\$37.51</b>

Plumbing	06/09/2016		160176	\$91.51
			<b>Commercial Plumbing Fee Total:</b>	<b>\$91.50</b>

Right of Way	06/30/2016		160136	\$25.00
			<b>Commercial ROW Fee Total:</b>	<b>\$25.00</b>

Sign	06/02/2016		160171	\$15.00
	06/27/2016		160186	\$20.00
			<b>Commercial Sign Fee Total:</b>	<b>\$35.00</b>

**Commercial Valuation Total:**

**\$102,000.00**

**Commercial Fee Total:**

**\$762.20**

**Residential**

Building

06/02/2016	\$110,000.00	160163	\$466.00
06/09/2016	\$20,000.00	160173	\$140.75
06/09/2016	\$320,000.00	160174	\$1,031.00
06/09/2016	\$70,000.00	160177	\$347.00
06/27/2016	\$24,000.00	160184	\$165.75
06/27/2016	\$24,000.00	160189	\$165.75
06/27/2016	\$10,000.00	160191	\$78.00
06/30/2016	\$15,000.00	160194	\$115.75

**Residential Building Valuation Total: \$593,000.00      Residential Building Fee Total: \$2,510.00**

Electrical

06/02/2016		160162	\$35.88
06/02/2016		160122	\$35.88
06/02/2016		160170	\$193.25
06/09/2016		160172	\$182.00
06/17/2016		160180	\$40.00
06/17/2016		160181	\$35.88
06/27/2016		160185	\$35.88
06/27/2016		160188	\$35.88
06/30/2016		160193	\$35.88

**Residential Electrical Fee Total: \$630.53**

Mechanical

06/02/2016		160164	\$65.38
------------	--	--------	---------

**Residential Mechanical Fee Total: \$65.38**

Plumbing

06/02/2016		160165	\$80.00
06/17/2016		160179	\$40.50

**Residential Plumbing Fee Total: \$120.50**

Right of Way

06/02/2016		160166	\$25.00
06/02/2016		160168	\$60.00
06/17/2016		160182	\$25.00
06/17/2016		160183	\$25.00
06/27/2016		160187	\$25.00
06/27/2016		160190	\$25.00
06/30/2016		160196	\$25.00

**Residential Right of Way Fee Total: \$210.00**

Sign

NONE			\$0.00
------	--	--	--------

**Residential Sign Fee Total: \$0.00**

**Residential Valuation Total: \$593,000.00      Residential Fee Total: \$3,536.41**

**Valuation Grand Total: \$695,000.00      Fee Grand Total: \$4,298.61**

## Permits - YTD – through June 2016

Class	Permit Type	Valuation		Fee
<i><b>Agricultural</b></i>				
	Building	\$0.00		\$0.00
<b>Agricultural Valuation Total:</b>		<b>\$0.00</b>	<b>Agricultural Fee Total:</b>	<b>\$0.00</b>
<i><b>Commercial</b></i>				
	Building			\$6,851.71
	Electrical	\$2,501,310.00		\$720.51
	Mechanical			\$253.97
	Plumbing			\$305.00
	Right of Way			\$75.00
	Sign			\$115.00
<b>Commercial Valuation Total:</b>		<b>\$2,501,310.00</b>	<b>Commercial Fee Total:</b>	<b>\$8,321.19</b>
<i><b>Residential</b></i>				
	Building			\$19,636.04
	Electrical	\$5,712,617.00		\$2,283.79
	Mechanical			\$769.89
	Plumbing			\$1,325.50
	Right of Way			\$1,241.25
	Sign			\$0.00
<b>Residential Valuation Total:</b>		<b>\$5,712,617.00</b>	<b>Residential Fee Total:</b>	<b>\$25,256.47</b>
<b>Valuation Grand Total:</b>		<b>\$8,213,927.00</b>	<b>Fee Grand Total:</b>	<b>\$33,577.66</b>



# Public Works

**As reported by Randy Krauel, Public Works Director/City Engineer**

Routine Activities for the month:

**Division:** Streets; Tom Weber, Street Superintendent

- Excavated two graves for Cemetery.
- Maintained signs and signals.
- Installed several new street name signs.
- Swept streets and CBD on Thursdays at 5:00 AM
- Placed 147.75 cubic yards of concrete for street repairs and ROW permits.
- Cleaned two drainage ditches on S. Clark Street.
- Painted traffic control markings.
- Avoiding Hazardous Insects, Plants and Animals on June 30, 2016.

**Division:** Water; Terry Kluver, Water Superintendent

- Water production:

Monthly Total:	43.270 million gallons
Daily Average:	1.442 million gallons
Daily Maximum:	1.887 million gallons
- Completed 165 Iowa One Call locate requests.
- Meter Department
  - 130 service orders.
  - 16 delinquents.
  - 6 rereads.
  - 3 stuck meters.
- Division Safety Meeting: Training on 150-pound chlorine tank repair using an emergency repair kit on June 23, 2016.

**Division:** Sean Kleespies, Wastewater Superintendent

- Wastewater treatment:

Monthly Total:	49.886 million gallons
Daily Average:	1.663 million gallons
Daily Maximum:	2.229 million gallons
- Performed laboratory analysis.
- Completed DNR Monthly Operating Report.
- Daily plant sampling and operations.
- Division Safety Meeting: "Heat Stress" on June 21, 2016.

Special Activities/Accomplishments of particular note:

**Division:** Streets; Tom Weber, Street Superintendent

- Assisted Wastewater Division with a sanitary sewer repair on June 14<sup>th</sup>.
- Assisted Water Division with a watermain break on June 27<sup>th</sup> & 28<sup>th</sup>.
- Placed signs and shut off and covered signals at Court Street and Hwy. 30 and at Adams Street and Hwy. 30 on June 22<sup>nd</sup>.

**Division:** Water; Terry Kluver, Water Superintendent

- Submitted three (3) sets of bacteria samples from Transmission Main project.
- Worked with contractor on lowering of three (3) watermains on the High Ridge Road HMA Resurfacing – 2016.
- Repaired watermain leak on Putnam Avenue between 6<sup>th</sup> Street and Hwy. 30.
- Submitted permit-required samples for Total Trihalomethanes (TTHM) and Haloacetic Acids (HHA5) at two locations.

**Division:** Sean Kleespies, Wastewater Superintendent

- Replaced broken sanitary sewer along Hwy. 30.
- Completed jet/vac watershed #9 and #11.
- Wastewater testing for the new NPDES permit.
- Drained and cleaned final clarifier #2.
- Cut out concrete to drain water in front of the preliminary treatment building.
- Sprayed thistles around the storm water detention basin.
- General maintenance on the camel.
- Repaired the John Deere tractor.
- Repaired broken sanitary sewer on 8<sup>th</sup> Street.

Activities planned for next month and other comments:

**Division:** Streets; Tom Weber, Street Superintendent

- Finish painting white traffic control markings and start on yellow.
- Maintain signs and signals.
- Continue traffic signal study on U.S. 30 at Court Street and Adams Street.
- Street repairs and ROW permits.
- Clean road ditches.
- Begin purchasing F.Y. 2016 – 2017 budget items.

**Division:** Water; Terry Kluver, Water Superintendent

- Continue working with contractor on bacteria sampling on Transmission Main.
- Work with contractor on watermain lowering on the High Ridge Road HMA Resurfacing – 2016.
- Work with contractors on Third Street Storm Sewer Improvements – 2016.

**Division:** Sean Kleespies, Wastewater Superintendent

- Laboratory Analysis
- DNR Monthly Operating Report.
- Perform preventative maintenance on equipment.
- Jet/vac watershed #3 and televising of the sanitary sewer system.
- Complete wastewater testing for the new NPDES permit.

**CAPITAL PROJECT STATUS SUMMARY – 07-12-16**

PROJECT				ANTICIPATED		CONTRACT DATA						
Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Cemetery Maintenance Garage	2015 New	FY17										
Trails	2015 On-going	FY17	FY16									
Merchants Park	2015 On-going		FY16									
Rec Center Locker Rooms	2015 On-going	FY17										
Streambed Stabilization		FY17	FY16	\$385,000	2018							
Third Street Storm Sewer Improvements - 2016		FY17	FY16	\$1,400,000	2017	JEO Consulting Group, Inc.	\$152,425.00	11-09-15	140,500.50		03-31-16	Design
						King Construction	\$1,368,237.55	06-13-16				Group A
						Rognes Corp.	\$850,833.90	06-13-16				Group B
Street Resurfacing 2013	2015 On-going		FY16			JEO Consulting Group, Inc.	\$60,800.00 +	09-24-12	\$43,848.36		11-15-13	Plus Hourly Construction Services
						Godbersen-Smith Construction Co.	\$555,808.75		\$563,827.37	95%	11-15-13	
Street Resurfacing 2015	2015 On-going	FY16	FY16			JEO Consulting Group, Inc.	\$122,730.00 +	11-10-14	\$132,856.50		04-15	Plus Hourly Construction Services Design Completion
						Ten Point Constr. Co., Inc.	\$1,132,455.61	06-16-15	\$1,180,803.75	95%	11-13-15	

PROJECT				ANTICIPATED		CONTACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Street Maintenance Building	2015 On-going	FY17	FY16	\$3,050,000	2018	FEH Design	\$22,500.00	01-25-16			05-01-16	Space Needs/ Prelim. Design
US 30 – Grant Road Intersection	2015 On-going	FY17	FY14	\$1,466,150	2017	Snyder & Associates, Inc.	\$4,900.00	07-22-13	\$4,900.00	100%	08-15-13	TSIP Application
						Snyder & Associates, Inc.	\$199,600.00	04-14-14	\$80,106.55			Design
Downtown Streetscape Phase 8	2015 On-going	FY17	FY15	\$998,500	2017	Confluence	\$89,040.00	11-10-14	\$49,937.03		05-15	Design Completion
High Ridge Road Resurfacing - 2016	2015 On-going	FY17	FY16	\$1,150,000	2017	JEO Consulting Group, Inc.	\$99,356.00 \$94,260.00	09-14-15	\$101,058.50		2016	Design Construction Services
Court Street Resurfacing	2015 On-going	FY17		\$150,000	2017							
Corridor Entry Features	2015 New	FY17		\$440,000	2018							
Third Street Improvements	2015 On-going	FY17		\$1,250,000	2018							

PROJECT				ANTICIPATED		CONTACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Well and Transmission Main	2014	FY16	FY16			JEO Consulting Group, Inc.	\$324,000.00	07-28-14	\$321,229.43		11-20-15	
Transmission Main – Group A	2014	FY16	FY16			Drake Construction, L.C.	\$790,134.07	03-23-14	\$743,099.63	99%	11-30-15	
Water Supply Wells – Group B	2014	FY16	FY16			Sargent Drilling	\$1,227,543.02	03-23-14	\$908,399.79	72%	11-30-15	
Watermain Replacement		FY17	FY16	\$500,000	2018							
Leachate Forcemain & Gravity Sewer						King Construction	\$661,257.50 Total \$335,962.50 City	07-18-16			08-31-16	CCSWMC Contract
Water Treatment Plant Filter Rehabilitation - 2016						JEO Consulting Group, Inc.	\$20,315.00	08-24-15	\$19,834.25		04-01-16	
						Grundman-Hicks, L.L.C.	\$530,200.00	11-23-15	\$352,599.25		04-01-16	

# Parks and Recreation

**As reported by Jack Wardell, Parks and Recreation Director**

Routine Activities for the month:

**Parks:** Scott Parcher, Parks Superintendent

- Clean restrooms, shelters and dump garage (30 times)
- Mow all parks and open spaces (4 times)
- Mow ballfields 8 times
- Maintain softball and baseball fields for games and practices
- Prepare for Bud Open
- Prepare for SYO Softball Tournament
- Trim all park areas
- Spray parks and open spaces (to save time on trimming)
- Repair irrigation
- Apply grub control
- Aerify stadium and fertilize
- Trim trees
- Trim shrubs downtown and water
- Water flowers (12 times)

**Golf:** Scott Haakenson, Golf Superintendent

- Mowed tees 12 times
- Mowed fairways 13 times
- Mowed collars 12 times
- Mowed greens 22 times
- Mowed rough as needed
- Cut cups 13 times
- Trimmed as needed
- Adjusted and serviced mowers as needed
- Sprayed tees, greens, and surrounds as needed
- Hand watered greens as needed for dry spots
- Sprayed #7 pond for weeds and algae

**Cemetery:** John Snyder, Cemetery Sexton

- Removed one large dead Pine tree in Block 1
- Picked up all flowers and ground decoration in entire cemetery
- Pruned all shrubs in cemetery two times
- Trimmed deadwood and raised ceiling in trees where needed
- Removed one dead Pine tree in Block 3, north end
- Watered all flower gardens and new tree plantings seven times
- Weed eating done as needed and where needed
- Treated three Elm trees, two in Block 3 and one in Block 2 with insecticide for bores
- Edged curbs and sidewalks as needed
- Trimmed weeds in Veterans Monument two times
- Did all paperwork for burials, timesheets and all records

- Had three internments all being full burials and all on standard working hours
- Discussed final drawings for new cemetery maintenance building with Jack Wardell and representative from architectural firm

**Recreation Center:** McKenzie Kiger, Recreation Center Superintendent

	Member Usage	Daily Admission	Total Usage	Daily Ave
June	6598	765	7363	245

**Leisure Services:** Mike Mertes, Recreation Program Specialist

- Monitor Production Slideshow update
- Updating website & social media with help of Pam Hanlin

**Building Maintenance:** Andy Snyder, Building Maintenance Specialist

- Changed light bulbs on city property
- Back washed filters for pools and spa at Rec Center
- General housekeeping
- Time sheets for staff
- Ordered supplies
- Vacuum Pool
- Night cleaning crew at Rec Center
- Power scrub gym and pool at Rec Center
- Bills

Special Activities/Accomplishments of particular note:

**Parks:** Scott Parcher, Parks Superintendent

- Install bench at Youth Sports Park

**Golf:** Scott Haakenson, Golf Superintendent

- Painted one bench shelter
- Cut suckers on trees

**Cemetery:** John Snyder, Cemetery Sexton

- Picked up all ground decorations after Memorial Day

**Recreation Center:** McKenzie Kiger, Recreation Center Superintendent

- 2 rounds of swimming lessons completed in June, both in the mornings at the Carroll Recreation Center.



- Offered another “impromptu” lifeguard class certifying near end of June 5 people, 4 that planned to work at the Aquatic Center or Recreation Center. This class was taught by a student from McKenzie’s class who just became an instructor and is on staff.
- The after-school program became our summer camp program June 6, serving a total of 16 kids, but 2 dropped out during June.
- Continue recording weekly advertisement at KCIM and KKRL to market events, programs and facilities.
- Held lifeguard inservice reviewing backboarding, roatations, emergency action plans June 24 & June 28.
- Attended Iowa Parks and Recreation Board meeting June 27 in Grinnell. IPRA will soon provide drone service for video and photo opportunity to highlight the town and marketing opportunities. Cost should be very reasonable, plus fuel.
- Continued hiring lifeguards through June adding approximately 10 guards during the month after trainings and certification classes.
- Continued weight/cardio room updates, including sealed bids for next round of equipment to purchase.
- Chose Perfect Mind as new software company, to take to council. Preparations are being made with staff in reviewing policies and procedures before the change.

**Leisure Services:** Mike Mertes, Recreation Program Specialist

- Baseball / Softball Games
- T-ball Games
- Day Ball Volleyball Program
- Golf Fundamentals Program

**Building Maintenance:** Andy Snyder, Building Maintenance Specialist

- Fixed bathrooms at city buildings
- Worked on vacuums at City Hall and Rec Center
- Fixed exercise equipment
- Sinks and drains at Rec Center and City Hall
- Downtown lights
- Working on specs, bids, quotes
- Worked on locker locks at Rec Center
- Budget items
- Pool remodel plans at Rec Center
- Theater rentals
- Downtown light pole lights
- Floor drains at Rec Center
- Finishing budget items
- Weight room remodel expansion project
- Tested and fixed storm sirens
- Drop slide pump repair for Aquatic Center
- Testing and cleaning A/C units throughout the City
- Aquatic Center
- Finished new weight flooring
- Installed new equipment in weight room

Activities planned for next month and other comments:

**Parks:** Scott Parcher, Parks Superintendent

- Check play equipment
- Add mulch to play areas
- Mow and trim parks
- Maintain ballfields
- Tree work
- Maintain flowers and shrubs

**Golf:** Scott Haakenson, Golf Superintendent

- Put down grub control
- Tree work

**Cemetery:** John Snyder, Cemetery Sexton

- Regular schedule

**Recreation Center:** McKenzie Kiger, Recreation Center Superintendent

- Lifeguard monthly inservices
- Carrollfest preparations
- Mermaids of the Night Pool Party

**Leisure Services:** Mike Mertes, Recreation Program Specialist

- Baseball / Softball Games
- T-ball Games
- Coed Softball Games
- Fall Sports Planning
- Day Ball Volleyball
- Volunteer Picnic

**Building Maintenance:** Andy Snyder, Building Maintenance Specialist

- Aquatic Center

**Safety Topic:**

- High pressure washer



# Director's Report June 2016

**PUBLIC LIBRARY**  
INFORM • INSPIRE • IMAGINE

## As reported by Brandie Ledford, Library Director

Routine activities for the month/statistics:

### Program Attendance:

Stress Relief Coloring	11
Artist Trading Cards with Kelsey	10
Tech Help Friday	36
Children's Library Programs	469
Children's Program Outreach	147
Adult Literacy Tutoring	2
Crafty Library Ladies	65
Poetry Group	16
Read 'em & Eat Book Club	3
Movie Mondays	71
Summer Reading Shows	1,999
John Liepa History of Baseball	6
<b>Total Program Attendance</b>	<b>2,835</b>
<b>Monthly Door Count</b>	<b>5,282</b>

### Monthly Statistics:

Total Print Circulation:	18,614
BRIDGES Circulation:	638
Consumer Reports Page Views:	304
Public Computer Use:	820
Wi-Fi Use:	245
EbscoHost Downloads:	71
Tumblebooks Downloads:	1
Global Road Warrior Page Views:	2
Learning Express Resources:	227
Freegal Music Downloads:	148
GVRL eBook Downloads:	0
ABC Mouse Sessions:	248
Zinio Digital Magazine Circulation:	27
Daily Times Herald Page Views:	<u>1,601</u>
<b>Total Resources Utilized</b>	<b>22,946</b>

### Special activities/accomplishments of particular note:

- 1) **Children's Programs:** Diane continued children's programs both in the library and outreach events in the community this month. Summer reading registration began on May 31<sup>st</sup> at the library with approximately 1,374 children and adults registered to date. This is about 200 less than last year by the end of the fiscal year. The shortfall is mainly adult registrants at the Hall of Fame level. Summer shows were held on Tuesdays in June with performances by magician Rick Eugene, Dan Wardell's IPTV Reading Road Trip, the Hanson Family jugglers, and puppeteer Chris McBrien. Attendance at these shows was 1,999 for the month of June which is on track with last year's numbers. More programs are planned for July and August including a concert by Dino O'Dell and the StoryWalk at Swan Lake State Park. Dr. Whoot made special appearances this month at summer shows and also at the Merchant's ballgame on June 15<sup>th</sup> where he won the mascot race against the DMAAC bear and the Carroll Tiger.

- 2) **Adult & Teen Programs:** Adult programs continued this month with the regular monthly schedule of Tech Help Fridays, Crafty Ladies, Stress Relief Coloring, Artist Trading Cards, and the poetry group. These programs will continue through the summer. Programs are planned for adults and teens in July and August including an author event with Heather Gudenkauf, Polynesian Dancers, and CarrollCon at the band shell in Graham Park with Carrollfest. Staff continue to plan the CarrollCon event with the help of Chamber intern, Alison Hanner.
  
- 3) **Upcoming Events:** View upcoming events on the library's Google calendar at [www.carroll-library.org](http://www.carroll-library.org) by clicking on the Calendar of Events link on the home page.