City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MSP-W

DATE: May 3, 2017

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **April 17, 2017**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) –
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

Library Board Minutes

April 17, 2017

The Carroll Board of Trustees met in the Mayor's Conference Room of City Hall. Trustees present were: Jacob Fiscus, Tom Louis, Summer Parrott, Paul Reicks, and Ralph von Qualen. Trustees absent were: Janet Auge, Sondra Rierson, Carol Shields, Kyle Ulveling, and former director Brandie Ledford. Also in attendance was City Manager Mike Pogge-Weaver.

Fiscus called the meeting to order at 5:16. It was moved by Louis and seconded by von Qualen to approve the agenda. All voted aye. It was moved by Reicks and seconded by Parrott to approve the minutes of the March meeting. All voted aye. After noting an error in the March bills, it was moved by Louis and seconded by von Qualen to approve the corrected amount of the Wal-Mart bill to be $51.70 and the total to be $6672.06. All voted aye. It was moved by Louis and seconded by Reicks to approve the April bills. All voted aye.

Director's Report: The STEM program concluded this month with 77 children learning to sew, keeping a journal, working with snap circuits, and making felt objects. Children's librarian, Diane Tracy, stays busy with outreach and in-house programming. Soon, she will be advertising the Summer Reading Program as she visits schools and preschools. The Crafty Library Ladies, Poetry, and Book Club groups remain active at the library. Total program attendance for March was 1,407 and the monthly door count was 6,352. Databases are being accessed and print checkouts were over 8,800. Michael Vogt from Camp Dodge proved entertaining and informative with his program on WWI. The Poetry group assisted with the poem, *On Flanders Field*, during the poppy painting class conducted by Laura Comito. *Everybody on the Same Page* is keeping the county libraries busy with book selections and programming. The theme is appropriate in the 100 year anniversary of the United States' entry into WWI. The library Facebook page has these updates along with other programming and events held at the library.

Old Business: OPN Library Project update and discussion.

New Business: Based on the request of OPN, the city council requested one member of the trustees for a steering committee which will work with OPN on their plans as the library project moves forward. After discussion, it was moved by Fiscus and seconded by Reicks to nominate trustee Tom Louis to sit on this committee. All voted aye.

It was moved by Louis and seconded by Parrott to adjourn. All voted aye. Meeting adjourned at 5:45. Next regular meeting will be May 15, 2017.

Jacob Fiscus—President

Judy Behm—Recording Secretary