City of Carroll

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MEMO TO: Mike Pogge-Weaver, City Manager

FROM: Laura A. Schaefer, Finance Director/City Clerk

DATE: August 10, 2017

SUBJECT: Annual Council Planning Session

The City has been in contact with Jeff Schott, Institute for Public Affairs, University of Iowa, to lead our annual planning session.

The proposed date of the planning session is December 14, 2017, 5PM to approximately 9PM at Region XII offices.

RECOMMENDATION: Council consideration and approval to schedule the Council annual planning session on Thursday, December 14, 2017, at 5PM to be led by Jeff Schott, University of Iowa Institute of Public Affairs.