City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MPW

DATE: June 6, 2018

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) – **June 4, 2018**
3. Planning and Zoning Commission (meets 2nd Wednesday of month) – **May 30, 2018**
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

PLANNING AND ZONING COMMISSION

MINUTES OF MAY 30, 2018

The Carroll Planning and Zoning Commission met in special session on May 30, 2018, 5:15 PM, in the Farner Government Building, City Council Chambers. Present: John Horbach, Ron Juergens, Lisa Lampe, Katie McQueen, Dan Messerich, Jayne Pietig and Pat Venteicher. Absent: Jean Ludwig and Pat Macke. Also present: Greg Schreck, Building/Fire Safety Official and Mike Pogge-Weaver, City Manager. Commissioner McQueen presided.

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MOTION by Juergens, second by Lampe, to elect Katie McQueen as chairperson. All present voted aye. Absent: Ludwig and Macke. Motion carried.

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MOTION by Juergens, second by Lampe, to elect Pat Venteicher as vice-chairperson. All present voted aye. Absent: Ludwig and Macke. Motion carried.

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MOTION by Juergens, second by Horbach, to approve the minutes of the January 10, 2018 as mailed. All present voted aye. Absent: Ludwig and Macke. Motion carried.

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A Special Use Permit, Board of Adjustment application, was submitted by Mr., Mike Wendl, representing Matthew J. Wendl, Registered Agent for Carroll County Redemption, LLC d/b/a Wendl Subdivision for consultation and recommendation by the commission. No one appeared in favor of the request. No one appeared in opposition. MOTION by Juergens, second by Venteicher, to advise the Board of Adjustment that after review the Commission found no conflict with the City of Carroll Comprehensive Plan relating to the special use request and the intended use is compatible with the B-2 General Business District. Aye: Horbach, Juergens, McQueen, Messerich and Venteicher. Nay: Lampe and Pietig. Absent: Ludwig and Macke. Motion carried.

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MOTION by Juergens, second by Pietig, to adjourn at 5:33 PM. All present voted Aye. Absent: Ludwig and Macke. Motion carried.

Katie McQueen, Chairperson

Michel J. Pogge-Weaver, City Manager

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BOARD OF ADJUSTMENT

MINUTES OF JUNE 4, 2018

The Board of Adjustment met in regular session on this date at 5:15 PM in the Farner Government Building, City Council Chambers. Members present: Aaron Juergens, Ruth Nellesen, Mark O'Leary, Donna Pudenz and John Wessling. Absent: Marion Burns and Nick Topf. Also present: David Bruner, City Attorney, Mike Pogge-Weaver, City Manager and Greg Schreck, Building/Fire Safety Official.

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MOTION by Juergens, second by Wessling, to approve the minutes of the May 7, 2018 meeting as mailed. All present voted aye. Absent: Burns and Topf. Motion carried.

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Case 06-18-01, a continuation of a request for a parking exception from Carroll County Redemption, LLC d/b/a/ Wendl Subdivision – Mike Wendl was withdrawn from the agenda.

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Case 06-18-02, a request for a special use permit from Mike Wendl, representing Matthew J. Wendl, registered agent for Carroll County Redemption, LLC d/b/a/ Wendl Subdivision, was presented for consideration by the Board. Mike Wendl is proposing to construct a new building which will be located at 810 E Highway 30. The new building will be 6,996 square feet and will contain a retail firearms store with an indoor shooting range and certified gunsmith shop. There will be some light manufacturing (gunsmithing) of gun parts. All adjacent property owners were provided written notice via USPS. Mike Wendl and Kim Tiefenthaler appeared in support of the request. No persons appeared to oppose the request. MOTION by Juergens, second by Nellesen, to approve the request for a special use permit and to allow a transfer to a new entity that will operate the business. All present voted aye. Absent: Burns and Topf. Motion carried.

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MOTION by Pudenz, second by Juergens, to adjourn at 5:32 PM. All present voted aye. Absent: Burns and Topf. Motion carried.

Mark O'Leary, Chairperson

Michel J. Pogge-Weaver, City Manager

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