City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager

FROM: Laura A. Schaefer, Finance Director/City Clerk

DATE: July 5, 2017

SUBJECT: Kent Knobbe/Madison Ball Wedding

- Request for alcohol in Maple Park
- New 5-day Class "C" Liquor License with Outdoor Service (September 2, 2017)

Attached is a request from Kent Knobbe and Madison Ball to have alcohol at their wedding reception on September 2, 2017.

Kent Knobbe and/or Madison Ball plan to attend the Council meeting to answer any questions you may have.

RECOMMENDATION: Council discussion and approval of the following:

1. Allow for alcohol to be served at Kent Knobbe and Madison Ball's wedding reception at Maple Park on September 2, 2017
2. New 5-day Class "C" Liquor License with Outdoor Service

City Council Members and Honorable Mayor,

Kent Knobbe (Groom) and Madison Ball (Bride) request the permission to have alcohol at their wedding reception on September 2nd, 2017 at Maple Park in Carroll, IA. The wedding reception will be held in an enclosed tent, and the alcohol will be served inside of the tent between 4:30pm and 12:00am. Kent and Madison also rented the Maple Park shelter house for this night. No alcohol will be allowed in the shelter house or outside tent. Kent and Madison will be purchasing their beer from a beer distributor and hard liquor from the local Hy-Vee store. All alcohol being served to the guests will be purchased between August 30th, 2017 and the day of the wedding, as Kent and Madison only have a five day liquor license. Two bartenders will be serving the alcohol, during the reception. There will be no cost to the guest(s) for the exchange of alcohol at any time of the night. Kent and Madison will be covering all costs of the alcohol and beverages being served during the reception. All alcoholic beverages will be stored behind a bar on the southwest corner of the tent, and the remaining alcohol that is not being dispensed, will be located in a locked cooler trailer behind the southwest corner of the tent. Two women restrooms will be available and are attached to the shelter house. Two to three porta potties, for men, will also be available outside of the attached women restrooms of the shelter house. Transportation will also be available to hotels at 10pm, 11pm, and 12am for the guests. Kent and/or Madison will be present at the Monday night council meeting for any questions. Please feel free to contact Kent and Madison at any time.

Kent Knobbe: 712-830-8413
Madison Ball: 712-210-6417.

Reception Details: White enclosed tent (60'90')
Location: Maple Park, 5th and Washington, Carroll, IA 51401
Reception hours: 4:30pm to 12:00am
Liquor License: Class C (LC) (Commercial) Outdoor Service
Term: 5 days (08/30/2017-09/03/2017)
Ownership: Kent Knobbe (100%)
Co-ownership: Madison Ball (0%)
Insurance Company: Pending at this time.

Thank you for your time,

Madison J Ball

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